



City of Greenfield

599 El Camino Real
Greenfield, CA 93927

City Council Meeting Agenda

April 26, 2016

6:00 P.M.

Mayor John Huerta, Jr.

Mayor Pro-Tem, Raul Rodriguez

Councilmembers

Lance Walker

Avelina Torres

Leah Santibanez

Your courtesy is requested to help our meeting run smoothly.

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Please turn off cell phones and pagers.

A. CALL TO ORDER

B. ROLL CALL – CITY COUNCIL

Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez

C. **INVOCATION BY FATHER GREG SANDMAN**

D. **PLEDGE OF ALLEGIANCE**

E. **AGENDA REVIEW**

F. **PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

G. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

G-1. APPROVE City of Greenfield Warrants #298741 through #298825 and Bank Drafts #1799 through #1816 in the amount of \$466,657.47 – **Page 1**

G-2. APPROVE Minutes of the April 12, 2016 City Council Meeting – **Page 18**

H. **MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

H-1. PRESENTATION of Sergeant Francisco Ceja, Graduate of Sherman Block Supervisor Leadership Institute

H-2. PRESENTATION by Annabelle Rodriguez and Josefina Silva, Greenfield Early Learning Collaborative Action Team (Greenfield CAT) – **Page 24**

CITY COUNCIL BUSINESS

I-1. ADOPTION of Dig Once Policy – **Page 32**

a. Staff Report

b. Public Comments

c. City Council Comments / Review / Action

Staff Recommended Action – Adopt Policy

I-2. ADOPTION of a Resolution of the City Council of the City of Greenfield Awarding a Public Works Construction Contract in the Amount of \$1,885,989.55 to Cushman Contracting Corporation to Construct Improvements to the City's Wastewater Treatment Ponds under the City's CDBG Program Award – **Page 58**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action

Staff Recommended Action – Adoption of **Resolution #2016-27**

I-3. ADOPTION of a Resolution of the City Council of the City of Greenfield Authorizing the City Manager to Enter into a Professional Services Agreement with Robin Warbey Consulting to Provide General Information and Technology Support and Assistance and to Serve as the City's Director of Information Technology Services – **Page 62**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action

Staff Recommended Action – Adoption of **Resolution #2016-28**

I-4. PROVIDE DIRECTION Regarding Future Use and Development of 4th Street and Elm Avenue Light Industrial Area under Title 17 and Chapter 5.28 of the Municipal Code – **Page 76**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action

Staff Recommended Action – Provide Direction

J. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL

- a. City Council Development Committee
- b. City Council Agenda Committee
- c. City Council Parks Committee
- d. League of California Cities Monterey Bay Division
- e. Transportation Agency for Monterey County
- f. Association of Monterey Bay Area Governments
- g. Salinas Valley Solid Waste Authority
- h. Monterey Salinas Transit
- i. Mayor City Selection Committee
- j. Salinas Valley Mayors/Managers Group
- k. Planning Commission

K. COMMENTS FROM CITY COUNCIL

L. CITY MANAGER REPORT

M. ADJOURNMENT

This agenda is dually posted outside City Hall and on the City of Greenfield web site
www.ci.greenfield.ca.us



Greenfield, CA

Check Report

By Check Number

Date Range: 04/08/2016 - 04/21/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
03938	ACCOUNTEMPS	04/15/2016	Regular	0.00	3,958.56	298741
04093	ALAMEDA COUNTY SHERIFF'S OFFICE	04/15/2016	Regular	0.00	395.00	298742
00180	ALL SAFE INTEGRATED SYSTEMS	04/15/2016	Regular	0.00	75.00	298743
03963	AMERIPRIDE	04/15/2016	Regular	0.00	248.68	298744
00130	AT&T	04/15/2016	Regular	0.00	1,170.59	298745
00201	BEN-E-LECT	04/15/2016	Regular	0.00	71.50	298746
03094	C & N ELECTRIC AND OUTDOOR POWER EQUIP.	04/15/2016	Regular	0.00	67.90	298747
03040	CENTRAL COAST YOUTH SPORTS ORG	04/15/2016	Regular	0.00	27,288.48	298748
00388	CERTIFIED LABORATORIES	04/15/2016	Regular	0.00	317.67	298749
00752	CITY OF GREENFIELD	04/15/2016	Regular	0.00	1,185.53	298750
01942	CITY OF SOLEDAD	04/15/2016	Regular	0.00	24,151.44	298751
04076	Citygate Associates, LLc	04/15/2016	Regular	0.00	601.13	298752
03052	COBRA GUARD, INC.	04/15/2016	Regular	0.00	41.95	298753
04071	COREY SMITH	04/15/2016	Regular	0.00	746.70	298754
00382	CRIME PREVENTION OFFICERS'	04/15/2016	Regular	0.00	25.00	298755
00487	DIRECT TV	04/15/2016	Regular	0.00	46.19	298756
03994	DIVISION OF THE STATE ARCHITECT	04/15/2016	Regular	0.00	34.20	298757
03913	DOWNTOWN FORD SALES	04/15/2016	Regular	0.00	30,327.27	298758
04094	EAN SERVICES, LLC	04/15/2016	Regular	0.00	316.04	298759
00503	EDWARDS & ASSOCIATES	04/15/2016	Regular	0.00	4,272.96	298760
00554	EMC PLANNING GROUP, INC.	04/15/2016	Regular	0.00	10,001.10	298761
00651	FASTENAL COMPANY	04/15/2016	Regular	0.00	12.57	298762
00610	FEDERAL EXPRESS	04/15/2016	Regular	0.00	90.63	298763
00653	FOOD 4 LESS	04/15/2016	Regular	0.00	148.48	298764
00701	GONZALES IRRIGATION SYSTEMS	04/15/2016	Regular	0.00	18.61	298765
00734	GOODYEAR TIRE & RUBBER CO.	04/15/2016	Regular	0.00	175.23	298766
00704	GRANITE CONSTRUCTION COMPANY	04/15/2016	Regular	0.00	1,497.80	298767
00725	GREEN RUBBER-KENNEDY AG	04/15/2016	Regular	0.00	447.43	298768
00721	GREENFIELD TRUE VALUE	04/15/2016	Regular	0.00	162.01	298769
00820	HOME DEPOT CREDIT SERVICES	04/15/2016	Regular	0.00	301.53	298770
00909	INTEGRATED CROP MANAGEMENT	04/15/2016	Regular	0.00	310.01	298771
04046	JOSEPH DYELS	04/15/2016	Regular	0.00	250.00	298772
01113	KELLY-MOORE PAINT COMPANY	04/15/2016	Regular	0.00	414.03	298773
03106	L+G, LLP Attorneys at Law	04/15/2016	Regular	0.00	5,666.50	298774
02066	LPS TACTICAL & PERSONAL	04/15/2016	Regular	0.00	4,859.88	298775
04047	MICHAEL BAKER INTERNATIONAL, INC.	04/15/2016	Regular	0.00	1,955.00	298777
03746	MICHAEL K. NUNLEY & ASSOCIATES	04/15/2016	Regular	0.00	382.50	298778
13015	MNS ENGINEERS, INC.	04/15/2016	Regular	0.00	19,547.50	298780
13004	MONTEREY BAY ANALYTICAL SERVIC	04/15/2016	Regular	0.00	840.00	298781
01329	MONTEREY COUNTY	04/15/2016	Regular	0.00	26,343.72	298782
01348	MONTEREY COUNTY INFORMATION TECHNOLOG	04/15/2016	Regular	0.00	816.50	298783
01426	NIXON-EGLI EQUIPMENT CO.	04/15/2016	Regular	0.00	247.29	298785
01506	OFFICE DEPOT	04/15/2016	Regular	0.00	1,160.47	298786
01532	O'REILLY AUTO PARTS	04/15/2016	Regular	0.00	78.18	298787
01654	PACIFIC COAST BATTERY SERVICE	04/15/2016	Regular	0.00	349.74	298788
01601	PACIFIC GAS & ELECTRIC	04/15/2016	Regular	0.00	17,509.88	298789
01629	PARTS & SERVICE CENTER	04/15/2016	Regular	0.00	223.27	298790
01630	PINNACLE HEALTHCARE	04/15/2016	Regular	0.00	115.00	298791
01677	PRAXAIR DISTRIBUTION, INC.	04/15/2016	Regular	0.00	89.64	298792
01687	PRO FORCE LAW ENFORCEMENT	04/15/2016	Regular	0.00	3,060.22	298793
04006	RANEY PLANNING AND MANAGEMENT, INC.	04/15/2016	Regular	0.00	1,865.02	298795
01853	REDSHIFT	04/15/2016	Regular	0.00	204.89	298797
02367	ROBIN WARBEY CONSULTING	04/15/2016	Regular	0.00	6,895.45	298798
04088	Rutan & Tucker, LLP Attorneys at Law	04/15/2016	Regular	0.00	575.00	298799

Check Report

Date Range: 04/08/2016 - 04/21/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01978	SAFETY-KLEEN CORP.	04/15/2016	Regular	0.00	220.30	298800
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	04/15/2016	Regular	0.00	50,761.46	298801
01972	SBRPSTC-SOUTH BAY REGIONAL	04/15/2016	Regular	0.00	3,199.00	298802
04010	SC FUELS	04/15/2016	Regular	0.00	3,881.41	298803
01933	SMITH & ENRIGHT LANDSCAPING	04/15/2016	Regular	0.00	15,163.56	298804
03802	Sober Grad Night Committee Greenfield HS	04/15/2016	Regular	0.00	100.00	298805
01983	SOLEDAD HARDWARE & LUMBER	04/15/2016	Regular	0.00	72.68	298806
19026	SONIAN, INC.	04/15/2016	Regular	0.00	198.00	298807
04036	SSA LANDSCAPING ARCHITECTS, INC.	04/15/2016	Regular	0.00	4,645.50	298808
00384	STATE OF CALIFORNIA EDD	04/15/2016	Regular	0.00	127.88	298809
03920	STERICYCLE, INC.	04/15/2016	Regular	0.00	181.82	298810
01981	SUN BADGE CO.	04/15/2016	Regular	0.00	56.62	298811
01957	SWRCB - OFFICE OF OPERATOR CER	04/15/2016	Regular	0.00	230.00	298812
02037	TRI-CITIES DISPOSAL	04/15/2016	Regular	0.00	76,684.33	298813
01010	UNDERGROUND SERVICE ALERT OF NORTHERN C	04/15/2016	Regular	0.00	286.44	298814
02201	VEGETABLE GROWERS SUPPLY	04/15/2016	Regular	0.00	32.14	298815
02233	VISION TECHNOLOGY SOLUTIONS	04/15/2016	Regular	0.00	255.25	298816
02372	WALLACE GROUP	04/15/2016	Regular	0.00	26,761.00	298817
00752	CITY OF GREENFIELD	04/21/2016	Regular	0.00	60.00	298819
00713	G P O A	04/21/2016	Regular	0.00	600.00	298820
00795	GREENFIELD POLICE SUPERVISORS	04/21/2016	Regular	0.00	150.00	298821
01911	SEIU 521	04/21/2016	Regular	0.00	345.43	298822
00614	STATE OF CALIFORNIA FRANSCHISE TAX BOARD	04/21/2016	Regular	0.00	197.12	298823
01601	PACIFIC GAS & ELECTRIC	04/21/2016	Regular	0.00	17,679.26	298824
03987	U.S. BANK	04/21/2016	Regular	0.00	16,588.10	298825
01916	STATE STREET BANK & TRUST CO.	04/08/2016	Bank Draft	0.00	120.34	DFT0001799
01916	STATE STREET BANK & TRUST CO.	04/08/2016	Bank Draft	0.00	800.00	DFT0001800
01916	STATE STREET BANK & TRUST CO.	04/08/2016	Bank Draft	0.00	500.00	DFT0001801
01916	STATE STREET BANK & TRUST CO.	04/08/2016	Bank Draft	0.00	800.00	DFT0001802
01916	STATE STREET BANK & TRUST CO.	04/08/2016	Bank Draft	0.00	150.00	DFT0001803
01916	STATE STREET BANK & TRUST CO.	04/08/2016	Bank Draft	0.00	470.00	DFT0001804
00431	DEPT OF CHILD SUPPORT SERVICES	04/08/2016	Bank Draft	0.00	802.61	DFT0001805
00384	STATE OF CALIFORNIA EDD	04/08/2016	Bank Draft	0.00	1,131.39	DFT0001806
03103	Internal Revenue Service	04/08/2016	Bank Draft	0.00	3,671.40	DFT0001807
03103	Internal Revenue Service	04/08/2016	Bank Draft	0.00	15,697.88	DFT0001808
00384	STATE OF CALIFORNIA EDD	04/08/2016	Bank Draft	0.00	5,468.62	DFT0001809
03103	Internal Revenue Service	04/08/2016	Bank Draft	0.00	16,129.07	DFT0001810
00384	STATE OF CALIFORNIA EDD	04/08/2016	Bank Draft	0.00	13.50	DFT0001812
03103	Internal Revenue Service	04/08/2016	Bank Draft	0.00	43.50	DFT0001813
03103	Internal Revenue Service	04/08/2016	Bank Draft	0.00	186.00	DFT0001814
00384	STATE OF CALIFORNIA EDD	04/08/2016	Bank Draft	0.00	44.81	DFT0001815
03103	Internal Revenue Service	04/08/2016	Bank Draft	0.00	194.18	DFT0001816

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	158	79	0.00	420,434.17
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	46,223.30
EFT's	0	0	0.00	0.00
	175	96	0.00	466,657.47

Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	4/2016	466,657.47
			<hr/>
			466,657.47



Greenfield, CA

Expense Approval Report

By Fund

Payment Dates 4/8/2016 - 4/21/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
MNS ENGINEERS, INC.	298780	04/15/2016	Walnut Avenue Specif Plan	100-601-63600.000	1,600.00
EMC PLANNING GROUP, INC.	298761	04/15/2016	Base Service	100-601-63600.000	9,336.59
EMC PLANNING GROUP, INC.	298761	04/15/2016	Reimbursables	100-601-63600.000	24.39
PACIFIC GAS & ELECTRIC	298824	04/21/2016	PINOT PARK	100-550-64100.000	10.51
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	100-550-64100.000	154.92
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	100-550-64200.000	5.12
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	100-551-64100.211	61.24
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	100-551-64200.211	18.34
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	100-590-64100.000	220.86
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	100-590-64200.000	89.38
SUN BADGE CO.	298811	04/15/2016	BADGE REPAIR	100-215-65200.000	56.62
MNS ENGINEERS, INC.	298780	04/15/2016	Small Permits	100-601-63600.000	7,125.00
MNS ENGINEERS, INC.	298780	04/15/2016	Plan Review	100-601-63600.000	1,812.50
MONTEREY COUNTY INFORMA...	298783	04/15/2016	MOBILE DATA COMMUNICATI...	100-215-64500.000	816.50
EMC PLANNING GROUP, INC.	298761	04/15/2016	Base Service	100-601-63600.000	54.34
EMC PLANNING GROUP, INC.	298761	04/15/2016	Reimbursables	100-601-63600.000	585.78
EAN SERVICES, LLC	298759	04/15/2016	RENT A CAR - SGT. CEJA SLI TRA...	100-215-67200.000	158.26
COREY SMITH	298754	04/15/2016	LODGING REIMBURSEMENT FO...	100-215-67200.000	746.70
C & N ELECTRIC AND OUTDOOR...	298747	04/15/2016	7504 - PISTON	100-550-66300.000	67.90
FOOD 4 LESS	298764	04/15/2016	IN HOUSE TRAINING DAY	100-215-65100.000	77.95
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-110-65100.000	60.18
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-190-61400.000	28.67
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-310-61400.000	32.22
PARTS & SERVICE CENTER	298790	04/15/2016	POWER STEERING FLUID	100-311-66200.000	15.37
PARTS & SERVICE CENTER	298790	04/15/2016	HOSE	100-311-66200.000	10.78
OFFICE DEPOT	298786	04/15/2016	SEAT PAD	100-190-61400.000	44.16
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-190-61400.000	104.27
SOLEDAD HARDWARE & LUMB...	298806	04/15/2016	P. PARK PARKING LOT POPLES	100-550-65900.000	41.63
OFFICE DEPOT	298786	04/15/2016	FOOTREST	100-190-61400.000	-41.19
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	P. PARK IRRIGATION REPAIR	100-550-65700.000	29.53
PACIFIC COAST BATTERY SERVI...	298788	04/15/2016	7331 - BATTERY	100-215-66200.000	122.70
PACIFIC COAST BATTERY SERVI...	298788	04/15/2016	7332 - BATTERY	100-215-66200.000	122.70
OFFICE DEPOT	298786	04/15/2016	KEYBOARD	100-190-61400.000	75.85
AT&T	298745	04/15/2016	PD - DOJ CONNECTION	100-215-64500.000	464.32
AT&T	298745	04/15/2016	PD PHONE LINES - ALARM/FAX/...	100-215-64500.000	706.27
DIRECT TV	298756	04/15/2016	COMMERCIAL BASIC MONTHLY	100-201-64900.000	30.79
DIRECT TV	298756	04/15/2016	COMMERCIAL BASIC MONTHLY	100-215-64900.000	15.40
GREENFIELD TRUE VALUE	298769	04/15/2016	P. PARK RESTROOM LOCK	100-550-65900.000	24.97
GOODYEAR TIRE & RUBBER CO.	298766	04/15/2016	7306 - TIRES	100-215-66200.000	175.23
ACQUANTEMP	298741	04/15/2016	TEMP SERVICES - A. TAYROS	100-190-63900.000	2,199.20
PACIFIC COAST BATTERY SERVI...	298788	04/15/2016	7320 - BATTERY	100-215-66200.000	104.34
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-111-61400.000	19.29
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-190-61400.000	107.50
STATE OF CALIFORNIA EDD	298809	04/15/2016	UNEMPLOYMENT INSURANCE ...	100-110-52200.000	127.88
PARTS & SERVICE CENTER	298790	04/15/2016	ANTI FREEZE	100-311-66200.000	17.03
GREENFIELD TRUE VALUE	298769	04/15/2016	PUSH BUTTON LOBBY	100-111-65900.000	7.59
OFFICE DEPOT	298786	04/15/2016	LYSOL SPRAY	100-201-65600.000	30.37
OFFICE DEPOT	298786	04/15/2016	STEPSTOOL	100-201-65600.000	52.13
OFFICE DEPOT	298786	04/15/2016	SHREDDER LUBRICANT	100-215-61400.000	15.63
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-215-61400.000	228.24
OFFICE DEPOT	298786	04/15/2016	BADGE CLIP	100-201-61400.000	25.70
PACIFIC GAS & ELECTRIC	298789	04/15/2016	PINOT PARK	100-550-64100.000	9.53
GREENFIELD TRUE VALUE	298769	04/15/2016	DOG FOOD	100-230-65100.000	8.14

