



City of Greenfield

599 El Camino Real
Greenfield, CA 93927

City Council Meeting Agenda September 27, 2016 6:00 P.M.

Mayor John Huerta, Jr.

Mayor Pro-Tem, Raul Rodriguez

Councilmembers

Lance Walker

Avelina Torres

Leah Santibanez

Your courtesy is requested to help our meeting run smoothly.

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Please turn off cell phones and pagers.

A. CALL TO ORDER

B. ROLL CALL – CITY COUNCIL

Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez

C. INVOCATION BY PASTOR ANDREW SALINAS

D. PLEDGE OF ALLEGIANCE

E. AGENDA REVIEW

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F. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

G. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

G-1. APPROVE City of Greenfield Warrants #299765 through #299834 and Bank Drafts #1987 through #2039 in the amount of \$811,522 – *Page 1*

G-2. APPROVE Minutes of the September 13, 2016 City Council Meeting – *Page 14*

G-3. ADOPT Resolution of the City Council of the City of Greenfield Approving an Application for Authorization to Access State and Federal Level Summary Criminal History Information for Employment including Volunteers and Contractors, and for Licensing or Certification purposes – Resolution #2016-79 – *Page 23*

G-4. ADOPT Resolution of the City Council of the City of Greenfield Amending the Employee Salary and Classification Plan – Resolution #2016-80 – *Page 26*

H. MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS

H-1. PROCLAMATION of the City of Greenfield Proclaiming September National Addiction and Recovery Month – *Page 32*

H-2. PROCLAMATION of the City of Greenfield Proclaiming October 7-16, 2016 as Binational Health Week – *Page 33*

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I. PUBLIC HEARING

- I-1. ADOPT** Resolution of the City Council of the City of Greenfield Approving a Franchise Renewal Agreement Between the City of Greenfield, City of Soledad, City of Gonzales and Tri-Cities Disposal and Recycling Services, Inc. from January 1, 2017 through June 30, 2025 in Substantial Form and Content and Authorizing the City Manager to Execute Said Agreement on Behalf of Greenfield and Approving the FY 2016-2017 Garbage Collection Disposal Rates – **Page 34**
- a. Staff Report
 - b. Open Public Hearing
 - c. Close Public Hearing
 - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-81

J. CITY COUNCIL BUSINESS

- J-1. ADOPT** A Resolution of the City Council of the City of Greenfield Approving an Agreement with Gregory Allen as Acting Chief of Police – **Page 148**
- a. Staff Report
 - b. Public Comments
 - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-82
- J-2. APPROVAL** of the Medical Marijuana Facility Review Committee – **Page 155**
- a. Staff Report
 - b. Public Comments
 - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approve Committee and Appoint Members
- J-3. DISCUSSION** Regarding Proposed Ordinance of the City of Greenfield Amending Chapter 17.26 and 17.98 of the Greenfield Municipal Code Regarding Medical Marijuana Facilities – **Page 158**
- a. Oral Report
 - b. Public Comments
 - c. City Council Comments / Review / Direction
- Staff Recommended Action** – Review Proposed Ordinance and Provide Direction

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- J-4. ADOPT** Resolution of the City Council of the City of Greenfield Calling and Giving Notice of the Holding of a Special Election to be Held on January 24, 2017 and Requesting that the County of Monterey Conduct Such Election and Consolidate it with any Other Election to be Held – **Page 164**
- a. Staff Report
 - b. Public Comments
 - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-83
- J-5. ADOPT** A Resolution of the City Council of the City of Greenfield Awarding a Public Works Construction Contract in the Amount of \$646,047.28 to F. Loduca Company, to Construct the ATP Sidewalk and Bike Route Improvement Project – **Page 168**
- a. Staff Report
 - b. Public Comments
 - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-84
- J-6. CONSIDERATION** of Investigation Report on Certain Actions of Mayor Huerta, and Consideration of Formal Disapproval of those Actions, Up to Adoption of a Resolution of Censure - **Page 175**
- a. Staff Report
 - b. Public Comments
 - c. City Council Comments / Review / Action

K. ADJOURN TO CLOSED SESSION

**K-1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: CITY ATTORNEY**

L. RECONVENE TO OPEN SESSION

**M. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS
ATTENDED BY MAYOR AND CITY COUNCIL**

- a. City Council Development Committee
- b. City Council Agenda Committee
- c. City Council Parks Committee
- d. League of California Cities Monterey Bay Division
- e. Transportation Agency for Monterey County

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- f. Association of Monterey Bay Area Governments
- g. Salinas Valley Solid Waste Authority
- h. Monterey Salinas Transit
- i. Mayor City Selection Committee
- j. Salinas Valley Mayors/Managers Group
- k. Planning Commission

N. COMMENTS FROM CITY COUNCIL

O. CITY MANAGER REPORT

O-1. Provide Policy Directive Regarding Measure T Presentation

P. ADJOURNMENT



This agenda is duly posted outside City Hall and on the City of Greenfield web site www.ci.greenfield.ca.us



Greenfield, CA

Check Report

By Check Number

Date Range: 09/09/2016 - 09/22/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
01527	101 AG SUPPLY	09/16/2016	Regular	0.00	188.13	299765
03963	AMERIPRIDE	09/16/2016	Regular	0.00	130.19	299766
00215	ANTHEM - BLUE CROSS	09/16/2016	Regular	0.00	34,745.59	299767
00130	AT&T	09/16/2016	Regular	0.00	1,204.48	299768
00201	BEN-E-LECT	09/16/2016	Regular	0.00	82.50	299769
04153	CALIFORNIA CUSTOM SHEDS INC	09/16/2016	Regular	0.00	3,353.00	299770
00396	CASEY PRINTING	09/16/2016	Regular	0.00	3,687.03	299772
03903	CENTRAL COAST SIGN FACTORY	09/16/2016	Regular	0.00	88.57	299773
00305	CHEVRON, U.S.A.	09/16/2016	Regular	0.00	271.91	299774
00752	CITY OF GREENFIELD	09/16/2016	Regular	0.00	4,031.37	299775
04076	Citygate Associates, LLC	09/16/2016	Regular	0.00	2,400.56	299777
04126	CUSHMAN CONTRACTING CORPORATION	09/16/2016	Regular	0.00	277,120.94	299778
04126	CUSHMAN CONTRACTING CORPORATION	09/16/2016	Regular	0.00	116,233.69	299779
04126	CUSHMAN CONTRACTING CORPORATION	09/16/2016	Regular	0.00	14,585.31	299780
04126	CUSHMAN CONTRACTING CORPORATION	09/16/2016	Regular	0.00	6,230.06	299781
03968	DANIEL SOTELLO	09/16/2016	Regular	0.00	28.00	299782
00467	DLB SYSTEMS ASSOCIATES, INC.	09/16/2016	Regular	0.00	3,746.00	299783
00528	EL CAMINO ELECTRIC	09/16/2016	Regular	0.00	368.00	299784
00631	FERGUSON ENTERPRISES INC. 795	09/16/2016	Regular	0.00	498.53	299785
00647	FIRST NIGHT MONTEREY, INC.	09/16/2016	Regular	0.00	5,000.00	299786
04132	GARDAWORLD	09/16/2016	Regular	0.00	119.50	299787
00725	GREEN RUBBER-KENNEDY AG	09/16/2016	Regular	0.00	4.13	299788
04163	GREENFIELD LITTLE LEAGUE	09/16/2016	Regular	0.00	10,000.00	299789
00721	GREENFIELD TRUE VALUE	09/16/2016	Regular	0.00	82.55	299790
00820	HOME DEPOT CREDIT SERVICES	09/16/2016	Regular	0.00	145.78	299792
00803	HYDRO TURF, INC.	09/16/2016	Regular	0.00	31.30	299793
999142	IDAHO PACIFIC WEST BUILDERS, INC.	09/16/2016	Regular	0.00	3,600.00	299794
03900	INTERNATIONAL LEAGUE OF CITIES, INC.	09/16/2016	Regular	0.00	1,000.00	299795
03106	L+G, LLP Attorneys at Law	09/16/2016	Regular	0.00	304.00	299797
01247	LAFCO	09/16/2016	Regular	0.00	3,000.00	299798
03910	LEYVA'S TOWING, LLC	09/16/2016	Regular	0.00	40.00	299799
03923	Liebert Cassidy Whitmore	09/16/2016	Regular	0.00	513.00	299800
04068	LOS COCHES ANIMAL HOSPITAL	09/16/2016	Regular	0.00	284.75	299801
03880	MBS BUSINESS SYSTEMS	09/16/2016	Regular	0.00	252.08	299802
01343	MEYERS, NAVE, RIBACK, SILVER	09/16/2016	Regular	0.00	18,301.65	299803
01322	MO CO AUDITOR-CONTROLLER'S OFF	09/16/2016	Regular	0.00	8,748.21	299804
01506	OFFICE DEPOT	09/16/2016	Regular	0.00	482.48	299805
03897	PACIFIC COAST LAND DESIGN, INC.	09/16/2016	Regular	0.00	13,345.78	299806
01601	PACIFIC GAS & ELECTRIC	09/16/2016	Regular	0.00	23,275.64	299807
01629	PARTS & SERVICE CENTER	09/16/2016	Regular	0.00	393.53	299808
01630	PINNACLE HEALTHCARE	09/16/2016	Regular	0.00	94.00	299809
01677	PRAXAIR DISTRIBUTION, INC.	09/16/2016	Regular	0.00	100.56	299810
01705	QUINN COMPANY	09/16/2016	Regular	0.00	389.78	299811
01813	RAINBOW PRINTING	09/16/2016	Regular	0.00	409.52	299812
01853	REDSHIFT	09/16/2016	Regular	0.00	204.89	299813
02367	ROBIN WARBEY CONSULTING	09/16/2016	Regular	0.00	9,256.84	299814
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	09/16/2016	Regular	0.00	52,449.63	299817
04010	SC FUELS	09/16/2016	Regular	0.00	8,381.13	299818
19028	SHORE CHEMICAL COMPANY, INC.	09/16/2016	Regular	0.00	1,525.15	299819
19026	SONIAN, INC.	09/16/2016	Regular	0.00	198.00	299820
01998	STANDARD INSURANCE COM	09/16/2016	Regular	0.00	1,195.16	299821
03920	STERICYCLE, INC.	09/16/2016	Regular	0.00	210.84	299822
04155	STOCKBRIDGE GENERAL CONTRACTING INC	09/16/2016	Regular	0.00	116,218.25	299823
02118	UNION BANK	09/16/2016	Regular	0.00	560.00	299824

Check Report

Date Range: 09/09/2016 - 09/22/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02210	VERIZON WIRELESS	09/16/2016	Regular	0.00	872.34	299825
02233	VISION TECHNOLOGY SOLUTIONS	09/16/2016	Regular	0.00	255.25	299826
02372	WALLACE GROUP	09/16/2016	Regular	0.00	8,637.33	299827
01900	YSELA SERRANO	09/16/2016	Regular	0.00	30.00	299828
04144	ZEBRA	09/16/2016	Regular	0.00	2,048.79	299829
00749	CITY OF GREENFIELD	09/21/2016	Regular	0.00	50.00	299830
00752	CITY OF GREENFIELD	09/21/2016	Regular	0.00	60.00	299831
00713	G P O A	09/21/2016	Regular	0.00	750.00	299832
00795	GREENFIELD POLICE SUPERVISORS	09/21/2016	Regular	0.00	200.00	299833
01911	SEIU 521	09/21/2016	Regular	0.00	359.93	299834
00384	STATE OF CALIFORNIA EDD	09/09/2016	Bank Draft	0.00	0.90	DFT0001987
03103	Internal Revenue Service	09/09/2016	Bank Draft	0.00	2.90	DFT0001988
03103	Internal Revenue Service	09/09/2016	Bank Draft	0.00	12.40	DFT0001989
01916	STATE STREET BANK & TRUST CO.	09/09/2016	Bank Draft	0.00	120.34	DFT0001991
01916	STATE STREET BANK & TRUST CO.	09/09/2016	Bank Draft	0.00	950.00	DFT0001992
01916	STATE STREET BANK & TRUST CO.	09/09/2016	Bank Draft	0.00	500.00	DFT0001993
01916	STATE STREET BANK & TRUST CO.	09/09/2016	Bank Draft	0.00	800.00	DFT0001994
01916	STATE STREET BANK & TRUST CO.	09/09/2016	Bank Draft	0.00	150.00	DFT0001995
01916	STATE STREET BANK & TRUST CO.	09/09/2016	Bank Draft	0.00	420.00	DFT0001996
00431	DEPT OF CHILD SUPPORT SERVICES	09/09/2016	Bank Draft	0.00	802.61	DFT0001997
00384	STATE OF CALIFORNIA EDD	09/09/2016	Bank Draft	0.00	1,202.30	DFT0001998
03103	Internal Revenue Service	09/09/2016	Bank Draft	0.00	3,899.88	DFT0001999
03103	Internal Revenue Service	09/09/2016	Bank Draft	0.00	16,675.36	DFT0002000
00384	STATE OF CALIFORNIA EDD	09/09/2016	Bank Draft	0.00	5,693.75	DFT0002001
03103	Internal Revenue Service	09/09/2016	Bank Draft	0.00	17,275.73	DFT0002002
00107	AMERICAN FAMILY LIFE	09/21/2016	Bank Draft	0.00	640.20	DFT0002039

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	88	64	0.00	762,375.63
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	16	16	0.00	49,146.37
EFT's	0	0	0.00	0.00
	104	80	0.00	811,522.00

Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	9/2016	811,522.00
			<u>811,522.00</u>



Greenfield, CA

Expense Approval Report

By Fund

Payment Dates 09/09/2016 - 09/22/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
SC FUELS	299818	09/16/2016	GASOLINE	100-201-66100.000	403.03
SC FUELS	299818	09/16/2016	GASOLINE	100-215-66100.000	2,140.34
SC FUELS	299818	09/16/2016	GASOLINE	100-230-66100.000	239.15
SC FUELS	299818	09/16/2016	GASOLINE	100-311-66100.000	249.35
SC FUELS	299818	09/16/2016	GASOLINE	100-550-66100.000	168.58
SC FUELS	299818	09/16/2016	GASOLINE	100-601-66100.000	57.50
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	100-201-66100.000	496.13
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	100-215-66100.000	1,404.14
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	100-230-66100.000	45.15
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	100-311-66100.000	489.07
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	100-550-66100.000	54.48
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	100-601-66100.000	57.50
GREENFIELD TRUE VALUE	299790	09/16/2016	SUPPLY CORE	100-215-71200.000	24.82
GREENFIELD TRUE VALUE	299790	09/16/2016	WASHING MACHINE SUPPLIES	100-215-71200.000	25.35
OFFICE DEPOT	299805	09/16/2016	USB DRIVE	100-215-61400.000	59.28
OFFICE DEPOT	299805	09/16/2016	OFFICE SUPPLIES	100-215-61400.000	42.59
OFFICE DEPOT	299805	09/16/2016	OFFICE SUPPLIES	100-201-61400.000	19.12
OFFICE DEPOT	299805	09/16/2016	OFFICE SUPPLIES	100-201-61400.000	25.58
OFFICE DEPOT	299805	09/16/2016	OFFICE SUPPLIES	100-201-61400.000	56.96
PINNACLE HEALTHCARE	299809	09/16/2016	4826331-7/J. GONZALEZ - HEP B	100-310-65100.000	94.00
GREEN RUBBER-KENNEDY AG	299788	09/16/2016	IRRIGATION VALVE	100-550-65700.000	4.13
AT&T	299768	09/16/2016	DOJ - PD CONNECTION	100-215-64500.000	464.32
AT&T	299768	09/16/2016	PD FAX/ALARM/LIFT STATION L...	100-215-64500.000	740.16
LEYVA'S TOWING, LLC	299799	09/16/2016	7386/7310 - PD TOWING	100-215-66200.000	40.00
STANDARD INSURANCE COM	299821	09/16/2016	SEPTEMBER 2016	100-22340	1,195.16
PARTS & SERVICE CENTER	299808	09/16/2016	GORILLA GLUE	100-311-65900.000	11.46
OFFICE DEPOT	299805	09/16/2016	OFFICE SUPPLIES	100-111-61400.000	97.00
OFFICE DEPOT	299805	09/16/2016	OFFICE SUPPLIES	100-201-61400.000	4.25
OFFICE DEPOT	299805	09/16/2016	TONER/LINER BAGS	100-201-65600.000	26.16
OFFICE DEPOT	299805	09/16/2016	TONER/LINER BAGS	100-215-61400.000	151.54
PARTS & SERVICE CENTER	299808	09/16/2016	POLISHING SUPPLIES	100-311-65900.000	299.80
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	100-550-64100.000	208.98
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	100-550-64200.000	3.76
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	100-551-64100.211	82.21
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	100-551-64200.211	17.31
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	100-590-64100.000	418.92
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	100-590-64200.000	20.00
CENTRAL COAST SIGN FACTORY	299773	09/16/2016	VINYL GRAPHICS - "SUPERVISOR"	100-215-66200.000	88.57
GREENFIELD TRUE VALUE	299790	09/16/2016	KEY SUPPLIES	100-201-66200.000	3.28
RAINBOW PRINTING	299812	09/16/2016	NOTICE OF VIOL/VEHCILE ABAT...	100-230-61200.000	409.52
GREENFIELD TRUE VALUE	299790	09/16/2016	ANT SPRAY	100-551-65900.000	7.10
GREENFIELD TRUE VALUE	299790	09/16/2016	SUPPLIES FOR PRIMAVERA PARK	100-550-65700.000	11.44
HYDRO TURF, INC.	299793	09/16/2016	VALVE	100-550-65700.000	31.30
CITY OF GREENFIELD	299775	09/16/2016	597 EL CAMINO REAL LS	100-111-64300.000	34.37
CITY OF GREENFIELD	299775	09/16/2016	599 EL CAMINO REAL	100-111-64300.000	106.71
CITY OF GREENFIELD	299775	09/16/2016	899 CHERRY AVENUE - CVC BKFL	100-111-64300.000	33.03
LOS COCHES ANIMAL HOSPITAL	299801	09/16/2016	VET SERVICES	100-230-63400.000	284.75
CITY OF GREENFIELD	299775	09/16/2016	100 FIFTH STREET PARK	100-550-64300.000	32.60
CITY OF GREENFIELD	299775	09/16/2016	890 TYLER AVE - CITY PARK	100-550-64300.000	180.26
CITY OF GREENFIELD	299775	09/16/2016	801 APRICOT STREET PARK	100-550-64300.000	52.90
CITY OF GREENFIELD	299775	09/16/2016	221 PINOT AVE - CITY PARK	100-550-64300.000	475.64
CITY OF GREENFIELD	299775	09/16/2016	303 EL CAMINO REAL MUSEUM...	100-550-64300.000	39.51
CITY OF GREENFIELD	299775	09/16/2016	455 TENTH ST PRIMAVERA PARK	100-550-64300.000	11.64

Expense Approval Report

Payment Dates: 09/09/2016 - 09/22/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
CITY OF GREENFIELD	299775	09/16/2016	540 BAYWOOD WAY	100-550-64300.000	83.75
CITY OF GREENFIELD	299775	09/16/2016	328 PARKSIDE COURT	100-550-64300.000	26.13
CITY OF GREENFIELD	299775	09/16/2016	920 WALNUT AVE - PERC POND	100-550-64400.000	115.90
CITY OF GREENFIELD	299775	09/16/2016	1351 OAK AVE FIRE PROTECTION	100-551-64300.000	33.03
CITY OF GREENFIELD	299775	09/16/2016	1351 OAK AVE/COMMUNITY C...	100-551-64300.000	50.98
CITY OF GREENFIELD	299775	09/16/2016	213 EL CAMINO REAL N	100-551-64300.211	25.50
CITY OF GREENFIELD	299775	09/16/2016	215 EL CAMINO REAL N	100-551-64300.211	24.20
CITY OF GREENFIELD	299775	09/16/2016	1351 OAK AVE/COMMUNITY C...	100-551-64400.000	203.60
CITY OF GREENFIELD	299775	09/16/2016	215 EL CAMINO REAL N	100-551-64400.000	41.34
CITY OF GREENFIELD	299775	09/16/2016	131 THIRTEENTH ST DAY CARE	100-590-64300.000	49.14
L+G, LLP Attorneys at Law	299797	09/16/2016	GENERAL SERVICES EXCEEDING...	100-150-63100.000	266.00
L+G, LLP Attorneys at Law	299797	09/16/2016	GENERAL SERVICES	100-150-63100.000	38.00
Liebert Cassidy Whitmore	299800	09/16/2016	PROFESSIONAL SERVICES	100-150-63100.000	513.00
ROBIN WARBEY CONSULTING	299814	09/16/2016	AUGUST 2016	100-125-63200.000	8,750.00
ROBIN WARBEY CONSULTING	299814	09/16/2016	IT EQUIPMENT - AUGUST 2016	100-125-65300.000	4.00
ROBIN WARBEY CONSULTING	299814	09/16/2016	IT EQUIPMENT - AUGUST 2016	100-201-65300.000	201.23
ROBIN WARBEY CONSULTING	299814	09/16/2016	IT EQUIPMENT - AUGUST 2016	100-215-65300.000	301.61
GARDAWORLD	299787	09/16/2016	EXCESS LIABILITY CHARGE	100-190-63300.000	119.50
Citygate Associates, LLC	299777	09/16/2016	task#5 implementation plan	100-110-63100.000	494.31
Citygate Associates, LLC	299777	09/16/2016	task#4 lafco application assista...	100-110-63100.000	1,906.25
FIRST NIGHT MONTEREY, INC.	299786	09/16/2016	GREENFIELD HARVEST FESTIVAL...	100-551-63500.211	5,000.00
ANTHEM - BLUE CROSS	299767	09/16/2016	OCTOBER 2016	100-22320	34,745.59
REDSHIFT	299813	09/16/2016	INTERNET SERVICE FY16-17	100-550-64900.000	16.24
AMERIPRIDE	299766	09/16/2016	CVC CLEANING TOWELS	100-111-65600.000	20.76
AMERIPRIDE	299766	09/16/2016	SHOP TOWELS/MATS	100-111-66200.000	5.24
AMERIPRIDE	299766	09/16/2016	UNIFORMS	100-310-65200.000	85.69
AMERIPRIDE	299766	09/16/2016	SHOP MOP/TOWELS	100-310-65600.000	18.50
MO CO AUDITOR-CONTROLLER'...	299804	09/16/2016	LAFCO BUDGET ALLOCATION 2...	100-101-68300.000	8,748.21
STERICYCLE, INC.	299822	09/16/2016	STERI-SAFE COMPLIANCE SOLUT...	100-215-63400.000	210.84
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	100-110-52510.000	11.00
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	100-170-52510.000	5.50
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	100-190-52510.000	11.00
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	100-215-52510.000	11.00
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	100-310-52510.000	11.00
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	100-601-52510.000	5.50
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	100-110-64600.000	53.89
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	100-230-64600.000	37.82
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	100-230-64900.000	38.01
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	100-550-64600.000	18.60
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	100-601-64600.000	42.47
SALINAS VALLEY SOLID WASTE ...	299817	09/16/2016	AUGUST 2016	100-191-64400.000	52,449.63
MBS BUSINESS SYSTEMS	299802	09/16/2016	COPY CHARGES - PD	100-201-61200.000	252.08
CHEVRON, U.S.A.	299774	09/16/2016	GASOLINE - PD	100-215-66100.000	271.91
YSELA SERRANO	299828	09/16/2016	TRACNET USER CONF. - PARKIN...	100-201-67100.000	30.00
DANIEL SOTELLO	299782	09/16/2016	TRACNET USER CONF. - PARKIN...	100-215-67100.000	28.00
VISION TECHNOLOGY SOLUTIO...	299826	09/16/2016	SEPTEMBER 2016	100-125-64900.000	255.25
INTERNATIONAL LEAGUE OF CIT...	299795	09/16/2016	MEMBERSHIP RENEWAL	100-101-68300.000	1,000.00
SONIAN, INC.	299820	09/16/2016	SEPTEMBER 2016	100-125-63200.000	198.00
STATE OF CALIFORNIA EDD	DFT0001987	09/09/2016	SDI	100-22225	0.90
Internal Revenue Service	DFT0001988	09/09/2016	Medicare	100-22215	2.90
Internal Revenue Service	DFT0001989	09/09/2016	Social Security	100-22215	12.40
STATE STREET BANK & TRUST C...	DFT0001991	09/09/2016	Deferred Compensation Loan P...	100-22435	120.34
STATE STREET BANK & TRUST C...	DFT0001992	09/09/2016	Defer Comp-GPOA	100-22430	450.00
STATE STREET BANK & TRUST C...	DFT0001993	09/09/2016	Defer Comp-GPSA	100-22430	500.00
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	100-22430	599.11
STATE STREET BANK & TRUST C...	DFT0001995	09/09/2016	Defer Comp-Mid Management	100-22430	50.00
STATE STREET BANK & TRUST C...	DFT0001996	09/09/2016	Defer Comp-Misc Employees	100-22430	86.50
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	100-22225	663.11
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	100-22215	2,162.44
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	100-22215	9,246.10

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	100-22220	3,523.93
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	100-22210	10,313.56
MEYERS, NAVE, RIBACK, SILVER	299803	09/16/2016	PROFESSIONAL SERVICES AUGU...	100-150-63100.000	382.20
MEYERS, NAVE, RIBACK, SILVER	299803	09/16/2016	INTERIM CITY ATTORNEY SERVI...	100-150-63100.000	17,919.45
AMERICAN FAMILY LIFE	DFT0002039	09/21/2016	SUPPLEMENTAL BENEFITS	100-22440	601.30
SEIU 521	299834	09/21/2016	Union Dues	100-22420	137.05
G P O A	299832	09/21/2016	GPOA DUES	100-22410	250.00
CITY OF GREENFIELD	299831	09/21/2016	Misc Withholding	100-22490	60.00
GREENFIELD POLICE SUPERVIS...	299833	09/21/2016	GPSA DUES	100-22415	150.00
CITY OF GREENFIELD	299830	09/21/2016	Weapon Repay	100-26001	50.00
				Fund 100 - GENERAL FUND Total:	175,850.39

Fund: 200 - SUPPLEMENTAL LAW ENFORCEMENT

ZEBRA	299829	09/16/2016	MATS	200-205-65100.321	2,048.79
DLB SYSTEMS ASSOCIATES, INC.	299783	09/16/2016	TRACNET IBM SERVER HARDW...	200-205-61700.321	3,746.00
				Fund 200 - SUPPLEMENTAL LAW ENFORCEMENT Total:	5,794.79

Fund: 213 - PARKS

STOCKBRIDGE GENERAL CONTR...	299823	09/16/2016	GREENFIELD COMMUNITY PARK..	213-905-87513.000	116,218.25
PACIFIC COAST LAND DESIGN, I...	299806	09/16/2016	TASK 10 - CONSTRUCTION ADM...	213-905-87513.000	13,253.00
PACIFIC COAST LAND DESIGN, I...	299806	09/16/2016	REIMBURSABLES	213-905-87513.000	92.78
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	213-22430	10.93
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	213-22225	1.10
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	213-22215	3.54
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	213-22215	15.16
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	213-22220	6.94
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	213-22210	19.72
				Fund 213 - PARKS Total:	129,621.42

Fund: 215 - CDBG Fund

CUSHMAN CONTRACTING COR...	299779	09/16/2016	Wastewater Treatment Plant A...	215-950-85515.432	116,233.69
CUSHMAN CONTRACTING COR...	299781	09/16/2016	Wastewater Treatment Plant A...	215-950-85515.432	6,230.06
WALLACE GROUP	299827	09/16/2016	WASTERWATER & STORMWAT...	215-950-85515.432	8,637.33
CUSHMAN CONTRACTING COR...	299778	09/16/2016	Wastewater Treatment Plant A...	215-950-85515.432	277,120.94
CUSHMAN CONTRACTING COR...	299780	09/16/2016	Wastewater Treatment Plant A...	215-950-85515.432	14,585.31
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	215-22430	26.25
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	215-22225	2.64
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	215-22215	8.52
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	215-22215	36.40
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	215-22220	16.67
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	215-22210	47.32
				Fund 215 - CDBG Fund Total:	422,945.13

Fund: 220 - Supplemental Transactions & Use Tax Fund (V & W)

BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	220-215-52510.000	22.00
STATE STREET BANK & TRUST C...	DFT0001992	09/09/2016	Defer Comp-GPOA	220-22430	500.00
DEPT OF CHILD SUPPORT SERVI...	DFT0001997	09/09/2016	Misc Withholding	220-22450	802.61
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	220-22225	321.37
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	220-22215	1,035.50
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	220-22215	4,427.86
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	220-22220	1,629.47
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	220-22210	4,596.70
LAFCO	299798	09/16/2016	LAFCO FEE FOE FIRE DISTRICT D...	220-110-73705.192	3,000.00
GREENFIELD LITTLE LEAGUE	299789	09/16/2016	DONATION TO GREENFIELD LIT...	220-551-68200.192	10,000.00
G P O A	299832	09/21/2016	GPOA DUES	220-22410	500.00
GREENFIELD POLICE SUPERVIS...	299833	09/21/2016	GPSA DUES	220-22415	50.00
				Fund 220 - Supplemental Transactions & Use Tax Fund (V & W) Total:	26,885.51

Fund: 230 - GAS TAX FUND

SC FUELS	299818	09/16/2016	GASOLINE	230-320-66100.000	138.14
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	230-320-66100.000	841.34
IDAHO PACIFIC WEST BUILDERS,...	299794	09/16/2016	FENCE UPGRADE FOR PERC PO...	230-320-63700.000	3,600.00
PACIFIC GAS & ELECTRIC	299807	09/16/2016	STREET LIGHTING	230-320-64100.000	5,721.69
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	230-320-64100.000	204.70

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	230-320-64200.000	3.85
101 AG SUPPLY	299765	09/16/2016	E-39 BLADE	230-320-66200.000	188.13
CITY OF GREENFIELD	299775	09/16/2016	1245 APPLE AVE - PERC POND	230-320-64300.000	0.05
CITY OF GREENFIELD	299775	09/16/2016	263 PALO VERDE ST - PERC PO...	230-320-64300.000	0.12
CITY OF GREENFIELD	299775	09/16/2016	PALM & FWY WEST - 101 SPRIN	230-320-64300.000	0.12
CITY OF GREENFIELD	299775	09/16/2016	920 WALNUT AVE - PERC POND	230-320-64400.000	115.91
REDSHIFT	299813	09/16/2016	INTERNET SERVICE FY16-17	230-320-64900.000	16.24
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	230-320-64600.000	18.61
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	230-22430	36.34
STATE STREET BANK & TRUST C...	DFT0001996	09/09/2016	Defer Comp-Misc Employees	230-22430	167.50
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	230-22225	41.07
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	230-22215	132.26
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	230-22215	565.58
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	230-22220	109.01
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	230-22210	480.71
SEIU 521	299834	09/21/2016	Union Dues	230-22420	56.76
Fund 230 - GAS TAX FUND Total:					12,438.13

Fund: 263 - LLM #1 - LEXINGTON

CITY OF GREENFIELD	299775	09/16/2016	326 WILSON CIRCLE	263-360-64300.000	100.21
CITY OF GREENFIELD	299775	09/16/2016	324 WILSON CIRCLE	263-360-64300.000	7.12
CITY OF GREENFIELD	299775	09/16/2016	0000 GIANOLINI PARKWAY	263-360-64300.000	82.94
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	263-22430	2.02
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	263-22225	0.43
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	263-22215	1.42
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	263-22215	6.04
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	263-22220	1.65
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	263-22210	5.49
Fund 263 - LLM #1 - LEXINGTON Total:					207.32

Fund: 264 - LLM #2 - TERRA VERDE, ETC

PACIFIC GAS & ELECTRIC	299807	09/16/2016	STREET LIGHTING	264-360-64100.000	531.61
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	264-360-64100.000	446.14
CITY OF GREENFIELD	299775	09/16/2016	632 VAZQUEZ AVENUE	264-360-64300.000	30.35
CITY OF GREENFIELD	299775	09/16/2016	20 WALKER LANE ISLAND	264-360-64300.000	18.44
CITY OF GREENFIELD	299775	09/16/2016	317 MORENO STREET	264-360-64300.000	30.80
CITY OF GREENFIELD	299775	09/16/2016	246 BORZINI CIRCLE	264-360-64300.000	230.95
CITY OF GREENFIELD	299775	09/16/2016	98 S EL CAMINO REAL/PARK	264-360-64300.000	331.29
CITY OF GREENFIELD	299775	09/16/2016	18 S EL CAMINO REAL-MEDIAN	264-360-64300.000	41.01
CITY OF GREENFIELD	299775	09/16/2016	300 LAS MANZANITAS DRIVE	264-360-64300.000	17.55
CITY OF GREENFIELD	299775	09/16/2016	634 ST CHRISTOPHER LANE	264-360-64300.000	129.66
CITY OF GREENFIELD	299775	09/16/2016	207 TUSCANY AVENUE PARK	264-360-64300.000	345.96
CITY OF GREENFIELD	299775	09/16/2016	200 RAVA PARKWAY PARK	264-360-64300.000	396.27
CITY OF GREENFIELD	299775	09/16/2016	235 THORP/WALNUT TREE LINE	264-360-64300.000	37.15
CITY OF GREENFIELD	299775	09/16/2016	385 THORP AVE	264-360-64300.000	92.82
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	264-22430	2.02
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	264-22225	0.43
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	264-22215	1.42
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	264-22215	6.04
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	264-22220	1.65
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	264-22210	5.49
Fund 264 - LLM #2 - TERRA VERDE, ETC Total:					2,697.05

Fund: 265 - SMD #1

STATE STREET BANK & TRUST C...	DFT0001996	09/09/2016	Defer Comp-Misc Employees	265-22430	10.50
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	265-22225	1.85
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	265-22215	5.90
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	265-22215	25.28
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	265-22220	4.37
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	265-22210	19.64
SEIU 521	299834	09/21/2016	Union Dues	265-22420	3.24
Fund 265 - SMD #1 Total:					70.78

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Fund: 266 - SMD #2					
STATE STREET BANK & TRUST C...	DFT0001996	09/09/2016	Defer Comp-Misc Employees	266-22430	10.50
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	266-22225	1.79
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	266-22215	5.92
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	266-22215	25.28
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	266-22220	4.34
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	266-22210	19.63
SEIU 521	299834	09/21/2016	Union Dues	266-22420	3.24
Fund 266 - SMD #2 Total:					70.70
Fund: 291 - HOME GRANT					
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	291-22430	2.19
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	291-22225	0.22
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	291-22215	0.70
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	291-22215	3.04
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	291-22220	1.39
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	291-22210	3.94
Fund 291 - HOME GRANT Total:					11.48
Fund: 297 - GREENFIELD SCIENCE WORKSHOP					
SC FUELS	299818	09/16/2016	GASOLINE	297-597-66100.000	153.42
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	297-597-66100.000	193.21
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	297-597-64100.000	285.07
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	297-597-64200.000	8.65
HOME DEPOT CREDIT SERVICES	299792	09/16/2016	PVC PARTS FOR T-SHIRT CANN...	297-597-65500.000	2.12
HOME DEPOT CREDIT SERVICES	299792	09/16/2016	T-SHIRT CANNON SUPPLIES	297-597-65500.000	61.73
HOME DEPOT CREDIT SERVICES	299792	09/16/2016	T-SHIRT CANNON SUPPLIES	297-597-65500.000	47.98
HOME DEPOT CREDIT SERVICES	299792	09/16/2016	STRING FOR HAND MODEL	297-597-65500.000	33.95
CITY OF GREENFIELD	299775	09/16/2016	45 EL CAMINO REAL	297-597-64300.000	35.97
CITY OF GREENFIELD	299775	09/16/2016	45 EL CAMINO REAL	297-597-64400.000	64.52
CALIFORNIA CUSTOM SHEDS INC	299770	09/16/2016	SCIENCE CENTER STORAGE SHED	297-597-65500.000	3,353.00
REDSHIFT	299813	09/16/2016	INTERNET SERVICE FY16-17	297-597-64900.000	99.99
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	297-22225	23.56
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	297-22215	75.92
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	297-22215	324.58
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	297-22220	52.36
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	297-22210	246.75
Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:					5,062.78
Fund: 503 - SEWER FUND					
SC FUELS	299818	09/16/2016	GASOLINE	503-330-66100.000	210.01
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	503-330-66100.000	415.29
EL CAMINO ELECTRIC	299784	09/16/2016	TYLER MAINT.	503-333-63800.000	368.00
FERGUSON ENTERPRISES INC. 7...	299785	09/16/2016	SAFETY VESTS	503-330-65200.000	22.92
PRAXAIR DISTRIBUTION, INC.	299810	09/16/2016	INDUSTRIAL ACETYLENE	503-330-65700.000	50.28
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	503-333-64100.000	692.13
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	503-335-64100.000	3,709.77
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	503-335-64200.000	3.76
CITY OF GREENFIELD	299775	09/16/2016	920 WALNUT AVE - PERC POND	503-330-64300.000	40.35
CITY OF GREENFIELD	299775	09/16/2016	920 WALNUT AVE - PERC POND	503-330-64400.000	115.91
REDSHIFT	299813	09/16/2016	INTERNET SERVICE FY16-17	503-330-64900.000	36.21
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	503-191-52510.000	2.75
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	503-330-64600.000	312.47
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	503-330-64900.000	19.00
CASEY PRINTING	299772	09/16/2016	#10 WINDOW ENVELOPES	503-191-61200.000	898.52
CASEY PRINTING	299772	09/16/2016	#9 REGULAR ENVELOPES	503-191-61200.000	945.00
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	503-22430	60.58
STATE STREET BANK & TRUST C...	DFT0001995	09/09/2016	Defer Comp-Mid Management	503-22430	66.00
STATE STREET BANK & TRUST C...	DFT0001996	09/09/2016	Defer Comp-Misc Employees	503-22430	90.52
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	503-22225	90.63
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	503-22215	292.04
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	503-22215	1,248.48

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	503-22220	223.40
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	503-22210	969.54
AMERICAN FAMILY LIFE	DFT0002039	09/21/2016	SUPPLEMENTAL BENEFITS	503-22440	19.45
SEIU 521	299834	09/21/2016	Union Dues	503-22420	104.49
				Fund 503 - SEWER FUND Total:	11,007.50
Fund: 504 - WATER FUND					
SC FUELS	299818	09/16/2016	GASOLINE	504-340-66100.000	210.01
SC FUELS	299818	09/16/2016	GASOLINE/DIESEL	504-340-66100.000	415.29
SHORE CHEMICAL COMPANY, I...	299819	09/16/2016	SODIUM HYPOCHLORITE	504-345-65700.000	1,725.15
SHORE CHEMICAL COMPANY, I...	299819	09/16/2016	DRUM DEPOSIT RETURN	504-345-65700.000	-200.00
FERGUSON ENTERPRISES INC. 7...	299785	09/16/2016	SAFETY VESTS	504-340-65200.000	22.92
PRAXAIR DISTRIBUTION, INC.	299810	09/16/2016	INDUSTRIAL ACETYLENE	504-345-65700.000	50.28
FERGUSON ENTERPRISES INC. 7...	299785	09/16/2016	METER BOXES	504-345-65700.000	452.69
QUINN COMPANY	299811	09/16/2016	3713 - GLASS DOOR/SEAL	504-340-66300.000	389.78
GREENFIELD TRUE VALUE	299790	09/16/2016	WATER SERV SUPPLIES	504-345-65700.000	4.01
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	504-345-64100.000	10,913.33
PACIFIC GAS & ELECTRIC	299807	09/16/2016	MONTHLY UTILITES	504-345-64200.000	3.76
GREENFIELD TRUE VALUE	299790	09/16/2016	MARKING PAINT	504-345-65700.000	6.55
PARTS & SERVICE CENTER	299808	09/16/2016	AIR/OIL FILTER	504-340-66200.000	27.75
CITY OF GREENFIELD	299775	09/16/2016	920 WALNUT AVE - PERC POND	504-340-64400.000	145.67
PARTS & SERVICE CENTER	299808	09/16/2016	AIR FILTER	504-340-66200.000	54.52
REDSHIFT	299813	09/16/2016	INTERNET SERVICE FY16-17	504-340-64900.000	36.21
BEN-E-LECT	299769	09/16/2016	SEPTEMBER 2016	504-191-52510.000	2.75
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	504-340-64600.000	312.46
VERIZON WIRELESS	299825	09/16/2016	CELL PHONES - PW	504-340-64900.000	19.01
CASEY PRINTING	299772	09/16/2016	#10 WINDOW ENVELOPES	504-191-61200.000	898.51
CASEY PRINTING	299772	09/16/2016	#9 REGULAR ENVELOPES	504-191-61200.000	945.00
STATE STREET BANK & TRUST C...	DFT0001994	09/09/2016	Defer Comp-Management	504-22430	60.56
STATE STREET BANK & TRUST C...	DFT0001995	09/09/2016	Defer Comp-Mid Management	504-22430	34.00
STATE STREET BANK & TRUST C...	DFT0001996	09/09/2016	Defer Comp-Misc Employees	504-22430	54.48
STATE OF CALIFORNIA EDD	DFT0001998	09/09/2016	SDI	504-22225	54.10
Internal Revenue Service	DFT0001999	09/09/2016	Medicare	504-22215	174.30
Internal Revenue Service	DFT0002000	09/09/2016	Social Security	504-22215	745.52
STATE OF CALIFORNIA EDD	DFT0002001	09/09/2016	State Withholding	504-22220	118.57
Internal Revenue Service	DFT0002002	09/09/2016	Federal Tax Withholding	504-22210	547.24
AMERICAN FAMILY LIFE	DFT0002039	09/21/2016	SUPPLEMENTAL BENEFITS	504-22440	19.45
SEIU 521	299834	09/21/2016	Union Dues	504-22420	55.15
				Fund 504 - WATER FUND Total:	18,299.02
Fund: 705 - SUCCESSOR ADMINISTRATIVE FUND					
UNION BANK	299824	09/16/2016	GREENFIELD RDA TABS 02 A & B	705-820-63100.000	560.00
				Fund 705 - SUCCESSOR ADMINISTRATIVE FUND Total:	560.00
				Grand Total:	811,522.00

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	175,850.39
200 - SUPPLEMENTAL LAW ENFORCEMENT	5,794.79
213 - PARKS	129,621.42
215 - CDBG Fund	422,945.13
220 - Supplemental Transactions & Use Tax Fund (V & W)	26,885.51
230 - GAS TAX FUND	12,438.13
263 - LLM #1 - LEXINGTON	207.32
264 - LLM #2 - TERRA VERDE, ETC	2,697.05
265 - SMD #1	70.78
266 - SMD #2	70.70
291 - HOME GRANT	11.48
297 - GREENFIELD SCIENCE WORKSHOP	5,062.78
503 - SEWER FUND	11,007.50
504 - WATER FUND	18,299.02
705 - SUCCESSOR ADMINISTRATIVE FUND	560.00
Grand Total:	811,522.00

Account Summary

Account Number	Account Name	Payment Amount
100-101-68300.000	Memberships	9,748.21
100-110-52510.000	Health Insurance	11.00
100-110-63100.000	Administration Services	2,400.56
100-110-64600.000	Cell Phone Charges	53.89
100-111-61400.000	Office Supplies	97.00
100-111-64300.000	Water Utility	174.11
100-111-65600.000	Janitorial Supplies	20.76
100-111-66200.000	Vehicle Maintenance	5.24
100-125-63200.000	Technology Services	8,948.00
100-125-64900.000	Other Utilities	255.25
100-125-65300.000	Technology Supplies	4.00
100-150-63100.000	Administration Services	19,118.65
100-170-52510.000	Health Insurance	5.50
100-190-52510.000	Health Insurance	11.00
100-190-63300.000	Financial Services	119.50
100-191-64400.000	Waste Disposal	52,449.63
100-201-61200.000	Printing and Copying	252.08
100-201-61400.000	Office Supplies	105.91
100-201-65300.000	Technology Supplies	201.23
100-201-65600.000	Janitorial Supplies	26.16
100-201-66100.000	Gasoline & Oil	899.16
100-201-66200.000	Vehicle Maintenance	3.28
100-201-67100.000	Meetings & Conferences	30.00
100-215-52510.000	Health Insurance	11.00
100-215-61400.000	Office Supplies	253.41
100-215-63400.000	Police Services	210.84
100-215-64500.000	Phone Charges	1,204.48
100-215-65300.000	Technology Supplies	301.61
100-215-66100.000	Gasoline & Oil	3,816.39
100-215-66200.000	Vehicle Maintenance	128.57
100-215-67100.000	Meetings and Conferences	28.00
100-215-71200.000	Facilities Equipment	50.17
100-22210	Federal Withholding Tax ...	10,313.56
100-22215	FICA Payable	11,423.84
100-22220	State Withholding Tax Pa...	3,523.93
100-22225	S.D.I. Payable	664.01
100-22320	Medical Benefits Payable	34,745.59
100-22340	Long-Term Disability Paya...	1,195.16

