



# City of Greenfield

599 El Camino Real  
Greenfield, CA 93927

## City Council Meeting Agenda June 28, 2016 6:00 P.M.

Mayor John Huerta, Jr.

Mayor Pro-Tem, Raul Rodriguez

Councilmembers

Lance Walker

Avelina Torres

Leah Santibanez

**Your courtesy is requested to help our meeting run smoothly.**

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

**Please turn off cell phones and pagers.**

**A. CALL TO ORDER**

**B. ROLL CALL – CITY COUNCIL**

Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez

**C. INVOCATION BY BISHOP DEAN ROYLANCE**

**D. PLEDGE OF ALLEGIANCE**

**City Council Meeting Agenda  
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**E. AGENDA REVIEW**

**F. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**G. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

**G-1. APPROVE** City of Greenfield Warrants #298895 through #299230 and Bank Drafts #1897 through #1908 in the amount of \$358,947.94 – **Page 1**

**G-2. APPROVE** Minutes of the June 14, 2016 City Council Meeting – **Page 17**

**G-3. ADOPT** a Resolution of the City Council of the City of Greenfield Approving an Application for Authorization to Access State Summary Criminal History Information for Employment, including Volunteers and Contractors, and for Licensing and Certification Purposes– **Resolution #2016-50 – Page 25**

**G-4. CONSIDERATION** of Proposed Lease with the Monterey County Workforce Development Board – **Page 28**

**H. MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

**H-1. PROCLAMATION** of the City Council of the City of Greenfield Honoring U.S. Army Sergeant Javier Sanchez, Jr. – **Page 42**

**I. PUBLIC HEARINGS**

**I-1. ADOPT** A Resolution of the City of Greenfield Approving the Engineer's Report Regarding the Proposed Levy and Collection of Assessments for the City of Greenfield Landscape and Lighting Maintenance District No. 1, Fiscal Year 2016-2017, Pursuant to the Provisions of the Landscaping and Lighting Act of 1972 – **Page 43**

**a.** Staff Report

**b.** Open Public Hearing

**c.** Close Public Hearing

**d.** City Council Comments / Review / Action

**Staff Recommended Action** – Approval of Resolution #2016-51

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- I-2. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2016-2017 – **Page 49**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-52
- I-3. ADOPT** A Resolution of the City of Greenfield Approving the Engineer’s Report Regarding the Proposed Levy and Collection of Assessments for the City of Greenfield Landscape and Lighting Maintenance District No. 2, Fiscal Year 2016-2017, Pursuant to the Provisions of the Landscaping and Lighting Act of 1972 – **Page 51**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-53
- I-4. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Landscape and Lighting Maintenance District No. 2 for Fiscal Year 2016-2017 – **Page 57**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-54
- I-5. ADOPT** A Resolution of the City of Greenfield Approving the Engineer’s Report for the City of Greenfield’s Street and Drainage District No. 1 for Fiscal Year 2016-2017 – **Page 59**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-55

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- I-6. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Street and Drainage Maintenance District No. 1 for Fiscal Year 2016-2017 – **Page 64**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-56
- I-7. ADOPT** A Resolution of the City of Greenfield Approving the Engineer’s Report for the City of Greenfield’s Street and Drainage District No. 2 for Fiscal Year 2016-2017 – **Page 66**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-57
- I-8. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Street and Drainage Maintenance District No. 2 for Fiscal Year 2016-2017 – **Page 72**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-58

**J. CITY COUNCIL BUSINESS**

- J-1. ADOPT** A Resolution of the City Council of the City of Greenfield Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for Fiscal Year 2016-2017 – **Page 74**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2016-59

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**J-2. ADOPT** A Resolution of the City Council of the City of Greenfield Awarding a Public Works Construction Contract in the Amount of \$843,440 to American Pavement Systems, Inc. to Construct the Pavement Maintenance Improvements – **Page 77**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action

**Staff Recommended Action** – Approval of Resolution #2016-60

**K. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

- a. City Council Development Committee
- b. City Council Agenda Committee
- c. City Council Parks Committee
- d. League of California Cities Monterey Bay Division
- e. Transportation Agency for Monterey County
- f. Association of Monterey Bay Area Governments
- g. Salinas Valley Solid Waste Authority
- h. Monterey Salinas Transit
- i. Mayor City Selection Committee
- j. Salinas Valley Mayors/Managers Group
- k. Planning Commission

**L. COMMENTS FROM CITY COUNCIL**

**M. CITY MANAGER REPORT**

**N. ADJOURNMENT**

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This agenda is duly posted outside City Hall and on the City of Greenfield web site [www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us)



Greenfield, CA

# Check Report

By Check Number

Date Range: 06/10/2016 - 06/23/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
03998	GREGORY ALLEN	06/13/2016	Regular	0.00	-150.00	298895
03938	ACCONTEMPS	06/10/2016	Regular	0.00	7,442.34	299145
00180	ALL SAFE INTEGRATED SYSTEMS	06/10/2016	Regular	0.00	330.00	299146
03963	AMERIPRIDE	06/10/2016	Regular	0.00	353.85	299147
00130	AT&T	06/10/2016	Regular	0.00	464.32	299148
00134	AT&T MOBILITY	06/10/2016	Regular	0.00	11.25	299149
00200	BAY AREA POLYGRAPH	06/10/2016	Regular	0.00	1,235.00	299150
00201	BEN-E-LECT	06/10/2016	Regular	0.00	77.00	299151
04113	CALEBI	06/10/2016	Regular	0.00	100.00	299152
00715	CITY OF GONZALES	06/10/2016	Regular	0.00	1,250.00	299153
04076	Citygate Associates, LLC	06/10/2016	Regular	0.00	9,797.81	299154
03052	COBRA GUARD, INC.	06/10/2016	Regular	0.00	41.95	299155
00556	CRAIG EVANS PUMP TESTING SERV	06/10/2016	Regular	0.00	2,500.00	299156
00459	DAVE'S REPAIR SERVICE	06/10/2016	Regular	0.00	456.55	299157
00317	DEPARTMENT OF CONSERVATION	06/10/2016	Regular	0.00	76.04	299158
00487	DIRECT TV	06/10/2016	Regular	0.00	46.19	299159
03960	EMERGENCY VEHICLE SPECIALISTS, INC	06/10/2016	Regular	0.00	2,085.10	299160
00610	FEDERAL EXPRESS	06/10/2016	Regular	0.00	30.09	299161
00631	FERGUSON ENTERPRISES INC. 795	06/10/2016	Regular	0.00	651.55	299162
00725	GREEN RUBBER-KENNEDY AG	06/10/2016	Regular	0.00	122.82	299163
00721	GREENFIELD TRUE VALUE	06/10/2016	Regular	0.00	83.30	299164
04087	HENNINGSSEN CONSTRUCTION CO	06/10/2016	Regular	0.00	37,547.01	299165
19011	ID CONCEPTS	06/10/2016	Regular	0.00	15.27	299166
00943	INDEPENDENT STATIONERS	06/10/2016	Regular	0.00	137.52	299167
01454	INTERWEST CONSULTING GROUP, INC.	06/10/2016	Regular	0.00	2,432.48	299168
01113	KELLY-MOORE PAINT COMPANY	06/10/2016	Regular	0.00	552.04	299169
03106	L+G, LLP Attorneys at Law	06/10/2016	Regular	0.00	7,636.65	299170
13023	MARLIN LEASING	06/10/2016	Regular	0.00	126.99	299171
04047	MICHAEL BAKER INTERNATIONAL, INC.	06/10/2016	Regular	0.00	3,638.73	299172
13015	MNS ENGINEERS, INC.	06/10/2016	Regular	0.00	30,595.31	299173
13004	MONTEREY BAY ANALYTICAL SERVIC	06/10/2016	Regular	0.00	2,225.20	299174
01506	OFFICE DEPOT	06/10/2016	Regular	0.00	694.52	299175
01532	O'REILLY AUTO PARTS	06/10/2016	Regular	0.00	213.73	299176
01601	PACIFIC GAS & ELECTRIC	06/10/2016	Regular	0.00	15,002.14	299177
01629	PARTS & SERVICE CENTER	06/10/2016	Regular	0.00	377.31	299178
01628	PENINSULA BUSINESS INTERIORS	06/10/2016	Regular	0.00	11,922.44	299179
01630	PINNACLE HEALTHCARE	06/10/2016	Regular	0.00	270.00	299180
01624	PUBLIC ENGINES, INC.	06/10/2016	Regular	0.00	1,425.60	299181
04006	RANEY PLANNING AND MANAGEMENT, INC.	06/10/2016	Regular	0.00	390.95	299182
02367	ROBIN WARBEY CONSULTING	06/10/2016	Regular	0.00	5,221.74	299183
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	06/10/2016	Regular	0.00	43,966.07	299185
19020	SAN BENITO SUPPLY	06/10/2016	Regular	0.00	188.35	299186
01933	SMITH & ENRIGHT LANDSCAPING	06/10/2016	Regular	0.00	14,743.95	299187
01983	SOLEDAD HARDWARE & LUMBER	06/10/2016	Regular	0.00	48.82	299188
01998	STANDARD INSURANCE COM	06/10/2016	Regular	0.00	1,069.86	299189
02037	TRI-CITIES DISPOSAL	06/10/2016	Regular	0.00	76,718.80	299190
02002	TRI-COUNTY FIRE PROTECTION	06/10/2016	Regular	0.00	555.84	299191
02201	VEGETABLE GROWERS SUPPLY	06/10/2016	Regular	0.00	64.73	299192
02210	VERIZON WIRELESS	06/10/2016	Regular	0.00	1,583.43	299193
03987	U.S. BANK	06/14/2016	Regular	0.00	18,194.50	299194
00752	CITY OF GREENFIELD	06/16/2016	Regular	0.00	76.50	299198
00713	G P O A	06/16/2016	Regular	0.00	700.00	299199
00795	GREENFIELD POLICE SUPERVISORS	06/16/2016	Regular	0.00	150.00	299200
01911	SEIU 521	06/16/2016	Regular	0.00	319.44	299201

Check Report

Date Range: 06/10/2016 - 06/23/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19026	SONIAN, INC.	06/16/2016	Regular	0.00	198.00	299229
04117	Pyro Spectaculars Inc.	06/22/2016	Regular	0.00	9,000.00	299230
01916	STATE STREET BANK & TRUST CO.	06/17/2016	Bank Draft	0.00	120.34	DFT0001897
01916	STATE STREET BANK & TRUST CO.	06/17/2016	Bank Draft	0.00	600.00	DFT0001898
01916	STATE STREET BANK & TRUST CO.	06/17/2016	Bank Draft	0.00	300.00	DFT0001899
01916	STATE STREET BANK & TRUST CO.	06/17/2016	Bank Draft	0.00	550.00	DFT0001900
01916	STATE STREET BANK & TRUST CO.	06/17/2016	Bank Draft	0.00	100.00	DFT0001901
01916	STATE STREET BANK & TRUST CO.	06/17/2016	Bank Draft	0.00	445.00	DFT0001902
00431	DEPT OF CHILD SUPPORT SERVICES	06/17/2016	Bank Draft	0.00	802.61	DFT0001903
00384	STATE OF CALIFORNIA EDD	06/17/2016	Bank Draft	0.00	1,133.53	DFT0001904
03103	Internal Revenue Service	06/17/2016	Bank Draft	0.00	3,678.26	DFT0001905
03103	Internal Revenue Service	06/17/2016	Bank Draft	0.00	15,727.50	DFT0001906
00384	STATE OF CALIFORNIA EDD	06/17/2016	Bank Draft	0.00	5,049.44	DFT0001907
03103	Internal Revenue Service	06/17/2016	Bank Draft	0.00	15,432.38	DFT0001908

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	126	55	0.00	315,158.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-150.00
Bank Drafts	12	12	0.00	43,939.06
EFT's	0	0	0.00	0.00
	<b>138</b>	<b>68</b>	<b>0.00</b>	<b>358,947.94</b>

### Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	6/2016	358,947.94
			<hr/>
			<b>358,947.94</b>



Greenfield, CA

# Expense Approval Report

## By Fund

Payment Dates 06/10/2016 - 06/23/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL FUND</b>					
MNS ENGINEERS, INC.	299173	06/10/2016	City Engineer Services	100-24672	1,100.00
MNS ENGINEERS, INC.	299173	06/10/2016	Building Inspection	100-601-63600.000	700.00
MNS ENGINEERS, INC.	299173	06/10/2016	UTILITIES/CURB OUT	100-311-63700.000	200.00
U.S. BANK	299194	06/14/2016	GAS - CAMPING TRIP (LOST REC...	100-26001	38.94
U.S. BANK	299194	06/14/2016	ICSC CONFERENCE - TORREWS ...	100-101-67100.000	360.50
U.S. BANK	299194	06/14/2016	ICSC REGISTRATION - MAYOR H...	100-101-67100.000	570.00
U.S. BANK	299194	06/14/2016	ICSC CONFERENCE - TORREWS ...	100-101-67100.111	360.50
U.S. BANK	299194	06/14/2016	ICSC REGISTRATION - MAYOR H...	100-101-67100.111	570.00
U.S. BANK	299194	06/14/2016	ICSC MEMBERSHIP - COUNCIL ...	100-101-68300.000	50.00
U.S. BANK	299194	06/14/2016	ADMINISTRATIVE HEARING - D. ...	100-110-63100.000	997.50
U.S. BANK	299194	06/14/2016	CHEEZERS PIZZA - WASTEWATE...	100-110-65100.000	59.67
U.S. BANK	299194	06/14/2016	RANCHO - SNACKS FOR MEETI...	100-110-65100.000	7.46
U.S. BANK	299194	06/14/2016	COFFEE MUGS	100-110-65100.000	577.83
U.S. BANK	299194	06/14/2016	P.O.S.T. PRACTICE TEST - O. TA...	100-110-67200.000	24.95
U.S. BANK	299194	06/14/2016	CHAIRS	100-111-61500.000	934.75
U.S. BANK	299194	06/14/2016	LANYARDS - CITY EMPLOYEES	100-111-65200.000	215.00
U.S. BANK	299194	06/14/2016	TARGET - FLOOR CLEANER	100-111-65600.000	18.86
U.S. BANK	299194	06/14/2016	GLASS DOORS AT CIVIC CENTER	100-111-65900.000	3,000.00
U.S. BANK	299194	06/14/2016	IBACKUP - IT STORAGE FOR SER...	100-125-63200.000	287.11
U.S. BANK	299194	06/14/2016	IBACKUP - IT SERVER STORAGE	100-125-63200.000	1,999.50
U.S. BANK	299194	06/14/2016	IT - IPAD MEMBERSHIP	100-125-63200.000	89.85
U.S. BANK	299194	06/14/2016	MICROSOFT	100-125-63200.000	220.00
U.S. BANK	299194	06/14/2016	MICROSOFT	100-125-63200.000	16.00
U.S. BANK	299194	06/14/2016	MICROSOFT	100-125-63200.000	60.00
U.S. BANK	299194	06/14/2016	VARIDESK - CREDIT	100-26001	-537.69
U.S. BANK	299194	06/14/2016	LOST RECEIPT - TIMERS FOR LIB...	100-26001	29.98
U.S. BANK	299194	06/14/2016	VARIDESK - PRO PLUS 36 (MBAS...	100-26001	429.07
U.S. BANK	299194	06/14/2016	VARIDESK - VIRI & ANA TAYROS ...	100-26001	1,069.96
U.S. BANK	299194	06/14/2016	MEDICAL INSURANCE	100-310-52510.000	43.50
U.S. BANK	299194	06/14/2016	MEDICARE PREMIUM	100-310-52510.000	47.17
U.S. BANK	299194	06/14/2016	MEDICAL INSURANCE	100-550-52510.000	7.91
U.S. BANK	299194	06/14/2016	MEDICARE PREMIUM	100-550-52510.000	8.58
U.S. BANK	299194	06/14/2016	MEDICARE PREMIUM	100-601-52510.000	150.08
U.S. BANK	299194	06/14/2016	MEDICAL INSURANCE	100-601-52510.000	138.41
U.S. BANK	299194	06/14/2016	ICSC REGISTRATION	100-601-67100.000	570.00
U.S. BANK	299194	06/14/2016	GAS - CANNIBIS CONFERENCE	100-601-67300.000	19.60
U.S. BANK	299194	06/14/2016	P. PARK GOPHER TRAPS / FLEET...	100-311-65700.000	19.61
U.S. BANK	299194	06/14/2016	P. PARK GOPHER TRAPS / FLEET...	100-550-65700.000	22.41
U.S. BANK	299194	06/14/2016	SAFeway - 4/12/16 CITY COUN...	100-101-65100.000	23.43
U.S. BANK	299194	06/14/2016	MO CO RECORDER - OFFICAL R...	100-170-65100.000	52.00
U.S. BANK	299194	06/14/2016	QAC EXAM - OCTAVIO TAMAYO	100-550-67400.000	25.00
U.S. BANK	299194	06/14/2016	SANDISK USB	100-215-61400.000	31.27
U.S. BANK	299194	06/14/2016	CLOROX CLEAN UP FOR EVIDEN...	100-215-65400.000	8.19
U.S. BANK	299194	06/14/2016	BUCKETS FOR ANIMAL CONTROL	100-230-65900.000	10.39
U.S. BANK	299194	06/14/2016	SHIRTS FOR CMND. ALLEN	100-201-65200.000	101.26
U.S. BANK	299194	06/14/2016	GAS	100-201-66100.000	36.19
U.S. BANK	299194	06/14/2016	GAS	100-201-66100.000	45.75
U.S. BANK	299194	06/14/2016	GAS	100-201-66100.000	48.12
U.S. BANK	299194	06/14/2016	LUNCH FOR PERSONNEL - HOM...	100-215-65100.000	69.98
U.S. BANK	299194	06/14/2016	RANCHO - MENTAL HEALTH PR...	100-201-65100.000	43.40
U.S. BANK	299194	06/14/2016	SAFeway - MENTAL HEALTH PR...	100-201-65100.000	48.83
U.S. BANK	299194	06/14/2016	CONDOLENCES CARD - OFFICER...	100-201-65100.000	3.93
U.S. BANK	299194	06/14/2016	SUPPORT SERVICES/EMPLOYEE...	100-201-65100.000	390.00