Expense Approval Report

Payment Dates: 4/8/2016 - 4/21/2016

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
GREENFIELD TRUE VALUE	298769	04/15/2016	HARDWARE SUPPLIES	100-230-65100.000	9.72
GREENFIELD TRUE VALUE	298769	04/15/2016	HARDWARE SUPPLIES	100-230-65900.000	11.01
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	100-111-63900.000	400.00
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	100-201-63900.000	75.00
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	100-310-63900.000	1,000.00
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	100-901-89620.000	156.00
SAFETY-KLEEN CORP.	298800	04/15/2016	PARTS CLEANER	100-311-66200.000	220.30
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-190-61400.000	62.72
PARTS & SERVICE CENTER	298790	04/15/2016	7919 - PREVENT MAIN.	100-550-66200.000	20.76
AMERIPRIDE	298744	04/15/2016	CVC CLEANING TOWELS	100-111-65600.000	20.76
AMERIPRIDE	298744	04/15/2016	UNIFORMS	100-310-65200.000	79.84
AMERIPRIDE	298744	04/15/2016	SHOP MOP/MATS	100-310-65600.000	18.50
AMERIPRIDE	298744	04/15/2016	SHOP TOWELS	100-311-66200.000	5.24
GREENFIELD TRUE VALUE	298769	04/15/2016	KEY HOLDERS	100-311-66200.000	2.82
O'REILLY AUTO PARTS	298787	04/15/2016	7902 - POWER PUMP	100-311-66200.000	16.29
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-601-61400.000	93.40
U.S. BANK	298825	04/21/2016	SAFeway - FOOD FOR 3/10 WE...	100-110-65100.000	38.73
U.S. BANK	298825	04/21/2016	CSMFO CONFERENCE	100-190-67100.000	263.95
PINNACLE HEALTHCARE	298791	04/15/2016	4491761-7/Y. MUSTAFA - EMP...	100-215-68100.000	115.00
U.S. BANK	298825	04/21/2016	MBEP SECOND ANNUAL REGIO...	100-110-68300.000	132.57
U.S. BANK	298825	04/21/2016	CA ASSOCIATION FOR LOCAL E...	100-110-68300.000	250.00
U.S. BANK	298825	04/21/2016	ADOBE EXPORT PDF, ANNUAL ...	100-125-65300.000	23.88
U.S. BANK	298825	04/21/2016	SUPPLIES FOR JJ SWEARING IN ...	100-101-65100.000	37.11
U.S. BANK	298825	04/21/2016	LCW ANNUAL CONFERENCE - S. ...	100-110-67100.000	594.88
U.S. BANK	298825	04/21/2016	LCW - ROLES & RESPONSIBILI...	100-110-67100.000	90.00
U.S. BANK	298825	04/21/2016	LCW ANNUAL CONFERENCE - M...	100-110-67100.000	694.52
U.S. BANK	298825	04/21/2016	LCW WEBINAR - NEGOTIATION ...	100-110-67100.000	90.00
U.S. BANK	298825	04/21/2016	ORCHARD SUPPLY - TAPE FOR ...	100-111-65100.000	10.90
U.S. BANK	298825	04/21/2016	OFFICE DEPOT - TAPE FOR NAM...	100-111-65100.000	10.89
U.S. BANK	298825	04/21/2016	GLASS DOORS - HALLWAY	100-111-65900.000	2,984.57
U.S. BANK	298825	04/21/2016	FLOOR INSTALLATION - KITCHEN...	100-111-72200.000	1,880.02
U.S. BANK	298825	04/21/2016	MICROSOFT	100-125-63200.000	60.00
U.S. BANK	298825	04/21/2016	MICROSOFT	100-125-63200.000	220.00
U.S. BANK	298825	04/21/2016	CM REPORT ANNUAL SUBSCRIP...	100-125-63200.000	255.00
U.S. BANK	298825	04/21/2016	CM REPORT	100-125-63200.000	25.00
U.S. BANK	298825	04/21/2016	MICROSOFT	100-125-63200.000	16.00
U.S. BANK	298825	04/21/2016	PC RISERS - C. LORENZANA & N...	100-26001	858.14
U.S. BANK	298825	04/21/2016	SUPPLIES FOR JJ SWEARING IN ...	100-601-65100.000	56.56
U.S. BANK	298825	04/21/2016	MICHAELS - FRAMES FOR COM...	100-201-65100.000	61.42
U.S. BANK	298825	04/21/2016	CLEANING SUPPLIES/DISTILLED...	100-111-65600.000	12.32
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - FEB. 2016 HEAL...	100-310-52510.000	2.54
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - FEB. 2016 HEAL...	100-310-52510.000	8.09
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - MARCH 2016 H...	100-310-52510.000	2.54
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - MARCH 2016 H...	100-550-52510.000	0.46
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - FEB. 2016 HEAL...	100-550-52510.000	0.46
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - MARCH 2016 H...	100-601-52510.000	8.09
U.S. BANK	298825	04/21/2016	PARKING FEE - ICSC MEETING	100-601-67100.000	8.00
U.S. BANK	298825	04/21/2016	HOTELS.COM - ICSC MEETING	100-601-67100.000	447.89
U.S. BANK	298825	04/21/2016	PARKING FEE - ICSC MEETING	100-601-67100.000	7.00
U.S. BANK	298825	04/21/2016	ICSC MEETING REGISTRATION	100-601-67100.000	250.00
U.S. BANK	298825	04/21/2016	RANCHO - 3/8/16 CITY COUNCIL...	100-101-65100.000	29.88
U.S. BANK	298825	04/21/2016	RANCHO - 3/5/16 CITY COUNCIL...	100-101-65100.000	12.12
U.S. BANK	298825	04/21/2016	RANCHO - 3/22/16 CITY COUNC...	100-101-65100.000	19.23
U.S. BANK	298825	04/21/2016	RANCHO - 3/5/16 CITY COUNCIL...	100-101-65100.000	121.58
U.S. BANK	298825	04/21/2016	SAFeway - 3/5/16 CITY COUNCI...	100-101-65100.000	38.43
U.S. BANK	298825	04/21/2016	CHILI'S - PERS SEMINAR 2/26/16	100-170-67100.000	16.00
U.S. BANK	298825	04/21/2016	SHELL - GAS FOR PERS SEMINAR	100-170-67300.000	20.00
U.S. BANK	298825	04/21/2016	GASOLINE	100-101-66100.111	32.51
U.S. BANK	298825	04/21/2016	GAS - ICSC CONFERENCE	100-101-67100.111	33.42
U.S. BANK	298825	04/21/2016	PARKING - ICSC CONFERENCE	100-101-67100.111	5.50

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U.S. BANK	298825	04/21/2016	ICSC REGISTRATION	100-101-67100.111	250.00
U.S. BANK	298825	04/21/2016	PAYPAL - CALIFORNIA CANNABI...	100-101-67100.111	200.00
U.S. BANK	298825	04/21/2016	PAYPAL - MO CO PEACE OFFICE...	100-101-67300.111	55.00
U.S. BANK	298825	04/21/2016	GAS - COMMUNITY RESTORATI...	100-101-67300.111	35.00
U.S. BANK	298825	04/21/2016	TIFFIN - CYLINDERS/KEYBOWS/...	100-215-65400.000	106.15
U.S. BANK	298825	04/21/2016	RED BAGS FOR BIOHAZARDOUS...	100-215-65400.000	37.54
U.S. BANK	298825	04/21/2016	PROTECTOR DOG PEPPER SPRAY	100-230-65400.000	25.62
U.S. BANK	298825	04/21/2016	SUBWAY - SUPERVISOR MEETI...	100-201-65100.000	44.72
U.S. BANK	298825	04/21/2016	JON DON - FUOROSIL ODOR NE...	100-201-65600.000	34.71
U.S. BANK	298825	04/21/2016	CONDOR INDOOR CONVEX MIR...	100-201-65900.000	63.51
U.S. BANK	298825	04/21/2016	R&V ELECTRONICS - 45FT SOLID...	100-201-65900.000	5.42
U.S. BANK	298825	04/21/2016	R&V ELECTRONICS - 75FT SOLID...	100-201-65900.000	5.42
U.S. BANK	298825	04/21/2016	COSTCO - TONERS/INK	100-215-61400.000	442.70
U.S. BANK	298825	04/21/2016	COSTCO - TONERS	100-215-61400.000	461.60
U.S. BANK	298825	04/21/2016	RANCHO - SEARCH WARRANTS ...	100-215-65100.000	59.96
U.S. BANK	298825	04/21/2016	MO CO PEACE OFFICERS ASSOC...	100-215-65100.000	490.00
U.S. BANK	298825	04/21/2016	SAFEWAY - 2/26/16 SPECIAL OP...	100-215-65100.000	82.56
U.S. BANK	298825	04/21/2016	SAFEWAY - 2/26/16 SPECIAL OP...	100-215-65100.000	83.38
U.S. BANK	298825	04/21/2016	SAFEWAY - SEARCH WARRANTS...	100-215-65100.000	198.30
U.S. BANK	298825	04/21/2016	FIELD TRAINING OFFICER UPDA...	100-215-67200.000	71.40
U.S. BANK	298825	04/21/2016	FIELD TRAINING OFFICER UPDA...	100-215-67200.000	71.40
U.S. BANK	298825	04/21/2016	CIT ACADEMY - OFFICER J. DYL...	100-215-67200.000	81.60
U.S. BANK	298825	04/21/2016	CIT ACADEMY - OFFICER D. SOT...	100-215-67200.000	81.60
PARTS & SERVICE CENTER	298790	04/15/2016	CAR WASH	100-311-66200.000	6.66
FASTENAL COMPANY	298762	04/15/2016	BOLTS/RIVITS	100-311-66200.000	12.57
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	FLASH LIGHT	100-311-65700.000	191.77
Rutan & Tucker, LLP Attorneys a...	298799	04/15/2016	prof services rendered for refer...	100-150-63100.000	575.00
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	100-550-64100.000	114.96
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	100-550-64100.000	59.58
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	100-550-64200.000	4.49
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	100-550-64200.000	16.85
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	100-590-64100.000	249.15
PARTS & SERVICE CENTER	298790	04/15/2016	7317 - STARTER	100-215-66200.000	126.90
PARTS & SERVICE CENTER	298790	04/15/2016	2303 - WIPER BLADES	100-110-66200.000	24.92
GREENFIELD TRUE VALUE	298769	04/15/2016	FLAG POLE	100-111-65900.000	5.75
CITY OF SOLEDAD	298751	04/15/2016	3 MONTHS POLICE CHIEF SERVI...	100-201-63400.000	24,151.44
BEN-E-LECT	298746	04/15/2016	APRIL 2016	100-110-52510.000	11.00
BEN-E-LECT	298746	04/15/2016	APRIL 2016	100-170-52510.000	5.50
BEN-E-LECT	298746	04/15/2016	APRIL 2016	100-190-52510.000	5.50
BEN-E-LECT	298746	04/15/2016	APRIL 2016	100-215-52510.000	11.00
BEN-E-LECT	298746	04/15/2016	APRIL 2016	100-310-52510.000	11.00
BEN-E-LECT	298746	04/15/2016	APRIL 2016	100-601-52510.000	5.50
MONTEREY COUNTY	298782	04/15/2016	VOTING CHARGES NOVEMBER ...	100-170-68400.000	26,343.72
ACCOMTEMPMS	298741	04/15/2016	TEMP SERVICES - A. TAYROS	100-190-63900.000	1,759.36
FOOD 4 LESS	298764	04/15/2016	FOOD FOR 187 CASE (HOMICIDE)	100-215-65100.000	70.53
Sober Grad Night Committee G...	298805	04/15/2016	GHS-SOBER GRAD DONATION	100-110-68200.000	100.00
CITY OF GREENFIELD	298750	04/15/2016	599 EL CAMINO REAL	100-111-64300.000	112.70
CITY OF GREENFIELD	298750	04/15/2016	899 CHERRY AVENUE - CVC BKFL	100-111-64300.000	22.59
CITY OF GREENFIELD	298750	04/15/2016	597 EL CAMINO REAL LS	100-111-64300.000	23.43
TRI-CITIES DISPOSAL	298813	04/15/2016	MARCH 2016	100-191-64400.000	76,684.33
CITY OF GREENFIELD	298750	04/15/2016	890 TYLER AVE - CITY PARK	100-550-64300.000	0.22
CITY OF GREENFIELD	298750	04/15/2016	801 APRICOT STREET PARK	100-550-64300.000	0.04
CITY OF GREENFIELD	298750	04/15/2016	100 FIFTH STREET PARK	100-550-64300.000	19.38
CITY OF GREENFIELD	298750	04/15/2016	920 WALNUT AVE - CORP YARD	100-550-64400.000	112.75
CITY OF GREENFIELD	298750	04/15/2016	1351 OAK AVE/COMMUNITY C...	100-551-64300.000	25.59
CITY OF GREENFIELD	298750	04/15/2016	215 EL CAMINO REAL N	100-551-64300.000	15.79
CITY OF GREENFIELD	298750	04/15/2016	1351 OAK AVE/COMMUNITY C...	100-551-64300.000	193.89
CITY OF GREENFIELD	298750	04/15/2016	1351 OAK AVE FIRE PROTECTION	100-551-64300.000	22.59
CITY OF GREENFIELD	298750	04/15/2016	213 EL CAMINO REAL N	100-551-64300.211	14.03
CITY OF GREENFIELD	298750	04/15/2016	215 EL CAMINO REAL N	100-551-64400.000	36.07

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CITY OF GREENFIELD	298750	04/15/2016	131 THIRTEENTH ST DAY CARE	100-590-64300.000	28.05
L+G, LLP Attorneys at Law	298774	04/15/2016	MARCH 2016	100-150-63100.000	5,000.00
L+G, LLP Attorneys at Law	298774	04/15/2016	general services that exceed m...	100-150-63100.000	666.50
AMERIPRIDE	298744	04/15/2016	CVC CLEANING TOWELS	100-111-65600.000	20.76
AMERIPRIDE	298744	04/15/2016	UNIFORMS	100-310-65200.000	79.84
AMERIPRIDE	298744	04/15/2016	SHOP MOP/MATS	100-310-65600.000	18.50
AMERIPRIDE	298744	04/15/2016	SHOP TOWELS	100-311-66200.000	5.24
ROBIN WARBEY CONSULTING	298798	04/15/2016	MARCH 2016	100-125-63200.000	4,600.00
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-101-65300.000	22.22
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-125-65300.000	15.00
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-190-65300.000	379.65
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-201-65300.000	453.40
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-215-65300.000	270.10
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-230-65300.000	31.62
ROBIN WARBEY CONSULTING	298798	04/15/2016	IT EQUIPMENT - MARCH 2016	100-601-65300.000	1,123.46
Citygate Associates, LLC	298752	04/15/2016	task#1 initiate and manage proj...	100-110-63100.000	601.13
EAN SERVICES, LLC	298759	04/15/2016	RENT A CAR - SGT. CEJA SLI TRA...	100-215-67200.000	157.78
SOLEDAD HARDWARE & LUMB...	298806	04/15/2016	P. PARK IRRIGATION REPAIR	100-550-65700.000	31.05
CRIME PREVENTION OFFICERS'	298755	04/15/2016	MEMBERSHIP DUES 2016	100-215-68300.000	25.00
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-111-65100.000	11.99
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	100-110-66100.000	36.10
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	100-201-66100.000	359.14
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	100-215-66100.000	1,369.22
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	100-311-66100.000	22.99
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	100-550-66100.000	126.72
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	100-601-66100.000	43.46
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-111-61400.000	38.46
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-601-61400.000	16.91
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	100-601-61400.000	-7.59
OFFICE DEPOT	298786	04/15/2016	CLIPBOARD	100-601-61400.000	48.87
OFFICE DEPOT	298786	04/15/2016	BATTERIES	100-111-61400.000	28.57
DIVISION OF THE STATE ARCHIT...	298757	04/15/2016	BALANCE OF SB1186 FEE DUE	100-41521.000	34.20
REDSHIFT	298797	04/15/2016	INTERNET SERVICES	100-550-64900.000	16.24
CENTRAL COAST YOUTH SPORTS..	298748	04/15/2016	4TH QTR EXTRAS	100-550-65700.000	288.48
CENTRAL COAST YOUTH SPORTS..	298748	04/15/2016	4TH QTR CCYSO 15/16 CONTRA...	100-551-63500.000	27,000.00
SALINAS VALLEY SOLID WASTE ...	298801	04/15/2016	MARCH 2016	100-191-64400.000	46,725.80
STERICYCLE, INC.	298810	04/15/2016	STERI-SAFE COMPLIANCE SOLUT...	100-215-63400.000	181.82
COBRA GUARD, INC.	298753	04/15/2016	APRIL 2016	100-22320	41.95
ALL SAFE INTEGRATED SYSTEMS	298743	04/15/2016	BURGLARY MONITORING - CO...	100-551-63900.000	75.00
FEDERAL EXPRESS	298763	04/15/2016	TRANSPORTATION CHARGES - ...	100-201-61100.000	60.29
SONIAN, INC.	298807	04/15/2016	APRIL 2016	100-125-63200.000	198.00
PARTS & SERVICE CENTER	298790	04/15/2016	7309 - HOSE CLAMP	100-215-66200.000	0.85
SEIU 521	298822	04/21/2016	Union Dues	100-22420	128.64
G P O A	298820	04/21/2016	GPOA DUES	100-22410	200.00
CITY OF GREENFIELD	298819	04/21/2016	Misc Withholding	100-22490	60.00
GREENFIELD POLICE SUPERVIS...	298821	04/21/2016	GPSA DUES	100-22415	150.00
STATE OF CALIFORNIA FRANSCH...	298823	04/21/2016	Misc Withholding	100-22490	39.42
SALINAS VALLEY SOLID WASTE ...	298801	04/15/2016	3RD QUARTER 01/01/16-03/31...	100-191-64400.000	4,035.66
JOSEPH DYELS	298772	04/15/2016	PER DIEM - BASIC POLICE CYCLI...	100-215-67200.000	250.00
ALAMEDA COUNTY SHERIFF'S O...	298742	04/15/2016	BASIC POLICE CYCLIST TRAINING...	100-215-67200.000	395.00
VISION TECHNOLOGY SOLUTIO...	298816	04/15/2016	APRIL 2016	100-125-63200.000	255.25
STATE STREET BANK & TRUST C...	DFT0001799	04/08/2016	Deferred Compensation Loan P...	100-22435	120.34
STATE STREET BANK & TRUST C...	DFT0001800	04/08/2016	Defer Comp-GPOA	100-22430	450.00
STATE STREET BANK & TRUST C...	DFT0001801	04/08/2016	Defer Comp-GPSA	100-22430	500.00
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	100-22430	584.40
STATE STREET BANK & TRUST C...	DFT0001803	04/08/2016	Defer Comp-Mid Management	100-22430	50.00
STATE STREET BANK & TRUST C...	DFT0001804	04/08/2016	Defer Comp-Misc Employees	100-22430	86.50
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	100-22225	631.99
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	100-22215	2,062.28
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	100-22215	8,817.76

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STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	100-22220	3,383.68
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	100-22210	9,829.46
STATE OF CALIFORNIA EDD	DFT0001812	04/08/2016	SDI	100-22225	13.50
Internal Revenue Service	DFT0001813	04/08/2016	Medicare	100-22215	43.50
Internal Revenue Service	DFT0001814	04/08/2016	Social Security	100-22215	186.00
STATE OF CALIFORNIA EDD	DFT0001815	04/08/2016	State Withholding	100-22220	44.81
Internal Revenue Service	DFT0001816	04/08/2016	Federal Tax Withholding	100-22210	194.18
Fund 100 - GENERAL FUND Total:					296,970.16
Fund: 201 - POLICE - OTHER GRANTS					
G P O A	298820	04/21/2016	GPOA DUES	201-22410	50.00
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	201-22225	33.16
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	201-22215	106.86
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	201-22215	456.90
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	201-22220	223.19
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	201-22210	660.95
Fund 201 - POLICE - OTHER GRANTS Total:					1,531.06
Fund: 213 - PARKS					
MNS ENGINEERS, INC.	298780	04/15/2016	COMMUNITY PARK	213-905-87513.000	2,900.00
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	213-22430	21.87
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	213-22225	2.20
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	213-22215	7.10
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	213-22215	30.32
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	213-22220	13.89
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	213-22210	39.43
Fund 213 - PARKS Total:					3,014.81
Fund: 215 - CDBG Fund					
WALLACE GROUP	298817	04/15/2016	WTR-WW MASTER PLANS	215-310-73535.435	26,761.00
MICHAEL BAKER INTERNATION...	298777	04/15/2016	ADMIN SERVICES CDBG	215-501-68500.431	1,955.00
MNS ENGINEERS, INC.	298780	04/15/2016	WATER-WASTEWATER MASTER...	215-310-73535.435	3,400.00
OFFICE DEPOT	298786	04/15/2016	OFFICE SUPPLIES	215-501-68500.431	84.12
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	215-22430	45.94
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	215-22225	4.62
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	215-22215	14.90
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	215-22215	63.70
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	215-22220	29.17
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	215-22210	82.81
Fund 215 - CDBG Fund Total:					32,441.26
Fund: 220 - Measure X Supplemental Sales & Use Tax Fund					
LPS TACTICAL & PERSONAL	298775	04/15/2016	PERSONAL PROTECTIVE VESTS	220-215-71400.000	4,859.88
SBRPSTC-SOUTH BAY REGIONAL	298802	04/15/2016	TUITION FOR RECRUIT FERNAN...	220-215-52850.000	3,199.00
PRO FORCE LAW ENFORCEMENT	298793	04/15/2016	Tasers	220-215-71400.000	575.36
BEN-E-LECT	298746	04/15/2016	APRIL 2016	220-215-52510.000	16.50
PRO FORCE LAW ENFORCEMENT	298793	04/15/2016	Tasers	220-215-71400.000	2,484.86
FEDERAL EXPRESS	298763	04/15/2016	TRANSPORTATION CHARGES - ...	220-215-68100.000	30.34
G P O A	298820	04/21/2016	GPOA DUES	220-22410	350.00
DOWNTOWN FORD SALES	298758	04/15/2016	2016 FOR POLICE INTERCEPTOR	220-902-81520.192	30,327.27
STATE STREET BANK & TRUST C...	DFT0001800	04/08/2016	Defer Comp-GPOA	220-22430	350.00
DEPT OF CHILD SUPPORT SERVI...	DFT0001805	04/08/2016	Misc Withholding	220-22450	802.61
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	220-22225	232.83
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	220-22215	750.28
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	220-22215	3,207.98
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	220-22220	1,305.27
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	220-22210	3,245.63
Fund 220 - Measure X Supplemental Sales & Use Tax Fund Total:					51,737.81
Fund: 222 - PARK IMPACT FUND					
EDWARDS & ASSOCIATES	298760	04/15/2016	PARK ENHANCEMNET	222-905-87515.000	4,272.96
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	222-905-87610.000	435.00

