

**CITY OF GREENFIELD
CITY COUNCIL SPECIAL MEETING
MARCH 24, 2020 @ 6:00 P.M.**

Attendance and Public Comment Changes Due to COVID-19

The Greenfield City Council will be conducting a special meeting on March 24, 2020. Given the current Shelter-in-Place Order covering Monterey County and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the City is implementing the following changes for attendance and public comment.

The City Council special meeting to be held on March 24, 2020 at 6:00 p.m. will **only be accessible online**. The meeting may be viewed through the following options:

- Vimeo livestream: <https://livestream.com/cityofgreenfieldca>
- Facebook Live: <https://www.facebook.com/GreenfieldCA/>

The City will also provide links to these streaming options on the City's website and on its Facebook page. Unfortunately, physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the City Council, City staff, and the public as a whole.

Because this is a special meeting, only public comments regarding items on the agenda are permitted. If you wish to provide public comment on a particular item on the agenda, **you must submit your public comments by e-mail to: cityclerk@ci.greenfield.ca.us**. In the subject line of the e-mail, please state your name and the item you are commenting on. All comments must be received by e-mail no later than 5:30 p.m. on March 24, 2020. Comments received by this time will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a public comment is received after 5:30 p.m., efforts will be made to read your comment into the record. However, staff cannot guarantee that written comments received after 5:30 p.m. will be read. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the City Council meeting. Please be aware that written public comments, including your name, may become public information.

The City thanks you for your cooperation in advance. Our community's health and safety is our highest priority.



City of Greenfield

599 El Camino Real
Greenfield, CA 93927

City Council Special Meeting Agenda March 24, 2020 6:00 P.M.

Mayor Lance Walker
Mayor Pro-Tem, Yanelly Martinez
Councilmembers

Angela M. Untalon
Andrew Tipton
Robert White

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**City Council Special Meeting Agenda
March 24, 2020**

- A. **CALL TO ORDER**
- B. **ROLL CALL – CITY COUNCIL**
- C. **PLEDGE OF ALLEGIANCE**
- D. **AGENDA REVIEW**
- E. **COMMENTS FROM THE PUBLIC REGARDING ITEMS ONLY ON THE AGENDA** – Given the current Shelter-in-Place Order covering Monterey County and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the City is implementing changes for attendance and public comment. Please review the City’s Attendance and Public Comments Changes Due to COVID-19 for additional information. Please be further aware that all public comments must be submitted via email to the following email address: cityclerk@ci.greenfield.ca.us.
- F. **CONSIDER RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING NECESSARY REPAIRS FOR THE FIRE STATION**
 - A. Staff Report
 - B. Public Comments
 - C. City Council Comments / Review Action
- G. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (831) 674-5591. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (CFR 35.102-35.104 ADA Title II).

This agenda is duly posted outside City Hall and on the City of Greenfield website.



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

AGENDA DATE: March 24, 2020

TO: Mayor and City Council

PREPARED BY: Jim Langborg, Fire Chief

TITLE: **CONSIDER RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING NECESSARY REPAIRS FOR THE FIRE STATION**

BACKGROUND AND ANALYSIS

For several years there have been multiple leaks in the roof of the fire station that have resulted in water seeping into wall voids in certain areas of the fire station. Several attempts to repair the leaks have been made but the problems have continued and continue to become increasingly worse.

Of greatest importance is the recent discovery of toxic mold spore detection in the ambient air of the sleeping area. According to the report obtained from EnviroScience, the entire wall separating the apparatus bay and the living area as well as the northern exterior wall in the administrative area have tested positive for toxic mold spores.

The roof leaks and mold issues pose a clear and imminent danger, both with respect to protecting the health and safety of fire personnel as well as the general public. The mold is located in the sleeping area, presenting immediate risk to Fire Department staff. The inability to correct the roof leaks and mold issues also impairs the Fire Department's ability to provide efficient and effective fire and emergency response services, thereby creating clear and immediate risk to the public as a whole. Thus, emergency measures are needed to prevent and/or mitigate the loss or impairment of life, health, property, or essential public services. During the repairs, the alternative sleeping accommodations will also need to be arranged.