## Expense Approval Report

Payment Dates: 06/10/2016 - 06/23/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
U.S. BANK	299194	06/14/2016	POLICE MEMORIAL & ELECTION...	100-201-65100.000	15.00
U.S. BANK	299194	06/14/2016	LAPTOP SLIMCASE - CMND. ALL...	100-201-65300.000	59.99
U.S. BANK	299194	06/14/2016	LA PLAZA BAKERY - 187 CASE (...	100-215-65100.000	108.50
U.S. BANK	299194	06/14/2016	SUBWAY - 187 CASE (HOMICIDE)	100-215-65100.000	123.83
U.S. BANK	299194	06/14/2016	SUBWAY - HOMICIDE INVESTIG...	100-215-65100.000	66.50
U.S. BANK	299194	06/14/2016	RANCHO - 187 CASE (HOMICIDE)	100-215-65100.000	13.96
U.S. BANK	299194	06/14/2016	POLICE MEMORIAL & ELECTION...	100-215-65100.000	30.00
U.S. BANK	299194	06/14/2016	RANCHO - HOMICIDE INVESTIG...	100-215-65100.000	33.26
U.S. BANK	299194	06/14/2016	BLUE PATROL UNIFORM - OFFIC...	100-215-65200.000	478.88
U.S. BANK	299194	06/14/2016	RECRUITMENT MEAL - MUSTAF...	100-215-68100.000	5.63
U.S. BANK	299194	06/14/2016	GAS - COUNTY BOARD OF SUPE...	100-101-67300.111	30.00
U.S. BANK	299194	06/14/2016	GAS - JOINT BOARD OF DIRECT...	100-101-67300.111	21.03
U.S. BANK	299194	06/14/2016	GAS - MEETING WITH LEGAL C...	100-101-67300.111	35.00
U.S. BANK	299194	06/14/2016	GAS - CCIA CONFERENCE IN SA...	100-101-67300.111	30.00
U.S. BANK	299194	06/14/2016	GAS - MTG SUPERVISOR SENIOR...	100-101-67300.111	30.00
U.S. BANK	299194	06/14/2016	GAS - CCIA CONFERENCE IN SA...	100-101-67300.111	35.33
U.S. BANK	299194	06/14/2016	LOST RECEIPT - CCIA PARKING A...	100-26001	16.50
U.S. BANK	299194	06/14/2016	POLICY COMMITTEE MEETING -...	100-110-67100.000	298.24
U.S. BANK	299194	06/14/2016	PARKING - POLICY COMMITTEE...	100-110-67100.000	36.00
U.S. BANK	299194	06/14/2016	LEAGUE OF CA CITIES POLICY M...	100-110-67100.000	22.00
U.S. BANK	299194	06/14/2016	AG SUMMIT REGISTRATION - S. ...	100-110-67100.000	495.00
U.S. BANK	299194	06/14/2016	ROSS - PICTURE FRAMES FOR C...	100-111-65100.000	65.09
SOLEDAD HARDWARE & LUMB...	299188	06/10/2016	AIR FILTER	100-111-65900.000	48.82
DEPARTMENT OF CONSERVATI...	299158	06/10/2016	STRONG MOTION & SEISMIC M...	100-601-63600.000	76.04
ACCOMTEMPMS	299145	06/10/2016	TEMP SERVICES - G. ALBOR	100-310-63900.000	939.20
TRI-COUNTY FIRE PROTECTION	299191	06/10/2016	ANNUAL FIRE EXTINGUISHER IN...	100-101-51100.000	555.84
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-190-61400.000	76.01
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-601-61400.000	42.94
ACCOMTEMPMS	299145	06/10/2016	TEMP SERVICES - G. ALBOR	100-310-63900.000	927.46
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-111-61400.000	66.02
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-190-61400.000	152.22
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-601-61400.000	43.14
PACIFIC GAS & ELECTRIC	299177	06/10/2016	CIVIC CENTER	100-111-64100.000	2,648.22
PACIFIC GAS & ELECTRIC	299177	06/10/2016	CIVIC CENTER	100-111-64200.000	333.09
GREEN RUBBER-KENNEDY AG	299163	06/10/2016	IRRIGATION SUPPLIES	100-550-65700.000	90.30
PINNACLE HEALTHCARE	299180	06/10/2016	4598651-7/C. TORRES - EMPLO...	100-310-68100.000	115.00
DAVE'S REPAIR SERVICE	299157	06/10/2016	GAS PUMP MAINT.	100-311-66300.000	456.55
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-111-61400.000	138.65
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-601-61400.000	22.95
CITY OF GONZALES	299153	06/10/2016	GRANT WRITING SERVICES "BS...	100-201-63900.000	1,250.00
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-190-61400.000	28.33
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-601-61400.000	30.86
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-601-61400.000	-21.32
VERIZON WIRELESS	299193	06/10/2016	CELL PHONES - PD	100-201-64600.000	344.06
VERIZON WIRELESS	299193	06/10/2016	CELL PHONES - PD	100-215-64600.000	1,239.37
MARLIN LEASING	299171	06/10/2016	COPIER LEASE - PW	100-310-61200.000	126.99
ACCOMTEMPMS	299145	06/10/2016	TEMP SERVICES - G. ALBOR	100-310-63900.000	375.68
PARTS & SERVICE CENTER	299178	06/10/2016	GAUGE TOOL	100-311-65700.000	21.65
PARTS & SERVICE CENTER	299178	06/10/2016	SHOP FAN	100-311-65700.000	173.91
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-111-61400.000	16.63
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-190-61400.000	50.02
INDEPENDENT STATIONERS	299167	06/10/2016	CVC PAPER TOWELS	100-111-65600.000	137.52
AT&T	299148	06/10/2016	PD - DOJ CONNECTION	100-215-64500.000	464.32
STANDARD INSURANCE COM	299189	06/10/2016	JUNE 2016	100-22340	1,069.86
PARTS & SERVICE CENTER	299178	06/10/2016	AIR HOSE	100-311-66200.000	38.27
PARTS & SERVICE CENTER	299178	06/10/2016	7320 - OIL FILTERS & LUBE	100-215-66200.000	18.30
AMERIPRIDE	299147	06/10/2016	CVC CLEANING TOWELS	100-111-65600.000	20.76
AMERIPRIDE	299147	06/10/2016	UNIFORMS	100-310-65200.000	79.84
AMERIPRIDE	299147	06/10/2016	SHOP/MATS	100-310-65600.000	18.50
AMERIPRIDE	299147	06/10/2016	SHOP TOWELS/MATS	100-311-66200.000	5.24

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
INTERWEST CONSULTING GRO...	299168	06/10/2016	Burger King Plan Check	100-601-63600.000	2,432.48
ALL SAFE INTEGRATED SYSTEMS	299146	06/10/2016	FIRE INSPECTION - COMMUNITY...	100-551-63900.000	120.00
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-311-65100.000	21.95
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	100-311-65100.000	15.95
PARTS & SERVICE CENTER	299178	06/10/2016	LOCKS FOR LOCKERS	100-311-65900.000	13.93
PARTS & SERVICE CENTER	299178	06/10/2016	7302 - OIL FILTER & BULB	100-215-66200.000	9.41
DIRECT TV	299159	06/10/2016	COMMERCIAL BASIC MONTHLY	100-201-64900.000	30.79
DIRECT TV	299159	06/10/2016	COMMERCIAL BASIC MONTHLY	100-215-64900.000	15.40
MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	100-310-63700.000	1,705.71
MNS ENGINEERS, INC.	299173	06/10/2016	Walnut Avenue Specific Plan-Ap...	100-601-63600.000	1,200.00
MNS ENGINEERS, INC.	299173	06/10/2016	Private Development Review-A...	100-24695	1,300.00
MNS ENGINEERS, INC.	299173	06/10/2016	Plan Review	100-601-63600.000	1,937.50
MNS ENGINEERS, INC.	299173	06/10/2016	Small Permits-April 2016	100-601-63600.000	3,312.50
MNS ENGINEERS, INC.	299173	06/10/2016	Civil Engineer Services	100-24672	2,000.00
GREENFIELD TRUE VALUE	299164	06/10/2016	SHOP TOOLS	100-311-65700.000	19.79
PARTS & SERVICE CENTER	299178	06/10/2016	WIPERS	100-110-66200.000	12.55
PARTS & SERVICE CENTER	299178	06/10/2016	CLEANER & OIL ABSORBANT	100-311-66200.000	33.21
MNS ENGINEERS, INC.	299173	06/10/2016	The Vines-Development Review	100-601-63600.000	1,000.00
FERGUSON ENTERPRISES INC. 7...	299162	06/10/2016	SAFETY EQUIPMENT	100-26001	195.81
PENINSULA BUSINESS INTERIORS	299179	06/10/2016	PBI - office furniture for #2 & 9...	100-111-81110.000	10,968.93
O'REILLY AUTO PARTS	299176	06/10/2016	2303 - SPOT REMOVER	100-110-66200.000	12.02
BEN-E-LECT	299151	06/10/2016	JUNE 2016	100-110-52510.000	11.00
BEN-E-LECT	299151	06/10/2016	JUNE 2016	100-170-52510.000	5.50
BEN-E-LECT	299151	06/10/2016	JUNE 2016	100-190-52510.000	11.00
BEN-E-LECT	299151	06/10/2016	JUNE 2016	100-215-52510.000	11.00
BEN-E-LECT	299151	06/10/2016	JUNE 2016	100-310-52510.000	11.00
BEN-E-LECT	299151	06/10/2016	JUNE 2016	100-601-52510.000	5.50
PARTS & SERVICE CENTER	299178	06/10/2016	7321 - CABLE COVER & TIES	100-215-66300.000	11.78
AMERIPRIDE	299147	06/10/2016	CVC CLEANING TOWELS	100-111-65600.000	20.76
AMERIPRIDE	299147	06/10/2016	UNIFORMS	100-310-65200.000	185.01
AMERIPRIDE	299147	06/10/2016	SHOP MOP/MATS	100-310-65600.000	18.50
AMERIPRIDE	299147	06/10/2016	SHOP TOWELS/MATS	100-311-66200.000	5.24
GREENFIELD TRUE VALUE	299164	06/10/2016	HARDWARE SUPPLIES	100-230-65400.000	42.80
GREENFIELD TRUE VALUE	299164	06/10/2016	PICTURE WIRE & FRAME ANCH...	100-201-65900.000	9.35
ACQUANTEMP	299145	06/10/2016	TEMP SERVICES - A. TAYROS	100-190-68100.000	5,200.00
FEDERAL EXPRESS	299161	06/10/2016	TRANSPORTATION CHARGE - A...	100-170-61100.000	30.09
TRI-CITIES DISPOSAL	299190	06/10/2016	MAY 2016	100-191-64400.000	76,718.80
L+G, LLP Attorneys at Law	299170	06/10/2016	MAY 2016	100-150-63100.000	5,000.00
L+G, LLP Attorneys at Law	299170	06/10/2016	4874-002 GEN SERV EXCEED. ...	100-150-63100.000	1,706.65
L+G, LLP Attorneys at Law	299170	06/10/2016	L+G terra engineering vs.COG	100-150-63100.000	930.00
ROBIN WARBEY CONSULTING	299183	06/10/2016	MAY 2016	100-125-63200.000	4,600.00
ROBIN WARBEY CONSULTING	299183	06/10/2016	IT EQUIPMENT - MAY 2016	100-101-65300.000	65.41
ROBIN WARBEY CONSULTING	299183	06/10/2016	IT EQUIPMENT - MAY 2016	100-125-65300.000	252.76
ROBIN WARBEY CONSULTING	299183	06/10/2016	IT EQUIPMENT - MAY 2016	100-201-65300.000	54.57
ROBIN WARBEY CONSULTING	299183	06/10/2016	IT EQUIPMENT - MAY 2016	100-311-61700.000	249.00
Citygate Associates, LLC	299154	06/10/2016	task #2 reorganization analysis	100-110-63100.000	7,966.00
Citygate Associates, LLC	299154	06/10/2016	task#3 intermediate report	100-110-63100.000	1,831.81
PENINSULA BUSINESS INTERIORS	299179	06/10/2016	office furniture - overhead civic...	100-111-81110.000	953.51
SALINAS VALLEY SOLID WASTE ...	299185	06/10/2016	MAY 2016	100-191-64400.000	43,966.07
COBRA GUARD, INC.	299155	06/10/2016	JUNE 2016	100-22320	41.95
ALL SAFE INTEGRATED SYSTEMS	299146	06/10/2016	QUARTERLY FIRE MONITORING ...	100-111-63900.000	120.00
ALL SAFE INTEGRATED SYSTEMS	299146	06/10/2016	QUARTERLY BURGLAR MONITO...	100-111-63900.000	90.00
CALEBI	299152	06/10/2016	NEW MEMBERSHIP APPLICATI...	100-215-68300.000	100.00
SONIAN, INC.	299229	06/16/2016	JUNE 2016	100-125-63200.000	198.00
SEIU 521	299201	06/16/2016	Union Dues	100-22420	122.75
STATE STREET BANK & TRUST C...	DFT0001897	06/17/2016	Deferred Compensation Loan P...	100-22435	120.34
STATE STREET BANK & TRUST C...	DFT0001898	06/17/2016	Defer Comp-GPOA	100-22430	350.00
STATE STREET BANK & TRUST C...	DFT0001899	06/17/2016	Defer Comp-GPSA	100-22430	300.00
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	100-22430	404.26
STATE STREET BANK & TRUST C...	DFT0001901	06/17/2016	Defer Comp-Mid Management	100-22430	50.00

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
STATE STREET BANK & TRUST C...	DFT0001902	06/17/2016	Defer Comp-Misc Employees	100-22430	86.50
G P O A	299199	06/16/2016	GPOA DUES	100-22410	250.00
CITY OF GREENFIELD	299198	06/16/2016	Misc Withholding	100-22490	76.50
GREENFIELD POLICE SUPERVIS...	299200	06/16/2016	GPSA DUES	100-22415	150.00
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	100-22225	646.35
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	100-22215	2,108.46
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	100-22215	9,015.26
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	100-22220	3,163.80
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	100-22210	9,411.04
<b>Fund 100 - GENERAL FUND Total:</b>					<b>232,721.98</b>

**Fund: 200 - SUPPLEMENTAL LAW ENFORCEMENT**

PUBLIC ENGINES, INC.	299181	06/10/2016	CRIMEREPORTS.COM ANNUAL ...	200-205-63400.321	1,425.60
EMERGENCY VEHICLE SPECIALIS...	299160	06/10/2016	EQUIPMENT FOR THE 2016 FO...	200-902-81510.321	2,085.10
<b>Fund 200 - SUPPLEMENTAL LAW ENFORCEMENT Total:</b>					<b>3,510.70</b>

**Fund: 201 - POLICE - OTHER GRANTS**

G P O A	299199	06/16/2016	GPOA DUES	201-22410	50.00
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	201-22225	34.22
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	201-22215	110.28
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	201-22215	471.54
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	201-22220	235.27
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	201-22210	690.46
<b>Fund 201 - POLICE - OTHER GRANTS Total:</b>					<b>1,591.77</b>

**Fund: 213 - PARKS**

RANEY PLANNING AND MANAG...	299182	06/10/2016	Prop 84-PW Base Services	213-905-87513.000	380.00
RANEY PLANNING AND MANAG...	299182	06/10/2016	Prop 84-PW Reimbursable Expe...	213-905-87513.000	10.95
HENNINGSSEN CONSTRUCTION ...	299165	06/10/2016	HOME DEMOLITION	213-905-87513.000	24,658.00
HENNINGSSEN CONSTRUCTION ...	299165	06/10/2016	ASBESTOS REMOVAL	213-905-87513.000	12,889.01
MNS ENGINEERS, INC.	299173	06/10/2016	ENGINEERING SERVICES	213-905-87513.000	2,200.00
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	213-22430	14.05
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	213-22225	1.98
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	213-22215	6.38
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	213-22215	27.30
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	213-22220	12.50
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	213-22210	35.49
<b>Fund 213 - PARKS Total:</b>					<b>40,235.66</b>

**Fund: 215 - CDBG Fund**

MNS ENGINEERS, INC.	299173	06/10/2016	ENGINEER SERVICES	215-950-85515.432	2,600.00
MICHAEL BAKER INTERNATION...	299172	06/10/2016	ADMIN SERVICES CDBG	215-501-68500.431	3,638.73
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	215-22430	15.63
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	215-22225	2.20
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	215-22215	7.10
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	215-22215	30.34
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	215-22220	13.89
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	215-22210	39.43
<b>Fund 215 - CDBG Fund Total:</b>					<b>6,347.32</b>

**Fund: 220 - Supplemental Transactions & Use Tax Fund (V & W)**

BAY AREA POLYGRAPH	299150	06/10/2016	POLYGRAPH EXAMINATIONS	220-215-71400.000	550.00
ID CONCEPTS	299166	06/10/2016	ID CARD - MUSTAFA YASIN	220-215-68100.000	15.27
BEN-E-LECT	299151	06/10/2016	JUNE 2016	220-215-52510.000	16.50
BAY AREA POLYGRAPH	299150	06/10/2016	POLYGRAPH EXAMINATIONS	220-215-71400.000	685.00
STATE STREET BANK & TRUST C...	DFT0001898	06/17/2016	Defer Comp-GPOA	220-22430	250.00
DEPT OF CHILD SUPPORT SERVI...	DFT0001903	06/17/2016	Misc Withholding	220-22450	802.61
G P O A	299199	06/16/2016	GPOA DUES	220-22410	400.00
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	220-22225	218.39
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	220-22215	703.68
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	220-22215	3,008.84
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	220-22220	1,095.84
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	220-22210	2,927.58

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Pyro Spectaculars Inc.	299230	06/22/2016	Fireworks for 4th of July	220-551-63500.192	9,000.00
<b>Fund 220 - Supplemental Transactions &amp; Use Tax Fund (V &amp; W) Total:</b>					<b>19,673.71</b>

**Fund: 222 - PARK IMPACT FUND**

MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	222-905-87610.000	379.05
<b>Fund 222 - PARK IMPACT FUND Total:</b>					<b>379.05</b>

**Fund: 230 - GAS TAX FUND**

U.S. BANK	299194	06/14/2016	MEDICAL INSURANCE	230-320-52510.000	47.46
U.S. BANK	299194	06/14/2016	MEDICARE PREMIUM	230-320-52510.000	51.45
U.S. BANK	299194	06/14/2016	FREEZER FOR ANIMAL DISPOSAL	230-320-63900.000	617.76
U.S. BANK	299194	06/14/2016	QAC EXAM - OCTAVIO TAMAYO	230-320-67400.000	25.00
SAN BENITO SUPPLY	299186	06/10/2016	CEMENT	230-320-65700.000	188.35
PACIFIC GAS & ELECTRIC	299177	06/10/2016	TRAFFIC LIGHTS ECR/TYLER	230-320-64100.000	53.03
PACIFIC GAS & ELECTRIC	299177	06/10/2016	TRAFFIC LIGHTS ECR/ELM	230-320-64100.000	55.83
PINNACLE HEALTHCARE	299180	06/10/2016	4608711-7/A. CARRILLO - DRUG...	230-320-63900.000	40.00
PACIFIC GAS & ELECTRIC	299177	06/10/2016	STREET LIGHTS HIGH SCHOOL	230-320-64100.000	415.02
PARTS & SERVICE CENTER	299178	06/10/2016	GLOVES	230-320-65200.000	23.40
PARTS & SERVICE CENTER	299178	06/10/2016	OIL & AIR FILTER	230-320-66100.000	20.90
O'REILLY AUTO PARTS	299176	06/10/2016	7922 - SENSORS	230-320-66200.000	201.71
MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	230-320-63700.000	284.31
KELLY-MOORE PAINT COMPANY	299169	06/10/2016	RED CURB PAINT	230-320-65700.000	138.01
KELLY-MOORE PAINT COMPANY	299169	06/10/2016	RED CURB PAINT	230-320-65700.000	138.01
SEIU 521	299201	06/16/2016	Union Dues	230-22420	53.26
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	230-22430	25.41
STATE STREET BANK & TRUST C...	DFT0001902	06/17/2016	Defer Comp-Misc Employees	230-22430	167.50
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	230-22225	55.45
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	230-22215	178.64
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	230-22215	763.90
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	230-22220	171.16
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	230-22210	637.35
<b>Fund 230 - GAS TAX FUND Total:</b>					<b>4,352.91</b>

**Fund: 240 - LOCAL TRANSPORTATION FUND**

MNS ENGINEERS, INC.	299173	06/10/2016	ENGINEERING SERVICES	240-903-83510.000	7,752.50
MNS ENGINEERS, INC.	299173	06/10/2016	ENGINEERING SERVICES	240-903-89505.491	1,275.00
<b>Fund 240 - LOCAL TRANSPORTATION FUND Total:</b>					<b>9,027.50</b>