Account Summary

Account Number	Account Name	Payment Amount
100-22410	G.P.O.A. Union Dues Paya...	250.00
100-22415	G.P.S.A. Union Dues Payab..	150.00
100-22420	S.E.I.U. Union Dues Payab...	137.05
100-22430	Deferred Comp Payable	1,685.61
100-22435	PERS Loan Payable	120.34
100-22440	AFLAC Insurance Payable	601.30
100-22490	Miscellaneous Withholding	60.00
100-230-61200.000	Printing and Copying	409.52
100-230-63400.000	Animal Control Services	284.75
100-230-64600.000	Cell Phone Charges	37.82
100-230-64900.000	Other Utilities	38.01
100-230-66100.000	Gasoline & Oil	284.30
100-26001	Suspense Account	50.00
100-310-52510.000	Health Insurance	11.00
100-310-65100.000	General Operating Suppli...	94.00
100-310-65200.000	Uniforms/Personnel Equi...	85.69
100-310-65600.000	Janitorial Supplies	18.50
100-311-65900.000	Building Maintenance Su...	311.26
100-311-66100.000	Gasoline & Oil	738.42
100-550-64100.000	Electricity	208.98
100-550-64200.000	Gas Utility	3.76
100-550-64300.000	Water Utility	902.43
100-550-64400.000	Waste Disposal	115.90
100-550-64600.000	Cell Phone Charges	18.60
100-550-64900.000	Other Utilities	16.24
100-550-65700.000	Public Works Supplies	46.87
100-550-66100.000	Gasoline & Oil	223.06
100-551-63500.211	Arts Center Services	5,000.00
100-551-64100.211	Electricity	82.21
100-551-64200.211	Gas Utility	17.31
100-551-64300.000	Water Utility	84.01
100-551-64300.211	Water Utility	49.70
100-551-64400.000	Waste Disposal	244.94
100-551-65900.000	Building Maintenance Su...	7.10
100-590-64100.000	Electricity	418.92
100-590-64200.000	Gas Utility	20.00
100-590-64300.000	Water Utility	49.14
100-601-52510.000	Health Insurance	5.50
100-601-64600.000	Cell Phone Charges	42.47
100-601-66100.000	Gasoline & Oil	115.00
200-205-61700.321	Software Maintenance Ch...	3,746.00
200-205-65100.321	General Operating Suppli...	2,048.79
213-22210	Federal Withholding Tax ...	19.72
213-22215	FICA Payable	18.70
213-22220	State Withholding Tax Pa...	6.94
213-22225	S.D.I. Payable	1.10
213-22430	Deferred Comp Payable	10.93
213-905-87513.000	Prop 84 Greenfield Comm...	129,564.03
215-22210	Federal Withholding Tax ...	47.32
215-22215	FICA Payable	44.92
215-22220	State Withholding Tax Pa...	16.67
215-22225	S.D.I. Payable	2.64
215-22430	Deferred Comp Payable	26.25
215-950-85515.432	CDBG Wastewater Treat...	422,807.33
220-110-73705.192	Fire Parcel Tax Study	3,000.00
220-215-52510.000	Health Insurance	22.00
220-22210	Federal Withholding Tax ...	4,596.70
220-22215	FICA Payable	5,463.36

Account Summary

Account Number	Account Name	Payment Amount
220-22220	State Withholding Tax Pa...	1,629.47
220-22225	S.D.I. Payable	321.37
220-22410	G.P.O.A. Union Dues Paya...	500.00
220-22415	G.P.S.A. Union Dues Payab..	50.00
220-22430	Deferred Comp Payable	500.00
220-22450	Wage Garnishments Paya...	802.61
220-551-68200.192	Community Outreach	10,000.00
230-22210	Federal Withholding Tax ...	480.71
230-22215	FICA Payable	697.84
230-22220	State Withholding Tax Pa...	109.01
230-22225	S.D.I. Payable	41.07
230-22420	S.E.I.U. Union Dues Payab...	56.76
230-22430	Deferred Comp Payable	203.84
230-320-63700.000	Public Works Services	3,600.00
230-320-64100.000	Electricity	5,926.39
230-320-64200.000	Gas Utility	3.85
230-320-64300.000	Water Utility	0.29
230-320-64400.000	Waste Disposal	115.91
230-320-64600.000	Cell Phone Charges	18.61
230-320-64900.000	Other Utilities	16.24
230-320-66100.000	Gasoline & Oil	979.48
230-320-66200.000	Vehicle Maintenance	188.13
263-22210	Federal Withholding Tax ...	5.49
263-22215	FICA Payable	7.46
263-22220	State Withholding Tax Pa...	1.65
263-22225	S.D.I. Payable	0.43
263-22430	Deferred Comp Payable	2.02
263-360-64300.000	Water Utility	190.27
264-22210	Federal Withholding Tax ...	5.49
264-22215	FICA Payable	7.46
264-22220	State Withholding Tax Pa...	1.65
264-22225	S.D.I. Payable	0.43
264-22430	Deferred Comp Payable	2.02
264-360-64100.000	Electricity	977.75
264-360-64300.000	Water Utility	1,702.25
265-22210	Federal Withholding Tax ...	19.64
265-22215	FICA Payable	31.18
265-22220	State Withholding Tax Pa...	4.37
265-22225	S.D.I. Payable	1.85
265-22420	S.E.I.U. Union Dues Payab...	3.24
265-22430	Deferred Comp Payable	10.50
266-22210	Federal Withholding Tax ...	19.63
266-22215	FICA Payable	31.20
266-22220	State Withholding Tax Pa...	4.34
266-22225	S.D.I. Payable	1.79
266-22420	S.E.I.U. Union Dues Payab...	3.24
266-22430	Deferred Comp Payable	10.50
291-22210	Federal Withholding Tax ...	3.94
291-22215	FICA Payable	3.74
291-22220	State Withholding Tax Pa...	1.39
291-22225	S.D.I. Payable	0.22
291-22430	Deferred Comp Payable	2.19
297-22210	Federal Withholding Tax ...	246.75
297-22215	FICA Payable	400.50
297-22220	State Withholding Tax Pa...	52.36
297-22225	S.D.I. Payable	23.56
297-597-64100.000	Electricity	285.07
297-597-64200.000	Gas Utility	8.65

Account Summary

Account Number	Account Name	Payment Amount
297-597-64300.000	Water Utility	35.97
297-597-64400.000	Waste Disposal	64.52
297-597-64900.000	Other Utilities	99.99
297-597-65500.000	Recreation Supplies	3,498.78
297-597-66100.000	Gasoline & Oil	346.63
503-191-52510.000	Health Insurance	2.75
503-191-61200.000	Printing and Copying	1,843.52
503-22210	Federal Withholding Tax ...	969.54
503-22215	FICA Payable	1,540.52
503-22220	State Withholding Tax Pa...	223.40
503-22225	S.D.I. Payable	90.63
503-22420	S.E.I.U. Union Dues Payab...	104.49
503-22430	Deferred Comp Payable	217.10
503-22440	AFLAC Insurance Payable	19.45
503-330-64300.000	Water Utility	40.35
503-330-64400.000	Waste Disposal	115.91
503-330-64600.000	Cell Phone Charges	312.47
503-330-64900.000	Other Utilities	55.21
503-330-65200.000	Uniforms / Personnel Equ...	22.92
503-330-65700.000	Public Works Supplies	50.28
503-330-66100.000	Gasoline & Oil	625.30
503-333-63800.000	Sewer Collection Services	368.00
503-333-64100.000	Electricity	692.13
503-335-64100.000	Electricity	3,709.77
503-335-64200.000	Gas Utility	3.76
504-191-52510.000	Health Insurance	2.75
504-191-61200.000	Printing and Copying	1,843.51
504-22210	Federal Withholding Tax ...	547.24
504-22215	FICA Payable	919.82
504-22220	State Withholding Tax Pa...	118.57
504-22225	S.D.I. Payable	54.10
504-22420	S.E.I.U. Union Dues Payab...	55.15
504-22430	Deferred Comp Payable	149.04
504-22440	AFLAC Insurance Payable	19.45
504-340-64400.000	Waste Disposal	145.67
504-340-64600.000	Cell Phone Charges	312.46
504-340-64900.000	Other Utilities	55.22
504-340-65200.000	Uniforms / Personnel Equ...	22.92
504-340-66100.000	Gasoline & Oil	625.30
504-340-66200.000	Vehicle Maintenance	82.27
504-340-66300.000	General Operations Equi...	389.78
504-345-64100.000	Electricity	10,913.33
504-345-64200.000	Gas Utility	3.76
504-345-65700.000	Water Production Supplies	2,038.68
705-820-63100.000	Administration Services	560.00
	Grand Total:	811,522.00

Project Account Summary

Project Account Key	Payment Amount
None	811,522.00
	Grand Total:
	811,522.00

CITY COUNCIL MINUTES

CITY COUNCIL MEETING OF SEPTEMBER 13, 2016

CALL TO ORDER

Mayor Huerta called the meeting to order at 6:02 p.m.

ROLL CALL

PRESENT: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez
Councilmember Walker arrived at 7:08 p.m.

ABSENT: None

STAFF: City Manager Stanton, Community Services Director Steinmann, Chief of Police Frese, City Attorney Faught, City Clerk Rathbun

GUESTS: Drew Tipton, Robert Perrault, Maureen Wruck, Greg Davidson, Beatriz Diaz, Jose Perez-Gonzalez, Jose Sanchez, Bob Urquidez, Allison Fierro, Mary Ann Bmartinus, Josephine Roseli, Maria Corralejo, Marie Abercrombie, Alberto Villa Corona, Kuei Villa, Andrew Salinas, Allison Steinmann, Margaret Bonetti, Sam Mazza, Kate McKenna, Kristin Harvey, Roy Morris, Chief Foster, Patrick Matthews, Yrma Rendon, Diane Hill, Stephanie Garcia, Juan Martinez

INVOCATION

Invocation was by Pastor Andrew Salinas.

PLEDGE OF ALLEGIANCE

All recited the Pledge of Allegiance.

PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

Allison Steinmann informed the Council that Lilia Salinas and herself have ventured away from the Greenfield High School PTSA and have formed a non-profit organization, Greenfield City Partnership Non-Profit Organization. She stated that they were still doing all the events that they were currently doing and would appreciate everyone's endorsement and support.

Beatriz Diaz asked if the public was going to find out the results of the Mayor's investigation and asked if the public would be allowed to speak regarding the No on Measure Z presentation. Mayor Huerta stated that the public would be allowed to speak regarding the presentation.

Bob Urquidez stated that he believed there were safety concerns regarding the daycare that was going to go in at the Santa Lucia Shopping Center.

City Attorney Faught stated that the investigation was complete however it was still client-attorney privileged and it would be determined whether or not it would be disclosed at a later time.

CONSENT CALENDAR

A MOTION by Councilmember Torres, seconded by Mayor Pro-tem Rodriguez to approve the consent calendar including City of Greenfield Warrants #299481 through #299764 and Bank Drafts #1958 through #1983 in the amount of \$829,814.98 and approval of Minutes of the August 9, 2016 City Council Meeting; Minutes of the August 25, 2016 Special City Council Meeting and Minutes of the September 6, 2016 Special City Council Meeting. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Torres and Santibañez. NOES: None. ABSENT: Councilmember Walker. Motion carried.

MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS

PRESENTATION BY THE NO ON MEASURE Z COMMITTEE

Maureen Wruck gave a power point presentation regarding No on Measure Z.

Maria Corralejo stated that she was a supporter of Yes on Measure Z and voiced her concerns and stated that she wanted to ban fracking.

Beatriz Diaz also stated that she was a supporter of Yes on Measure Z.

Mayor Pro-tem Rodriguez stated that he would like to hear from both Yes and No Measure Z Committees as well as a neutral party.

Margaret Bonetti suggested that there be a public forum for both Yes and No on Measure Z.

PROCLAMATION HONORING JACOB'S HEART CHILDREN'S CANCER SUPPORT SERVICES AND DECLARATION OF CHILDHOOD CANCER AWARENESS MONTH

Mayor Huerta proclaimed September as Childhood Cancer Awareness Month.

CITY COUNCIL BUSINESS

ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE FIRE SERVICES REORGANIZATION STUDY AND APPROVING A CHANGE ORDER WITH CITYGATE ASSOCIATES, LLC AND THE CITY OF GREENFIELD RESOLUTION #2016-74

Staff report was given by City Manager Stanton.

Sam Mazza, Citygate, gave a power point presentation regarding the Fire Services Reorganization Study.

Beatriz Diaz stated that she supported that the fire department 100%.

A MOTION by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to adopt **Resolution #2016-74, “A Resolution of the City Council of the City of Greenfield Approving the Fire Services Reorganization Study and Approving a Change Order with Citygate Associates, LLC and the City of Greenfield”**. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Torres and Santibañez. NOES: None. ABSENT: Councilmember Walker. Motion carried.

ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD REQUESTING THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) OF MONTEREY COUNTY TO INITIATE PROCEEDINGS TO CONSIDER A REORGANIZATION OF THE GREENFIELD FIRE PROTECTION DISTRICT AND TO DETACH ALL REAL PROPERTY WITHIN THE CITY OF GREENFIELD FROM THE DISTRICT RESOLUTION #2016-75

Staff report was given by City Manager Stanton.

Kate McKenna, Monterey County LAFCo, gave a presentation regarding the process of detachment of the City from the Fire District and explained the LAFCo process that must be completed.

Mayor Huerta suggested that the City go with Option #5. There was discussion among the City Council regarding the different options.

A MOTION by Mayor Pro-tem Rodriguez, seconded by Councilmember Santibañez to adopt **Resolution #2016-75, “A Resolution of the City Council of the City of Greenfield Requesting the Local Agency Formation Commission (LAFCo) of Monterey County to Initiate Proceedings to Consider a Reorganization of the Greenfield Fire Protection District and to Detach All Real Property within the City of Greenfield from the District”**. All in favor. Motion carried.

APPROVAL OF THE FINDINGS OF THE NBS FINANCIAL REPORT AND AUTHORIZATION OF THE CITY MANAGER TO NEGOTIATE A SCOPE OF WORK TO BEGIN PREPARATION FOR THE ADOPTION OF A SPECIAL TAX TO FUND FIRE PROTECTION AND EMS SERVICES

Staff report was given by City Manager Stanton.

Kristin Harvey, Senior Consultant – NSB, gave a power point presentation regarding funding for fire protection and EMS services.

Kuei Villa asked that before the Council approved this item the City should have a public forum regarding it. She suggested that Council review all options before imposing this special tax on the homeowners.

Albert Villa stated that he was disabled and on a fixed income and would like the Council not add any more taxes.

Mayor Huerta stated that the City needed to get creative on looking for funding. He also stated that this was a major change and the City must show that this was our responsibility. Councilmember Santibañez asked about the community outreach. City Manager Stanton stated that that there would be a public forum and stated that the Mayor was correct that other funds should be used or explored in order to fund this and the City should not rely 100% on the parcel tax.

A MOTION by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to approve the Findings of the NBS Financial Report and Authorization of the City Manager to Negotiate a Scope of Work to Begin Preparation for the Adoption of a Special Tax to Fund Fire Protection and EMS Services. All in favor. Motion carried.

APPROVAL OF EMERGENCY FINANCIAL ASSISTANCE TO THE GREENFIELD FIRE DISTRICT IN AN AMOUNT NOT TO EXCEED \$125,000 IF THE DISTRICT IS NOT AWARDED A SAFER GRANT

Staff report was given by City Manager Stanton.

Roy Morris, President of the Greenfield Fire Protection District Board, explained the financial situation of the Fire District and stated that the Fire District was in support of any and all funding mechanisms.

Chief Foster, Greenfield Fire District, thanked the City for moving forward with this.

A MOTION by Councilmember Torres, seconded by Mayor Pro-tem Rodriguez to approve the Emergency Financial Assistance to the Greenfield Fire District in an Amount Not to exceed \$125,000 if the District was not awarded a SAFER Grant. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD SCHEDULING A PUBLIC HEARING OF A FRANCHISE RENEWAL AGREEMENT BETWEEN THE CITY OF GREENFIELD, CITY OF SOLEDAD, CITY OF GONZALES, AND TRI-CITIES DISPOSAL AND RECYCLING SERVICES, INC. FROM JANUARY 1, 2017 THROUGH JUNE 30, 2025 IN SUBSTANTIAL FORM AND CONTENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF GREENFIELD AND APPROVING THE FY 2016-17 GARBAGE COLLECTION AND DISPOSAL RATES
RESOLUTION #2016-76**

Staff report was given by City Manager Stanton.

Patrick Matthews, Salinas Valley Solid Waste Authority, gave a power point presentation.

Kuei Villa stated that incentive programs work best and she was happy with the trash company; however, she would like the rates to remain low.

A MOTION by Councilmember Walker, seconded by Councilmember Torres to adopt **Resolution #2016-76, “A Resolution of the City Council of the City of Greenfield Scheduling a Public Hearing of a Franchise Renewal Agreement Between the City of Greenfield, City of Soledad, City of Gonzales, and Tri-Cities Disposal and Recycling Services, Inc. from January 1, 2017 through June 30, 2025 in Substantial Form and Content and Authorizing the City Manager to Execute Said Agreement on Behalf of Greenfield and Approving the FY 2016-17 Garbage Collection and Disposal Rates”**. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AMENDING THE 2015-16 AND 2016-17 BIENNIAL OPERATING AND CAPITAL BUDGET
RESOLUTION #2016-77**

Staff report was given by City Manager Stanton. She reviewed the revenues and expenditures of the operating and capital budget.

Bob Urquidez, Chairman of the VW Committee, read the Committee's recommendations.

Diane Hill, Greenfield Little League, asked that the City Council budget funding for the Little League and would appreciate anything that they would receive.

It was the consensus of the City Council to budget \$10,000 to the Greenfield Little League.

Kuei Villa asked if the City was audited and if so, was it by an independent auditor. She also asked if the audit and budget were available to the public. Mayor Huerta stated that the City was audited by an independent auditor that was outside of the County of Monterey and all audits were available to the public.

Beatriz Diaz stated that it would be great to have the YMCA come to Greenfield.

Albert Villa stated that he would like to have the budget include improvements such as handicapped parking at the civic center. Mr. Villa was informed that there were two handicapped parking in front of the civic center.

A MOTION by Mayor Pro-tem Rodriguez, seconded by Councilmember Walker to adopt **Resolution #2016-77, “A Resolution of the City Council of the City of Greenfield Amending the 2015-16 and 2016-17 Biennial Operating and Capital Budget, including the \$10,000 allocation to the Greenfield Little League”**. All in favor. Motion carried.

APPROVAL OF CITY OF GREENFIELD CONTRIBUTING \$5,000 FOR PARTICIPATING IN THE FARM WORKER STUDY

Staff report was given by City Manager Stanton.

Yrma Rendon asked about the study and if it was for men or families.

Beatriz Diaz stated that this would be a great idea; however, the City should do its own study.

A MOTION by Mayor Pro-tem Rodriguez, seconded by Councilmember Walker to approve the City of Greenfield Contributing \$5,000 for Participating in the Farm Worker Study. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker and Torres. NOES: Councilmember Santibañez. Motion carried.

APPROVAL OF AN AMENDMENT TO THE CDBG URBAN COUNTY APPLICATION FOR 2016-2017

Staff report was given by City Manager Stanton.

Mayor Huerta reported that there were impact funds that the City should spend at Patriot Park and use the CDBG funds for streets.

Councilmember Santibañez stated that the City would be receiving this grant two more years and suggested that the Council spend this money on the park and then next year spend it on the streets and sidewalks. Councilmember Walker concurred with Councilmember Santibañez. Mayor Pro-tem Rodriguez suggested that the City stay on course with the current application.

Beatriz Diaz stated that she supported the little league; however, the sidewalks on 5th Street needed to be repaired.

Kuei Villa asked if the City was ADA compliance and suggested that the money be used to make sure that the City was handicapped accessible.

Alberto Villa stated that he was a citizen and the City needed to be ADA compliance.

Stephanie Garcia read the scope of work for the Patriot Park Project which included making the restroom ADA compliance as well as the picnic area.

Diane Hill stated that the Little League was a non-profit organization and that they were currently paying \$600 per month for their snack shack and storage and asked that the Council move forward on the Patriot Park Project.

City Council concurred to move forward with the current CDBG Urban County application which included the Patriot Park Project.

STATUS UPDATE ON MEDICAL MARIJUANA FACILITY ZONING

Oral report was given by City Manager Stanton and City Attorney Faught. The report included information regarding zoning and the uses which would need to be included in both Chapter 5.28 and Chapter 17.

Kuei Villa asked about these facilities and asked that the City Council focus on the community and not bring marijuana to Greenfield.

Albert Villa stated that the City should not allow marijuana in Greenfield.

Juan Martinez stated that the City should consider the safety of the community when approving the zoning for the placement of these facilities.

Yrma Rendon asked once the zoning was done would it come back to Council for approval.

Andrew Tipton, Greenfield Planning Commission Chair, stated that he was looking forward to working with the Council to make sure that the medical marijuana facilities were placed in the correct zoning area.

Maria Corralejo stated that her concern was to make sure these facilities would be properly secured.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING AN AGREEMENT WITH ROBERT PERRAULT FOR CITY MANAGER SERVICES
RESOLUTION #2016-78**

Staff report was given by City Manager Stanton.

Mr. Robert Perrault thanked the City Council for the opportunity and stated that he had met with most of the department heads and would be ready to go on October 2nd.

A MOTION by Councilmember Torres, seconded by Councilmember Santibañez to adopt **Resolution #2016-78, “A Resolution of the City Council of the City of Greenfield Approving an Agreement with Robert Perrault for City Manager Services”**. All in favor. Motion carried.

ADJOURN TO CLOSED SESSION

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: CITY MANAGER**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION -
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (3) OF
SUBDIVISION (D) OF SECTION 54956.9: 1 POTENTIAL CASE**

Meeting adjourned to closed session at 10:07 p.m.

RECONVENE TO OPEN SESSION

Meeting reconvened to open session at 11:15 p.m.

There was no reportable action taken.

**BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED
BY MAYOR AND CITY COUNCIL**

Mayor Huerta stated that the TAMC report would be sent out once it was received. He also stated that at the Monterey County Mayors' Association meeting, the Mayors unanimously voted to support No on Measure Z.

COMMENTS FROM CITY COUNCIL

Councilmember Santibañez asked if the City Council could shorten the amount of times or the time allocated for public comment. City Attorney Faught stated that the public had the right to comment on every item; however, the Council could limit the public to two minutes instead of three as long as it was the same for everyone.

Mayor Huerta reported that the Public Utilities Commission would be in King City tomorrow.

CITY MANAGER REPORT

No report.

ADJOURNMENT

Mayor Huerta adjourned the meeting at 11:29

Mayor of the City of Greenfield

City Clerk of the City of Greenfield



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

MEMORANDUM: September 19, 2016

AGENDA DATE: September 27, 2016

TO: Mayor and City Council

FROM: Nina Aguayo, IPMA-CP
Executive Assistant to the City Manager

TITLE: **APPROVAL OF RESOLUTION FOR SUBMISSION OF APPLICATION TO CALIFORNIA DEPARTMENT OF JUSTICE TO OBTAIN CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR LICENSING OR CERTIFICATION PURPOSES**

BACKGROUND

On January 26, 2016, the City Council approved State and Federal resolutions allowing access to criminal history information from DOJ and the FBI for non-police employment, volunteers, contractors, and for licensing or certification purposes. The original resolution for State DOJ criminal history information did not, however, include specific language required by DOJ to use this information for medical marijuana licensing purposes. To correct the omission from the State DOJ resolution, a new resolution was adopted on June 28, 2016. Revision to the Federal resolution authorizing FBI criminal history information was not required because the guidelines in effect at that time did not allow for any reference to medical marijuana licensing or regulatory permits in the Federal resolution, and the adopted resolution was in the proper format.

We have been recently notified by DOJ that the requirements for the Federal resolution have changed. At this time it is the direction from DOJ that both the Federal and State resolutions must make specific reference to the use of criminal history information for medical marijuana regulatory purposes. The Federal resolution must now include the same language as the State resolution. The approval of the revised resolution will allow staff to submit an application to DOJ and it will grant City Administration access to the direct responses from DOJ for all City fingerprint submissions, including those for medical marijuana regulatory permits/licenses.

BUDGET AND FINANCIAL IMPACT

The financial impact would be the cost of submitting our application to the Department of Justice with no future impacts at this time.

REVIEWED AND RECOMMENDED

It is recommended the City Council adopt the attached resolution to ensure City Administration is able to access both State and Federal criminal history information for potential non-police job applicants, volunteers, contractors, and for medical marijuana regulatory permit applicants.

POTENTIAL MOTION

I MOVE TO ADOPT RESOLUTION 2016-79, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING AN APPLICATION TO THE STATE DEPARTMENT OF JUSTICE FOR AUTHORIZATION TO ACCESS STATE AND FEDERAL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR LICENSING OR CERTIFICATION PURPOSES.

**CITY OF GREENFIELD
RESOLUTION NO. 2016-79**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
APPROVING AN APPLICATION FOR AUTHORIZATION TO ACCESS STATE
AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY INFORMATION FOR
EMPLOYMENT INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR
LICENSING OR CERTIFICATION PURPOSES**

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Sections 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, BE IT RESOLVED, that the City of Greenfield is hereby authorized to access state and federal level summary criminal history information for employment including volunteers and contractors, contract employees, licensing, and certification purposes and/or for issuance of medical marijuana regulatory permits, and may not disseminate the information to a private entity.

This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Greenfield held on September 27, 2016 by the following vote:

AYES, and all in favor, thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

John P. Huerta, Jr., Mayor

Attest:

Ann F. Rathbun, City Clerk



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

MEMORANDUM: September 22, 2016

AGENDA DATE: September 27, 2016

TO: Mayor and City Council

FROM: Ann F. Rathbun, CMC
City Clerk

TITLE: **A RESOLUTION OF CITY COUNCIL OF THE CITY OF
GREENFIELD AMENDING THE CLASSIFICATIONS PLAN**

BACKGROUND:

The City adopts salary ranges for all positions annually with the adoption of the annual budget. This resolution has incorporated the salary adjustments that were adopted with the biennial operating budget that was adopted at the September 13, 2016 City Council meeting.

POTENTIAL MOTION:

I APPROVE/DISAPPROVE RESOLUTION #2016-80, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AMENDING THE EMPLOYEE SALARY AND CLASSIFICATION PLAN

RESOLUTION NO. 2016-80

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GREENFIELD AMENDING THE EMPLOYEE SALARY AND
CLASSIFICATION PLAN**

WHEREAS, Municipal Code Section 2.24 provides that adjustments of the salary and classification plan be by resolution; and

WHEREAS, Personnel Rules, Rule 3 – Classification Plan, Section. Administration of the Classification Plan states that the Personnel Officer shall administer the classification plan with all amendments or revisions to the plan subject to approval of the City Council; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Greenfield that the classification plan is amended effective July 1, 2016.

PASSED AND ADOPTED by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 27th day of September 2016, by the following vote:

AYES, and all in favor, therefore, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

John P. Huerta, Jr., Mayor

Attest:

Ann F. Rathbun, City Clerk

**CITY OF GREENFIELD MONTHLY
SALARY SCHEDULE
FY 2017**

SEIU Employees

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Customer Services Assistant	\$2,892	\$3,690
Office/Planning Technician Office Specialist II Police Services Technician II Public Works Office Specialist II	\$3,272	\$4,176
Water Technician	\$3,438	\$4,388
Public Works Parks Maintenance Worker	\$3,438	\$4,388
Public Works Utility Worker I-II		
Public Works Service Worker I	\$3,438	\$4,388
Public Works Service Worker II	\$4,023	\$4,540
Public Works Service Worker III	\$4,304	\$4,722
Public Works Service Worker IV	\$4,678	\$4,958
Finance Technician Mechanic	\$3,703	\$4,724

**CITY OF GREENFIELD MONTHLY
SALARY SCHEDULE
FY 2018**

SEIU Employees

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Customer Services Assistant	\$3,008	\$3,838
Office/Planning Technician Office Specialist II Police Services Technician II Public Works Office Specialist II	\$3,402	\$4,344
Water Technician	\$3,575	\$4,563
Public Works Parks Maintenance Worker	\$3,575	\$4,563
Public Works Utility Worker I-II		
Public Works Service Worker I	\$3,575	\$4,563
Public Works Service Worker II	\$4,184	\$4,722
Public Works Service Worker III	\$4,476	\$4,911
Public Works Service Worker IV	\$4,865	\$5,156
Finance Technician Mechanic	\$3,851	\$4,913

*Includes a 4% wage increase effective July 1, 2017

Greenfield Police Officers' Association

Position

Police Officer (PERS Classic)

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
31.22	32.16	33.12	34.11	35.14	36.19	37.28	38.40	39.55	40.74	41.95	43.21

Police Officer (PEPRA Employees)

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
30.02	30.92	31.85	32.80	33.79	34.80	35.85	36.92	38.03	39.17	40.34	41.55

Greenfield Police Supervisors' Association

Position

Police Sergeant (PEPS Classic)

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
45.39	46.75	48.15	49.60	51.08	52.61	54.19	55.82

Police Sergeant (PEPRA Employees)

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
43.64	44.95	46.30	47.69	49.12	50.59	52.11	53.67

Records Supervisor

	Minimum	Maximum
FY 2015-16	\$4,096	\$5,240
FY 2016-17	\$4,219	\$5,398

**Unrepresented
Employees**

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Public Works Administrative Assistant	\$2,914	\$3,720
Public Works Foreman	\$3,387	\$4,322
Community Service Workshop Coordinator	\$3,437	\$4,386
Accountant	\$3,750	\$5,417
Utility Systems Asst. Superintendent	\$3,888	\$5,013
Building Official/Code Enforcement		
Executive Assistant	\$4,085	\$5,417
Assistant Public Works	\$4,500	\$6,074
City Clerk	\$4,856	\$7,101
Administrative Services Director	\$6,841	\$8,334
Community Services Director	\$6,862	\$8,758
Police Commander	\$9,167	\$10,750
Chief of Police	\$11,667	\$13,333

<u>Position</u>	<u>Annual</u>
City Manager	152,256

<u>Part-time Positions</u>	<u>Hourly Rate</u>
Crossing Guards	\$10.00
Science Workshop Aid	\$10.00
Science Workshop Teacher	\$20.00
Science Workshop Technican	\$15.00-\$25.00

**PROCLAMATION OF THE CITY OF GREENFIELD PROCLAIMING
SEPTEMBER NATIONAL ADDICTION AND RECOVERY MONTH**

WHEREAS, behavioral health is an essential part of health and one’s overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, an estimated **125,756** people in **California** are receiving treatment for these conditions; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and **Sun Street Centers** invite all residents of **Greenfield** to participate in ***National Recovery Month (Recovery Month)***; and

NOW, THEREFORE, I Honorable Mayor, John Huerta, on behalf of the City Council do hereby proclaim the month of September 2016 as

NATIONAL RECOVERY MONTH

In **Greenfield** and call upon the people of **Greenfield** to observe this month with appropriate programs, activities, and ceremonies to support this year’s ***Recovery Month, Join the Voices for Recovery: Our Families, Our Stories, Our Recovery!***

John Huerta, Jr., Mayor of the City of Greenfield

**A PROCLAMATION OF THE CITY OF GREENFIELD PROCLAIMING
OCTOBER 7 – 16, 2016 AS BINATIONAL HEALTH WEEK**

WHEREAS, the Secretariats of Health and of Foreign Affairs of Mexico, the Ministries of Foreign Affairs of Canada, Guatemala, Honduras, Colombia, Ecuador, Bolivia and Peru, the Institute for Mexicans Abroad, the Mexican Social Security Institute, the United States-Mexico Border Health Commission, and the Health Initiative of the Americas, a program of the University of California at Berkeley, School of Public Health have organized to improve access to health services for the underserved Latino population in the United States of America; and

WHEREAS, improving health in migrant populations requires multiple approaches in service, design, delivery and funding priorities, and most fundamentally requires strong bi-national commitment; and

WHEREAS, Binational Health Week reflects coordinated efforts between the United States, Mexico, Canada, Guatemala, El Salvador, Honduras, Colombia, Ecuador, and Peru to improve the quality of life of underserved populations by expanding their access to health care, increasing their health insurance coverage, and reducing their unmet health needs; and

WHEREAS, Monterey County Binational Health Week is a multiagency collaborative effort between Mexican Secretary of Health and Foreign Affairs, and the active participation of state county and local organizations such as; Employment Development Department, Monterey County Health Department, Clinica de Salud del Valle de Salinas, California Rural Legal Assistance, Mexican American Opportunity Foundation, Community Action Partnership of San Luis Obispo, Migrant Ed. and Entravision.

WHEREAS, Binational Health Week provides an opportunity to highlight critical multidisciplinary health issues that affect the Latino community within Monterey County, and throughout the United States.

NOW, THEREFORE, I Mayor John Huerta Jr., on behalf of the Greenfield City Council proclaim the week of **October 7 to October 16, 2016** as ***“The Sixteenth Annual Binational Health Week”*** throughout the City of Greenfield.

John Huerta, Jr., Mayor of the City of Greenfield



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

MEMORANDUM: September 27, 2016

AGENDA DATE: September 27, 2016

TO: Mayor and City Council

FROM: Susan Stanton, City Manager

BY: Jenny Mitchell, Contracts & Grants Analyst, Salinas Valley Solid Waste Authority

TITLE: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING A FRANCHISE RENEWAL AGREEMENT BETWEEN THE CITIES OF GREENFIELD, SOLEDAD AND GONZALES, AND TRI-CITIES DISPOSAL AND RECYCLING SERVICES, INC. FROM JANUARY 1, 2017 THROUGH JUNE 30, 2025 IN SUBSTANTIAL FORM AND CONTENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF GREENFIELD AND APPROVING THE FY 2016-17 GARBAGE COLLECTION AND DISPOSAL RATES**

BACKGROUND:

In 2004, the Cities of Gonzales, Soledad, and Greenfield entered into a Franchise Agreement with Tri-Cities Disposal and Recycling, Inc. to provide waste collection services. This agreement was extended in February 2012 and is set to expire December 31, 2016. Gonzales, Soledad, and Greenfield City Managers have met with Salinas Valley Solid Waste Authority (SVSWA) and Gary and Tom Parola of Tri-Cities Disposal and Recycling Services, Inc. (Tri-Cities) to work on an 8-year extension to the current franchise, since all parties have agreed that services and costs continue to be effective and equitable under the current provider.

This Franchise Renewal Agreement (Agreement) is proposed to be extended to June 30, 2025 to coincide with the termination of the Salinas and King City agreements. In establishing a co-termination date for all the Salinas Valley Cities, the opportunity to collectively bid all services under one universal agreement can be considered. There

are many advantages to collectively bidding with all five cities, including but not limited to:

1. Economies of scale can provide for the most competitive rates, particularly for smaller cities;
2. More vendors may be interested in the larger collective agreement, further improving competitiveness and increasing new ideas to improve future services;
3. Uniformity of services across the entire Salinas Valley will reduce costs, and improve customer understanding and education efforts by creating one service message; and
4. Franchise agreement management will be simplified.

This proposed agreement would commence on January 1, 2017 and would supersede the current 2004 agreement that was set to expire on December 31, 2016. The Agreement has been reformatted and revised to include new and enhanced services. Changes from the existing agreement include:

1. New services that will start in January; (a) residential curbside household battery collection, (b) bulky waste collection for residential, multi-family and commercial customers, (c) post collection street sweeping, and (d) use of B20 Biodiesel in all Tri-Cities diesel collection vehicles;
2. The development of a 32-gallon solid waste container pilot program, currently anticipated for implementation by September 1, 2017, that will offer eligible residents reduced capacity for solid waste, at a reduced rate, as an incentive to reduce waste and increase recycling;
3. New reporting provisions for Commercial, Industrial and Multi-Family accounts that requires the tracking of recycling participation and recovery rates for compliance with State laws AB 341 and AB 1826;
4. Improved rate itemization and annual adjustment methodology that will allow rate components to be adjusted independently of the others, while improving accuracy and public transparency;
5. A rate adjustment, beginning January 1, 2017, for implementation of the enhanced bulky waste program that offers all customers up to ten (10) bulky waste pick-ups per year, limited to five (5) items per pick-up. Adjustment of the rates are provided to Council for inclusion in the City's rate schedule.

SVSWA and Tri-Cities contributed to the revised document. All Cities involved believe there is better service to the customers in the Agreement that will provide stable services and rates for the next eight (8) years.

The resolution approving the Agreement as to substantial form and content and authorizing the City Manager to execute the revised and restated franchise is part of this staff report. The revised and restated franchise is included as Exhibit A. As with all long agreements of this type, and particularly where three different cities, three City managers and two attorneys are involved, there is the possibility that minor changes may be made to the Agreement before it is finally executed by all of the parties. As

such, staff is asking that the Agreement be approved as to substantial form and content, a phrase that will allow for minor modifications to be made after the Council's approval. Any proposed significant change to the Agreement would require staff to bring the Agreement back to Council for further consideration.

BUDGET AND FINANCIAL IMPACT:

A rate adjustment for implementation of a bulky waste collection program is proposed with the adoption of the Agreement. The proposed rates will result in basic service level rates increasing between 3% and 4 % for residential services, 3.5% and 4.5% for commercial services and 4% to 7% for ancillary services. This increase would be effective January 1, 2017.

The Garbage Collection and Disposal Rates for FY 2016-17 (Attachment "A" to the resolution) reflect the aforementioned rate adjustments. The following table is a summary of the most common residential rates.

Weekly Service	Current Rate 07/01/2016	Proposed Rate 01/01/2017	Dollar Increase	Percent Increase
48-Gallon Cart	\$27.02	\$28.10	\$ 1.08	4.00%
64-Gallon Cart	\$43.28	\$44.69	\$ 1.41	3.26%
96-Gallon Cart	\$59.58	\$61.32	\$ 1.74	2.92%

As provided in the Agreement, a CPI adjustment will be made annually, effective July 1st of each year. The initial adjustment commencing on July 1, 2017 shall be prorated for the previous six (6) months using the February index.

The increase in collection rates will also generate additional franchise fees for the City since the 20% franchise fee is charged on the total rates.

RECOMMENDATION:

The Tri-Cities increase is effective January 1, 2017. The costs for garbage collection and disposal services are paid by garbage service customers. Once the increases to the garbage collection and disposal fees are in place there will be no cost to the City.

I MOVE TO APPROVE RESOLUTION 2016-81, A RESOLUTION APPROVING A FRANCHISE RENEWAL AGREEMENT BETWEEN THE CITY OF GREENFIELD, CITY OF SOLEDAD AND CITY OF GONZALES, AND TRI-CITIES DISPOSAL AND RECYCLING SERVICES, INC. FROM JANUARY 1, 2017 THROUGH JUNE 30, 2025 IN SUBSTANTIAL FORM AND CONTENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF GREENFIELD AND APPROVING THE FY 2016-17 GARBAGE COLLECTION AND DISPOSAL RATES

ATTACHMENTS:

Resolution

Exhibit A – Agreement with Appendices

Attachment A – Garbage Collection and Disposal Rates for FY 2016-17

RESOLUTION NO. 2016-81

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
APPROVING A FRANCHISE RENEWAL AGREEMENT BETWEEN THE CITY OF
GREENFIELD, CITY OF SOLEDAD AND CITY OF GONZALES, AND TRI-CITIES
DISPOSAL AND RECYCLING SERVICES, INC. FROM JANUARY 1, 2017 THROUGH
JUNE 30, 2025 IN SUBSTANTIAL FORM AND CONTENT AND AUTHORIZING THE
CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF GREENFIELD
AND APPROVING THE FY 2016-17 GARBAGE COLLECTION AND DISPOSAL
RATES**

WHEREAS, the Cities of Gonzales, Soledad, and Greenfield jointly contracted for solid waste, recycling, and yard waste collection services through a Franchise with Tri-Cities Disposal and Recycling, Inc. in 2004; and

WHEREAS, the current Franchise Agreement has been extended through December 31, 2016; and

WHEREAS, the Cities are currently satisfied with Tri-Cities' performance; and

WHEREAS, Tri-Cities is willing to provide similar services, as well as new and enhanced services under an extended term Revised and Restated Franchise Agreement; and

WHEREAS, Tri-Cities has requested an adjustment of increased Garbage Collection and Disposal Rates for enhanced services provided in the Revised and Restated Franchise Agreement; and

WHEREAS, the existing Franchise Agreement contains a provision that allows Council to set appropriate services fees for each account or special service and approve annual adjustments of the corresponding rates; and

WHEREAS, City Staff and the Salinas Valley Solid Waste Authority, as Contract Administrator, have reviewed proposed revisions to the Franchise Agreement and increases to the service fees and corresponding Garbage Collection and Disposal Rates and found them to be reasonable and consistent with the terms of the agreement; and

WHEREAS, given that the proposed franchise agreement will provide for the continued collection of solid waste in the service area in the same basic manner as it currently exists in the service area, the Council finds that the approval of the franchise agreement is exempt from CEQA pursuant to CEQA Guidelines Section 15301- licensing of existing operations, involving negligible or no expansion of use. Alternatively, the Council also finds that it can be seen with certainty that there is no possibility that approval of the franchise agreement may have a significant effect on the environment (CEQA Guidelines Section 15061 (b) (3)).

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Greenfield that the Council hereby approves, as to substantial form and content, the Revised and Restated Franchise Agreement between the Cities of Gonzales, Greenfield, and Soledad and Tri-Cities Disposal and Recycling Services, Inc. for Solid Waste, Recycling, and Organics Collection Services, as set forth in the form attached hereto as Exhibit "A," and by this reference incorporated herein, to be effective January 1, 2017.

BE IT FURTHER RESOLVED that the proposed increases to the 2016-17 Garbage Collection and Disposal Rates, attached hereto as Attachment "A," and by this reference incorporated herein, are hereby approved to become effective January 1, 2017.

PASSED AND ADOPTED by the City Council of the City of Greenfield at a regular meeting duly held on the 27th day of September 2016, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

John P. Huerta, Jr., Mayor

Attest:

Ann F. Rathbun, City Clerk

**REVISED AND RESTATED
FRANCHISE AGREEMENT
BETWEEN
THE CITIES OF
GONZALES, GREENFIELD, AND
SOLEDAD, CALIFORNIA
AND
TRI-CITIES DISPOSAL
AND RECYCLING SERVICE, INC.
FOR
SOLID WASTE, RECYCLING, AND
ORGANICS COLLECTION SERVICES**

Accepted on: _____, 2016

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**SOLID WASTE, RECYCLING AND
ORGANICS COLLECTION SERVICES FRANCHISE AGREEMENT
Revised and Restated**

THIS Revised and Restated FRANCHISE AGREEMENT ("Franchise") is made and entered into on January 1, 2017, by the CITIES OF GONZALES, GREENFIELD AND SOLEDAD, municipal corporations within the State of California (hereafter "Cities"), to Tri-Cities Disposal and Recycling Service, Inc., a California corporation (hereafter "Franchisee").

