



City of Greenfield  
Community Development Department

**Registration Form for Abandoned and Distressed Residential Property**

Please fill out the information requested below and deliver this form to City Hall or mail to the Community Development Department, City of Greenfield, P.O Box 127 Greenfield, CA, 93927

Registered Residence Address: \_\_\_\_\_  
Assessor Parcel Number: \_\_\_\_\_  
Notice of Default Recordation # \_\_\_\_\_ (Please attach copy to this form)

Lender/Lien Holder: \_\_\_\_\_  
Contact: \_\_\_\_\_ Contact Phone: (\_\_\_\_) \_\_\_\_\_  
Lender/Lien Holder Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_

Property Manager: \_\_\_\_\_ Business License # \_\_\_\_\_  
Contact: \_\_\_\_\_ 24 Hour Phone #: (\_\_\_\_) \_\_\_\_\_  
Property Management Company Local Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_

Standard Annual Fee: \$ 50.00 Please check one:  New registration  Renewal registration

An annual registration fee shall accompany this registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1st of each year and must be received no later than January 31st of the year due. Registration fees will not be prorated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City of Greenfield Municipal Code, Title 9.00, Chapter 9.40: ABANDONED AND DISTRESSED RESIDENTIAL PROPERTIES REGISTRATION

It is the purpose and intent of the Greenfield City Council, through the adoption of this Chapter, to establish an abandoned residential property registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security for abandoned properties.

**Owner Responsibility under Greenfield Municipal Code Chapter 9.40**

- Within ten (10) days of the purchase and/or transfer of a loan/deed of trust secured by residential property, the new beneficiary/trustee shall record, with the Monterey County Recorder's Office, an Assignment of Rents.
- If the property is vacant or abandoned, the beneficiary/trustee shall register the property with the City using this form within ten days of transfer, vacancy or subsequent vacancy. [GMC 9.40.030].
- Maintain the property on a weekly basis. [GMC 9.40.040].
- Secure the property [GMC 9.40.050].
- Post the property with the property manager's name, address and 24-hour contact phone number. [GMC 9.40.060].
- Report to the City any change of address and change of contact information within ten days of said change. [GMC 9.40.030].