**Fund: 263 - LLM #1 - LEXINGTON**

PACIFIC GAS & ELECTRIC	299177	06/10/2016	LLMD MARIPOSA	263-360-64100.000	68.03
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	LEXINGTON SQUARE	263-360-63700.000	1,500.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	MARIPOSA PLACE SUBDIVISION	263-360-63700.000	620.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	LLMD 1 - NEW PRICING	263-360-63700.000	51.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	MAYS EXTRAS	263-360-63700.000	119.35
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	263-22430	1.41
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	263-22225	1.04
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	263-22215	3.38
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	263-22215	14.54
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	263-22220	4.22
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	263-22210	12.25
<b>Fund 263 - LLM #1 - LEXINGTON Total:</b>					<b>2,395.22</b>

**Fund: 264 - LLM #2 - TERRA VERDE, ETC**

AT&T MOBILITY	299149	06/10/2016	CODE BLUE PARK	264-360-64500.000	11.25
PACIFIC GAS & ELECTRIC	299177	06/10/2016	ST. CHARLES COMMERCIAL AREA	264-360-64100.000	268.67
PACIFIC GAS & ELECTRIC	299177	06/10/2016	LLMD LAS MANZANITAS	264-360-64100.000	33.59
GREENFIELD TRUE VALUE	299164	06/10/2016	SWIVEL SNAP LINK	264-360-65700.000	5.79
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	TERRA VERDE SUBDIVISION	264-360-63700.000	1,500.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	ST CHRISTOPHER PARK	264-360-63700.000	975.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	TRADITIONS SUBDIVISION	264-360-63700.000	2,800.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	LLMD 2 - NEW PRICING	264-360-63700.000	299.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	ST CHARLES GAZEBO	264-360-63700.000	1,000.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	MAYS EXTRAS	264-360-63700.000	329.60
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	LA VINA SUBDIVISION	264-360-63700.000	3,100.00

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	BAROLO PARK	264-360-63700.000	175.00
SMITH & ENRIGHT LANDSCAPI...	299187	06/10/2016	ST CHARLES SUBDIVISION	264-360-63700.000	2,275.00
VEGETABLE GROWERS SUPPLY	299192	06/10/2016	GARBAGE BAGS	264-360-65600.000	64.73
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	264-22430	1.41
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	264-22225	1.85
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	264-22215	5.98
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	264-22215	25.64
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	264-22220	7.74
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	264-22210	21.04
<b>Fund 264 - LLM #2 - TERRA VERDE, ETC Total:</b>					<b>12,901.29</b>

**Fund: 265 - SMD #1**

PACIFIC GAS & ELECTRIC	299177	06/10/2016	LLMD LAS MANZANITAS	265-360-64100.000	10.15
SEIU 521	299201	06/16/2016	Union Dues	265-22420	3.03
STATE STREET BANK & TRUST C...	DFT0001902	06/17/2016	Defer Comp-Misc Employees	265-22430	10.50
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	265-22225	2.42
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	265-22215	7.80
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	265-22215	33.40
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	265-22220	7.09
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	265-22210	26.18
<b>Fund 265 - SMD #1 Total:</b>					<b>100.57</b>

**Fund: 266 - SMD #2**

SEIU 521	299201	06/16/2016	Union Dues	266-22420	3.07
STATE STREET BANK & TRUST C...	DFT0001902	06/17/2016	Defer Comp-Misc Employees	266-22430	10.50
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	266-22225	2.42
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	266-22215	7.84
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	266-22215	33.42
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	266-22220	7.06
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	266-22210	26.18
<b>Fund 266 - SMD #2 Total:</b>					<b>90.49</b>

**Fund: 291 - HOME GRANT**

STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	291-22430	3.13
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	291-22225	0.44
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	291-22215	1.42
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	291-22215	6.06
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	291-22220	2.78
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	291-22210	7.89
<b>Fund 291 - HOME GRANT Total:</b>					<b>21.72</b>

**Fund: 297 - GREENFIELD SCIENCE WORKSHOP**

U.S. BANK	299194	06/14/2016	WINTER CAMPING - FOOD	297-597-65500.000	118.78
U.S. BANK	299194	06/14/2016	CRAFT STICKS FOR GENERAL USE	297-597-65500.000	116.90
U.S. BANK	299194	06/14/2016	FUSES FOR STATIC ELECTRICITY...	297-597-65500.000	14.27
U.S. BANK	299194	06/14/2016	ICE FOR ICE CREAM	297-597-65500.000	5.46
U.S. BANK	299194	06/14/2016	POSTER LETTERS FOR DISTRICT ...	297-597-65500.000	4.33
U.S. BANK	299194	06/14/2016	RUBBERBANDS FOR MUSIC INS...	297-597-65500.000	15.39
U.S. BANK	299194	06/14/2016	FOIL SHREDS FOR STATIC ELECT...	297-597-65500.000	1.09
U.S. BANK	299194	06/14/2016	RUBBERBANDS FOR MUSIC INS...	297-597-65500.000	1.09
U.S. BANK	299194	06/14/2016	METALLIC BALLOON FOR STATIC..	297-597-65500.000	1.09
U.S. BANK	299194	06/14/2016	PRISM FOR OPTICS CLASS	297-597-65500.000	14.04
U.S. BANK	299194	06/14/2016	PLUGS FOR SPEAKERS	297-597-65500.000	187.40
U.S. BANK	299194	06/14/2016	INGREDIENTS FOR ICE CREAM	297-597-65500.000	34.89
U.S. BANK	299194	06/14/2016	MILK FOR ICE CREAM	297-597-65500.000	15.33
U.S. BANK	299194	06/14/2016	ICE FOR ICE CREAM	297-597-65500.000	5.46
U.S. BANK	299194	06/14/2016	PRISMS FOR "OPTICS" CLASS	297-597-65500.000	29.19
U.S. BANK	299194	06/14/2016	PRISM FOR OPTICS CLASS	297-597-65500.000	9.51
U.S. BANK	299194	06/14/2016	FUSES FOR STATIC ELECTRICITY...	297-597-65500.000	4.99
U.S. BANK	299194	06/14/2016	ICE FOR ICE CREAM	297-597-65500.000	5.46
U.S. BANK	299194	06/14/2016	CUPS FOR SPEAKER PROJECT	297-597-65500.000	21.25
U.S. BANK	299194	06/14/2016	ICE FOR MAKING ICE CREAM	297-597-65500.000	5.42
U.S. BANK	299194	06/14/2016	INGREDIENTS FOR ICE CREAM	297-597-65500.000	12.87

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
U.S. BANK	299194	06/14/2016	BALLOONS FOR MELTING/COOL...	297-597-65500.000	6.21
U.S. BANK	299194	06/14/2016	ICE CREAM INGREDIENTS	297-597-65500.000	46.39
U.S. BANK	299194	06/14/2016	ICE FOR ICE CREAM	297-597-65500.000	5.46
U.S. BANK	299194	06/14/2016	STICKERS FOR OPTICS CLASS	297-597-65500.000	2.19
U.S. BANK	299194	06/14/2016	HIGHLIGHTERS FOR "OPTICS" C...	297-597-65500.000	21.83
U.S. BANK	299194	06/14/2016	ICE FOR ICE CREAM	297-597-65500.000	5.46
U.S. BANK	299194	06/14/2016	COLOR DUCT TAPE FOR GENER...	297-597-65500.000	41.61
U.S. BANK	299194	06/14/2016	EXPLORATORIUM TRIP - GAS	297-597-65500.000	27.74
U.S. BANK	299194	06/14/2016	EXPLORATORIUM TRIP - LUNCH	297-597-65500.000	55.00
U.S. BANK	299194	06/14/2016	BIKE PATCHES	297-597-65500.000	27.25
U.S. BANK	299194	06/14/2016	CAKE PANS FOR STATIC ELECTRI...	297-597-65500.000	3.28
U.S. BANK	299194	06/14/2016	WINTER CAMPING - SNOW BO...	297-597-65500.000	640.00
U.S. BANK	299194	06/14/2016	WINTER CAMPING - GAS	297-597-65500.000	20.00
U.S. BANK	299194	06/14/2016	WINTER CAMPING - GAS	297-597-65500.000	32.01
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	297-22225	21.34
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	297-22215	68.78
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	297-22215	293.98
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	297-22220	41.94
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	297-22210	198.88
<b>Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:</b>					<b>2,183.56</b>

**Fund: 390 - CAPITAL PROJECTS FUND**

MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	390-901-89620.000	495.18
<b>Fund 390 - CAPITAL PROJECTS FUND Total:</b>					<b>495.18</b>

**Fund: 503 - SEWER FUND**

U.S. BANK	299194	06/14/2016	MEDICAL INSURANCE	503-330-52510.000	79.09
U.S. BANK	299194	06/14/2016	MEDICARE PREMIUM	503-330-52510.000	85.76
MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	503-950-89620.000	139.67
BEN-E-LECT	299151	06/10/2016	JUNE 2016	503-191-52510.000	2.75
SEIU 521	299201	06/16/2016	Union Dues	503-22420	86.72
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	503-22430	42.35
STATE STREET BANK & TRUST C...	DFT0001901	06/17/2016	Defer Comp-Mid Management	503-22430	33.00
STATE STREET BANK & TRUST C...	DFT0001902	06/17/2016	Defer Comp-Misc Employees	503-22430	110.53
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	503-22225	86.86
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	503-22215	279.84
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	503-22215	1,196.52
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	503-22220	153.44
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	503-22210	798.18
<b>Fund 503 - SEWER FUND Total:</b>					<b>3,094.71</b>

**Fund: 504 - WATER FUND**

U.S. BANK	299194	06/14/2016	MEDICARE PREMIUM	504-340-52510.000	85.76
U.S. BANK	299194	06/14/2016	MEDICAL INSURANCE	504-340-52510.000	79.09
U.S. BANK	299194	06/14/2016	NCBPA - MEMBERSHIP - A. FELIX	504-345-67400.000	100.00
PINNACLE HEALTHCARE	299180	06/10/2016	4585821-7/E. SAAVEDRA - EMP...	504-340-68100.000	115.00
PACIFIC GAS & ELECTRIC	299177	06/10/2016	10TH STREET WELL	504-345-64100.000	8,189.88
PACIFIC GAS & ELECTRIC	299177	06/10/2016	13TH/OAK WELL	504-345-64100.000	2,918.24
PACIFIC GAS & ELECTRIC	299177	06/10/2016	13TH/OAK WELL	504-345-64200.000	8.39
GREEN RUBBER-KENNEDY AG	299163	06/10/2016	WATER SERVICE	504-345-66500.000	22.10
GREENFIELD TRUE VALUE	299164	06/10/2016	BRASS NIPLE	504-345-65700.000	5.57
MONTEREY BAY ANALYTICAL SE...	299174	06/10/2016	WATER SAMPLES	504-345-63800.000	2,225.00
OFFICE DEPOT	299175	06/10/2016	OFFICE SUPPLIES	504-340-61400.000	10.17
GREEN RUBBER-KENNEDY AG	299163	06/10/2016	WATER LINE MARKING PAINT	504-345-65700.000	10.42
MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	504-340-63700.000	379.05
MNS ENGINEERS, INC.	299173	06/10/2016	GENERAL ENGINEERING SERVIC...	504-950-89620.000	634.84
CRAIG EVANS PUMP TESTING S...	299156	06/10/2016	PUMP EFFICIENCY TESTING	504-345-63800.000	750.00
CRAIG EVANS PUMP TESTING S...	299156	06/10/2016	BOOSTER PUMP TESTING	504-345-63800.000	1,750.00
FERGUSON ENTERPRISES INC. 7...	299162	06/10/2016	WATER SERVICE SUPPLIES	504-345-65700.000	221.52
FERGUSON ENTERPRISES INC. 7...	299162	06/10/2016	WATER SERVICE SUPPLIES	504-345-65700.000	102.97
BEN-E-LECT	299151	06/10/2016	JUNE 2016	504-191-52510.000	2.75
KELLY-MOORE PAINT COMPANY	299169	06/10/2016	RED CURB PAINT	504-345-65700.000	138.01

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Payment Dates: 06/10/2016 - 06/23/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
KELLY-MOORE PAINT COMPANY	299169	06/10/2016	RED CURB PAINT	504-345-65700.000	138.01
FERGUSON ENTERPRISES INC. 7...	299162	06/10/2016	CUTTER TIP	504-345-65700.000	131.25
SEIU 521	299201	06/16/2016	Union Dues	504-22420	50.61
STATE STREET BANK & TRUST C...	DFT0001900	06/17/2016	Defer Comp-Management	504-22430	42.35
STATE STREET BANK & TRUST C...	DFT0001901	06/17/2016	Defer Comp-Mid Management	504-22430	17.00
STATE STREET BANK & TRUST C...	DFT0001902	06/17/2016	Defer Comp-Misc Employees	504-22430	59.47
STATE OF CALIFORNIA EDD	DFT0001904	06/17/2016	SDI	504-22225	58.57
Internal Revenue Service	DFT0001905	06/17/2016	Medicare	504-22215	188.68
Internal Revenue Service	DFT0001906	06/17/2016	Social Security	504-22215	806.76
STATE OF CALIFORNIA EDD	DFT0001907	06/17/2016	State Withholding	504-22220	132.71
Internal Revenue Service	DFT0001908	06/17/2016	Federal Tax Withholding	504-22210	600.43
<b>Fund 504 - WATER FUND Total:</b>					<b>19,974.60</b>
<b>Grand Total:</b>					<b>359,097.94</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	232,721.98
200 - SUPPLEMENTAL LAW ENFORCEMENT	3,510.70
201 - POLICE - OTHER GRANTS	1,591.77
213 - PARKS	40,235.66
215 - CDBG Fund	6,347.32
220 - Supplemental Transactions & Use Tax Fund (V & W)	19,673.71
222 - PARK IMPACT FUND	379.05
230 - GAS TAX FUND	4,352.91
240 - LOCAL TRANSPORTATION FUND	9,027.50
263 - LLM #1 - LEXINGTON	2,395.22
264 - LLM #2 - TERRA VERDE, ETC	12,901.29
265 - SMD #1	100.57
266 - SMD #2	90.49
291 - HOME GRANT	21.72
297 - GREENFIELD SCIENCE WORKSHOP	2,183.56
390 - CAPITAL PROJECTS FUND	495.18
503 - SEWER FUND	3,094.71
504 - WATER FUND	19,974.60
<b>Grand Total:</b>	<b>359,097.94</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-101-51100.000	Salaries	555.84
100-101-65100.000	General Operating Suppli...	23.43
100-101-65300.000	Technology Supplies	65.41
100-101-67100.000	Meetings & Conferences	930.50
100-101-67100.111	Meetings & Conference -...	930.50
100-101-67300.111	Other Meals & Travel - M...	181.36
100-101-68300.000	Memberships	50.00
100-110-52510.000	Health Insurance	11.00
100-110-63100.000	Administration Services	10,795.31
100-110-65100.000	General Operating Suppli...	644.96
100-110-66200.000	Vehicle Maintenance	24.57
100-110-67100.000	Meetings & Conferences	851.24
100-110-67200.000	Other Training	24.95
100-111-61400.000	Office Supplies	221.30
100-111-61500.000	Small Office Equipment	934.75
100-111-63900.000	General Services	210.00
100-111-64100.000	Electricity	2,648.22
100-111-64200.000	Gas Utility	333.09
100-111-65100.000	General Operating Suppli...	65.09
100-111-65200.000	Uniforms / Personnel Equ...	215.00
100-111-65600.000	Janitorial Supplies	197.90
100-111-65900.000	Building Maintenance Su...	3,048.82
100-111-81110.000	Desks (major)	11,922.44
100-125-63200.000	Technology Services	7,470.46
100-125-65300.000	Technology Supplies	252.76
100-150-63100.000	Administration Services	7,636.65
100-170-52510.000	Health Insurance	5.50
100-170-61100.000	Postage	30.09
100-170-65100.000	General Operating Suppli...	52.00
100-190-52510.000	Health Insurance	11.00
100-190-61400.000	Office Supplies	306.58
100-190-68100.000	Recruitment	5,200.00
100-191-64400.000	Waste Disposal	120,684.87
100-201-63900.000	General Services	1,250.00
100-201-64600.000	Cell Phone Charges	344.06

## Account Summary

Account Number	Account Name	Payment Amount
100-201-64900.000	Other Utilities	30.79
100-201-65100.000	General Operating Suppli...	501.16
100-201-65200.000	Uniforms/Personnel Equi...	101.26
100-201-65300.000	Technology Supplies	114.56
100-201-65900.000	Building Maintenance Su...	9.35
100-201-66100.000	Gasoline & Oil	130.06
100-215-52510.000	Health Insurance	11.00
100-215-61400.000	Office Supplies	31.27
100-215-64500.000	Phone Charges	464.32
100-215-64600.000	Cell Phone Charges	1,239.37
100-215-64900.000	Other Utilities	15.40
100-215-65100.000	General Operating Suppli...	446.03
100-215-65200.000	Uniforms/Personnel Equi...	478.88
100-215-65400.000	Police Supplies	8.19
100-215-66200.000	Vehicle Maintenance	27.71
100-215-66300.000	General Operations Equi...	11.78
100-215-68100.000	Recruitment	5.63
100-215-68300.000	Memberships	100.00
100-22210	Federal Withholding Tax ...	9,411.04
100-22215	FICA Payable	11,123.72
100-22220	State Withholding Tax Pa...	3,163.80
100-22225	S.D.I. Payable	646.35
100-22320	Medical Benefits Payable	41.95
100-22340	Long-Term Disability Paya...	1,069.86
100-22410	G.P.O.A. Union Dues Paya...	250.00
100-22415	G.P.S.A. Union Dues Payab..	150.00
100-22420	S.E.I.U. Union Dues Payab...	122.75
100-22430	Deferred Comp Payable	1,190.76
100-22435	PERS Loan Payable	120.34
100-22490	Miscellaneous Withholding	76.50
100-230-65400.000	Police Supplies	42.80
100-230-65900.000	Building Maintenance Su...	10.39
100-24672	Subdivision Deposit - Terr...	3,100.00
100-24695	Autozone Project	1,300.00
100-26001	Suspense Account	1,242.57
100-310-52510.000	Health Insurance	101.67
100-310-61200.000	Printing and Copying	126.99
100-310-63700.000	Public Works Services	1,705.71
100-310-63900.000	General Services	2,242.34
100-310-65200.000	Uniforms/Personnel Equi...	264.85
100-310-65600.000	Janitorial Supplies	37.00
100-310-68100.000	Recruitment	115.00
100-311-61700.000	Software Maintenance Ch...	249.00
100-311-63700.000	Public Works Services	200.00
100-311-65100.000	General Operating Suppli...	37.90
100-311-65700.000	Public Works Supplies	234.96
100-311-65900.000	Building Maintenance Su...	13.93
100-311-66200.000	Vehicle Maintenance	81.96
100-311-66300.000	General Operations Equi...	456.55
100-550-52510.000	Health Insurance	16.49
100-550-65700.000	Public Works Supplies	112.71
100-550-67400.000	Certifications	25.00
100-551-63900.000	General Services	120.00
100-601-52510.000	Health Insurance	293.99
100-601-61400.000	Office Supplies	118.57
100-601-63600.000	Community Development...	10,658.52
100-601-67100.000	Meetings & Conferences	570.00
100-601-67300.000	Other Meals & Travel	19.60