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
SSA LANDSCAPING ARCHITECTS,...	298808	04/15/2016	PATRIOT PARK CONCESSION ST...	222-905-87610.000	4,160.00
				Fund 222 - PARK IMPACT FUND Total:	8,867.96
Fund: 223 - POLICE IMPACT FUND					
MNS ENGINEERS, INC.	298780	04/15/2016	PD HOLDING CELL	223-902-89605.000	400.00
				Fund 223 - POLICE IMPACT FUND Total:	400.00
Fund: 230 - GAS TAX FUND					
UNDERGROUND SERVICE ALERT...	298814	04/15/2016	ANNUAL MEMBERSHIP	230-320-68300.000	95.48
PACIFIC GAS & ELECTRIC	298824	04/21/2016	STREET LIGHTING	230-320-64100.000	6,857.98
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	230-320-64100.000	201.19
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	230-320-64200.000	5.10
GRANITE CONSTRUCTION COM...	298767	04/15/2016	COLD MIX	230-320-65700.000	748.90
VEGETABLE GROWERS SUPPLY	298815	04/15/2016	TRASH BAGS	230-320-65600.000	32.14
INTEGRATED CROP MANAGEM...	298771	04/15/2016	ROUND UP	230-320-65700.000	310.01
NIXON-EGLI EQUIPMENT CO.	298785	04/15/2016	7804 - FILTERS	230-320-66200.000	111.94
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	7804 - PVC	230-320-66200.000	10.30
PACIFIC GAS & ELECTRIC	298789	04/15/2016	STREET LIGHTING	230-320-64100.000	6,934.43
KELLY-MOORE PAINT COMPANY	298773	04/15/2016	HYDRANT/CORNER RED PAINT	230-320-65700.000	207.01
U.S. BANK	298825	04/21/2016	STREET SIGN REPLACEMENT PA...	230-320-65700.000	2,862.34
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - MARCH 2016 H...	230-320-52510.000	2.77
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - FEB. 2016 HEAL...	230-320-52510.000	2.77
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	STREET PAINT	230-320-65700.000	179.24
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	230-320-64100.000	191.27
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	230-320-64200.000	4.49
NIXON-EGLI EQUIPMENT CO.	298785	04/15/2016	7804 - FILTERS	230-320-66200.000	135.35
CITY OF GREENFIELD	298750	04/15/2016	263 PALO VERDE ST - PERC PO...	230-320-64300.000	0.04
CITY OF GREENFIELD	298750	04/15/2016	PALM & FWY WEST - 101 SPRIN	230-320-64300.000	0.01
CITY OF GREENFIELD	298750	04/15/2016	920 WALNUT AVE - CORP YARD	230-320-64400.000	112.74
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	230-320-66100.000	730.14
REDSHIFT	298797	04/15/2016	INTERNET SERVICES	230-320-64900.000	16.24
SEIU 521	298822	04/21/2016	Union Dues	230-22420	53.27
STATE OF CALIFORNIA FRANSCH...	298823	04/21/2016	Misc Withholding	230-22490	35.48
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	230-22430	32.76
STATE STREET BANK & TRUST C...	DFT0001804	04/08/2016	Defer Comp-Misc Employees	230-22430	167.50
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	230-22225	52.05
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	230-22215	167.64
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	230-22215	716.84
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	230-22220	157.97
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	230-22210	590.83
				Fund 230 - GAS TAX FUND Total:	21,726.22
Fund: 263 - LLM #1 - LEXINGTON					
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	LEXINGTON SQUARE	263-360-63700.000	1,500.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	MARIPOSA PLACE SUBDIVISION	263-360-63700.000	620.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	LLMD 1 - NEW PRICING	263-360-63700.000	51.00
CITY OF GREENFIELD	298750	04/15/2016	0000 GIANOLINI PARKWAY	263-360-64300.000	15.71
STATE OF CALIFORNIA FRANSCH...	298823	04/21/2016	Misc Withholding	263-22490	1.97
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	263-22430	1.82
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	263-22225	0.93
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	263-22215	3.00
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	263-22215	12.90
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	263-22220	4.03
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	263-22210	11.22
				Fund 263 - LLM #1 - LEXINGTON Total:	2,222.58
Fund: 264 - LLM #2 - TERRA VERDE, ETC					
PACIFIC GAS & ELECTRIC	298824	04/21/2016	STREET LIGHTING	264-360-64100.000	697.67
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	264-360-64100.000	483.49
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	TRADITIONS SUBDIVISION	264-360-63700.000	2,800.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	BAROLO PARK	264-360-63700.000	175.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	LLMD 2 - NEW PRICING	264-360-63700.000	299.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	ST CHARLES GAZEBO	264-360-63700.000	1,000.00

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	LA VINA SUBDIVISION	264-360-63700.000	3,100.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	ST CHRISTOPHER PARK	264-360-63700.000	975.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	TERRA VERDE SUBDIVISION	264-360-63700.000	1,500.00
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	FEBRUARYS EXTRAS	264-360-63700.000	868.56
SMITH & ENRIGHT LANDSCAPI...	298804	04/15/2016	ST CHARLES SUBDIVISION	264-360-63700.000	2,275.00
PACIFIC GAS & ELECTRIC	298789	04/15/2016	STREET LIGHTING	264-360-64100.000	705.83
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	264-360-64100.000	420.51
GREENFIELD TRUE VALUE	298769	04/15/2016	SWIRELSNAPS FLAGS	264-360-65700.000	5.75
CITY OF GREENFIELD	298750	04/15/2016	18 S EL CAMINO REAL - MEDIATE	264-360-64300.000	23.04
CITY OF GREENFIELD	298750	04/15/2016	385 THORP AVE	264-360-64300.000	0.48
CITY OF GREENFIELD	298750	04/15/2016	300 LAS MANZANITAS DRIVE	264-360-64300.000	15.64
CITY OF GREENFIELD	298750	04/15/2016	207 TUSCANY AVENUE PARK	264-360-64300.000	33.54
CITY OF GREENFIELD	298750	04/15/2016	634 ST CHRISTOPHER LANE	264-360-64300.000	0.12
CITY OF GREENFIELD	298750	04/15/2016	246 BORZINI CIRCLE	264-360-64300.000	0.25
STATE OF CALIFORNIA FRANSCH...	298823	04/21/2016	Misc Withholding	264-22490	1.97
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	264-22430	1.82
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	264-22225	1.74
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	264-22215	5.60
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	264-22215	23.98
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	264-22220	7.53
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	264-22210	20.01
Fund 264 - LLM #2 - TERRA VERDE, ETC Total:					15,441.53

Fund: 265 - SMD #1

SEIU 521	298822	04/21/2016	Union Dues	265-22420	3.04
STATE STREET BANK & TRUST C...	DFT0001804	04/08/2016	Defer Comp-Misc Employees	265-22430	10.51
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	265-22225	2.39
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	265-22215	7.68
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	265-22215	32.84
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	265-22220	6.68
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	265-22210	25.03
Fund 265 - SMD #1 Total:					88.17

Fund: 266 - SMD #2

SEIU 521	298822	04/21/2016	Union Dues	266-22420	3.03
STATE STREET BANK & TRUST C...	DFT0001804	04/08/2016	Defer Comp-Misc Employees	266-22430	10.49
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	266-22225	2.35
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	266-22215	7.70
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	266-22215	32.82
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	266-22220	6.66
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	266-22210	25.01
Fund 266 - SMD #2 Total:					88.06

Fund: 291 - HOME GRANT

RANEY PLANNING AND MANAG...	298795	04/15/2016	Reimbursables	291-610-63900.000	77.52
RANEY PLANNING AND MANAG...	298795	04/15/2016	Base Services	291-610-63900.000	1,787.50
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	291-22430	2.19
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	291-22225	0.22
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	291-22215	0.70
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	291-22215	3.04
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	291-22220	1.39
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	291-22210	3.94
Fund 291 - HOME GRANT Total:					1,876.50

Fund: 297 - GREENFIELD SCIENCE WORKSHOP

PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	297-597-64100.292	280.33
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	297-597-64200.292	38.10
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	PLYWOOD FOR CAR RAMP	297-597-65500.292	15.78
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	LIGHTERS FOR FOOD LAB	297-597-65500.292	24.87
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	SHINGLES FOR MAGNETISM PR...	297-597-65500.292	1.72
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	TORCH CAMPING GAS FOR CA...	297-597-65500.292	22.30
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	DUCT TAPE FOR GENERAL USE	297-597-65500.292	26.06
HOME DEPOT CREDIT SERVICES	298770	04/15/2016	PLYWOOD FOR CAR RAMP	297-597-65500.292	31.56

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
U.S. BANK	298825	04/21/2016	CAMPING SUPPLIES	297-597-65500.292	8.73
U.S. BANK	298825	04/21/2016	GAS - ARROYO SECO HIKING TRIP	297-597-65500.292	30.00
U.S. BANK	298825	04/21/2016	FISH FOR PETS	297-597-65500.292	16.47
U.S. BANK	298825	04/21/2016	SONOMA VALLEY WORM FARM ..	297-597-65500.292	67.68
U.S. BANK	298825	04/21/2016	MATERIALS FOR SPAGHETTI T...	297-597-65500.292	9.99
U.S. BANK	298825	04/21/2016	AMAZON PRIME MEMBERSHIP	297-597-65500.292	107.54
U.S. BANK	298825	04/21/2016	SKEWERS FPR WIND TURBINE	297-597-65500.292	13.03
U.S. BANK	298825	04/21/2016	WOODEN BALLS FOR WAVE MA...	297-597-65500.292	7.90
U.S. BANK	298825	04/21/2016	MATERIALS FOR CALORIMETRY ...	297-597-65500.292	6.88
U.S. BANK	298825	04/21/2016	STRAWS FOR GENERAL USE	297-597-65500.292	8.64
U.S. BANK	298825	04/21/2016	SUNSCREEN FOR OUTDOOR TRI...	297-597-65500.292	28.69
U.S. BANK	298825	04/21/2016	WOODEN BALLS FOR WAVE MA...	297-597-65500.292	27.50
U.S. BANK	298825	04/21/2016	PENCIL SHARPENERS FOR GENE...	297-597-65500.292	4.37
U.S. BANK	298825	04/21/2016	1 OZ CUPS FOR GENERAL USE	297-597-65500.292	38.19
U.S. BANK	298825	04/21/2016	MAGNETS FOR WIND TURBINE	297-597-65500.292	144.67
U.S. BANK	298825	04/21/2016	MATERIALS FOR CALOIMETRY A...	297-597-65500.292	3.00
U.S. BANK	298825	04/21/2016	MATERIALS FOR CALORIMETRY ...	297-597-65500.292	45.14
U.S. BANK	298825	04/21/2016	MASKING TAPE FOR GENERAL ...	297-597-65500.292	59.20
U.S. BANK	298825	04/21/2016	SKEWERS FPR WIND TURBINE	297-597-65500.292	4.32
U.S. BANK	298825	04/21/2016	GARDEN WORK DAY LUNCH	297-597-65500.292	26.06
U.S. BANK	298825	04/21/2016	CUPS FOR SPEAKERS	297-597-65500.292	6.97
U.S. BANK	298825	04/21/2016	MAGNETIC WIRE FOR ELECTRIC...	297-597-65500.292	123.92
U.S. BANK	298825	04/21/2016	WOODEN BALLS FOR WAVE MA...	297-597-65500.292	9.75
U.S. BANK	298825	04/21/2016	LAMPS FOR CAMPING	297-597-65500.292	9.78
U.S. BANK	298825	04/21/2016	INNER TUBE VALVE TOOL	297-597-65500.292	4.34
U.S. BANK	298825	04/21/2016	BABY WIPES FOR CAMPING TRIP	297-597-65500.292	2.17
U.S. BANK	298825	04/21/2016	BATTERIES FOR CAMPING TRIP...	297-597-65500.292	26.57
U.S. BANK	298825	04/21/2016	SAFETY GOGGLES FOR GENERAL...	297-597-65500.292	17.40
U.S. BANK	298825	04/21/2016	BOOK FOR PROFESSIONAL DEV...	297-597-67600.292	8.48
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	297-597-64100.292	270.46
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	297-597-64200.292	8.11
CITY OF GREENFIELD	298750	04/15/2016	45 EL CAMINO REAL	297-597-64300.292	20.16
CITY OF GREENFIELD	298750	04/15/2016	45 EL CAMINO REAL	297-597-64400.292	58.62
REDSHIFT	298797	04/15/2016	INTERNET SERVICES	297-597-64900.000	99.99
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	297-22225	25.29
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	297-22215	81.46
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	297-22215	348.22
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	297-22220	37.13
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	297-22210	226.35
Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:					2,483.89

Fund: 503 - SEWER FUND

UNDERGROUND SERVICE ALERT...	298814	04/15/2016	ANNUAL MEMBERSHIP	503-333-68300.000	95.48
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	503-333-64100.000	703.91
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	503-335-64100.000	2,941.20
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	503-335-64200.000	5.12
PRAXAIR DISTRIBUTION, INC.	298792	04/15/2016	WELDING GAS	503-330-65700.000	44.82
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	4" CAP THREAD	503-335-65700.000	11.76
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	503-950-89620.000	44.00
U.S. BANK	298825	04/21/2016	CLEANING SUPPLIES/DISTILLED...	503-335-65700.000	7.84
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - MARCH 2016 H...	503-330-52510.000	4.62
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - FEB. 2016 HEAL...	503-330-52510.000	4.62
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	503-333-64100.000	663.79
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	503-335-64100.000	3,101.52
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	503-335-64200.000	4.49
SWRCB - OFFICE OF OPERATOR ...	298812	04/15/2016	WASTEWATER CERTIFICATE RE...	503-335-67400.000	230.00
BEN-E-LECT	298746	04/15/2016	APRIL 2016	503-191-52510.000	2.75
CITY OF GREENFIELD	298750	04/15/2016	920 WALNUT AVE - CORP YARD	503-330-64300.000	27.78
CITY OF GREENFIELD	298750	04/15/2016	920 WALNUT AVE - CORP YARD	503-330-64400.000	112.74
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	503-330-66100.000	341.70
REDSHIFT	298797	04/15/2016	INTERNET SERVICES	503-330-64900.000	36.21

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
SEIU 521	298822	04/21/2016	Union Dues	503-22420	103.53
STATE OF CALIFORNIA FRANSCH...	298823	04/21/2016	Misc Withholding	503-22490	59.14
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	503-22430	54.60
STATE STREET BANK & TRUST C...	DFT0001803	04/08/2016	Defer Comp-Mid Management	503-22430	66.00
STATE STREET BANK & TRUST C...	DFT0001804	04/08/2016	Defer Comp-Misc Employees	503-22430	133.05
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	503-22225	91.20
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	503-22215	293.84
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	503-22215	1,256.14
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	503-22220	201.86
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	503-22210	910.86
				Fund 503 - SEWER FUND Total:	11,554.57
Fund: 504 - WATER FUND					
UNDERGROUND SERVICE ALERT...	298814	04/15/2016	ANNUAL MEMBERSHIP	504-340-68300.000	95.48
MICHAEL K. NUNLEY & ASSOCIA...	298778	04/15/2016	BOOSTER PUMP PRESSURE TEST	504-345-63800.000	382.50
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	504-345-64100.000	4,899.68
PACIFIC GAS & ELECTRIC	298824	04/21/2016	MONTHLY UTILITIES	504-345-64200.000	5.12
O'REILLY AUTO PARTS	298787	04/15/2016	TOOLS CHLORINE BARRELS	504-345-65700.000	61.89
GRANITE CONSTRUCTION COM...	298767	04/15/2016	COLD MIX	504-345-65700.000	748.90
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	BALL VALVE	504-345-65700.000	89.34
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	HYDRANT SUPPLIES	504-345-65700.000	104.38
PRAXAIR DISTRIBUTION, INC.	298792	04/15/2016	WELDING GAS	504-345-65700.000	44.82
MONTEREY BAY ANALYTICAL SE...	298781	04/15/2016	FEBRUARY 2016 WATER SAMPL...	504-345-63800.000	840.00
GREENFIELD TRUE VALUE	298769	04/15/2016	FIRE HYDRANT CURBS	504-345-65700.000	19.51
GREENFIELD TRUE VALUE	298769	04/15/2016	HYDRANT CURB PAINT	504-345-65700.000	16.91
CERTIFIED LABORATORIES	298749	04/15/2016	WELL OIL	504-345-66100.000	317.67
MNS ENGINEERS, INC.	298780	04/15/2016	GENERAL ENGINEERING SERVIC...	504-950-89620.000	200.00
GREENFIELD TRUE VALUE	298769	04/15/2016	FIRE HYDRANT CURB PAINTING	504-345-65700.000	14.21
GREENFIELD TRUE VALUE	298769	04/15/2016	HYDRANT CURB PAINTING	504-345-65700.000	5.63
KELLY-MOORE PAINT COMPANY	298773	04/15/2016	HYDRANT/CORNER RED PAINT	504-345-65700.000	207.02
U.S. BANK	298825	04/21/2016	SUBWAY - MO CO WATER CON...	504-340-65100.254	78.73
U.S. BANK	298825	04/21/2016	NCBPA MEMBERSHIP - A. FELIX	504-345-68300.000	30.00
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - FEB. 2016 HEAL...	504-340-52510.000	4.62
U.S. BANK	298825	04/21/2016	SILVERSCRIPT - MARCH 2016 H...	504-340-52510.000	4.62
SSA LANDSCAPING ARCHITECTS,...	298808	04/15/2016	GREENFIELD TURF REPLACEME...	504-340-65100.254	485.50
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	504-345-64100.000	4,745.94
PACIFIC GAS & ELECTRIC	298789	04/15/2016	MONTHLY UTILITIES	504-345-64200.000	4.48
BEN-E-LECT	298746	04/15/2016	APRIL 2016	504-191-52510.000	2.75
GREEN RUBBER-KENNEDY AG	298768	04/15/2016	WATER LINE MARKING PAINT	504-345-65700.000	10.35
GREENFIELD TRUE VALUE	298769	04/15/2016	FIRE HYDRANT PAINT	504-345-65700.000	16.90
GONZALES IRRIGATION SYSTEMS	298765	04/15/2016	WELL PUMP REPAIR	504-345-66500.000	18.61
CITY OF GREENFIELD	298750	04/15/2016	920 WALNUT AVE - CORP YARD	504-340-64400.000	137.54
SC FUELS	298803	04/15/2016	GASOLINE/DIESEL	504-340-66100.000	851.94
REDSHIFT	298797	04/15/2016	INTERNET SERVICES	504-340-64900.000	36.21
SEIU 521	298822	04/21/2016	Union Dues	504-22420	53.92
STATE OF CALIFORNIA FRANSCH...	298823	04/21/2016	Misc Withholding	504-22490	59.14
GREENFIELD TRUE VALUE	298769	04/15/2016	MARKING PAINT	504-345-65700.000	13.10
STATE STREET BANK & TRUST C...	DFT0001802	04/08/2016	Defer Comp-Management	504-22430	54.60
STATE STREET BANK & TRUST C...	DFT0001803	04/08/2016	Defer Comp-Mid Management	504-22430	34.00
STATE STREET BANK & TRUST C...	DFT0001804	04/08/2016	Defer Comp-Misc Employees	504-22430	61.95
STATE OF CALIFORNIA EDD	DFT0001806	04/08/2016	SDI	504-22225	50.42
Internal Revenue Service	DFT0001807	04/08/2016	Medicare	504-22215	162.36
Internal Revenue Service	DFT0001808	04/08/2016	Social Security	504-22215	694.44
STATE OF CALIFORNIA EDD	DFT0001809	04/08/2016	State Withholding	504-22220	90.17
Internal Revenue Service	DFT0001810	04/08/2016	Federal Tax Withholding	504-22210	457.54
				Fund 504 - WATER FUND Total:	16,212.89
				Grand Total:	466,657.47

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	296,970.16
201 - POLICE - OTHER GRANTS	1,531.06
213 - PARKS	3,014.81
215 - CDBG Fund	32,441.26
220 - Measure X Supplemental Sales & Use Tax Fund	51,737.81
222 - PARK IMPACT FUND	8,867.96
223 - POLICE IMPACT FUND	400.00
230 - GAS TAX FUND	21,726.22
263 - LLM #1 - LEXINGTON	2,222.58
264 - LLM #2 - TERRA VERDE, ETC	15,441.53
265 - SMD #1	88.17
266 - SMD #2	88.06
291 - HOME GRANT	1,876.50
297 - GREENFIELD SCIENCE WORKSHOP	2,483.89
503 - SEWER FUND	11,554.57
504 - WATER FUND	16,212.89
Grand Total:	466,657.47

Account Summary

Account Number	Account Name	Payment Amount
100-101-65100.000	General Operating Suppli...	258.35
100-101-65300.000	Technology Supplies	22.22
100-101-66100.111	Gasoline & Oil - Mayor	32.51
100-101-67100.111	Meetings & Conference -...	488.92
100-101-67300.111	Other Meals & Travel - M...	90.00
100-110-52200.000	Unemployment Insurance	127.88
100-110-52510.000	Health Insurance	11.00
100-110-63100.000	Administration Services	601.13
100-110-65100.000	General Operating Suppli...	98.91
100-110-66100.000	Gasoline & Oil	36.10
100-110-66200.000	Vehicle Maintenance	24.92
100-110-67100.000	Meetings & Conferences	1,469.40
100-110-68200.000	Community Outreach	100.00
100-110-68300.000	Memberships	382.57
100-111-61400.000	Office Supplies	86.32
100-111-63900.000	General Services	400.00
100-111-64300.000	Water Utility	158.72
100-111-65100.000	General Operating Suppli...	33.78
100-111-65600.000	Janitorial Supplies	53.84
100-111-65900.000	Building Maintenance Su...	2,997.91
100-111-72200.000	Minor Building Projects	1,880.02
100-125-63200.000	Technology Services	5,629.25
100-125-65300.000	Technology Supplies	38.88
100-150-63100.000	Administration Services	6,241.50
100-170-52510.000	Health Insurance	5.50
100-170-67100.000	Meetings & Conferences	16.00
100-170-67300.000	Other Meals and Travel	20.00
100-170-68400.000	Municipal Election Costs	26,343.72
100-190-52510.000	Health Insurance	5.50
100-190-61400.000	Office Supplies	381.98
100-190-63900.000	General Services	3,958.56
100-190-65300.000	Computer Supplies	379.65
100-190-67100.000	Meetings & Conferences	263.95
100-191-64400.000	Waste Disposal	127,445.79
100-201-61100.000	Postage	60.29
100-201-61400.000	Office Supplies	25.70
100-201-63400.000	Police Services	24,151.44

