

# Sign Permit Application

City of Greenfield  
Community Development Department  
599 El Camino Real  
Greenfield, CA, 93927  
Tel: 831.304.0333

Sign Permit: \$244.00

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1. Applicants: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Property Owner: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Project Address/Location: \_\_\_\_\_

4. Assessor's Parcel Numbers: \_\_\_\_\_ Property Size: \_\_\_\_\_

5. General Plan Designation: \_\_\_\_\_ Zoning Designation: \_\_\_\_\_

6. What does the sign advertise? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Sign Material: \_\_\_\_\_

Sign Background Color: \_\_\_\_\_ Sign Letter Color: \_\_\_\_\_

8. Sign Width: \_\_\_\_\_ Height: \_\_\_\_\_ Total square footage: \_\_\_\_\_

9. Building Face Width: \_\_\_\_\_ Height: \_\_\_\_\_ Total square footage: \_\_\_\_\_

10. For both new and existing businesses:

Number of employees: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_ Parking Spaces Provided: \_\_\_\_\_

## **Owner's Consent**

*I certify I am presently the legal owner for the above described property. I acknowledge filing of this application. I declare under penalty of perjury that all the information is true and accurate.*

Owner's Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

## **Applicant's Statement**

*I certify under penalty of perjury that I am authorized by the above owners to make this application.*

Applicant's Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

## Sign Permit Checklist

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1. Signed Permit Application.
2. Two complete plan sets along with one electronic copy. Plans must be 8.5"x 11" in size. If the plans contain multiple pages, all pages must be stapled and collated.
3. Submit an exact sign design, including the following information:
  - A. Sign dimensions - height and width.
  - B. Sign Lighting, if proposed.
  - C. Show sign's location. Include a drawing of the building with the sign's proposed location.
  - D. Street address.
  - E. Indicate how sign will be fastened to the building face. If the sign is free-standing, indicate its construction and foundation.
4. Unless the sign is painted on the building, a building permit will be required.
5. Additional Required Information:

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