## Account Summary

Account Number	Account Name	Payment Amount
200-205-63400.321	Police Services	1,425.60
200-902-81510.321	Vehicles	2,085.10
201-22210	Federal Withholding Tax ...	690.46
201-22215	FICA Payable	581.82
201-22220	State Withholding Tax Pa...	235.27
201-22225	S.D.I. Payable	34.22
201-22410	G.P.O.A. Union Dues Paya...	50.00
213-22210	Federal Withholding Tax ...	35.49
213-22215	FICA Payable	33.68
213-22220	State Withholding Tax Pa...	12.50
213-22225	S.D.I. Payable	1.98
213-22430	Deferred Comp Payable	14.05
213-905-87513.000	Prop 84 Greenfield Comm...	40,137.96
215-22210	Federal Withholding Tax ...	39.43
215-22215	FICA Payable	37.44
215-22220	State Withholding Tax Pa...	13.89
215-22225	S.D.I. Payable	2.20
215-22430	Deferred Comp Payable	15.63
215-501-68500.431	Direct Administration	3,638.73
215-950-851515.432	CDBG Wastewater Treat...	2,600.00
220-215-52510.000	Health Insurance	16.50
220-215-68100.000	Recruitment	15.27
220-215-71400.000	Police Equipment	1,235.00
220-22210	Federal Withholding Tax ...	2,927.58
220-22215	FICA Payable	3,712.52
220-22220	State Withholding Tax Pa...	1,095.84
220-22225	S.D.I. Payable	218.39
220-22410	G.P.O.A. Union Dues Paya...	400.00
220-22430	Deferred Comp Payable	250.00
220-22450	Wage Garnishments Paya...	802.61
220-551-63500.192	Recreation Services	9,000.00
222-905-87610.000	Patit Park Restroom Upg...	379.05
230-22210	Federal Withholding Tax ...	637.35
230-22215	FICA Payable	942.54
230-22220	State Withholding Tax Pa...	171.16
230-22225	S.D.I. Payable	55.45
230-22420	S.E.I.U. Union Dues Payab...	53.26
230-22430	Deferred Comp Payable	192.91
230-320-52510.000	Health Insurance	98.91
230-320-63700.000	Public Works Services	284.31
230-320-63900.000	General Services	657.76
230-320-64100.000	Electricity	523.88
230-320-65200.000	Uniforms / Personnel Equ...	23.40
230-320-65700.000	Public Works Supplies	464.37
230-320-66100.000	Gasoline & Oil	20.90
230-320-66200.000	Vehicle Maintenance	201.71
230-320-67400.000	Certifications	25.00
240-903-83510.000	Street Improvement Proje...	7,752.50
240-903-89505.491	Safe Routes to School Pro...	1,275.00
263-22210	Federal Withholding Tax ...	12.25
263-22215	FICA Payable	17.92
263-22220	State Withholding Tax Pa...	4.22
263-22225	S.D.I. Payable	1.04
263-22430	Deferred Comp Payable	1.41
263-360-63700.000	Public Works Services	2,290.35
263-360-64100.000	Electricity	68.03
264-22210	Federal Withholding Tax ...	21.04
264-22215	FICA Payable	31.62

## Account Summary

Account Number	Account Name	Payment Amount
264-22220	State Withholding Tax Pa...	7.74
264-22225	S.D.I. Payable	1.85
264-22430	Deferred Comp Payable	1.41
264-360-63700.000	Public Works Services	12,453.60
264-360-64100.000	Electricity	302.26
264-360-64500.000	Phone Charges	11.25
264-360-65600.000	Janitorial Supplies	64.73
264-360-65700.000	Public Works Supplies	5.79
265-22210	Federal Withholding Tax ...	26.18
265-22215	FICA Payable	41.20
265-22220	State Withholding Tax Pa...	7.09
265-22225	S.D.I. Payable	2.42
265-22420	S.E.I.U. Union Dues Payab...	3.03
265-22430	Deferred Comp Payable	10.50
265-360-64100.000	Electricity	10.15
266-22210	Federal Withholding Tax ...	26.18
266-22215	FICA Payable	41.26
266-22220	State Withholding Tax Pa...	7.06
266-22225	S.D.I. Payable	2.42
266-22420	S.E.I.U. Union Dues Payab...	3.07
266-22430	Deferred Comp Payable	10.50
291-22210	Federal Withholding Tax ...	7.89
291-22215	FICA Payable	7.48
291-22220	State Withholding Tax Pa...	2.78
291-22225	S.D.I. Payable	0.44
291-22430	Deferred Comp Payable	3.13
297-22210	Federal Withholding Tax ...	198.88
297-22215	FICA Payable	362.76
297-22220	State Withholding Tax Pa...	41.94
297-22225	S.D.I. Payable	21.34
297-597-65500.000	Recreation Supplies	1,558.64
390-901-89620.000	Field of Greens Solar Ener...	495.18
503-191-52510.000	Health Insurance	2.75
503-22210	Federal Withholding Tax ...	798.18
503-22215	FICA Payable	1,476.36
503-22220	State Withholding Tax Pa...	153.44
503-22225	S.D.I. Payable	86.86
503-22420	S.E.I.U. Union Dues Payab...	86.72
503-22430	Deferred Comp Payable	185.88
503-330-52510.000	Health Insurance	164.85
503-950-89620.000	Field of Greens Solar Ener...	139.67
504-191-52510.000	Health Insurance	2.75
504-22210	Federal Withholding Tax ...	600.43
504-22215	FICA Payable	995.44
504-22220	State Withholding Tax Pa...	132.71
504-22225	S.D.I. Payable	58.57
504-22420	S.E.I.U. Union Dues Payab...	50.61
504-22430	Deferred Comp Payable	118.82
504-340-52510.000	Health Insurance	164.85
504-340-61400.000	Office Supplies	10.17
504-340-63700.000	Public Works Services	379.05
504-340-68100.000	Recruitment	115.00
504-345-63800.000	Water Production Services	4,725.00
504-345-64100.000	Electricity	11,108.12
504-345-64200.000	Gas Utility	8.39
504-345-65700.000	Water Production Supplies	747.75
504-345-66500.000	Water Operations Equip...	22.10
504-345-67400.000	Certifications	100.00

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
504-950-89620.000	Field of Greens Solar Ener...	634.84
	<b>Grand Total:</b>	<b>359,097.94</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>	
**None**	359,097.94	
	<b>Grand Total:</b>	<b>359,097.94</b>

## **CITY COUNCIL MINUTES**

### **CITY COUNCIL MEETING OF JUNE 14, 2016**

#### **CALL TO ORDER**

Mayor Huerta called the meeting to order at 6:10 p.m.

#### **ROLL CALL**

**PRESENT:** Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Walker Torres and Santibañez

**ABSENT:** None

**STAFF:** City Manager Stanton, Community Services Director Steinmann, Chief Fresé, Commander Allen, City Attorney Sullivan, City Clerk Rathbun

**GUESTS:** Bea Diaz, Mark Putney, Michael Stonehill, Sal Palma, Stephanie Garcia, Eutiquio Chapa

#### **MOMENT OF SILENT PRAYER**

There was a moment of silent prayer.

#### **PLEDGE OF ALLEGIANCE**

All recited the Pledge of Allegiance.

#### **AGENDA REVIEW**

City Manager Stanton asked that Items I-9 through I-11 be deleted from the agenda for additional review of the items.

**A MOTION** by Councilmember Santibañez, seconded by Councilmember Walker to remove Items I-9 through I-11 from the agenda. All in favor. Motion carried.

#### **PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

Bea Diaz asked about reviewing the sign ordinance for political signs. She also stated that the people spearheading the recall effort for the Mayor needed to attend the meetings in order to get all the necessary information.

## **CONSENT CALENDAR**

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to approve the consent calendar including City of Greenfield Warrants #299141 through #299144 and Bank Drafts #1876 through #1888 in the amount of \$45,990.79, approve Minutes of the May 31, 2016 City Council Special Meeting and Adopt **Resolution #2016-44, “A Resolution of the City Council of the City of Greenfield Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election”**. All in favor. Motion carried.

## **MAYOR’S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

### **PRESENTATION BY THE UNITED WAY**

Presentation was postponed to a future meeting.

### **CITY COUNCIL – PUBLIC HEARINGS**

#### **SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ADOPTING A PURCHASE SYSTEM, CHAPTER 3.12 OF THE GREENFIELD MUNICIPAL CODE AND REPEALING ANY AND ALL PREVIOUS ORDINANCES PERTAINING THERETO ORDINANCE #517**

Staff report was given by City Manager Stanton.

Mayor Huerta opened the public hearing at 6:18 p.m.

No comments were received.

Mayor Huerta closed the public hearing at 6:19 p.m.

Mayor Pro-tem Rodriguez asked about the local business policy. City Manager Stanton reviewed the policy.

**A MOTION** Mayor Pro-tem Rodriguez, seconded by Councilmember Walker to adopt **Ordinance #517, “An Ordinance of the City Council of the City of Greenfield Adopting a Purchase System, Chapter 3.12 of the Greenfield Municipal Code and Repealing Any and All Previous Ordinances Pertaining Thereto”**. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ISSUANCE OF REGULATORY PERMITS FOR THE OPERATION OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES BY GOLDEN STATE ALTERNATIVE CARE, LOCATED AT 721 EL CAMINO REAL  
RESOLUTION #2016-45**

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT FOR THE DEVELOPMENT OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES, LOCATED AT 721 EL CAMINO REAL IN THE CITY OF GREENFIELD (APN: 109-161-005)  
RESOLUTION #2016-46**

**FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING A DEVELOPMENT AGREEMENT FOR THE OPERATION OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES AT 721 EL CAMINO REAL,  
(APN: 109-161-005)  
INTRODUCTION AND FIRST READING**

Staff report was given by Community Services Director Steinmann.

Mark Putney and Michael Stonehill, applicants – Golden State Alternative Care, gave a brief presentation regarding their company.

Mayor Huerta opened the public hearing at 6:49 p.m.

Lance Walker, from the public podium, stated that the City Council was not listening to the community and the police department and stated that the Council was moving too fast. He stated that he was going to fight against this and it was not in the best interest of our community.

Bea Diaz stated that she agreed with the City to allow this business to come into town.

Mayor Huerta closed the public hearing at 6:55 p.m.

Councilmember Santibañez stated that she had a concern regarding skipping the Planning Commission and asked about the CEQA and EIR. Community Services Director Steinmann explained the documents.

City Attorney Sullivan read the letter from Brent Slama expressing his disappointment that the Planning Commission was not given the opportunity to review this item and that the Council was not following the proper process regarding this matter.

Councilmember Santibañez asked about Mr. Slama's letter. City Attorney Sullivan stated that approval by the City Council was legal. Councilmember Santibañez asked that the design review be brought back to the City Council for approval.

Mayor Pro-tem Rodriguez stated that bringing this industry would have its challenges but the rewards would be greater.

Councilmember Santibañez stated that she wasn't against the industry; however, the City needed to have limits. Mayor Huerta stated that was a good idea and it should be brought back to Council for discussion. Councilmember Torres stated she agreed with Councilmember Santibañez and the City needed to make sure that these companies complied with regulations and passed the backgrounds before the Council allowed them to come into town.

Mayor Huerta suggested that everyone do their research regarding this industry as well as having the discussion regarding limitation of how many of these companies the City wanted in the community.

City Manager Stanton assured the Council that both Chief Fresé and she have been very selective on the people that the City would allow to come before the Council for their review and approval.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to adopt **Resolution #2016-45, "A Resolution of the City Council of the City of Greenfield Approving the Issuance of Regulatory Permits for the Operation of Medical Marijuana Cultivation and Manufacturing Facilities by Golden State Alternative Care, Located at 721 El Camino Real"**. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Santibañez to adopt **Resolution #2016-46, "A Resolution of the City Council of the City of Greenfield Approving the Issuance of a Conditional Use Permit for the Development of Medical Marijuana Cultivation and Manufacturing Facilities, Located at 721 El Camino Real in the City of Greenfield (APN: 109-161-005)"**. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to read by title only, first reading, of An Ordinance of the City Council of the City of Greenfield Approving a Development Agreement for the Operation of Medical Marijuana Cultivation and Manufacturing Facilities at 721 El Camino Real, (APN: 109-161-005). AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ISSUANCE OF REGULATORY PERMITS FOR THE OPERATION OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES BY GREENFIELD ORGANIX, INC. LOCATION AT 900 CHERRY AVENUE  
RESOLUTION #2016-47**

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT FOR THE DEVELOPMENT OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES, LOCATED AT 900 CHERRY AVENUE IN THE CITY OF GREENFIELD (APN: 109-162-010)  
RESOLUTION #2016-48**

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE VESTING TENTATIVE MAP FOR THE SUBDIVISION OF PROPERTY LOCATED AT 900 CHERRY AVENUE IN THE CITY OF GREENFIELD (APN: 109-162-010)  
RESOLUTION #2016-49**

**FIRST READING OF AN ORDINANCE THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING A DEVELOPMENT AGREEMENT FOR THE OPERATION OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES AT 900 CHERRY AVENUE, (APN: 109-162-010)  
INTRODUCTION AND FIRST READING**

Staff report was given by Community Services Director Steinmann.

Sal Palma, applicant and owner of Greenfield Organix, Inc., gave a brief power point presentation regarding the project.

Mayor Huerta opened the public hearing at 7:41 p.m.

Eutiquio Chapa asked if the owner of the property would be allowed to subdivide the property to anyone after the vesting tentative map was finalized. Community Services Director Steinmann stated that was correct; however, each business would have to get their permits.

Stephanie Garcia stated that she wanted to have the record show that the Greenfield Memorial District did not receive the public notice. She stated that the Planning Commission should have reviewed these items because it was good practice for check and balances. She stated that the proper process needed to be followed and does not know why it was not.

Mayor Huerta closed the public hearing at 7:48 p.m.

Councilmember Walker asked about the water and if there would be a surcharge because this industry would be using a lot of water. Community Services Director Steinmann stated that there was no surcharge at this time.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to adopt **Resolution #2016-47, “A Resolution of the City Council of the City of Greenfield Approving the Issuance of Regulatory Permits for the Operation of Medical Marijuana Cultivation and Manufacturing Facilities by Greenfield Organix, Inc. Location at 900 Cherry Avenue”**. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to adopt **Resolution #2016-48, “A Resolution of the City Council of the City of Greenfield Approving the Issuance of a Conditional Use Permit for the Development of Medical Marijuana Cultivation and Manufacturing Facilities, Located at 900 Cherry Avenue in the City of Greenfield (APN: 109-162-010)”**. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Santibañez to adopt **Resolution #2016-49, “A Resolution of the City Council of the City of Greenfield Approving the Vesting Tentative Map for the Subdivision of Property Located at 900 Cherry Avenue in the City of Greenfield (APN: 109-162-010)”**. AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Santibañez to read by title only, first reading, of An Ordinance of the City Council of the City of Greenfield Approving a Development Agreement for the Operation of Medical Marijuana Cultivation and Manufacturing Facilities at 900 Cherry Avenue, (APN: 109-162-010). AYES: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Torres and Santibañez. NOES: Councilmember Walker. Motion carried.

**ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ISSUANCE OF REGULATORY PERMITS FOR THE OPERATION OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES BY ZEN BRAND COLLECTIVE, INC., LOCATED AT 36 4<sup>TH</sup> STREET**

**ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT FOR THE DEVELOPMENT OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES, LOCATED AT 36 4<sup>TH</sup> STREET IN THE CITY OF GREENFIELD (APN: 109-521-040)**

**FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING A DEVELOPMENT AGREEMENT FOR THE OPERATION OF MEDICAL MARIJUANA CULTIVATION AND MANUFACTURING FACILITIES AT 36 4<sup>TH</sup> STREET, (APN: 109-521-040)**

These are items were pulled from the agenda.

**CITY COUNCIL – BUSINESS**

**APPROVAL OF A PROFESSIONAL SERVICE AGREEMENT WITH VOLER STRATEGIC ADVISORS**

Staff report was given by City Manager Stanton.

**A MOTION** by Councilmember Santibañez, seconded by Councilmember Torres to approve a Professional Service Agreement with Voler Strategic Advisors. All in favor. Motion carried.

**CONSIDERATION OF APPOINTMENTS OF MEMBERS TO THE MEASURE VW OVERSIGHT COMMITTEE**

Staff report was given by City Manager Stanton.

Councilmember Torres suggested Irene Garcia be appointed to the Measure VW Oversight Committee. Councilmember Santibañez suggested Nora Puga be appointed to the Measure VW Oversight Committee.

Mayor Huerta suggested Beatriz Diaz be appointed to the Measure VW Oversight Committee and suggested that an alternate be appointed as well.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Walker to appoint Irene Garcia, Nora Puga and Beatriz Diaz to the Measure VW Oversight Committee. All in favor. Motion carried.

**BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

Mayor Huerta reported that he would be attending a press conference at the TAMC office on Thursday regarding the new proposed sales tax measure.

Councilmember Torres reported that at the Salinas Valley Solid Waste Authority they announced that the Salinas Valley Recycling would be operating the Jolon Disposal site.

Community Services Director Steinmann reported that at the Planning Commission meeting, the Commission approved the design review for the replacement building for the Farmers Insurance business and the remodel of the Chevron Gas Station.

### **COMMENTS FROM CITY COUNCIL**

Councilmember Torres gave a shout out to all the volunteers that help with the Sober Grad night event and stated that it was wonderful.

Councilmember Santibañez asked about the 4<sup>th</sup> of July Event that was going to take place. Mayor Huerta stated that there were about 5 members on the 4<sup>th</sup> of July Committee and they would be meeting on Wednesday at 3 p.m. at Patriot Park. He stated that the event would be including a fireworks display show, food booths as well as two bands would be playing throughout the day.

Councilmember Walker stated that Steve DeCarli had contacted him regarding an event that they were hosting that involved kids 8-15 years old. The event would be a trip to the ocean in Monterey and would include water activities, ocean awareness, etc. He stated that Mr. DeCarli would like to be placed on a future agenda to discuss the program.

### **CITY MANAGER REPORT**

City Manager Stanton reported that the Prop 84 contract was signed today and was ready to proceed. She also stated that the fire study by CityGate was completed and that they would be discussing this with the Fire Board. She stated that the City's budget would be coming back to the Council for review and approval of budget amendments.

City Manager Stanton stated that the City would be starting the wastewater project soon and that the street pavement bids came in within budget. She reported that the OpTerra project was going well and would be working with them soon on the replacement of the water meters for the entire city. She also stated that she would be speaking with the people of the Greenfield Library regarding creating a zero scape landscaping for the park.

### **ADJOURNMENT**

Mayor adjourned the City Council meeting at 8:21 p.m.

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Mayor of the City of Greenfield

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City Clerk of the City of Greenfield



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 23, 2016

**AGENDA DATE:** June 28, 2016

**TO:** Mayor and City Council

**FROM:** Nina Aguayo, IPMA-CP  
Executive Assistant to the City Manager

**TITLE:** **APPROVAL OF RESOLUTION FOR SUBMISSION OF APPLICATION TO CALIFORNIA DEPARTMENT OF JUSTICE TO OBTAIN CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR LICENSING OR CERTIFICATION PURPOSES**

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### **BACKGROUND**

Penal Code section 11105(b) authorizes a city, county or special district to request criminal record information from the Department of Justice (DOJ) in order to assist in fulfilling employment, certification, or licensing duties, if the access is specifically authorized by the city council, board of supervisors or governing board of the city, county or district and if the criminal history information is required to implement a statute, ordinance, or regulation that expressly refers to specific criminal conduct applicable to the subject person of the state summary criminal history information and contains requirements or exclusions, or both, expressly based upon that specified criminal conduct. In addition to state level summary criminal history information, a city, county or special district may request summary level criminal history information from the Federal Bureau of Investigation (FBI).

It has been past practice that only the Police Department has authorization to receive criminal history information from the Department of Justice (DOJ). Staff is requesting that the City Council authorize City staff to receive the criminal history for all miscellaneous civilian job candidates, volunteers, contractors, potential applicants for medical marijuana regulatory permits, etc. Currently, the Police Department submits the requests and DOJ marks every application as potential civilian police department staff instead of City Hall/Public Works staff, volunteers, contractors, or license applicants. To fully comply with the requirements of the

Penal Code, a separate application must be made by City Administration for all non-police related uses of criminal record information.