RECITALS:

WHEREAS, the Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989 ("AB 939") established a solid waste management process which requires Cities and other local jurisdictions to implement source reduction, reuse and recycling as integrated waste management practices; and

WHEREAS, AB 939 authorizes and requires local agencies to make adequate provisions for solid waste handling within their jurisdictions; and

WHEREAS, the Legislature of the State of California, by enactment of AB 341 and AB 1826 established expanded standards for the provision of collection, handling and processing of commercial and multi-family wastestreams, recycling and organics; and

WHEREAS, the Cities are obligated to protect the public health and safety of the residents of the Cities and have determined that arrangements by waste haulers for the collection of Solid Waste should be made in a manner consistent with the protection of public health and safety; and

WHEREAS, the collection of solid waste can contribute to the accumulation of litter on City streets and therefore, should be promptly removed by the waste hauler, subsequent to solid waste collection, as a means to provide waste collection services in a manner consistent with the protection protect public health and safety; and

WHEREAS, the Franchisee has previously been granted a Franchise for similar services by the Cities, and has demonstrated to the Cities that it has the experience, responsibility, and qualifications to conduct the services detailed herein for the collection, safe transportation, processing and/or disposal of Franchise Materials, as well as the removal of street litter resulting from such activities, as described herein; and

WHEREAS, the Cities' Councils shall determine and find that the public interest, health, safety and well being would be served if the Franchisee performs the Solid Waste handling services described herein for single family residential, multi-family dwellings and commercial service recipients; and

WHEREAS, the Cities' Councils adopted a resolution on September __, 2017 authorizing the execution of this Agreement.

The Cities therefore grant the Franchisee the revised and restated franchise described herein on the terms and conditions established hereby:

ARTICLE I DEFINITIONS

SECTION 1.1 DEFINITIONS

The following capitalized names and terms shall have the meanings set forth below:

AB 341 means the Mandatory Commercial Recycling Law, signed into law January 2012 and as defined now and into the future under Division 30 of the Public Resources Code, requiring businesses and multi-family facilities of a certain size wastestream to conduct recycling onsite through subscribed services or self-hauling to achieve an increase in diversion from landfilling and reduce greenhouse gases.

AB 939 means the California Integrated Waste Management Act of 1989 (Division 30 of the California Public Resources Code), as amended, supplemented, superseded and replaced from time to time.

AB 939 Program Fee means the fee paid to Salinas Valley Solid Waste Authority for non-disposal based diversion program services implemented in Tri-Cities Disposal's service area in accordance with Section 7.5 and the fee schedules in Appendix D.

AB 1826 means the Mandatory Commercial Organics Recycling Law, signed into law October 2014 and as defined now and in the future under Division 30 of the Public Resources Code, requiring businesses of a certain size waste stream and waste profile to recycle their organic wastes.

Appendix means an Appendix to this Franchise, as the same may be amended or modified from time to time in accordance with the terms hereof.

Applicable Law means any law, rule, regulation, requirement, guideline, permit, action, determination or order of any Governmental Body having jurisdiction, applicable from time to time to the Franchise Services; the Franchise Operating Assets; the siting, design, acquisition, permitting, construction, equipping, financing, ownership, possession, shakedown, testing, operation or maintenance of any of the Franchise Operating Assets; or any other transaction or matter contemplated hereby (including any of the foregoing which concern health, safety, fire, environmental protection, labor relations, mitigation monitoring plans, building codes, non-discrimination and the payment of minimum wages, and further including the Monterey County Integrated Waste Management Plan).

Administration Fee means the fee paid to the Cities for contract administration services in accordance with Sections 6.9 and 7.3 A.

Bulky Goods means large and small household appliances, furniture, tires, carpets, mattresses, auto body parts and similar large items of Solid Waste that can reasonably be collected by one person using a hand truck.

Change in Law means any of the following events or conditions which has a material and adverse effect on the performance by the parties of their respective obligations under this Franchise (except for payment obligations), or on the siting, design, permitting, acquisition, construction, equipping, financing, ownership, possession, management, operation or maintenance of the Franchise Operating Assets or other matters to which Applicable Law applies:

1. the enactment, adoption, promulgation, issuance, modification, or written change in administrative or judicial interpretation on or after the Franchise Date of any Applicable Law; or
2. the order or judgment of any Governmental Body, on or after the Franchise Date, to the extent such order or judgment is not the result of willful or negligent action, error or omission or lack of reasonable diligence of the Cities or of the Franchisee, whichever is asserting the occurrence of a Change in Law; provided, however, that the contesting in good faith or the failure in good faith to contest any such order or judgment shall not constitute or be construed as such a willful or negligent action, error or omission or lack of reasonable diligence.

Cities means, jointly, the cities of Gonzales, Greenfield and Soledad municipal corporations within the State.

City Facility means any building, park, rights of way or other site owned, leased or used regularly and significantly by employees or contractors of the Cities.

City Franchise Fee means the fee paid to the City for the exclusive rights granted under the Franchise in accordance with Section 7.4 and the fee schedules in Appendix D.

City Indemnified Parties has the meaning specified in Section 10.1 hereof.

City Managers means the City Managers of the Cities or their designees.

Commercial Customer means any person who subscribes to Commercial Service provided by the Franchisee pursuant to this Franchise.

Commercial Premises means any building or site in the Franchise Area, other than a Residential or Multiple-Dwelling Premises, from which any business, service, non-profit, governmental, institutional, commercial or industrial activity is conducted, including without limitation motels, hotels, recreational vehicle parks, restaurants, professional offices, clubhouses, places of entertainment, manufacturing plants, and private schools.

Containers means collection containers for Solid Waste, Recyclables, Green Waste, and/or Food Waste as specified in Appendix C.

Customer means any Residential Customer or Commercial Customer.

Customer Rates means those rates or charges to be billed on behalf of the Franchisee by each City and paid by Franchisee Customers for collection, processing, transportation, disposal and

other related services received under the Franchise. Customer rates and adjustments provided by the Franchisee will be adopted by the Cities, based on Franchisee's representations concerning the cost of providing the referenced services, and as adjusted annually according to Section 7 of the Franchise. The Cities may at their sole discretion adjust such customer rates at any time during the term of the Franchise to ensure coverage of such costs.

Designated Transfer, Processing or Disposal Facility(s) means a transfer station, recycling facility, composting facility, C&D processing facility or landfill to which each of the Cities designates that materials collected by the exclusive franchisee and those involved in self-hauling are to be delivered, as specified in Section 4.7 A.

Electronic Waste or E-Waste means waste that is powered by batteries or electricity, such as computers, televisions, cell phones, telephones, answering machines, radios, stereo equipment, tape players/recorders, phonographs, videocassette players/recorders, compact disc players/recorders, calculators and certain items also defined as CED's. E-Waste is classified as Universal Waste.

Excluded Materials means (1) Hazardous Waste, (2) Medical Waste, (3) Qualified Household Hazardous Waste, (4) Self-Hauled Waste, and (5) Excluded Recyclable Materials.

Excluded Recyclable Materials has the meaning specified in Section 3.1.C.1.

Fees-and-Costs means reasonable fees and expenses of employees, attorneys, architects, engineers, expert witnesses, contractors, consultants and other persons, and costs of transcripts, printing of briefs and records on appeal, copying and other reimbursed expenses, and expenses of any Legal Proceeding.

Food Waste means all source-separated organic material originally acquired for animal or human consumption, including but not limited to: vegetable waste, fruit waste, grain waste, dairy waste, meat waste, fish waste and discarded compostable paper that is contaminated with Food Waste. Food Waste is a subset of Organic Waste.

Franchise means this Revised and Restated Solid Waste, Recycling and Organics Collection Services Agreement between the Cities and the Franchisee, dated January 1, 2017.

Franchise Area shall be that geographic area comprising the city limits of Gonzales, Greenfield and Soledad, which may be periodically amended to reflect changes to the geographic limits of the Cities.

Franchise Construction and Demolition Debris (C&D) means that portion of Franchise Materials consisting of recyclable and non-recyclable waste building materials, packaging and rubble resulting from construction, remodeling, repair and demolition operations on pavements, houses, commercial buildings and other structures.(California Code of Regulations, Section 20150-20164. Article 1-2. Chapter 2. Title 27)

Franchise Date means the date of execution of this Franchise by all parties hereto.

Franchisee means Tri-Cities Disposal and Recycling Service, Inc.

Franchise Green Waste means that portion of Franchise Materials consisting of all tree and plant trimmings, grass cuttings, dead plants, weeds, leaves, branches, and dead trees and similar materials and any other similar materials mutually agreed by the parties; provided, however, that the parties hereto may, from time to time, mutually agree to exclude certain materials from the definition. Franchise Green Waste is a subset of Organic Material/Waste.

Franchise Materials means materials generated in the Franchise Area, and shall include Franchise Solid Waste, Franchise Recyclable Materials, Franchise C&D and Franchise Organic Materials; provided, however, that Franchise Materials shall not include Excluded Materials.

Franchisee Operating Assets means all real and personal property of any kind, which is owned, leased, managed or operated by or under contract to the Franchisee for providing the Franchise Services, including without limitation, containers, vehicles, transfer stations, processing facilities, maintenance and storage facilities, administrative facilities, and other equipment, machinery, parts, supplies and tools.

Franchise Organic Materials or Waste, including those as defined under AB 1826, means that portion of Franchise Materials consisting of Green Waste, Wood Waste, Food Waste and any other similar materials mutually agreed by the parties which are set aside, handled, packaged, or offered for collection separate from solid waste for the purpose of being processed and then returned to the economic mainstream in the form of commodities such as, but not limited to, compost, soil amendments, mulch, animal feed, and fertilizer. Green Waste, Wood Waste and Food Waste are all subsets of Franchise Organic Waste. Franchise Organic Waste shall not include any materials identified in Section 3.1.C or otherwise mutually agreed by the parties to be excluded from the definition.

Franchise Recyclable Materials means that portion of Franchise Materials (other than Franchise Organic Waste) which is separated from other Franchise Materials to be processed and returned to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, and that are not landfilled. "Recyclable Materials" or "recyclables" include, but are not limited to mixed paper (newspapers, magazines, catalogues, office paper, junk mail, paper bags, envelopes, colored paper), cardboard (boxes, paper board, egg cartons, shoe boxes), milk and juice cartons, glass bottles and jars, aluminum (beverage containers, clean foil and food containers), steel, tin cans, small scrap metal, plastics 1-7 (no polystyrene), clean plastic film when bagged and secured and any other materials mutually agreed by the parties.

Franchise Services means all of the duties and obligations of the Franchisee hereunder.

Franchise Service Fee means the fees paid to the Franchisee in accordance with Section 7.1 A and the fee schedules in Appendix D.

Franchise Solid Waste means that portion of Franchise Materials which does not constitute Franchise Recyclable Materials or Franchise Organic Materials.

Franchise Year means the fiscal year beginning on July 1 and ending on the following June 30, except that the first Franchise Year shall begin on the Franchise Date and end on the following June 30 and the last Franchise Year shall begin on the July 1 preceding the last day of the Term of this Franchise and end on such last day of the Term.

Franchise Waste Transfer Fee means the fees paid to the Designated Transfer, Processing or Disposal Facility(s) for transferring Solid Waste and Green Waste in accordance with Section 7.5 and the fee schedules in Appendix D.

Governmental Body means any federal, State, county, city, local or regional legislative, executive, judicial or other governmental board, agency, authority, commission, administration, court or other body, or any officer thereof acting within the scope of his or her authority.

Green Waste Processing Fee means the fee paid to the Designated Transfer, Processing or Disposal Facility(s) for Green Waste processing services in accordance with Section 7.5 and the fee schedules in Appendix D.

Habitual Contamination or Habitual Contaminator means the cross-contamination of a receptacle designated for solid waste, recycling, green waste or food waste with an item(s) not specifically designated for that receptacle or overloading/overfilling of waste containers on at least three occasions in a twelve-month period, in accordance with the provisions of Article Section 4.2 F.

Hazardous Waste means (a) any waste which by reason of its quality, concentration, composition or physical, chemical or infectious characteristics may do either of the following: cause, or significantly contribute to, an increase in mortality or an increase in serious irreversible, or incapacitating reversible, illness, or pose a substantial threat or potential hazard to human health or the environment when improperly treated, stored, transported or disposed of or otherwise mismanaged, or (b) any waste which is defined or regulated as a Hazardous Waste, toxic substance, hazardous chemical substance or mixture, or asbestos under Applicable Law, as amended from time to time including, but not limited to:

1. the Resource Conservation and Recovery Act and the regulations contained in 40 CFR Parts 260-281;
2. the Toxic Substance Control Act (15 U.S.C. Section 2601 et seq.) and the regulations contained in 40 CFR Parts 761-766;
3. the California Health and Safety Code, §25117;
4. the California Public Resources Code, §40141; and
5. future additional or substitute federal, state or local laws pertaining to the identification, treatment, storage or disposal of toxic substances or Hazardous

Wastes; and (b) radioactive materials which are source, special nuclear or by-product material as defined by the Atomic Energy Act of 1954 (42 U.S.C. Section 2011 et M.) and the regulations contained in 10 CFR Part 40.

Insurance Requirement means any rule, regulation, code, or requirement issued by any fire insurance rating bureau or any body having similar functions or by any insurance company which has issued a policy with respect to the Franchise Operating Assets or the Franchise Services, and as required under Appendix H, Insurance Scope and Limits.

Landfill Disposal Fees means the fees collected to provide for payment to the Designated Transfer, Processing or Disposal Facility(s) for the purpose of handling, processing and disposal of Franchise Waste in accordance with Section 7.5 and the fee schedules in Appendix D. The Cities' are responsible for establishing Disposal Fees adequate to cover Designated Transfer, Processing or Disposal Facility(s) published costs for handling, processing and disposal during each Franchise Year.

Legal Entitlement means all permits, licenses, approvals, authorizations, consents and entitlements of whatever kind and however described which are required under Applicable Law to be obtained or maintained by any person with respect to the Franchise Operating Assets or the performance of any obligation under this Franchise or the matters covered hereby.

Legal Proceeding means every action, suit, litigation, arbitration, administrative proceeding, and other legal or equitable proceeding having a bearing upon this Franchise.

Loss-and-Expense means any and all loss, liability, obligation, damage, delay, penalty, judgment, deposit, cost, claim, demand, charge, tax, or expense, including all Fees-And-Costs.

Medical Waste means (a) any waste capable of producing an infection or pertaining to or characterized by the presence of pathogens, including without limitation certain wastes generated by medical practitioners, hospitals, nursing homes, medical testing labs, mortuaries, taxidermists, veterinarians, veterinary hospitals and medical testing labs and (b) any waste which includes animal wastes or parts from slaughterhouses or rendering plants.

Multiple-Dwelling Customer means any person who subscribes to Multiple-Dwelling Service provided by the Franchisee pursuant to this Franchise.

Multiple-Dwelling Premises means any building or structure, or portion thereof used for residential purposes and having three (3) or more distinct living units.

Premises means any Residential, Multiple-Dwelling, or Commercial Premises.

Public Solid Waste and Recycling Containers means containers designated by the Cities for the collection of Franchise Solid Waste, and Franchise Recyclable Materials or Recyclables at City Facilities or public places as listed in Appendix E.

Qualified Household Hazardous Waste means waste materials determined by the State Integrated Waste Management Board, the Department of Health Services, the State Water Resources Control Board, or the Air Resources Board to be:

1. Of a nature that they must be listed as hazardous in State statutes and regulations;
2. Toxic/ignitable/corrosive/reactive; and
3. Carcinogenic/mutagenic/teratogenic;

which are discarded from households as opposed to businesses. Qualified Household Hazardous Waste shall not include Hazardous Waste.

Recycle, Recycled or Recycling means the process of separating, collecting, sorting, cleansing, treating, reconstituting or otherwise processing materials that are or would otherwise be disposed of in a landfill and returning them to the economic mainstream in the form of raw material for new, reused or reconstituted products which meet the quality standards necessary to be used in the marketplace.

Recycling Revenues means all revenues, including the California Department of Resources Recycling and Recovery's (CalRecycle) Beverage Container Recycling Curbside Payment Program, net of transportation to recycling markets, brokerage and processing costs, resulting from the sale of Residential, Multiple Dwelling and Commercial Recyclable Materials collected through provision of Franchise Services.

Residential Customer means any person who subscribes to Residential Service provided by the Franchisee pursuant to this Franchise.

Residential Premises means any building in any of the Cities used for or designated as a residential dwelling, including condominium projects, duplexes, townhouse projects, or mobile home parks.

Residue means materials which remain after processing Franchise Recyclable Materials or Franchise Organic Materials which cannot be recycled, marketed, or otherwise utilized, including but not limited to materials such as rocks, contaminated paper, putrescibles, and other debris.

Routing and Collection System means the routing and collection system (a description of which is attached hereto as Appendix G) for Franchise Materials which is utilized by the Franchisee to provide the Franchise Services, as it may be modified from time to time in accordance with Section 4.2 A hereof.

Salinas Valley Solid Waste Authority (Salinas Valley Recycles) is a joint powers agency created to provide Solid Waste Disposal and Recycling Processing services to its member agencies. The membership includes the Cities of Gonzales, Soledad and Greenfield. The Salinas Valley Solid Waste Authority may be designated by any of the City Managers as Service Coordinator to administer the provisions of this Franchise Agreement, at their sole discretion for their City.

Self-Haul means the infrequent transport of solid waste, C&D, household hazardous waste, recyclables, e-waste, green waste or organic recyclable materials from a residence or commercial or industrial business, where the waste is being generated, directly to an authorized landfill,

transfer station or processing facility. Transportation of materials must be accomplished directly by the resident, owner, or commercial/industrial business entity that generates the waste.

Service Coordinator means each City Manager or their designee.

Service Fee Schedule means the Service Fee Schedule attached hereto as Appendix D.

Solid Waste means solid waste as defined in California Public Resources Code, Division 30, part 1, Chapter 2, section 40191 and regulations promulgated thereunder, as the same may be renumbered or amended from time to time, including but not limited to the following:

1. Refuse;
2. Bulky Goods that cannot be recycled or reused through any other means;
3. Special wastes as defined in California Code of Regulations, Title 22, Section 66261.120.

Excluded from the definition of solid waste are hazardous, medical and infectious waste, recyclable materials, green waste, C&D debris, and special wastes that cannot be disposed of in Class II or Class III landfills. Notwithstanding any provision to the contrary, "solid waste" may include de minimis volumes or concentrations of waste of a type and of an amount normally found in residential solid waste after implementation of programs for the sale collection, recycling, treatment, and disposal of household hazardous waste in compliance with Section 41500 and 41802 of the California Public Resources Code, as the same may be renumbered or amended from time to time.

State means the State of California.

Term has the meaning specified in Article IX hereof.

Ton means a "short ton" of 2,000 pounds.

Total Customer Rate means the summation of the Franchise Service Fee, Landfill Disposal Fee, Green Waste Processing Fee, Franchise Waste Transfer Fee, City Franchise Fee, Billing and Administration Fee and AB 939 Program Fee.

Uncontrollable Circumstance means only the following acts, events or conditions, whether affecting the Franchise Operating Assets, the Cities, or the Franchisee, to the extent that it materially and adversely affects the ability of either party to perform any obligation under the Franchise (except for payment obligations), if such act, event or condition is beyond the reasonable control and is not also the result of the willful or negligent act, error or omission or failure to exercise reasonable diligence on the part of the party relying thereon as justification for not performing an obligation or complying with any condition required of such party under this Franchise; provided, however, that the contesting in good faith or the failure in good faith to contest such action or inaction shall not be construed as willful or negligent action or a lack of reasonable diligence of either party:

1. An Act of Nature (but not including reasonably anticipated weather conditions for the geographic area of the Facility) including, but not limited to hurricane, landslide, lightning, earthquake, tsunami, fire, explosion, flood, sabotage or similar occurrence, acts of a public enemy, extortion, war, blockade or insurrection, riot or civil disturbance;
2. A Change in Law;
3. The failure of any appropriate Governmental Body or private utility having operational jurisdiction in the area in which the Franchise Operating Assets are located to provide and maintain the Designated Disposal Facility, utilities, services, water and sewer lines and power transmission lines to the Franchise Operating Assets, which are required for the performance of the Franchise Services and which directly results in a delay or curtailment of the performance of the Franchise Services; and
4. Pre-emption of materials or services by a Governmental Body in connection with a public emergency or any condemnation or other taking by eminent domain of any portion of the Franchise Operating Assets.

It is specifically understood that none of the following acts or conditions shall constitute Uncontrollable Circumstances:

1. General economic conditions, interest or inflation rates, or currency fluctuation or changes in the cost or availability of fuel, commodities, supplies or equipment;
2. Changes in the financial condition of the Cities, the Franchisee or any of its affiliates or any subcontractor affecting their ability to perform their obligations;
3. The consequences of errors, neglect or omissions by the Franchisee, any of its affiliates or any subcontractor of any tier in the performance of the Franchise Services;
4. The failure of the Franchisee to secure patents or licenses in connection with the technology necessary to perform its obligations hereunder;
5. Union work rules, requirements or demands which have the effect of increasing the number of employees employed in connection with the Franchise Operating Assets or otherwise increase the cost to the Franchisee of operating and maintaining the Franchise Operating Assets or providing the Franchise Services;
6. Strikes, work stoppages or other labor disputes or disturbances occurring with respect to any activity performed or to be performed by the Franchisee or any of the Franchisee's subcontractors or suppliers in connection with the Franchise Operating Assets or the Franchise Services;

7. Any failure of any subcontractor or supplier to furnish labor, materials, service or equipment for any reason;
8. Equipment failure;
9. Any impact of prevailing wage law, customs or practices on the Franchisee's construction or operating costs;
10. changes in market prices for, or the unavailability of markets for, the sale or purchase of Franchise Recyclable Materials or Franchise Organic Materials, or
11. Any act, event or circumstance occurring outside of the State of California.

Universal Waste means discarded hazardous waste materials including E-Waste, household and automotive batteries, thermostats, electric lamps, cathode ray tubes (CRT), non-spent aerosol cans, and certain mercury-containing wastes as defined by the California Department of Toxic Substances Control.

Wood Waste means dimensional lumber, post-consumer, and other wood products, pallets and tree trunks, all of which are without paint or chemical treatment of any kind. Wood Waste is a subset of Organic Material/Waste.

SECTION 1.2 INTERPRETATION

In this Franchise, unless the context otherwise requires:

A. References Hereto: The terms "hereby," "hereof," "herein," "hereunder" and any similar terms refer to this Franchise, and the "hereafter" means after, and the term "heretofore" means before the date of execution of this Franchise.

B. Gender and Plurality: Words of the masculine gender mean and include correlative words of the feminine and neuter genders and words importing the singular number mean and include the plural number and vice versa.

C. Persons: Words importing persons include firms, companies, associations, general partnerships, limited partnerships, trusts, business trusts, corporations, non-profit corporations and other legal entities, including Governmental Bodies, as well as individuals.

D. Headings: The table of contents and any headings preceding the text of the Articles, Sections, and subsections of this Franchise shall be solely for convenience of reference and shall not constitute a part of this Franchise, nor shall they affect its meaning, construction, or effect.

E. Entire Franchise: This Franchise contains the entire agreement between the parties hereto with respect to the transactions contemplated by this Franchise and nothing in this Franchise is intended to confer on any person other than the parties hereto and their respective permitted successors and assigns hereunder any rights or remedies under or by reason of this Franchise.

F. Reference to Days: All references to days herein are to calendar days, including Saturdays, Sundays and holidays, except as otherwise specifically provided.

G. Counterparts: This Franchise may be executed in any number of original counterparts. All such counterparts shall constitute but one and the same Franchise.

H. Applicable Law: This Franchise shall be governed by and construed in accordance with the applicable laws of the State of California.

I. Severability: If any clause, provision, subsection, Section or Article of this Franchise shall be determined to be invalid by any court of competent jurisdiction, then the parties hereto shall:

1. Promptly meet and negotiate a substitute for such clause, provision, section or Article which shall, to the greatest extent legally permissible, effect the intent of the parties therein;
2. If necessary or desirable to accomplish item (1) above, apply to the court having declared such invalidity, for a judicial construction of, the invalidated portion of this Franchise;
3. Negotiate such changes in, substitutions for or additions to the remaining provisions of this Franchise as may be necessary in addition to and in conjunction with items (1)

and (2) above to effect the intent of the parties in the invalid provision. The invalidity of such clause, provision, subsection, Section or Article shall not affect any of the remaining provisions hereof, and this Franchise shall be construed and enforced as if such invalid portion did not exist. Notwithstanding the foregoing, however, the provisions of this Franchise reserving to the Cities the right and power to designate the Designated Disposal Facility for Franchise Solid Waste, as provided in Section 4.7 A hereof and otherwise herein, shall not be deemed to be severable from the other provisions hereof. In the event such provisions are held in any Legal Proceeding which is binding upon the Cities to be null, void, in excess of the Cities' powers or otherwise invalid or unenforceable, and the Franchisee as a result thereof, utilizes a Disposal Facility other than the Designated Disposal Facility, this entire Franchise shall immediately terminate without any liability of the Cities to the Franchisee.

J. Defined Terms: The definitions set forth in Section 1.1 hereof shall control in the event of any conflict with the definitions used in the recitals hereto. Should there appear to be any uncertainty, ambiguity or discrepancy in terms or provisions hereof, or should any misunderstanding arise as to the interpretation to be placed upon any portion hereof or the performance required hereunder, the City Managers shall be consulted and their decisions thereon shall be final and conclusive.

ARTICLE II

REPRESENTATIONS AND WARRANTIES OF THE FRANCHISEE

SECTION 2.1 REPRESENTATIONS AND WARRANTIES OF THE FRANCHISEE

The Franchisee, by acceptance of this Franchise, represents and warrants that:

A. Existence and Powers: The Franchisee is duly organized and validly existing as a corporation under the laws of the State of California, with full legal right, power and authority to enter into and perform its obligations under this Franchise.

B. Due Authorization and Binding-Obligation: The Franchisee has duly authorized the execution and delivery of this Franchise. This Franchise has been duly executed and delivered by the Franchisee and constitutes the legal, valid and binding obligation of the Franchisee, enforceable against the Franchisee in accordance with its terms except insofar as such enforcement may be affected by bankruptcy, insolvency, moratorium and other laws affecting creditors' rights generally.

C. No Conflict: Neither the execution nor the delivery by the Franchisee of this Franchise nor the performance by the Franchisee of its obligations hereunder:

1. Conflicts with, violates or results in a breach of any law or governmental regulations applicable to the Franchisee;
2. Conflicts with, violates or results in a breach of any term or condition of any judgment, decree, agreement (including, without limitation, the certificate of incorporation of the Franchisee) or instrument to which the Franchisee is a party or by which the Franchisee or any of its properties or assets are bound, or constitutes a default under any such judgment, decree, agreement or instrument, or
3. Will result in the creation or imposition of any encumbrance of any nature whatsoever upon any of the properties or assets of the Franchisee.

D. No Litigation: There is no action, suit or other proceeding as of the Franchise Date, at law or in equity, before or by any court or governmental authority, pending or, to the Franchisee's best knowledge, threatened against the Franchisee which is likely to result in an unfavorable decision, ruling or finding which would materially and adversely affect the validity or enforceability of this Franchise or any such agreement or instrument entered into by the Franchisee in connection with the transactions contemplated hereby, or which would materially and adversely affect the performance by the Franchisee of its obligations hereunder or by the Franchisee under any such other agreement or instrument.

E. No Legal Prohibition: The Franchisee has no knowledge of any Applicable Law in effect on the Franchise Date which would prohibit the performance by the Franchisee of this Franchise and the transactions contemplated hereby.

F. Information Supplied by the Franchisee. The information supplied by the Franchisee in all submittals made in connection with negotiation and execution of this Franchise is correct and complete in all material respects.

G. Waiver of Certain Rights: The Franchisee hereby:

1. Waives any right it may possess to contest the legal right, power or authority of the Cities to enter into and perform this Franchise, including particularly the provisions thereof, providing for the delivery to the Designated Disposal Facility of Franchise Materials which are not diverted from landfill disposal, and Franchise Organic Waste to the Designated Processing Facility and agrees to cooperate with and assist the Cities in supporting the legal validity of and authorization for such provisions in the event of any legal challenge thereto brought or made in any manner by a third party; and
2. Agrees to observe and comply with the operating rules and regulations established by the Cities with respect to the Designated Disposal/Processing Facility, including without limitation those governing delivery procedures, receiving hours, vehicle and waste inspection, Hazardous Waste screening, litter control and safety measures.

H. Free Market Decision: The Franchisee, without constraint and as a free market business decision in accepting this Franchise, agrees to use the Designated Disposal Facility for disposal of Franchise Solid Waste and the Designated Processing Facility for processing of Franchise Green Waste and such decision in no way constitutes a restraint of trade notwithstanding any change in law regarding flow control limitations or any definition thereof.

I. Franchisee Investigation: The Franchisee has made an independent investigation to its satisfaction of matters, conditions, and circumstances relating to its execution and delivery of this Franchise and its obligations hereunder, including the nature and amount of Franchise Materials generated within the Cities and the source reduction and recycling programs now in effect or currently planned to be put into effect in the Cities. Franchisee acknowledges that the Cities make no warranties with respect to any data contained in the Request for Proposals. The Cities expressly disclaim any warranties, either express or implied, as to the accuracy or reliability for any particular purpose of any data supplied by the Cities.

ARTICLE III FRANCHISE
SECTION 3.1 GRANT AND ACCEPTANCE OF FRANCHISE

A. Franchise Service: Pursuant to Sections 40059 of the Act, the Cities hereby grant an exclusive franchise, license, and privilege, on the terms and conditions set forth herein, to the Franchisee for the service in the Franchise Area of collecting, transporting, handling, processing and/or disposing of Franchise Materials. By its executed acceptance hereof the Franchisee accepts the franchise, license and privilege so granted by the Cities on and subject to the terms and conditions contained herein and agrees to perform all of the duties and obligations of a franchisee thereunder. Specifically, the Franchisee agrees to provide Franchise Services to any person within the Franchise Area requesting such service, subject to the payment by such person of the Customer Rates specified in this Franchise. The Franchisee shall provide residential and commercial service, as requested by the Customer, per the service specified in this Franchise.

B. Franchise Area: The area with respect to which this Franchise is granted is the Franchise Area.

C. Exceptions to Franchise: The franchise, license, and privilege granted in subsection 3.1.A hereof shall not give the Franchisee any right or responsibility with respect to Excluded Materials or to the materials described below. The granting of this Franchise shall not preclude the categories of materials described below from being delivered to and collected and transported by others, provided that nothing in this Franchise is intended to or shall be construed to excuse any person from any authorization from the Cities which is otherwise required by law:

- 1 Materials (Materials described in this clause shall constitute "Excluded Recyclable Materials") which would otherwise constitute Franchise Recyclable Materials, but which are not deposited in Containers provided by the Franchisee, and are (i) collected by youth, civic, or charitable organizations, and private recyclers (without payment or compensation of any type by the generator of such materials to such collectors) and (ii) comprised of loads at least 90% of each load of which are actually recycled, and are not deposited in landfills for disposal;
2. Materials which would otherwise constitute Franchise Materials removed from a premises by a contractor as an incidental part of a gardening, landscaping, tree trimming, cleaning, maintenance, construction or similar service offered by that contractor rather than as a hauling service;
3. Dead animals and animal waste and remains from slaughterhouses or butcher shops;
4. By-products of sewage treatment, including sludge, grit, and screenings.

Further, the provisions of this Franchise shall not preclude or prohibit the Cities, or any officer or employee thereof, or any employee of the State of California, or any governmental subdivision thereof, from collecting, removing, and disposing of Solid Waste from City or State

facilities. In addition, the provisions of this Franchise shall not preclude or prohibit the owner or occupant of any Premises from collecting, removing, and disposing of Solid Waste, Recyclables, C&D materials or Organic Waste generated on such Premises.

D. Haulage by Third Parties: This Franchise shall not prohibit haulers of Solid Waste, other than Franchise Materials, from hauling such waste over city streets in accordance with Applicable Law.

SECTION 3.2 ASSIGNMENT AND TRANSFER OF FRANCHISE

A. Consent of Cities Required: This Franchise shall not be transferred, sold, pledged, hypothecated, leased, or assigned, nor shall any of the rights or privileges herein be transferred, sold, pledged, hypothecated, leased or assigned, either in whole or in part, nor shall title hereto or thereto, either legal or equitable, or any right, interest, or property herein or therein, pass to or vest in any person, except the Franchisee, either by action or inaction of the Franchisee or by operation of law, without the prior written consent of the Cities, which may be withheld or delayed in its sole and absolute discretion with or without cause. Any attempt by the Franchisee to effectuate any of the foregoing without the consent of the Cities shall be null and void.

B. Imposition of Conditions: The Cities may impose conditions and restrictions on any approval it may elect to give of any transaction described in Sections 3.2 A and 3.3 hereof, including, without limitation, conditions relating to payment of all costs relating to such transfer and an additional fee of \$10,000 and requiring acceptance of amendments of this Franchise.

SECTION 3.3 CHANGE IN FRANCHISEE OWNERSHIP OR CONTROL

A. Current Ownership and Control: The Franchisee represents that, as of the Franchise Date, the voting stock of the Franchisee is owned solely by Tri-Cities Disposal and Recycling Service, Inc.

B. Maintenance of Corporate Existence: The Franchisee covenants that during the Term of this Franchise it will maintain its corporate existence, will not dissolve or otherwise dispose of all or substantially all of its assets, and will not take any other action which would materially impair the ability of the Franchisee to perform the Franchise Service.

C. Consolidation, Merger, Sale, Transfer and Change in Control: The Franchisee shall not, without the prior written consent of the Cities which may be withheld or delayed in its sole and absolute discretion, acquire any entity, consolidate with or merge with another entity, or permit one or more other entities to consolidate with or merge into it, which results in loss by the Franchisee of operational or voting control of Franchisee.

D. Transfer of Voting Stock: Each of the Cities' prior written consent, which may be withheld or delayed in its sole and absolute discretion, shall be required for the sale or transfer by any means, whether by agreement or by operation of law (including transfers resulting from

death, bankruptcy or divorce) of any of the voting stock of the Franchisee, which results in loss by the Franchisee of operational or voting control of Franchisee.

SECTION 3.4 PAYMENT OF CERTAIN COSTS BY FRANCHISEE

If the Franchisee requests the consent of the Cities for any transaction described in Section 3.2 or Section 3.3 hereof, the Franchisee shall reimburse the Cities for all costs and expenses incurred by the Cities in reviewing, examining, analyzing and acting on the request, including all direct and indirect administrative expenses of the Cities and consultants and attorney's fees and expenses. In addition, the Franchisee shall pay a transfer fee in the amount of \$10,000 as described in Section 3.2.B. Bills shall be supported with evidence of the expense or cost incurred. The Franchisee shall pay such bills within thirty (30) days of receipt.

SECTION 3.5 EFFECT ON PRIOR AGREEMENTS

The parties acknowledge that, as of the Franchise Date, the following agreement is in effect between the Cities and the Franchisee:

- Solid Waste, Recycling and Yard Waste Services Franchise Granted by The Cities of Gonzales, Greenfield, and Soledad, California to Tri-Cities Disposal and Recycling Services, Inc., dated June 24, 2004, as amended;

Such agreement will continue in full force and effect through December 31, 2016. On January 1, 2017, which is the date on which the Franchisee is required to commence services pursuant to this Franchise, all such agreements will be superseded by this Franchise, and will be terminated except for the Franchisee's indemnity provisions for any cause or event occurring in whole or in part prior to the termination date, the Franchisee's payment obligations to the Cities and any other obligations of Franchisee to the Cities that have accrued under such agreements prior to the termination date, or any other provisions that the agreements state shall survive termination, all of which together shall survive such termination.

ARTICLE IV SERVICES

SECTION 4.1 COLLECTION AND PROCESSING SERVICES

A. Commencement of Service: Commencing January 1, 2017, the Franchisee shall provide the Franchise Services, as more particularly described below and implemented according to the schedule provided in Appendix B.

B. Residential Services:

1. **Franchise Solid Waste Collection:** The Franchisee shall collect and deliver to the Designated Disposal Facility, all Franchise Solid Waste generated by Residential Customers and placed curbside, in appropriate containers for collection not less than once per week. Collection will be performed with appropriate collection vehicles (as described in Appendix C) appropriate in each case to provide service to the particular Residential Customers in the Franchise Area. The Franchisee shall provide industry standard Containers (as described in Appendix C) based on size and service level requested by such Residential Customer.
2. **Franchise Recyclable Materials Collection:** The Franchisee shall collect, process and market all Franchise Recyclables generated by Residential Customers and delivered for collection not less than once per week. Collection will be performed with dedicated, appropriate Recycling collection vehicles or other vehicles (as described in Appendix C) appropriate in each case to provide service to the particular Residential Customers in the Franchise Area. The Franchisee shall provide industry standard Containers (as described in Appendix C). Franchisee shall accept household batteries in the Recyclable Materials Collection program, provided that those batteries have been separately packaged in a sealed, clear plastic bag. Additional Containers for Franchise Recyclable Materials are to be made available to Residential Customers upon request at the rates specified in Appendix D.
3. **Franchise Green Waste Collection Program:** The Franchisee shall collect and deliver to the Designated Processing Facility, all Franchise Green Waste generated by Residential Customers at the Residential Customer's curbside not less than once per week. Collection will be performed with appropriate collection vehicles (as described in Appendix C). The Franchisee shall provide, industry standard Containers (as described in Appendix C).
4. **Special Services:** The Franchisee shall provide, without charge or comparison, special manual carry-out services for those Residential Customers who are determined by the City Managers, to have difficulty doing so themselves due to physical disabilities or frailty.

5. Overages: When Customers have more Solid Waste or Green Waste than can fit in the Containers, Franchisee shall, at the Cities' discretion, collect bags of Solid Waste placed alongside or on top of the Containers. Green Waste placed in bags will be taken as Solid Waste since bags cannot be taken into the Green Waste stream. The Franchisee shall be paid the per bag charge indicated in Appendix D for the collection of bagged overages. Customer Containers with overages shall be tagged per Section 4.5 E and a summary of overages shall be provided to the City in accordance with Appendix K.J.a.
6. Pilot Project: In an effort to promote waste reduction and increase recycling in the residential sector, the Franchisee agrees to work in good faith to develop a pilot project that offers residents a 32-gallon container option for solid waste. The pilot will be implemented in each City and shall be limited to 225 customers (75 per City). Provisions of the pilot will be agreed upon by each City and the Franchisee and shall be implemented by September 1, 2017 and continue for a period of no less than twelve months from implementation. Franchisee and the Cities shall negotiate in good faith an appropriately reduced rate for this pilot service to incentivize participation. Franchisee shall participate with the Cities and the Service Coordinator to collect and evaluate data from this pilot project to identify issues and measure(s) of success to determine if permanent inclusion of this capacity of waste disposal service is appropriate.
7. Pilot Project: In an effort to reduce the nuisance of solid waste, recycling and green waste carts being left on City streets and sidewalks for prolonged periods after collection day(s), the Franchisee agrees to work in good faith to develop a pilot project that allows the Franchisee to remove carts that are repeatedly left out in public right-of-ways and charge a service fee to replace the carts. The pilot service area size and location shall be agreed upon by each City and the Franchisee and shall be implemented by September 1, 2017 and continue for a period of no less than twelve months. Franchisee shall participate with the Cities and the Service Coordinator to collect and evaluate data from this Pilot Project to identify issues and measure(s) of success to determine if full implementation of this additional service level is appropriate.
8. Household Battery Collection Program: Franchisee will collect household batteries from residents who place their batteries in a clear, secured plastic bag on top of the recycling bin. Household batteries include AA, AAA, C cells, D cells, 9-volt, button batteries (e.g. camera and hearing aid batteries), and rechargeable batteries such as, Nickel Cadmium (Ni-Cd), Nickel Metal Hydride (Ni-MH), Lithium Ion (Li-Ion), Nickel Zinc (Ni-Zn) and Small Sealed Lead (SSLA/Pb), excluding all automotive batteries.

C. Commercial Services:

1. **Franchise Solid Waste Collection:** The Franchisee shall provide the number and kind of industry standard Containers, collect and deliver to the Designated Disposal Facility all Franchise Solid Waste generated by Commercial Customers, as scheduled with such Commercial Customers, but not less, than once per week or as required by Applicable Law. The collection will be performed with appropriate collection vehicles using Containers provided by the Franchisee.
2. **Franchise Recyclable Collection:** The Franchisee shall, without charge or compensation, provide the number and kind of industry standard Containers and collect, process and market Recyclables generated by Commercial Customers, as scheduled with such Commercial Customers, but not less than once per week. The collection will be performed with appropriate collection vehicles using Containers provided by the Franchisee (as described in Appendix C). Commercial Recycling Container capacity(s) shall be, at a minimum, equal to or greater than the subscribed Commercial Solid Waste Collection Container capacity(s). The City Manager may waive or alter the minimum Commercial Recycling Container provision due to space limitations, contingent upon proof provided by the Customer that they are recycling or diverting from landfilling, a minimum of 50% of generated waste through other allowable means.
3. **Drop-Box/Roll-Off:** If requested by a Residential or Commercial Customer, the Franchisee shall provide drop-box/roll-off service according to the fees specified in Appendix D. The collection will be performed with appropriate collection vehicles using Containers provided by the Franchisee (as described in Appendix C). The Franchisee shall bill the Customer directly for this service and shall include both the direct disposal costs and a twenty percent (20%) franchise fee on the entire bill. The franchise fee shall be paid by the Franchisee to the Cities in which the Customer is located. The Franchisee shall be responsible for paying the direct disposal costs and surcharges for drop-box/roll-off service at the Designated Disposal Facility. Commercial Recycling Collection Services shall be offered at no additional cost to all Drop-Box/Roll-Off Customers as described under Section 4.1.C.2. The Franchisee shall be responsible for the cost of processing Recyclables at the Designated Processing Facility, and any other applicable surcharges.

If Drop-Box/Roll-Off service is requested for regular weekly collection of Solid Waste by a Customer, Commercial Recycling Collection Services shall be provided at no additional cost as described under Section 4.1.C.2. The collection will be performed with appropriate collection vehicles using Containers provided by the Franchisee (as described in Appendix C). The Franchisee shall bill the Customer directly for this service and shall include both the direct disposal costs

and the applicable Franchise Fee on the entire bill. The Franchisee shall be responsible for paying the direct disposal costs and surcharges for drop-box/roll-off service at the Designated Disposal Facility, and any other applicable surcharges.

4. Commercial Organics Collection Program: The Franchisee shall provide Commercial Organics Collection services to any Commercial Customers requesting such service to comply with AB 1826. The Franchisee shall collect and deliver to the Designated Processing Facility, all Commercial Organics generated by Commercial Customers at least once per week. The collection will be performed with appropriate collection vehicles using Containers provided by the Franchisee (as described in Appendix C).
5. Push, Enclosure, and Long Walk Services: Upon receipt of a customer request for a roll-out container, the Franchisee shall provide push service (up to 15 feet on smooth level surface) for all commercial customers, who are required to roll out containers (1 to 4 cubic yards) to a designated location for collection including, but not limited to, alley ways and narrow streets that can be reasonably accessed. The Franchisee shall dismount vehicle, roll out containers for collection and then return containers to secure enclosure location. The Franchisee shall provide enclosure service for those customers whose containers must be removed and replaced in an enclosure not meeting the requirements of Section 4.4 B of this agreement. The Franchisee shall provide long walk services, as determined by the Franchisee, where the Franchisee must travel in excess of 15 feet from the centerline of the road used by the collection vehicle in order to service the container. The Franchisee shall be entitled to charge additional fees in accordance with Appendix D for providing these services.
6. In an effort to assist the Cities in achieving their diversion goals and maintaining compliance with AB 341, Mandatory Commercial Recycling, the Franchisee agrees to offer commercial customers, including Multiple-Family Dwellings, appropriately designed and sized mixed recycling containers for comingled recycling, in accordance with Appendix C.

D. City Services:

1. City Facilities: The Franchisee shall, without charge or compensation, collect Franchise Solid Waste and Franchise Recyclable Materials from all City Facilities located within the boundaries of the Cities and identified in Appendix E.
2. Public Solid Waste and Recycling Containers: The Franchisee shall, without charge or compensation, collect Solid Waste and Recyclables from Public Solid Waste and Recycling Containers located at city centers, parks and other City

Facility locations on scheduled collection days, as identified in Appendix E. City Facility Locations and scheduled collection days may be modified from time to time by the City Managers. Containers shall be placed at the curbside or perimeter of the Facility Locations on the scheduled day of collection to accommodate the Franchisee's collection access.