Account Summary

Account Number	Account Name	Payment Amount
100-201-63900.000	General Services	75.00
100-201-64900.000	Other Utilities	30.79
100-201-65100.000	General Operating Suppli...	106.14
100-201-65300.000	Technology Supplies	453.40
100-201-65600.000	Janitorial Supplies	117.21
100-201-65900.000	Building Maintenance Su...	74.35
100-201-66100.000	Gasoline & Oil	359.14
100-215-52510.000	Health Insurance	11.00
100-215-61400.000	Office Supplies	1,148.17
100-215-63400.000	Police Services	181.82
100-215-64500.000	Phone Charges	1,987.09
100-215-64900.000	Other Utilities	15.40
100-215-65100.000	General Operating Suppli...	1,062.68
100-215-65200.000	Uniforms/Personnel Equi...	56.62
100-215-65300.000	Technology Supplies	270.10
100-215-65400.000	Police Supplies	143.69
100-215-66100.000	Gasoline & Oil	1,369.22
100-215-66200.000	Vehicle Maintenance	652.72
100-215-67200.000	Other Training	2,013.74
100-215-68100.000	Recruitment	115.00
100-215-68300.000	Memberships	25.00
100-22210	Federal Withholding Tax ...	10,023.64
100-22215	FICA Payable	11,109.54
100-22220	State Withholding Tax Pa...	3,428.49
100-22225	S.D.I. Payable	645.49
100-22320	Medical Benefits Payable	41.95
100-22410	G.P.O.A. Union Dues Paya...	200.00
100-22415	G.P.S.A. Union Dues Payab..	150.00
100-22420	S.E.I.U. Union Dues Payab...	128.64
100-22430	Deferred Comp Payable	1,670.90
100-22435	PERS Loan Payable	120.34
100-22490	Miscellaneous Withholding	99.42
100-230-65100.000	General Operating Suppli...	17.86
100-230-65300.000	Technology Supplies	31.62
100-230-65400.000	Police Supplies	25.62
100-230-65900.000	Building Maintenance Su...	11.01
100-26001	Suspense Account	858.14
100-310-52510.000	Health Insurance	24.17
100-310-61400.000	Office Supplies	32.22
100-310-63900.000	General Services	1,000.00
100-310-65200.000	Uniforms/Personnel Equi...	159.68
100-310-65600.000	Janitorial Supplies	37.00
100-311-65700.000	Public Works Supplies	191.77
100-311-66100.000	Gasoline & Oil	22.99
100-311-66200.000	Vehicle Maintenance	312.30
100-41521.000	SB1186 ADA Fee	34.20
100-550-52510.000	Health Insurance	0.92
100-550-64100.000	Electricity	349.50
100-550-64200.000	Gas Utility	26.46
100-550-64300.000	Water Utility	19.64
100-550-64400.000	Waste Disposal	112.75
100-550-64900.000	Other Utilities	16.24
100-550-65700.000	Public Works Supplies	349.06
100-550-65900.000	Building Maintenance Su...	66.60
100-550-66100.000	Gasoline & Oil	126.72
100-550-66200.000	Vehicle Maintenance	20.76
100-550-66300.000	General Operations Equi...	67.90
100-551-63500.000	Recreation Services	27,000.00

Account Summary

Account Number	Account Name	Payment Amount
100-551-63900.000	General Services	75.00
100-551-64100.211	Electricity	61.24
100-551-64200.211	Gas Utility	18.34
100-551-64300.000	Water Utility	257.86
100-551-64300.211	Water Utility	14.03
100-551-64400.000	Waste Disposal	36.07
100-590-64100.000	Electricity	470.01
100-590-64200.000	Gas Utility	89.38
100-590-64300.000	Water Utility	28.05
100-601-52510.000	Health Insurance	13.59
100-601-61400.000	Office Supplies	151.59
100-601-63600.000	Community Development...	20,538.60
100-601-65100.000	General Operating Suppli...	56.56
100-601-65300.000	Technology Operating Su...	1,123.46
100-601-66100.000	Gasoline & Oil	43.46
100-601-67100.000	Meetings & Conferences	712.89
100-901-89620.000	Field of Greens Solar Ener...	156.00
201-22210	Federal Withholding Tax ...	660.95
201-22215	FICA Payable	563.76
201-22220	State Withholding Tax Pa...	223.19
201-22225	S.D.I. Payable	33.16
201-22410	G.P.O.A. Union Dues Paya...	50.00
213-22210	Federal Withholding Tax ...	39.43
213-22215	FICA Payable	37.42
213-22220	State Withholding Tax Pa...	13.89
213-22225	S.D.I. Payable	2.20
213-22430	Deferred Comp Payable	21.87
213-905-87513.000	Prop 84 Greenfield Comm...	2,900.00
215-22210	Federal Withholding Tax ...	82.81
215-22215	FICA Payable	78.60
215-22220	State Withholding Tax Pa...	29.17
215-22225	S.D.I. Payable	4.62
215-22430	Deferred Comp Payable	45.94
215-310-73535.435	CDBG Planning Studies	30,161.00
215-501-68500.431	Direct Administration	2,039.12
220-215-52510.000	Health Insurance	16.50
220-215-52850.000	Police Academy Tuition	3,199.00
220-215-68100.000	Recruitment	30.34
220-215-71400.000	Police Equipment	7,920.10
220-22210	Federal Withholding Tax ...	3,245.63
220-22215	FICA Payable	3,958.26
220-22220	State Withholding Tax Pa...	1,305.27
220-22225	S.D.I. Payable	232.83
220-22410	G.P.O.A. Union Dues Paya...	350.00
220-22430	Deferred Comp Payable	350.00
220-22450	Wage Garnishments Paya...	802.61
220-902-81520.192	Vehicles- New	30,327.27
222-905-87515.000	Playground Enhancement...	4,272.96
222-905-87610.000	Patnot Park Restroom Upg...	4,595.00
223-902-89605.000	Police Department Impro...	400.00
230-22210	Federal Withholding Tax ...	590.83
230-22215	FICA Payable	884.48
230-22220	State Withholding Tax Pa...	157.97
230-22225	S.D.I. Payable	52.05
230-22420	S.E.I.U. Union Dues Payab...	53.27
230-22430	Deferred Comp Payable	200.26
230-22490	Miscellaneous Withholding	35.48
230-320-52510.000	Health Insurance	5.54

Account Summary

Account Number	Account Name	Payment Amount
230-320-64100.000	Electricity	14,184.87
230-320-64200.000	Gas Utility	9.59
230-320-64300.000	Water Utility	0.05
230-320-64400.000	Waste Disposal	112.74
230-320-64900.000	Other Utilities	16.24
230-320-65600.000	Janitorial Supplies	32.14
230-320-65700.000	Public Works Supplies	4,307.50
230-320-66100.000	Gasoline & Oil	730.14
230-320-66200.000	Vehicle Maintenance	257.59
230-320-68300.000	Memberships	95.48
263-22210	Federal Withholding Tax ...	11.22
263-22215	FICA Payable	15.90
263-22220	State Withholding Tax Pa...	4.03
263-22225	S.D.I. Payable	0.93
263-22430	Deferred Comp Payable	1.82
263-22490	Miscellaneous Withholding	1.97
263-360-63700.000	Public Works Services	2,171.00
263-360-64300.000	Water Utility	15.71
264-22210	Federal Withholding Tax ...	20.01
264-22215	FICA Payable	29.58
264-22220	State Withholding Tax Pa...	7.53
264-22225	S.D.I. Payable	1.74
264-22430	Deferred Comp Payable	1.82
264-22490	Miscellaneous Withholding	1.97
264-360-63700.000	Public Works Services	12,992.56
264-360-64100.000	Electricity	2,307.50
264-360-64300.000	Water Utility	73.07
264-360-65700.000	Public Works Supplies	5.75
265-22210	Federal Withholding Tax ...	25.03
265-22215	FICA Payable	40.52
265-22220	State Withholding Tax Pa...	6.68
265-22225	S.D.I. Payable	2.39
265-22420	S.E.I.U. Union Dues Payab...	3.04
265-22430	Deferred Comp Payable	10.51
266-22210	Federal Withholding Tax ...	25.01
266-22215	FICA Payable	40.52
266-22220	State Withholding Tax Pa...	6.66
266-22225	S.D.I. Payable	2.35
266-22420	S.E.I.U. Union Dues Payab...	3.03
266-22430	Deferred Comp Payable	10.49
291-22210	Federal Withholding Tax ...	3.94
291-22215	FICA Payable	3.74
291-22220	State Withholding Tax Pa...	1.39
291-22225	S.D.I. Payable	0.22
291-22430	Deferred Comp Payable	2.19
291-610-63900.000	General Services	1,865.02
297-22210	Federal Withholding Tax ...	226.35
297-22215	FICA Payable	429.68
297-22220	State Withholding Tax Pa...	37.13
297-22225	S.D.I. Payable	25.29
297-597-64100.292	Electricity	550.79
297-597-64200.292	Gas Utility	46.21
297-597-64300.292	Water Utility	20.16
297-597-64400.292	Waste Disposal	58.62
297-597-64900.000	Other Utilities	99.99
297-597-65500.292	Recreation Supplies	981.19
297-597-67600.292	Publications	8.48
503-191-52510.000	Health Insurance	2.75

Account Summary

Account Number	Account Name	Payment Amount
503-22210	Federal Withholding Tax ...	910.86
503-22215	FICA Payable	1,549.98
503-22220	State Withholding Tax Pa...	201.86
503-22225	S.D.I. Payable	91.20
503-22420	S.E.I.U. Union Dues Payab...	103.53
503-22430	Deferred Comp Payable	253.65
503-22490	Miscellaneous Withholding	59.14
503-330-52510.000	Health Insurance	9.24
503-330-64300.000	Water Utility	27.78
503-330-64400.000	Waste Disposal	112.74
503-330-64900.000	Other Utilities	36.21
503-330-65700.000	Public Works Supplies	44.82
503-330-66100.000	Gasoline & Oil	341.70
503-333-64100.000	Electricity	1,367.70
503-333-68300.000	Memberships	95.48
503-335-64100.000	Electricity	6,042.72
503-335-64200.000	Gas Utility	9.61
503-335-65700.000	Public Works Supplies	19.60
503-335-67400.000	Certifications	230.00
503-950-89620.000	Field of Greens Solar Ener...	44.00
504-191-52510.000	Health Insurance	2.75
504-22210	Federal Withholding Tax ...	457.54
504-22215	FICA Payable	856.80
504-22220	State Withholding Tax Pa...	90.17
504-22225	S.D.I. Payable	50.42
504-22420	S.E.I.U. Union Dues Payab...	53.92
504-22430	Deferred Comp Payable	150.55
504-22490	Miscellaneous Withholding	59.14
504-340-52510.000	Health Insurance	9.24
504-340-64400.000	Waste Disposal	137.54
504-340-64900.000	Other Utilities	36.21
504-340-65100.254	Water Conservation Suppl...	564.23
504-340-66100.000	Gasoline & Oil	851.94
504-340-68300.000	Memberships	95.48
504-345-63800.000	Water Production Services	1,222.50
504-345-64100.000	Electricity	9,645.62
504-345-64200.000	Gas Utility	9.60
504-345-65700.000	Water Production Supplies	1,352.96
504-345-66100.000	Gasoline & Oil	317.67
504-345-66500.000	Water Operations Equip...	18.61
504-345-68300.000	Memberships	30.00
504-950-89620.000	Field of Greens Solar Ener...	200.00
	Grand Total:	466,657.47

Project Account Summary

Project Account Key	Payment Amount
None	466,657.47
	Grand Total:
	466,657.47

CITY COUNCIL MINUTES

CITY COUNCIL MEETING OF APRIL 12, 2016

CALL TO ORDER

Mayor Huerta called the meeting to order at 6:02 p.m.

ROLL CALL

PRESENT: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmember Walker, Santibañez and Torres

ABSENT: None

STAFF: City Manager Stanton, Community Services Director Steinmann, Chief Fresé, Administrative Services Director Corgill, City Attorney Sullivan, City Clerk Rathbun

GUESTS: Michael Bloom, Bob Lockwood, Gus Sanchez, Bruce Peters, Carlos Venegas, Carlos Landeros, Art Carrillo, Eric Daniels, Richard James, Debbie Hale, Michael Zeller

MOMENT OF SILENT PRAYER

There was a moment of silent prayer.

PLEDGE OF ALLEGIANCE

All recited the Pledge of Allegiance.

AGENDA REVIEW

No changes were made.

PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

No comments received.

CONSENT CALENDAR

A MOTION by Councilmember Walker, seconded by Mayor Pro-tem Rodriguez to approve the consent items including City of Greenfield Warrants #298573 through #298740 and Bank Drafts #1785 through #1811 in the amount of \$436,068.62, Minutes of the March 22, 2016 City Council Meeting and adoption of **Resolution #2016-27, “A Resolution of the City Council of the City of Greenfield Authorizing Submittal of Applications for CalRecycle Payment Programs and Related Authorizations”**. All in favor. Motion carried.

MAYORS PRESENTATIONS

PROCLAMATION OF THE CITY OF GREENFIELD PROCLAIMING 2016 TO BE THE YEAR OF VETERAN IN THE CITY OF GREENFIELD

Carlos Venegas, commander of the Post 365, thanked the City Council for the proclamation.

Bob Lockwood, VFW and Legion member, gave a brief background of the projects that were in the works this year such as the veteran cemetery, Stand Down Project, etc.

Mayor Huerta read the proclamation and presented it to the American Legion Post

PRESENTATION BY ERIC DANIELS, PG&E, REGARDING LED STREETLIGHTING UPGRADE

Eric Daniels, PG&E, gave a brief background and power point presentation.

CITY COUNCIL – PUBLIC HEARING

ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ADOPTING A NEGATIVE DECLARATION AND AMENDING THE CITY OF GREENFIELD GENERAL PLAN TO INCORPORATE THE FIFTH CYCLE HOUSING ELEMENT UPDATE RESOLUTION #2016-20

Staff report was given by Community Services Director Steinmann.

Richard James, EMC Planning, gave a presentation regarding the housing element update.

Mayor Huerta opened the public hearing at 6:39 p.m.

Councilmember Santibañez asked about the housing goals. Mr. James explained the goals and what the City had accomplished in the last round.

Councilmember Walker stated that he had suggested that this item be pulled until the next meeting because it was a lot of information. Community Services Director Steinmann and Mr. James explained the deadline with the State and stated that if it was not approved by the deadline that the City would be on a 4-year term instead of an 8-year term; which meant the City would have to update the housing element every four years instead of eight.

Mayor Huerta closed the public hearing at 6:50 p.m.

A MOTION by Mayor Huerta, seconded by Mayor Pro-tem Rodriguez to adopt **Resolution #2016-20, “A Resolution of the City Council of the City of Greenfield Adopting a Negative Declaration and Amending the City of Greenfield General Plan to Incorporate the Fifth Cycle Housing Element Update”**. All in favor. Motion carried.

CITY COUNCIL - BUSINESS

ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE TRANSPORTATION SAFETY & INVESTMENT PLAN AND REQUESTING IT BE PLACED ON A FUTURE BALLOT RESOLUTION #2016-21

Staff report was given by Community Services Director Steinmann.

Debbie Hale, Director of TAMC, gave a power point presentation. She stated that TAMC would be going to all 12 cities to get approval and once that was accomplished they would go before the Board of Supervisors to ask them to place this on the November ballot.

Councilmember Walker stated that Greenfield had the highest sales tax rate in the County and asked if there was a limit for the sales tax. Ms. Hale stated that yes and that if this would pass, it would use $\frac{1}{4}$ cent of the City's tax.

A MOTION by Councilmember Santibañez, seconded by Councilmember Torres to adopt **Resolution #2016-21, “A Resolution of the City Council of the City of Greenfield Approving the Transportation Safety & Investment Plan and Requesting It be Placed on a Future Ballot”**. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD REQUESTING THE TRANSPORTATION AGENCY OF MONTEREY COUNTY (TAMC) REDUCE REGIONAL DEVELOPMENT IMPACT FEES FOR THE SOUTH MONTEREY COUNTY ZONE
RESOLUTION #2016-22**

Staff report was given by Community Services Director Steinmann.

Mayor Pro-tem Rodriguez asked how TAMC felt about this. Michael Zeller, TAMC, stated that if all four south county cities agreed TAMC would be agreeable to it.

A MOTION by Councilmember Torres, seconded by Councilmember Santibañez to adopt **Resolution #2016-22, “A Resolution of the City Council of the City of Greenfield Requesting the Transportation Agency of Monterey County (TAMC) Reduce Regional Development Impact Fees for the South Monterey County Zone”**. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD PROVIDING SERVICES AND ENFORCING LAWS IN A PROFESSIONAL, NONDISCRIMINATORY, FAIR AND EQUITABLE MANNER
RESOLUTION #2016-23**

Staff report was given by City Manager Stanton.

Mayor Huerta reported on the agenda sub-committee’s discussion and stated that in reviewing the resolution it was clearly outdated and not necessary. He also stated that he didn’t want to jeopardize any federal monies if the current resolution was still in effect.

Councilmember Walker stated that this was a good idea and that resolution #2001-16 was just confusing and if remained the City might lose federal monies if it was not repealed.

Mayor Pro-tem Rodriguez stated that the police department was treating everyone fair and the same and adopting of this resolution and repealing resolution 2001-16 would simplify things.

A MOTION by Councilmember Santibañez, seconded by Mayor Pro-tem Rodriguez to adopt **Resolution #2016-23, “A Resolution of the City of Greenfield Providing Services and Enforcing Laws in a Professional, Nondiscriminatory, Fair and Equitable Manner”** and repeal Resolution #2001-16. All in favor. Motion carried.

ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE PURCHASE OF TWO POLICE VEHICLES RESOLUTION #2016-24

Staff report was given by Chief of Police Santibañez.

A MOTION by Councilmember Torres, seconded by Councilmember Walker to adopt **Resolution #2016-24, “A Resolution of the City Council of the City of Greenfield Approving the Purchase of Two Police Vehicles”**. All in favor. Motion carried.

ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING A CONTRACT WITH SSA LANDSCAPE ARCHITECTS FOR THE DESIGN SERVICES FOR U.S. HIGHWAY 101 WELCOME SIGNS AND THE CIVIC CENTER DIGITAL READER BOARD MONUMENT RESOLUTION #2016-25

Staff report was given by Community Services Director Steinmann.

Council discussed the “Welcome to Greenfield” signs and the design of the other signs. It was the consensus of City Council if anyone had any ideas or suggestions that they email them to Community Services Director Steinmann.

A MOTION by Councilmember Walker, seconded by Councilmember Torres to adopt **Resolution #2016-25, “A Resolution of the City Council of the City of Greenfield Approving a Contract with SSA Landscape Architects for the Design Services for U.S. Highway 101 Welcome Signs and the Civic Center Digital Reader Board Monument”**. All in favor. Motion carried.

BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL

Mayor Huerta announced the League of California Cities Legislative Days would be on April 27th. He also stated that the TAMC report was emailed to all Council.

Councilmember Santibañez stated that MST was in the processes of trying to purchase property in King City to house their buses.

Mayor Huerta stated that at the Managers-Mayors meeting there was discussion regarding farm workers’ housing like the project built by T&A in Spreckles. He stated that there were a lot of ideas and that City of Salinas had a staff member that had been assigned to work on this full time and he would make the report available once it was completed.

COMMENTS FROM CITY COUNCIL

Councilmember Torres asked about the new chairs for the Council. She thanked Chief Fresé and Mayor Huerta for their attendance at the Annual Victims' Ceremony. She also stated that the dinner for the employee of the year would be April 22nd.

Councilmember Santibañez asked about having trash cans throughout the residential area. City Manager Stanton stated that staff could look into it; however, it might pose a problem because people could throw their trash in them and have them always be over full.

Councilmember Walker asked about having another gun buyback program. Chief of Police Fresé stated that she was familiar with the program and if Council wanted to have another one she could arrange for it to happen.

Mayor Pro-tem Rodriguez thanked the Chief and the Police Officers for all their hard work especially recently with the two homicides.

Mayor Huerta stated that Councilmember Torres did a fabulous job on her speech regarding the story of her son at the Annual Victims' Ceremony.

CITY MANAGER REPORT

City Manager Stanton explained that the chairs were 50% off at this time and were still \$1,048 per chair. She stated that she was also looking at other chairs from difference vendors to get a better price. She reported that she attended the Tax & Revenue Committee and Economic & Housing Committee at the League of California Cities in San Diego last week. She stated that it did take a lot of time to attend; however, the information received was well worth it.

ADJOURNMENT

Mayor adjourned the City Council meeting at 8:14 p.m.

Mayor of the City of Greenfield

City Clerk of the City of Greenfield



MONTEREY COUNTY
CHILDREN'S COUNCIL

**BRIGHT
BEGINNINGS**
EARLY CHILDHOOD DEVELOPMENT INITIATIVE

Greenfield Collaborative Action Team

April 26, 2016

What is Bright Beginnings?

Previously known as Early Childhood Development Initiative (ECDI)

Bright Beginnings is an initiative of Monterey County Children's Council, the purpose of the Council is to facilitate the development of comprehensive and collaborative delivery system of services for children and their families.



Greenfield Collaborative Action Team (CAT)

North Monterey County | Pajaro | Seaside | Greenfield | Salinas | Gonzales

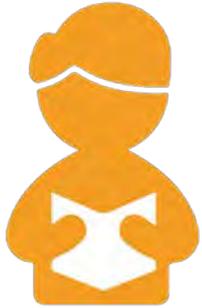
Greenfield's Focus Area:

Cultivating a Culture of Literacy: Greenfield Reads, Talks, Sings, and Celebrates



Primary Focus Indicators In Greenfield

3rd Grade Reading Level



ONLY
18%
of 3rd grade
children are
reading at 3rd
grade level

Social And Emotional Skills



27%
of children are
ready for
kindergarten

Reading To Children



49%
of parents with
children entering
kindergarten read
or show picture
books daily

Who Will Benefit?