On January 26, 2016, the City Council approved such resolutions allowing access to criminal history information from DOJ and the FBI for non-police employment, volunteers, contractors, and for licensing or certification purposes. The resolution for State DOJ criminal history information did not, however, include specific language required by DOJ to use this information for medical marijuana licensing purposes. The resolution authorizing FBI criminal history information included all required language. To correct the omission from the DOJ resolution, a new resolution is required. The approval of the revised resolution will allow staff to submit an application to DOJ and it will grant City Administration access to the direct responses from DOJ for all City fingerprint submissions, including those for medical marijuana regulatory permits/licenses. Modification of the previously approved resolution authorizing access to FBI criminal history information is not required.

### **BUDGET AND FINANCIAL IMPACT**

The financial impact would be the cost of submitting our application to the Department of Justice with no future impacts at this time.

### **REVIEWED AND RECOMMENDED**

It is recommended the City Council adopt the attached resolution to ensure City Administration is able to access criminal history information for potential non-police job applicants, volunteers, contractors, and for use in obtaining criminal history information on potential medical marijuana regulatory permit applicants.

### **POTENTIAL MOTION**

**I MOVE TO ADOPT RESOLUTION #2016-50, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING AN APPLICATION TO THE STATE DEPARTMENT OF JUSTICE FOR AUTHORIZATION TO ACCESS STATE SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR LICENSING OR CERTIFICATION PURPOSES.**

**CITY OF GREENFIELD  
RESOLUTION NO. 2016-50**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
APPROVING AN APPLICATION FOR AUTHORIZATION TO ACCESS STATE  
SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT,  
INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR LICENSING OR  
CERTIFICATION PURPOSES**

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorizes cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, or governing body of a city, county, district or joint powers authorities to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

**NOW THEREFORE, BE IT RESOLVED**, that the City of Greenfield is hereby authorized to access state summary criminal history information for employment including volunteers and contractors, licensing, and certification purposes and/or for issuance of medical marijuana regulatory permits, and may not disseminate the information to a private entity.

This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield held on June 28, 2016, by the following vote:

AYES, and all in favor, thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

\_\_\_\_\_  
John P. Huerta, Jr., Mayor

Attest:

\_\_\_\_\_  
Ann F. Rathbun, City Clerk



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: June 24, 2016**

**AGENDA DATE: June 28, 2016**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: WORK FORCE BOARD PROPOSED LEASE**

### **BACKGROUND:**

The City approved this lease in January 13, 2015 but the County has made additional changes that were associated with the exhibits. In order to move forward, it has been requested that we approve again.

As discussed in January 2015, the Monterey County Workforce Development Board (WDB) serves as a vehicle to mobilize and integrate private and public partners to effectively educate, train and place individuals with the necessary resources and skills to fulfill employer needs. The Board offers a dynamic and comprehensive workforce investment system through our America's Job Center of California throughout Monterey County and currently has offices located in Salinas, Seaside and King City.

In order to enhance their service to South County they have expressed a desire to locate a satellite office in the Greenfield Civic Center and operate employment assistance to the community. Their program, the America's Job Center of California, embraces all segments of cities and communities, is proactive, customer oriented, user friendly and produces positive results for job seekers and employers. Their progressive America's Job Center of California connects job seekers to valuable services that include the use of our resource room and computers, job search skills workshops, information on training and education, referrals to partner agencies and community resources and labor market information on growth industries in Monterey County.

Employment and training services are provided to a diverse spectrum of residents through a unique combination of comprehensive and satellite America's Job Center of California as well as specialized programs provided by their 15 local partners and subcontractors. Three of their

partners consist of the major stakeholders and investors of the America's Job Center of California. They include the Office for Employment Training (OET), Employment Development Department (EDD) and the Monterey County Department of Social Services (DSS) as well as California Work Opportunity and Responsibility to Kids (CalWORKs) Employment Services (CWES).

The mission of the Work Force Board is to:

- Provide strategic planning, policy development, oversight and evaluation of the local workforce investment system;
- Provide leadership to support the best practices of the public and private sectors to create a demand driven, dynamic, efficient and effective Workforce Development Board;
- Develop innovative models that effectively acquire and leverage alternative funding sources to offer access to all services;
- Contribute to a healthy economy that is filled with jobs that are built with integrity and offer positive experiences by empowering the community members and businesses with the knowledge and skills to be successful.

Work Force Board Executive Director has proposed lease office space currently occupied by the Building Inspector and Code Enforcement Officer because of its proximity to the front lobby. The City would also allow the Work Force Board to use conference rooms as needed and provide general office support service such as waste disposal, facility maintenance etc. The Work Force Board and City are still negotiating the annual rent payment to compensate the City for the space.

**REVIEWED AND RECOMMENDED:**

In partnership with the Mayor's Office, staff has been discussing this exciting opportunity with Executive Director Joyce Aldrich for the past year. The services afforded by the Work Force Board will not only assist Greenfield residents and South County citizens with employment services but will assist the City in its own economic development efforts. Mayor Huerta, Community Service Director Steinmann and the City Manager recommend approval of the proposed lease.

**CONSEQUENT ACTION:**

Prior to opening up the office, there will be some minor building modifications to potentially install a separate entrance door into the lease space.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE AND REAFFIRM THE PROPOSED LEASE WITH THE MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD.**

## LEASE

THIS LEASE is made between the CITY OF GREENFIELD, a municipal corporation of the State of California, hereinafter called "LANDLORD," and the County of Monterey (County Economic Development Department Workforce Development Board), hereinafter called "TENANT" as follows:

### 1. DESCRIPTION OF PREMISES

The LANDLORD hereby leases to TENANT, and TENANT hires from LANDLORD, on the terms and conditions hereinafter set forth, in a nonexclusive grant lease, those certain premises (Premises) situated in the City of Greenfield, and located at 599 El Camino Real, Greenfield, Monterey County, California 93927 consisting of one front counter cubicle, one office space and lobby space for three (3) public computers of approximately        usable square feet.,

### 2. TERM

The term of this Lease shall begin on November 1, 2015 and will continue until October 31, 2016 unless terminated sooner as provided for hereinafter in Section 16. Upon completion of the initial lease term, the LANDLORD and TENANT may renew the lease for one additional two (2) year term. TENANT shall give LANDLORD advance written notice of its intent to renew ninety (90) days prior to expiration of initial lease term. Said advance written notice may be modified by mutual written agreement.

### 3. USE/Facilities covered

The term "Active Use Areas" will be used for purposes of this Agreement to mean the designated space as shown in Exhibit A. The City shall have the right to add or exclude Active Use Areas during the term of this Agreement, provided that any such change shall be in writing and approved by City Manager.

### 4. Permitted Uses of Active Use Areas

The Tenant shall be entitled to use space to provide Workforce Development Employment activities for program participants. Tenant acknowledged that the conference rooms is also located in the same building and agrees to work cooperatively with its program manager and take all necessary steps to ensure both programs are able to have access to conference rooms as available by Landlord.

### 5. MAINTENANCE AND REPAIR

TENANT shall, at its own expense, keep and maintain the designated space in good condition at all times during the term of this Lease to the extent of TENANT use or our associates with oversight. With the exception below, TENANT acknowledges that said premises and all improvements thereon which are included in this Lease are now in good order and condition, and TENANT hereby covenants and agrees to keep the same in good order and condition at all times during the term hereof, and upon the expiration of said term to surrender and yield up the said premises and improvements to the LANDLORD in as good condition as when received, loss or damage by fire or inevitable accident and reasonable use and wear excepted. TENANT further agrees to perform all routine maintenance and repair resulting from occupancy at its own cost, necessary to comply with federal, state, county, municipal and other governmental agencies

having or claiming jurisdiction. Such maintenance includes repairs and/or damage including, but not limited to, minor plumbing, broken windows, and painting touch-ups. (Exhibit B).

LANDLORD at its own cost shall be responsible for general building maintenance, including but not limited to maintenance of the structural portions of the building (foundations bearing and exterior walls, subflooring and roof), and plumbing, electrical, heating and air conditioning systems.

***Compliance with "No Smoking Law" (2003 Assembly Bill 846):*** LANDLORD shall ensure that the Premises and the non-exclusive areas of the building are in compliance with Government Code Title 1, Division 7, Chapter 32 (commencing with section 7596), as amended, and, if necessary, prior to the Commencement Date, shall modify the same to comply with the law and the regulations promulgated to implement 2003 Assembly Bill 846.

#### 6. IMPROVEMENTS AND ALTERATIONS

TENANT shall not commit, nor permit to be committed, any waste of, in or about the said premises, and shall not make, nor permit to be made, any alterations or improvements of the said premises, to the extent of TENANT use, without first obtaining written consent from LANDLORD. TENANT, at its own cost, agrees to pay for improvements to the Premises and grounds, including repairs and replacements that result from normal use including, but not limited to new floor coverings, paint, and window coverings. All additions to and improvements of said premises, including locks, bolts and other fixtures, whether made by the TENANT or any other person, save and except movable furniture, fixtures and equipment installed by the TENANT upon the said premises and which can be removed therefrom without injury to the said premises, immediately when made shall become and be the property of the LANDLORD and shall not be removed from or changed in the said premises without first obtaining the written consent of LANDLORD.

TENANT may place such signs and advertisements upon the Premises as TENANT may desire, subject to approval by the LANDLORD, which consent shall not be unreasonably withheld provided, however, that at the expiration of the term hereof or any renewal or extension of this Lease, TENANT will remove said signs and will restore the Premises to their original conditions.

#### 7. UTILITIES

TENANT shall reimburse LANDLORD \$\_\_\_\_\_ per month for TENANT'S share of the utilities and janitorial services. LANDLORD will make all arrangements with other TENANT for reimbursing electricity used in the Premises. TENANT shall be responsible for establishing and maintaining natural gas and phone service, and computer internet access to the Premises.

LANDLORD shall provide water, sewer, and garbage collection services at no cost to TENANT.

#### 8. JANITORIAL SERVICE

LANDLORD agrees to provide janitorial services for the Premises, including vacuuming, emptying waste, dusting and window washing to the extent of TENANT's use, all at TENANT's cost.

#### 10. DESTRUCTION OF PREMISES

If, during the term of this Lease, the premises or the building and other improvements in which the premises are located are totally or partially destroyed from any cause, rendering the premises totally or partially inaccessible or unusable, LANDLORD shall restore the premises or the building and other

improvements in which the premises are located to substantially the same condition as they were in immediately before destruction, if the restoration can be made and completed within 30 (thirty) working days after the date of destruction. Such destruction shall not terminate this Lease. However, TENANT shall be entitled to an adjustment of rent based on the extent to which the destruction interferes with TENANT's recognized use of the premises.

If the restoration cannot be made within 30 (thirty) working days, then within 15 (fifteen) days after LANDLORD determines that the restoration cannot be made, TENANT can terminate this Lease immediately by giving notice to LANDLORD. If TENANT fails to terminate this Lease and if restoration is viable, LANDLORD, at its election, can either terminate this Lease or restore the premises or the building and other improvements in which the premises are located within a reasonable time and this Lease shall continue in full force and effect.

#### 11. EXCULPATION OF LANDLORD

Except as provided in this agreement or as required by law, LANDLORD shall not be liable to TENANT for any damage to TENANT or TENANT's property from any cause to the extent of TENANT use. TENANT waives all claims against LANDLORD for damage to person or property, for any reason, except that LANDLORD shall be liable to TENANT for damage to TENANT resulting from the acts or omissions of LANDLORD or its authorized representatives.

#### 12. INDEMNITY

TENANT expressly agrees to indemnify LANDLORD, its officials, officers, employees and agents from and against any and all claims, damages, causes of action, suits or damages (including costs and expenses incurred in connection therewith) on account of death or injury to persons and/or loss of or damage to property of third persons on or about the said premises, arising from TENANT's occupancy or use of said premises to the extent of TENANT use. Said indemnification specifically includes any injury, damage or death related to the hazardous materials referenced in Section 9.

In the event of any claims made or suits filed, LANDLORD shall give TENANT notice thereof and TENANT shall have the right to defend or to settle the same to the extent of its interest hereunder.

#### 13. INSURANCE REQUIREMENTS

TENANT, during the term hereof, shall indemnify and hold harmless the LANDLORD from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property, occurring within the Premises and arising out of the use of the Premises by the TENANT, excepting however, such claims and demands whether for injuries to persons or loss of life, or damage to property, caused by acts or omissions of the LANDLORD.

TENANT shall maintain public liability and property damage coverage with a carrier rated A++ (Superior) by A.M. Best or program of self insurance with liability limits of not less than \$3,000,000 for injury or death to one or more persons and property damage limits of not less than \$1,000,000 per occurrence insuring against all liability of TENANT and its authorized representatives arising out of and in connection with TENANT'S use or occupancy of the Premises. LANDLORD, during the terms hereof, shall indemnify, defend and save harmless the TENANT from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property, arising out of acts or omissions of the LANDLORD.

LANDLORD agrees that it will keep insured against loss or damage by fire, to at least eighty percent (80%) of the full fair insurable value thereof, the building on the Premises or of which the Premises are a part.

Additionally, all insurance required under this Lease shall:

- a. (1) Be issued by insurance companies authorized to do business in the State of California and meeting with the approval of the City of Gonzales; Or,  
(2) Satisfied by a certificate of the County Risk Manager that the County is permissibly self-insured within the limits and coverages required by this agreement.
- b. Be issued as a primary policy.
- c. Contain an endorsement requiring thirty (30) day written notice from the insurance company to both parties before cancellation or change in the coverage, scope, or amount of any policy. Each policy, or a certificate of the policy, together with evidence of payment of premiums, shall be deposited with the LANDLORD at the commencement of the term, and on renewal of the policy not less than thirty (30) days before expiration of the term of the policy.

14. LIENS

TENANT agrees to keep said premises free from liens of every character, and in the event that any liens for labor or materials should arise during the term hereof on account of any act or omission by TENANT to the extent of TENANT use, TENANT agrees forthwith to discharge and pay the same.

15. COMPLIANCE WITH LAWS

The TENANT shall not do, or permit to be done, or keep, or permit to be kept, in or about the said premises, anything which shall be a nuisance or which shall be in violation of any law, ordinance, rule or regulation of any governmental authority, or of any rule or regulation of the, relating to the said premises, or which shall increase, or tend to increase, the existing rates of insurance of the said premises.

16. TERMINATION

This Lease may be terminated by either party as of the last day of any calendar month by giving sixty (60) day prior written notice thereof to the other party.

17. DEFAULT

The occurrence of any of the following, to the extent of TENANT use, shall constitute a default by TENANT:

1. Failure to pay share of utilities when due, if failure continues for 10 days after notice has been given to TENANT.
2. Abandonment and vacation of premises for 30 days.
3. Failure to perform any other provision of this Lease if the failure to perform is not cured within 30 days after notice has been given to TENANT. If the default cannot be reasonably cured within 30 days, TENANT shall not be in default of this Lease if TENANT commences to cure the default within the 30 day period and diligently and in good faith continues to cure the default.

Upon default, LANDLORD shall have the right to terminate this Lease and take possession of the premises. Said remedy is not exclusive, and is cumulative in addition to my other remedy now or later allowed by law.

The occurrence of any of the following shall constitute default by the LANDLORD:

**Default:** LANDLORD shall not be in default unless LANDLORD fails to perform its obligations under this Lease within a reasonable time, but in no event later than thirty (30) days after written notice by TENANT to LANDLORD specifying wherein LANDLORD has failed to perform such obligations. If the nature of LANDLORD'S obligation is such that more than thirty (30) days are required for performance, then LANDLORD shall not be in default if LANDLORD commences performance within such thirty (30) day period and thereafter diligently prosecutes the same to completion. TENANT'S obligation to provide written notice to LANDLORD of a default by LANDLORD is limited to those instances where knowledge of LANDLORD'S default is within the actual knowledge of TENANT.

**Remedies:** If LANDLORD fails to cure a prospective default within the time periods outlined above, TENANT shall have the option to cure the default or to terminate this Lease, in addition to any other remedies at law not inconsistent herewith. Should TENANT elect to cure the default itself, all reasonable costs associated with such cure, including reasonable attorneys' fees (if any), shall be reimbursed by LANDLORD to TENANT within thirty (30) days of receipt of TENANT'S invoice for said costs. However, upon LANDLORD'S failure to so reimburse, at TENANT'S option, said costs shall be held from rent due hereunder. If LANDLORD'S default hereunder prevents TENANT'S use of the Premises, there shall be an abatement of rental payments for the period of such non-use.

#### 18. ASSIGNMENT AND SUBLETTING

TENANT may not assign this Lease, or any interest herein, or underlet the said premises, or any part thereof, without the prior written consent of the LANDLORD subject to those uses else ware stated in this agreement.

#### 19. COORDINATION

The parties to this Lease agree that, unless otherwise indicated in writing, the following persons have primary responsibility for liaison and coordination of activities required to carry out this agreement: For LANDLORD - City Manager; For TENANT – Workforce Development Board Executive Director.

#### 20. WAIVER OF RIGHT OF ACTION FOR INSURED LOSSES

LANDLORD and TENANT each hereby waive any right of recovery against the other due to loss of or damage to the property of either LANDLORD or TENANT when such loss of or damage to property arises out of the acts of God or any other property perils whether or not such perils have been insured, self-insured or non-insured.

#### 21. INSPECTION

LANDLORD shall have the right to enter said premises, or any part thereof, at all reasonable times for the purpose of inspecting the same or for any other lawful purpose.

22. NOTICE

Any notice required to be given under this Agreement is sufficient if personally served or deposited in the United States mail, First Class postage fully prepaid, and addressed as follows:

Any written notice to TENANT:

County of Monterey Economic Development  
Workforce Development Board  
Attn: Joyce Aldrich, Executive Director  
730 La Guardia Street, 2<sup>nd</sup> Floor  
Salinas, CA 93905

Any written notice to City:

City Manager  
City of Greenfield  
P.O Box 127  
Greenfield, CA 93927

23. NONDISCRIMINATION

The TENANT herein covenants by and for itself, administrators and assigns, and all persons claiming under or through them, and this Lease is made and accepted upon and subject to the following conditions: That there shall be no discrimination against or segregation of any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin or ancestry or sexual preference in the leasing, subleasing, transferring, use, occupancy, tenure or enjoyment of the land herein leased, nor shall the TENANT itself or any person claiming under or through him, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of TENANTS, subTENANTS or vendees on the land herein leased.

24. ATTORNEYS FEES ON DEFAULT

In case suit shall be brought for an unlawful detainer of the said premises, or because of the breach of any other covenant herein contained on the part of either party. The party prevailing in proceedings brought in a court of competent jurisdiction shall receive, from the other party, reasonable attorney's fees which shall be fixed by court.

25. SUCCESSORS AND ASSIGNS

Subject to the restriction on assignment hereinabove written, this Lease, and all of the terms, covenants and conditions hereof, shall be binding upon and shall ensure to the benefit of the heirs, legal representatives, successors and assigns of the respective parties hereto.

26. QUIET POSSESSION

As long as TENANT keeps and performs the covenants in this Lease, TENANT shall at all times during the term of this Lease peaceably and quietly have, hold and enjoy the Premises, without suit, trouble or hindrance from LANDLORD or any person claiming under LANDLORD. LANDLORD, to the best of

LANDLORD'S ability, shall also be responsible for ensuring that all other TENANTS in the building or complex do not interfere with the quiet enjoyment of the TENANT.

27. MODIFICATION

This Lease contains the full agreement of the parties and may not be amended or modified except by written agreement.