3. **Special Events:** Each year, the Franchisee shall provide, without charge or additional fees, adequately sized containers for the disposal of Solid Waste and adequately sized Containers for the collection of Franchise Recyclables and Organic Materials/Waste for at least six (6) special events in each City, excluding events held on Sundays. The Franchisee shall empty such Containers, as needed, during such special events. The Franchisee shall deliver drop boxes to specified sites and then dispose of the Solid Waste at the Designated Disposal Facility and process and market the Franchise Recyclables and Organic Materials/Waste. The Franchisee shall not be responsible for paying for the disposal costs relating to the Franchise Solid Waste or Organic Materials collected pursuant to this provision; provided, however, the Franchisee will bear the costs of processing and marketing the Franchise Recyclables. The Franchisee shall also make available for City Staff or event promoters a supply of individual recycling and food waste bins (after a food waste program has been established) to be paired with solid waste bins for placement throughout the event area.
4. **Illegal Dumping Abatement:** Upon request of the City Managers, the Franchisee shall within two normal business days collect and remove from City streets, alleys, parks and other public areas which are located within the boundaries of the Cities, Bulky Goods and Solid Waste identified by the City Managers in any volume which has been unlawfully abandoned or discarded. For any such collection the Franchisee shall receive compensation from the Cities on the basis of time and materials at rates as approved by the City Managers. The Franchisee shall create a specific work order in response to each call received by the City Managers with a monthly "Summary of Unlawfully Discarded Solid Waste Work Order Completed." The summary shall include, but not be limited to, the date, time, hours spent, and type of unlawfully discarded Solid Waste Collected and disposed of.
5. **Street Sweeping:** The Cities' Councils may, at their discretion, instruct the Franchisee to provide Street Sweeping, in accordance with the provisions of this section and Appendix M. If any of the Cities' determine that Street Sweeping is necessary to address litter abatement associated with the collection of solid waste, the franchisee shall, without charge or compensation, provide weekly street sweeping services for each city on the first working day following each residential collection route. If additional street sweeping services are required by

any of the Cities, each City may negotiate an independent contract to compensate the Franchisee.

It is further agreed that upon request for Street Sweeping services, the Cities, shall provide the Franchisee 120 days' written notice to allow the Franchisee adequate time to procure additional staffing and/or equipment, if necessary.

E. Bulky Goods: The Franchisee will provide on-call collection of bulky goods (as defined in Article I) not less than once per week per City, as an on-going service available to all Residential, Multi-Family and Commercial Customers, limited to five (5) items per pickup, ten (10) times per year. The service requires pickup of bulky goods from Residential, Multi-Family and Commercial Customers on an on-call and appointment only basis, in a timely manner after receiving the request, not to exceed three weeks. The Franchisee will be required to deliver the collected bulky goods to the Designated Transfer, Processing or Disposal Facility.

F. Annual City Cleanups:

1. Once each Franchise year, in each City, on a week designated by the City Managers, the Franchisee shall, without charge or additional fees, undertake an "Annual City Cleanup" program, pursuant to which the Franchisee shall provide up-to five (5) 40-cubic yard collection containers to be placed at a location or locations designated by the City Managers, for the collection of all Franchise Materials and Bulky Goods by any Residential or Multifamily Customer during a one-week period. The Franchisee will work with the City Managers to coordinate the cleanup week at least one month in advance, and will be responsible for advertising the events at least two weeks in advance, and will notify all Customers regarding the specific date for collection and allowable materials in accordance with Appendix F. The locations will be monitored by City Staff and each Container will be dumped at least once per day for the duration of the event. All materials will be delivered to the Designated Disposal/Processing Facility.
2. In addition to the foregoing, the Franchisee shall work with the City Managers to establish a time and coordinated effort for the removal of litter and debris from designated public right-of-ways listed in Appendix E. This is to be done twice annually for a maximum of two (2) miles of roadway.

G. Processing Services:

1. Recyclables Processing and Marketing: The Franchisee shall be responsible for the following activities:
 - a) The receipt, storage, and processing of all Franchise Recyclable Materials collected by the Franchisee;
 - b) The marketing of products recovered from the processing of Franchise Recyclable Materials in accordance with the marketing plan submitted

by the Franchisee under this Franchise for approval by the City Managers.

2. **Payment of Recyclables Processing Marketing and Residue Disposal Costs:** The Franchisee shall be responsible for the payment of all costs and expenses associated with the transportation, processing and marketing of Franchise Recyclable Materials and other Recyclables collected or delivered under this Franchise, including any costs incurred by the Franchisee for processing. In addition, the Franchisee will bear the costs of, and is solely responsible for, the proper and lawful disposal of all processing Residues at the Designated Disposal Facility.
3. **City Designation of Facility in Certain Circumstances:** The Cities may designate an alternative processing facility for the temporary or permanent receipt, storage, and/or processing of Recyclables collected or delivered under this Franchise in the event that the Franchisee is unable, or otherwise fails, to receive and process such Recyclables in accordance to this Franchise. The Franchisee shall be responsible for all costs associated with the use of such alternate facility, including the cost of transportation and the payment of any tipping or processing fees or other costs payable to the owner or operator of any such alternate facility designated by the Cities due to the unavailability of the Franchisee's processing facility.
4. **Franchisee Responsibility for Marketing:** The Cities shall have no responsibility for the availability of markets for recycled-products, nor shall it have any liability associated with or resulting from the markets for, or end-uses of, Recycled products, and the Franchisee shall indemnify and hold the Cities harmless from same. Notwithstanding the foregoing, the Franchisee agrees to aggressively explore its ability to collect, process, and market additional materials, such as film plastic and textiles. In the event that there is a severe reduction in the pricing or marketability of Franchise Recyclables that causes the Franchisee financial hardship, the Cities may negotiate a supplemental rate adjustment to temporarily compensate the Franchisee until the markets recover. Approved rates will be added to Appendix D. When Recycling markets improve and the Franchisee is no longer experiencing financial hardship, the rate adjustment will be reversed and removed from Appendix D.
5. **Recycling Market Development Zone:** The Franchisee shall make recyclables available to remanufacturing businesses, identified by the City Managers, within the Central Coast Recycling Market Development Zone at the prevailing market prices for those Franchise Recyclable Materials, or at such other prices agreed to by the parties hereto. The Franchisee will use reasonable

efforts to process Franchise Recyclable Materials to the specifications desired by such businesses in the Recycling Market Development Zone.

H. Public Outreach and Education: The Franchisee shall provide, without charge or compensation, a public outreach and education program to properly utilize the Franchise Services, enhance program participation and maximize diversion of Recyclables and Organic Waste. The Franchisee shall submit a public outreach and education plan for review and approval of the Cities 60 days prior to the commencement of services under the Franchise. The public outreach and education plan shall address the requirements of AB 341 and AB 1826 relating to the Franchisee's obligations and services for providing diversion, recycling and recovery of Commercial Recyclables and Organics as defined in Sections 4.1B & C. The Franchisee shall work with an appropriate contractor or designated staff approved by the City Managers trained in public relations to provide focused, quality public education and awareness efforts. At a minimum, the public outreach and education plan will include: research and planning, media relations and advertising, video and/or radio programming, publications, special events, displays and programs, community presentations, school activities, newsletters, and consumer surveys as further defined in Appendix F. All public outreach and education materials produced by the Franchisee shall be bi-lingual in both English and Spanish and must be reviewed by the Cities in advance of distribution. The plans and budgets for each Franchise Year shall be submitted to the City Managers for approval prior to implementation of such plans, as further defined in Appendix K, Reporting Requirements. Franchisee will regularly participate in Central Coast Recycling Media Coalition (CCRMC) activities, including the following: attending meetings, helping develop media campaigns, contributing to subcommittee activities, and making an annual financial contribution of at least Three Thousand Dollars (\$3,000).

I. Customer Service Level Determination: The Franchisee shall provide subscription data to the Cities as directed by the City Managers and in accordance with Appendix K. The service fee shall constitute the exclusive compensation to the Franchisee for the Franchise Services provided to Residential and Commercial Customers.

J. Changes in Classification: The Franchisee may make any change in the classification of service requested by any Residential Customer or any Commercial Customer upon written notice by the Franchisee to, but without the approval of, the City Managers. Any such change shall become effective on the first day of the week following the date of the request.

K. Christmas Trees: The Franchisee shall collect all Christmas trees discarded by all Residential Customers. Trees to be placed curbside will be collected on the regularly scheduled collection day the week after New Year's Day, free of additional charge to the Cities or such Customer. Christmas Trees placed for collection after the collection period will be collected in the Green Waste Container. Customers will be required to cut the trees, if necessary, to fit into their Green Waste Containers or to place trees on the curb for collection. All Christmas Trees will be delivered by Franchisee to the Designated Processing Facility to divert the trees from landfill disposal. The Franchisee shall be responsible for individual customer notification and

newspaper advertisement prior to the collection program informing residents of the dates of collection.

L. Additional Services: The Franchisee shall provide special services identified in the Service Fee Schedule identified in Appendix D. Franchisee shall also have the right, but not the obligation, to provide additional special services requested by any Customer which are directly related and ancillary to any of the other Franchise Services authorized hereunder. Such special services may include, without limitation, steam cleaning of Containers, providing roll-off Containers to Customers for special events or other special collection needs, and compactor maintenance services.

M. Service Coordinator: The Cities and the Franchisee each shall designate in writing on or immediately following the Franchise Date, a person to transmit instructions, receive information and otherwise coordinate service matters arising pursuant to this Franchise. The City Service Coordinators shall be the City Managers or designees. Either party may designate a successor or substitute Service Coordinator at any time by written notice to the other party.

N. Used Motor Oil and Filter Collection: Franchisee shall, without charge or additional fees, collect used motor oil and filters in a sealed container set out curbside by Residential Customers on their normal collection day. Franchisee shall use the containers and filter bags provided by the Monterey County Health Department's Used Motor Oil and Filter Recycling Program (Program). If the Program is unable to provide containers and filter bags, Franchisee shall provide containers and bags of a similar design and function. Franchisee shall use reasonable business efforts to recycle used oil and filters collected with State-authorized recyclers. Franchisee shall not collect used oil and filters that are contaminated as they constitute Hazardous Waste. Franchisee shall tag any oil and filters that are determined to be contaminated, provide an explanation as to why material(s) are considered contaminated, and provide Residential Customers with directions for the proper disposal of such material(s). If oil containers are leaking, the Franchisee will report all instances of oil leakage to the Cities. In the event existing State and County grant funding for this program is eliminated, both parties agree to negotiate in good faith an adjustment to the Franchisee's Service Fees solely for the loss of this funding source.

O. Home Composting Bin Distribution: Franchisee shall notify Residential Customers at least once each Franchise Year, in accordance with Appendix F, that Franchisee is offering composting bins for sale to Customers through the Cities at a specified cost and location for each City. Franchisee shall charge no more than its direct costs of purchasing the bins and the surcharge, if any, for handling, storage, and/or delivery as specified in Appendix D. Franchisee shall purchase bins approved by the City Managers. Franchisee shall maintain records of number of bins purchased, sold, and inventoried in accordance with Appendix K.

P. Collection of Food Waste for Composting: The Franchisee shall provide minimum weekly collection of organic waste, adjusted annually in accordance with AB 1826, in carts provided by the franchisee, to commercial customers and shall transport all organic waste to a

Designated Processing Facility. All parties agree to participate in a food waste composting pilot project, as defined in Appendix L of this Agreement, to identify and resolve collection, processing, and marketing issues and to identify costs associated with collection, processing, marketing of compost produced from food waste.

SECTION 4.2 COLLECTION SERVICE OPERATING REQUIREMENTS

A. Collection Routes: The Franchisee shall establish and maintain collection routes in such manner to provide for the uniform and efficient collection of Franchise Materials from all Residential Customers on a Monday-through-Friday basis and Commercial Customers on a Monday-through-Friday basis. The Franchisee shall not schedule Franchise Materials collection on Sundays, except as authorized by the City Managers. For all Residential Customers and Commercial Customers who require more than one (1) collection per week, the Franchisee shall schedule collections at appropriately spaced intervals throughout the work week, or as requested by the Customer and approved by the City Managers.

B. Collection Schedule Revisions: The Franchisee may request a City or Cities to approve a revision to the collection schedule. The City or Cities have the sole and absolute discretion to approve, withhold or delay approval of the request. If approval is granted by the City or Cities, the Franchisee shall notify all affected Customers at least seven (7) days prior to implementing the revision.

C. Route Books and Maps: The Franchisee shall prepare route books and maps for each route, which outline specific routing information regarding the daily collection of Franchise Materials. The route books shall be kept current and made available to the City Managers for inspection and copying. A copy of the route maps shall be provided to the City Managers a minimum of two (2) weeks prior to implementation of each new route. Revised copies shall also be provided whenever the routes are revised.

D. Hours of Service: Except for special pickups, collecting missed pickups, or due to emergencies, the Franchisee shall schedule no collections from any Customer earlier than 5:00 a.m., or later than 5:00 p.m. Monday through Friday and earlier than 8 a.m. or later than 5 p.m. on Saturdays (except during Holiday Collection Schedule, Clean-up Weeks, or Special Events). In addition, the Franchisee shall use reasonable efforts to revise collection routes to address noise complaints.

E. Holidays: Collection of Franchise Materials shall not be required on the following legal holidays: New Year's Day, Thanksgiving Day and Christmas Day, except in case of emergency or as otherwise required by the City Managers. (The Franchisee acknowledges that the Designated Disposal/Processing Facility is not open on those days.) Whenever a regular collection falls on such a holiday, the collection shall be made on the following working day, and collections shall become current within one (1) week thereafter.

F. Non-Collection of Contaminated Recyclable Materials or Organic Materials or Over-loaded/Overfilled Solid Waste Containers: The Franchisee shall use reasonable efforts to avoid collecting Franchise Recyclable Materials or Franchise Organic Materials from Containers which also contain significant, visible amounts of materials not specifically designated for Franchise Recyclable Materials or Franchise Organic Materials, as well as over-loaded/over-filled Solid Waste Containers, as applicable.

In the event the Franchisee observes Customers with repeated loads of contaminated recyclables, green waste and/or food waste, or over-loaded/over-filled Solid Waste Containers, the following action shall be taken:

1st Offense: Customer's container will be tagged and expressly notified as to the type of contamination. No financial penalty. Customer will remove the contaminating material from the container. Franchisee will service the container on the following week.

2nd Offense: Customer's container will be tagged and expressly notified as to the type of contamination. No financial penalty. Customer must remove the contaminating material from the container. Franchisee will service the container on the following week. In addition, the customer will be advised that the next offense will result in the waste container being upsized to the next larger service size and that customer will be charged the appropriate garbage rate for that sized container.

Upon the 3rd Offense in a twelve-month period, the customer is considered a Habitual Contaminator. The Franchisee is authorized to substitute the next larger sized Container for collection of Solid Waste and charge the Customer the authorized rate for the larger Container. The Customer designated as a Habitual Contaminator may not apply for downsize of Solid Waste collection service capacity for a minimum of 6 months, conditioned upon receiving no additional Habitual Contamination violations.

SECTION 4.3 CONTAINERS

A. City Regulations: The type, size and other specific physical requirements for Company supplied Containers are specified in Appendix C hereto and may not be changed without the prior written approval of the City Managers. The Franchisee shall not be required to collect Franchise Materials from Containers which do not conform to the requirements of Appendix C.

B. General Requirements: After emptying any Container, the Franchisee shall replace the Container in an upright position at the place where such Container was placed for collection. The Franchisee shall repair or replace at its own expense, any container provided by the Franchisee which becomes unusable by any reason of normal wear and tear or is damaged by the collection operations. The Franchisee shall be responsible for replacement or repair of containers which are stolen or damaged by any event not caused by the Franchisee and shall

charge Customer the Container replacement charge designated in Appendix D. Such repair or replacement must occur by the end of the next business day following notification to the Franchisee of the need therefore.

C. Franchisee Provision of Containers to Residential Customers and Commercial Customers:

1. Provision of Residential Containers: The Franchisee shall supply each Residential Customer with separate, industry standard Containers for Franchise Solid Waste, Franchise Recyclable Materials and Franchise Organic Waste, as described in Appendix C. Customer may choose the size of the Container(s) for Franchise Solid Waste based on the options listed in Appendices C and D. All such Bins shall remain the property of the Franchisee.
2. Provision of Commercial Containers: The Franchisee shall supply each Commercial Customer with separate industry standard Containers for Franchise Solid Waste, Franchise Recyclable Materials and Franchise Organic Waste. The Commercial Customer may choose the size of the Container(s) for Franchise Solid Waste based on the options listed in Appendices C and D. All such Bins shall remain the property of the Franchisee.
3. Minimum Container Requirements: All Containers shall meet the requirements of Appendix C. Each such Container which is used primarily for the disposal of Franchise Solid Waste containing liquids shall be watertight.
4. Franchisee Responsible for Cost of Containers: The Franchisee shall provide all Containers at the Franchisee's cost and expense without any compensation in addition to the Service Fee and all such Containers shall constitute the property of the Franchisee.
5. Assembly and Distribution of Containers: The Franchisee shall assemble and distribute all Containers required pursuant to this Franchisee at the Franchisee's cost and expense without any compensation in addition to the Service Fee.
6. Maintenance and Repair of Containers: The Franchisee shall be responsible for the general maintenance and repair of Containers so provided to Commercial Customers, and shall institute and maintain an effective program to repair, steam clean and/or repaint all such Containers at the Franchisee's own expense annually, upon request, without interruption in service. If more frequent repairing, maintenance, steam cleaning, and/or repainting is required as a result of abuse, neglect or misuse on the part of any Customer, the Franchisee shall be entitled to charge such Customer a fee, as approved by the Cities, to compensate the Franchisee for the cost thereof. The Franchisee shall repair or replace any damaged or dilapidated Container, within five (5) working days from the date such request is received or the Franchisee otherwise becomes aware of the need

for such repair or replacement. Commercial customers shall be notified annually of the availability of the free cleaning service and the charges for additional service.

7. At the end of the term or earlier termination of the Franchise, the Cities shall have the right, but not the obligation, to purchase from the Franchisee all or a portion of the Containers owned by the Franchisee and utilized by the Franchisee to provide Franchise Services. In the event that the Cities elect to exercise such option to purchase, the purchase price payable by the Cities with respect to each Container that it elects to purchase shall be the then-current fair market value of such Container; provided, however, that the Franchisee agrees that such fair market value shall not exceed 10% of the initial purchase price of any such Container. The Franchisee shall be responsible, at its own cost and expense, for the removal of any Containers which the Cities do not elect to purchase.

SECTION 4.4 COLLECTION LOCATIONS

A. General: The Franchisee is responsible for the collection of all Franchise Materials placed for collection in a legal manner at the roadside, or in the event that physical conditions prohibit roadside placement, at a location within a reasonable distance of roadside, visible to the Franchisee. The Franchisee shall immediately notify the Service Coordinator of any condition at or near any collection location which creates a safety hazard or accessibility problem. In such circumstances, upon authorization by the City Managers, the Franchisee shall arrange with the Customer for a temporary collection location until the safety hazard or accessibility problem is corrected. The Franchisee shall, where necessary, traverse private roads in order to collect Containers deposited by Customers for collection; provided, however, that the Franchisee shall not be required to utilize private roads if the owner of such road prohibits the use of such road by the Franchisee. The Franchisee shall also provide any other special services reasonably requested by a Customer; provided, however, that the Franchisee shall be entitled to reasonable compensation for providing such services, as specified in Appendix D.

B. Enclosures: Where the collection location is within an enclosure constructed pursuant to the requirements of the Cities and the Franchisee, the Franchisee shall be responsible for the removal and replacement of all Containers placed therein. The Franchisee shall use sufficient care in the handling of such Containers so as to prevent any damage to the enclosure, the enclosure doors, and adjacent facilities or improvements. The Franchisee shall repair, at its own expense and within thirty (30) working days after notification from the Service Coordinator, any damages to enclosures, adjacent facilities or improvements caused due to Franchisee negligence. However, the Franchisee may obligate the customer to indemnify the Franchisee for service of sub-standard enclosures against damages caused by the Franchisee, as a condition for service of sub-standard enclosures.

SECTION 4.5 GENERAL REQUIREMENTS RELATING TO COLLECTION

A. Clean Up: The Franchisee shall, in good faith, use best practices to clean spills of Franchise Materials occurring during the collection process (including waste spills due to tipping by animals or vandals of Containers legally placed for collection, when reasonable) immediately upon the occurrence of the spill. Franchisee shall notify the Cities' of any large spills that cannot be reasonably cleaned up by the Franchisee. Franchisee shall close all gates after making collections and shall avoid crossing private or public planting areas and grounds or jumping over hedges and fences.

B. Employees; Uniform: The Franchisee shall take all steps necessary to ensure that its employees performing collection services conduct themselves in a workmanlike manner, and as quietly as possible. All such employees shall at all times of employment be dressed in clean uniforms with suitable identification. No employee may remove any portion of his or her uniform while working. The style and appearance of employee uniforms shall be subject to the approval of the City Managers.

C. Improper Loading and Placement of Containers: All Containers are to be collected at the curbside and dumped with an appropriate lifting mechanism. The Franchisee shall collect any Franchise Material that is properly loaded into the correct container. When the Franchisee encounters Containers that are overloaded/over-filled (too heavy to safely lift or lid does not sit flush with Container body) that could result in spillage or damages, the Franchisee may choose to empty the container and charge an overage fee as set forth in Appendix D, or it may choose not to empty the Container and to tag the same per Sections 4.2.F and 4.5 E. The Franchisee shall clean up any spillage as a result of dumping and shall report the overage charges to the Cities, per Appendix K.

D. Authorized Non-Collection of Certain Waste: The Franchisee shall not be required to collect Excluded Materials.

E. Record of Non-Collection: When any Franchise Material deposited for collection is not collected by the Franchisee, the Franchisee shall leave a tag indicating the reasons for such non-collection and the local, toll-free phone number of the Franchisee at which the Customer can inquire as to the circumstances relating to the non-collection. This information shall either be in writing or by means of a checkmark on a form tag. The Franchisee shall maintain, at its place of business, electronic records listing all such circumstances in which collection is denied. The records shall contain the names of the Premises involved, the date of such tagging, the reason for non-collection, and the date and manner of disposition of each case. The record shall be kept so that it may be conveniently inspected by the Service Coordinator upon request. The record relating to any particular tagging shall be retained for a period of two years following such tagging.

F. Fees and Gratuities: The Franchisee shall not, nor shall it permit any agent, employee or subcontractor employed by it, to request, solicit, demand or accept, either directly or indirectly, any compensation or gratuity for the collection of Franchise Materials or other Franchise Services, except such compensation as is specifically provided for herein.

SECTION 4.6 OTHER WASTES

The Cities acknowledge that this Franchise is granted only with respect to those services described in Section 3.1 A hereof and does not include the collection, transportation, processing or disposal of Excluded Waste. This Franchise does not, however, limit the right of the Franchisee to provide any such other services. If the Franchisee elects to provide any such other services, it shall not be governed by the terms of this Franchise, but shall be subject to Applicable Law.

SECTION 4.7 DISPOSAL AND ORGANIC MATERIALS PROCESSING

A. Disposal Location: The Cities shall have the right during the Term hereof to designate the Designated Transfer, Processing or Disposal Facility, or multiple concurrent Designated Transfer, Processing or Disposal Facilities, in their sole and absolute discretion. The initial Designated Disposal/Organics Processing Facility shall be the Johnson Canyon Landfill owned by Salinas Valley Recycles. The Cities shall notify the Franchisee in writing of any changes in or additions to the Designated Disposal and/or Processing Facilities. The Franchisee shall transport and dispose of all Franchise Materials which it collects but does not divert from landfill disposal at the Designated Disposal Facility and shall transport and deliver all Franchise Organic Waste which it collects to the Designated Processing Facility in accordance with the requirements of Applicable Law, and shall comply with the requirements, rules and regulations of the owner or operator of the Designated Disposal and Processing Facilities. The Franchisee agrees that it shall not dispose of Franchise Recyclable Materials or Franchise Green Waste and/or Food Waste at any Disposal Facility, through any other type of disposal or, in the case of Recyclable Materials, through incineration, except as may be required in emergencies resulting from Uncontrollable Circumstances with the prior written approval of the City Managers.

If a City-imposed change to the Disposal Location results in longer travel time and/or fuel usage by Franchisee, service fees may be adjusted by mutual agreement to cover additional Franchisee expenses.

B. Disposal Records: The Franchisee shall keep and maintain such records, manifests, bills of lading or other documents as the City Managers may deem to be necessary or appropriate to confirm compliance by the Franchisee with this Franchise and shall retain all weight slips or other call information provided to the Franchisee's drivers by the owner or operator of the Designated Disposal Facility for no less than three (3) years.

C. Payment of Disposal and Organic Waste Processing Fees: The Cities shall pay, or make arrangements for the payment of, all tipping fees and other transfer, processing, or

disposal charges imposed by the owner or operator of the Designated Disposal/Processing Facility for the disposal or processing of Franchise Solid Waste and Franchise Organic Waste.

D. Solid Waste Origin and Weight Tracking: The Franchisee shall submit monthly tonnage reports which track both disposal and diversion by jurisdiction and generator type. The Franchisee shall work cooperatively with the owner or operator of the Designated Disposal Facility to assure all incoming Solid Waste is recorded and assigned to the Franchise Area or other jurisdiction. The Franchisee shall keep, maintain, and provide the City Managers with a list of all collection vehicles operating within the Franchise Area including each vehicle's license number, Designated Disposal/Processing Facility, tare number, and general geographic areas of operation and collection. The Franchisee shall immediately notify the Service Coordinator and owner or operator of the Designated Disposal/Processing Facility in writing when new collection vehicles are added to the Franchise Area, collection vehicles are utilized in a different geographic location with the Franchise Area, tare weights are altered due to equipment modifications, collection vehicles are removed from the Franchise Area, collection vehicles are used both inside and outside the Franchise Area and collection vehicles integrate both Franchise and non-franchise materials in a single load.

SECTION 4.8 DIVERSION

It will be a goal of Franchisee and each City to divert materials collected hereunder as follows (by weight or volume): (i) fifty percent (50%) of Franchise Materials collected under this Agreement, (ii) ninety percent (90%) of all source separated asphalt and concrete collected under this Agreement, and (iii) fifty percent (50%) of all other Construction and Demolition Debris collected under this Agreement, the annual diversion rate will be calculated as “the tons of Franchise Recyclables collected by Franchisee from the provision of services under this Franchise that are sold or delivered to a recycler or re-user, or delivered to the appropriate processing facility as required by the Franchise, divided by the total tons of Franchise Materials collected by Franchisee in each full or partial Calendar Year.” Such diversion shall be reported in accordance with Appendix K. If Franchisee fails to meet the diversion goals above in any given year, Franchisee shall submit, at the City’s request, a plan to the City no later than February 28th of the following year outlining additional steps and/or programs the Franchisee and the City will implement to achieve the diversion goal.

ARTICLE V

FRANCHISEE OPERATING ASSETS

SECTION 5.1 FRANCHISEE OPERATING ASSETS

A. Obligation to Provide: The Franchisee shall acquire and maintain at its own cost and expense Franchisee Operating Assets which in number, nature and capacity, shall be sufficient to enable the Franchisee to provide the Franchise Services in accordance with the terms hereof.

B. Vehicle and Equipment Identification: The Franchisee's name, local, toll-free phone number, and vehicle or equipment number shall be visibly displayed on both sides of its vehicles or other collection equipment used by the Franchisee. No other signs or markings shall be placed on the Franchisee's vehicles or other collection equipment without the prior approval of the City Managers except signs or markings relative to use of such equipment including traffic safety signs or markings or instructions regarding filling or placement of collection bins.

C. Vehicle Specifications, Maintenance and Appearance: All vehicles used by the Franchisee in providing the Franchise Services shall be registered with the Department of Motor Vehicles of the State of California. All vehicles shall be kept clean and in good repair, and shall be uniformly painted. Vehicles used to collect or transport Franchise Materials shall be kept covered at all times except when such material is actually being loaded or unloaded or when the vehicles are moving along a collection route in the course of collection. Any cover or screen shall be so constructed and used that Solid Waste shall not blow, fall or leak out of the vehicle onto the street. Franchise Materials collection vehicles shall be washed at least once every seven (7) days and cleaned and painted as required to maintain a like-new appearance. No advertisement or other display shall be carried on any Franchise Materials collection vehicle without the written approval of the City Managers. All Franchisee vehicles used in connection with this Franchise may be required to be inspected and approved by the Cities on a yearly basis. The Franchisee shall have such inspection conducted by the California Highway Patrol, or other designated agency, and shall provide the results of such inspection to the City Managers within ten (10) days of receipt.

All diesel collection vehicles shall be fueled with a minimum twenty percent (20%) blend of biodiesel, unless twenty percent (20%) blend of biodiesel is not available within the Franchisee's service area. If twenty percent (20%) blend biodiesel is not available or becomes unavailable during the term of this Agreement, Franchisee shall notify the City in writing within five (5) business days that it is reverting to conventional diesel fuel or a blend of lower percentage. Franchisee will receive no compensation or future rate adjustments for use of biodiesel.

D. Inventory of Franchisee Operating Assets: The Franchisee shall furnish the City Managers with an inventory of Franchisee Operating Assets used by the Franchisee to provide Franchise Services under this Franchise, and shall update the inventory so provided at least

annually. Such inventory shall indicate the type, capacity, and location of each vehicle and of each piece of equipment, and the date of acquisition and disposition.

SECTION 5.2 OPERATION AND MAINTENANCE OF THE FRANCHISEE OPERATING ASSETS

The Franchisee, at its sole cost and expense, shall at all times: operate, or cause to be operated, the Operating Assets properly and in a sound and economical manner; maintain, preserve, and keep the Operating Assets or cause the Operating Assets to be maintained, preserved and kept in good repair, working order and condition; staff the Operating Assets with the appropriate number of hourly and salaried employees consistent with good management practice; and from time to time make, or cause to be made, all necessary and proper repairs, replacements and renewals so that at all times the operation of the Operating Assets may be properly and advantageously conducted. The Franchisee shall maintain the safety of the Operating Assets at a level consistent with Applicable Law, Insurance Requirements, and prudent Solid Waste management practices.

SECTION 5.3 COMPLIANCE WITH APPLICABLE LAW

The Franchisee shall comply with the rules and regulations governing the operation, use and services of the Designated Disposal Facility, shall observe and perform all of the terms and conditions contained in the Act, the Municipal Code and all other Applicable Law, shall obtain and maintain all Legal Entitlements required for the Operating Assets and the Franchise Services, and shall comply with all valid acts, rules, regulations, order and directions of any Governmental Body applicable to the Operating Assets and the Franchise Services provided hereunder.

SECTION 5.4 TAXES, FEES AND UTILITY CHARGES

The Franchisee shall pay all Taxes and Fees lawfully levied or assessed upon or in respect of the Operating Assets or the Franchise Services, or upon any part thereof or upon any revenues of the Franchisee there from, and provide and pay the cost of all Utilities necessary for the operation of the Operating Assets and the provision of the Franchise Services, when the same shall become due.

SECTION 5.5 INSURANCE

The Franchisee shall at all times during the Term of this Franchise, at its own cost and expense, obtain and maintain insurance on all the Operating Assets in a form and amount to be approved by the Cities and in accordance with Appendix H. If any useful part of the Operating Assets shall be damaged or destroyed, the Franchisee shall, as expeditiously as may be possible, commence, and diligently prosecute the repair or replacement of the damaged property so as to

restore the same to use, to the extent required to perform the Franchise Services in accordance with this Franchise.

**ARTICLE VI
GENERAL REQUIREMENTS**

SECTION 6.1 PUBLIC ACCESS TO THE FRANCHISEE

A. Office Facilities: The Franchisee shall establish and maintain at all times during the Term hereof a local office unless agreed otherwise by the City Managers. The Franchisee shall establish a local toll-free customer service number that shall be identified on all publications, bills, and correspondence.

B. Office Hours: The Franchisee's office hours shall be, at a minimum, from 8:00 a.m. to 5:00 p.m. daily, except Saturdays, Sundays and holidays.

C. Availability of Representatives: A representative of the Franchisee shall be available at the Franchisee's office during office hours for communication with the City Managers or the public.

D. Emergency Telephone Number: The Franchisee shall maintain an emergency telephone number for use during other than normal business hours. The Franchisee shall have a representative, or an answering service to contact such representative, available at the emergency telephone number during all hours other than normal office hours. The Franchisee shall provide the City Managers with night and weekend telephone numbers for senior officials of the Franchisee for use by the City Managers in emergencies.

E. Corporation Yard Relocation/Maintenance Facility Fee: The Franchisee agrees to relocate the Corporation Yard from the City of Greenfield before January 1, 2019. If the Franchisee fails to relocate the Corporation Yard by the date specified, the Franchisee shall pay to the City a monthly maintenance fee of \$2,742 to offset the localized cost impacts associated with the operation of a Franchisee's maintenance facility in Greenfield. The Maintenance Facility Fee shall be adjusted annually, each July 1, by the change in the Consumer Price Index (CPI) for the San Francisco - Oakland - San Jose Metropolitan Area, All Urban Consumers. CPI used for the calculations shall be for the month of February. Payment of monthly maintenance fees by the Franchisee to the City of Greenfield will be a direct cost to the Franchisee and shall not be subject to rate adjustments or be added to Appendix D.

SECTION 6.2 SERVICE COMPLAINTS AND DEFICIENCIES

A. Complaints to Franchisee: The Franchisee shall maintain during office hours a complaint service and a telephone answering system having an answering capacity satisfactory to the City Managers. All service complaints will be directed to the Franchisee. The Franchisee shall provide bilingual, Spanish speaking customer service representatives. Copies of all complaints shall be given to the City Managers as required by the reporting requirements established in Appendix K. The Franchisee shall record all complaints, including date and time, complainant name and address, and nature and date and time of resolution of complaint, in a

computer-based record. This record shall be available to the Cities as described in Section 6.3 E below.

B. Required Response to Complaints: The Franchisee has until 4:00 p.m. of the next business day after its receipt of notice from a Customer, or the City Managers, to respond to a reported failure to provide Franchise service as required by the terms of this Franchise Agreement. Missed pick-ups shall be picked up no later than 4:00 pm the following normal business day, provided materials are placed in appropriate containers and left in approved collection locations. Drivers shall call in to the Dispatch office between 11:30 a.m. and 1:00 p.m. daily to receive and act on missed pick-ups. Customer services representatives shall call customers after complaint resolution to confirm that the results are satisfactory.

C. Annual Review of Performance and Quality of Service: At the Cities' sole option, with thirty (30) days written notification to the contractor, it may conduct a public hearing at which the Franchisee will be present and will participate, to review the Franchisee's performance and quality of service and provide for evaluation of technological and regulatory changes. The reports required by the Franchise regarding Customer complaints may be utilized as a basis for review. Performance and service quality review hearings may be scheduled by the Cities at their discretion throughout the Term of this Franchise. Within thirty (30) days after the conclusion of the public hearing, the Cities will issue a report on the adequacy of performance and quality of service. If any noncompliance with the Franchise is found, the Cities may direct the Franchisee to correct the inadequacies in accordance with the terms of the Franchise. Franchisee shall conduct annual customer satisfaction surveys within each of the individual city service area. Franchisee shall work with each city in developing the survey instrument and shall provide the results of the survey on a timely basis.

D. Liquidated Damages For Failure to Meet Requirements of Franchise: The City Managers may levy a charge in the amounts listed below for Franchisee's failure to meet the requirements of this Franchise. The City Managers' decision to levy any such charge shall not be deemed an election of remedies but shall be cumulative with any other remedies provided for in this Franchise or in Applicable Law. The City Managers' decision to not levy any such charge shall not be deemed a waiver of any breach by the Franchisee under this Franchise. Specifically, without limitation, the City Managers may impose the fines listed below for the corresponding deficiency in performance by the Franchisee:

1. Failure to correct a missed service by 4:00 p.m. of the next business day of notice of the missed service: \$200 per occurrence; each additional 24-hour period: \$200;
2. Failure to provide Green Waste Containers to Residential Customers within ten (10) days of request for service: \$200 per occurrence;
3. Failure to provide Automated Solid Waste Containers to Residential Customers within ten (10) says of request for service: \$200 per occurrence;

4. Failure to repair or replace any Container by 4:00 p.m. of the next business day after notification of the necessity thereof: \$200 per occurrence;
5. Undertaking collection operations earlier than 5 a.m. or later than 5 p.m.: \$200 per occurrence;
6. Failure to maintain Operating Assets in neat and orderly manner, after notice by the City Managers and reasonable time to cure: \$200 per day;
7. Failure to record a response to a customer complaint or request within 24 hours of resolution: \$200 per occurrence;
8. Franchisee imposes a special service not in accordance with Agreement or not requested by the Customer: \$200 per occurrence;
9. Failure to clean up spillage or litter during collection activity: \$200 per occurrence;
10. Failure to remit City fees by the fifteenth of the month: \$200 per occurrence;
11. Penalty assessed for each day past due date Franchisee does not provide required reports: \$200 per occurrence;
12. Failure to resolve a billing complaint within seven (7) working days from the complaint: \$200 per occurrence; each additional day problem not resolved: \$200;
13. Assessment when Franchisee receives more than 25 service-related complaints in one month: \$1,000;
14. Failure to tag materials not collected due to contamination or inappropriately prepared: \$200 per occurrence.

The City Managers shall also have the right to impose reasonable fines or other charges for nonperformance by the Franchisee of other terms and conditions of this Franchise. Any damages due under this section shall be compensated to the Cities in accordance with Section 7.1 B).

SECTION 6.3 ACCOUNTING AND RECORDS

A. Maintenance and Audit of Records: The Franchisee shall maintain in its principal office full and complete financial and accounting records prepared on an accrual basis in accordance with generally accepted accounting principles. Such records shall be subject to audit and inspection by the Cities and their authorized officers, agents or employees, at any reasonable time at the Franchisee's principal office. The gross receipts derived from the Franchise Services under this Franchise, whether such services are performed by the Franchisee or by a subcontractor or subcontractors, shall be recorded as revenues in the accounts of the Franchisee. The Franchisee shall maintain and preserve all disposal records for a period of not less than three (3) years following the expiration or termination of the Franchise. At the request of the Cities, annual financial statements and reports submitted by the Franchisee will be

audited and certified by an independent certified public accounting firm. This audit may include a Customer audit in order to verify that each Customer is receiving the level of service for which they are being billed.

B. Inspection of Franchisee's Accounts and Records: The Franchisee's service levels and disposal records shall be available at the Franchisee's local office at any time during regular business hours for inspection and audit by any or all of the Cities during the Term of this Franchise and for a period of three (3) years following the expiration or termination of the Franchise.

C. Delivery of Financial Reports to Cities: The Franchisee shall furnish, at its sole cost and expense, complete annual financial statements of the Franchisee to the City Managers necessary in order for the Cities to reconcile any financial determinations related to this Franchise, including the Franchisee fee, Customer revenues, and the Franchise Service fee. Such statements should include those records applicable to the services defined in this Agreement. The statement shall be examined by independent public accountants acceptable to the Cities, and shall include the unqualified opinion of such accountant as to whether such statement is a fair representation of the data included therein. The financial information shall include a report on the service classification of each Customer within the Franchise Area. The Cities shall have the right to undertake an independent audit of the records maintained by the Franchisee.

D. Recycling and Organic Waste Information: The Franchisee shall maintain in its principal office full and complete financial and accounting records pertaining to cash, billing, purchase, processing, shipping and sale of all Franchise Recyclable Materials, Franchise Green Waste, Wood Waste, Food Waste and other waste collected, processed and sold by Franchisee under the provisions of this Franchise. Said records shall be subject to the inspection provisions described in Section 6.3 B, above.

E. Computer System: The Franchisee shall maintain a computer database which specifies the service address of each Customer within the Franchise Area, the service classification applicable to each Premise, and any special services provided to such Premises. The Franchisee computer system shall allow the Cities to review for each Customer:

1. The complaint record required to be maintained by the Franchisee,
2. Record of missed pickups,
3. Records of daily Container (Solid Waste, Recycling, Green Waste, home composting) delivery,
4. Route identification,
5. Container servicing, and
6. Tagging for contamination, placement, or other reasons. The Franchisee shall provide the Cities convenient access to this information.

SECTION 6.4 RULES AND REGULATIONS OF THE CITY MANAGERS

The City Managers shall have the power to establish rules and regulations relating to the accumulation, collection, Recycling and disposal of Franchise Materials not inconsistent with the provisions of this Franchise, providing such rules and regulations are found to be reasonably necessary by the City Managers for enforcement of the provisions of this Franchise, or any and all Applicable Laws, and for the preservation of the public peace, health and safety.

SECTION 6.5 PERFORMANCE BOND

The Franchisee shall furnish to each City and maintain and file with each City a corporate surety bond, or other acceptable surety, approved as to form by the City Attorneys executed by the Franchisee as principal and by a corporate surety, in the collective sum of \$1,200,000.00. Such bond shall permit the Cities to draw upon it in the event the Franchisee fails to perform its obligations hereunder and fails to pay any liquidated damages required to be paid as a result of such non-performance. The surety bond shall serve to secure the performance of the Franchise Services, and the amount thereof shall in no way limit the damages which may be payable hereunder upon any breach hereof by the Franchisee. The form of the Performance Bond is included as Appendix I.

SECTION 6.6 SUBCONTRACTOR

The Franchisee shall not utilize any subcontractors for the performance of the Franchise Services except with the consent of the Cities, which may be withheld or delayed in its sole and absolute discretion.

SECTION 6.7 MONITORING AND REPORTING

A. Records: The Franchisee shall maintain in its local office records for each City of the quantities of:

1. Solid Waste collected and disposed under the terms of this Franchise,
2. Recyclable materials, by type, collected, purchased, processed, sold, donated or given for no compensation, and residue disposed, and
3. Green Waste, Wood Waste and/or Food Waste materials collected, received, purchased, processed, sold, donated, or given for no compensation, and residue disposed. Quantities by type of Recyclable Materials collected by Franchisee may be determined by estimates based on load sampling to characterize the contents of each commingled material load, using a sample protocol established by mutual agreement of Cities and Franchisee. Said records shall be subject to the inspection provisions described in Section 6.3 B, above.

4. When collection of any Franchise Materials requires one collection vehicle to operate across more than one City jurisdiction for routing efficiency purposes, the Franchisee shall estimate the percentage of each material collected by jurisdiction based on the percentage of subscribed capacity for each route within each City boundary. The Franchisee shall report these estimated quantities as required under Section 6.7.A.1-3 above.

B. Waste Disposal and Characterization Studies: The Franchisee shall, at no additional compensation, cooperate with and assist the Cities in the performance of periodic waste disposal and characterization studies, to be defined by the City Managers.

C. Collection Monitoring: The Franchisee shall monitor its collection of Solid Waste, Recyclable Materials, and Organic Waste as provided in Section 4.2 F and identify occurrences of, and prevent, contamination of Recyclable Materials and Organic Waste, the latter in particular for plastic and other inorganics. The Franchisee shall allow a person designated by the City Managers to ride with the Franchisee collection vehicles on any route or routes. The City Managers will inform the Franchisee at least one (1) week in advance prior to date of route monitoring.

D. Reporting: The Franchisee shall submit all reports to the City Managers in accordance with Appendix K, Reporting Requirements;

1. Monthly Report Submittals: Monthly reports shall be submitted no later than the 25th of the month following the reporting period.
2. Annual Report Submittals: Annual reports shall be submitted no later than 90 days following the end of the Franchise Year.
3. Additional Reports: The Franchisee shall furnish the Cities with financial reports pursuant to Section 6.3 and any additional monthly or annual reports as may be required to set forth all information required under the Act or otherwise by the Cities pertaining to the Recycling and diversion of Franchise Materials which is collected and/or processed by the Franchisee. Said reports shall be in the form required by the Cities and shall categorize Recycling and diversion activity in the manner required by the Cities.

SECTION 6.8 RESEARCH AND DEVELOPMENT

Franchisee agrees to take a proactive approach on its own initiative and, in addition, to cooperate with the Cities in pursuing new technologies, management techniques and markets through pilot programs or other similar activities to improve cost efficiencies and product quality and to increase material recovery from the collection and processing services described herein. The Franchisee and the Cities, by mutual agreement, will determine the scope of work, timing, costs, and reimbursement, if any, due Franchisee to accomplish the purposes of this paragraph. The Franchisee shall provide the Cities, on request, with a written summary report identifying the

results and conclusions of such research or pilot programs. In the context of the objectives of this paragraph, the Franchisee will meet with the Cities, as requested, to evaluate the performance of the Franchise Services and to examine new market opportunities for the processed materials produced by the Franchise Services.