Children, families, and communities throughout Greenfield

Primary Beneficiaries: 4 to 5-year-olds and their parents/families

Secondary Beneficiaries: Cross-sector partners willing and able to mobilize resources to serve 4 to 5-year-olds and their parents/families



Success: Greenfield Kinder Roundup Festival

Increased access, awareness, and participation in activities and resources that improve children's Kinder readiness, with special emphasis on family literacy development.



Get Involved

Engage & Participate

Study Session

Embrace Greenfield's theme

Cultivating a Culture of Literacy: Greenfield
Reads, Talks, Sings, and Celebrates



Greenfield: Leading Through Literacy

Community Workshop: Summer Activity Challenge

WHEN: Tomorrow, April 27th from 5 - 6:30PM

WHERE: Patriot Park, 1351 Oak Ave, Greenfield, CA 93927

WHY: Bring together community partners for children and families to get Kinder ready this summer

- Sign the Summer Early Learning Activity Challenge Pledge
- Create fun, enriching family and children engagement activities





City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

MEMORANDUM: April 22, 2016

AGENDA DATE: April 26, 2016

TO: Mayor and City Council

FROM: Susan A. Stanton, ICMA-CM
City Manager

TITLE: **ADOPTION OF DIG ONCE POLICY**

BACKGROUND:

In an effort to support the installation of high speed internet and other forms of communications, many cities have developed policies that encourage the development of modern broadband infrastructure, particularly high capacity fiber optic networks, and the availability of fast, affordable and competitive Internet access. A critical element of this support is the requirement for the installation of conduit whenever streets or public rights of way are excavated.

The proposed "Dig Once Policy" is developed after the City and County of San Francisco's Dig Once program designed to create more efficient delivery of communications services and minimize disruption in the public right of way by taking advantage of opportunities to place communication conduit during excavation by municipal and private utilities, when technically and economically feasible.

In November 2014, the Board of Supervisors and Mayor of the City and County of San Francisco adopted a "Dig Once Ordinance" which requires "the installation of City-owned communications infrastructure in excavation projects where the City has determined that it is both financially feasible and consistent with the City's long-term goals to develop the City's communications infrastructure." The ordinance accomplishes this by (1) requiring all municipal utilities to take communications infrastructure into account in their planning process and (2) establishing a process for the Department of Technology (DT) to participate in utility excavation. The Department of Public Works (DPW) can only approve an application for an excavation permit if the applicant includes communications facilities that meet DT specifications, or if DT has opted out of the excavation project.

The Monterey Bay Economic Partnership has encouraged all local governments to adopt a similar policy to facilitate the installation of Board Band. More recently, the City of Gonzales passed a Dig Once policy with the following provisions:

Unless waived by the Public Works Director on the basis of undue burden, or an unfavorable cost-benefit analysis, or the consideration of other relevant factors, the City will install or have installed communications conduit whenever the City undertakes or authorizes the following types of projects:

New street, road, sidewalk, bike path, or other transportation infrastructure construction.

Maintenance, repaving or other significant work on the above infrastructure.

Excavations for the purpose of installing utilities, including but not limited to communications, electrical, gas, water, waste water, storm drainage.

Other excavations, or work on public property in the public right of way that provide a similar opportunity to install conduit for future use at a low additional cost.

The Public Works Director will work with other local agencies to establish common standards for the type, size, and number of conduits and associated fixtures to be installed. Until these standards are established, a single conduit will be installed with the following specifications, unless the Public Works Director or Project Manager determines otherwise:

A minimum inside diameter of 2-inches.

Made of PVC Schedule 40 material (color orange).

Laid to a depth of not less than 18 inches below grade in concrete sidewalk areas, and not less than 30 inches below finished grade in all other areas when feasible, or the maximum feasible depth otherwise.

When feasible, installed so fiber optic cable maintains a minimum bend ratio of 20-times the cable diameter.

When practicable, furnish with pull tape and an external locate wire no more than 3-inches above the conduit.

When determining if a particular specification is feasible or practicable, the Public Works Director or Project Manager will take into account the added cost, the length of the conduit installed (and therefore its potential future value), the impact on the overall project, and other relevant factors.

Because communications facilities are needed to monitor, manage, and provide security for Public Works specifically, and to support Public Safety and Economic Development in general, the cost of purchasing, installing, and documenting the conduit may be included in the cost of the overall project. However, other sources of funds may also be used if available.

Conduit installed by or on behalf of the City, will be owned by the City.

A record of all City-owned conduits will be maintained, and transferred into a geographic information system (GIS) whenever feasible.

BUDGET AND FINANCIAL IMPACT:

It is difficult to determine the precise cost of implementing this policy but doing so is in the long term best interest of the city.

REVIEWED AND RECOMMENDED:

The Central Coast Broadband Consortium is a 10-year old broadly based, ad hoc group of local governments and agencies, economic development, education and health organizations, community groups and private businesses supports the adoption of a Dig First Policy. The Consortium is dedicated to improving broadband availability, access and adoption in Monterey, Santa Cruz and San Benito Counties with a top of providing resources and incentives to telecommunications service providers, including local government agencies, to build broadband infrastructure.

POTENTIAL MOTION:

I MOVE TO APPROVE/DENY THE PROPOSED DIG ONCE POLICY AND ESTABLISH COMMON STANDARDS FOR THE TYPE, SIZE, AND NUMBER OF CONDUITS AND ASSOCIATED FIXTURES TO BE INSTALLED TO PROMOTE THE INSTALLATION OF HIGH SPEED INTERNET AND OTHER FORMS OF COMMUNICATIONS.

Shadow Conduit Policy

Short Description

Require the installation of additional conduit in the public right of way when a street opening or encumbrance permit is processed on behalf of telecommunications providers (both ILEC and CLEC), utility service providers or communications carriers.

Policy Objectives

- Minimize disruption of the City's public infrastructure and maximize the return on investment for Capital Improvement / Transportation Projects
- Allow the planned development of the telecommunications infrastructure and plan for additional deployments as the economics become more favorable or technology of the physical plant evolves (i.e. DOCSIS, multimode fiber).
- Ease the barrier of entry for future applicants and increase competition due to reduced costs for installation

Background

One of the major costs in building out middle mile and last mile broadband infrastructure is associated with the cost (and administrative hurdles, including public notice and approval of local jurisdiction) associated with opening a street and putting privately owned and/or operated utilities into the public right of way.

While telephone service (per California's law, Section 7901), as well as cable television and video service (per Digital Infrastructure and Video Competition Act of 2006) are delivered via state franchises which supersede the authority of local jurisdictions, it is still within the control of local land use authorities to determine *how and where* communications infrastructure is put into the public right of way.

Given that a number of communities have a very impacted subterranean footprint, with legacy telephone and utility lines competing for space with municipal utilities, water and wastewater pipes, it is the responsibility of public works and municipal utilities directors across the state to carefully monitor how and where telecommunication infrastructure is deployed.

This regulatory function, in addition to prohibiting subterranean chaos, maximizes the return on taxpayer investments for street improvements and paving projects. Nearly 35 years since to passage of Prop 13, local governments have struggled to expand and maintain public infrastructure.

A number of cities and counties have wrestled with how to balance deployment of new technology with preserving existing transportation infrastructure. In San Francisco, the Department of Public Works and the Committee for Utility Liaison on Construction and Other Projects (CULCOP) only allow a street to be cut once every five years per their standing order number 178,940.

Communications providers are given an opportunity twice a year to submit 5 year plans to the City, which will not allow for an opening of the public right of way twice within a five year period. Each street opening requires that the company doing the subterranean work submit a number of documents including authorization to use the public right-of-way, insurance, Business Tax Registration Certificate, contact information. Additionally, the City requires a \$25,000 deposit and written confirmation that construction will not be delayed.

One sensible approach to encouraging coordination of street cuts and preserving the public investment in the transportation infrastructure has been developed by the City of Boston (and administered through their Public Improvement Commission and Office of Telecommunications) is to deploy a “shadow conduit” whenever the street is opened, particularly when that street bisects a commercial or industrial zone or a community anchor organization.

In June of 2012, the White House directed the Federal Government to develop a “dig once” policy which echoes the structure and function of this policy. Specifically, the executive order called for: “the installation of underground fiber conduit along highway and roadway rights of way can improve traffic flow and safety through implementation of intelligent transportation systems (ITS) and reduce the cost of future broadband deployment. Accordingly, within 1 year of the date of this order the Department of Transportation . . . shall review dig once requirements in its existing programs and implement a flexible set of best practices that can accommodate changes in broadband technology and minimize excavations consistent with competitive broadband deployment.”

The Federal Highway Administration estimates that it is ten times more expensive to dig up and then repair an existing road to lay fiber than to dig a channel for it when the road is being fixed or built. According to estimates provided the House of Representatives by the Telecommunications Industry Association (TIA), “more than half of the costs of new broadband deployment are expenses that can be ascribed to the digging up and repaving of roadways. Further, it is estimated that the inclusion of broadband conduit in [roadway] construction would add less than 1% to the cost of the overall project.”

Discussion

A “shadow conduit” policy is most effective when deployed in concert with a robust policy to notice and coordinate infrastructure improvements while the street is open.

In most jurisdictions, other utilities are only notified during the construction phase of a new installation of fiber or conduit, primarily so they can mark conduits or resources that they own (i.e. USA noticing) to prevent damage during the installation of new fiber or conduit.

This approach does not afford enough time for truly coordinated construction efforts. Municipalities can do their level best to provide a level playing field for all applicants by providing access uniformly while the street is open.

A “shadow conduit” policy requires that a telecommunications provider will, in the process for applying for access to the public right of way, allow the jurisdiction in question to catalogue the planned run in their internal databases, then notice all other known telecommunications and cable providers in order to coordinate in the placement of conduit beneath an existing street.

This approach has been developed by large municipalities, including San Francisco and Boston to minimize disruption to the City's public ways, allow the planned development of telecommunications facilities and provide future Network applicants' reasonable and timely access to City streets and facilitate the timely construction of new networks.

In this schema, the first applicant becomes the “lead company,” while all other telecommunications and cable providers “piggyback” on the installation at the time that the street is open.

As part of chartering a project, the “lead company” will provide a map of the proposed underground route and the number of conduits requested when the street is open.

At that point, the municipality reviews the application and opens a 60-day window for noticing and processing of the application so that all other utility and communications companies who wish to have access to the project are made aware of the street opening.

What differentiates this approach beyond just a simple noticing protocol is that the municipality will accept applications from other utilities, communications, cable and internet providers to go into the same installation as the “lead company,” leading to better long term coordination and planning.

As a final step in the process, the municipality, also places additional “shadow” conduit along the run, planning for the eventual deployment of additional telecommunications resources as demand increases in future years for utility, cable, communications or internet service.

This final “shadow” conduit, which is deployed empty is owned and maintained solely by the public agency and can later be rented as needed to communications providers.

Fiscal Impacts

Placing “shadow conduit” has fiscal impacts. While the cost of bare, simple conduit placed into an open trench is fairly low (estimated by the US Department of Transportation’s Federal Highway Administration at [75-80](#) cents per foot for 2” HDPE pipe), it will have to be incorporated into CIP planning.

When taken into the larger context of a street opening or paving project, the costs for shadow conduit become even more competitive.

The Federal Highway Administration estimates it is ten times more expensive to dig up and then repair an existing road to lay fiber, than to dig a channel for it when the road is being fixed or built.

More recent data provided by the office of Representative Anna Eshoo suggests that the inclusion of broadband conduit in construction projects will add less than 1 percent to the cost of the overall project.

Further cost recovery can be borne by the “lead applicant” and other providers who wish to take advantage of the street opening. California Government Code Section 50030 provides a mechanism (Upheld by the State Supreme Court in Williams Communications, LLC v. City of Riverside) for jurisdictions to charge fees for installation of telecommunications facilities in the public rights-of-way, provided that these fees are commensurate with the reasonable costs of providing the service for which the fee is charged.

The costs of a full fiber installation, which includes conduit, laterals, handholds, ducts, engineering and project management costs are somewhat variable and are based on geology, choice of technology and soft costs.

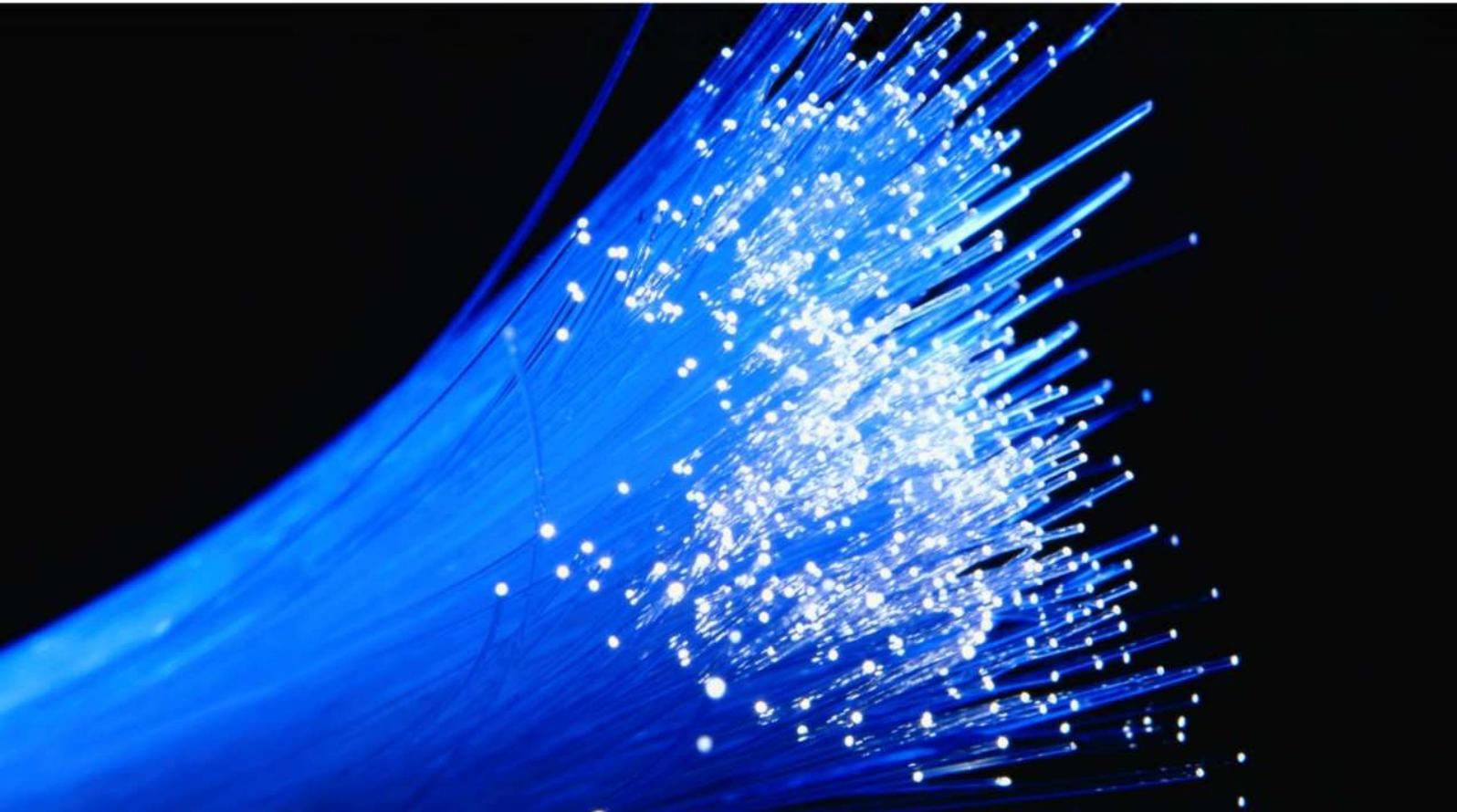
In 2009, as part of the CCBC’s second round application for American Recovery and Reinvestment Act’s Broadband Technologies Opportunity Program funds, a cost of roughly \$50 per foot was arrived at through engineering estimates. This cost included the placement of dark fiber.

The lion's share of the per foot cost was absorbed through pure construction cost, using boring as the primary method. Fiber costs were roughly \$2 per foot, while micro-ducted conduit were costed out at \$2.75. Another \$2.50 was required for permits, environmental documents and other clearances. Planners will have to take into account overhead on administrative time, design and engineering costs and taxes on raw materials as well as other documentation costs.

This estimate is for a fully entitled and cleared installation with fiber, a more value engineered approach can be much more affordable, particularly if the costs of the street opening (via trenching) are backed out.

ctc technology & energy

engineering & business consulting



Dig-Once Specification

**Prepared for the City and County Of San Francisco
Department of Technology
April 2015**

Columbia Telecommunications Corporation

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1 Executive Summary

The Board of Supervisors and Mayor of the City and County of San Francisco adopted a “Dig Once Ordinance” in November 2014.¹ The Dig Once Ordinance requires “the installation of City-owned communications infrastructure in excavation projects where the City has determined that it is both financially feasible and consistent with the City’s long-term goals to develop the City’s communications infrastructure.”

The ordinance accomplishes this by:

1. Requiring all municipal utilities to take communications infrastructure into account in their planning process, and
2. Requiring the establishment of a process for the Department of Technology (DT) to participate in utility excavation.

The Dig Once Ordinance modifies the City’s Public Works Code provisions governing utility excavation and its requirements for coordination.² The Department of Public Works (DPW) can only approve an application for an excavation permit if the applicant’s plans include the installation of communications facilities (e.g., conduit) that meet DT specifications, unless DT has opted out of the excavation project. DPW has adopted “Accela Right of Way Management” (formerly Envista), a map-based application, for coordinating construction in the public right-of-way.

The purpose of this engagement is to assist DT in developing requirements for compliance with Dig Once. As requested by the City, CTC Technology and Energy met with the DT staff and officials managing the initiative, City and non-City excavators, potential users of conduit installed through this initiative, and City users of communications conduit. We also reviewed construction projects in the Accela system and the construction plans related to selected projects.

We worked with stakeholders to develop:

1. Technical specifications for Dig Once,
2. Criteria for prioritizing projects, and
3. A methodology for estimating incremental costs.

¹ Ordinance No. 220-14, available at: <http://tinyurl.com/oaz2qly>

² “Article 2.4: Excavation in the Public Right-of-Way,” Public Works Code, available at: <http://tinyurl.com/kqqgop5>

In Section 2, we recommend a standard technical specification for conduit to be installed during excavation projects. This standardized approach balances the competing needs to accommodate the largest number of potential uses of the conduit while not adding excessive incremental costs to the construction. Specifically, we propose:

- A standard construction of four two-inch conduit, in order to provide capacity for a wide range of City and non-City uses, to provide separation between potential users of the conduit, and to enable use of the widest variety of fiber types;
- A standard configuration of vaults and handholes to provide access as needed; and
- Scenarios for placement of conduit in the same trench with the infrastructure of another excavator, and where a trench cannot be shared, placement in a dedicated trench.

In Section 3, we propose criteria for prioritization of Dig Once builds. Although Dig Once provides substantial savings relative to a standalone excavation, the incremental cost is still significant, and we recommend prioritization of projects in order to achieve the most value for the money spent, and to maximize the likelihood of the conduit being used. We propose prioritization based on a range of factors including:

- Proximity of the project to City facilities requiring increased connectivity
- Potential interest in conduit from City departments, service providers, or developers
- Ability to place conduit to cover long, continuous corridors across the City
- Lack of utility poles in the area
- Incremental cost of the proposed excavation

We provide maps of proposed projects from the City's GIS system and Accela to identify areas where the potential benefit is greatest.

In Section 4, we illustrate recommended processes for Dig Once.

In Section 5, we propose a method for estimating the incremental costs of complying with Dig Once requirements. We estimate unit costs for materials, labor, excavation, and other items based on costs for similar projects in similar environments. Based on this analysis, we estimate incremental construction costs of \$13.60 to \$24.29 per foot. We outline a procedure for exemption from these costs and suggest the types of situations where an exemption might apply, or where an excavator may propose an alternative method.

2 Standard Specification

The challenge in developing a standard specification for a Dig Once project is to incorporate the requirements of known and unknown users, and to provide sufficient capacity and capability without excessive costs.

We considered the following factors in developing a conduit specification:

1. Capacity—sufficient conduit needs to be installed, and that conduit needs to have sufficient internal diameter, to accommodate future users' cables and to be segmented to enable conduit to be shared or cables added at a future date
2. Segmentation—users need to have the appropriate level of separation from each other for commercial, security, or operational reasons
3. Access—vaults and handholes need to be placed to provide access to conduit and the ability to pull fiber. Vaults need to be spaced to minimize the cost of extending conduit to buildings and other facilities that may be served by fiber
4. Costs—materials beyond those which are likely to be needed will add cost, as will the incremental labor to construct them. Beyond a certain point, trenches need to be widened or deepened to accommodate conduit
5. Robustness—the materials, construction standards, and placement need to reasonably protect the users' fiber, and not unduly complicate maintenance and repairs
6. Architecture—sweeps, bend radius, and vault sizes need to be appropriate for all potential sizes of fiber

To address these factors, we discussed conduit and fiber requirements with potential users of the conduit. These included representatives of the City Department of Technology Division of Public Safety, who install and maintain conduit and fiber for City facilities and community anchor institutions, AT&T, Comcast, the San Francisco Chamber of Commerce, and Sonic.net.

The City will also issue an RFI to potential users of conduit and fiber and is awaiting more information.

Based on these discussions and our analysis, we propose a single standardized approach in order to simplify pricing, planning, and inventory. The approach should adequately take into account the above considerations and service provider needs. It can also be modified based on needs in specific corridors (for example, by adding conduit or vaults).