This LEASE contains

- Exhibit A – Employment/Case management Services
- Exhibit B – Description of Premises
- Exhibit C – Statement of Seismic Adequacy
- Exhibit D – Summary of Services and Utilities
- Exhibit E – Summary of Repair and Maintenance Responsibilities

29. SIGNATURES

IN WITNESS WHEREOF, the said parties have hereunto set their hands this \_\_\_\_ day of \_\_\_\_\_, 2015.

LANDLORD

CITY OF GREENFIELD, a municipal corporation

\_\_\_\_\_  
Susan A. Stanton, City Manager

TENANT

County of Monterey, Economic Development Department

By: \_\_\_\_\_  
Michael R., Derr, Contracts/Purchasing Director

## EXHIBIT A

### Employment/Case Management Services In the City of Greenfield

Services Provided by TENANT:

America's Job Center satellite employment services will be provided to County residents residing in the City of Greenfield, City of Gonzales, City of Soledad and King City at least twenty-four (24) hours weekly, averaged monthly, within the City of Greenfield, at City Hall. The services will be offered to Youth and Adults. The Premises shall be used as part of this service delivery system.

LANDLORD understands there may be a startup period for TENANT. Services may not meet the times referenced above at the start of this LEASE. LANDLORD expects the startup period to last no longer than 3 months. By January 15, 2016, there should be at least twenty-four (24) hours of services provided within the City of Greenfield.

Other LANDLORD Uses:

TENANT shall have priority Nonexclusive use for up to four (4) days per week of specified county cubicle and office at premises. TENANT may schedule other day uses as regular or occasional uses with the City Manager's office.

LANDLORD encourages TENANT to allow other service providers to use premises to provide services and programs to Greenfield residents.

LANDLORD may allow other programs to use the premises when not used by TENANT.



## EXHIBIT C

### STATEMENT OF SEISMIC ADEQUACY

If the Premises are contained in a building constructed after 1973, or one of which has undergone major structural renovation since 1973, the LANDLORD shall obtain from its design engineer a warranty, which contains the following:

Construction/renovation of the Building containing the Premises occurred prior to 1970.  
Construction/renovation plans have been determined to be in compliance with all building codes applicable to seismic safety.

## EXHIBIT D

### SUMMARY OF SERVICES AND UTILITIES

The following is a summary of services and utilities responsibilities of LANDLORD and TENANT for the proposed use of the Premises:

	N/A	LANDLORD	TENANT
Provide adequate paper supplies, dispensers, and waste and recycling containers for the Premises and restrooms within Premises			X
Provide adequate custodial service for the interior of the Premises		X	
Provide adequate custodial service for exterior of the Premises and the non-exclusive areas of the building as described in Article 1.2 (including steam cleaning or pressure washing sidewalks)	X		
Professionally clean carpets, rugs, tile and linoleum flooring as indicated in		X	
Professionally clean existing drapes, blinds, and window shades		X	
Professionally clean interior windows		X	
Professionally clean exterior windows		X	
Provide adequate pest control for the interior of the Premises		X	
Provide adequate pest control for the exterior of the Premises		X	
Provide adequate landscape maintenance (including tree pruning and removal, landscape irrigation system and associated water supply and service)		X	
Provide adequate parking lot area sweeping, striping, repair, maintenance and signage	X		
Provide adequate refuse, rubbish, garbage, and recyclable (paper, plastic, and aluminum, if available) disposal and pick up service ( <b>excluding any and all medical waste</b> )		X	
Provide adequate fire sprinkler systems testing per National Fire Protection Association (NFPA) standards	X		
Provide adequate fire alarm systems monitoring per NFPA standards	X		
Provide adequate fire extinguishers and respective certification		X	
Provide adequate intrusion/security alarm systems monitoring		X	
Provide adequate patrolled security guard service	X		
Provide adequate heating, ventilation & air conditioning (HVAC) systems filter replacements, unit inspections, unit lubrications and record keeping pursuant to the California Code of Regulations, Title 8, Section 5142		X	
Provide adequate servicing of uninterrupted power source (UPS)	X		
Provide adequate servicing of backup generator for emergency exit signs of building	X		
Provide adequate gas utility service		X	
Provide adequate electric utility service according to terms of Article 7		X	
Provide adequate water utility service		X	
Provide adequate telephone and data service (including connection charges)			X

# EXHIBIT E

## SUMMARY OF REPAIR AND MAINTENANCE RESPONSIBILITIES

The following is a summary of maintenance and repair responsibilities of LANDLORD and TENANT for the proposed use of the Premises:

	N/A	LANDLORD	TENANT
Common Areas		X	
Foundations, Floor Slabs and Sub-Floors		X	
Elevators and/or Dumb Waiters (including annual State certification)	X		
Exterior and Bearing Walls (including wood destroying pest infestation)		X	
Exterior Doors and Hardware		X	
Exterior Windows and Window Frames		X	
Roofs (including replacement if deemed necessary)		X	
Gutters, Drains and Downspouts		X	
Parking Lots (including adequate lighting)		X	
Ceilings (including damage due to roof leaks)		X	
Fire Sprinkler Systems		X	
Fire Alarm Systems		X	
Intrusion/Security Alarm Systems (excluding common areas)		X	
Heating, Ventilation and Air Conditioning (HVAC) Systems (including replacement if deemed necessary)		X	
Heating, Ventilation and Air Conditioning (HVAC) control switches, sensors and thermostats		X	
Electrical Systems (including electrical outlets, panels, circuit breakers and wiring)		X	
Plumbing Systems (including defective plumbing, tree roots, acts of nature or which are declared to have been the cause by plumber or other person called to clear stoppage)		X	
Plumbing Stoppage and Fixtures (including clearing sewer drains of all stoppages, routing maintenance and replacement of fixtures that do not penetrate the structure.		X	
Exterior Lighting (including starters, ballasts, transformers and light switches)		X	
Interior Lighting (including starters, ballasts, transformers and light switches)		X	
Interior Light Bulbs and Fluorescent Light Tubes (replacement)		X	
Interior Walls		X	
Interior Wall Surfaces		X	
Interior Doors and Hardware		X	
Interior Windows and Window Frames		X	
Carpet, VCT, and Linoleum Flooring		X	
Base and/or Moldings		X	
Appliances (excluding common area)		X	
Communication Systems (data/telephone cabling, connections and equipment)		X	

**\*Notwithstanding the forgoing, TENANT will pay to LANDLORD the reasonable cost of any repairs or maintenance required as a direct result of negligent acts or omissions, or which is otherwise the fault, of TENANT, its agents, employees, or invitees. TENANT will also pay to LANDLORD the reasonable cost of any repair or maintenance required for TENANT installed improvements to the Premises, such as phone/data cabling, support equipment, trade fixtures, special door locks, and any other equipment used to meet TENANT's operational needs, that are considered above normal general office space improvements.**

## **PROCLAMATION**

### **A Proclamation of the City Council of the City of Greenfield In Honor of U.S. Army Sergeant Javier Sanchez, Jr.**

**WHEREAS**, it is with great reverence to honor the life of U.S. Army Sergeant Javier Sanchez, Jr. of Greenfield, California, who died when an improvised explosive device hit his vehicle on a combat patrol on June 23, 2013 in Sar Rowzah, Afghanistan; and

**WHEREAS**, Sgt. Sanchez was a high school graduate from Greenfield and attended classes at Hartnell College in Salinas and joined the Army in August 2006 serving in Baumholder, Germany, Fort Irwin, California and lastly in Fort Drum, New York. Javier was an infantryman and had previously deployed in support of Operation Iraqi Freedom from 2007 to 2008 with 1-6 Infantry of the 1st Armored Division. In his last assignment Javier was with the Special Troops Battalion, 2nd Brigade Combat Team based at Fort Drum, New York; and

**WHEREAS**, Sgt. Sanchez is a hero to his family, the City of Greenfield, State of California, and the people of the United States of America and we express our deepest gratitude for his service to our country. His selfless act is one that will never be forgotten; and

**WHEREAS**, on behalf of the Greenfield City Council, I, John Huerta, Jr., Mayor of the City of Greenfield would like to extend the City of Greenfield's deepest sympathies to his wife Cassandra Sanchez, his mother Margarita Sanchez, and his father Javier Sanchez, Sr. Sergeant Javier Sanchez, Jr. served his nation honorably, and sacrificed his life. He is truly an American hero.

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John Huerta, Jr.  
Mayor of the City of Greenfield



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** May 23, 2016

**AGENDA DATE:** June 28, 2016

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE:** LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT  
DISTRICT NO. 1

### **BACKGROUND:**

The City of Greenfield has two Landscape and Lighting Maintenance Assessment Districts which are regulated by the *Landscape and Lighting Act of 1972 (commencing with Section 22500) Part 2, Division 15 of the California Streets and Highways Code*. In accordance with this Act, the City Clerk is required to provide public notice of the assessment process at least 10 days prior to the date of hearing. Prior to levying a new assessment pursuant to Chapter 2 (commencing with Section 22585), the City Council must conduct a public hearing and review the Engineer's report which specify the assessment. (See Attachment). The engineer is prepared for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report. After approval of the report, either as filed or as modified, the City Council must adopt a resolution of intention which shall:

- (a) Declare the intention of the City to levy and collect assessments within the assessment district for the fiscal year stated therein.
- (b) Generally describe the existing and proposed improvements and any substantial changes proposed to be made in existing improvements.
- (c) Refer to the assessment district by its distinctive designation and indicate the general location of the district.
- (d) Refer to the report of the engineer, on file with the clerk, for a full and detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.
- (e) Give notice of the time, as fixed by Section 22625, and the place for hearing by the City Council on the levy of the proposed assessment.
- (f) State whether the assessment is proposed to increase from the previous year

In accordance with the Act, any interested person may, prior to the conclusion of the hearing, file a written protest with the clerk or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by him. If notice is given pursuant to subdivision (a) of Section 22626, the City Council shall hold the public hearing pursuant to Section 53753 of the Government. All interested persons shall be afforded the opportunity to hear and be heard. The City Council shall consider all oral statements and all written protests made or filed by any interested person. The City Council may continue the hearing from time to time, provided that no continuance shall be made to a date subsequent to August 10 without the prior consent of the county auditor.

During the course or upon the conclusion of the hearing, the City Council may order changes in any of the matters provided in the report, including changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. If there is a majority protest against the levy of an annual assessment after the formation of the assessment district that is increased from any previous year, the proposed increase in the assessment shall be abandoned.

The assessments shall be collected at the same time and in the same manner as county taxes are collected, and all laws providing for the collection and enforcement of county taxes shall apply to the collection and enforcement of the assessments, except that assessments levied pursuant to Section 22660 for which bonds or notes are to be issued may be paid within 30 days after the date the county auditor has entered the assessments on the county assessment roll, upon which time the engineer shall make and file with the treasurer a complete list of all unpaid assessments in the manner required by Section 8620.

**BUDGET AND FINANCIAL IMPACT:**

Lighting and Landscape District No. 1 provides services to the Lexington Squire Area No1, Mariposa Subdivision, Vineyard Green Subdivision, Vista Verde Subdivision and the Cambria Park Subdivision. There are 232 parcels being levied. As shown below, the proposed budget includes \$55,800 for the Districts proportional share of internal services based on a cost allocation study done in 2016.

2016-17 Internal Cost Allocation						
City Service	LLMAD #1	LLMAD #2	SSDMAD #1	SSDMAD 2	Total	
City Council	8,600	8,600	-	1,900	17,200	
General Administration	7,000	7,000	2,200	2,200	14,000	
Human Resources	200	200	450	450	400	
City Clerk	18,050	18,050	-	-	36,100	
City Attorney	3,300	3,300	1,050	1,050	6,600	
General Finance and Accounting	7,450	7,450	2,350	2,350	14,900	
Payroll	100	100	200	200	200	
Facility Maintenance	300	300	100	100	600	
Utilities	450	450	150	150	900	
Other Civic Center Costs	1,200	1,200	400	400	2,400	
Property and Liability Insurance	200	200	500	500	400	
Public Works Administration	5,400	5,400	1,700	1,700	10,800	
Facility Use	3,550	3,550	1,100	1,100	7,100	
<b>TOTAL INDIRECT COSTS</b>	<b>55,800</b>	<b>55,800</b>	<b>10,200</b>	<b>10,200</b>	<b>111,600</b>	

Total cost for service for FY 2016-17 is estimated at \$149,527. Total cost of providing landscaping services is \$68,177. The FY 2016 budget includes \$2,225 for the upgrade of its water meters and irrigation controls and \$10,000 for miscellaneous repairs shown in the attached chart:

MAINTENANCE & OPERATIONS	Lexington Square	Zone 1A Mariposa	Zone 1B Vinyard Green	Zone 1C Vista Verde	Zone 1D Cambria Park	Total
<b>Beginning Reserve Fund Balance</b>	\$168,537.17	\$64,099.84	\$28,006.87	\$13,285.39	\$51,349.54	\$325,278.82
<b>Employee Services</b>						
Salaries & Wages	\$1,917.09	\$729.13	\$318.57	\$151.12	\$584.09	\$3,700.00
Taxes & Benefits	1,191.70	453.24	198.03	93.94	363.09	2,300.00
<b>Subtotal</b>	<b>\$3,108.79</b>	<b>\$1,182.37</b>	<b>\$516.61</b>	<b>\$245.06</b>	<b>\$947.18</b>	<b>\$6,000.00</b>
<b>Operating Services &amp; Supplies</b>						
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	35,324.64	13,435.04	5,870.12	2,784.56	10,762.64	68,177.00
Utilities & Communications	3,471.48	1,320.31	576.88	273.65	1,057.68	6,700.00
Operating Supplies	310.88	118.24	51.66	24.51	94.72	600.00
Vehicle and Equipment Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	1,165.80	443.39	193.73	91.90	355.19	2,250.00
<b>Subtotal</b>	<b>\$40,272.80</b>	<b>\$15,316.98</b>	<b>\$6,692.38</b>	<b>\$3,174.61</b>	<b>\$12,270.23</b>	<b>\$77,727.00</b>
<b>Special Purchases Projects &amp; Studies</b>	5,181.31	1,970.61	861.01	408.43	1,578.63	10,000.00
<b>Reserve "Set Aside"</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Capital Outlay</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Debt Service</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>Transfer to General Fund</b>	28,911.73	10,996.02	4,804.44	2,279.04	8,808.76	55,800.00
<b>Subtotal</b>	<b>\$34,093.05</b>	<b>\$12,966.63</b>	<b>\$5,665.45</b>	<b>\$2,687.48</b>	<b>\$10,387.40</b>	<b>\$65,800.00</b>
<b>Total Activity</b>	<b>\$77,474.63</b>	<b>\$29,465.97</b>	<b>\$12,874.44</b>	<b>\$6,107.15</b>	<b>\$23,604.80</b>	<b>\$149,527.00</b>
<b>District Statistics</b>						
<b>Fiscal Year 2016/17 Levy Total</b>	<b>\$48,600.00</b>	<b>\$18,400.00</b>	<b>\$8,080.00</b>	<b>\$3,800.00</b>	<b>\$14,800.00</b>	<b>\$93,680.00</b>
Total EBU	49.00	40.00	88.00	16.00	39.00	232.00
Levy per EBU (2016/17)	\$991.84	\$460.00	\$91.82	\$237.50	\$379.49	
MaxTax per EBU (2016/17)	\$992.43	\$462.38	\$91.83	\$239.58	\$379.90	
Total Max Tax (2016/17)	\$48,628.88	\$18,495.05	\$8,080.96	\$3,833.30	\$14,816.14	\$93,854.34
<b>Fiscal Year 2015/16</b>						
Total EBU	49	40	88	16	39	232
Levy per EBU (2015/16)	\$918.37	\$435.00	\$85.23	\$225.00	\$346.15	
MaxTax per EBU (2015/16)	\$963.52	\$448.91	\$89.15	\$232.60	\$368.84	
Total Max Tax (2015/16)	\$47,212.50	\$17,956.36	\$7,845.60	\$3,721.65	\$14,384.60	\$91,120.72
Max Tax per EBU % Change from Prior Year	3.00%	3.00%	3.00%	3.00%	3.00%	
2016/17 Max Tax Rate Percentage	51.81%	19.71%	8.61%	4.08%	15.79%	100.00%
<b>Anticipated Reserve Balance</b>	<b>\$139,662.54</b>	<b>\$53,033.87</b>	<b>\$23,212.43</b>	<b>\$10,978.25</b>	<b>\$42,544.74</b>	<b>\$269,431.82</b>

**REVIEWED AND RECOMMENDED:**

The proposed FY 2016-17 budget will provide the same level of service provided in FY 2015-16 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION 2016-51, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, FISCAL YEAR 2016/2017, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**RESOLUTION #2016-52, A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2016/2017**

## RESOLUTION 2016-51

### A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, FISCAL YEAR 2016/2017, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the "City") did by previous Resolution order the Engineer, MNS Engineering, to prepare and file an Engineer's Report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565*, in connection with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2016 and ending June 30, 2017; and,

**WHEREAS**, Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2016/2017 and fixed June 28, 2016 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS**, The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

\*\*\*\*\*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**

**RESOLUTION #2016-52**

**A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2016/2017**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Landscaping and Lighting Act 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Landscape and Lighting Maintenance District No. 1 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2016 and ending June 30, 2017 to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2016 and ending June 30, 2017, to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of landscaping and lighting facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2016/2017 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of public landscaping, irrigation systems, street lighting and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Landscape and Lighting Maintenance District No. 1, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the 28<sup>th</sup> day of June, 2016 by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: May 23, 2016**

**AGENDA DATE: June 28, 2016**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT  
DISTRICT NO. 2**

### **BACKGROUND:**

The City of Greenfield has two Landscape and Lighting Maintenance Assessment Districts which are regulated by the *Landscape and Lighting Act of 1972 (commencing with Section 22500) Part 2, Division 15 of the California Streets and Highways Code*. In accordance with this Act, the City Clerk is required to provide public notice of the assessment process at least 10 days prior to the date of hearing. Prior to levying a new assessment pursuant to Chapter 2 (commencing with Section 22585), the City Council must conduct a public hearing and review the Engineer's report which specify the assessment (See Attachment). The engineer is prepared for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report. After approval of the report, either as filed or as modified, the City Council must adopt a resolution of intention which shall:

- (a) Declare the intention of the City to levy and collect assessments within the assessment district for the fiscal year stated therein.
- (b) Generally describe the existing and proposed improvements and any substantial changes proposed to be made in existing improvements.
- (c) Refer to the assessment district by its distinctive designation and indicate the general location of the district.
- (d) Refer to the report of the engineer, on file with the clerk, for a full and detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.
- (e) Give notice of the time, as fixed by Section 22625, and the place for hearing by the City Council on the levy of the proposed assessment.
- (f) State whether the assessment is proposed to increase from the previous year

In accordance with the Act, any interested person may, prior to the conclusion of the hearing, file a written protest with the clerk or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by him. If notice is given pursuant to subdivision (a) of Section 22626, the City Council shall hold the public hearing pursuant to Section 53753 of the Government. All interested persons shall be afforded the opportunity to hear and be heard. The City Council shall consider all oral statements and all written protests made or filed by any interested person. The City Council may continue the hearing from time to time, provided that no continuance shall be made to a date subsequent to August 10 without the prior consent of the county auditor.

During the course or upon the conclusion of the hearing, the City Council may order changes in any of the matters provided in the report, including changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. If there is a majority protest against the levy of an annual assessment after the formation of the assessment district that is increased from any previous year, the proposed increase in the assessment shall be abandoned.

The assessments shall be collected at the same time and in the same manner as county taxes are collected, and all laws providing for the collection and enforcement of county taxes shall apply to the collection and enforcement of the assessments, except that assessments levied pursuant to Section 22660 for which bonds or notes are to be issued may be paid within 30 days after the date the county auditor has entered the assessments on the county assessment roll, upon which time the engineer shall make and file with the treasurer a complete list of all unpaid assessments in the manner required by Section 8620.