SECTION 6.9 CONTRACT ADMINISTRATION

The Cities, at their sole discretion may elect to have all or a portion of the administration of this Franchise performed by a third party consultant(s). The Franchisee shall pay to the Cities an administration fee of \$20,000 annually for the Term of the Franchise. If the Cities elect to utilize a third party consultant(s) to administer this Franchise, the administrative fee shall be apportioned so that seventy-five percent (75%) is paid to the contract administrator and twenty-five percent (25%) is retained by the Cities for internal administrative costs. The Franchisee shall pay the first annual sum on July 1, 2017 and on July 1 of each year thereafter. The Contract Administration Fee shall be adjusted annually, each July 1, by the change in the Consumer Price Index (CPI) for the San Francisco - Oakland - San Jose Metropolitan Area, All Urban Consumers. CPI used for the calculations shall be for the month of February. The Cities may review and adjust the Contract Administration Fee in the third and sixth year of the Franchise, if their costs exceed the fee amount. In the event that the Administration Fee is increased beyond the CPI and the increase is not due to Franchisee's poor performance, Franchisee may pass through the amount of increase above the CPI in its next applicable rate increase period. The initial adjustment commencing on July 1, 2017 shall be prorated for the previous six (6) months using the February index.

**ARTICLE VII
SERVICE FEES AND CUSTOMER RATES**

SECTION 7.1 SERVICE FEE

A Formula: Commencing January 1, 2017 and for each month thereafter during the Term of the Franchise, the Franchisee shall be entitled to receive, from the Customer revenue and other funds described in Section 7.4, a monthly Service Fee for the Franchise Services provided by the Franchisee hereunder in accordance with Service Fee Schedule attached hereto as Appendix D. The Service Fee shall be computed in accordance with the provisions of this Article and may be adjusted from time to time as provided in this Franchise. Except as provided for under subsection 4.1 C (iii), the monthly Service Fee constitutes the entire compensation of the Franchisee for the Franchise Services. The Franchisee waives any right it has or may have at any time during the Term of this Franchise to seek to have the monthly Service Fee increased under any theory of fact or law by any Governmental Body, unless specifically provided for in this agreement.

B. Damages: The Service Fee shall be reduced in each month to reflect any fines or damages payable by the Franchisee to the Cities during such month.

C. Escalation of the Service Fee Schedules:

- 1) Commencing on July 1, 2017 and on July 1 of each subsequent year during the Term of the Franchise, the Franchise Service Fee provided in Appendix D shall be adjusted by the application of the Escalation Index, which employs application of the Consumer Price Index (CPI) for the previous 12 months, as provided in Appendix J hereto. All such adjustments are subject to ratification by each City Council by resolution. The initial adjustment commencing on July 1, 2017 shall be prorated for the previous six (6) months using the February index.
- 2) In the event of any changes in Disposal Fees (Landfill Disposal, AB 939, Green Waste Processing and/or Waste Transfer fees) adopted by Salinas Valley Recycles, or their successor, for provision of waste management and resource recovery services, the Franchisee shall be entitled to adjustment of each fee in Appendix D, in accordance with the escalation formula, as provided in Appendix J hereto. All such adjustments are subject to ratification by each City Council by resolution.

D. Service Fee As Compensation for All Obligations of Franchisee: The parties agree that the Service Fee is intended to compensate the Franchisee for all steps, activities, procedures, and obligations in the process of the collection, transportation, processing, disposal or any other disposition of Franchise Materials or other materials specifically identified herein and the Franchisee shall only be entitled to amounts in addition to the Service Fee to the extent that the Franchise expressly provides for the payment of such additional amounts.

SECTION 7.2 MONTHLY SERVICE FEE STATEMENTS

A. General: For each month the Franchisee shall prepare and provide to the Service Coordinator on behalf of the Cities, a statement (a "Billing Statement") by the 15th day of the following month, which Billing Statement shall set forth a calculation of the monthly Service Fee, as determined by using the Service Fee Schedule, and taking into account any delinquencies as provided in Section 7.3 B. The Billing Statement shall reflect the "Customer Revenues," defined as all amounts received directly by the Franchisee from Customers for the provision of Franchise services during such month.

B. Recycling Revenues: The Franchisee shall report the monthly Residential, Commercial, and Multi-Family Recycling Revenues earned from the sale of Recyclable Materials.

C. Billing Estimates and Adjustments: To the extent that the actual value of charge, credit, index value or any other item in any Billing Statement cannot be accurately determined at the Billing Statement date, such item shall be billed on a good faith estimated basis reflecting actual operating experience and reasonable projections for the balance of the Franchise Year, and an adjustment shall be made to reflect the difference between such estimated amount and the actual amount of such item on the Billing Statement next following the date on which the Franchisee learns the exact amount of such item.

D. Annual Estimates: Upon request, the Franchisee shall provide to the Cities a written statement setting forth its reasonable estimate of the aggregate Service Fee for the next year, which statement shall not be binding on the Franchisee. The Franchisee shall also estimate the number of Customers it expects the following year, as well as the type and level of service which it expects those Customers to subscribe to. The annual estimate prepared by the Franchisee shall be considered by the Cities in the Cities' ratification of Franchisee's recommended Customer Rates for such year.

E. Recycling Revenue Sharing Plan. The Parties hereto agree that all Recycling Revenues shall be included in each of the City's annual franchise fee calculations in accordance with Section 7.4. The Parties agree that this Agreement will be reopened by December 2018 solely for the purpose of discussing, negotiating and establishing appropriate terms and conditions for Recycling Revenue sharing and services to be performed by Franchisee.

SECTION 7.3 BILLING OF CUSTOMER CHARGES BY THE CITIES

A. Billing by the Cities: The Cities shall bill Customers for Franchise Services provided hereunder. The Franchisee will specify the amount to be billed to each Customer for Franchise Services based on the classification of service which the Customer receives, and any additional services provided to the Customer, such as Enclosure Service or the collection of Franchise Materials in excess of the service classification of the Customer. Such amounts in addition to the disposal, AB 939 fees, administrative and other costs borne by

each City shall constitute Customer Rates and shall be established, calculated and proposed by the Franchisee and ratified by the Councils in accordance with Section 7.3 C. Other than the bills rendered to the Cities described above in Section 7.2, the Franchisee shall have no right to, and shall not, impose any fee or charge on any Customer or other person for Franchise Services except as provided in subsections 4.1 B, 4.1 C and 4.1 D.4 hereof.

B. Receipt of Payments: The Cities shall deposit all amounts received from Customers related to Franchise Services into a special account to be established by the Cities entitled the "Customer Revenue Account" or a title that clearly isolates this revenue. Such amounts shall constitute Customer revenues. Such Customer Revenues shall constitute the property of each City, subject to the reconciliation of such Customer Revenues with the aggregate Service Fee described below. The Cities shall reconcile payments made by Customers to amounts billed to such Customers and shall send up to two (2) delinquency notices to Customers which do not make timely payment of amounts billed. The Cities shall, by the 25th day of each month, provide the Franchisee with a report detailing delinquent accounts. The Cities and Franchisee shall mutually develop a process for timely notification of all delinquent accounts and timelines for termination of Franchise Waste collection service at Cities' request. Under no circumstances shall the Franchisee be entitled to Service Fees for Customers until and unless any delinquencies relating to such Customers' accounts are paid in full.

C. Setting of Customer Rates: The Rates contained in Appendix D ("Service Fee Schedule and Approved Rates") as proposed by Franchisee, will be ratified by resolution of the Councils. The Franchisee shall bill the Cities in accordance with the Rates set forth in Appendix D and pursuant to Article 7. The Rates will be established in such a manner as to ensure that the Franchisee receives the specified Service Fee for each account or special service for which the Cities collect payment. The Rates set forth in Appendix D are subject to annual adjustment by resolution of the Councils.

D. Monthly Reconciliation: Within fourteen (14) days of the close of each month, the Franchisee shall deliver to the Cities a monthly settlement statement (the "Monthly Settlement Statement") setting forth the aggregate monthly Service Fees payable with respect to such Franchise Year and a reconciliation of such amount with the Customer Revenues for such month. In the event that the aggregate monthly Service Fees for such month exceed the amount of Customer Revenues for such month, the Customer Rates shall be increased so as to generate sufficient additional Customer Revenues to make up such shortfall. If any amount is then in dispute, the Monthly Settlement Statement shall set forth the Franchisee's estimate of such amount and a final reconciliation of such amount shall be made in the Billing Statement for the Billing Period immediately following the resolution of such dispute.

E. Transition Plan: The Parties hereto agree that the Cities interested in exploring the concept of transferring all billing responsibilities directly to Franchisee, will inform the Franchisee by December 31, 2016, so Franchise has sufficient time to prepare a report by

December 31, 2017, detailing the process that would be used in transferring billing responsibilities from the Cities to the Franchisee, including a detailed description of billing procedures that would be used by Franchisee and an estimate of both the initial costs for the transfer and all associated billing costs thereafter. The Cities and the Franchisee agree that thereafter, the Parties will reopen this Agreement, upon the Cities' request, solely for the purpose of establishing appropriate terms and conditions for future billing services to be performed by Franchisee.

SECTION 7.4 FRANCHISE FEE

The Franchisee shall pay each of the Cities a Franchise fee equal to twenty percent (20%) of the sum of:

1. gross amount of collected revenue from Customers of the Franchisee for all Franchise Services described herein and in accordance with Appendix D, Service Fee Schedule;
2. gross funds collected on all past due accounts for Franchise Services;
3. Recycling Revenues derived from the sale of all Franchise Recyclable Materials.

Each City may, at its sole and absolute discretion, modify the franchise fee at any time. Franchise fees shall be retained by the Cities from Customer payments made to the Cities. The Franchisee shall pay the Franchise fees to the Cities for any customer payments received by the Franchisee.

SECTION 7.5 CITY SURCHARGES

Each City may, at its sole and absolute discretion, include in its bills to Customers any applicable fees or surcharges in the manner authorized by law, whether related to managing wastes or not, as may be imposed by each individual City Council, including but not limited to Recycling Fees, Landfill Disposal Fees, Waste Transfer Fees, Green Waste Processing Fees or AB 939 Program Fees.

SECTION 7.6 DISPUTES

If the Franchisee disputes any amount billed by the Cities in any Billing Statement, the Franchisee shall provide the Cities with written objection within fifteen (15) days of the receipt of such Billing Statement indicating the portion of the billed amount that is being disputed and providing all reasons then known to the Franchisee for its objection to or disagreement with such amount. If the Cities and the Franchisee are not able to resolve such dispute within thirty (30) days after the Franchisee's objection, either party may refer such dispute to review pursuant to Section 8.8 hereof. Nothing contained in this subsection shall limit the authority of any authorized officer of the Cities or any other governmental agency to raise a further objection to any amount billed by the Cities pursuant to an audit conducted pursuant to Applicable Law.

ARTICLE VIII
DEFAULT, TERMINATION FOR CAUSE AND DISPUTE RESOLUTION

SECTION 8.1 REMEDIES FOR BREACH

The parties agree that, in the event that either party breached any other obligation under this Franchise or any representation made by either party hereunder is untrue in any material respect, the other party shall have the right to take any action and seek any remedy at law or in equity it may have to enforce the payment of any damages for the performance of such other obligation hereunder. The Franchisee acknowledges that the Cities intend to rely on the Franchisee to provide Franchise Materials collection, transportation to the Designated Disposal Facility and/or Designated Processing Facility, Recycling and other services hereunder for the protection of the public health, safety and welfare, and that therefore the Cities may enforce any action for specific performance of the Franchisee's obligations hereunder to provide the Franchise Services on the terms and conditions provided herein. Neither party shall have the right to terminate this Franchise for cause except after an Event of Default determined in accordance with the provisions of this Article VIII shall have occurred and be continuing or unremedied.

SECTION 8.2 RIGHT OF THE CITIES TO PERFORM SERVICES IN CERTAIN CIRCUMSTANCES

A. Franchisee Failure to Collect for any Reason: Should the Franchisee, for any reason whatsoever, fail, refuse or be unable to collect, transport and dispose of any or all Franchise Materials which it is herein obligated to collect, transport and dispose of in the time and manner and as herein in this Franchise provided, for a period of more than seventy-two (72) hours, or if in any lesser time period Franchise Materials should accumulate in the Cities to such an extent, in such manner, or for such time that the City Managers or City Councils should find that such accumulation endangers or menaces the public health, safety or welfare, then, in any of those events, the Cities shall have the right, upon notice to the Franchisee, during such period, to take possession of any or all of the Operating Assets necessary in the collection, transportation, processing and disposal of the Franchise Materials produced, kept or accumulated in the Cities, and to use such property to collect, transport and dispose of any or all Franchise Materials which the Franchisee would otherwise be obligated to collect, transport and dispose of pursuant to this Franchise. The Franchisee agrees that in such event it will fully cooperate with Cities to affect such a transfer of possession of the Operating Assets for Cities' use of the same for the collection, transportation and disposal of Franchise Materials. The Franchisee agrees that; in such event, the Cities may take possession of and use all of the Operating Assets for the above-mentioned purposes without paying the Franchisee or any other person any rental or any other charges or compensation whatsoever for such possession and use. The Cities may in such circumstances operate the Operating Assets with its employees, or cause the Operating Assets to be operated by subcontractors to the Cities.

B. Franchisee Repair: The Franchisee further agrees that, in the circumstances described in subsection (A) above, the Franchisee shall, if the Cities so request, keep in good repair and condition all of the Operating Assets, service all motor vehicles necessary for continued operations with gasoline, oil and other necessary service, and provide such other service as may be necessary to render the Operating Assets operational and ready for use in collecting and transporting and disposing of Franchise Materials, all free of any and all costs or expenses to the Cities.

C. City Use of Franchisee Personnel: The Franchisee further agrees that, in such an event, the Cities, if it so desires, may immediately engage any or all personnel necessary for the collection, transportation and disposal of Franchise Materials produced, kept or accumulated in the Cities, and that such employees or personnel may include, if the Cities so desires, employees or personnel theretofore or then employed by the Franchisee. The Franchisee further agrees that, if the Cities should so request, the Franchisee shall furnish to the Cities, free of cost, services of any or all management or office personnel then in the employ of the Franchisee whose services are necessary for such operations.

D. Franchisee Reimbursement: The Franchisee further agrees that, in such an event, it shall reimburse the Cities for any and all costs and expenses incurred by the Cities in taking over possession of the Operating Assets and in the collection, transportation and disposal of Franchise Materials in such manner and to such an extent as would otherwise be required of the Franchisee under the terms of this Franchise, which costs and expenses are in excess of the amount that the Cities would have been required to pay the Franchisee for providing services. In such event the Cities shall submit a reimbursement statement to the Franchisee. Each statement shall list such costs and expenses, and the reimbursement shall be made no later than five (5) days from and after each such submission. In the event the reimbursement is not made, the Cities may draw upon any security required to be maintained thereunder.

E. Franchisee Resumption of Service: It is further agreed that the Cities, upon seven (7) days written notice, may at any time, at their discretion, relinquish possession of any or all of the Operating Assets to the Franchisee and thereupon demand that the Franchisee resume the collection, transportation and disposal of Franchise Materials as provided in this Franchise, whereupon the Franchisee shall be bound to resume the same.

F. City Performance Not a Taking: It is specifically understood and agreed that the Cities' exercise of its rights under this Section:

1. Does not constitute a taking of private property for which payment must be made;
2. Shall not create any liability on the part of the Cities to the Franchisee; and
3. That the indemnity provisions of Section 10.1 of this Franchise are meant to include circumstances arising under this Section.

G. Duration of Cities' Rights: The Cities' right under Section 8.2 hereof to retain temporary possession of the Operating Assets and to render collection, transportation and disposal services shall terminate at the earlier of:

1. The time when such services can, in the reasonable judgment of the Cities, be resumed by the Franchisee, or (if earlier),
2. The time when the Cities no longer reasonably requires such Operating Assets, as determined by the Cities, or
3. The expiration of twelve (12) months from the date the Cities took possession, or
4. The Franchise can be re-let to bid if, in the sole determination of the Cities, the Franchisee is no longer able to perform.

H. Security for Cities' Rights: Franchisee is required to provide a performance bond, in accordance with the provisions of Section 6.5, in order to secure the Cities' rights under this Section. The Cities may (but shall not be required to) cure any default of Franchise in the manner described in subsections A), B) and C) above, and may then look to Franchisee or Franchisee's performance bond for repayment.

SECTION 8.3 EVENTS OF DEFAULT OF FRANCHISEE

A. Event of Default Defined: Each of the following shall constitute an Event of Default on the part of the Franchisee:

1. **Certain Events of Non-Compliance:** Any transaction, without any requirement of notice or cure opportunity, not complying with the requirements of Section 3.2 or Section 3.3 hereof.
2. **Failure of Deliveries to Designated Disposal Facility:** Except for Uncontrollable Circumstances, the failure by the Franchisee for any reason, without any requirement of notice or cure opportunity, to deliver to the Designated Disposal Facility, on a consecutive or cumulative basis throughout the Term of this Franchise, Franchise Materials which it collects in any amount.
3. **Missed Collections:** The failure of the Franchisee, except as may be excused by Uncontrollable Circumstances, to make at least 99.95% of the gross number of scheduled collections for each City in any Franchise Year.
4. **Improper Disposal of Franchise Recyclable Materials or Franchise Organic Materials:** Disposal by the Franchisee in any landfill of Franchise Organic or Franchise Recyclable Materials.
5. **Refusal to Timely Provide or Falsification of Report:** Intentional refusal to timely provide or falsification by the Franchisee of any report or document required to be provided by the Franchisee under this Franchise.

6. Other Failure to Perform: Failure or refusal of the Franchisee to perform any term, covenant, obligation or condition contained in this Franchise other than a failure or refusal described in items 1), 2), 3), 4) or 5) above, except that no such failure or refusal shall give the Cities the right to terminate this Franchise under this Section unless:
 - a) The Cities have given prior written notice to the Franchisee, stating that a specific failure or refusal to perform exists which will, unless corrected, constitute a material breach of this Franchise on the part of the Franchisee and which will, in its opinion, give the Cities a right to terminate this Franchise for cause under this Section unless such default is corrected within fifteen (15) days, and
 - b) The Franchisee has neither challenged in an appropriate forum the Cities' conclusion that such failure or refusal to perform has occurred or constitutes a material breach of this Franchise nor corrected or diligently taken steps to correct such default within such fifteen (15) day period from receipt of the notice given pursuant to the clause (a) of this subsection (but if the Franchisee shall have diligently taken steps to correct such default within a reasonable period of time, the same shall not constitute an Event of Default for as long as the Franchisee is continuing to take such steps to correct such default).
7. Voluntary Bankruptcy: The written admission by either the Franchisee or Guarantor that it is bankrupt, or the filing by the Franchisee or either Guarantor of a voluntary petition under the Federal Bankruptcy Code, or the consent by the Franchisee or either Guarantor to the appointment by a court of a receiver or trustee for all or a substantial portion of its property or business, or the making by the Franchisee or either Guarantor of any arrangement with or for the benefit of its creditors involving an assignment to a trustee, receiver or similar fiduciary, regardless of how designated, of all or a substantial portion of the Franchisee's or either Guarantor's property or business.
8. Involuntary Bankruptcy: The final adjudication of the Franchisee or either Guarantor as a bankrupt after the filing of an involuntary petition under the Bankruptcy Act, but no such adjudication shall be regarded as final unless and until the same is no longer being contested by the Franchisee nor until the order of the adjudication shall be regarded as final unless and until the same is no longer being contested by the Franchisee nor until the order of the adjudication is no longer appealable.
9. Failure to Provide Performance Bond: The failure of the Franchisee to provide or maintain the performance bond required pursuant to Section 6.5 hereof, without any requirement of notice or cure opportunity.

10. Failure to Provide Insurance: The failure of the Franchisee to provide or maintain insurance required pursuant to Section 5.5 hereof, without any requirement of notice or cure opportunity.

B. Termination Liquidated Damages Payable to the Cities: If this Franchise is terminated by the Cities for cause as a result of an Event of Default by the Franchisee hereunder, the Franchisee immediately upon receipt of the Cities' termination notice shall pay to the Cities as liquidated damages:

1. All amounts payable to the Cities by the Franchisee as liquidated damages up to such date of termination,
2. An amount equal to the sum of all increased payments, damages, penalties incurred by or on behalf of the Cities under or Applicable Law as a result of the termination of this Franchise, and
3. The sum of \$500,000.

C. Adequacy of Termination Liquidation Damages: The parties agree that the Cities' actual damages upon the Franchisee's breach of any of the below described requirements of this Franchise would be difficult or impossible to ascertain, and that the liquidated damages provided for below represent the reasonable endeavor of the parties to agree on the amount of such damages, and such liquidated damages are intended to place the Cities in an economic position equivalent to that which it would have been if the described breach had not occurred, and that such liquidated damages are not a penalty, and shall constitute the only damages payable by the Franchisee to the Cities for each such singular breach event. The obligation to pay such liquidated damages shall not impair or limit the obligation of the Franchisee to the Cities under any other provision of this Franchise, nor shall it limit the ability of the Cities to elect to terminate this Franchise in the event of any such breach. Now, therefore, the parties have agreed that in the event that Franchisee commits any breach of the Franchise described below, the Franchisee shall pay the Cities the following liquidated damages within thirty (30) days' of the receipt of notice from the Cities of the Cities' imposition of such liquidated damages.

D. Waiver of Defenses: The Franchisee acknowledges that it is solely responsible for providing the Franchise Services described herein, and hereby irrevocably and unconditionally waives the following defenses to the payment and performance of its obligations under this Franchise: any defense based upon failure of consideration, contract of adhesion, impossibility or impracticability of performance, commercial frustration of purpose, or the existence, non-existence, occurrence or non-occurrence of any foreseen or unforeseen fact, event or contingency that may be a basic assumption of the Franchisee with regard to any provision of this Franchise.

E. Enforcement Costs: The Franchisee agrees to pay to the Cities all fees and expenses incurred by or on behalf of the Cities and the Service Coordinator in enforcing payment or

performance of the Franchisee's obligations hereunder if such non-performance results in a judicially determined Event of Default by the Franchisee.

SECTION 8.4 EVENT OF DEFAULT BY THE CITIES

A. Event of City Default Defined: Each of the following shall constitute an Event of Default on the part of the Cities:

1. Failure to Pay: The failure of the Cities to pay undisputed amounts due and owing to the Franchisee under this Franchise within ninety (90) days following receipt of a Franchisee invoice therefore.
2. Other Failure to Perform: Failure or refusal of the Cities to perform any term, covenant, obligation or condition contained in this Franchise other than a failure or refusal described in items 1) above, except that no such failure or refusal shall give the Franchisee the right to terminate this Franchise under this Section unless:
 - a) The Franchisee has given prior written notice to the Cities, stating that a specific failure or refusal to perform exists which will, unless corrected, constitute a material breach of this Franchise on the part of the Cities and which will, in their opinion, give the Franchisee a right to terminate this Franchise for cause under this Section unless such default is corrected within fifteen (15) days, and
 - b) The Cities have neither challenged in an appropriate forum the Franchisee's conclusion that such failure or refusal to perform has occurred or constitutes a material breach of this Franchise nor corrected or diligently taken steps to correct such default within such fifteen (15) day period from receipt of the notice given pursuant to the clause (a) of this subsection (but if the Cities shall have diligently taken steps to correct such default within a reasonable period of time, the same shall not constitute an Event of Default for as long as the Cities are continuing to take such steps to correct such default).

SECTION 8.5 NO WAIVERS

No action of the Cities or Franchisee pursuant to this Franchise (including, but not limited to, any investigation or payment), and no failure to act, shall constitute a waiver by either party of the other party's compliance with any term or provision of this Franchise. No course of dealing or delay by the Cities or Franchisee in exercising any right, power or remedy under this Franchise shall operate as a waiver thereof or otherwise prejudice such party's rights, powers and remedies. No single or partial exercise of (or failure to exercise) any right, power or remedy of the Cities of the Franchisee under this Franchise shall preclude any other or further exercise thereof or the exercise of any other right, power or remedy.

SECTION 8.6 NO CONSEQUENTIAL OR PUNITIVE DAMAGES

In no event shall either party hereto be liable to the other or obligated in any manner to pay to the other any special, incidental, consequential, punitive or similar damages based upon claims arising out of or in connection with the performance or non-performance of its obligations or otherwise under this Franchise, or the material inaccuracy of any representation made in this Franchise, whether such claims are based upon contract, tort, negligence, warranty or other legal theory.

SECTION 8.7 FORUM FOR DISPUTE RESOLUTION

It is the express intention of the parties that all legal actions and proceedings related to this Franchise or to the Franchise Services or to any rights or any relationship between the parties arising there from shall be solely and exclusively initiated and maintained in courts of the State of California in Monterey County or the United States of America having appropriate jurisdiction.

SECTION 8.8 ADMINISTRATIVE REVIEW OF DISPUTES

Either party hereto may give the other party written notice of any dispute with respect to this Franchise. Such notice shall specify a date and location for a meeting of the parties hereto at which such parties shall attempt to resolve such dispute. The Service Coordinator shall keep a record of the proceedings conducted and information presented during such meeting. In the event that such dispute cannot be resolved by the parties hereto within 30 days or seven (7) days if it involves a dispute under Section 8.2 above, the matter may be referred by either party to Legal Proceedings. In the event either party has referred a dispute to any such proceeding, the Cities may not act to terminate this Franchise for cause except at the conclusion of the meeting of the parties held pursuant to this Section.

SECTION 8.9 CRIMINAL ACTIVITY OF THE FRANCHISEE

Should the Franchisee or any of its officers or directors be "found guilty" of felonious conduct relating to the Franchise Services, or other felonious conduct involving:

1. A price fixing conspiracy in connection with Franchise Services,
2. Illegal transport or disposal of hazardous or toxic materials, or
3. Bribery of public officials, the Cities reserve the right:
 - a) to unilaterally terminate this Franchise; or
 - b) exercise all other remedies available to the Cities as if Franchisee default had occurred; or
 - c) to impose such other sanctions (which may include financial sanctions or any other condition deemed appropriate short of termination) as the Cities and

Franchisee shall mutually agree. Such action shall be taken after the Franchisee has been given notice and an opportunity to present evidence in mitigation. The term "found guilty" shall be deemed to include any judicial determination that the Franchisee or any of its officers, directors or employees is guilty, and any admission of guilt by the Franchisee, or any of its officers, directors, or employees including, but not limited to, the pleas of "guilty", "nolo contendere", "no contest" or "guilty of a lesser felony" entered as part of any plea bargain. Notwithstanding the foregoing, if such officers, directors or employees are acting in their own behalf in their individual capacities as officers, directors or employees, the Franchisee shall dismiss or remove such officers, directors or employees and take all action necessary, and appropriate to remedy any breach of this Franchise.

ARTICLE IX
TERM

SECTION 9.1 TERM

The term of this Franchise shall commence on the date of execution hereof and shall end on June 30, 2025, unless extended at the sole discretion of the Cities.

**ARTICLE X
MISCELLANEOUS PROVISIONS**

SECTION 10.1 INDEMNIFICATION & INSURANCE

A. Indemnification of the City: Franchisee agrees to and shall indemnify, defend, with Counsel acceptable to the Cities, and hold harmless Cities, their officers, officials, employees, volunteers, agents and assigns (indemnitees) from and against any and all damages (whether special, general or punitive), loss, liability, fines, penalties, forfeitures, claims, demands, actions, proceedings or suits (whether administrative or judicial), in law or in equity, of every kind and description, (including, but not limited to, injury to and death of any person and damage to property, strict liability, product liability, or for contribution or indemnity claimed by third parties) arising or resulting from or in any way connected with: (i) the operation of the Franchise, its agents, employees, contractors, and/or subcontractors, in performing or failing to perform this Agreement; (ii) the failure of the Franchisee, its agents, employees, contractors and/or subcontractors to comply in all respects with applicable laws, ordinances and regulations, and/or applicable permits and licenses; (iii) the acts of Franchisee, its officers, employees, agents, contractors and/or subcontractors in performing services under this Agreement for which strict liability is imposed by law; (iv) any action taken by the Cities pursuant to Section 8.2 upon a failure to collect, transport, process or dispose of Franchise Materials, and (v) the processing, marketing, and end use of Recyclable Materials and Food Waste.

The foregoing indemnity shall apply regardless of whether such loss, liability, penalty, forfeiture, claim, demand, action, proceeding, suit, injury, death, or damage is also caused in part by any of the indemnitees' negligence.

B. AB 939 Indemnification of the Cities: Franchisee agrees to and shall indemnify to the extent permissible by law, defend, with Counsel acceptable to the Cities, and hold harmless Cities, their officers, officials, employees, volunteers, agents and assigns (indemnitees) from and against any and all damage (whether special, general or punitive), loss, liability, fines, penalties, forfeitures, claims, demands, actions, proceedings or suits (whether administrative or judicial), in law or in equity, of every kind and description, (including, but not limited to, injury to and death of any person and damage to property, strict liability, or for contribution or indemnity claimed by third parties) arising or resulting from the failure of Cities to comply with the California Integrated Waste Management Act of 1989 (Division 30 of the California Public Resources Code), as amended, supplemented, superseded and replaced from time to time (AB 939).

C. Hazardous Substances Indemnification: Franchisee shall indemnify, defend with counsel acceptable to the Cities, protect and hold harmless the Cities, their officers, officials, employees, agents, assigns and any successor or successors to the Cities' interest from and against all claims, damages (including but not limited to special, consequential, natural resources and punitive damages) injuries, response mediation and removal costs, losses, demands, debts, liens, liabilities, causes of action, suits, legal or administrative proceedings, interest, fines, charges, penalties attorney's fees for the adverse party and expenses (including but not limited to

attorney's and expert witness fees and costs incurred in connection with defending against any of the forgoing or in enforcing this indemnity) of any kind whatsoever paid, incurred or suffered by, or asserted against, the Cities or their officers, officials, employees, agents, assigns, or contractors arising from or attributable to acts or omissions including but not limited to any repair, cleanup, disposal or detoxification, or preparation and implementation of any removal, remedial, response, closure or other plan (regardless of whether undertaken due to governmental action) concerning any hazardous substance or hazardous wastes at any place where the Franchisee transports, stores or disposes of Solid Waste pursuant to this Agreement. The foregoing indemnity is also intended to operate as an agreement pursuant to Section 107(e) of CERCLA, 42 U.S.C. Section 9607(c) and California Health and Safety Code Section 25364, to defend, insure, protect, hold harmless and indemnify the Cities from liability.

D. Insurance: The Franchisee shall at all times during the Term of this Franchise, at its own cost and expense, obtain and maintain liability insurance meeting the requirements set forth in Appendix H hereto.

SECTION 10.2 UNCONTROLLABLE CIRCUMSTANCES GENERALLY

A. Performance Excused: Except as otherwise specifically provided in this Franchise, neither the Franchisee nor the Cities shall be liable to the other for any failure or delay in the performance of any obligation under this Franchise (other than any payment at the time due and owing) to the extent such failure or delay is due to the occurrence of an Uncontrollable Circumstance.

B. Notice. Mitigation: The party experiencing an Uncontrollable Circumstance shall notify the other party by telecommunication or telephone and in writing, within twenty (24) hours after the party experiencing such Uncontrollable Circumstance first knew of the commencement thereof, followed within two (2) days by a written description of:

1. The Uncontrollable Circumstance and the cause thereof (to the extent known),
2. The date the Uncontrollable Circumstance began and the cause thereof, its estimated duration, the estimated time during which the performance of such party's obligations hereunder will be delayed, and
3. Potential mitigating actions which might be taken by the Franchisee or Cities. Each party shall provide written notice of the cessation of such Uncontrollable Circumstance within twenty (24) hours thereof. Whenever such act, event or condition shall occur, the party claiming to be adversely affected thereby shall, as promptly as reasonably possible, use its best efforts to eliminate the cause therefore and resume performance under this Franchise. While the delay continues, the Franchisee or Cities shall give daily notice to the other party updating the information previously submitted.

SECTION 10.3 LIMITED RECOURSE TO THE CITIES AND SERVICE COORDINATOR

No recourse shall be had to the general funds or general credit of the Cities or Service Coordinator (if other than the Cities) for the payment of any amount due the Franchisee hereunder, or the performance of any obligation incurred hereunder, including any Loss-and-Expense of any nature arising from the performance or non-performance of the Cities' obligations hereunder. The sole recourse of the Franchisee for all such amounts shall be to the funds held in each City's Solid Waste Enterprise Fund. All amounts held in each Solid Waste Enterprise Fund shall be held for the uses permitted and required thereby, and no such amounts shall constitute property of the Franchisee. The Cities shall make adequate provision in the administration of each Solid Waste Enterprise Fund for the payment of any amount or the performance of any obligation which may be due hereunder.

SECTION 10.4 RELATIONSHIP OF THE PARTIES

Neither party to this Franchise shall have any responsibility whatsoever with respect to services provided or contractual obligations or liabilities assumed by the other party hereto, whether accrued, absolute; contingent or otherwise, or whether due or to become due. The Franchisee is an independent contractor and Franchise holder and nothing in this Franchise shall be deemed to constitute either party a partner, agent or legal representative of the other party or to create any fiduciary relationship between the parties.

SECTION 10.5 NO DISCRIMINATION

The Franchisee shall not discriminate nor permit discrimination by any of its officers, employees, agents and representatives against any person because of age, race, color, religion, national origin, sex, sexual orientation or physical or mental disability. The Franchisee will take all actions reasonably necessary to ensure that applicants are employed, and that employees are treated during employment, without regard to their age, race, color, religion, national origin, sex, sexual orientation or physical or mental disability. Such action shall include, without limitation, recruitment and recruitment advertising; layoff or termination; upgrading, demotion, transfer, rates of pay or other form of compensation; and selection for training, including apprenticeship. The Franchisee shall impose the non-discrimination provisions of this Section by contract on all subcontractors hired with the Cities' consent to perform work related to performance of its obligations hereunder and shall take all reasonable actions necessary to enforce such provisions. The Franchisee will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

SECTION 10.6 ACTIONS OF EACH CITY IN ITS GOVERNMENTAL CAPACITY

Nothing in this Franchise shall be interpreted as limiting the rights and obligations of each City in its governmental or regulatory capacity, or as limiting the right of the Franchisee to bring any

legal action against the Cities, not based on this Franchise, arising out of any act or omission of each City in its governmental or regulatory capacity.

SECTION 10.7 BINDING EFFECT

This Franchise shall bind and inure to the benefit of the parties hereto and any successor or assignee acquiring an interest hereunder consistent with the provisions hereof.

SECTION 10.8 AMENDMENTS

Neither this Franchise nor any provision hereof may be changed, modified, amended or waived except by written agreement duly executed by both or all parties.

SECTION 10.9 NOTICE OF LITIGATION

Each party shall deliver written notice to the other of any Legal Proceeding to which it is a party and which questions the validity or enforceability of this Franchise or any other related agreement executed by the Cities or the Franchisee or any Legal Entitlement issued in connection herewith.

SECTION 10.10 NOTICES

Any notices or communications required or permitted hereunder to be given to the Cities or Cities Representative shall be in writing and shall be sufficiently given only if delivered in person to each of the following:

City Manager
City of Gonzales
P.O. Box 647
Gonzales, California 93926

City Manager
City of Greenfield
215 El Camino Real
Greenfield, California 93927

City Manager
City of Soledad
248 Main Street
Soledad, California
93960

Any notices or communications required or permitted hereunder to be given to the Franchisee shall be in writing and shall be sufficiently given if delivered in person to the Franchisee at:

Gary Parola, President
Tri Cities Disposal and Recycling Service, Inc.
10 Ryan Ranch Road
Monterey, CA 93940

Changes in the respective addresses to which such notices may be directed may be made from time to time by any party by written notice to the other party. Notices and communications given by mail hereunder shall be deemed to have been given five (5) days after the date of dispatch; all other notices shall be deemed to have been given upon receipt.

SECTION 10.11. FURTHER ASSURANCES

Each party agrees to execute and deliver any instruments and to perform any acts as may be necessary or reasonably requested by the other in order to give full effect to this Franchise.

SECTION 10.12 APPENDICES

Each of the appendices identified is attached hereto and incorporated herein and made a part hereof by this reference.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates indicated below.

CITY OF GONZALES

Dated: _____ By: _____

City Clerk: _____ By: _____

APPROVED AS TO FORM:

City Attorney: _____ Dated: _____

CITY OF GREENFIELD

Dated: _____ By: _____

City Clerk: _____ By: _____

APPROVED AS TO FORM:

City Attorney: _____ Dated: _____

CITY OF SOLEDAD

Dated: _____ By: _____

City Clerk: _____ By: _____

APPROVED AS TO FORM:

City Attorney: _____ Dated: _____

ACCEPTED:

Tri-Cities Disposal and Recycling Service, Inc.

Dated: _____ By: _____

APPENDIX A

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APPENDIX B

IMPLEMENTATION SCHEDULE

APPENDIX B
IMPLEMENTATION SCHEDULE

B. 1 Implementation Schedule for Revised Term

To be provided by the Franchisee within sixty (60) days of execution of this agreement and shall address all new, pilot and amended services required under his agreement.

APPENDIX C

SPECIFICATIONS

FOR

CONTAINERS & VEHICLES

APPENDIX C

SPECIFICATIONS FOR CONTAINERS AND VEHICLES

C.1 COLLECTION CONTAINERS

- 1) Commercial/Multiple-Dwelling: The Franchisee shall provide industry standard bins for the storage of material from Commercial and Multiple-Dwelling Customers, which shall be designated and constructed to be watertight and shall have fitted plastic lids. Bins shall meet all applicable federal regulations on solid waste generation safety. Bins shall be provided in the following sizes:
 - a. Solid Waste - 1, 2, 3, 4, and 6 cubic yard capacity
 - b. Recycling - 64 and 96 gallon and 1, 2, 3, 4, and 6 cubic yard and 200, 350 and 450-gallon capacity
 - c. Green Waste – 64 and 96-gallon capacity
 - d. Food Waste – 64-gallon capacity or as determined by the pilot program

The Franchise shall provide industry standard debris boxes to Commercial Customers, in 20, 30, and 40 cubic yard capacity. Debris boxes shall meet all applicable federal regulations.

- 2) Residential: The Franchisee shall provide wheeled containers (carts) to each Residential Customer. All containers shall be made of industry standard materials, have permanent wheels, attached lids, and a handle for easy movement. The Franchisee shall provide carts at no additional charge in the following sizes.
 - a. Solid Waste – 32 (pilot), 48, 64, and 96 gallon
 - b. Recycling – 64
 - c. Green Waste – 96 gallon
- 3) Carts shall be clearly labeled to instruct the acceptable material to be placed in the container in accordance with Appendix F. Carts shall have a color distinction for each type of usage.
- 4) The Franchisee shall distribute the containers on a schedule determined by the Cities and the Franchisee.
- 5) The Franchisee shall maintain, repair, or replace containers, in accordance with the provisions set forth in Section 4.3.C.6, to maintain containers in a clean, functional, new-like condition. The Franchisee shall at no charge to the Cities or customer, replace any containers which have become unusable by reasons of normal wear and tear or damaged by the collection operation. The Franchisee shall be responsible for replacement or repair of containers which are stolen or damaged by any event not caused by the Franchisee and shall charge Customers the Container Replacement Fee designated in Appendix D.

C.2 COLLECTION VEHICLES

1) General

Franchisee shall provide a fleet of industry-standard collection vehicles sufficient in number and capacity to efficiently perform the work required by the Agreement in strict accordance with its terms. The Franchisee agrees to maintain each piece of equipment used by it in the performance of this Agreement in good order and repair. Franchisee shall have available on service days' sufficient backup vehicles and qualified operators to respond to complaints and emergencies.

2) Conversion To Alternative Fuel

In an effort to assist the Cities in meeting their sustainability objectives and reducing greenhouse gas emissions, the Franchisee shall convert to the use of bio-diesel fuel in the collection fleet, commencing on January 1, 2017. Franchisee shall negotiate in good faith with local distributors for bio-diesel fuels.

3) Vehicle Identification

The Franchisee's name, phone number, and vehicle identification number must be visibly displayed on its vehicles in letters and figures no less than three inches high.

4) Cleaning and Maintenance

A. General: Franchisee shall maintain all of its properties, facilities, and equipment used in providing service under this Agreement in a safe, neat, clean and operable condition at all times, and shall keep its properties, facilities, and equipment well and uniformly painted, to the satisfaction of the Cities. Vehicles shall be maintained in such a manner that no leakage of fluids from the collected materials occurs.

B. Cleaning: Vehicles used in the collection shall be thoroughly washed at a minimum of once per week, and thoroughly steam cleaned on a regular basis so as to present a clean appearance and minimize odors. All vehicles shall be painted on a regular schedule to maintain a clean, professional, new-like appearance, although the Cities may require the painting of any vehicle that does not present a satisfactory appearance at any time. The vehicles shall be painted in a uniform manner; although solid waste, recycling, and organic waste vehicles may have different painting schemes. All graffiti shall be removed immediately. Cities may inspect vehicles at any time to determine compliance with sanitation requirements. Franchisee shall make vehicles available to the County Health Department for inspection at any frequency it requests.

C. Maintenance: Franchisee shall (i) inspect each vehicle daily to ensure that all equipment is operating properly. Vehicles which are not operating properly shall be taken out of service until they are repaired and do operate properly; and (ii) perform all scheduled maintenance functions in accordance with the manufacturer's specifications and schedule. Franchisee shall keep accurate

records of all vehicle maintenance, recorded according to date and mileage, and shall make such records available to the Cities upon request.

D. Repairs: Franchisee shall repair, or arrange for the repair of, all of its vehicles and equipment, including dents, leaks, and other body damage, for which repairs are needed because of accident, breakdown or any other cause so as to maintain all equipment in a neat, safe and operable conditions. If an item of repair is covered by a warranty, Franchisee shall obtain warranty performance. Franchisee shall maintain accurate records of repair, which shall include date/mileage, nature of repair and the signature of a maintenance supervisor that the repair has been properly performed.

E. Inventory: Franchisee shall furnish sufficient equipment to provide all service required under this Agreement, including backup collection vehicles. Franchisee shall furnish the Cities a written inventory of all vehicles, including collection vehicles, used in providing service, upon request. The inventory shall list all vehicles by manufacturer, Franchisee ID number, Authority ID number, date of acquisition, depreciated life, type, capacity, and decibel rating.

F. Storage: Franchisee shall arrange to store all vehicles and other equipment in safe and secure location(s) in accordance with Cities applicable zoning regulations.

5) Operation

All vehicles must be registered with the Department of Motor Vehicles of the State of California and inspected by the California Highway Patrol at the frequency required by the state. Vehicles shall be operated in compliance with the California Vehicle Code and all applicable safety and local ordinances.

Franchisee shall not load collection vehicles in excess of the manufacturer's recommendations or limitations imposed by state or local weight restrictions on vehicles.

Franchisee shall use all reasonable means to minimize any backing of collection vehicles.

If the age of a collection vehicle reaches 15 years (Franchisee established depreciated life), the Franchisee must notify the Cities. This equipment shall be replaced within 60 days of reaching its depreciated life and old vehicles retained as back-up units shall be subject to inspection by the Cities.