The standard specification is:

- Four 2-inch conduit, minimum Schedule 40 PVC or HDPE SDR 11, each of a separate color or unique striping to simplify identification of conduits within vaults and between vaults, in the event conduit must be accessed or repaired at intermediate points
- Composite vaults having dimensions of 30" x 48" x 36" (W x L x D), placed in the sidewalk or available green space within the City right-of-way, as close to the curb or gutter as possible
- Vaults spaced at intervals of 600 feet or less, typically at the intersection of a city block
- Sweeping conduit bends with a minimum radius of 36-inches to allow cable to be pulled without exceeding pull-tension thresholds when placing high-count fiber cables (e.g. 864-count)
- Conduit placed in the same trench directly above the excavator's infrastructure, or, where this is not possible, placed with minimum horizontal offset, to minimize cost

It is important to note that the proposed approach is designed to create consistency and predictability in costs and deployment and, of necessity, is a compromise among the potential users. If an excavation project has a long time horizon and sufficient budget, it is possible to customize the Dig Once build, potentially adding conduit or adding vaults at particular locations. This plan provides a baseline approach.

As noted, the approach is a compromise among the different users. Some users expressed interest in larger conduit for consistency with earlier builds. Others sought a larger count of smaller conduit, to provide more flexibility and the capability for more providers to participate with smaller cable counts.

Two-inch conduit has become a standard size for a wide range of construction projects, and was chosen to support the widest range of use cases. A single two-inch conduit can accommodate a range of multi-cable configurations, while retaining recommended fill ratios, allowing a single user to serve its backbone and "lateral" / access cable requirements with a single, dedicated conduit. A few example cable configurations supported by a single two-inch conduit, which are not supported by smaller conduit, includes:

- Two medium backbone cables (e.g. 144-strand to 288-strand cables) and one smaller "feeder" cable (e.g. 24-strand cable);
- Large backbone cable (e.g. 864-strand) and two or more smaller feeder cables; or
- Three medium backbone cables.

Compared to placing fewer, larger conduits segmented with innerduct, this standard provides greater opportunity for individual conduit to be intercepted and routed for future vault installation by a particular user. Additionally, two-inch conduit is substantially cheaper to install and physically more flexible than larger varieties, offering more options to route around existing utilities and other obstructions. Placing four conduit will provide a standard allotment of one or two conduit for City use and provide capacity for other use and for spares.

We recommend Schedule 40 PVC or SDR 11 HDPE in all cases except where conduit is exposed in to the elements (for example, as a riser to building entry), or under extreme levels of pressure (such as under a train or trolley track). Schedule 40 conduit is designed to withstand railway live loads at 24-inch depth at up to 1 degree deflection. It also has a higher internal diameter than Schedule 80 conduit.

Detailed specifications are described below, followed by details from a sample project.

2.1 Conduit installation not coordinated with another trench

Figure 1 below depicts the layout and trench details for conduit installation that is not coordinated with another trench. This may be the case where a Dig Once opportunity emerges because of road resurfacing, traffic changes for bicycle lanes, or streetscaping changes. This may also be the case if the excavator cannot allow City conduit in the trench.

Ideally the conduit is placed under the sidewalk, outside of vehicular travel lanes and in proximity to the potential conduit users for increased ease of maintenance and access. This can be done cost effectively if the sidewalk is being replaced or resurfaced as part of the excavation. If the excavation only includes road resurfacing, whether for some or all travel lanes, the conduit should be placed as close as possible to the curb within the limits of the resurfacing project.

The conduit should sweep from the alignment to the vault at the intersection with 45 degree bends and 36-inch minimum radius. There should be space for third-party vaults for use by non-City users, adjacent to the main vaults. Third-party service providers will have access to the conduit at their vaults; all other vaults and conduit will only be accessible by the City or by contractors managing the conduit for the City.

In this specification, the conduit is placed in a 2x2 configuration and surrounded by flowable fill or crushed rock. Above that layer is at least 18 inches of compacted aggregate base or filtered backfill. Above that is the finished roadway surface.

2.2 Conduit installation coordinated with another trench

Figure 2 below depicts the layout and trench details for conduit installation that can be coordinated with another trench. This may be the case where a Dig Once opportunity emerges because of trenching for other utilities. City excavators include Public Utilities Commission (water, power, and sewer). Non-City excavators include Pacific Gas & Electric (PG&E; gas, electric) and communications utilities. These collectively are referred to as Joint Utility Infrastructure.

Ideally, in this specification, the Dig Once conduit is placed over the excavator utilities. This reduces or eliminates the need for additional trenching and would incur the lowest incremental cost. Again, the conduit should sweep from the alignment to the vault at the intersection with 45 degree bends and 36-inch minimum radius. There should be space for third-party vaults for use by non-City users, adjacent to the main vaults. Third-party service providers will have access to the conduit at their vaults; all other vaults and conduit will only be accessible by the City or by contractors managing the conduit for the City.

In this specification, the conduit is placed in a 2x2 configuration, 12 inches above the Joint Utility Infrastructure and surrounded by flowable fill or crushed rock. Above that layer is at least 18 inches of compacted aggregate base or filtered backfill. Above that is the finished roadway surface.

In some scenarios, the conduit may need to be offset horizontally from the Joint Utility Infrastructure. This may be the case where the infrastructure is a water pipe that DT and SFPUC agree should be offset for ease of maintenance of the water pipe, for example. Offsetting the Dig Once conduit may reduce the risk of it being damaged by a broken water pipe or by the repair to the broken pipe.

A detail from a candidate Dig Once project design is shown in Figure 3. This is MTA communications conduit to be installed as part of the Van Ness Bus Rapid Transit Project. The MTA Joint Construction conduit is designed to be installed underneath the sidewalk. According to the specifications, the Dig Once conduit can be placed on top of the MTA conduit, and the Dig Once vaults placed near the MTA vaults at the intersections.

Figure 1: Typical Configuration for Conduit in Repaving Dig Once Opportunity (Standalone Trench)

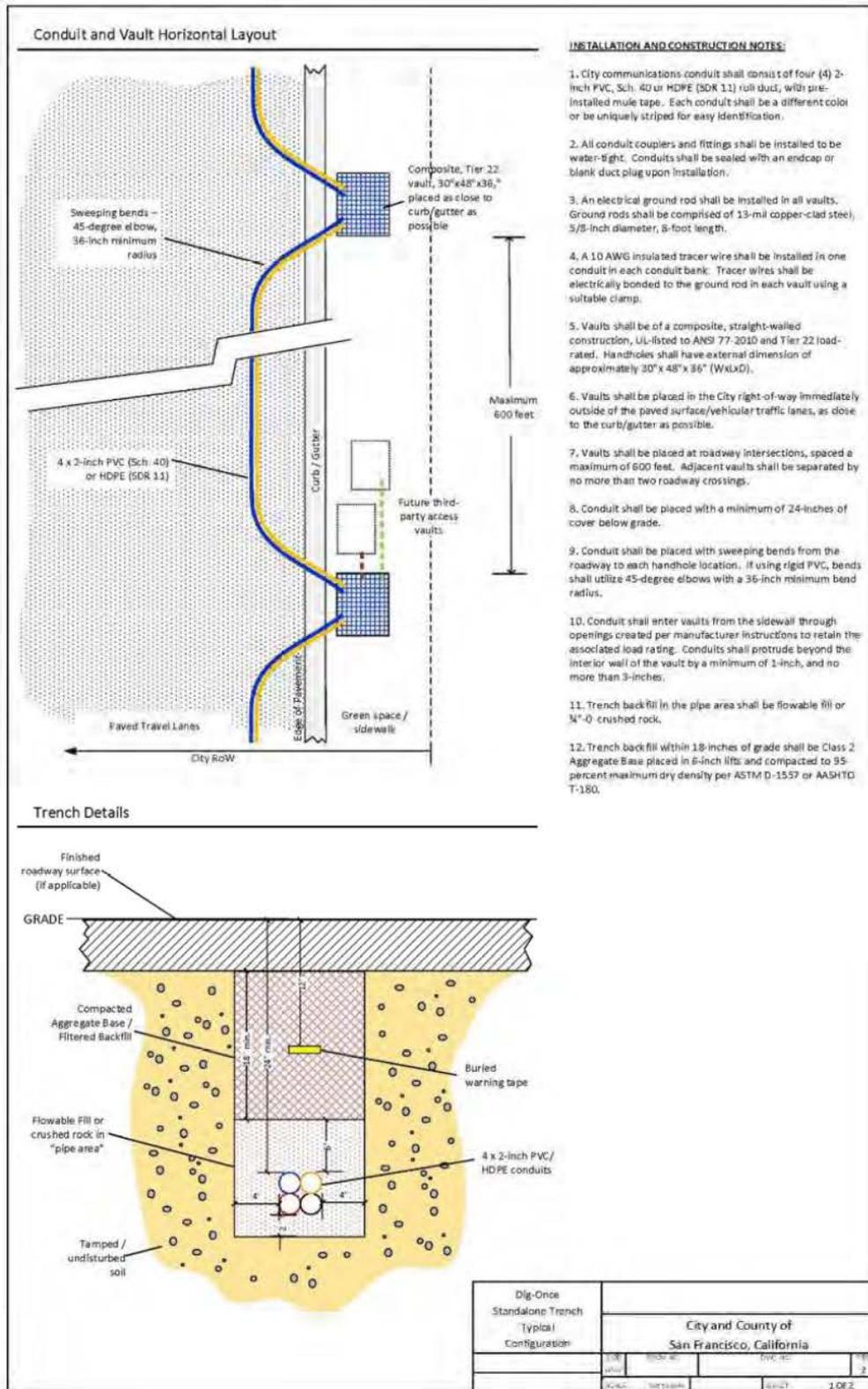


Figure 2: Typical Configuration for Conduit in Dig Once Trench Opportunity

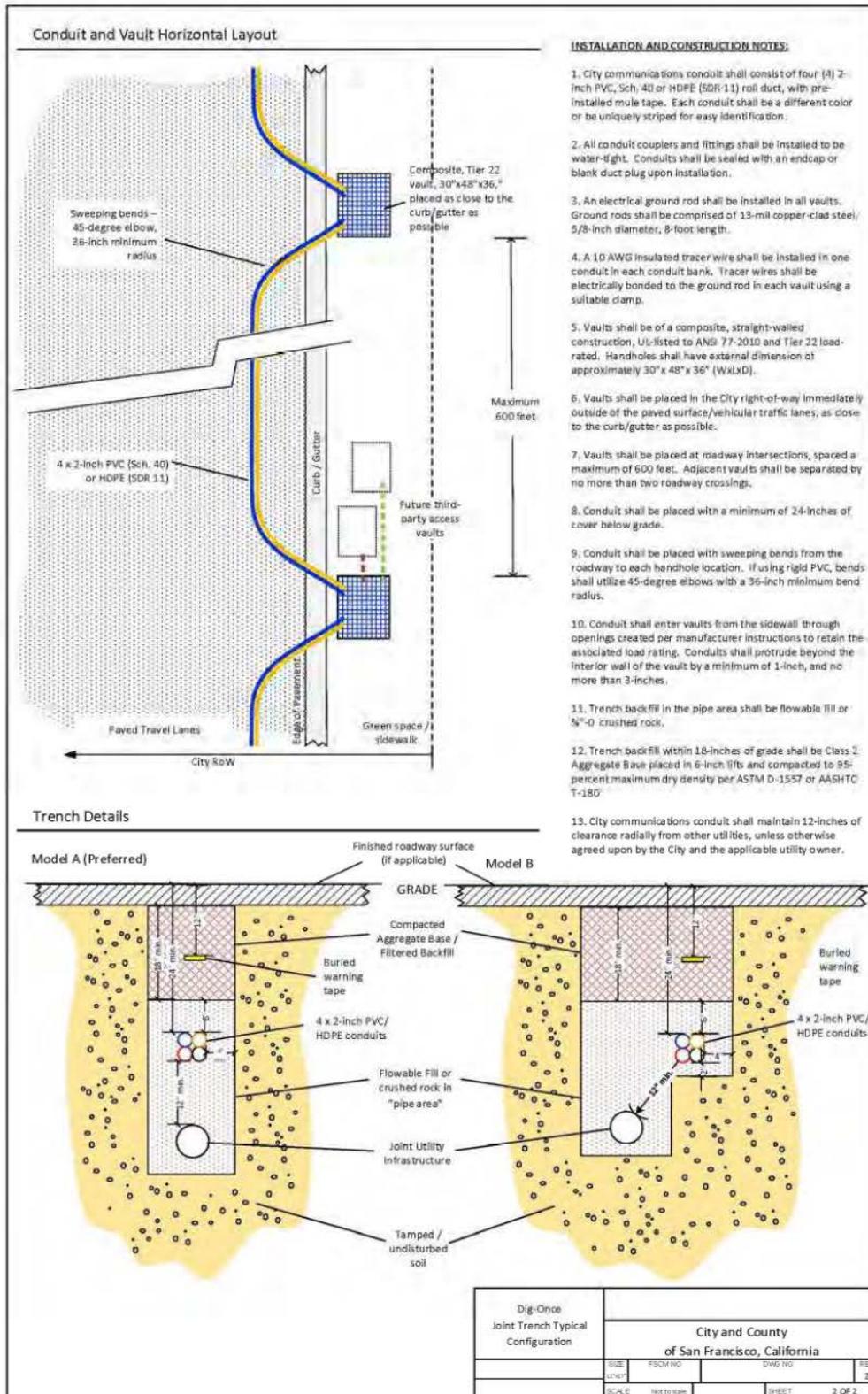
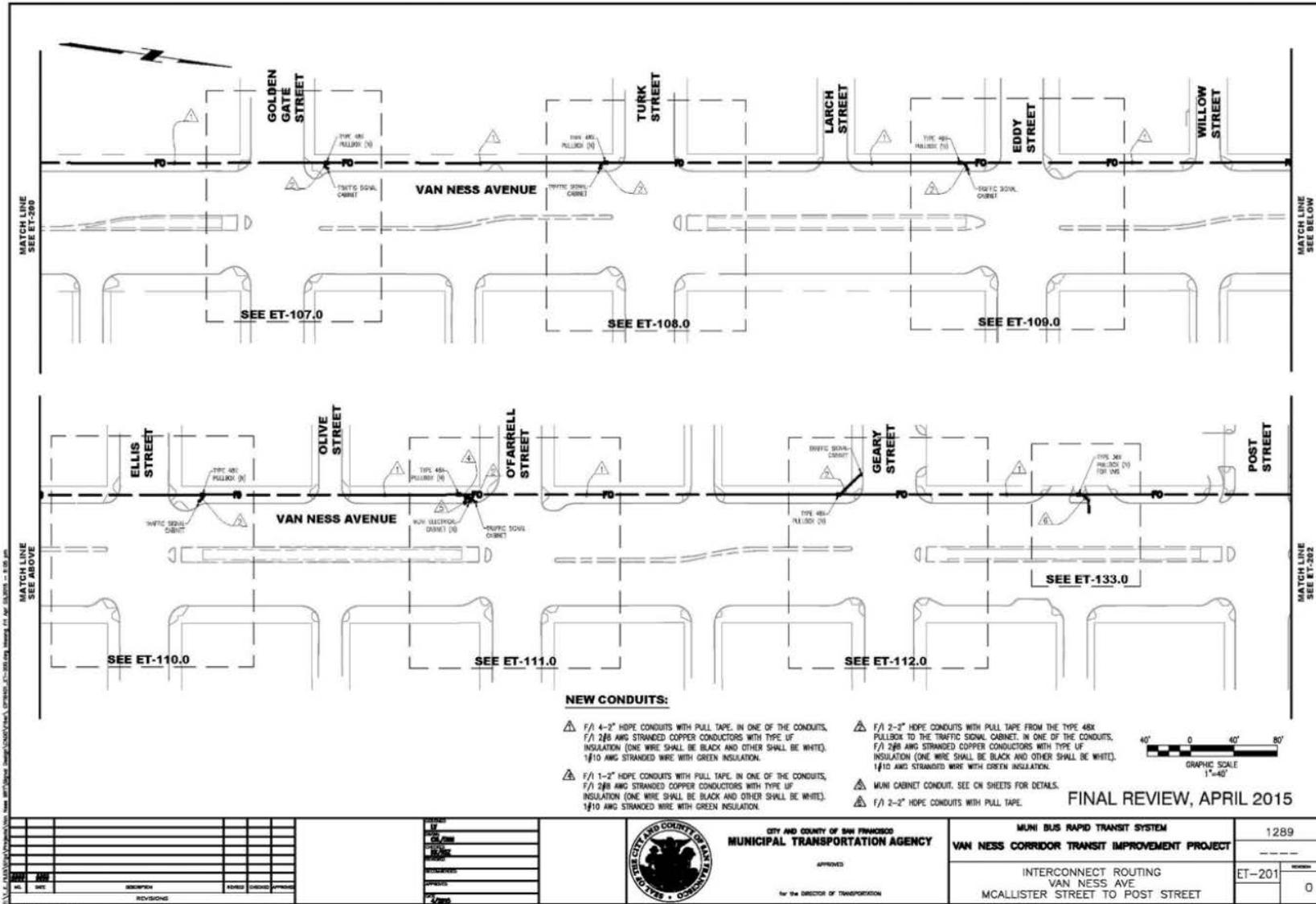


Figure 3: MTA Van Ness Bus Rapid Transit Design Excerpt



3 Criteria for Prioritization

Because of the cost of conduit installation, even in a Dig Once opportunity, it is necessary to prioritize construction to ensure that 1) no City priorities are missed when Dig Once opportunities emerge but 2) resources are not wasted in building conduit that is unlikely to be used. We observe the following based on our discussions with excavators and DT, and our experience in other cities and Dig Once settings:

1. A substantial percentage of the City has utility poles with space for additional utilities and reasonable cost of attachment;
2. Many excavation projects extend only for a few City blocks;
3. Many excavation projects are isolated from other projects and existing fiber and conduit infrastructure—and are likely to remain so;
4. Many excavation projects are in low- and medium-density residential areas, not in proximity to City locations or large developments;
5. The cost of conduit construction is approximately 50 percent higher in Dig Once opportunities where the excavator is not digging a trench, or where the trench cannot be shared or needs to be widened for placement of the Dig Once conduit; and
6. A fiber-to-the-premises build, either citywide or limited, will require a more extensive type of conduit construction that is more extensive and costly than what can be built through simply leveraging the trench or repaving from an excavation project. This is because fiber to the premises will require access to all the premises from the conduit, requiring drop connections to each house, and conduit on both sides of larger streets.

Therefore we propose the following criteria for prioritization:

1. Construction opportunities that extend over long distances and offer a wide range of possibilities for immediate and future use, such as the MTA bus rapid transit projects
2. Opportunities that are in proximity to City and community anchor locations requiring service, such as a new health clinic or hospital.
3. Opportunities in areas where non-City users have expressed interest in conduit
4. Areas where new commercial developments are likely to require City and non-City broadband connectivity

5. Areas that are targeted for economic development

6. Areas where there are no aerial utility poles on or near the project, or where utilities are scheduled to be buried

~~5-7.~~ Targets of opportunity such as bridges or freeway underpasses

As opportunities emerge, or as existing opportunities are reviewed, we recommend they be evaluated or scored based on the above prioritization. We recommend developing a weighting scheme for the above criteria and scoring each project on a scale of 0 to 100.

We reviewed at a high level the proposed excavation projects in the Accela right-of-way management system. We selected only the projects that were designated as not complete, and were designated as planned, proposed, or committed. We selected projects that included paving and/or excavation. We used other filters to eliminate very small projects where conduit was not a consideration (for example, single sewer replacement). Finally, we removed projects that were less than 900 feet (the lower limit established by the Ordinance, approximately two City blocks).

Our analysis in progress separates projects based on type (Transit, Electrical, Gas, Water, Sewer, Traffic, Communications, and Combined) and plots the projects along with City facilities, community anchor facilities, existing City fiber and conduit, and other points of interest. We also note where the telecommunications and power utilities are aerial and service providers have options other than excavation.

Based on our analysis, we recommend putting the highest priority on Transit projects, because they typically:

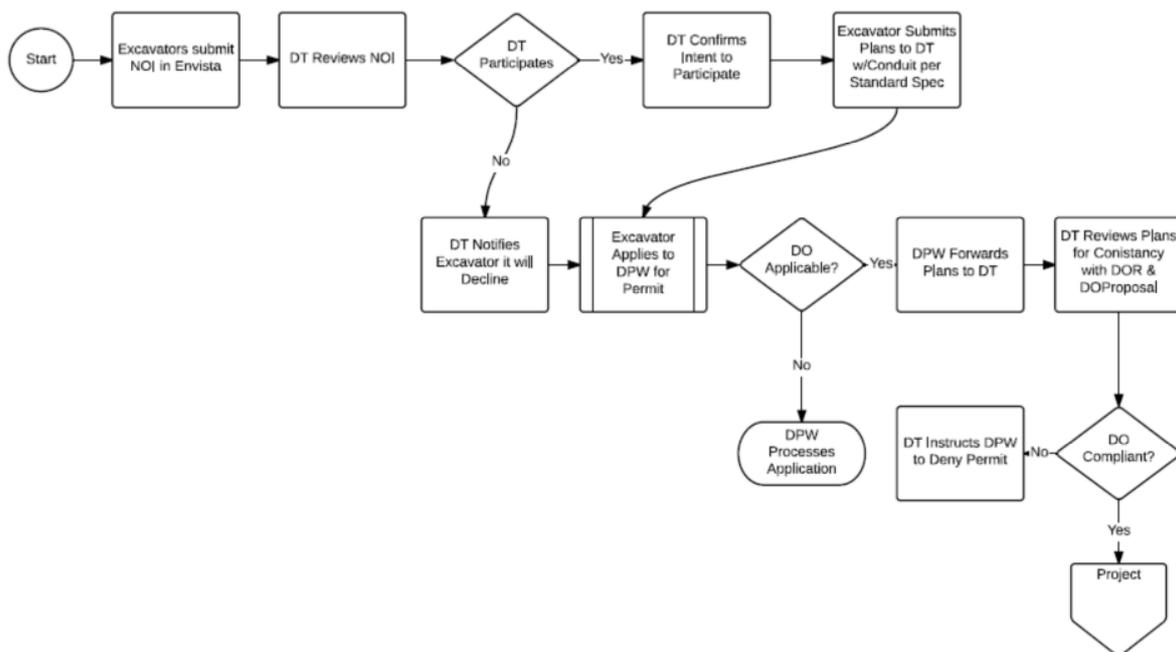
- Provide long conduit routes
- Cover major corridors of value to City and non-City conduit users
- Pass near City facilities
- Are the lowest cost per foot, because MTA is installing conduit and is able to share the trench

In short, these projects provide the collective advantage of lower cost and highest potential value.