**BUDGET AND FINANCIAL IMPACT:**

Lighting and Landscaping District No. 2 provides services to Charles Subdivision and the Las Manzanitas Subdivision. Total cost for service for FY 2017 is estimated at \$398,938 apportioned to 670.8 parcels within the District in proportion to the special benefit it receives as established at the time the District was formed. As shown below, the proposed budget includes \$55,800 for the Districts proportional share of internal services based on a cost allocation study done in 2016.

2016-17 Internal Cost Allocation					
City Service	LLMAD #1	LLMAD #2	SSDMAD #1	SSDMAD 2	Total
City Council	8,600	8,600	-	1,900	17,200
General Administration	7,000	7,000	2,200	2,200	14,000
Human Resources	200	200	450	450	400
City Clerk	18,050	18,050	-	-	36,100
City Attorney	3,300	3,300	1,050	1,050	6,600
General Finance and Accounting	7,450	7,450	2,350	2,350	14,900
Payroll	100	100	200	200	200
Facility Maintenance	300	300	100	100	600
Utilities	450	450	150	150	900
Other Civic Center Costs	1,200	1,200	400	400	2,400
Property and Liability Insurance	200	200	500	500	400
Public Works Administration	5,400	5,400	1,700	1,700	10,800
Facility Use	3,550	3,550	1,100	1,100	7,100
<b>TOTAL INDIRECT COSTS</b>	<b>55,800</b>	<b>55,800</b>	<b>10,200</b>	<b>10,200</b>	<b>111,600</b>

There is an additional \$23,170 in the proposed budget for various improvements in the District common areas, trees, planters, fences etc. as shown in the following chart:

MAINTENANCE & OPERATIONS	Zone 1 Second Street	Zone 2 Terra Verde	Zone 3A La Vina	Zone 3B La Vina	Zone 4A St. Charles Place	Zone 4B St. Charles Place	Zone 5 Las Manzanitas	Total
Beginning Reserve Fund Balance	\$89,638.10	\$63,742.83	\$150,145.28	\$14,399.52	\$199,346.41	\$93,437.04	\$22,182.38	\$632,891.56
<b>Employee Services</b>								
Salaries & Wages	\$906.45	\$644.59	\$1,518.32	\$145.61	\$2,015.85	\$1.33	\$224.32	\$6,400.00
Taxes & Benefits	538.20	382.72	901.50	86.46	1,196.91	561.01	133.19	3,800.00
Subtotal	\$1,444.65	\$1,027.31	\$2,419.82	\$232.07	\$3,212.77	\$562.34	\$357.50	\$10,200.00
<b>Operating Services &amp; Supplies</b>								
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	35,063.71	24,934.26	58,732.28	5,632.66	77,978.27	36,549.74	8,677.07	247,568.00
Utilities & Communications	7,194.94	5,116.42	12,051.64	1,155.80	16,000.84	7,499.87	1,780.50	50,800.00
Operating Supplies	198.29	141.00	332.13	31.85	440.97	206.69	49.07	1,400.00
Vehicle and Equipment Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	3,281.63	2,333.61	5,496.78	527.16	7,298.02	3,420.71	812.09	23,170.00
Subtotal	\$45,738.56	\$32,525.29	\$76,612.84	\$7,347.47	\$101,718.11	\$47,677.00	\$11,318.74	\$322,938.00
<b>Special Purchases Projects &amp; Studies</b>								
Reserve "Set Aside"	1,416.33	1,007.17	2,372.37	227.52	3,149.77	1,476.35	350.49	10,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to General Fund	7,903.10	5,620.00	13,237.82	1,269.56	0.00	8,238.04	1,955.75	55,800.00
Subtotal	\$9,319.43	\$6,627.17	\$15,610.19	\$1,497.08	\$3,149.77	\$9,714.39	\$2,306.24	\$65,800.00
<b>Total Activity</b>	<b>\$56,502.64</b>	<b>\$40,179.77</b>	<b>\$94,642.85</b>	<b>\$9,076.62</b>	<b>\$108,080.64</b>	<b>\$57,953.73</b>	<b>\$13,982.48</b>	<b>\$398,938.00</b>
<b>District Statistics</b>								
<b>Fiscal Year 2015/16 Levy Total</b>	<b>\$42,000.00</b>	<b>\$30,000.00</b>	<b>\$68,000.00</b>	<b>\$7,200.00</b>	<b>\$95,000.00</b>	<b>\$44,000.00</b>	<b>\$10,300.00</b>	<b>\$296,500.00</b>
Total EBU	80.0	96.0	167.0	38.0	150.0	120.8	19.0	670.8
Levy per EBU (2016/17)	\$525.00	\$312.50	\$407.19	\$189.47	\$633.33	\$364.24	\$542.11	
MaxTax per EBU (2016/17)	\$701.09	\$415.46	\$562.55	\$237.10	\$831.54	\$483.97	\$730.50	
Total Max Tax (2016/17)	\$56,086.81	\$39,884.07	\$93,946.32	\$9,009.82	\$124,731.60	\$58,463.81	\$13,879.57	\$396,002.02
<b>Fiscal Year 2015/16</b>								
Total EBU	80	96	167	38	150	120.8	19	670.8
Levy per EBU (2015/16)	493.75	\$285.42	\$382.63	\$165.79	\$587.33	\$339.40	\$515.79	
MaxTax per EBU (2015/16)	680.6652	403.3583	546.1678	230.1947	807.3243	469.8757	709.2271	
Total Max Tax (2015/16)	\$54,453.22	\$38,722.40	\$91,210.02	\$8,747.40	\$121,098.65	\$56,760.98	\$13,475.31	\$384,467.98
Levy per EBU % Change from Prior Year	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
2016/17 Max Tax Rate Percentage	14.16%	10.07%	23.72%	2.28%	31.50%	14.76%	3.50%	100.00%
Anticipated Reserve Balance	\$75,135.46	\$53,563.06	\$123,502.44	\$12,522.90	\$186,265.76	\$79,483.30	\$18,499.90	\$530,453.56

**REVIEWED AND RECOMMENDED:**

The proposed budget will provide the same level of service provided in FY 2015-16 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2016-53, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FISCAL YEAR 2016/2017, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**RESOLUTION #2016-54, A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2016/2017**

**RESOLUTION #2016-53**

**A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FISCAL YEAR 2016/2017, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the "City") did by previous Resolution order the Engineer, MNS Engineers, to prepare and file an Engineer's Report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565*, in connection with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2016 and ending June 30, 2017; and,

**WHEREAS**, Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2016/2017 and fixed June 28, 2016 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS**, The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

\* \* \* \* \*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

---

**Ann F. Rathbun, City Clerk**

**RESOLUTION #2016-54**

**A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2016/2017**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Landscaping and Lighting Act 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Landscape and Lighting Maintenance District No. 2 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2016 and ending June 30, 2017 to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2016 and ending June 30, 2017, to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of landscaping and lighting facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2016/2017 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of public landscaping, irrigation systems, street lighting and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Landscape and Lighting Maintenance District No. 2, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

\*\*\*\*\*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

---

**John P. Huerta, Jr., Mayor**

**ATTEST**

---

**Ann F. Rathbun, City Clerk**



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: May 23, 2016**

**AGENDA DATE: June 28, 2016**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1**

### **BACKGROUND:**

To ensure a flow of funds for the operation, maintenance and servicing of specified improvements within the boundaries of the Street and Drainage Maintenance District No. 1, pursuant to the requirements of the Benefit Assessment Act of 1982, the City Council, on December 7, 2004, by resolution 2004-88 approved the formation of the Street and Drainage Maintenance District No. 1.

In fiscal year 2004/05, pursuant to the Benefit Assessment Act of 1982, upon request of Creek Bridge Homes, the City initiated proceedings and conducted the required public hearings for the annexation of St. Charles Subdivision into the Street and Drainage Maintenance District No. 1. The annexed territories are identified as Zone 4a – St. Charles Place Storm Drain and Street Maintenance (Single Family) and Zone 4b- St. Charles Place Storm Drain and Street Maintenance (Multi-Family and Non-Residential).

On October 18, 2005, the City Council confirmed and adopted the property owner's approval of improvements, assessment rate and inflationary formula for St Charles Place Zone 4a and Zone 4b. In fiscal year 2005/2006, pursuant to the Benefit Assessment Act of 1982, upon request of Standard Pacific Homes, the City again initiated proceedings and conducted the required public hearings to annex the Manzanitas Subdivision into the Street and Drainage Maintenance District No.1 (identified in this report as Zone 5 – Las Manzanitas Maintenance). On April 6, 2006, following results of balloting tabulated in accordance with Article XIID of the California Constitution and California Government Code Section 53753, the City Council confirmed and adopted resolutions to approve the annexation, plans, specifications and assessment of Zone 5 – Las Manzanitas.

**BUDGET AND FINANCIAL IMPACT:**

Total cost to provide field street and drainage service to this District for FY 2015-16 is \$58,000. The budget allocates \$27,800 special projects. Pending the receipt of bids, the District will also be charged for street resealing. As shown below, the proposed budget includes \$10,200 for the District’s proportional share of internal services based on a cost allocation study done in 2016.

2016-17 Internal Cost Allocation					
City Service	LLMAD #1	LLMAD #2	SSDMAD #1	SSDMAD 2	Total
City Council	8,600	8,600	-	1,900	17,200
General Administration	7,000	7,000	2,200	2,200	14,000
Human Resources	200	200	450	450	400
City Clerk	18,050	18,050	-	-	36,100
City Attorney	3,300	3,300	1,050	1,050	6,600
General Finance and Accounting	7,450	7,450	2,350	2,350	14,900
Payroll	100	100	200	200	200
Facility Maintenance	300	300	100	100	600
Utilities	450	450	150	150	900
Other Civic Center Costs	1,200	1,200	400	400	2,400
Property and Liability Insurance	200	200	500	500	400
Public Works Administration	5,400	5,400	1,700	1,700	10,800
Facility Use	3,550	3,550	1,100	1,100	7,100
<b>TOTAL INDIRECT COSTS</b>	<b>55,800</b>	<b>55,800</b>	<b>10,200</b>	<b>10,200</b>	<b>111,600</b>

Individual Equivalent Dwelling Unit charges are shown for each zone in the chart below:

MA INTENANCE & OPERATIONS	Zone 1a Second Street Streets	Zone 1b Second Street Drainage	Zone 2a Terra Verde Drainage	Zone 2b Terra Verde Drainage	Zone 3a La Vina Drainage	Zone 4a St. Charles Streets (Single Fam)	Zone 4a St. Charles Drainage (Single Fam)	Zone 4b St. Charles Streets (MF & NR)	Zone 4b St. Charles Drainage (MF & NR)	Zone 5a Las Manzanitas Drainage	Total
Beginning Reserve Fund Balance	\$40,917.18	\$36,793.29	\$17,964.29	\$22,488.09	\$63,042.35	\$58,478.37	\$54,276.83	\$9,198.92	\$18,984.22	\$14,656.44	\$336,800.00
<b>Employee Services</b>											
Salaries & Wages	\$911.16	\$819.33	\$400.04	\$500.77	\$1,403.85	\$1,302.22	\$1,208.66	\$204.85	\$422.75	\$326.38	\$7,500.00
Taxes & Benefits	473.80	426.05	208.02	260.40	730.00	677.15	628.50	106.52	219.83	0.00	3,900.00
<b>Subtotal</b>	<b>\$1,384.96</b>	<b>\$1,245.38</b>	<b>\$608.05</b>	<b>\$761.18</b>	<b>\$2,133.86</b>	<b>\$1,979.37</b>	<b>\$1,837.16</b>	<b>\$311.36</b>	<b>\$642.58</b>	<b>\$326.38</b>	<b>\$11,400.00</b>
<b>Operating Services &amp; Supplies</b>											
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	364.46	327.73	160.01	200.31	0.00	22.67	483.46	81.94	169.10	130.55	3,000.00
Utilities & Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies	121.49	109.24	53.34	66.77	0.00	7.56	161.15	27.31	56.37	43.52	1,000.00
Vehicle and Equipment Operating Expense	206.53	185.71	90.67	113.51	0.00	12.84	273.96	46.43	95.82	73.98	1,700.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	352.32	316.81	154.68	193.63	0.00	21.91	467.35	79.21	163.46	126.20	2,900.00
<b>Subtotal</b>	<b>\$1,044.80</b>	<b>\$939.50</b>	<b>\$458.71</b>	<b>\$574.22</b>	<b>\$0.00</b>	<b>\$64.98</b>	<b>\$1,385.93</b>	<b>\$234.89</b>	<b>\$484.75</b>	<b>\$374.24</b>	<b>\$8,600.00</b>
<b>Special Purchases Projects &amp; Studies</b>											
Reserve "Set Aside"	3,377.37	3,036.98	1,482.80	1,856.20	0.00	210.05	4,480.09	759.29	1,566.99	1,209.77	27,800.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to General Fund	1,239.18	1,114.29	544.05	681.05	0.00	77.07	1,643.78	278.59	574.94	443.87	10,200.00
Transfer to Local Transportation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal</b>	<b>\$4,616.55</b>	<b>\$4,151.26</b>	<b>\$2,026.85</b>	<b>\$2,537.25</b>	<b>\$0.00</b>	<b>\$287.12</b>	<b>\$6,123.87</b>	<b>\$1,037.88</b>	<b>\$2,141.93</b>	<b>\$1,653.64</b>	<b>\$38,000.00</b>
<b>Total Activity</b>	<b>\$7,046.31</b>	<b>\$6,336.14</b>	<b>\$3,093.61</b>	<b>\$3,872.65</b>	<b>\$2,133.86</b>	<b>\$2,331.47</b>	<b>\$9,346.96</b>	<b>\$1,584.14</b>	<b>\$3,269.25</b>	<b>\$2,354.26</b>	<b>\$58,000.00</b>
<b>District Statistics</b>											
<b>Fiscal Year 2016/17 Levy Total</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$6,000.00</b>	<b>\$5,445.63</b>	<b>\$5,054.37</b>	<b>\$1,142.39</b>	<b>\$2,357.61</b>	<b>\$1,600.00</b>	<b>\$34,600.00</b>
Total EBU	80.0	80.0	32.0	64.0	205.0	150.0	150.0	176.2	176.2	19.0	726.2
Levy per EBU (2016/17)	\$50.00	\$50.00	\$78.13	\$39.06	\$29.27	\$36.30	\$33.70	\$6.48	\$13.38	\$84.21	
MaxTax per EBU (2016/17)	\$156.53	\$140.75	\$171.80	\$107.53	\$94.11	\$119.31	\$110.74	\$15.98	\$32.97	\$236.07	
Total Max Tax (2016/17)	\$12,522.01	\$11,259.97	\$5,497.67	\$6,882.10	\$19,293.05	\$17,896.32	\$16,610.51	\$2,815.17	\$5,809.80	\$4,485.36	\$103,071.97
<b>Fiscal Year 2015/16</b>											
Total EBU	80	80	32	64	205	150	150	176.2	176.2	19	726.2
Levy per EBU (2015/16)	40	\$36.25	\$46.88	\$28.13	\$24.39	\$30.77	\$28.56	\$4.45	\$9.18	\$63.16	
MaxTax per EBU (2015/16)	151.9662	136.6501	166.7982	104.4008	91.3713	115.8338	107.5114	15.5118	32.0124	229.1956	
Total Max Tax (2015/16)	\$12,157.30	\$10,932.01	\$5,337.54	\$6,681.65	\$18,731.12	\$17,375.07	\$16,126.71	\$2,733.18	\$5,640.58	\$4,354.72	\$100,069.87
Max Tax per EBU % Change from Prior Year	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
2016/17 Max Tax Rate Percentage	12.15%	10.92%	5.33%	6.68%	18.72%	17.36%	16.12%	2.73%	5.64%	4.35%	100.00%
<b>Anticipated Reserve Balance</b>	<b>\$37,870.87</b>	<b>\$34,457.16</b>	<b>\$17,370.68</b>	<b>\$21,115.44</b>	<b>\$66,908.49</b>	<b>\$61,592.53</b>	<b>\$49,984.24</b>	<b>\$8,757.18</b>	<b>\$18,072.58</b>	<b>\$13,902.19</b>	<b>\$313,400.00</b>
* Actual Levy May Vary Slightly due to Rounding											

Future parcels that may be annexed into the District may receive only storm drain maintenance related benefits and/or street maintenance related benefits. It is anticipated that the future annexation parcels will comprise new zones within the District. The benefit assessment is levied upon each parcel within the boundaries of each zone and the assessment levied upon each parcel shall be based solely on the benefit received from the respective zone (and not on assessed value).

**REVIEWED AND RECOMMENDED:**

The FY 2016-17 proposed budget will provide the same level of service provided in FY 2015-16 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2016-55, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S STREET AND DRAINAGE DISTRICT NO. 1 FOR FISCAL YEAR 2016/2017**

**RESOLUTION #2016-56, A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2016/2017**

**RESOLUTION #2016-55**

**A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S STREET AND DRAINAGE DISTRICT NO. 1 FOR FISCAL YEAR 2016/2017**

**WHEREAS,** The City Council of the City of Greenfield (hereinafter referred to as the "City") pursuant to provisions of *The Benefit Assessment Act of 1982* did by previous Resolution order the Engineer, MNS Engineers, to prepare and file an Engineer's Report with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2016 and ending June 30, 2017; and,

**WHEREAS,** Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2016/2017 and fixed June 28, 2016 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS,** The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

---

**John P. Huerta, Jr., Mayor**

**ATTEST**

---

**Ann F. Rathbun, City Clerk**

**RESOLUTION #2016-56**

**A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2016/2017**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Benefit Assessment Act of 1982* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Street and Drainage Maintenance District No. 1 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2016 and ending June 30, 2017 to pay the costs and expenses of street and drainage maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2016 and ending June 30, 2017, to pay the costs and expenses of street and drainage maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of streets, roads, highways and drainage facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2016/2017 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of streets, roads, highways, drainage facilities and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Street and Drainage Maintenance District No. 1, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

\* \* \* \* \*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

---

**John P. Huerta, Jr., Mayor**

**ATTEST**

---

**Ann F. Rathbun, City Clerk**



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** May 23, 2016

**AGENDA DATE:** June 28, 2016

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE:** STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 2

### **BACKGROUND:**

The purpose of the Street and Drainage District No. 2 is to fund the activities necessary to maintain and service the local streets and the drainage and flood control systems constructed and installed in connection with development of properties within the residential subdivisions known as the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions, pursuant to approve development plans and agreements. The improvements may consist of all or a portion of the public streets, drainage and flood control facilities associated with the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions and the maintenance of these improvements may include but are not limited to all materials, equipment, labor, and incidental expenses deemed necessary to keep these improvements in satisfactory condition. The maintenance of the improvements and related activities shall be funded entirely or partially through the District assessments. The District and Zone improvements and services are generally described as:

- Street maintenance that may include but is not limited to the repair and servicing of street surfaces, curbs, gutters, bridges, driveway approaches, sidewalks, barricades, delineation, signage or other facilities within the public street right-of ways installed in connection with the development of properties in the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions and that have been dedicated to the City;
- Storm drain and flood control maintenance that may include but is not limited to inspection, repair and servicing of drainage basins, inlets, catch basins, manholes, outlets, drywells, pumps, filters and storm drain pipes installed in connection with the development of properties of the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions as well as any off-site improvements and facilities directly associated with the aforementioned infrastructure that is deemed necessary to service or protect the properties including waste water treatment;

- All appurtenant, equipment, materials and service contracts related to the aforementioned improvements and facilities;

Specifically excluded are those improvements or facilities: located on private property or common areas; that may be provided or maintained by an agency other than the City; that may be provided by another assessment or tax levied by the City; or that may be provided and maintained by a Homeowner’s Association or similar entity.