APPENDIX D

SERVICE FEE SCHEDULE

**APPENDIX D
SERVICE FEE SCHEDULE**

All Cities 2017 Garbage Collection and Disposal Rates - Effective Jan 1st, 2017 to June 30th, 2017				2016-17 Trash Disposal	2016-17 YW Disposal	2016-17 A8939 Fee	2017 Disposal Franchise Fee 20%	2017 Total Disposal Fees	Proposed Jan 2017 Total Garbage Fee
Description of Service	Jan 2017 TC Service Fee	Franchise Fee 20%	Total Collection Fee						
Residential Weekly Cart Service									
48 Gallon Cart	\$13.77	\$2.75	\$16.52	\$6.89	\$1.36	\$1.40	\$1.93	\$11.58	\$28.10
64 Gallon Cart	\$17.93	\$3.59	\$21.52	\$14.92	\$1.36	\$3.03	\$3.86	\$23.17	\$44.69
96 Gallon Cart	\$22.13	\$4.43	\$26.56	\$22.95	\$1.36	\$4.66	\$5.79	\$34.76	\$61.32
Residential Cart Service -Additional Charges									
Call Back (per trip)	\$7.00	\$1.40	\$8.40						\$8.40
Overloaded Cart	\$7.00	\$1.40	\$8.40						\$8.40
Extra Can or Bag (each)	\$14.02	\$2.80	\$16.82	\$ 1.25	\$ -	\$0.25	\$0.30	\$1.80	\$18.62
Cart Replacement (each)	\$28.02	\$5.60	\$33.62						\$33.62
Commercial & Multiple Dwelling Weekly Cart Service (2)(3)									
48 Gallon Cart	\$12.87	\$2.57	\$15.44	\$6.89	\$ -	\$1.40	\$1.66	\$9.95	\$25.39
64 Gallon Cart	\$16.61	\$3.32	\$19.93	\$14.92	\$ -	\$3.03	\$3.59	\$21.54	\$41.47
96 Gallon Cart	\$20.42	\$4.08	\$24.50	\$22.95	\$ -	\$4.66	\$5.52	\$33.13	\$57.63
Commercial Cart Service -Additional Charges									
Long Walk Service (4)	\$17.80	\$3.56	\$21.36						\$21.36
Enclosure or Key/Lock Charge	\$14.46	\$2.89	\$17.35						\$17.35
Call Back (Cart Service)(per trip)	\$7.00	\$1.40	\$8.40						\$8.40
Extra Can or Bag (each)	\$14.02	\$2.80	\$16.82	\$1.25	\$ -		\$0.25	\$1.50	\$18.32
Commercial & Multiple Dwelling Bin Service (5)									
One Cubic Yard Bin									
1 Pickup Per Week (1cy)	\$93.60	\$18.72	\$112.32	\$40.14	\$ -	\$8.14	\$9.66	\$57.94	\$170.26
2 Pickup Per Week (1cy)	\$177.62	\$35.52	\$213.14	\$80.30	\$ -	\$16.29	\$19.32	\$115.91	\$329.05
3 Pickup Per Week (1cy)	\$259.39	\$50.68	\$304.07	\$120.44	\$ -	\$24.43	\$28.97	\$173.84	\$477.91
Extra Pick-Up (1cy) (each)	\$24.54	\$4.91	\$29.45	\$9.25	\$ -	\$1.88	\$2.23	\$13.36	\$42.81
Two Cubic Yard Bin									
1 Pickup Per Week (2cy)	\$134.12	\$26.82	\$160.94	\$80.30	\$ -	\$16.29	\$19.32	\$115.91	\$276.85
2 Pickup Per Week (2cy)	\$255.72	\$51.14	\$306.86	\$160.60	\$ -	\$32.57	\$38.63	\$231.80	\$538.66
3 Pickup Per Week (2cy)	\$365.32	\$73.06	\$438.38	\$240.92	\$ -	\$48.86	\$57.96	\$347.74	\$786.12
Extra Pick-Up (2cy) (each)	\$35.12	\$7.02	\$42.14	\$18.52	\$ -	\$3.76	\$4.46	\$26.74	\$68.88
Three Cubic Yard Bin									
1 Pickup Per Week (3cy)	\$189.80	\$37.96	\$227.76	\$120.44	\$ -	\$24.43	\$28.97	\$173.84	\$401.60
2 Pickup Per Week (3cy)	\$361.51	\$72.30	\$433.81	\$240.92	\$ -	\$48.86	\$57.96	\$347.74	\$781.55
3 Pickup Per Week (3cy)	\$516.64	\$103.33	\$619.97	\$361.38	\$ -	\$73.28	\$86.93	\$521.59	\$1,141.56
Extra Pick-Up (3cy) (each)	\$49.47	\$9.89	\$59.36	\$27.78	\$ -	\$5.63	\$6.68	\$40.09	\$99.45
Four Cubic Yard Bin									
1 Pickup Per Week (4cy)	\$243.66	\$48.73	\$292.39	\$160.60	\$ -	\$32.57	\$38.63	\$231.80	\$524.19
2 Pickup Per Week (4cy)	\$463.64	\$92.73	\$556.37	\$321.22	\$ -	\$65.14	\$77.27	\$463.63	\$1,020.00
3 Pickup Per Week (4cy)	\$664.84	\$132.97	\$797.81	\$481.80	\$ -	\$97.71	\$115.90	\$695.41	\$1,493.22
Extra Pick-Up (4cy) (each)	\$63.77	\$12.75	\$76.52	\$37.08	\$ -	\$7.52	\$8.92	\$53.52	\$130.04
Six Cubic Yard Bin									
1 Pickup Per Week (6cy)	\$330.68	\$66.14	\$396.82	\$240.92	\$ -	\$48.86	\$57.96	\$347.74	\$744.56
2 Pickup Per Week (6cy)	\$631.34	\$126.27	\$757.61	\$481.80	\$ -	\$97.71	\$115.90	\$695.41	\$1,453.02
3 Pickup Per Week (6cy)	\$902.72	\$180.54	\$1,083.26	\$722.74	\$ -	\$146.56	\$173.86	\$1,043.16	\$2,126.42
Extra Pick-Up (6cy) (each)	\$78.77	\$15.75	\$94.52	\$55.59	\$ -	\$11.27	\$13.37	\$80.23	\$174.75

All Cities 2017

Garbage Collection and Disposal Rates -
Effective Jan 1st, 2017 to June 30th, 2017

Description of Service	Jan 2017 TC Service Fee	Franchise Fee 20%	Total Collection Fee	2016-17	2016-17	2016-17	2017	2017	Proposed
				Trash Disposal	YW Disposal	A8939 Fee	Disposal Franchise Fee 20%	Total Disposal Fees	Jan 2017 Total Garbage Fee
<u>Commercial Bin Service -Additional Charges</u>									
96 Gal. Weekly Yard Waste (each)	\$17.42	\$3.48	\$20.90	\$0.00	\$1.36	\$0.00	\$0.27	\$1.63	\$22.53
Long Walk Service (4)	\$17.80	\$3.56	\$21.36						\$21.36
Key/Lock Charge	\$14.46	\$2.89	\$17.35						\$17.35
Call Back (Bin Service)(per trip)	\$21.00	\$4.20	\$25.20						\$25.20
<u>Contamination Charges (Based on Container size)</u>									
64 Gallon Cart (each)	\$5.82	\$1.16	\$6.98	\$4.02	\$ -	\$0.81	\$0.97	\$5.80	\$12.78
96 Gallon Cart (each)	\$7.21	\$1.44	\$8.65	\$6.02	\$ -	\$1.22	\$1.45	\$8.69	\$17.34
200 Gallon Barrel (each)	\$15.02	\$3.00	\$18.02	\$9.16	\$ -	\$1.86	\$2.20	\$13.22	\$31.24
350 Gallon Barrel (each)	\$26.29	\$5.26	\$31.55	\$16.00	\$ -	\$3.25	\$3.85	\$23.10	\$54.65
450 Gallon Barrel (each)	\$33.80	\$6.76	\$40.56	\$20.63	\$ -	\$4.19	\$4.96	\$29.78	\$70.34
1 Cubic Yard Container (each)	\$29.57	\$5.91	\$35.48	\$9.25	\$ -	\$1.88	\$2.23	\$13.36	\$48.84
2 Cubic Yard Container (each)	\$42.44	\$8.49	\$50.93	\$18.52	\$ -	\$3.76	\$4.46	\$26.74	\$77.67
3 Cubic Yard Container (each)	\$60.11	\$12.02	\$72.13	\$27.78	\$ -	\$5.63	\$6.68	\$40.09	\$112.22
4 Cubic Yard Container (each)	\$77.20	\$15.44	\$92.64	\$37.08	\$ -	\$7.52	\$8.92	\$53.52	\$146.16
6 Cubic Yard Container (each)	\$110.06	\$22.01	\$132.07	\$55.59	\$ -	\$11.27	\$13.37	\$80.23	\$212.30
<u>Compactor Service and Drop Box Services (1)</u>									
<u>Compactor Services</u>									
20 Cubic Yard Compactor	\$172.99	\$34.60	\$207.59	TBD			20%	TBD	TBD
30 Cubic Yard Compactor	\$207.59	\$41.52	\$249.11	TBD			20%	TBD	TBD
40 Cubic Yard Compactor	\$242.19	\$48.44	\$290.63	TBD			20%	TBD	TBD
<u>Drop Box/Roll Off Service</u>									
20 Cubic Yard Drop Box	\$157.28	\$31.46	\$188.74	TBD			20%	TBD	TBD
30 Cubic Yard Drop Box	\$188.71	\$37.74	\$226.45	TBD			20%	TBD	TBD
40 Cubic Yard Drop Box	\$220.17	\$44.03	\$264.20	TBD			20%	TBD	TBD
Extra Day	\$10.00	\$2.00	\$12.00				\$2.00		\$12.00
Saturday Surcharge				N/A			N/A	N/A	TBD

(1) Service billed to customer directly by Tri-Cities Disposal and Recycling, Customer is billed the actual disposal fee plus franchise fees.

(2)"Multiple Dwelling" means livings units of two or more.

(3) Multiple Dwellings that request Franchise Yard Waste service will be billed at the Residential Rate

(4) For Distance greater 15' monthly additional for each 25'

(5) Enclosure service included for 1-4cy bins

APPENDIX E

CITY FACILITY LOCATIONS

**APPENDIX E
CITY FACILITY LOCATIONS**

	LOCATION	SOLID WASTE CONTAINER SIZE & FREQUENCY
<u>GONZALES</u>		
City Hall	147 Fourth Street	2 Cy, 1/Week
Police Department	109 Fourth Street	2 Cy, 1/Week
Fire Department	325 Center Street	96 Gallon, 1/Week
City Hall (OCC)	147 Fourth Street	2 Cy, 1/Week
City yard	201C Street	20 Cy, 1/Week
Litter Cans	Various	1/Week
City Park	Various	1/Week
City Park (New)	Various	1/Week
<u>GREENFIELD</u>		
Memorial Hall	515 El Camino Real	2 Cy, 2/Week
City Yard	920 Walnut	4 Cy, 2/Week
City Hall/Civic Center/PD	599 El Camino Real	3 Cy & 4 Cy, 1/Week
Cemetery	917 Elm	1 Cy, 1/Week
Litter Cans	Various	1/Week
Patriot Park	1351 Oak Avenue	3 Cy, 1/Week
<u>SOLEIDAD</u>		
City Yard	1060 State	2-4 Cy, 2/Week
Police Department	109 Fourth Street	2 Cy, 1/Week
Litter Cans	Various	1/Week
City Hall	248 Main Street	2 Cy, 2/Week
Fire Dept.	525 Monterey	96 Gallon, 1/Week
Community Center	560 Walker Drive	2-4 Cy, 2/Week
Water Reclamation Facility	34520 Morisoli Road	3-2 Cy, 3/Week
City Parks	Various	1/Week

APPENDIX F

PUBLIC OUTREACH AND EDUCATION INFORMATION AND REQUIREMENTS

APPENDIX F

PUBLIC OUTREACH AND EDUCATION INFORMATION AND REQUIREMENTS

Public Education Workplan: Franchisee shall provide the Cities with an initial Public Education Plan for the first year of service for Cities approval by January 1, 2017, in accordance with Section 4.1(H) designed to inform all current and potential Customers of new programs available under this agreement, implementation schedule and other related information necessary to assure a smooth transition to the services include hereunder.

Franchisee and the Cities shall meet annually prior to the Franchise Year to develop the public education workplan for the upcoming Franchise Year. The workplan shall detail interactions with public schools, multi-dwelling units, businesses, and special events, including identification of Additional Services, for that year. Information produced herein will be made available in both English and Spanish as appropriate to the target audience. Each of the resulting work products shall be subject to review and approval by the Cities.

Outreach Materials, Presentations and Tours: Franchisee shall produce a minimum of two (2) bilingual newsletters per year. Franchisee shall develop materials, articles, and graphics for the newsletters relating to services offered or new services added, including but not limited to; food waste collection program, household battery recycling, announcements of Annual City Cleanups, Christmas tree recycling, sale of home composting bins, composting workshops, or used motor oil and filter collection. The Franchisee shall fund and arrange for a graphic designer to layout the newsletters, newsletter printing, and mailing services for distribution of the newsletter to all residents and businesses, for up to two (2) issues of each newsletter annually.

Franchisee shall fund, produce and distribute two (2) additional forms of written information to customers of Holiday Schedule and curbside Christmas Tree pickup, household battery recycling, food waste collection program and/or sale of home composting bins, used motor oil and filter collection, as well as locations for Annual City Cleanups and up to one (1) other written information distribution annually if requested by the Cities. Franchisee shall distribute other information, supplied by the Cities, to the residential and commercial customers, upon request.

Franchisee shall fund and provide at least nine (9) waste reduction and recycling presentations (three (3) per City) per franchise year at schools mutually agreed upon between Franchisee and the Cities. The presentations shall contain specific age appropriate curriculum similar to Salinas Valley Recycles' school presentations (or equivalent) or literature from a credible publisher such as CalRecycle, the California Resource Recovery Association, or similar agency approved by the Cities.

Franchisee shall continue to provide tours of Franchisee facilities to schools and civic groups. Franchisee shall provide recycling and other waste management services for schools, multiple-dwelling customers, businesses, and special event activities. Franchisee shall retain a qualified, full-time, bi-lingual staff dedicated to public education. Franchisee staff shall work in

conjunction with the Cities to perform and conduct waste assessments, outreach activities, and implement waste reduction and recycling programs in accordance with the public education workplan.

Franchisee shall fund and provide staff for community events, booths, and/or information tables at each City's annual Health and Safety Fair or similar events. Franchisee shall provide adequate quantities of educational materials and free promotional items for each event.

Franchisee shall produce separate service brochures for Cart and Bin customers, to be updated as needed, and distribute these to all new customers, and upon request by existing customers.

Franchisee shall produce complete and accurate instructional cart and bin labels, and affix updated labels to all carts and bins in use. All labels shall be approved in advance by the Cities. Franchisee shall provide updated instructional labels on all carts and bins whenever there is a substantial change affecting items currently acceptable and/or not acceptable for recycling, green waste, food waste, and/or solid waste collection.

Franchisee shall produce and install permanent instructional "poster type" signs, with the target audience of multiple-dwelling customers. The sign shall be placed at the central waste diversion receptacle area of all multiple-dwelling premises and shall contain universal symbols and written instructions in English and Spanish.

Franchisee shall produce and install permanent instructional "poster type" signs, with the target audience of staff of commercial customers. The sign shall be placed at the central waste diversion receptacle area of commercial Customer sites upon Customer or Cities request and shall contain universal symbols and written instructions in English and Spanish.

The Franchisee shall conduct customer subscription solicitations to residents and businesses not using Franchise services, a minimum of once per year. Solicitation plan and materials shall be submitted to the Cities for review in advance of distribution.

The Franchisee shall sponsor a full Customer survey, a minimum of every two years, or less frequently as determined by the Cities, of residences and business regarding participation rates with waste diversion services and programs.

The content of all outreach and educational information referenced in this Franchise Agreement shall be submitted to the Cities for advanced approval prior to preparation of final copy-ready master documents.

Recycled Content: Franchisee shall provide all printed outreach and education materials on a minimum of 30% post-consumer recycled content paper. Franchisee shall provide all promotional items made out of recycled material including but not limited to recycled plastic, metal, paper, etc.

APPENDIX G

ROUTING & COLLECTION SYSTEM

**[To be updated by mutual agreement of
Franchisee and the Cities by January 1, 2017]**

APPENDIX H

REQUIRED INSURANCE

APPENDIX H

INSURANCE SCOPE AND LIMITS

Franchisee shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Franchisee, its agents, representatives, employees, or subcontractors. With respect to General Liability, Errors & Omissions and Pollution and/or Environmental Impairment Liability coverage should be maintained for a minimum of five (5) years after contract completion. The maintenance of claims made against any insurance required of Franchisee shall not be considered a waiver by the Cities of any claim or liabilities it may have against Franchisee.

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

1. Insurance Services Office form number GO 0002 (Ed. 1/73) covering comprehensive General Liability and Insurance Services Office form number GO 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage (“Occurrence” form CG 0001.).
2. Insurance Services Office form number CA 0001 (Ed. 1/78), covering Automobile Liability, code 1 (any auto) and endorsement CA 0025.
3. Worker’s Compensation Insurance as required by the State of California and Employer’s Liability Insurance.
4. Pollution and/or Environmental Impairment Liability and/or Errors & Omissions.

B. Minimum Limits of Insurance: Franchisee shall maintain limits no less than:

1. General Liability: \$5,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$3,000,000 combined single limit per accident for bodily injury and property damage.
3. Worker’s Compensation and Employer’s Liability: \$1,000,000 each accident, \$1,000,000 policy limit bodily injury or disease, \$1,000,000 each employee bodily injury by disease.
4. Pollution and/or Environmental Impairment Liability and/or Errors and Omissions: \$2,000,000 each occurrence/\$4,000,000 policy aggregate covering liability arising from the release of waste materials and/or irritants, contaminants or pollutants. Such coverage shall, if commercially available, without involvement of the Cities, automatically broaden in its form of coverage to include legislated changes in the definition of waste materials and/or irritants,

contaminants or pollutants. The policy shall stipulate this insurance is primary and no other insurance carried by the Cities will be called upon to contribute to a loss suffered by Franchisee hereunder and waive subrogation against the Cities and other additional insureds.

C. Deductible and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved in writing by the Cities. At the option of the Cities, either the Insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Cities, their officers, officials, employees and volunteers; or Franchisee shall provide evidence satisfactory to the Cities guaranteeing payment of losses and related investigations, claim administration and defense expenses. Notwithstanding the foregoing, the Cities may elect not to accept any deductibles or self-insured retentions offered by Franchisee.

D. Other Insurance Provisions:

1. The policies are to contain, or be endorsed to contain, the following provisions:
 - a. The Cities, their officers, officials, employees and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Franchisee; and with respect to liability arising out of work or operations performed by or on behalf of Franchisee including materials, parts or equipment furnished in connection with such work or operations; Pollution and/or Asbestos Pollution.
 - b. Franchisee's insurance coverage shall be primary insurance as respects the Cities, their officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the Cities, their officers, officials, employees, agents, or volunteers shall be excess of Franchisee's insurance and shall not contribute with it.
 - c. Each insurance policy required by this clause shall be occurrence-based, or an alternate form as approved by the Cities and shall be endorsed to state that coverage shall not be canceled by the Insurer except after thirty (30) days prior written notice has been given to the Cities.
 - d. Franchisee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - e. The Automobile Liability policy shall be endorsed to delete the Pollution and/or the Asbestos exclusion and add the Motor Carrier Act endorsement (MCS-90), TL 1005, TL 1007, and/or other endorsements required by federal or state authorities.
 - f. Worker's Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the Cities, their officers, officials, employees, and volunteers for losses arising from work performed by the Franchisee for the Cities.

- g. All Coverages. Each insurance policy required by this clause shall be occurrence-based or an alternate form as approved by the Cities and endorsed to state that coverage shall not be suspended, voided, canceled by any party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Cities.

E. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, if admitted. If pollution and/or Environmental Impairment and/or errors and omissions coverages are not available from an "Admitted" insurer, a Non-Admitted insurance company may write the coverage only with the Cities' permission. A Non-Admitted company should have an A.M. Best's rating of A:X or higher.

F. Verification of Coverage: As provided in Article 3.10.D and Exhibit I Franchisee shall furnish the Cities with endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that Insurer to bind coverage on its behalf. All endorsements are to be received and approved by the Cities before work commences. Upon request, Franchisee's insurer will provide complete copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

G. Subcontractors: Franchisee shall include all subcontractors as insureds under its policies or shall furnish separate certificate and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

H. Other Provisions:

1. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Cities, their officers, officials, agents, employees, and volunteers.
2. The Cities, their officers, officials, agents, employees, and volunteers shall be named as additional insureds on all policies.

A copy of all relevant insurance certificates shall be attached hereto.

APPENDIX I

FORM OF PERFORMANCE BOND

FAITHFUL PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS: That _____ , a California _____ as PRINCIPAL, and _____ , a corporation organized and doing business by virtue of the laws of the State of California, and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings required or authorized by the laws of the State of California, as SURETY, are held and firmly bound to the City of Gonzales, the City of Greenfield and the City of Soledad, hereinafter called OBLIGEES, in the penal sum of "\$1,200,000_" lawful money of the United States, for the payment of which, well and truly to be made, we and each of us hereby bind ourselves, and our and each of our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents"

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

The PRINCIPAL has entered into a contractual agreement, entitled "Refuse, Recycling and Yard Waste Service Franchise" with OBLIGEES, to do and perform the following work, to wit: collect and handle solid waste generated within the territorial boundaries of the OBLIGEES, in accordance with the terms and conditions of the franchise agreement, a true and correct copy of which is presently on file in the office of the City Clerk of each of the aforesaid cities, and is hereby referred to and made a part hereof

NOW THEREFORE, if the above bound PRINCIPAL shall well and truly perform, or cause to be performed each and all of the requirements and obligations of the said agreement to be performed by said PRINCIPAL, as in said agreement set forth, then this BOND shall be null and void; otherwise it will remain in full force and effect.

And the said SURETY, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the agreement or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligations on this BOND, and it does hereby waive notice of any such change, extension of time, alternation or addition to the terms of the agreement or to the work or to the specifications.

As part of the obligation secured hereby, and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the OBLIGEES and each of them, in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

IN WITNESS WHEREOF, said PRINCIPAL and said SURETY have caused these presents to be duly signed and sealed this _ day of __ , 2016.

By: _____

By: _____

Principal

By: _____

Surety

APPENDIX J

ESCALATION INDICES

APPENDIX J
ESCALATION INDICES

Franchise Service Fee Escalation:

For the period beginning July 1, 2017, a Franchise Service Fee escalation adjustment shall be calculated annually based on one hundred percent (100%) of the annual percentage increase, if any, in the Consumer Price Index ("CPI") - All Urban Consumers for the San Francisco – Oakland - San Jose Metropolitan Area, as published by the U. S. Department of Labor, Bureau of Labor Statistics. The Franchisee will calculate the escalation adjustment based upon the previous twelve months using the February index, with fee escalation adjustments taking effect on July 1 of each year. The initial adjustment commencing on July 1, 2017 shall be prorated for the previous six (6) months. The Franchisee and the Cities shall confer in April of each year to address the CPI escalation adjustment.

Fee adjustments will be calculated by applying CPI increases to the current approved Franchise Service Fee for each service shown in Appendix D. Each time the fees are modified, the revised fee becomes the basis for subsequent CPI escalation adjustments.

If the Franchisee seeks an increase in the CPI variable unit price exceeding five percent (5%), based on the criteria above, the Franchisee will provide financial information demonstrating that the variable costs have exceeded the CPI percentage. In the event the Franchisee is unable to so demonstrate, the Cities reserve the right to withhold a portion of the CPI escalation adjustment.

Change in the CPI Index:

If the CPI is discontinued or revised during the Term by the United States Department of Labor, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the CPI had not been discontinued or revised.

Formula:

Adjusted Franchise Service Fee =
Current Fee x Current CPI / Prior CPI

Note: The Prior and Current CPI is the February Index.

Example adjustment to arrive at revised total monthly Franchise Service Fee (unit price):

Assumptions:

Prior Feb. CPI Index	=	255.0
Current Feb. CPI Index	=	263.0
Current Fee	=	\$12.49

Sample calculation using 48-gallon Solid Waste container fee and above assumptions:

	Current		Adjustment		Revised.
Rate	\$12.49	x	1.03137 [1+((263-255)/255)]	=	\$12.87

Disposal-Processing Fees (Landfill Disposal, AB 939, Green Waste Processing and Waste Transfer) Adjustments:

In the event that Salinas Valley Recycles, or their successor, increase any of the Disposal-Processing Fees, the Franchisee shall be entitled to an adjustment of each fee. Salinas Valley Recycles shall endeavor to provide notice of regularly scheduled annual adjustments to any Disposal Fees no later than April 30th of each year in order to limit collective customer rate adjustment to once per year on July 1st. The Franchisee and the Cities shall confer in April of each year to address the adjustment(s). The Franchisee will calculate the adjustment(s) based upon the current fees in effect at the time of the proposed fee increase. These revised fees will become the current fees for the adjustment calculation. Each time the fees are modified, the revised fees become the basis for any subsequent adjustments.

Formula (example):

Revised Landfill Disposal Fee = Current Landfill Disposal Fee x (New SVR Landfill Disposal Fee/Prior SVR Landfill Disposal Fee)

Example adjustment to arrive at revised total monthly Landfill Disposal Fee:

Assumptions:

New SVR Landfill Disposal Fee	=	\$69.00/ton
Prior SVR Landfill Disposal Fee	=	\$67.00/ton
Current Landfill Disposal Fee	=	\$6.50

Sample calculation using 48-gallon Solid Waste container rate and above assumptions:

	Current				Revised.
Landfill Disposal Fee	\$6.50	x	1.02985 [1+((69-\$67)/\$67)]	=	\$6.69

APPENDIX K

REPORTING REQUIREMENTS

APPENDIX K
REPORTING REQUIREMENTS

Reporting Requirements:

The Franchisee shall comply with the following reporting requirements for the duration of the Franchise term.

- I. Prior to the initial preparation of the reports required by this Agreement Franchisee shall consult with the Cities to establish the format and data definitions for each report that best meets the Cities' needs.
- II. All reports shall be submitted electronically unless otherwise specified.
- III. Electronic reports shall be in a PC-based Excel, or Excel-compatible format or any other mutually agreed upon format.
- IV. The Cities shall have electronic read-only access to electronic files and database from which reports are generated.
- V. Reports shall be submitted by the 25th of each month following the reporting period unless otherwise specified.
- VI. Franchisee shall provide the Cities with on-request reports within five (5) working days of request.
- VII. All reports shall be in Fiscal Year (July 1 – June 30).

A. Solid Waste Data -

1. Residential Collection Services

I. Monthly

- a. total tons collected and delivered to disposal facilities.

II. Quarterly

- a. total number of service accounts by service classification level.

III. Upon Request

- a. by route: number of daily set-outs,
- b. by route: tons collected and delivered to disposal facilities,
- c. truck identification number for each daily route,
- d. by route: number of service accounts by service classification level,
- e. by route: number of collection containers distributed by size,
- f. total number of collection containers distributed by size.

2. Commercial Collection Services

I. Monthly

- a. total tons collected and delivered to disposal facilities.

II. Quarterly

- a. total number of service accounts by service classification level.

III. Upon Request

- a. by route: tons collected and delivered to disposal facilities,
- b. truck identification number for each daily route,

- c. by route: number of service accounts by service classification level (size & frequency),
- d. by route: number of collection containers distributed by size,
- e. total number of collection containers distributed by size.

3. Cities Services (Cities Facilities / Public Containers / Cleanup Events)

I. Upon Request

- a. by location: tons collected from roll-off bins and delivered to disposal facilities,
- b. number of collection containers serviced by size, location and route.

B. Organic Waste Data -

1. Residential Collection Services

I. Monthly

- a. total tons collected and delivered to disposal facilities.

II. Quarterly

- a. total number of service accounts by service classification level.

III. Upon Request

- a. by route: number of daily set-outs,
- b. by route: gross tons collected daily,
- c. truck identification number for each daily route,
- d. by route: weekly participation rates in terms of weekly set out counts,
- e. monthly participation rates based on a methodology to be agreed upon by the Cities and Franchisee,
- f. total set-outs and tonnages, monthly by route and total monthly,
- g. by route: number of service accounts by service classification level,
- h. number of collection containers distributed by size and customer type (cart/bin), including home composting and worm bins.

2. Commercial Collection Services

I. Monthly

- a. total tons collected and delivered to disposal facilities .

II. Quarterly

- a. commercial cart customers (w/green waste) included with residential cart customer reporting.

III. Upon Request

- a. by route: number of service accounts by container size,
- b. by route: number of daily setouts (collected by cart collection vehicle - green waste not offered as part of franchise bin service),
- c. method for separate tracking of quantities from bin customers with green waste service to be determined.

D. Recycling Data -

1. Residential Collection Services

I. Monthly

- a. total tons collected by material type and delivered to recycling facilities .

II. Quarterly

- a. total number of service accounts by container type.

III. Upon Request

- a. by route: number of daily set-outs,
- b. by route: gross tons collected daily,
- c. truck identification number for each daily route,
- d. by route: weekly participation rates in terms of weekly set out counts,
- e. monthly participation rates based on a methodology to be agreed upon by the Cities and Franchisee,
- f. total set-outs and tonnages, by material category, monthly by route and total monthly,
- g. by route: number of service accounts by container type (cart/crate),
- h. number of collection containers distributed by size and customer type (cart/bin).

2. Commercial Collection Services

I. Monthly

- a. total tons collected by material type and delivered to recycling facilities.

II. Quarterly

- a. total number of service accounts by service classification level service.
- b. AB 341 and AB 1826 Reporting shall include participation rates for all Commercial, Industrial and Multiple Dwelling accounts. See example below:

AB 341 Compliance Report	Q1 2016	Q2 2016	Q3 2016	Q4 2016
Total Number of Businesses Customers				
Businesses with 4CY+/Week				
With Recycling				
W/O Recycling				
Business Compliance Rate				
Multiple Dwelling 5+ Units				
With Recycling				
W/O Recycling				
Multiple Dwelling Compliance Rate				
Education and Outreach Report				
Number of waste assessments				
Number of phone calls and letters				
Number and type of other Ed & Outreach				

III. Upon Request

- a. by route: gross tons collected daily by material category/type (single stream and commingled),
- b. truck identification number for each daily route,

- c. total tonnages, by material type, monthly by route and total monthly,
- d. by route: number of service accounts by service classification level service,
- e. number of collection containers distributed by size and customer type (cart/bin).

3. Cities Services / Public Recycling Containers / Cleanup Events- Collection Cities

- I. Upon Request (for each sector listed above)
 - a. by location: tons collected by material category/type (single stream and commingled) and delivered to processing facility,
 - b. number of recycling collection containers serviced by size, material type and location.

4. Processing and Marketing Services- Monthly

- a. by material type (and grade where appropriate): monthly totals of quantities processed,
- b. by material type (and grade where appropriate): monthly totals of quantities sold; specify purchaser name and location, price received per ton and total payment,
- c. by material type: quantities donated or otherwise disbursed without compensation,
- d. monthly quantity of processing residue and characterize (in manner defined by the Cities),
- e. describes and quantify any contamination problems, reject loads, etc.,
- f. method for tracking separately- by collection origin- quantities processed and sold, by material type.

5. Summary Report Format - Monthly

- a. Summary reports should be separated by line of business (residential, commercial, multi-family, industrial/drop box) and should include calculated recovery rates, including MRF residuals, and an overall recovery rate of services. See example below:

Line of Business	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Residential/Multi-Family													
MSW	844.84												844.84
Mixed Recyclables Collected	185.33												185.33
MRF Residue	9.82												
Mixed Recyclables Recovered	175.51												
% Residue	5%												
Green Waste	293.08												
Battery Collection	0.15												
Total Program Diverted	468.74												468.74
Total Program Tons	1,323.40												1,323.40
Program Diversion %	35.42%												35.42%
Commercial													
MSW	434.63												434.63
Mixed Recyclables Collected	38.06												38.06
MRF Residue	1.30												
Mixed Recyclables Recovered	36.76												
% Residue	3%												
Green Waste	15.40												15.40
Food Waste	25.23												
Total Program Diverted	77.39												77.39
Total Program Tons	513.32												513.32
Program Diversion %	15.08%												15.08%
Industrial/Roll Off													
MSW	290.99												290.99
Mixed Recyclables Collected	12.35												12.35
MRF Residue	0.21												
Mixed Recyclables Recovered	12.14												
% Residue	2%												
Green Waste	65.07												65.07
C&D	4.83												4.83
Concrete	64.12												64.12
Food Waste	23.20												
Other Recyclables	181.44												
Other Recyclables	-												-
Total Program Diverted	350.80												350.80
Total Program Tons	654.37												654.37
Program Diversion %	53.61%												53.61%
Summary Totals													
Additional Diversion	-												-
Net Residual	11.33												11.33
Total Diverted	896.93												896.93
Total Tons	2,491.09												2,491.09
Diversion %	36.01%												36.01%

E. Praises, Complaints, Missed Pickups and Resolutions - Quarterly.

- a. summarize any praises and complaints received in such month
- b. complaints which require the payment by the Franchisee of liquidated damages pursuant to this Article
- c. written record of all calls related to missed pickups and responses to such calls.

F. Public Education and Information – Quarterly.

- a. summary description of public education and information activities undertaken
- b. distribution of individual customer literature, collection notification tags, community information and events, tours and other activities as identified in Appendix F of this Franchise,
- c. describe any perceived needs for publicity or public education.

G. Problems and Actions Taken – Quarterly

- a. summary narrative of problems encountered with collection and processing activities and actions taken,
- b. type and number of notification tags left at Customer accounts,

- c. instances of and responses to property damage or injury, poaching or scavenging, significant changes in operation, market factors,
- d. description of processed material loads rejected for sale, reason for rejection and disposition of load after rejection.

H. Annual Report Submittals.

Annual reports shall be submitted no later than 90 days following the end of the Franchise Year.

I. Annual Report Contents.

- a. summarize the numerical information contained in the monthly and/or quarterly reports,
- b. complete inventory of collection and major processing equipment including stationary, and rolling stock, collection containers by type and size,
- c. discuss public awareness activities and their impact on recycling and green waste participation and recovered amounts,
- d. analysis of collection, processing and marketing problems or conditions (participation, set outs, contamination, market trends, etc.) and possible solutions,
- e. summarize customer complaints or comments to convey any trends or developing situations.

J. Additional Reports.

- a. Monthly- Overage-fees charged to all customer types for solid waste and green waste overage collection per Section 4.1 B.5,
- b. Monthly- Drop Box Charges- fees charged to all customer types for drop box services per Section 4.1 C.3,
- c. Financial reports pursuant to Section 6.3 and any additional monthly or annual reports as may be required to set forth all information required under the Act or otherwise by the Cities pertaining to the recycling and diversion of Franchise Materials which is collected and/or processed by the Franchisee. Said reports shall be in the form required by the Cities and shall categorize recycling and diversion activity in the manner required by the Cities.

K. Operations Performance Reports

The following reports shall be provided at the frequency specified for each. Reports submitted on special request of the City shall be submitted within 10 working days of the request.

Report	Frequency	Source (Sect.)
a. Special Services total number by type of service	Upon Request	4.1 B 4 4.4 A
b. Overages total by customer	Monthly	4.1 B 5
c. Collection of Illegal Dumping total tons collected/disposed; for each: date/time/hours spent/location/type of waste collected	Upon Request	4.1 D 4
d. Bulky Goods Collection number of pick-ups by route, by customer & non-customer; tons recycled, disposed	Upon Request	4.1 E

e. Annual Clean-up	Upon Request	4.1 F
total Services provided and tonnage by type		
f. Changes in Service Classification	Upon Request	4.1 J
total by route by size (cart replacement/exchange, from-to)		
g. Additional Services	Upon Request	4.1 L
total by route; total by type		
h. Route Books and Maps	Upon Commencing Service, Thereafter Upon Changing Route Or Upon Request.	4.2 C
start/stop points for each route; map replacement pages whenever revised		
i. Carts Repaired or Replaced	Upon Request	4.3 B
total by size & type		
j. Non-Collection Tags	Quarterly	4.2 F
total by route by type; log summary		
k. Compost and Worm Bins	Upon Request	4.1 O
total		
l. Bin Repair or Clean	Upon Request	4.3 C 6
total		
m. Collection Vehicle Changes	Upon Request	4.7 D
fleet add/drop, route reassignments, tare wt. changes, load combinations		
n. Vehicle Safety Inspections	Annual	5.1 C
CHP inspection reports These reports are available at any time at maintenance yard only.		
o. Inventory of Operating Assets	Upon Request	5.1 D
vehicle & equipment type, capacity, location, acquisition date		
p. Emergency Telephone Numbers	With Each Change	6.1 D
night & weekend phone numbers for senior officials		
q. Financial Report	Annual	6.3 C
audited statement of gross receipts and franchise fees; svc levels		
r. Billing Statement	Monthly	7.2 A, B
monthly Customer Rates; customer revenues; estimates & adjustments		
s. Delinquent Accounts	Monthly	7.3 B
customer name/id #; total #; total \$ due		
t. Monthly Settlement Statement	Monthly	7.3 D
monthly reconciliation of fees payable and revenues received		
u. Recycling Sales Revenues	Upon Request	7.2 B
by material: tons processed & sold, price paid; weighted average computations		
v. Collection Vehicle Distribution	Upon Request	TBD
by vehicle type: route; # accts; svc level, svc address		

APPENDIX L

FOOD WASTE COMPOSTING PILOT PROJECT

APPENDIX L

FOOD WASTE COMPOSTING PILOT PROJECT

Franchisee and the Cities agree to work in good faith to develop an ongoing composting project for implementation by September 1, 2017. The cost of program implementation will be offset by fee modification.

1. The Cities will provide or arrange for the provision of:
 - a. land at the Johnson Canyon Landfill for the food waste composting operation or other appropriately permitted compost site designated by Salinas Valley Recycles
 - b. improvements necessary for the conduct of the food waste composting operation including: drainage, pad surfacing, water, electrical power, k-rails
 - c. equipment and supplies for compost operation as required
 - d. special maintenance and repair for heavy equipment
 - e. overall project administration and reporting
 - f. all local, regional and state permits required for the compost operation
 - g. program evaluation after one year of operation
 - h. periodic testing of the finished compost product
 - i. compost Operations Plan for food waste composting
 - j. technical training and consultation to Salinas Valley Recycles' designated processor for compost operation
 - k. education and training to participating food waste generators
 - l. training to Franchisee driver in keeping of collection record book
 - m. internal storage containers and liners to participating food waste generators to the extent to be determined by the Cities
 - n. program market development and promotion
 - o. receipt of source separated food waste collected by Franchisee at no charge
 - p. compensation to Franchisee for processing green waste and wood waste and at the rate paid for processing green waste and wood waste
 - q. cost of water and power for compost operation
 - r. landfill disposal of contaminants removed from compost food waste feedstock at no charge

2. Franchisee shall provide:
 - a. a leak-proof collection vehicle for collection of food waste
 - b. outside leak-proof containers for placement of source separated food waste of a size and type to be determined in consultation with the Cities
 - c. a driver to do the collection routes
 - d. collection of food waste from generators identified by the Cities; the maximum number and location of generators and the frequency of collection for each shall be determined by the Cities in consultation with Franchisee, but shall not exceed 150 tons per month
 - e. drivers shall assist with program monitoring and evaluation by keeping a record of collection which shall document for each collection day:

- (1) name of generator serviced
 - (2) approximate volume of material collected from each generator: container % full
 - (3) any contaminants in material collected from each generator
 - (4) any issues with collection involving placement of container, contents of container, interaction with generators
 - (5) time in, time out; miles traveled
- f. daily access to the collection record by the Cities
 - g. driver shall notify the Cities and Salinas Valley Recycles' designated processor prior to discharge of load at Johnson Canyon of any contamination found in material collected that day
 - h. driver, vehicle, containers, collection service and administration at no charge to the Cities, other than the subsidized discount collection rate outlined in 1.p., above
 - i. collection rates charged to participating generators, shall be determined in consultation with Cities
 - j. documentation of all costs incurred with providing this service including labor, equipment and administration, which information will be held confidential by the Cities for their use in evaluating the overall effectiveness of the Research Project
3. The term of this Pilot Program shall run for a maximum of two (2) years from commencement of initial collection, at which time the permanency of this program will be mutually discussed and negotiated.
 4. The Cities reserve the right to terminate this agreement with 30 days' written notice to participating parties.
 5. The Cities reserve the right to amend this agreement with written consent of participating parties.

APPENDIX M

STREET SWEEPING

APPENDIX M

STREET SWEEPING

In accordance with Section 4.1.D.5, it is the responsibility of the Franchisee to provide street sweeping services to the Cities' upon request. If street sweeping is provided to the Cities' by the Franchisee, the Cities will provide a dedicated water supply, sufficient space for drop-box storage and payment of all fees for disposal of debris. Accordingly, the following minimum requirements must be met by the Franchisee:

1. Equipment:

- a. Street Sweeping service shall be provided, when provided, by Franchisee with Franchisee equipment and personnel. The Franchisee shall have the right to subcontract this service with the approval by the City Manager(s) or their designee(s).
- b. Water from the sweeper's water system shall be used during all sweeping to provide dust suppression and prevent unnecessary wear to moving parts or vacuum apparatus.
- c. Street Sweepers used as part of this Franchise must meet California Air Resources Board requirements, as well as compliance with Article V of this Franchise.

2. Operations:

- a. Establish and maintain a continuous level of cleanliness of Cities' streets in order to assure protection of the health, safety and welfare of the community.
- b. Clean Cities' streets in a systematic and coordinated manner that compliments solid waste collection and other Cities' services, by use of a routing system that provides high-level street cleaning practices while maintaining acceptable costs. Routes shall be agreed upon and change as growth occurs. Appendix G shall include the residential, commercial and industrial routes for each City. All parties agree to work in good faith on changes to routes.
- c. All streets shall be swept along paved surfaces for the full length and width of the shoulder where there is either a raised curb or gutter, median or median barrier to the end of the pavement.
- d. Streets shall be maintained clean and free of debris commensurate with the number of parked cars and access to the curb and gutter for cleaning. This may require two passes of an area at the discretion of the operator if sufficient time is available for completion of the sweeping route.
- e. When feasible, leave routes to sweep around schools and neighborhood areas where sweeping cannot be accomplished after school begins.
- f. Emergency response (accidents/spills).
- g. Additional limited sweeping support of facility parking lots upon request for Parks/Community Center/Libraries.
- h. Disposal of debris from street sweeping shall be the responsibility of the Franchisee. Franchisee agrees to work with Cities for sampling the material removed from streets if required or desired.

- i. Cities may determine that some areas in their community should be swept more frequently in exchange for less frequently in another area. If the areas are approximately equal in, there shall be no changes for this exchange of frequency.
- j. The Cities may order the suspension of sweeping/cleaning operations whenever, in their judgment, current or impending weather conditions are such that sweeping/cleaning cannot be carried out in a safe and/or effective manner.

3. Schedule:

- a. Residential streets shall be swept once every week between the hours of 5:00 am and 5:00 pm on the day of or the first business day after solid waste collection.
- b. Commercial streets shall be swept once every week between the hours of 5:00 am and 5:00 pm.

4. Records:

- a. Records shall be maintained recording the daily cubic yards or tons of debris collected from each street sweeper.
- b. Records shall be maintained recording the number of curb miles swept.

5. Customer Service:

- a. The Franchisee maintains a 24-hour phone number to accept residential concerns or complaints regarding the street sweeping program.
- b. Response to resident complaints or concerns shall, whenever possible, occur the same day.

6. Fees

The franchisee shall, without charge or compensation, provide weekly street sweeping services to each City on the day of or the first working day following each residential collection route. If additional street sweeping services are required by any of the Cities, each City may negotiate an independent contract to compensate the Franchisee.



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-6745591
www.ci.greenfield.ca.us

MEMORANDUM: September 22, 2016

AGENDA DATE: September 26, 2016

TO: Mayor and City Council

FROM: Susan A. Stanton
City Manager

TITLE: EMPLOYMENT AGREEMENT FOR ACTING POLICE CHIEF

BACKGROUND:

With the appointment of Police Chief Adele Fresé as Salinas Police Chief effective October 2016, the Greenfield Police Department now needs a new transitional leader to lead the Police Department until the selection of a permanent Police Chief can be made.

As previously communicated to the City Council earlier in the week, Police Chief Fresé recruited Commander Gregory Allen to join the Greenfield Police Department as her second in command over a year ago, and Commander Allen has shown himself to be a very capable and respected leader in the Police Department. The City is truly fortunate to have such an outstanding professional in the department willing and able to assume the duties of Police Chief.

Prior to joining the Police Department, Commander Allen had a distinguished career spanning 34 years with the Los Angeles Police Department as an officer, detective, sergeant, lieutenant and police captain. He held a variety of key leadership positions within the LAPD, having served in Patrol and Detective Operations, Homicide, Vice, Narcotics, Violent Crime Reduction, Internal Affairs, Planning and Research and Community Relations. He was last assigned as LAPD's Police Academy Director. Commander Allen was consistently selected to provide law enforcement leadership in many of the most challenging assignments in Los Angeles. As a youth growing up in East and South Los Angeles, Allen worked extensively in the community. He mentored inner-city culturally diverse youth in leadership skills and environmental education as a counselor for "Outward Bound Adventures," a community-based environmental education organization.