4 Process Recommendations

Figure 4 illustrates the recommended process for reviewing projects for Dig Once consideration. First, as is done now by municipal excavators, excavators submit a Notice of Interest (NOI) by placing information about their projects in Accela. This submittal includes information about the type of construction and the pathway; provides sufficient detail to determine whether the location and route are desirable; and enables DT to estimate the incremental cost of the conduit, per the method described in Section 5.

Figure 4: Dig Once Review Process



Per the Ordinance, the excavator must provide the information in Accela at least 14 days prior to filing a permit with DPW. DT has seven days to decline to participate or to confirm its intent to participate. If DT participates, the excavator must submit plans to DT that include conduit, per the specification in Section 2.

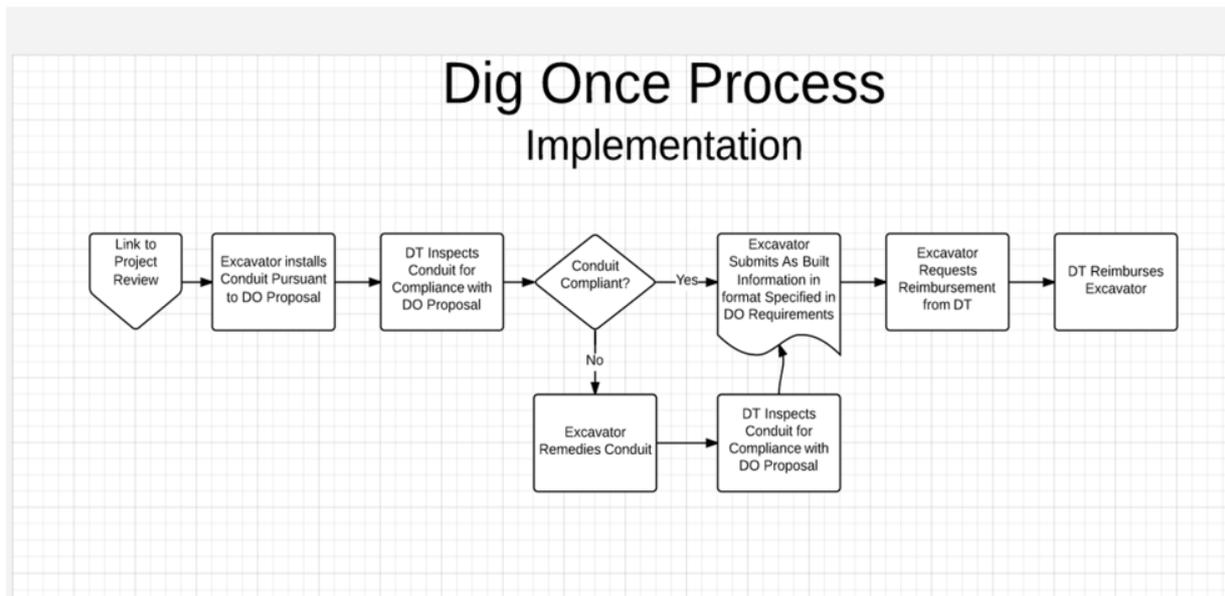
If Dig Once conduit is to be constructed, DT reviews the plans for consistency with the Dig Once requirements. If the plans are compliant, the project may proceed; otherwise DPW denies the permit.

In practice, the NOI is typically submitted much further in advance of permitting. This provides the excavator a healthy interval to add the conduit to the plans.

One significant change will be necessary, relative to current practice. Some excavators currently enter into Accela a wide range of potential projects. For these excavators, there needs to be a procedural change, requiring them to notify DT when a contemplated project in Accela is actually approved to proceed.

Figure 5 illustrates the process once the project is approved. After the excavator installs the conduit, DT inspects the conduit for compliance with the Dig Once requirements. If the conduit is compliant, the excavator submits as-built information and requests reimbursement per the cost estimations in Section 5. If the conduit is not compliant, the excavator remedies any problems before submitting the as-built information and requesting reimbursement.

Figure 5: Dig Once Process—Implementation



At the end of the project, the Excavator must provide scale plans of the completed project, for inclusion in Accela and in City databases, including:

1. vertical and horizontal position of conduit and vaults;
2. GPS coordinates for manholes;
3. edge-of-curb offset measurement every 50 feet; and
4. colors, diameters and materials of conduit.

5 Method for Determining Incremental Cost

5.1 Cost Estimation

As defined in the Ordinance, the incremental cost is the cost of additional materials (conduit, vaults, location tape, building materials) and labor (incremental engineering, incremental design, placement and assembly of incremental conduit, placement of incremental vaults, interconnection, testing, and documentation).

We propose a mechanism for estimating the cost of the proposed Dig Once infrastructure, based on prevailing labor and materials costs and our experience with similar projects.

The cost in this model does not include roadway or sidewalk restoration or paving (which we assume to be part of the original project) beyond that which is specifically required for the placement of vaults for City communications conduit within paved or concrete surfaces outside of the original project boundaries.

Where trenches are joint, the cost does not include trenching or backfilling. Where the Dig Once trench is separate from the original trench, the incremental cost includes trenching and backfill, but does not include repaving or restoring the road surface (again, assumed to be part of the original project).

Unit material and labor cost estimates are based on similar projects in urban areas requiring Davis-Bacon wages. We derived average costs based on an ensemble of contractor pricing schedules.

Table 1 provides an estimate for the cost of construction of a dedicated trench and placement of four 2-inch conduit and associated vaults. The labor table provides, in the first row, the labor cost of trenching and placing a single conduit in the trench. The second row is the labor cost for placement of the three additional conduit. The remaining rows are the labor costs for placing vaults and removing and replacing affected sidewalk and curb.³ The materials table provides the cost of all required materials. The estimated cost per foot is \$24.29, which represents the high end of a Dig Once project according to the specifications in Section 2, with vaults spaced every 300 feet, on average.

³ Based on San Francisco DPW Sidewalk Inspection and Repair Schedule of Bid Prices (<http://www.sfdpw.org/modules/showdocument.aspx?documentid=2199>)

Table 1: Incremental Cost of Dedicated Trench, No Roadway Restoration (Figure 1)

Labor					
Item	Unit	Unit Price	Qty per Mile	Cost Per Street Mile	Cost Per Street Foot
Trench and installation of single 2" conduit <i>(includes standard backfill, installation of a tracer wire, and installation of all necessary conduit couplings and fittings)</i>	LF	\$ 8.45	5,808	\$ 49,077.60	\$ 9.30
Installation of a 2" conduit in an existing trench <i>(no additional excavation required)</i>	LF	\$ 1.58	17,424	\$ 27,442.80	\$ 5.20
Installation of a 30"x48"x36" vault	EA	\$ 303.44	17.60	\$ 5,340.50	\$ 1.01
Installation of a ground rod	EA	\$ 65.94	17.60	\$ 1,160.50	\$ 0.22
Remove and replace sidewalk <i>(assumes removal and repair of four (4) 3'x3' sidewalk flags)</i>	SF	\$ 10.40	457.60	\$ 4,759.04	\$ 0.90
Remove and replace curb <i>(assumes removal of 6 linear feet of curb adjacent to vault)</i>	LF	\$ 25.00	105.60	\$ 2,640.00	\$ 0.50
				Labor Subtotals:	
				\$ 90,420.44	\$ 17.13
Material					
Item	Unit	Unit Price	Qty per Mile	Cost Per Street Mile	Cost Per Street Foot
2" HDPE conduit, SDR 11 <i>(includes all fittings and couplings)</i>	LF	\$ 0.87	23,232	\$ 20,211.84	\$ 3.83
Vault, Tier 22, 30"x48"x36"	EA	\$ 770.52	17.60	\$ 13,561.15	\$ 2.57
Tracer wire, insulated, 10 AWG	LF	\$ 0.34	5,280.00	\$ 1,795.20	\$ 0.34
Warning tape, orange, 3-inch width	LF	\$ 0.35	5,280.00	\$ 1,848.00	\$ 0.35
Ground rod, 13 mil copper-clad steel (RUS listed), 5/8" diameter, 8' length, including clamp	EA	\$ 22.20	17.60	\$ 390.72	\$ 0.07
				Material Subtotals:	
				\$ 37,806.91	\$ 7.16
				Cost Per Street Mile	Cost Per Street Foot
				\$ 128,227.35	\$ 24.29

Table 2 provides an estimate for the cost of placement of four 2-inch conduit and associated vaults, leveraging a trench constructed for another project. The labor table provides, in the first row, the labor cost for placement of four additional conduit. The remaining rows are the labor costs for placing vaults and removing and replacing affected sidewalk and curb.⁴ The materials table provides the cost of all required materials. The estimated cost per foot is \$13.60, which represents the low end of a Dig Once project according to the specifications in Section 2, with vaults spaced every 300 feet, on average.

⁴ Based on San Francisco DPW Sidewalk Inspection and Repair Schedule of Bid Prices (<http://www.sfdpw.org/modules/showdocument.aspx?documentid=2199>)

Table 2: Incremental Cost of Shared Trench, No Roadway Restoration (Figure 2)

Labor					
Item	Unit	Unit Price	Qty per Mile	Cost Per Street Mile	Cost Per Street Foot
Installation of a 2" conduit in an existing trench <i>(no additional excavation required - includes installation of a tracer wire, and installation of all necessary conduit couplings and fittings)</i>	LF	\$ 1.58	22,176	\$ 34,927.20	\$ 6.62
Installation of a 30"x48"x36" vault	EA	\$ 303.44	8.80	\$ 2,670.25	\$ 0.51
Installation of a ground rod	EA	\$ 65.94	8.80	\$ 580.25	\$ 0.11
Remove and replace sidewalk <i>(assumes removal and repair of four (4) 3'x3' sidewalk flags)</i>	SF	\$ 10.40	228.80	\$ 2,379.52	\$ 0.45
Remove and replace curb <i>(assumes removal of 6 linear feet of curb adjacent to vault)</i>	LF	\$ 25.00	52.80	\$ 1,320.00	\$ 0.25
Labor Subtotals:				\$ 41,877.22	\$ 7.93
Material					
Item	Unit	Unit Price	Qty per Mile	Cost Per Street Mile	Cost Per Street Foot
2" HDPE conduit, SDR 11 <i>(includes all fittings and couplings)</i>	LF	\$ 0.87	22,176	\$ 19,293.12	\$ 3.65
Vault, Tier 22, 30"x48"x36"	EA	\$ 770.52	8.80	\$ 6,780.58	\$ 1.28
Tracer wire, insulated, 10 AWG	LF	\$ 0.34	5,280.00	\$ 1,795.20	\$ 0.34
Warning tape, orange, 3-inch width	LF	\$ 0.35	5,280.00	\$ 1,848.00	\$ 0.35
Ground rod, 13 mil copper-clad steel (RUS listed), 5/8" diameter, 8' length, including clamp	EA	\$ 22.20	8.80	\$ 195.36	\$ 0.04
Material Subtotals:				\$ 29,912.26	\$ 5.67
				Cost Per Street Mile	Cost Per Street Foot
				\$ 71,789.48	\$ 13.60

The pricing is based on bid pricing for a range of fiber optic construction projects and should cover the majority of Dig Once opportunities in San Francisco. Therefore the costs should be suitable for reimbursement for the addition of incremental conduit as part of projects in the City. The City may increment these estimates on a regular basis to take into account changes in prevailing construction costs.

5.2 Exemptions and Alternative Methodologies

It is possible that an unusual Dig Once opportunity may deviate from this model. For example, projects in unusual corridors where space for additional conduit is limited, or in highly congested areas where it is difficult to avoid utilities and other obstructions, may be more expensive.

It is also possible that an excavator may propose another approach to providing the incremental conduit that provides the same capacity and functionality. In these situations there needs to be a process for the excavator to make its case, and for the City to consider the alternative.

In all cases where the excavator claims a deviation from the pricing model or specifications, the Dig Once Coordinator must approve the exception and evaluate the alternative pricing. To support the claim, the excavator's project engineer should be required to provide to the Dig Once Coordinator its detailed design and the itemized bid pricing for the alternative approach, and indicate in writing how the project owner has made its determination and what steps were taken to determine the pricing (including all bids obtained for the work). Bid pricing should be provided at the level of detail of Tables 1 and 2.

The Dig Once Coordinator will only consider a deviation and a different reimbursement amount if the Coordinator considers that the excavator faces extraordinary challenges in complying, such as extremely high congestion of existing utilities or obstructions or environmental hazards. It will not be sufficient for the excavator to show that its construction bids or other costs are high relative to the City estimate.

The Dig Once Coordinator will evaluate alternate approaches based on the technical merits of an alternative approach. The alternate approach needs to provide capacity and functionally equivalent or superior to the approach presented in Section 2.



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

DATE: April 22, 2016

AGENDA DATE: May 12, 2015

TO: Mayor and City Council

PREPARED BY: Mic Steinmann, Community Services Director

TITLE: **A RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION CONTRACT IN THE AMOUNT OF \$1,885,989.55 TO CUSHMAN CONTRACTING CORPORATION TO CONSTRUCT IMPROVEMENTS TO THE CITY'S WASTEWATER TREATMENT PONDS UNDER THE CITY'S CDBG PROGRAM AWARD**

BACKGROUND AND ANALYSIS

The City of Greenfield has been awarded a \$2 million Community Development Block Grant (CDBG) for a number of critically needed projects, including improvements to the City's wastewater treatment facility ponds. The City contracted with Wallace Group of San Luis Obispo to provide full design and engineering services for the required pond improvements. Upon completion of the plans, specifications, and bid documents, the City conducted a competitive bidding process for required construction services in accordance with the State Public Contract Code, CDBG and federal contracting procedures, and the City of Greenfield bidding procedures for public works construction contracts. Federal procurement procedures, 24 CFR 85.36, which apply to the award of construction contracts under the City's CDBG award, require the award of a "firm fixed-price contract" to the "lowest responsive and responsible bidder."

The project was publically noticed and an Invitation to Bid issued on February 9, 2016. Five bids were received on April 14, 2016. The bids received and the bid amounts were as follows:

1. Cushman Contracting Corporation\$1,885,989.55
2. Specialty Construction, Inc.\$1,978,392.40
3. Spiess Construction Company, Inc.\$2,058,000.00
4. Monterey Peninsula Engineers\$2,358,542.00
5. Don Chapin Company.....\$2,617,880.90

The City Engineer and Wallace Group reviewed each of the bids for conformity with the requirements of the bid documents. Based on that review, it was determined that Cushman Contracting Corporation was the lowest responsive and responsible bidder.

Cushman Contracting Corporation is a General Engineering Contractor headquartered in Goleta, CA. The firm was founded in 1969. Construction projects completed by Cushman include marinas, piers, reservoirs, state parks, tunnel modifications, bridges, hydroelectric, and water and wastewater treatment plants. Water and wastewater projects have been completed for Mammoth Lakes, South Lake Tahoe, Solvang, Oxnard, Merced, Oroville, Palmdale, and Wasco. Ninety percent of all work awarded to Cushman is the result of public works competitive bidding. Cushman typically performs eighty percent of all contract work with its own forces, including excavation, concrete, mechanical, carpentry, and some electrical.

FINANCIAL AND BUDGET IMPACT

The City's CDBG award includes \$1,162,790 for construction of improvements to the wastewater treatment ponds and \$139,535 to reimburse the City for City staff time, and that of the City Engineer and its labor compliance consultant, in administering and overseeing this contract, including the provision of construction management and labor compliance services.

With a low bid of \$1,885,990, the City will be required to supplement the available CDBG funding with another \$723,200. Of this amount, \$600,000 is included as a capital improvement project (CIP) in the water and sewer rate study that is presently under way. This cost will be paid by all City sewer utility customers as a part of their monthly utility bill. As these monthly sewer bill charges are collected, that portion associated with the \$600,000 CIP expenditure will be deposited into the Sewer Impact Fee Fund, thereby replenishing that fund for future capital improvement projects to the City's wastewater collection and treatment systems. The remaining \$123,200 will be funded through the Sewer Impact Fee Fund, which has a current fund balance of approximately \$1,400,000. All project costs will be paid for from either the CDBG award or the Sewer Impact Fee Fund. There will be no impact on the City's General Fund.

RECOMMENDATION

The City Manager, Community Services Director and City Engineer recommend awarding the construction contract to Cushman Contracting Corporation for improvements to the City's wastewater treatment ponds and to authorize the City Manager to negotiate and execute the contract for those services.

PROPOSED MOTION

I MOVE TO ADOPT RESOLUTION NO. 2016-27, A RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION CONTRACT IN THE AMOUNT OF \$1,885,989.55 TO CUSHMAN CONTRACTING CORPORATION TO CONSTRUCT IMPROVEMENTS TO THE CITY'S WASTEWATER TREATMENT PONDS UNDER THE CITY'S CDBG PROGRAM AWARD AND TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THIS CONTRACT.

**CITY OF GREENFIELD CITY COUNCIL
RESOLUTION NO. 2016-27**

**A RESOLUTION AWARDING A PUBLIC WORKS CONSTRUCTION
CONTRACT IN THE AMOUNT OF \$1,885,989.55 TO
CUSHMAN CONTRACTING CORPORATION TO CONSTRUCT
IMPROVEMENTS TO THE CITY'S WASTEWATER TREATMENT PONDS
UNDER THE CITY'S CDBG PROGRAM AWARD AND
TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THIS
CONTRACT ON BEHALF OF THE CITY**

WHEREAS, the City of Greenfield has been awarded a \$2.0 million Community Development Block Grant (CDBG) for a number of critically needed projects, including improvements to the City's wastewater treatment facility ponds; and

WHEREAS, the City desires to contract with a responsible construction contractor for construction of improvements to the City's wastewater treatment ponds that will be funded in part by the City's \$2.0 million CDBG award; and

WHEREAS, to be reimbursable under the CDBG program, the services of the public works construction contractor must be procured utilizing a formal bidding process in compliance with federal contracting procedures set forth in 24 CFR 85.36, as required by the Department of Housing and Community Development (HCD) for all CDBG funded projects, the procurement procedures set forth in the HCD Grant Management Manual, and the City's bidding and contracting procedures set forth in section 3.12.053 of the municipal code; and

WHEREAS, federal contracting procedures require the award of a firm fixed-price public works construction contract to the lowest responsible and responsive bidder; and

WHEREAS, to select such a public works construction contractor, the City has undertaken a formal public bidding process as required by applicable federal, state, and City public works procurement procedures; and

WHEREAS, as a result of the formal bidding process required by applicable federal, state, and City public works procurement procedures, the City Manager, the Community Services Director, and the City Engineer have identified Cushman Contracting Corporation as the lowest responsive and responsible bidder; and

WHEREAS, the City Manager, the Community Services Director, and the City Engineer recommend the City Council award a public works construction contract to Cushman Contracting Corporation to provide wastewater treatment pond construction improvement services under the City's \$2.0 million CDBG program award;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Greenfield that:

1. A public works construction contract in the fixed-price amount of \$1,885,989.55 be awarded to Cushman Contracting Corporation to provide public works construction services for improvements to the City's wastewater treatment ponds under the City's \$2.0 million CDBG award;
2. The City Manager is authorized to negotiate the final terms and conditions of the construction contract with Cushman Contracting Corporation; and
3. The City Manager is authorized to execute said agreement on behalf of the City of Greenfield.

PASSED AND ADOPTED by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 26th day of April 2016, by the following vote:

AYES, and all in favor, therefore, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

John P. Huerta, Jr., Mayor

Attest:

Ann F. Rathbun, City Clerk



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

MEMORANDUM: April 22, 2016

AGENDA DATE: April 26, 2016

TO: Mayor and City Council

FROM: Susan A. Stanton, ICMA-CM
City Manager

TITLE: **PROPOSAL FOR IT SERVICE SUPPORT AGREEMENT**

BACKGROUND:

Since my appointment as City Manager in 2012, the City of Greenfield has automated many operational systems that were either manual or non-existent. Like every other city in the nation, Greenfield cannot afford to rely on manual systems and paper process to manage its finances, resources and people. For example, since 2012, the City has fully automated its fuel dispensing systems and installed software to monitor fuel use and consumption; installed new maintenance software to record service and repair information for all cars and trucks in the City vehicle fleet; installed advanced GPS system in the City's fleet of vehicles to monitor performance, use, location and performance of city vehicles; the installation of a new GIS system in Public Works for modeling system capacity in the sewer and water utilities; the installation of new body cameras and data storage in the Police Department along with additional tools to allow for infield use of mobile data systems just to name a few. Over the next year, the City will begin a \$3 million installation of sophisticated smart water meters in the Water Utility to better measure the consumption of water and improve the collection of user data and the installation of new solar energy systems that will be operated and maintained by City staff. All of these current, new and pending systems are extremely dependent on system support from qualified IT professionals.