Staff is requesting that the Council declare that an emergency exists and authorize staff to move forward with remedying these issues without formal competitive bidding. Pursuant to Section 20168 of the Public Contract Code, in case of an emergency, City Council may pass a resolution by a four-fifths vote of its members declaring that the

public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property. Upon adoption of such a resolution, the City may expend any sum required in the emergency without complying with the requirements for competitive solicitation of bids and contracting with the lowest responsible bidder.

FINANCIAL AND BUDGET IMPACT

If approved, Council will be appropriating approximately \$45,600.00 for the purchase of goods and services to repair the fire station roof, abate toxic mold, repair the walls, and obtain alternative sleeping arrangements for on-duty Firefighters.

Mold Abatement - \$7,500
Roof Repair - \$6,100
Sheetrock Repair - \$23,000
Contingency - \$5,000
RV Rental for Sleeping - \$4,000
TOTAL- \$45,600

RECOMMENDATION

Approve Resolution No. 20-15, declaring an emergency and authorizing necessary repairs for the fire station.

PROPOSED MOTION

I MOVE TO APPROVE RESOLUTION NO. 20-15, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD DECLARING AN EMERGENCY AND AUTHORIZING NECESSARY REPAIRS FOR THE FIRE STATION

RESOLUTION NO. 2020-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
DECLARING AN EMERGENCY AND AUTHORIZING NECESSARY REPAIRS
FOR THE FIRE STATION**

WHEREAS, the City of Greenfield Fire Department is in immediate need of repairs to the fire station to fix leaks in the roof and to abate mold within the fire station walls;

WHEREAS, the leaks in the roof and mold issues substantially impair the Fire Department's ability to accommodate the personnel necessary to provide fire and emergency response services to the City;

WHEREAS, to abate the mold issue, alternative sleeping accommodations will also need to be arranged for Fire Department personnel;

WHEREAS, staff estimates that the total expenditure for the necessary repairs and alternative sleeping accommodations will be approximately \$46,000;

WHEREAS, Section 20168 of the Public Contract Code provides that, in case of emergency, the City Council may pass a resolution by a four-fifths vote of its members declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property, and upon adoption of such a resolution, the City may expend any sum required in the emergency without complying with the requirements for competitive solicitation of bids and contracting with the lowest responsible bidder; and

WHEREAS, Public Contract Code section 1102 defines "emergency" as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services"; and

WHEREAS, the roof leaks and mold issues pose a clear and imminent danger, both with respect to protecting the health and safety of fire personnel as well as the general public, as the continuance of the roof leaks and mold issues impair the City's ability to provide fire and emergency response services, and thereby immediate action to prevent and/or mitigate the loss or impairment of life, health, property, or essential public services is necessary; and

WHEREAS, the City Council has considered all the information and evidence presented by City staff during the consideration of this resolution and the staff report included herewith, and such public comments presented at the meeting.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Greenfield, hereby finds, determines and orders as follows:

1. The recitals above are true and correct.
2. The City Council finds and declares that the public interest and necessity demand the immediate expenditure of funds for repairs to the fire station, including roof repairs, mold abatement, and provision of alternative sleeping accommodations, in order to safeguard life, health, or property, and that such repairs and the need for said repairs constitutes an emergency within the meaning of Public Contract Code section 20168.
3. Due to the emergency described herein, the City Manager or his designee may expend any sum required without advertising for bids to procure the work and related services necessary to repair the fire station, including all labor and furnishing of all materials or supplies in connection therewith, and enter such contracts as may be necessary, provided that the requirements of Public Contract Code section 22050 are complied with.

PASSED AND ADOPTED at a Special Meeting of the City Council of the City of Greenfield held on March 24, 2020 by the following vote:

AYES, and all in favor, thereof, Councilmembers:

NOES, Councilmembers:

ABSTAIN, Councilmembers:

ABSENT, Councilmembers:

Lance Walker, Mayor

ATTEST:

Ann Rathbun, City Clerk