A strong proponent of community-police relations and problem solving, Commander Allen shares Chief Fresé vision of creating true partnerships between the Police Department, the

community and businesses. These partnerships and outreaches have extended beyond traditional police leadership roles and address youth leadership and mentoring, parenting, victim advocacy and community health and welfare concerns. Commander Allen's strong passion for mentoring, developing and training have greatly contributed to an energized, professional police department that has a strong public safety and community focus. During his time here in Monterey County, Commander Allen has distinguished himself by leading and organizing numerous multi-agency crime reduction and gang suppression operations in partnership with our local, State and Federal law enforcement partners. These strategies have contributed to the quality of life here in Greenfield and Monterey County. Together with Police Chief Fresé, Commander Allen has provided the transformational leadership that has professionalized and energized the Greenfield Police Department and continues to make our community safer.

BUDGET AND FINANCIAL IMPACT

The proposed compensation for the Acting Police Chief is \$140,000. This proposed agreement has been modeled from the current Police Chief's agreement.

The Acting Police Chief will serve at the pleasure of the City Manager. In the event the Commander Allen applies for appointment for Police Chief but is not selected, he would be entitled to return to his previous position of Commander. In the event Commander Allen elects not to resume the position of Commander and leaves the employment of the City, the City agrees to pay Commander Allen a lump sum cash payment equal to three (3) months' salary. This severance provision is being proposed in recognition that Commander Allen is accepting a very difficult assignment without any experience working with an interim city manager or any knowledge who the City will ultimately select as Police Chief if he is not promoted.

REVIEWED AND RECOMMENDED:

Commander Allen has the necessary skills to be a great Chief of Police and I would have no reservations appointing him to this position today. However, given my resignation as City Manager effective October 1, 2016 it is beneficial and proper to defer the permanent appointment of Police Chief until the City Council selects the next City Manager.

POTENTIAL MOTION:

I MOVE TO APPROVE/DENY RESOLUTION NO. 2016-82, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING AN AGREEMENT BETWEEN THE CITY OF GREENFIELD AND GREGORY ALLEN AS ACTING POLICE CHIEF

**CITY OF GREENFIELD
RESOLUTION NO. 2016-82**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
APPROVING AN AGREEMENT WITH GREGORY ALLEN AS ACTING CHIEF OF POLICE**

WHEREAS, the City, acting by and through its City Council, desires to enter into an agreement with Gregory Allen as Acting Chief of Police;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Greenfield authorizes the execution of the agreement, attached as Exhibit "A", between Gregory Allen and the City of Greenfield and appoints Gregory Allen as Acting Chief of Police.

PASSED AND ADOPTED by the City Council of the City of Greenfield at a regular meeting duly held on the 27th day of September 2016, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

John P. Huerta, Jr., Mayor

Attest:

Ann F. Rathbun, City Clerk

EMPLOYMENT AGREEMENT BETWEEN

THE CITY OF GREENFIELD AND GREGORY ALLEN, ACTING POLICE CHIEF

The CITY OF GREENFIELD, a municipal corporation (“City”), and GREGORY ALLEN, (“Employee”) (collectively the “Parties”) enter into the following agreement on this 27th day of September, 2016:

RECITALS

WHEREAS, the City desires to employ and retain the services of Employee as Acting Police Chief of the City of Greenfield while the City recruits an employee to fill the Police Chief position on a permanent basis; and

WHEREAS, Employee currently serves as a Commander in City’s Police Department and desires to accept the assignment as Acting Police Chief of the City of Greenfield; and

WHEREAS, the Parties desire to establish and incorporate Employee’s benefits and conditions of employment into a written agreement;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, the Parties agree as follows:

1. Duties.

The City hereby agrees to employ Gregory Allen as Acting Police Chief of the City of Greenfield, to perform the duties and functions specified in City ordinances and in state law for Police Chief, and to perform such other duties and functions as the City Manager shall from time to time assign. Employee agrees to devote as much time to those duties as shall be required for their proper performance, regardless of the number of hours involved.

2. At-Will Status.

The Acting Police Chief serves at the pleasure of the City Manager and nothing herein shall be taken to imply or suggest neither a guaranteed tenure, nor the existence whatsoever of any property rights in the Acting Police Chief assignment. The Acting Police Chief is considered an at-will employee and may be terminated at any time without cause as provided in Paragraphs 7 and 8 and without right of appeal.

3. Term.

The term of this Agreement shall commence on October 3, 2016, and shall remain in full force and effect until termination of this Agreement pursuant to Paragraph 7.

4. Compensation.

The City agrees to pay Employee for his services a base annual salary of One Hundred and Forty Thousand Dollars (\$140,000) payable in bi-weekly installments.

5. Benefits.

All of the provisions of the Greenfield Municipal Code, ordinances, resolutions, policies, regulations and rules of the City relating to vacations and sick leave, holiday, disability, dental, medical and life insurance. The contributions and benefits for the retirement and pension system for Public Safety employees shall apply to Employee. The City will contribute the prescribed California Public Employees Retirement System pension rate for total wages (2.7% @ 57). As required by law, employees shall contribute 50% of the total annual Public Employees Retirement System rate for total wages as established by the California Public Employees Retirement System. Employee is also eligible to participate in the City's Deferred Compensation program. In accordance with the City's Deferred Compensation Program, Employee is also eligible to receive a monthly matching contribution not to exceed \$100.00 for each dollar deposited into a Deferred Compensation account.

Employee shall accrue at the rate of 120 hours of vacation leave annually, to be used in accordance with City policies applicable to executive management personnel. Recognizing the Employee will often work extended hours for consecutive days and maintains an "on-call" status, the employee may be authorized paid administrative leave during the year at the discretion and approval of the City Manager.

6. Expenses.

The City agrees to pay for city-related business expenses incurred by Employee in accordance with City policy. Upon approval of the City Manager, the City agrees to budget for and to pay the professional dues and subscriptions, subsistence expenses of Employee for professional participation, travel, and meetings to continue his professional development.

7. Termination.

This Agreement may be terminated at any time in any one of the following ways:

- a) By mutual agreement of the parties hereto, expressed in writing; or,
- b) By Employee, upon giving to the City not less than six (6) weeks' prior written notice of his election to terminate; or,
- c) By the City Manager, for cause, arising from a violation of employee rules and regulations, administrative policies and procedures, department rules and regulations, safety rules, resolutions, ordinances, or codes; or,
- d) By the City Manager, without cause, upon giving Employee ten (10) days' written notice of termination.

8. Severance Pay.

In the event Employee is terminated pursuant to Section 7(d) above or in the Event Employee applies for the position of Police Chief and is not selected, Employee is provided return rights to his former position as Police Commander with no loss of seniority or other related employment benefits.

In the event Employee elects not to return to the position of Commander and leaves employment with the City, City agrees to provide a severance payment as described below in exchange for Employee's execution of a general release of all claims against City (including its present and former officers, officials, employees, agents, volunteers, and insurers) in a form acceptable to City. Employee shall not receive any severance if he resigns, is terminated for cause, or if a waiver and release agreement is not executed by the parties.

The severance payment shall include the following:

1.) a lump sum payment equal to three (3) months' salary and benefits, excluding health insurance coverage.

2.) Payments to cover COBRA premiums for Employee to continue the duration of his City-provided medical benefits for three (3) months following his separation from City employment or until Employee finds other employment, whichever occurs first.

9. Other Terms and Conditions of Employment.

The City shall provide a vehicle for official City business use only. It is however, understood that some limited incidental personal use of the vehicle is acceptable. The City Manager, in consultation with Employee, shall fix any such other terms and conditions of employment relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City of Greenfield Municipal Code, or any other law.

10. General Provisions

A. If any action is brought to enforce or interpret the provisions of this Agreement, the laws of the State of California shall govern, and venue shall be in Monterrey County.

B. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable and shall not be affected and shall remain in full force in effect.

C. No amendment, alteration, extension, or modification of this Agreement shall be binding unless in writing and signed by both the City and Employee.

IN WITNESS WHEREOF, the City of Greenfield has caused this agreement to be signed and executed on its behalf by its City Manager, and duly attested by its City Clerk, and the Employee has signed and executed this Agreement.

Approved to Form

Jennifer Faught
City Attorney

Date: _____

City Manager,
Susan A. Stanton, ICMA-CM

Date: _____
2710889.1

Attested to

Ann F. Rathbun
City Clerk

Date: _____

Gregory Allen
Acting Police Chief

Date: _____



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-6745591
www.ci.greenfield.ca.us

MEMORANDUM: September 22, 2016

AGENDA DATE: September 26, 2016

TO: Mayor and City Council

FROM: Susan A. Stanton, ICMA-CM
City Manager

TITLE: MEDICAL MARIJUANA FACILITY REVIEW COMMITTEE

BACKGROUND:

The deadline for submitting license to operate a Medical Marijuana Facility in Greenfield opened on Monday, August 15, 2016 and closed on September 14, 2016. The City received the following 13 applications:

- Canna Culture Collective-Cultivation
- Casa Verde
- East of Eden Cannabis Co- Manufacturing
- East of Eden Cannabis Co- Cultivation
- Emerald Mission
- Golden State Alternative Care
- Green Dream
- Greenfield Organix Lots 14,15.& 37
- Greenfield Organix Lots 39,40.7& 8
- Kool Gilda, Inc
- Paper Plane Traders
- Zen Brand Collective-Cultivation & Manufacture
- Zen Brand Collective Dispensary

The Phase 1 review of these applications will be completed by David McPherson and will focus on the Determination of Eligibility and Application completion. Each Principal must undergo a criminal history check demonstrating compliance with the eligibility requirements of GMC Section 5.28.060 for background checks and all applications must be complete to be considered by the City. Once the application has been determined to be complete, they will each be evaluated

based on 1) the proposed Location of Business (300 Points), 2) Business Plan (400 Points), 3) Neighborhood Compatibility Plan (400 Points), and the proposed 4) Safety and Security Plan (400 Points). The top eight (8) applications for each category, if applicable, will move on for review by City appointed Review Committee. This City Review Committee will develop a second ranking to be scored based on the following criteria:

1. Final Location (proof of ownership or a signed and notarized statement from the Property Owner Per GMC 5.28.050 (F) (5) (200 Points)
2. Business Plan (200 Points)
3. Community Benefits (500 Points)
4. Enhanced Product Safety (200 Points)
5. Environmental Benefits (200 Points)
6. Labor & Employment (200 Points)
7. Local Enterprise (200 Points) Neighborhood Compatibility Plan (300 Points)
8. Qualifications of Principals (300)
9. Safety and Security Plan (200 Points)

After all the applicants from Phase 3 scores have been tabulated they will be combined with Phase 2 to establish a new ranking of the top applicants. The top eight (8) applicants for cultivation and manufacturing and the top two (2) applicants for dispensaries, if applicable, will move onto Phase 4 of the selection process.

It is imperative that members assigned to this Medical Marijuana Review Committee have the time to attend the review sessions and be willing to read the applications materials. David McPherson will facilitate the review process and work with each committee to ensure they have a good understanding of each application in order to properly assign a fair and complete score. To ensure that this Committee is properly empowered to begin this review process, staff suggests that the Committee consist of the following persons or their designated representatives:

1. Community Service Director
2. City Manager
3. Police Chief
4. City Councilmember
5. Planning Commission Chairperson or his designee
6. Clergy Council representative or general City resident

It is important that each member of this committee be unbiased and objective in evaluating the applications. If people are simply “against” the use of medical marijuana or locating these facilities in Greenfield irrespective of the criteria that has been established by the City, they should not be appointed to the committee.

I am suggesting that the City Council designate only one-member sit on this Committee because the City Council will ultimately receive the final Committee recommendations and make their own assessment in Phase 4. Also having more than one elected official on a subcommittee primarily consisting of city staff tends to have a negative impact on open and honest debate when

doing so means staff is expressing opinions that are conflict with those expressed by Council members.

REVIEWED AND RECOMMENDED:

It is important for the City Council to establish this new committee to ensure that only those operators applying for permits for a Medical Marijuana Facility are selected who will best partner with Greenfield and add to the improved quality of life.

POTENTIAL MOTION:

I MOVE TO APPROVE/DENY ESTABLISHING A MEDICAL MARIJUANA FACILITY REVIEW COMMITTEE CONSISTING OF THE COMMUNITY SERVICE DIRECTOR, CITY MANAGER, POLICE CHIEF, CITY COUNCIL MEMBER _____, PLANNING COMMISSION CHAIR AND _____ FROM THE CLERGY COUNCIL REPRESENTATIVE OR A GENERAL CITY RESIDENT.



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-6745591
www.ci.greenfield.ca.us

MEMORANDUM: September 22, 2016

AGENDA DATE: September 26, 2016

TO: Mayor and City Council

FROM: Susan A. Stanton, ICMA-CM
City Manager

TITLE: **DISCUSSION REGARDING PROPOSED ORDINANCE OF THE
CITY OF GREENFIELD REGARDING MEDICAL MARIJUANA
FACILITIES**

This staff report will be sent to the Council on Monday, September 26, 2016.

This is for Council's review and comment prior to Planning Commission's review.

ORDINANCE NO.

**AN ORDINANCE OF THE CITY OF GREENFIELD AMENDING
CHAPTER 17.26 AND 17.98 OF THE GREENFIELD MUNICIPAL
CODE REGARDING MEDICAL MARIJUANA FACILITIES**

Recitals

WHEREAS, the Greenfield City Council previously adopted Ordinance No. 515, adding Chapter 5.28 “Medical Marijuana Facilities Regulatory Permit” to Title 5 “Business Licenses and Regulations” of the Greenfield Municipal Code (“Chapter 5.28”); and

WHEREAS, Chapter 5.28 authorizes the City to issue medical marijuana facilities regulatory permits for the operation of medical marijuana dispensary, cultivation and manufacturing facilities within the City and establishes rules and regulations for such permits; and

WHEREAS, Section 5.28.160 authorizes a medical marijuana dispensary facility to be located in any retail business (C-R), professional office (P-O), or light industrial (I-L) zoning district; and

WHEREAS, Section 5.28.160 authorizes a medical marijuana cultivation facility that is not also a dispensary facility to be located in any light industrial (I-L), heavy industrial (I-H), or agricultural research and development overlay (RDO) zoning district; and

WHEREAS, Section 5.28.160 authorizes a medical marijuana manufacturing facility to be located in any light industrial (I-L), heavy industrial (I-H), or agricultural research and development overlay (RDO) zoning district; and

WHEREAS, the City Council desires to adopt conforming amendments to the zoning code to identify the zoning districts in which medical marijuana facilities may be located; and

WHEREAS, such amendments to the zoning code will ensure consistency between the zoning code and Chapter 5.28, and will prevent confusion regarding the zoning districts in which medical marijuana facilities may be located; and

WHEREAS, the Planning Commission held a duly noticed public hearing on the proposed amendments on _____, 2016, at which time all interested parties had the opportunity to be heard. Following the public hearing, the Planning Commission recommended that the City Council adopt the amendments; and

WHEREAS, the City Council held a duly noticed public hearing on the proposed amendments on _____, 2016 at which time all interested parties had the opportunity to be heard.

NOW THEREFORE, the City of Greenfield does ordain as follows:

Section 1. Recitals Made Findings.

The above recitals are hereby declared to be true and correct and findings of the City Council of the City of Greenfield.

Section 2. Amendment to Zoning Code.

Table 17.26-1, Allowed Uses and Permit Requirements For All Zoning Special Districts, of Section 17.26.040 of the Greenfield Municipal Code is hereby amended to include “medical marijuana dispensary facility” as an allowed use under the Retail, Service, And Office Listings to read as follows:

Land Use	Artisan	Residential				Commercial			Office	Industrial	Public	Open	Specific Use Regulations Of This Title	
	Ag	R-E	R-L	R-M	R-H	C-N	C-R	C-H	P-O	I-L	I-H	P-QP		O-S
<p>P = Use permitted* CUP = Conditional use permit required* N = Not permitted* *Restrictions or exemptions may apply; see footnotes, if applicable.</p>														
Retail, Service, And Office Listings														
Medical marijuana dispensary facility ²⁸	N	N	N	N	N	N	CUP	N	CUP	CUP	N	N	N	

28. Medical marijuana facilities shall comply with all requirements of Chapter 5.28 of Greenfield Municipal Code, as amended from time to time.

Section 3. Amendment to Zoning Code.

Table 17.26-1, Allowed Uses and Permit Requirements For All Zoning Special Districts, of Section 17.26.040 of the Greenfield Municipal Code is hereby amended to include “medical marijuana cultivation facility” as an allowed use under the Agriculture, Resource And Open Space Use Listings to read as follows:

Land Use	Artisan	Residential				Commercial			Office	Industrial		Public	Open	Specific Use Regulations Of This Title
	Ag	R-E	R-L	R-M	R-H	C-N	C-R	C-H	P-O	I-L	I-H	P-QP	Space	
P = Use permitted* CUP = Conditional use permit required* N = Not permitted* *Restrictions or exemptions may apply; see footnotes, if applicable.														
Agriculture, Resource, And Open Space Use Listing:														
Medical marijuana cultivation facility ^{28,29}	N	N	N	N	N	N	N	N	N	CUP	CUP	N	N	

- 28. Medical marijuana facilities shall comply with all requirements of Chapter 5.28 of Greenfield Municipal Code, as amended from time to time.
- 29. Medical marijuana manufacturing facilities and medical marijuana cultivation facilities may also be located in any agricultural research and development overlay (RDO) zoning district.

Section 4. Amendment to Zoning Code.

Table 17.26-1, Allowed Uses and Permit Requirements For All Zoning Special Districts, of Section 17.26.040 of the Greenfield Municipal Code is hereby amended to include “medical marijuana manufacturing facility” as an allowed use under the Industry, Manufacturing, And Processing Use Listings to read as follows:

Land Use	Artisan	Residential			Commercial			Office	Industrial		Public	Open	Specific Use Regulations Of This Title	
	Ag	R-E	R-L	R-M	R-H	C-N	C-R	C-H	P-O	I-L	I-H	P-QP		O-S
P = Use permitted* CUP = Conditional use permit required* N = Not permitted* *Restrictions or exemptions may apply; see footnotes, if applicable.														
Industry, Manufacturing, And Processing Use Listings:														
Medical marijuana manufacturing facility ^{28, 29}	N	N	N	N	N	N	N	N	N	CUP	CUP	N	N	

- 28. Medical marijuana facilities shall comply with all requirements of Chapter 5.28 of Greenfield Municipal Code, as amended from time to time.
- 29. Medical marijuana manufacturing facilities and medical marijuana cultivation facilities may also be located in any agricultural research and development overlay (RDO) zoning district.

Section 5. Amendment to Zoning Code.

Section 17.98.020, Terms Defined, of Chapter 17.98 of the Greenfield Municipal Code is hereby amended to include the following definitions:

“Medical marijuana facility” shall mean a medical marijuana cultivation, dispensary or manufacturing facility.

“Medical marijuana cultivation facility” shall mean a facility where medical marijuana is planted, grown, harvested, dried, cured, graded, or trimmed, or that does all or any combination of those activities.

“Medical marijuana dispensary facility” shall mean a facility where medical marijuana, medical marijuana products, or devices for the use of medical marijuana or medical marijuana products are offered, either individual or in any combination, for retail sale, include an establishment that delivers medical marijuana and medical marijuana products as part of a retail sale.

“Medical marijuana manufacturing facility” shall mean a facility that produces, prepares propagates, or compounds manufactured medical marijuana or medical marijuana products either

directly or indirectly by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis at a fixed location that packages or repackages medical marijuana or medical marijuana products, or labels or relabels containers of medical marijuana or medical marijuana products. Manufactured medical marijuana is raw cannabis that has undergone a process whereby the raw agricultural product has been transferred into a concrete, and edible product, or a tropical product.

Section 6. Severability.

The provisions of this Ordinance are severable, and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the ordinance or their applicability to other persons or circumstances.

Section 7. Effective Date.

This Ordinance shall take effect and be enforced thirty (30) days following its adoption.

Section 8. Posting.

The City Clerk of the City of Greenfield shall cause this Ordinance to be posted in at least three (3) public places in the City of Greenfield in accordance with section 36933 of the Government Code of the state of California.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

John Huerta, Jr.
Mayor

ATTEST:

Ann F. Rathbun, City Clerk



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

MEMORANDUM: September 22, 2016

AGENDA DATE: September 27, 2016

TO: Mayor and City Council

FROM: Ann F. Rathbun, CMC, City Clerk

**SUBJECT: PRESENTATION OF CERTIFICATIONS OF SUFFICIENCY OF
RECALL PETITIONS FOR MAYOR JOHN HUERTA, JR. AND
RESOLUTION CALLING AND GIVING NOTICE OF THE
HOLDING OF A SPECIAL ELECTION**

DISCUSSION

On August 1, 2016, the City received a recall petition requesting the recall of Mayor John Huerta, Jr. According to information available from the Monterey County Registrar of Voters, there were 4,313 registered voters in the City at the time the petition was submitted. To obtain a recall of elected officials, proponents must submit at least 25%, or 1,078 valid signatures, on a recall petition. (Elec. Code § 11221.)

The recall petitions that were received by the City Clerk had, on their face, more than the minimum number of signatures, and so the City Clerk sent the petitions to the County Registrar for examination and validation of signatures. The Registrar examined the petitions and verified and deemed valid 1,081 signatures on the Mayor Huerta recall petition. The Registrar has submitted a Certificate to Initiative, attached. The election must take place between 88 and 125 days from the date the election is called. (Elec. Code § 11242.) If the City does not call the election, the Elections Code requires the county to do so. (Elec. Code § 11241.) To conform to the requirements of the Elections Code, the City must call an election between December 24, 2016 to January 30, 2017. Staff is recommending holding a special election on January 24, 2017. Attached is the resolution calling for election.

FINANCIAL IMPACT

The estimates for a stand-alone election given the current voter registration numbers for the City of Greenfield 4,435 are as follows:

Polling place - \$14-\$20 per voter or \$62,090 - \$88,700

Mail only - \$8-\$10 per voter or \$35,480 - \$44,350

Because Greenfield is in Monterey County, the City has the ability to conduct all mail ballot elections under Elections Code 4001. Some of the requirements consists of having the City Council authorizes the all mail ballot election by resolution at least 88 days before the election; one ballot drop-off location must be provided and it must be open 28 days before the election and until 8pm on the date of the election; and one polling place must provide voters the ability to request a ballot if they have not received on in the mail or need a replacement one. Staff is recommending that the Council consider authorizing an all-mail ballot election since it would save so much in costs.

POTENTIAL MOTION:

I MOVE TO ACCEPT THE CERTIFICATE OF SUFFICIENCY OF RECALL PETITIONS FOR MAYOR JOHN HUERTA, JR. AND ADOPT RESOLUTION #2016-83, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL ELECTION TO BE HELD ON JANUARY 24, 2017 AND REQUESTING THAT THE COUNTY OF MONTEREY CONDUCT SUCH ELECTION AND CONSOLIDATE IT WITH ANY OTHER ELECTION TO BE HELD

ATTACHMENTS

Resolution Calling Election

Registrar's Certificate to Sufficiency of Recall Petition for Mayor John Huerta, Jr.

RESOLUTION NO. 2016-83

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL ELECTION
TO BE HELD ON JANUARY 24, 2017 AND REQUESTING THAT THE COUNTY OF
MONTEREY CONDUCT SUCH ELECTION AND CONSOLIDATE IT WITH ANY
OTHER ELECTION TO BE HELD**

WHEREAS, pursuant to Elections Code section 11225, petitions for the recall of Mayor John Huerta, Jr. were found to be sufficient, and the City Clerk certified the results of the examination to the City Council at its September 27, 2016 meeting; and

WHEREAS, pursuant to Elections Code section 11240, within 14 days after the meeting at which the City Council receives the certificate of sufficiency, the City Council shall issue an order stating that an election shall be held to determine whether or not the officers named in the petitions shall be recalled; and

WHEREAS, the City Council held a special meeting on January 24, 2016 for the purpose of ordering the election; and

WHEREAS, pursuant to Elections Code section 11242, the election shall be held not less than 88, nor more than 125 days, after the issuance of the order; and

WHEREAS, Elections Code Section 10002 requires the City to reimburse the County in full for the services performed upon presentation of a bill to the City by the County Elections Official.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENFIELD DOES HEREBY RESOLVE AND ORDER that an election be held in accordance with the following specifications:

SECTION 1. That pursuant to the requirements of the laws of the State of California, a special election is called and ordered to be held in the City of Greenfield, California, on January 24, 2017 to determine whether Mayor John Huerta, Jr. shall be recalled. The City Clerk is authorized, instructed and directed to give further or additional notice of the election, in the time, form and manner required by law.

SECTION 2. Pursuant to Elections Code Sections 10400, 10402, 10403, and 11242, it is in the best interests of the public to consolidate the special municipal election with any other election to be held on January 24, 2017, and the City Council requests that the Monterey County Board of Supervisors consolidate such elections.

SECTION 3. The City Council hereby requests that the Monterey County Board of Supervisors direct the Registrar of Voters to conduct all necessary services related to the City of Greenfield special municipal election. Pursuant to Elections Code 10002, the City Clerk is hereby authorized to reimburse the County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due as determined by the county elections official.

SECTION 4. The City Council directs the City Clerk to file a certified copy of this Resolution with the Monterey County Registrar of Voters and the Board of Supervisors.

SECTION 5. That the City of Greenfield declares that the nominations for the special recall election shall open on October 3, 2016 and close no later than 5:00 p.m. on October 28, 2016.

PASSED AND ADOPTED this 27th day of September 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John P. Huerta, Mayor

Attest: _____
Ann F. Rathbun, City Clerk



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

DATE: September 22, 2016

AGENDA DATE: September 27, 2016

TO: Mayor and City Council

PREPARED BY: Mic Steinmann, Community Services Director / Douglas Pike, City Engineer

TITLE: **RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION CONTRACT IN THE AMOUNT OF \$843,435 TO F. LODUCA CO., TO CONSTRUCT THE ATP SIDEWALKS AND BIKE ROUTE PROJECT AT VARIOUS LOCATIONS WITHIN THE CITY**

BACKGROUND AND ANALYSIS

The City of Greenfield receives funds from various sources for the purpose of constructing multi-modal transportation improvements, including pedestrian and bike route improvements. These sources include special grant funds, programmed Regional State Transportation Program (RSTP) Funds, Local Transportation Funds (LTF), Gas Tax Funds, and Special District Streets and Storm Drain Maintenance Funds.

The City applied for, and was successful in obtaining, grant funds from Cycle 1 of the Active Transportation Program (ATP) for pedestrian and bike route improvements in support of improved access on the Southwest side of town, specifically to local schools and Patriot Park. Partners in helping the City in applying for this grant was the Monterey County Health Department, and Transportation Agency of Monterey County (TAMC.)

This project is intended to complete pedestrian and bike Route improvements on Oak and Elm Avenues between El Camino Real and 13th Street, with some improvements on 12th and 13th Streets. In the vicinity of Oak & Elm Avenues. The project will provide the following improvements (see attached map):

1. New curb, gutter and sidewalks in locations where the City owns or was able to obtain adequate right-of-way for permanent improvements that are consistent with the Circulation Element of the General Plan. This includes new concrete improvements at:
 - a. 320 feet along the north side of Oak Avenue between Spark Street and San Antonio Drive

- b. New curb Ramp at the SE corner of Oak Ave. and 12th Street
 - c. 450 feet along the North side of Elm Ave east of Via Salvagno at Elm Ave.
 - d. 460 feet along Elm Ave. between Don Vincente Drive and Elmwood Drive.
2. Asphalt concrete (A/C) path improvements in locations where the City does not own right-of-way to construct more permanent, long term concrete improvements, at the following locations:
 - a. 325 feet of 5’ wide A/C path on the east side of 13th St. north of Oak Ave.
 - b. 330 feet of 6’ wide A/C path on the east side of 13th north of Elm Ave
 - c. 830 feet of 6’ wide A/C path on the north side of Elm Ave east of 13th Street.
 3. Bike Route Signage, pavement legends and renewed pavement markings on Oak and Elm Avenues between El Camino Real and 13th Street, and on 12th and 13th Streets between Oak and Elm Avenues.
 4. School Crossing Improvements in front of Oak Avenue School and the Junior High School on Elm Street, including an applique of an 18’ dia “School Pride Medallion” on the street in front of each of these schools constructed of colored thermoplastic. See attached exhibit.

Attached is a map indicated the locations and treatments to be applied to these locations.

The project was publicly noticed and an Invitation to Bid issued on August 15, 2016. Four bids were received on September 15, 2016, the responsive low bidder is within the available construction budget, which is approximately \$720,000. The bids received and the bid amounts were as follows:

1. F. Loduca Co.....	\$646,047.28
2. John Madonna Construction.	\$691,518.50
3. Sansone Company.....	\$761,234.28
4. Hensley’s Paving	\$799,496.32

The City Engineer reviewed each of the bids for conformity with the requirements of the bid documents. Based on that review, it was determined that F. Loduca Co. was the lowest responsible bidder. A local preference provision was included in the solicitation for bids, with no local contractors bidding.

F. Loduca Co. is a General Engineering Contractor headquartered in Stockton, CA. The firm has considerable pavement maintenance experience. It holds an “A” general engineering contractor license, which requires specialized engineering knowledge and skill in areas including irrigation, drainage, sidewalks, streets and roads, and other public infrastructure work.

FINANCIAL AND BUDGET IMPACT

The City’s proposed award is in the total amount of \$646,047.28. Construction Management and inspection services will be performed by the City Engineer (MNS Engineers) combined with supplemental City Staff Support.

The lowest responsible bidder and bid amount is within the available construction budget. All costs of developing and constructing the ATP Sidewalks and Bike Route Improvement Project project will be from funds budgeted and allocated for this purpose from the ATP grant Project

Funds, with supplementation from programmed Local Transportation Funds (LTF), or Gas Tax Funds, if any details or activities are determined not eligible from the grant funds.

RECOMMENDATION

The City Manager, Community Services Director, and City Engineer recommend the City Council award a construction contract to F. Loduca Co. and authorize the City Manager to negotiate and execute the construction contract for those services.

PROPOSED MOTION

I MOVE TO ADOPT RESOLUTION NO. 2016-84 A RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION CONTRACT IN THE AMOUNT OF \$646,047.28 TO F. LODUCA CO., TO CONSTRUCT THE ATP SIDEWALKS AND BIKE ROUTE IMPROVEMENT PROJECT AND TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THIS CONTRACT.

**CITY OF GREENFIELD CITY COUNCIL
RESOLUTION NO. 2016-84
A RESOLUTION AWARDED A PUBLIC WORKS CONSTRUCTION
CONTRACT IN THE AMOUNT OF \$646,047.28 TO F. LODUCA CO., TO
CONSTRUCT THE ATP SIDEWALKS AND BIKE ROUTE
IMPROVEMENT PROJECT AND TO AUTHORIZE THE CITY
MANAGER TO NEGOTIATE AND EXECUTE THIS CONTRACT**

WHEREAS, the City of Greenfield has funds budgeted and allocated for from programmed Active Transportation Program (ATP) Grant Funds, Local Transportation Funds (LTF), Gas Tax Funds, for street and transportation improvements within the City; and

WHEREAS, the City desires to contract with a responsible construction contractor for construction of the pavement improvements; and

WHEREAS, the services of the public works construction contractor must be procured utilizing a formal bidding process in compliance with the State Public Contract Code, and the City's bidding and contracting procedures set forth in section 3.12.053 of the municipal code; and

WHEREAS, to select such a public works construction contractor, the City has undertaken a formal public bidding process as required by applicable State and City public works procurement procedures; and

WHEREAS, as a result of the formal bidding process required by applicable State and City public works procurement procedures, the City Manager, the Community Services Director, and the City Engineer have identified F. Loduca Co., as the lowest responsible bidder; and

WHEREAS, the City Manager, the Community Services Director, and the City Engineer recommend the City Council award a public works construction contract to F. Loduca Co., to construct the pavement improvements;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Greenfield that:

1. A public works construction contract in the fixed-price amount of \$646,047.28 be awarded to F. Loduca Co., to provide public works construction services for sidewalk and bike route improvements within the City's currently approved budget;
2. The City Manager is authorized to negotiate the final terms and conditions of the construction contract with F. Loduca Co.; and
3. The City Manager is authorized to execute said agreement on behalf of the City of Greenfield.

PASSED AND ADOPTED by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 27th day of September, 2016, by the following vote:

AYES, and all in favor, therefore, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

John P. Huerta, Jr., Mayor

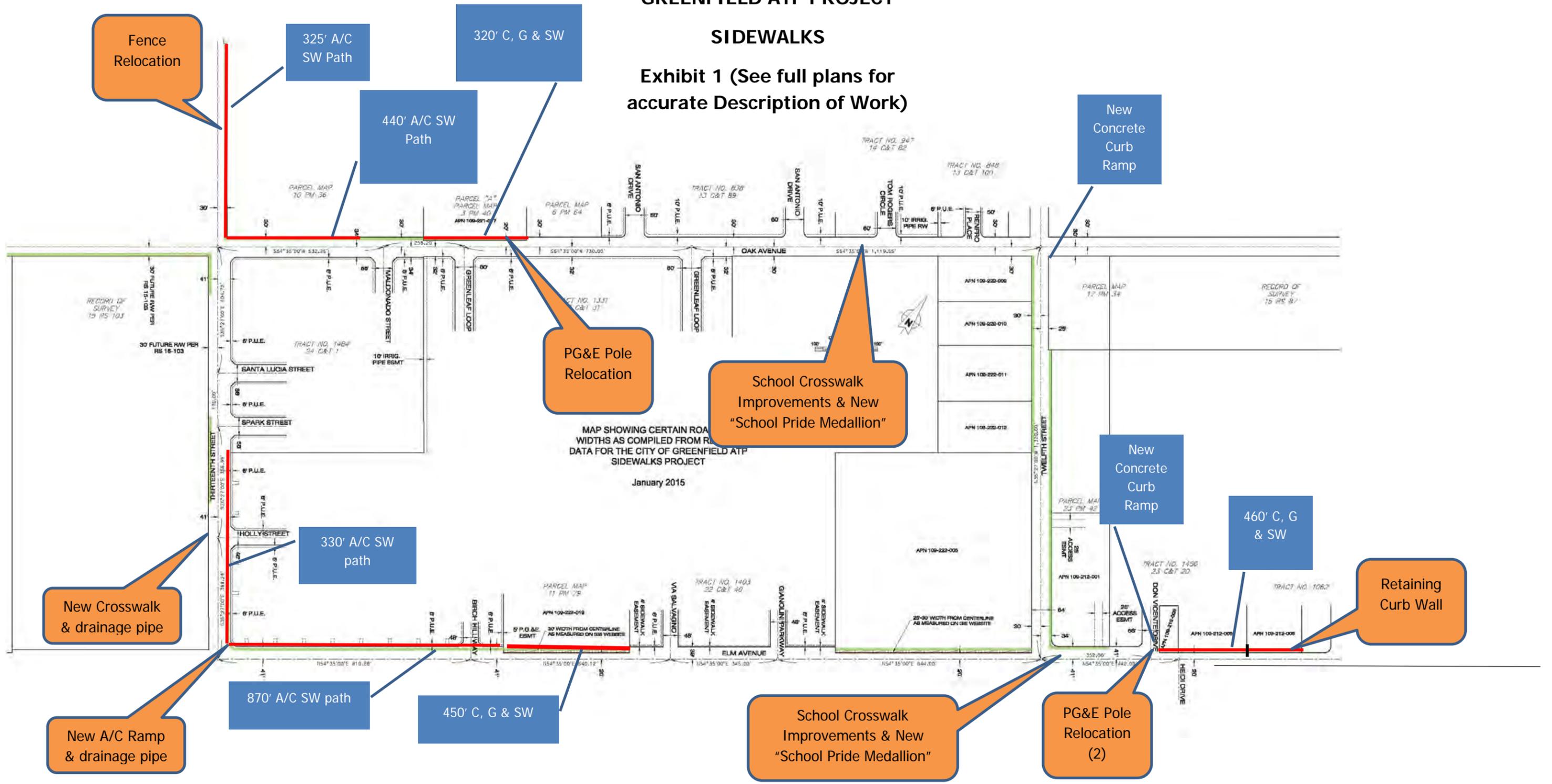
Attest:

Ann F. Rathbun, City Clerk

GREENFIELD ATP PROJECT

SIDEWALKS

Exhibit 1 (See full plans for accurate Description of Work)





City Council Memorandum
599 El Camino Real Greenfield CA 93937 831-6745591
www.ci.greenfield.ca.us

MEMORANDUM: September 22, 2016

AGENDA DATE: September 27, 2016

TO: Mayor and City Council

FROM: Jennifer Faught
Interim City Attorney

TITLE: INVESTIGATION REPORT ON CERTAIN ACTIONS OF MAYOR HUERTA, AND CONSIDERATION OF FORMAL DISAPPROVAL OF THOSE ACTIONS, UP TO ADOPTION OF A RESOLUTION OF CENSURE

BACKGROUND:

At the July 26, 2016 City Council meeting, Councilmembers Rodriguez and Santibañez reported that there have been complaints from residents and anonymous employees about the improper involvement of the Mayor in the administration of city government and in providing improper directives to the City Manager. The two Councilmembers proposed that the Council consider undertaking a formal investigation and taking “appropriate actions up to and including the issuance of a formal censure.” At that meeting, the Council directed that an investigation be conducted. An independent third-party investigator was hired and over the next month investigated two specific allegations of interference with City operations. The privileged and confidential report was finalized and the City Council has authorized its release, with some details removed to protect individuals’ privacy, information pertaining to criminal investigations, and attorney-client privileged communications.

REVIEWED AND RECOMMENDED:

The Council can discuss this report and decide what actions, if any, it wishes to take. If determined appropriate, the Council can consider a formal censure of the Mayor. A draft of a censure resolution is attached.

POTENTIAL MOTION:

MOVE TO APPROVE/DENY RESOLUTION NO. 2016-84, A RESOLUTION OF THE CITY COUNCIL CENSURING MAYOR HUERTA.

**CITY OF GREENFIELD
RESOLUTION NO. 2016-__**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
CENSURING MAYOR HUERTA**

RECITALS

WHEREAS, at the July 26, 2016 City Council meeting, Councilmembers Rodriguez and Santibañez reported that there have been complaints from residents and anonymous employees about the improper involvement of the Mayor in the administration of city government and in providing improper directives to the City Manager, and the Council directed that an investigation be conducted; and

WHEREAS, the investigation was conducted and the factual findings of the investigator were that: 1) On June 8, 2016, after becoming aware that the Police Department had contact with members of a medical marijuana business that was operating in the city, Mayor Huerta directed Ms. Stanton to tell the Police Chief to stop harassing the business. Mayor Huerta gave this directive even though he knew the business did not have a legal right to dispense, cultivate or manufacture medical marijuana in the City of Greenfield; and 2) On July 6, 2016, Mayor Huerta repeatedly demanded that Ms. Stanton provide him with information related to the police department's investigation of the medical marijuana business even after the City Manager said she could not discuss an active criminal investigation; and

WHEREAS, the Greenfield Municipal Code provides as follows:

2.04.080 Council-manager relations. The city council and its members shall deal with the administrative services of the city only through the city manager, except for the purpose of inquiry; and neither the city council nor any member thereof shall give orders to any subordinates of the city manager. The city manager shall take his orders and instructions from the city council only when sitting in a duly held meeting of the city council and no individual councilman shall give orders or instructions to the city manager. (Ord. 129 §8, 1973).

WHEREAS, the City Council considers the Mayor's actions to be a serious violation of the Municipal Code and wishes to publicly express its disapproval of these actions; and

WHEREAS, Mayor Huerta has been provided with a copy of the investigation report prior to the meeting at which this resolution was considered, and was provided an opportunity to respond before the resolution was adopted; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Greenfield,

1. The City Council hereby expresses its belief that Mayor Huerta's actions were improper and violated the Municipal Code, and publicly censures the Mayor.

PASSED, APPROVED, AND ADOPTED this 27th day of September, 2016 by the following vote:

AYES:

NOES:

ABSENT:

Countersigned:

Secretary

2709398.2



Confidential Investigative Report

City of Greenfield
Report Concerning Mayor John Huerta, Jr.
September 2, 2016

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I. Brief Introduction

On July 29, 2016, outside counsel for the City of Greenfield (“the City”) retained Van Dermyden Maddux Law Corporation to conduct an independent investigation into allegations made by City Manager Susan Stanton against Mayor John Huerta, Jr.

Ms. Stanton alleged that, on June 8, 2016, Mayor Huerta improperly directed her to instruct the City’s Police Chief to stop harassing a medical marijuana business that was operating within the city. Ms. Stanton further alleged that, on July 6, 2016, Mayor Huerta met with her and repeatedly demanded to know details about a criminal investigation that the police department was conducting into the medical marijuana business.¹

This is the Confidential Investigative Report (“Report”) of my findings. It contains detailed information, witness accounts, relevant documentation, analyses and findings relating to the allegations.

II. Summary Of Findings

This section summarizes the findings for the convenience of the readers. The remainder of the Report details the evidence and analyses supporting each finding.

After a thorough review of the evidence, I make the following findings by a preponderance of the evidence:

- (1) On June 8, 2016, after becoming aware that the Greenfield Police Department had contact with members of a medical marijuana business that was operating in the city, Mayor Huerta directed Ms. Stanton to tell the Police Chief to stop harassing the business. Mayor Huerta gave this directive even though he knew the business did not have a legal right to dispense, cultivate or manufacture medical marijuana in the City of Greenfield.
- (2) On July 6, 2016, Mayor Huerta repeatedly demanded that Ms. Stanton provide him with information related to the police department’s investigation of the medical marijuana business even after Ms. Stanton told him she could not discuss an active criminal investigation.

III. The Investigative Background

A. Witnesses

The following individuals were interviewed:

¹ Ms. Stanton and some other witnesses interviewed in this investigation expressed a belief that Mayor Huerta has taken bribes from advocates of the medical marijuana industry. That issue is not within the scope of this investigation.

Name of Interviewee	Title	Date(s) of Interview
Gregory Allen	Police Commander	August 29, 2016
[REDACTED]	[REDACTED]	August 22, 2016
[REDACTED]	[REDACTED]	August 22, 2016
Adele Fresé	Police Chief	August 22, 2016
John Huerta, Jr.	Mayor	August 22, 2016
[REDACTED]	[REDACTED]	August 22, 2016
Raul Rodriguez	Mayor Pro-tem	August 25, 2016
Leah Santibanez	Councilmember	August 29, 2016
Susan Stanton	City Manager	August 2, 2016; August 25, 2016
[REDACTED]	[REDACTED]	August 22, 2016
Avelina Torres	Councilmember	August 26, 2016
Lance Walker	Councilmember	August 26, 2016

Interviewees were admonished that this is a confidential matter and, that they were subject to governing policies prohibiting retaliation for either bringing a claim or participating in an investigation.

Witness statements were not recorded. Quotations in this Report are not verbatim recitations of witnesses’ statements. Quotations are cited as accurately as possible from my notes.

The conclusions in this Report are drawn from the totality of the evidence and a thorough analysis of all the facts, and where necessary, credibility determinations are made.² In this Report, I reach factual determinations only.³ I do not reach policy or legal conclusions.

B. Documents

I reviewed the following documents. This Report does not purport to include every detail described by witnesses or specified in documents. Instead, it assesses the important facts as they pertain to the specific claims. The documents must be read in their entirety in conjunction with this Report to fully understand the underlying reasoning and findings herein.

Attachment	Document
1	California Highway Patrol report, dated June 10, 2016
2	Email correspondence from Susan Stanton to City councilmembers (excluding Mayor Huerta), dated July 7, 2016
3	City of Greenfield Communications Guidelines: Mayor/Council – Manager – Staff (adopted July 26, 2016)

² I considered and gave appropriate weight to information that might be considered to be hearsay in legal proceedings.

³ I utilize a legal analysis in reaching the factual and policy determinations in this Report. These findings are intended to facilitate the rendering of legal advice by the City’s counsel.

C. Evidentiary Standard

The evidence was reviewed, compared and analyzed under a preponderance of the evidence standard to determine whether the allegations were with or without merit. “Preponderance of the evidence,” for purposes of this Report, means that the evidence on one side outweighs, or is more than, the evidence on the other side. This is a qualitative, not quantitative, standard.