Mr. Warbey has worked in IT since 1998 and started his business by building and repairing custom computers in Monterey. This led to work in the produce industry as the IT Manager for a large produce grower and shipper in the Salinas and Santa Maria valleys. In 2004 Robin started working as an IT and Business consultant focusing on the needs of organizations too small to justify a full time IT department but with needs too complex to go it alone. He has worked with the City of Greenfield since 2008. His IT credentials include Microsoft Certified Systems

Engineer (MCSE) and Comptia's A+ certification. While not an employee of the City, he is very much part of our "Greenfield family" and an integral member of my executive staff.

For the past five years, the City has relied on the expertise of Robin Warbey to maintain the City's information management systems. His current service arrangement with the City provides for on-site and remote computer and technology support for \$56,000 per year. However, the actual hours that Mr. Warbey has had to devote to the City to properly support current operations has far exceeded this flat fee. In order preserve the business relationship and provide critical support for anticipated technology in the coming year the City has asked that Mr. Warbey consider increasing the hours devoted to supporting technology in the City.

As shown in proposed service agreement and outlined in Exhibit A, Robin Warbey Consulting will be responsible for maintaining the availability, integrity and security of the City's data and technology infrastructure to include:

- General administrative technology systems including accounting systems, utility billing systems, permit tracking systems, email systems, office management tools (calendars, city directory) and all of the other miscellaneous documents and files that are relied upon every day.
- Network and Server Maintenance-Application Support
- Remote Access Support
- On-Call and After-Hours support as needed
- Police Department records management system, case and applicant information, evidence storage systems, and all of the other documents and files that are relied on every day.
- Server maintenance and workstations security patches and functionality enhancements from City vendors.
- Security maintenance for software and hardware to keep the network secure.
- Monitoring computer hardware for signs of failure and proactively resolving issues as they become evident.
- Monitoring computer software for potential failure or performance issues and implementing solutions.
- Working with outside entities such as the County Sheriff and water management vendors to insure secure and timely access to needed resources.
- Implementing and verifying system redundancies and backups to ensure continuity of operation.
- Providing general support and system integration with specialized equipment including but not limited to Apple I-Pads, smart phones, Window based tablets etc.
- Working with City staff to make sure technology is appropriately addressing their evolving needs.
- Assume primary responsibility for planning and implementing new software and initiatives to improve functionality and offer increased productivity to the City's users and citizens.

BUDGET AND FINANCIAL IMPACT:

Since 2014 Mr. Mr. Warbey has provided comprehensive, personalized, on-site and remote IT support service to the City for a flat rate of \$4,600 per month. This flat rate provided for an average of 40 hours of support assistance per monthbut City support needs have often far exceeded this anticipated level of support. The City's current use of technology and increased dependence on automated systems necessitates the formalization of a City Information Technology Service Director responsible for maintaining these systems and assisting city staff integrate new technology in the years to come.

In order to properly compensate for the extensive onsite and 24/7 remote assistance provided by Mr. Warbey, the proposed contract will increase the hours of support from 40 hours per month to 80 hours. The annual compensation will be \$105,000 per year. The City will continue to allocate this expense to all cost centers and Funds.

The City of Soledad recently issued an RFQ for firms experienced in providing IT services. At the closing date of March 11, 2016, the City of Soledad received six proposals and interviewed five firms. Based on the unanimous recommendation of their RFQ proposal evaluation committee, staff recommended the award a contract to Apex Technology Management, Inc. for City IT Management Services. Apex agreed to open a local office within 60 days. The approved \$236,931 two year contract provides for a one-time setup fee \$4,875.00. The approved contract covers IT services on an ongoing basis during a two year term, unless terminated earlier by either party.

REVIEWED AND RECOMMENDED:

The City of Greenfield has a very strong, loyal and competent management team of professionals. This executive staff possesses advanced graduate degrees supplemented by a contractual City Engineer and City Attorney. Formally establishing a contractual Director of Information Technology Service is consistent with the City's current business relationship with the City Attorney and City Engineer and secures the services of a very important member of the City's executive management team.

Having a contractual relationship with Mr. Warbey gives him the flexibility and independence to support other smaller clients and is more economical to the City than hiring a full time staff person. Approval of the contract will ensure that the City continues a very effective business relationship with an IT professional who has devoted his personal time and attention to the needs of the City. While Mr. Warbey has the capacity to utilize other personnel in serving our account, he has always assumed direct, and personal, responsibility for maintaining City systems as a part of our management team. Simply stated, whenever we have a computer or software related concern or problem, we do not call into a remote support center and request technical assistance from a faceless support professional ... rather, we "call Robin". And, these calls are made seven days a week, twenty-four hours a day and are always returned and assistance always provided.

In summary, the entire management team supports the proposed IT service agreement and recommends approval.

POTENTIAL MOTION:

I MOVE TO APPROVE/DENY ADOPT RESOLUTION 2016-28, A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH ROBIN WARBEY CONSULTING TO PROVIDE GENERAL INFORMATION AND TECHNOLOGY SUPPORT AND ASSISTANCE AND TO SERVE AS THE CITY'S DIRECTOR OF INFORMATION TECHNOLOGY SERVICES

RESOLUTION NO. 2016-28

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH ROBIN WARBEY CONSULTING TO PROVIDE GENERAL INFORMATION AND TECHNOLOGY SUPPORT AND ASSISTANCE AND TO SERVE AS THE CITY'S DIRECTOR OF INFORMATION TECHNOLOGY SERVICES

WHEREAS, for the past seven years, the City of Greenfield has relied on the expertise of Robin Warbey Consulting to maintain the City's Information Management Systems;

WHEREAS, Robin Warbey has IT credentials that include Microsoft Certified Systems Engineer (MCSE) and Comptia's A+ Certification;

WHEREAS, as the City's general government and law enforcement Information Management Systems have become more complex and employees are more dependent on these systems, the City has agreed to redefine its business relationship with Robin Warbey Consulting and enter into an annual professional agreement for the purpose of providing general information and technology support and assistance and to have Robin Warbey Consulting to serve as the City's Director of Information Technology Services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Greenfield authorizes the City Manager to Enter into an Agreement, Exhibit "A", with the Robin Warbey Consulting for IT support and to serve as the City's Director of Information Technology Services.

PASSED AND ADOPTED by the City Council of the City of Greenfield at a regularly scheduled meeting duly held on the 26th day of April 2016, by the following vote:

AYES, and in favor, thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

Mayor of the City of Greenfield

ATTEST:

City Clerk of the City of Greenfield

CITY OF GREENFIELD



CONTRACT FOR
Information and Technology Support
and Assistance Services



PROFESSIONAL SERVICES AGREEMENT
FOR THE
CITY OF GREENFIELD
and
Robin Warbey Consulting

THIS AGREEMENT is made and entered into this 27th day of April, 2016, by and between the City of Greenfield, California, a municipal corporation, ("City") and Robin Warbey Consulting ("Contractor").

1. Description of Services: City desires to retain consultant to provide general Information and technology support and assistance and to serve as the City's primary Information Technology manager and advisor.

2. Scope of Services: Contractor shall perform those basic services in connection with the Project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONTRACTOR SERVICES" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.

3. Changes to Scope of Work - Basic Services: City may at any time and, upon a minimum of ten (10) days written notice, modify the scope of basic services to be provided under this Agreement. Contractor shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify City in writing. Upon agreement between City and Contractor as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by City and Contractor shall constitute the Contractor's notice to proceed with the changed scope.

4. Compensation; Retention: Contractor shall be compensated for services rendered to City pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION" ("Compensation").

Amounts due to Contractor from City for services rendered shall be evidenced by the submission to City by Contractor of an invoice, prepared in a form satisfactory to City, setting forth the amount of compensation due for the period covered. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. City will make payment on each such invoice within thirty (30) days of its receipt, provided, however, that if Contractor submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then City shall not be



obligated to process any payment to Contractor until a correct and complying invoice has been submitted.

5. Annual Performance Evaluation: On an annual basis, the City Manager, with input from the Department Directors, shall review and evaluate the performance of the consultant during the year. Compensation may, at the discretion of the City, be adjusted annually at or near the time of the performance evaluation.

6. Responsibility of Contractor: To the extent appropriate to this project, Contractor agrees to:

6.1 Warrants to City that Contractor possesses, or will arrange to secure from others, all of the necessary professional capabilities, experience, resources and facilities necessary to provide to City the services contemplated under this Agreement.

6.2 Follow the best current, generally accepted professional practices regarding the project for which services are rendered under this Agreement.

6.3 Protect the confidentiality of all information and share with appropriate city staff, city professional advisors and others at the City's expressed direction.

6.4 Follow guidelines and protocols required by the Department of Justice, California Department of Justice, Monterey County Sheriff's Department, and other entities with which the Greenfield Police Department has interactions.

6.5 City understands that from time to time Contractor may not be available for immediate on-site support. In these cases Contractor will ensure ahead of time that a competent, responsive and qualified replacement will be available acceptable to the City. In the event that a replacement consultant is used it will not be considered as an additional service or compensable under this contract.

7. Responsibility of City: To the extent appropriate to this project, City agrees to:

7.1 Provide access to information in all City Departments and operations, professional advisors, and business associates and/or vendors. City will request that the aforementioned parties provide such information should it be necessary.

7.2 Guarantee access to and make all provision for Contractor to enter upon public and private property as required for Contractor to perform its services.

7.3 Designate an appropriate staff member to be reasonably available and communicate required IT and computer related information, as requested by Contractor, on a timely basis.

7.4 Designate in writing a person to act as City's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define City's policies and decisions with respect to materials, equipment, elements and systems pertinent to Contractor's services.

7.5 Provide feedback on all deliverables, either voluntarily, or by request to the Contractor to ensure project coordination and staff satisfaction with network performance.



8. Insurance: During the term of this Agreement, Contractor shall maintain in full force and effect at its own cost and expense the following insurance coverage:

8.1 Workers' Compensation Insurance to cover its employees and Contractor shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees.

8.2 Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than TWO MILLION DOLLARS (\$2,000,000) with a provision for no more than \$25,000 deductible. Contractor may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional contractors.

8.3 Certificates of Insurance and properly executed endorsements in a form acceptable to the City Attorney evidencing the coverage required by the clauses set forth above shall be filed with the City at the time of execution of this Agreement. Each such policy shall be endorsed with the following language, except as otherwise provided:

(1) The City is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract. (For Public Liability Only)

(2) The insurance provided is primary and no other insurance held or owned by the City shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior written notice given to City by certified mail.

(5) All rights of subrogation are hereby waived against the City, its officers, and employees when acting within the scope of their appointment or employment.

9. Confidentiality: All City information disclosed to Contractor during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by City, or required by law.

10. Conflict of Interest: Contractor warrants that neither Contractor, nor any of its employees, agents or subcontractors, has a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.



11. Nondiscrimination: During the performance of this Agreement, Contractor will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, gender, sexual orientation gender identification, or age. Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, gender, sexual orientation, or age.

12. Independent Contractor: City and Contractor agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Contractor shall be solely responsible for the conduct and control of the work performed under this Agreement. Contractor agrees to be solely responsible for its own matters relating to payment of employees, including compliance with Social Security, withholding and all other regulations governing such matters. Contractor agrees to be solely responsible for its own acts and those of its subordinates and employees during the life of this Agreement. Contractor shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Contractor's ability to fulfill the obligations established herein to City.

13. Ownership of Documents. Title to all documents, drawings, specifications, and work product performed under this Agreement shall vest with City at such time as City has compensated Contractor, as provided herein, for those services rendered by Contractor.

14. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work.

15. Mistake of Fact. Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

16. Term; Termination: The term of this Agreement shall commence on February 28, 201, the effective date of this Agreement. The City may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least thirty (-30) days prior written notice of such termination to Contractor. In this latter event, Contractor shall be entitled to compensation for all services rendered and work performed for City to the date of such termination.

17. Access to Records. Contractor shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for City under this Agreement on file for at least five (5) years following the date of final payment to Contractor by City. Any duly authorized representative(s) of City shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Contractor's usual and customary business hours. Contractor shall provide proper facilities to City's representative(s) for access and inspection.

18. Assignment. This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either City or Contractor without the prior written consent of the other. Any attempt by City or Contractor to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.



19. Compliance with Laws, Rules, Regulations. All services performed by Contractor pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and City laws, including any rules, standards or regulations promulgated thereunder.

20. Exhibits Incorporated. All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

21. Integration; Amendment. This Agreement represents the entire understanding of City and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

22. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

23. Waiver/Validity. Contractor agrees that waiver by City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the City of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

24. Jurisdiction: City and Contractor agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the County of Monterey.

25. Notice: Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

a. To City:

Susan A. Stanton, ICMA-CM
City Manager
City of Greenfield
599 El Camino Real
Greenfield, California 93927

b. To Contractor:

Robin Warbey
Robin Warbey Consulting
809 C Lewis Road,
Royal Oaks CA 95076



Nothing hereinabove shall prevent either City or Contractor from personally delivering any such notices to the other.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year above written.

CONTRACTOR:

CITY OF GREENFIELD:

Robin Warbey
Robin Warbey Consulting

Susan A. Stanton, ICMA-CM
City Manager

Approved to Form

Ann F. Rathbun
City Clerk

Bradley W. Sullivan
City Attorney



EXHIBIT "A"

SCOPE OF CONTRACTOR SERVICES

The Consultant will be responsible for maintaining the availability, integrity and security of the City's data and technology infrastructure to include:

- General Administrative technology systems including accounting systems, utility billing systems, permit tracking systems, email systems, office management tools (calendars, city directory) and all of the other miscellaneous documents and files that are relied upon every day.
- Network and Server Maintenance-Application Support
- Remote Access Support
- On-Call and After-Hours support as needed
- Police Department records management system, case and applicant information, evidence storage systems, and all of the other documents and files that are relied on every day.
- Server maintenance and workstations security patches and functionality enhancements from City vendors.
- Security maintenance for software and hardware to keep the network secure,
- Monitoring computer hardware for signs of failure and proactively resolving issues as they become evident.
- Monitoring computer software for potential failure or performance issues and implementing solutions.
- Working with outside entities such as the County Sheriff and water management vendors to insure secure and timely access to needed resources,
- Implementing and verifying system redundancies and backups to ensure continuity of operation,
- Providing general support and system integration with specialized equipment including but not limited to Apple I-Pads, smart phones, Window based tablets etc.
- Working with City staff to make sure technology is appropriately addressing their evolving needs.
- Assume primary responsibility for planning and implementing new software and initiatives to improve functionality and offer increased productivity to the City's users and citizens.



EXHIBIT "B"

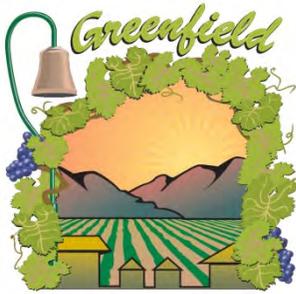
COMPENSATION

City agrees to compensate Contractor at a flat rate of \$105,000 per year. The City and Contractor agree that this flat rate provides for an average of 80 hours of support monthly. Flat rate also covers on-call support. Unless by prior agreement, City agrees to compensate Contractor at above rate for Consultation provided at City's site or a location other than Contractor's offices.

City understands that the nature of the Consultation may dictate a change in scope, schedule, or time required for completion of deliverables, and therefore agrees that a periodic review of compensation by both parties is appropriate.

Further, City and Contractor agree that in the case of special projects or items not covered by the broad "Scope" above, additional compensation may be required which will be discussed and agreed upon on a case-by-case basis.

Contractor will invoice City monthly. City agrees that Contractors invoices are payable within 30 days from the date of invoice.



City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591
www.ci.greenfield.ca.us

DATE: April 22, 2016

AGENDA DATE: May 12, 2015

TO: Mayor and City Council

PREPARED BY: Mic Steinmann, Community Services Director

TITLE: **FUTURE USE AND DEVELOPMENT OF 4TH STREET AND ELM AVENUE LIGHT INDUSTRIAL AREA UNDER TITLE 17 AND CHAPTER 5.28 OF THE MUNICIPAL CODE**

BACKGROUND AND ANALYSIS

The City Council recently adopted ordinance 515 adding chapter 5.28 “Medical Marijuana Facilities Regulatory Permit” to the municipal code. This ordinance specifies that such facilities are allowed in Light Industrial (I-L) zoning districts. The industrial park in the 4th Street and Elm Avenue area is in that zoning district.

Since adoption of ordinance 515, interested operators have purchased one of the industrial properties in the 4th Street/Elm Avenue industrial park (60 4th Street) and have submitted applications for regulatory permits. Another interested operator has leased another property in this industrial park (36 4th Street) and has also submitted applications for regulatory permits. Just last week staff was contacted by another operator who has an interest in leasing the remaining property at 46/48 4th Street and three additional properties on Elm Circle. It is the understanding of staff that the industrial park property manager is in the process of giving notice to some current tenants that their leases will not be renewed to make way for occupancy by the prospective Chapter 5.28 facility operators.

The 4th Street/Elm Avenue industrial park is immediately adjacent to the Clifton Mobile Home Park on 4th Street and a single family residential neighborhood along Maple Avenue. The El Shaddai Church is located in one of the industrial buildings on Elm Circle (*see attached map*).

It is important the City Council be apprised of the events occurring in the 4th Street/Elm Avenue light industrial area, including facility operators purchasing and leasing properties in the industrial park and existing tenants being given notice their leases will not be renewed. The

interested facility operators have expended considerable dollars to purchase and lease existing buildings (*see* properties highlighted in red on attached map), engaging architects and engineers to prepare facility improvement and renovation designs to accommodate Chapter 5.28 uses, and preparing and submitting regulatory permit and conditional use permit applications to the City.

Staff requests the City Council provide direction regarding the appropriateness of locating Chapter 5.28 facilities in the 4th Street/Elm Avenue light industrial park. Although this is an allowed zoning district for such uses under the zoning code (title 17) and section 5.28 of the municipal code, staff believes it appropriate for the **City Council to discuss and consider the appropriateness of this light industrial area for these facilities.**

In considering the development of Chapter 5.28 facilities in the 4th Street/Elm Avenue industrial park, there are a number of considerations that need to be taken into account:

- The impact of locating facilities immediately adjacent to an established residential neighborhood.
- The impact of locating facilities in the same industrial park where there is an established church.
- The impact on existing tenants of the industrial park who may be displaced and require relocation to other lease space either in this industrial park or elsewhere in the City.
- The financial impact on and business interests of the owners of the buildings in this light industrial park, many of which are currently vacant, being denied the opportunity to lease vacant spaces to new tenants who are willing and able to pay substantial rents and enter into long-term lease agreements.
- The impact to the existing industrial park and the community on continuing to have a significant number of vacant spaces and buildings in this industrial park.

The City Council should consider whether it is in the best interest of the community to proceed with considering regulatory permit applications and developing medical marijuana facilities in both the 4th Street/Elm Avenue light industrial park and the industrial district in the north end of the city along El Camino Real. Or is the more prudent approach to focus efforts to first enable the industry to develop and establish itself in the light industrial area at the north end of city. Until the medical marijuana industry has established itself in the north industrial district, the prudent course may be to hold-off allowing development of medical marijuana facilities in the 4th Street/Elm Avenue industrial park.

If the City Council does not desire that these facilities be located in the 4th Street/Elm Avenue industrial park at this time, it is critical that it give appropriate direction to staff and notice to existing tenants and property owners, prospective facility operators, and the individuals who have already purchased and/or leased properties in this industrial park that the City Council will not approve regulatory permit applications in this industrial park at this time.

Staff believes the City Council can consider a number of courses of action:

1. Direct staff that the City Council will not consider or approve any application for regulatory permits in the existing 4th Street/Elm Avenue light industrial park.
2. Direct staff that the City Council will consider applications for regulatory permits only for the three existing industrial buildings along 4th Street, but not for any buildings or properties along Elm Avenue or Elm Circle.
3. Direct staff that the City Council will not consider applications for dispensary facilities in any building in the 4th Street/Elm Avenue light industrial area.
4. Direct staff that the City Council will consider applications for regulatory permits for any building or property within the 4th Street/Elm Avenue light industrial area.
5. Direct staff that it may accept medical marijuana regulatory permits for buildings or properties in the 4th Street/Elm Avenue light industrial area but that the City Council will not take action on those permits until such time as the medical marijuana industry has established itself in the industrial district at the north end of the city.

If the City Council does not wish to consider medical marijuana regulatory permits for this light industrial park at this time, it would be appropriate for the City to return the application fees from the two prospective operators that have already submitted applications for dispensary, cultivation, and/or manufacturing operating permits.

CITY MANAGER AND POLICE CHIEF RECOMMENDATION

Both the City Manager and Police Chief have expressed concern regarding the potential negative impact of this industrial use on surrounding residential neighborhoods. It is the collective recommendation of the City Manager and Police Chief that the City Council not issue any regulatory permit for any Chapter 5.28 use at this time for the 4th Street/Elm Avenue light industrial area. Once the City has additional experience with the management and operation of this industry in the northern part of the community, it will be in a better position to assess allowing these facilities to locate in the 4th Street/Elm Avenue light industrial park.



El Shaddai Church

Elm Circle

Pueblo Inn

Residential Neighborhood

Clifton Mobile Home Park

500 ft



Google earth