**BUDGET AND FINANCIAL IMPACT:**

As generally defined by the Benefit Assessment Act of 1982 and applicable to this District, the City may impose a benefit assessment to finance the maintenance and operation costs of drainage and flood control and streets and roads;

To assess benefits equitably it is necessary to relate each property’s proportional special benefits to the special benefits of all other properties within the District and Zone. The method of apportionment established for most districts formed under the 1982 Benefit Act utilizes a weighted method of apportionment known as an Equivalent Benefit Unit (EBU) methodology that uses the single-family home site as the basic unit of assessment. A single-family home site equals one Equivalent Benefit Unit (EBU) and all other land uses are converted to a weighted EBU based on an assessment formula that equates the property’s specific development status, type of development (land use), and size of the property, as compared to a single-family home site.

Total cost to provide field street and drainage service to this District for FY 2016-17 is \$25,900. As shown below, the proposed budget includes \$10,200 for the District’s proportional share of internal services based on a cost allocation study done in 2016.

2016-17 Internal Cost Allocation						
City Service	LLMAD #1	LLMAD #2	SSDMAD #1	SSDMAD 2	Total	
City Council	8,600	8,600	-	1,900	17,200	
General Administration	7,000	7,000	2,200	2,200	14,000	
Human Resources	200	200	450	450	400	
City Clerk	18,050	18,050	-	-	36,100	
City Attorney	3,300	3,300	1,050	1,050	6,600	
General Finance and Accounting	7,450	7,450	2,350	2,350	14,900	
Payroll	100	100	200	200	200	
Facility Maintenance	300	300	100	100	600	
Utilities	450	450	150	150	900	
Other Civic Center Costs	1,200	1,200	400	400	2,400	
Property and Liability Insurance	200	200	500	500	400	
Public Works Administration	5,400	5,400	1,700	1,700	10,800	
Facility Use	3,550	3,550	1,100	1,100	7,100	
<b>TOTAL INDIRECT COSTS</b>	<b>55,800</b>	<b>55,800</b>	<b>10,200</b>	<b>10,200</b>	<b>111,600</b>	

Pending the receipt of bids, the District will also be charged for the cost of resealing it streets. The total levy for this district is shown on the following chart:

MA INTENANCE & OPERATIONS	Zone 1 Mariposa	Zone 2 Vinyard Green	Zone 3 Vista Verde	Zone 4 Cambria	Total
Beginning Reserve Fund Balance	\$42,782.63	\$80,347.14	\$22,663.51	\$44,271.87	\$190,065.15
<b>Employee Services</b>					
Salaries & Wages	\$1,688.21	\$3,170.51	\$894.31	\$1,746.97	\$7,500.00
Taxes & Benefits	877.87	1,648.67	465.04	908.43	3,900.00
<b>Subtotal</b>	<b>\$2,566.08</b>	<b>\$4,819.18</b>	<b>\$1,359.34</b>	<b>\$2,655.40</b>	<b>\$11,400.00</b>
<b>Operating Services &amp; Supplies</b>					
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00
Contract Services	675.28	1,268.20	357.72	698.79	3,000.00
Utilities & Communications	0.00	0.00	0.00	0.00	0.00
Operating Supplies	112.55	211.37	59.62	116.46	500.00
Vehicle and Equipment Operating Expense	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	180.08	338.19	95.39	186.34	800.00
<b>Subtotal</b>	<b>\$967.91</b>	<b>\$1,817.76</b>	<b>\$512.74</b>	<b>\$1,001.60</b>	<b>\$4,300.00</b>
<b>Special Purchases Projects &amp; Studies</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Reserve "Set Aside"	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Transfer to General Fund	2,295.96	4,311.89	1,216.26	2,375.89	10,200.00
Transfer to Local Transportation Fund	0.00	0.00	0.00	0.00	0.00
<b>Subtotal</b>	<b>\$2,295.96</b>	<b>\$4,311.89</b>	<b>\$1,216.26</b>	<b>\$2,375.89</b>	<b>\$10,200.00</b>
<b>Total Activity</b>	<b>\$5,829.95</b>	<b>\$10,948.83</b>	<b>\$3,088.34</b>	<b>\$6,032.89</b>	<b>\$25,900.00</b>
<b>District Statistics</b>					
<b>Fiscal Year 2016/17 Levy Total</b>	\$19,000.00	\$35,000.00	\$10,000.00	\$20,500.00	\$84,500.00
Total EBU	40	88	16	39	183
Levy per EBU (2016/17)	475.00	397.73	625.00	525.64	
MaxTax per EBU (2016/17)	500.14	426.95	662.36	530.82	
Total Max Tax (2016/17)	\$20,005.62	\$37,571.19	\$10,597.70	\$20,702.00	\$88,876.51
<b>Fiscal Year 2015/16</b>					
Total EBU	40	88	16	39	183
Levy per EBU (2015/16)	462.50	392.05	612.50	500.00	
MaxTax per EBU (2015/16)	485.57	414.51	643.06	515.36	
Total Max Tax (2015/16)	\$19,422.93	\$36,476.88	\$10,289.03	\$20,099.03	\$86,287.87
Levy per EBU % Change from Prior Year	3.00%	3.00%	3.00%	3.00%	
2016/17 Max Tax Rate Percentage	22.51%	42.27%	11.92%	23.29%	100.00%
<b>Anticipated Reserve Balance</b>	<b>\$55,952.68</b>	<b>\$104,398.31</b>	<b>\$29,575.18</b>	<b>\$58,738.98</b>	<b>\$248,665.15</b>

**REVIEWED AND RECOMMENDED:**

The proposed FY 2016-17 budget will provide the same level of service provided in FY 2016 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2016-57, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S STREET AND DRAINAGE DISTRICT NO. 2 FOR FISCAL YEAR 2016/2017**

**RESOLUTION #2016-58, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2016/2017**

**RESOLUTION #2016-57**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S  
STREET AND DRAINAGE DISTRICT NO. 2 FOR FISCAL YEAR 2016/2017**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the "City") pursuant to provisions of *The Benefit Assessment Act of 1982* did by previous Resolution order the Engineer, MNS Engineers, to prepare and file an Engineer's Report with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2016 and ending June 30, 2017; and,

**WHEREAS**, Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2016/2017 and fixed June 28, 2016 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS**, The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

\*\*\*\*\*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**

**RESOLUTION #2016-58**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING  
THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF  
GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 2 FOR  
FISCAL YEAR 2016/2017**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Benefit Assessment Act of 1982* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Street and Drainage Maintenance District No. 2 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2016 and ending June 30, 2017 to pay the costs and expenses of street and drainage maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2016 and ending June 30, 2017, to pay the costs and expenses of street and drainage maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of streets, roads, highways and drainage facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2016/2017 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of streets, roads, highways, drainage facilities and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Street and Drainage Maintenance District No. 2, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2016 and ending June 30, 2017.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **28<sup>th</sup> day of June, 2016** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

---

**Ann F. Rathbun, City Clerk**



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 22, 2016

**AGENDA DATE:** June 28, 2016

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE:** **ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES FOR FISCAL YEAR 2016/2017**

### **BACKGROUND:**

The City of Greenfield has certified that it has met all legal procedures and requirements necessary for the levying and imposition of the Lighting and Landscaping Districts I and II as well as Street and Drainage Maintenance Districts I and II. This resolution requests that the County of Monterey levy the assessments onto the property owner's property taxes.

### **POTENTIAL MOTION:**

**I MOTION TO ADOPT/DENY RESOLUTION #2016-59, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES FOR FISCAL YEAR 2016/2017**

**RESOLUTION NO. 2016-59**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING  
OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-  
RELATED FEES AND CHARGES FOR FISCAL YEAR 2016/2017**

**WHEREAS**, the City of Greenfield (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2016/2017

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The Public Agency hereby certifies that it has, without limitations, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures or requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the 28<sup>th</sup> day of June, 2016, by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ATTEST, Councilmembers:

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John P. Huerta, Jr., Mayor

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Ann F. Rathbun, City Clerk

**EXHIBIT "A"**  
**TO**  
**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO**  
**THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND**  
**PROPERTY-RELATED FEES AND CHARGES**

**FISCAL YEAR 2016/2017**

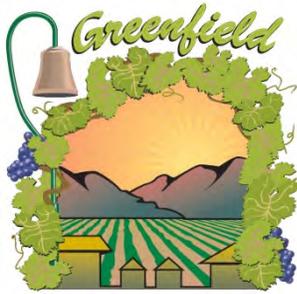
**GENERAL TAXES:**

**SPECIAL TAXES:**

**ASSESSMENTS:**

Landscape and Lighting Maintenance District No.1  
Landscape and Lighting Maintenance District No. 2  
Street and Drainage Maintenance District No.1  
Street and Drainage Maintenance District No.2

**PROPERTY-RELATED FEES AND CHARGES:**



# City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** June 21, 2016

**AGENDA DATE:** June 28, 2016

**TO:** Mayor and City Council

**PREPARED BY:** Mic Steinmann, Community Services Director  
Douglas Pike, City Engineer

**TITLE:** **RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION CONTRACT IN THE AMOUNT OF \$843,435 TO AMERICAN PAVEMENT SYSTEMS, INC., TO CONSTRUCT PAVEMENT MAINTENANCE IMPROVEMENT AT VARIOUS LOCATIONS WITHIN THE CITY**

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## **BACKGROUND AND ANALYSIS**

The City of Greenfield receives funds from various sources for the purpose of maintaining City Streets. These sources include programmed Regional State Transportation Program (RSTP) Funds, Local Transportation Funds (LTF), Gas Tax Funds, and Special District Streets and Storm Drain Maintenance Funds.

This project will apply one of three basis treatments to various streets:

1. Rejuvenating Fog Seal and Restripe. This will be used on Special District areas to preserve the good quality of the newer pavement in these areas.
2. Rejuvenating Scrub Seal (chip seal) and Restripe. This will be used on arterials.
3. Rejuvenating Scrub Seal with Micro-Surface (Slurry seal) Treatment and Restripe. This will be used on El Camino Real.

Attached is a map indicating the streets and treatments to be applied to these streets.

The project was publically noticed and an Invitation to Bid issued on May 11, 2016. Four bids were received on June 2, 2016, which were for amounts within the available construction budget, which is approximately \$1 million. The bids received and the bid amounts were as follows:

1. American Pavement Systems, Inc.....\$843,440.00
2. Telfer Pavement Technologies. ....\$848,975.16
3. Graham Contractors .....\$859,578.44
4. Intermountain Slurry Seal.....\$878,787.00

The City Engineer reviewed each of the bids for conformity with the requirements of the bid documents. Based on that review, it was determined that American Pavement Systems, Inc. was the lowest responsible bidder.

American Pavement Systems, Inc. is a General Engineering Contractor headquartered in Modesto, CA. The firm has considerable pavement maintenance experience. It holds an “A” general engineering contractor license, which requires specialized engineering knowledge and skill in areas including irrigation, drainage, streets and roads, and other public infrastructure work.

**FINANCIAL AND BUDGET IMPACT**

The City’s proposed award is in the total amount of \$843,440.00 and includes funds for Street preparation, which includes sweeping, de-weeding, protection of utility covers, some grinding repairs, pavement treatments and restriping with thermoplastic legends and striping. Construction Management and inspection services will be performed by the City Engineer (MNS Engineers) combined with supplemental City Staff Support.

The lowest responsible bidder for construction of the pavement maintenance project was American Pavement Systems, Inc., who submitted a construction bid in the amount of \$843,440.00. This bid was within the available construction budget. All costs of developing and constructing the pavement maintenance project will be from funds budgeted and allocated for this purpose from programmed Regional State Transportation Program (RSTP) Funds, Local Transportation Funds (LTF), Gas Tax Funds, and Special District Streets and Storm Drain Maintenance Funds.

**RECOMMENDATION**

The City Manager, Community Services Director, and City Engineer recommend the City Council award a construction contract to American Pavement Systems, Inc., and authorize the City Manager to negotiate and execute the construction contract for those services. A copy of the contract has been executed by American Pavement Systems, Inc., and the City is in receipt of the required signature pages.

**PROPOSED MOTION**

**I MOVE TO ADOPT RESOLUTION NO. 2016-60, A RESOLUTION AWARDED A PUBLIC WORKS CONSTRUCTION CONTRACT IN THE AMOUNT OF \$843,440 TO AMERICAN PAVEMENT SYSTEMS, INC., TO CONSTRUCT THE PAVEMENT MAINTENANCE IMPROVEMENTS AND TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THIS CONTRACT.**

**CITY OF GREENFIELD CITY COUNCIL  
RESOLUTION NO. 2016-60**

**A RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION  
CONTRACT IN THE AMOUNT OF \$843,440 TO AMERICAN  
PAVEMENT SYSTEMS, INC., TO CONSTRUCT THE PAVEMENT  
MAINTENANCE IMPROVEMENTS AND TO AUTHORIZE THE CITY  
MANAGER TO NEGOTIATE AND EXECUTE THIS CONTRACT.**

**WHEREAS**, the City of Greenfield has funds budgeted and allocated for from programmed Regional State Transportation Program (RSTP) Funds, Local Transportation Funds (LTF), Gas Tax Funds, and Special District Streets and Storm Drain Maintenance Funds for pavement maintenance within the City; and

**WHEREAS**, the City desires to contract with a responsible construction contractor for construction of the pavement improvements; and

**WHEREAS**, the services of the public works construction contractor must be procured utilizing a formal bidding process in compliance with the State Public Contract Code, and the City's bidding and contracting procedures set forth in section 3.12.053 of the municipal code; and

**WHEREAS**, to select such a public works construction contractor, the City has undertaken a formal public bidding process as required by applicable State and City public works procurement procedures; and

**WHEREAS**, as a result of the formal bidding process required by applicable State and City public works procurement procedures, the City Manager, the Community Services Director, and the City Engineer have identified American Pavement Systems, Inc., as the lowest responsible bidder; and

**WHEREAS**, the City Manager, the Community Services Director, and the City Engineer recommend the City Council award a public works construction contract to American Pavement Systems, Inc., to construct the pavement improvements;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Greenfield that:

1. A public works construction contract in the fixed-price amount of \$843,440 be awarded to American Pavement Systems, Inc., to provide public works construction services for pavement improvements within the City's currently approved budget;
2. The City Manager is authorized to negotiate the final terms and conditions of the construction contract with American Pavement Systems, Inc.; and

3. The City Manager is authorized to execute said agreement on behalf of the City of Greenfield.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 28<sup>th</sup> day of June, 2016, by the following vote:

**AYES**, and all in favor, therefore, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

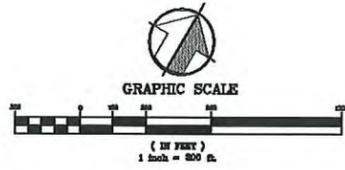
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John P. Huerta, Jr., Mayor

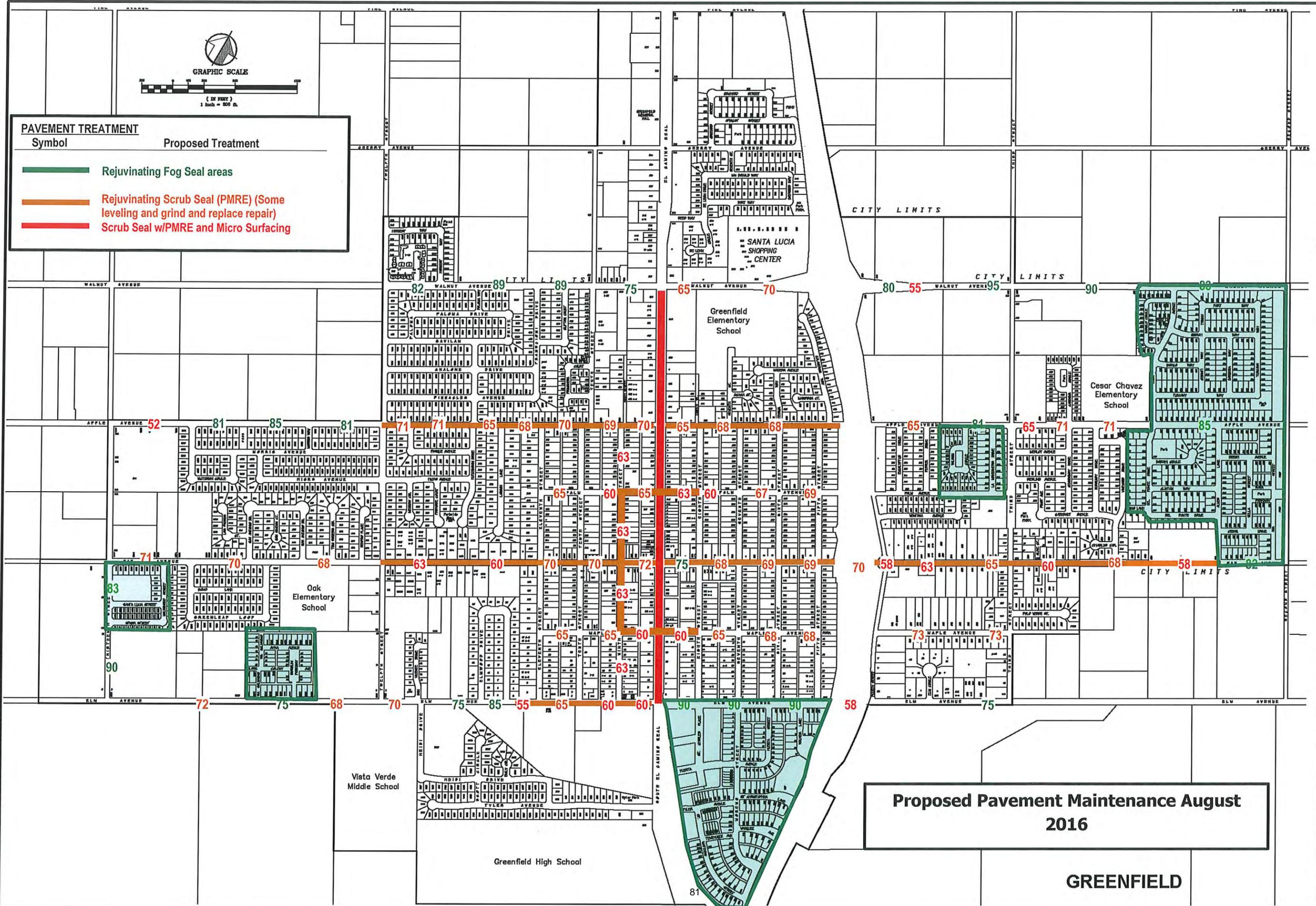
Attest:

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Ann F. Rathbun, City Clerk



Symbol	Proposed Treatment
	Rejuvenating Fog Seal areas
	Rejuvenating Scrub Seal (PMRE) (Some leveling and grind and replace repair)
	Scrub Seal w/PMRE and Micro Surfacing



**Proposed Pavement Maintenance August 2016**

**GREENFIELD**

**MNS**  
ENGINEERS IN C  
201 Industrial Way  
Riverside, CA 92507  
951-506-5200 Phone

ENGINEERING  
SURVEYING  
CONSTRUCTION MANAGEMENT

DATE: XX-XX-2012  
SCALE: 1"=40'  
DRAWN BY: XXX  
APPROVED BY: XXX  
DRAWING NO:

Alfred L. Codomo, Jr.  
R.C.E. CD55572, Exp. 12-31-12

**CITY OF GREENFIELD  
2012 STREET REHABILITATION PROJECT  
INDEX MAP**