D. Independence

Independence is an important component of this investigation. The City and its representatives allowed me discretion to conduct the investigation as determined to be necessary. I was given complete access to all requested witnesses and documents. No party interfered with, or attempted to influence, the findings in this Report.

IV. Factual Background

The following facts provide relevant background and context to the allegations under investigation.

A. The City’s Medical Marijuana Ordinance and Regulations⁴

In January 2016, the City Council adopted an ordinance establishing a regulatory permit program for medical marijuana facilities.⁵ Thereafter, in February 2016, the City Council adopted administrative regulations related to the permit process.

In order to legally operate a medical marijuana facility in the city, individuals or businesses must apply for and be approved for a permit. Numerous eligibility criteria are considered by the City to determine whether a permit will be issued. These criteria include, but are not limited to: passing a criminal background check, possessing the qualifications to operate a medical marijuana facility, submitting plans regarding Neighborhood Compatibility, Safety and Security and Enhanced Product Safety, as well as a general business plan. Applicants may also be required to pass a Medical Marijuana Expertise Examination, demonstrating knowledge of state and local compliance standards as well as the Attorney General’s Guidelines on Medicinal Cannabis.

To date, the City has not issued any medical marijuana facilities permits.

B. Police Contact With Members of [REDACTED]

The allegations involved in this investigation relate to contact that the California Highway Patrol (CHP) and Greenfield police officers had with members of a business called [REDACTED] on June 8, 2016.

⁴ Information related to the City’s medical marijuana ordinance and regulations can be found on the City’s website. <http://ci.greenfield.ca.us/index.aspx?page=419>

⁵ Under the law, “facilities” includes medical marijuana dispensaries, cultivation and manufacturing operations.

According to police reports⁶, two CHP officers were on a traffic patrol around 12:00 a.m. on June 8, 2016 when they observed two sedans parked with their lights on in an industrial park in the city of Greenfield. When the CHP officers approached the vehicles, the drivers began departing from the area. After circling around the industrial park, the officers approached a driver in a [REDACTED] leaving the parking lot.

The man in the [REDACTED], [REDACTED], told the officers that he worked in a warehouse at the location providing medical marijuana services for [REDACTED]. [REDACTED] produced his driver's license and a medical marijuana card. [REDACTED] also showed the officers a binder with information related to [REDACTED] products.

With his permission, the officers searched the trunk of [REDACTED] vehicle and found various marijuana products in it including bags of marijuana and marijuana edibles. The officers asked [REDACTED] if he had any paperwork, tracking numbers, and/or proof that the products within his trunk were designated for specific patients and not his alone. [REDACTED] showed the officers a list on his phone with names and prices next to the names but could provide no further information.

Greenfield police officers subsequently reported to the scene. Several members of [REDACTED] [REDACTED] also arrived on scene and were identified in the CHP report as [REDACTED] [REDACTED] [REDACTED] Police searched their cars and found various quantities of marijuana in them.

The members of the business said they had leased a warehouse in the industrial park which would be used for cultivation of medical marijuana and they were in the process of getting necessary permits for their operation.⁷ They also claimed they had been in direct contact with Greenfield Police Chief Adele Fresé, Commander Gregory Allen and Mayor Huerta and had approval from the City to operate the business. They also produced a letter from their attorney representing that they had a legal right to engage in the business.

The Greenfield Police Department subsequently initiated a criminal investigation which is ongoing.

V. The Allegations

Complainant's and Respondent's accounts of these matters, along with other witnesses' relevant perspectives, are discussed below.

A. Mayor Huerta's Directive to the City Manager on June 8, 2016

1. Allegation

Ms. Stanton stated that on June 8, 2016 she had a staff meeting with [REDACTED] including Chief Fresé, [REDACTED] [REDACTED]

⁶ Attachment 1.

⁷ The business has not applied for a permit.

During the meeting, a person from the front office staff came into the meeting and informed her that Mayor Huerta needed to speak with Ms. Stanton immediately. Ms. Stanton told the staff person to tell the Mayor she was in a meeting and she would call him back. The staff person told Ms. Stanton that she already conveyed that information to the Mayor and the Mayor said Ms. Stanton needed to come out immediately and talk with him. Ms. Stanton left the meeting and took the Mayor's call.

According to Ms. Stanton, Mayor Huerta was very upset and using profanity during the approximately five minute call. He said to Ms. Stanton, "I assume you're aware of what went on last night" and "I'm tired of this bullshit." Ms. Stanton responded that she did not know what the Mayor was talking about. Ms. Stanton said the Mayor then explained that the police department was "harassing" one of the "medicine cannabis" businesses in town and he wanted it stopped. Mayor Huerta directed Ms. Stanton to meet with Police Chief Fresé and to tell her to "back off."

Ms. Stanton again told Mayor Huerta that she did not know what he was talking about but the Mayor repeatedly said, "I know you know about this." Confused, Ms. Stanton returned to the staff meeting and asked Chief Fresé if she knew what the Mayor was talking about. Chief Fresé said she knew what the Mayor's call was about and explained that early that morning Greenfield police officers were called to an industrial area in the city after the CHP made contact with a group of individuals who were acting suspiciously. Upon questioning by the CHP, the individuals claimed to be lawfully operating a medical marijuana business and said that the Mayor, Police Chief and Commander Allen were aware of the business. They also produced a letter from a law firm which represented that they had a legal right to operate the business.⁸

2. Response

Mayor Huerta said he received a call from [REDACTED] on June 8, 2016 at which time [REDACTED] complained that he was harassed by the Greenfield police earlier that morning. Mayor Huerta said he told [REDACTED] that if he was not doing anything wrong he should not be harassed. He told [REDACTED] he would call the City Manager and ask her to check to see if there was a police report filed. Mayor Huerta could not remember what else [REDACTED] told him other than that he and his business associates were just "hanging out" when the police searched his vehicle.

Mayor Huerta explained that [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] As time "marched on," Mayor Huerta met on more than one occasion with [REDACTED] and his business partner, [REDACTED], at City Hall and they talked about the ordinance and how it was going [REDACTED] was also present at the meetings.) [REDACTED] asked when the City was going to start taking applications for

⁸ The letter was written by an attorney at L&G Attorneys at Law, a law firm in Salinas. A different attorney at the law firm was the City Attorney at the time.

medical marijuana businesses. Mayor Huerta said he was unsure because the regulatory permit process was still being developed.

Mayor Huerta admitted calling Ms. Stanton's office after he spoke to [REDACTED] and insisting to the staff person who answered the phone that Ms. Stanton needed to leave a staff meeting to take his call. Once Ms. Stanton got on the phone, Mayor Huerta told her [REDACTED] had an incident with the Greenfield police where he felt harassed. He told Ms. Stanton that if [REDACTED] was not doing anything wrong he should not be harassed. Mayor Huerta believes Ms. Stanton should have known who [REDACTED] was [REDACTED]

⁹

Mayor Huerta said he asked Ms. Stanton politely if she could look into the matter for him and check to see if there was a police report. He said Ms. Stanton agreed to his request. Mayor Huerta denied that his request constituted a directive to Ms. Stanton. He also denied telling Ms. Stanton the harassment needed to stop or that the police needed to leave [REDACTED] alone. He did not think he used profanity during the call.

Mayor Huerta acknowledged that it would have been improper for him to direct Ms. Stanton in the manner alleged. He also acknowledged that [REDACTED] has not yet applied for or received a permit to manufacture, cultivate or dispense medical marijuana in the city.

3. Witness Statements

a. Adele Fresé

Ms. Fresé has been the City's Police Chief since March 2014.

Chief Fresé recalled Ms. Stanton having to leave a staff meeting on June 8, 2016 to take a call from Mayor Huerta. When Ms. Stanton returned to the meeting, she looked very concerned, deeply distracted and bothered. This was so apparent to Chief Fresé that she asked her if everything was okay. Ms. Stanton told Chief Fresé about her conversation with the Mayor, who she said was very upset. Ms. Stanton said Mayor Huerta used "scathing" language during the call and said the police were harassing the City's "medical marijuana partners" and the harassment needed to stop.

Upon hearing that, Chief Fresé told Ms. Stanton that the CHP had contact earlier that morning with several men who had rented a warehouse in the city for the purpose of setting up a medical marijuana operation. She explained to Ms. Stanton that the CHP contacted the Greenfield police because they were "flabbergasted" that the men involved in the operation were of the opinion that they had the right to possess, sell and establish a marijuana business in a warehouse in Greenfield. Chief Fresé told Ms. Stanton that she might want to tell the Mayor to talk to the CHP if he was so upset since they had the initial contact. Chief Fresé made this comment because she wanted everyone at the staff meeting to know the issue would not be "brushed under the rug."

Chief Fresé acknowledged that the Mayor never gave her any direction with respect to how the police department should handle the medical marijuana operation.

⁹ Ms. Stanton denied that Mayor Huerta mentioned anyone by name during their phone conversation. She said he only referred to one of the City's "medicine cannabis" businesses.

b. [REDACTED]

[REDACTED]

[REDACTED] recalled Ms. Stanton taking the Mayor's call during the June 8, 2016 staff meeting. When Ms. Stanton returned to the meeting, she said there was some discussion between Ms. Stanton and Chief Fresé about the reason for the call. [REDACTED] thought the Mayor's call to Ms. Stanton related to a prior discussion he had with Chief Fresé in which he directed Chief Fresé to "call her people off" some individuals who were operating a medical marijuana business. However, she said it is possible she was mistaken about that and the Mayor only gave the directive to Ms. Stanton.

[REDACTED] recalled a reference being made during the meeting to the Mayor claiming the medical marijuana business was being harassed by the police department but she could not recall whether Ms. Stanton said that or Chief Fresé.

c. [REDACTED]

[REDACTED]

[REDACTED] recalled the June 8, 2016 staff meeting. She said that when Ms. Stanton returned to the meeting after taking the Mayor's call she appeared "a little upset." Ms. Stanton told the group that the Mayor asked that Chief Fresé stop harassing a local medical marijuana business.

[REDACTED] recalled Chief Fresé then explaining that members of the medical marijuana collective had initially been stopped by the CHP, not the Greenfield police. Chief Fresé also remarked that Mayor Huerta should not get involved with police activity.

d. [REDACTED]

[REDACTED]

[REDACTED] recalled the June 8, 2016 staff meeting being interrupted so Ms. Stanton could take the Mayor's call. He also recalled Ms. Stanton saying that the Mayor claimed a medical marijuana business was being harassed but did not know if she said that at the June 8 meeting or some other time. He did not recall Ms. Stanton stating that the Mayor told her to tell Chief Fresé that the harassment needed to stop.

e. [REDACTED]

[REDACTED]

[REDACTED] did not recall any details about the June 8, 2016 staff meeting although he assumed he was there because he attends most staff meetings.

He heard somewhere, although he did not recall when or how, that Mayor Huerta told Ms. Stanton that members of a local medical marijuana collective were being harassed and had

contact with the Greenfield police and CHP. He looked into the issue and saw the collective did not have a business license nor a permit to cultivate, manufacture or dispense medical marijuana in the city. He did not recall if anyone directed him to take this action.

f. Mayor Pro-tem Raul Rodriguez

Mayor Pro-tem Rodriguez said that Ms. Stanton told him sometime between June 8, 2016 and July 6, 2016 about the phone conversation she had with Mayor Huerta on June 8. He could tell that Ms. Stanton was bothered by Mayor Huerta's directive.

I asked Mayor Pro-tem Rodriguez if he was more inclined to believe Ms. Stanton or Mayor Huerta with regard to what the Mayor said during the June 8 phone conversation. Mr. Rodriguez said he would be "100% inclined" to believe Ms. Stanton was telling the truth about the conversation and Mayor Huerta was not. He said he believes this because Ms. Stanton has always been willing to work with the Mayor and he has no reason to doubt her honesty. On the other hand, he questions the Mayor's ethics and honesty.

g. Councilmember Leah Santibanez

Councilmember Santibanez said she had no reason to believe Ms. Stanton would misrepresent the substance of her conversation with Mayor Huerta. When asked if she had cause to believe the Mayor would falsify what was said, she replied "only because I've heard so many negative things about him."

h. Councilmember Avelina Torres

I asked Councilmember Torres if she was more inclined to believe Ms. Stanton or Mayor Huerta with regard to what the Mayor said during the June 8 phone conversation. Councilmember Torres said that it was difficult for her to believe Mayor Huerta would have said what Ms. Stanton claimed he said. She believes Mayor Huerta "knows better than that." Ms. Torres also questioned some of the things that Ms. Stanton has told her. For example, Ms. Torres said that Ms. Stanton accused Mayor Huerta of taking bribes from medical marijuana advocates but was unable to produce any proof to support that allegation.

i. Councilmember Lance Walker

I asked Councilmember Walker if he was disposed to believe Ms. Stanton or Mayor Huerta regarding what the Mayor said during the June 8 phone conversation. Councilmember Walker responded, "I believe Susan 100%." He said that even though he has not always seen "eye to eye" with Ms. Stanton, he "has her back" on this issue. He said he has known Mayor Huerta his "whole life" and does not trust that the Mayor has the city's best interests at heart. He also thinks the Mayor was "bought off" by proponents of the medical marijuana industry.

B. Conduct by Mayor Huerta Toward the City Manager on July 6, 2016

1. Allegation

On July 6, 2016, a closed session meeting was held to discuss among other issues the medical marijuana operation run by [REDACTED]. Chief Fresé and Commander Allen were in the meeting along with Ms. Stanton, Mayor Huerta and the other councilmembers.¹⁰ According to Ms. Stanton, Mayor Huerta made false statements about his knowledge of the medical marijuana business operated by [REDACTED], lied about his involvement with the business and never acknowledged the call he made to Ms. Stanton's office on June 8. Ms. Stanton also said that Chief Fresé and Commander Allen told Mayor Huerta at the closed session that "anyone suggesting we not do our job needs to understand we're going to continue doing our job."

After the meeting concluded, Mayor Huerta asked to speak with Ms. Stanton privately. Once they were in her office with the door closed, Mayor Huerta told Ms. Stanton how upset he was about what was discussed in the closed session. He denied ever directing Ms. Stanton to tell the police department to stop harassing [REDACTED] business. He also repeatedly demanded that Ms. Stanton tell him what she knew about the police department's investigation of the business. Ms. Stanton stated that she could not discuss the issue with Mayor Huerta because it was an active criminal investigation. Mayor Huerta said he was directing her to tell him about the investigation. She refused to do so.

The next day, July 7, 2016, Ms. Stanton sent an email to all of the councilmembers except for Mayor Huerta describing her conversation with the Mayor. **Attachment 2.** In the email, she requested that a closed session be scheduled to evaluate her performance. Ms. Stanton told me that the reason she wanted another closed session scheduled was to discuss the Mayor's continued inappropriate actions, but the only way to discuss the issue in closed session was to put the matter on the agenda as an evaluation of her performance.

Pursuant to Ms. Stanton's request, another closed session meeting was convened on July 12, 2016. According to Ms. Stanton, the discussion at that meeting focused on Mayor Huerta's interference with her and the police department's duties. Ms. Stanton said that during the meeting, the Mayor agreed to stop directing City staff and to work through Ms. Stanton in her role as City Manager. Ms. Stanton said she also proposed "Communication Guidelines" between the Mayor, City Council, City Manager and staff. **Attachment 3.** The Communication Guidelines were subsequently adopted by the City Council on July 26, 2016.

2. Response

Mayor Huerta confirmed that he was present at the July 6, 2016 closed session meeting of the City Council. Ms. Stanton, Chief Fresé and Commander Allen were also present, as were consultants David Hersh and David McPherson, who Ms. Stanton had retained to provide advice on restructuring the medical marijuana regulatory permit process.

¹⁰ The City Attorney was not included in the closed session because his law firm also represented [REDACTED] business. After the meeting, the Council directed Ms. Stanton to ask for the City Attorney's resignation given his conflict of interest. The City now has a new attorney.

During the meeting, Chief Fresé stated that she had been told that the Mayor said the police department was not to “bother” [REDACTED]. When Mayor Huerta asked who told her that, Ms. Stanton replied that he told her to direct Chief Fresé to leave [REDACTED] alone. Mayor Huerta said this made him “really uncomfortable” and he “felt attacked.” He told Chief Fresé that his conversation with Ms. Stanton had been misconstrued to which Chief Fresé replied with a comment along the lines of “I don’t lie.” Commander Allen then asked, “What words did you use then, Mayor?” Mayor Huerta did not respond to the Commander but said he wanted to talk with Ms. Stanton after the meeting to clear up the misunderstanding. The discussion then turned to another topic because someone in the meeting said they should get back on track with other matters.

Mayor Huerta confirmed that after the closed session he met with Ms. Stanton in her office. He said he told her that when he called her on June 8, 2016 he was in no way directing her to tell the police what to do. He said he worried that now police department officials thought she was given that directive. Ms. Stanton disagreed with his recollection of the conversation.

According to Mayor Huerta, Ms. Stanton brought up that there was a criminal investigation by the Greenfield police.¹¹ When Mayor Huerta asked what it pertained to, Ms. Stanton said she could not disclose details. Mayor Huerta said he accepted that answer and did not press for more information. He denied that he repeatedly demanded to know the particulars of the investigation.

I asked Mayor Huerta about the closed session meeting that occurred on July 12, 2016. Mayor Huerta said he did not believe there was any discussion in the closed session about his alleged inappropriate interactions with Ms. Stanton. He claimed the discussion was focused on Ms. Stanton’s performance though he could not recall any specifics of what was said about her performance. Upon further questioning, he acknowledged that the proposed Communication Guidelines were discussed during the meeting. He also recalled Ms. Stanton “throwing things out” like there cannot be “two voices” and “two directions.” Mayor Huerta assumed she was referring to him because of his involvement in several economic development projects, including the medical marijuana initiative. Mayor Huerta believed it was Ms. Stanton’s intention to make the meeting more about him than her and he did not think that was fair.

3. Witness Statements

a. Police Chief Fresé

Chief Fresé confirmed that she and Commander Allen attended the July 6, 2016 closed session meeting. Chief Fresé said she addressed the Mayor in the meeting by stating, “Mayor, I know you called Susan and told her the police are harassing our medical marijuana partners. I don’t appreciate that.” Chief Fresé also told the Mayor that the police were never going to harass anyone. Commander Allen added that the police department was just doing their job, that their reputations were at stake, and they would not risk their reputations.

In response, the Mayor became flustered, said something about there being a misunderstanding and offered to clear things up but never did. He said he would explain later and wanted to meet

¹¹ Ms. Stanton denied that she first mentioned the criminal investigation.

separately with Chief Fresé and Ms. Stanton to do so. She told him she would not meet with him without Ms. Stanton being present. She believed it was important that the three of them sit down and talk together. Mayor Huerta insisted that he wanted to speak with them separately. After the meeting, he went into Ms. Stanton's office to talk with her.¹²

Later that night, Ms. Stanton told Chief Fresé that "she got an earful" and Mayor Huerta "really hammered her." Chief Fresé got the impression that whatever was discussed during the meeting caused the relationship between Ms. Stanton and Mayor Huerta to be irreparably damaged, because it was "that ugly of a conversation." She did not specifically recall what Ms. Stanton told her about the conversation other than that the Mayor was being "very inquisitive" about the police department's investigation into [REDACTED] medical marijuana operation.

b. Commander Allen

Commander Allen attended the closed session on July 6, 2016. Commander Allen told Mayor Huerta during the meeting that he would not [REDACTED] do anything but follow the law and the police department was not going to "back off" of anybody committing crime regardless of connections the suspect(s) may have with city politicians. He also told the Mayor the police department would do its job and protect the city and would not compromise its reputation and integrity.

Commander Allen said that Mayor Huerta was visibly nervous and uncomfortable when the topic was raised and he attempted to "weakly rationalize" and "minimize" what he said to Ms. Stanton. He claimed that he was merely attempting to find out what was going on after [REDACTED] contacted him to express concern about his contact with the police.

Commander Allen acknowledged that Mayor Huerta never directed him or anyone else at the police department with respect to the pending criminal investigation into [REDACTED] medical marijuana operation.

c. Mayor Pro-tem Rodriguez

Mayor Pro-tem Rodriguez recalled the issue of Mayor Huerta's alleged directive to Ms. Stanton coming up during the July 6, 2016 closed session meeting. He recalled Commander Allen expressing in a "firm way" that the police department would not refuse to enforce the law. He did not recall what Mayor Huerta said in response but thought he only said "two or three words" in his defense. He did not recall whether Chief Fresé made any remarks during the meeting.

Even though Mayor Pro-tem Rodriguez did not recall Mayor Huerta "offering a rebuttal" to Commander Allen's statement, Mr. Rodriguez had the impression that Mayor Huerta understood "how improper his call [to Ms. Stanton] was." Therefore, Mr. Rodriguez felt the issue had been "put to rest."

Mayor Pro-tem Rodriguez recalled Ms. Stanton later requesting that another closed session be scheduled for July 12, 2016 so a discussion could occur related to Mayor Huerta's alleged conduct

¹² Mayor Huerta and Chief Fresé never met to discuss the matter.

toward her after the closed session meeting on July 6, 2016. According to Mr. Rodriguez, ninety percent of the July 12 meeting was devoted to discussing the Mayor's alleged interference with Ms. Stanton's duties as City Manager.

d. Councilmember Santibanez

Councilmember Santibanez recalled the issue of Mayor Huerta's alleged directive to Ms. Stanton being discussed at the July 6, 2016 closed session meeting. She remembered Chief Fresé and Commander Allen speaking up at the meeting though she did not recall specifically what they said. She said Mayor Huerta appeared "stunned" and "caught off guard" by the accusation that he improperly directed Ms. Stanton and looked like he did not know how to respond. She did not recall what the Mayor said in response to Chief Fresé and Commander Allen.

Councilmember Santibanez recalled the subsequent July 12, 2016 closed session meeting. She said there was "very little" discussion at the closed session about Ms. Stanton's job performance, but she recalled a dialogue during the meeting about Mayor Huerta's alleged interference with Ms. Stanton's duties as City Manager. Ms. Stanton also brought in draft Communication Guidelines for consideration by the Council related to proper communication between the City Manager and City Council.

e. Councilmember Torres

Councilmember Torres recalled the issue of Mayor Huerta's alleged directive to Ms. Stanton coming up during the July 6, 2016 closed session meeting. She remembered Commander Allen "scolding" the Mayor about the Mayor's alleged order to the City Manager. Councilmember Torres did not recall what Chief Fresé or Ms. Stanton said on the issue. Mayor Huerta looked surprised by the accusation and denied that he engaged in the alleged conduct.

Councilmember Torres recalled the following July 12, 2016 closed session meeting. She said Ms. Stanton's performance was discussed during the meeting. However, she acknowledged that more time was spent during the meeting discussing Mayor Huerta "overstepping his bounds" by "taking the lead" on some responsibilities that were within the City Manager's purview. Councilmember Torres said that Ms. Stanton brought up the topic and presented Communication Guidelines at the meeting outlining the respective roles of the Mayor and City Manager.

f. Councilmember Walker

Councilmember Walker recalled the issue of Mayor Huerta's alleged directive to Ms. Stanton being raised during the July 6, 2016 closed session meeting. He recalled that Commander Allen "scolded" the Mayor and said the police department "won't stand down" because they have a duty to protect the community. Mayor Huerta did not say much in response other than to deny the accusation that he directed the City Manager to tell the police department to stop harassing [REDACTED]

Subsequently, during one of Councilmember Walker's one-on-one meetings with Ms. Stanton, she told him that Mayor Huerta came to her office after the July 6 closed session and was very upset

by what was discussed at the meeting. Councilmember Walker did not recall anything more specific about what Ms. Stanton told him other than that the Mayor was upset.

Councilmember Walker recalled the July 12, 2016 closed session meeting. He remembered it being agreed upon that Ms. Stanton would be “in charge now” and the Mayor would “take a back seat” and there would be no more “back door meetings” between Mayor Huerta and representatives of the medical marijuana industry.

VI. Analysis And Findings

A. Mayor Huerta’s Directive to the City Manager on June 8, 2016

The preponderance of the evidence supports a finding that, during a phone conversation with Ms. Stanton on June 8, 2016, Mayor Huerta angrily informed Ms. Stanton that a local medical marijuana business was being harassed by the police department and that Ms. Stanton needed to tell the Police Chief to stop harassing the business. Mayor Huerta gave this directive even though he knew the business did not have a legal right to dispense, cultivate or manufacture medical marijuana in the city.

Ms. Stanton’s description of the phone conversation was largely corroborated by staff members who attended a meeting on the morning of June 8, 2016 which Ms. Stanton had to leave temporarily after the Mayor insisted she break from the meeting to take his call. Chief Fresé recalled Ms. Stanton looking very concerned, deeply distracted and bothered when she returned to the meeting, causing Chief Fresé to ask Ms. Stanton if everything was okay. Ms. Stanton then disclosed that Mayor Huerta had accused the police of harassing one of the city’s “medical marijuana partners” and told her that the harassment needed to stop. ██████████ also recalled Ms. Stanton stating that Mayor Huerta wanted the harassment to cease. Likewise, ██████████ remembered a discussion during the meeting about the Mayor wanting the police chief to “call her people off” of the medical marijuana business that was purportedly being harassed but did not recall whether the Mayor stated that directly to Ms. Stanton or to Chief Fresé. ██████████ recalled Ms. Stanton stating that the Mayor claimed the medical marijuana business was being harassed by the police but did not recall whether Ms. Stanton said the Mayor directed her that the harassment had to stop.

Mayor Huerta denied that he directed Ms. Stanton to tell the police chief to stop the alleged harassment. However, he admitted telling Ms. Stanton that the owner of the business ██████████ ██████████ felt he had been harassed by the police and admitted stating to Ms. Stanton that if ██████████ ██████████ was not doing anything wrong he should not be harassed. Mayor Huerta further acknowledged that he asked Ms. Stanton to find out if a police report had been filed. He also conceded that he insisted Ms. Stanton leave the staff meeting to take his call.

Based on Mayor Huerta’s insistence that Ms. Stanton leave the staff meeting, the fact he contacted Ms. Stanton shortly after receiving ██████████ call, acknowledged communicating to Ms. Stanton that ██████████ felt harassed and that he should not be harassed if he was not doing anything wrong, and his admission that he asked Ms. Stanton to find out if a police report had been filed, it is more likely than not that he directed Ms. Stanton to tell the police chief that the

alleged harassment needed to stop. The corroboration provided by the employees present at the staff meeting further supports this finding.

The investigation revealed no evidence to suggest that Ms. Stanton had any reason to mispresent what Mayor Huerta said during the call. By contrast, Mayor Huerta had a potential motive to mischaracterize what he communicated during the phone conversation given his admission that such a directive would be improper. Additionally, two of the councilmembers interviewed said they were “100%” disposed to believe Ms. Stanton was telling the truth based on their experience working with Ms. Stanton and Mayor Huerta. The only councilmember that believed Mayor Huerta instead of Ms. Stanton was Councilmember Torres but her opinion was primarily based on her belief that Mayor Huerta “knew better” than to give such a directive to Ms. Stanton. The reason Councilmember Torres gave for not believing Ms. Stanton was the fact Ms. Stanton had accused Mayor Huerta of taking bribes from the medical marijuana industry. While it is undisputed that Ms. Stanton believes Mayor Huerta may have taken bribes, Ms. Stanton was not the only person interviewed in this investigation who had that opinion.

For the reasons described above, I find Ms. Stanton’s account of her June 8, 2016 phone conversation with Mayor Huerta to be supported by the preponderance of the evidence.

B. Conduct by Mayor Huerta Toward the City Manager on July 6, 2016

The preponderance of the evidence supports a finding that, during a one-on-one meeting with Ms. Stanton on July 6, 2016, Mayor Huerta repeatedly demanded that Ms. Stanton provide him with information related to the police department’s investigation of [REDACTED] medical marijuana business, even after Ms. Stanton told him she could not discuss an active criminal investigation.

Evidence was disclosed during the investigation which corroborated Ms. Stanton’s version of events. Ms. Stanton told Chief Fresé on the same night as her meeting with Mayor Huerta that she “got an earful” and the Mayor “really hammered her.” Ms. Stanton told Chief Fresé that Mayor Huerta was “very inquisitive” about the police department’s investigation. Ms. Stanton also sent an email to the councilmembers, on July 7, 2016, documenting her conversation with Mayor Huerta. **Attachment 2.**

In addition to the corroboration provided by Ms. Stanton’s contemporaneous reporting of her meeting with Mayor Huerta to Chief Fresé and the councilmembers, evidence of Mayor Huerta’s behavior during the closed session that immediately preceded his private meeting with Ms. Stanton supports a finding that he engaged in the conduct alleged by Ms. Stanton. Mayor Huerta admitted that when he was confronted by Chief Fresé and Commander Allen with the accusation that he improperly directed Ms. Stanton with regard to the police department’s investigation of [REDACTED] business, he was “really uncomfortable” and “felt attacked.”

Mayor Huerta’s discomfort was apparent to others in the meeting. Chief Fresé described Mayor Huerta as becoming “flustered” when confronted with his directive to Ms. Stanton. Commander Allen said the Mayor was visibly nervous and uncomfortable. Councilmember Santibanez observed that the Mayor was “stunned” and “caught off guard,” and Councilmember Torres could tell the Mayor was surprised by the accusation. The fact that Mayor Huerta was noticeably

discomforted by the allegation against him – and, by his own admission, was uncomfortable and felt attacked – makes it more likely than not that he was upset when he met with Ms. Stanton shortly after the closed session.

The investigation divulged no evidence to question Ms. Stanton’s credibility as it concerned her account of the closed door meeting; whereas, Mayor Huerta had a potential motive to minimize what he said to Ms. Stanton given the impropriety of demanding to know information about an active criminal investigation.

Mayor Huerta’s description of what was discussed during the subsequent closed session meeting on July 12, 2016 also caused me to question his general credibility. Mayor Huerta initially denied that there was any discussion during the July 12 closed session about his improper interactions with Ms. Stanton. He claimed the discussion was focused on Ms. Stanton’s performance. He only acknowledged when pressed that Ms. Stanton was “throwing things out” like there cannot be “two voices” or “two directions,” which he understood to be in reference to him, and that Ms. Stanton proposed Communication Guidelines to clarify the proper communication channels between the City Manager and Council. The rest of the councilmembers confirmed that the discussion mainly revolved around the Mayor’s inappropriate conduct. Mayor Huerta’s initial attempt to mischaracterize the nature of the discussion during the closed session undermined his overall credibility.

For the above stated reasons, I find Ms. Stanton’s allegation related to her one-on-one meeting with Mayor Huerta on July 6, 2016 to be supported by the preponderance of the evidence.



This concludes the investigation.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Nikki Hall".

Nikki Hall

1

CHP Report Redacted

CHP Report Redacted

2

From: [Susan Stanton](#)
To: [Raul Rodriguez](#)
Subject: Re: Mayor Conversation after Closed Session
Date: Thursday, July 07, 2016 8:00:12 PM

OK. I'm still at the office and was waiting. Glad you let me know. I'm sorry I have been placed in the position to write this.

Sent from S Stanton iPhone

On Jul 7, 2016, at 7:58 PM, Raul Rodriguez <rrodriguez@ci.greenfield.ca.us> wrote:

Just read the email. I want to absorb it and call you tonight or early tomorrow and talk.

Raul

Sent from my iPad

On Jul 7, 2016, at 12:31 PM, Susan Stanton <ssanton@ci.greenfield.ca.us> wrote:

After the meeting last night, the Mayor asked to see me and was upset at the things the Police Chief and Commander said during their discussion about "doing their jobs". To the extent that the purpose of our meeting last night was not to discuss the Mayor or me, I remained silent and did not participate in the discussion.

However, in light of my very heated exchange with the Mayor following the closed door session, I do feel it is appropriate to have another closed door session to discuss my performance as your city manager.

Last night, the Mayor asked to talk with me in my office to express his anger at me regarding the Police Department's concerns about doing their job. The Mayor asserted to me that he never called me and ordered that I tell the Police Department to "stop harassing the new medicine cannabis business" in town. He asserted he never said that "I know you and Chief Fresé are against the new and emerging industry" and that "I want the harassment stopped."

The fact is, that he did in fact give this directive which, at the time, I found confusing and bazaar since we do not have any licensed businesses in town for the Police to harass or support? The events

that morning surrounding the conversation are documented because the Mayor had [REDACTED] in the front interrupt my staff meeting because he needed to talk with me immediately. And, he also wanted me to discuss this while the Chief and I were in this staff meeting. After the five-minute phone call in which the Mayor shouted in anger that what was being done by the Chief and I needed to stop and "He was tired of the bullshit", I walked back into the staff meeting actually not intending to say anything but everyone could see from the look on my face that something was wrong; given how I was called out of this staff meeting. After the Chief asked "what is going on" I said hesitantly "The Mayor just said we should stop harassing the local cannabis business"? After I said this, I then expressed my confusion and asked the Chief "Do you know what he is talking about", what business? At that point, Chief Fresé said, "Yes, we need to talk".

As I told the Mayor last night, this event is currently under investigation and I repeatedly told him I could not discuss the matter with him. At which point he became increasingly angry and upset demanding that I tell him what I knew, and saying that he only called to "find out what was going on"? I repeated several times "Mayor I cannot discuss this with you;" again telling him it was currently an active preliminary investigation. This simply made him more upset.

After several minutes of him demanding to know what was being investigated and me saying "Mayor, I cannot discuss this with you" he then expressed his anger about [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] This type of conversation is something that should have occurred in King City between their City Manager and City Attorney when all that non sense was going on in their Police Department. [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] I was concerned then, as I am today, that if my

concerns are correct, that someone would not say that I acted improperly by not taking action when I thought something was improper.

[REDACTED]

Now, however, last night I was told by the Mayor that [REDACTED]

[REDACTED]

[REDACTED] In fact, based on what the Mayor said last night, [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] During our discussion last night, the Mayor expressed how upset he was that [REDACTED]. He was very upset as you can imagine. I again told him I could not discuss this with him and that it was a potential criminal matter.

After he realized I would not discuss this he then told me how upset he and "the rest of the Council" is that I am interviewing with other cities. Interesting, I just got an email from a City Manager Rene Mendez asking if I was aware that the Mayor told everyone at our City Manager/City Mayor lunch last Monday that I was interviewing for another city manager job, prior to the Mayor leaving the lunch that was hosted by the City of Greenfield, in City Hall. [REDACTED]

[REDACTED] I was again stunned, that the Mayor would announce such a thing to my colleagues and other elected officials? Rene told me everyone felt odd when the Mayor then left the lunch meeting hosted in our building with no one from Greenfield sitting at the lunch. This is a monthly meeting between Mayors and City Managers which has been moved twice in two years to accommodate the Mayor's calendar. He knows the meeting happens each month since it occurs the same time each month.

In the interest of transparency I did tell each of you that I was going

to be accepting future interviews if they were the right opportunities. This information was certainly not appropriate for public dissemination. In our discussion last night, I told the Mayor as I have expressed to each of you, the primary reason I was even looking for other jobs was because of his constant interference to my authority as city manager. I told him that this City cannot continue to be managed by two competing city managers. I also expressed to him, as I have expressed to each of you, that this entire mess with the marijuana business selection process was the result of his improper involvement and direction with [REDACTED] at the exclusion of both me and Chief Fresé. It is something I don't take any pleasure in saying or now having to address.

Prior to the executive session last night, he expressed to Leah that he wanted to evaluate my performance at the next City Council meeting on July 12th. I believed then, as I do now, that the Mayor's insistence that the City Council conduct another annual evaluation of my performance, six months since that last evaluation was completed in January, is motivated by the Mayor's desire to interfere with subject matters currently being investigated by the Police Department **at my direction.**

While I feel conducting a performance evaluation for the purpose of interfering with my ability to carry out my duties as your City Manager is improper, I do feel it is now necessary to discuss this entire matter with the Council, in closed session.

This conversation can only take place as a part of a performance evaluation; which needs to happen. I would request that the Mayor **not direct this process** nor a formal assessment process **begin** until we have a discussion concerning this and other matters. It would be appropriate to also have the Police Chief participate in this discussion at some point given the subject matter and her own concerns.

I would like to address and resolve these matters so they do not become public or compromise an oncoming preliminary investigation. The Council will also need to discuss our future relationship with L & G in light of all the issues discussed last night as well as [REDACTED]. Given that Brad is personally involved in these matters and has acted improperly, I would request that he not attend the closed session.

3

City of Greenfield Communications Guidelines Mayor/Council – Manager – Staff

Governance of the City of Greenfield relies first upon the City of Greenfield Code of Ordinances and California State law as it applies to the City-authorized framework for doing business and then upon the cooperative efforts of the elected Mayor and City Council who set policy and priorities, the City Manager who directs and manages the affairs of the City, and City Staff.

City staff perform the operations required to deliver services, resolve service issues, carry out the assigned tasks designated in department orders and standards, analyze problems and issues, and make recommendations under the direction of the City Manager to the elected Mayor and City Council. (1) All City Staff members report through a chain of command and act under the direction of the City Manager through the Department Directors.

Communications among all parties shall be conducted in accordance with the adopted City Council Rules of Order and Protocols, the Greenfield Municipal Code and the California Government Code without exception. These documents provide the framework and formal basis for the Communications Guidelines listed herein. Within this restrictive framework, it is our cooperative efforts that are our best ally in moving the City forward. Preserving trust in all relationships is paramount to achieving the proper execution of City policy, rules and regulations. Trust provides the most efficient path to getting the job of governance done for the City of Greenfield. Preserving trust in all City matters requires that we exercise a prudent amount of control over how we communicate. The City Manager, staff and Mayor and Council shall strive constantly to affirm the dignity and worth of the services rendered by City government and maintain a constructive, creative, and practical attitude toward local affairs and a deep sense of social responsibility as a trusted public servant. The following guidelines will help maintain effective communications among the Mayor and City Council, the City Manager and City Staff. Guidelines cannot cover every situation. When in doubt, the Mayor, City Council and City Staff are directed to contact the City Manager or the City Attorney for specific resolution of situations not covered herein.

1. The City Manager has the responsibility to manage the affairs of the City and, as such, shall be included in all communications between Staff and all elected officials. While City staff members are available to answer Mayor and City Council inquiries regarding resident and/or business information, excepting, however, any matter involving a *business/client relationship* or legal conflict of interest, the City Manager is the primary information liaison between the Mayor/City Council and City Staff and must provide direction to staff on completing the inquiry. When the Mayor and City Council request information, that request should be directed to the City Manager. Likewise, when City Staff needs information or discussion on matters of inquiry, information or resolution of a service inquiry, that communication will be to the City Manager.
2. The City manager is the administrative head of the government of the City under the direction and control of the City Council. It is the job of the City Manager to control order and give directions to all heads of departments and to subordinate officers and employees of the City under his or her jurisdiction through their department heads. The

City Manager shall keep the City Council at all times fully advised as to the financial condition and needs of the city and too exercise general supervision over all public buildings, public parks and all other public property which is under the control and jurisdiction of the City Council. The City Manager shall keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.

3. The Mayor and all City Council members should have the same information with which to make decisions and understand the issues and recommendations of Staff related to policy and/or priorities. When an elected official has an inquiry or information request, it will be shared with the Mayor and all members of the City Council. The City Manager shall ensure that all City Staff recognize that elected representatives of the people are entitled to the credit for the establishment of local government policies.
4. The Mayor and City Council may meet with City Staff upon the approval of the City Manager to discuss matters of policy, recommendations for changes in city services, and updates on the status of assigned departmental function, provided that *no direction* is solicited or offered by the Mayor, City Council or City Staff. The results of all discussions shall be reported to the City Manager and used to create Staff recommendations for Mayor and City Council consideration. At no time shall direction, recommendations or opinions be sought, solicited or offered. The purpose is to provide information and comment only on the subject at hand. The critical balance, required by law, is to ensure the decision-making of the Mayor and City Council occurs at a public meeting, at which time the City Manager has placed the Staff recommendation before the City Council. At no time shall the comments, understanding or concerns from any one meeting be shared or extended in any manner to create or promote a serial or sequential formation of policy direction. The purpose of meetings is to aid in the drafting and development or improvement of proposed policy and policy alternatives by City Staff; and to develop recommendations based upon understanding of issues by City Staff. Soliciting opinion(s), offering direction, or stating opposition or support shall be avoided at all times to remain within the rules and laws followed by the City.
5. The City Manager will have regular meetings with the Mayor and City Council to update them on various issues confronting the City. The purpose of these meetings is to keep the Mayor and City Council informed on the general state of affairs of the City as well as various issues and priorities established by the City Manager for resolution or consideration at a future City Council meeting. The content of these regular update shall be the same for the Mayor and each City Council member and will occur in a similar timeframe. Again, no direction will be offered or solicited by any party. The purpose is for the Mayor and City Council to receive equal treatment that includes the same information and the same understanding of the affairs of the City.
6. The Mayor and City Council depend upon City Staff to provide consistent services to all residents and to respond to resident, citizen and business concerns, complaints, and opportunities as fully, consistently and expeditiously as practical. A major strength of the

City's organizational culture is providing quality and consistent customer service. To that end, all inquiries shall be coordinated through a central management system within the City Manager's Office. To ensure efficient and responsive customer service to all, the City Manager's Office shall respond to the initial inquiry within two business days, except as modified by a state of emergency. All inquiries will be available to the Mayor and City Council, City Manager and Department Directors. It is the responsibility of all Department Directors to assign, monitor and ensure a response is provided in a timely manner, within the resources of the department and the cost-effective management and delivery of services, and to ensure the issue is returned to the City Manager for closure.

7. Respect the will of the entire City Council, but honor the right of each City Council member to be in a minority on any issue. City Staff will make every effort to respond professionally in a timely manner to all requests for information or assistance made by individual City Council members. However, if a request reaches a certain stage in terms of workload, policy or priority, it may be more appropriate to make the assignment through the direction of the full City Council. If this should occur or is projected to occur based upon resources, the City Manager will prepare a communication to the City Council informing them of the situation and may include the item on a future City Council agenda for direction from the full body. It will always be the prerogative of the Mayor or individual City Council member to request a discussion at an upcoming City Council meeting and provide direction to the City Manager by the entire City Council. This guideline helps ensure that Staff resources are allocated in accordance with the direction of the full City Council. It shall be the duty of the City Manager to direct and ensure that Staff carries out the actions and directions of the Council.
8. The Mayor and City Council will depend upon City Staff and the City Manager to make independent and objective recommendations. The City Manager and Staff are expected to provide their best professional recommendations on issues, alternatives to recommendations as appropriate, and pros and cons for the recommendations and alternatives. All such recommendations shall first consider the law; then existing or proposed City Ordinances, Resolutions and/or Administrative Policies; then the best practices of the field of study pertaining to the issues, the available resources, and best interests of the City. Sometimes, Staff may make recommendations that will be unpopular with the public, other governmental agencies, or the Mayor and City Council. However, the City Manager and City Staff respect the role of the Mayor and City Council as the policy makers and final decision makers for the City and understand the Mayor and City Council must consider a variety of opinions and community values in their decision-making process. It is the express intent of the City Council that their directions and actions are carried out by City Staff to the best of their ability without prejudice. The purpose here is to restrict the final authority of the City's governance to the Mayor and City Council as the elected representatives of the City. Conversely, the City Manager is the final authority of the City Staff to the elected officials on all matters placed before the full Council.
9. The City Manager and City Staff are supporters and advocates of adopted City Council policy and priorities. Whether or not it was the recommendation of the City Manager or

City Staff, City Staff will always and consistently strongly support the adopted actions of the City Council. In doing so, it is understood this may concern the members of the City Council who voted in the minority on controversial issues. This guideline is intended to honor the role of the full City Council in deciding these issues, and it is the duty of the City Manager and City Staff to carry out the direction of the City Council.

10. Finally, the Mayor and City Council, the City Manager, and City Staff, within their respective roles, shall refrain from publicly criticizing any individual employee or elected official. Criticism is differentiated from questioning facts or the opinion of an elected official, the City Manager and City Staff. The purpose here is to ensure a fundamental voice of each party in the free practice of City governance by focusing on the issues confronting the City and not upon the opinions or beliefs of any individual. The Mayor and City Council should comment to the City Manager on the performance of the City Manager and/or City Staff.

These guidelines shall be followed by all City Staff in consideration of the laws of this nation, state and city, with particular emphasis on compliance with the Open Meeting Law, California Ethics in Government Law, and the City of Greenfield Code of Ordinances. They are intended to serve as the basis for cooperation in the communications used in common day-to day operations of the City.