CITY OF GREENFIELD

ADOPTED
BIENNIAL OPERATING AND CAPITAL BUDGET
FY 2015-16 & FY 2016-17

CITY COUNCIL

John P Huerta Jr., Mayor

Raul Rodriguez, Mayor Pro-tem

Lance Walker, Councilmember

Avelina Torres, Councilmember

Leah Santibañez, Councilmember

CITY OF GREENFIELD

CITY MANAGER

Susan A. Stanton, ICMA-CM

Executive Administrative Staff

Nina Aguayo, Executive Assistant to City Manager
Jeri L. Corgill, Director of Administrative Services
Adele H. Frese, Chief of Police
Ann F. Rathbun, City Clerk
Mic Steinmann, Community Development Director
Brad Sullivan, City Attorney
Robin Warbey, IT Administrator

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City Manager Transmittal Letter

June 9, 2015

Honorable Mayor, Members of the City Council and Finance Advisory Committee,

In accordance with City Ordinance No. 22 adopted September 22, 1948, expenditures in the proposed FY 2015-16 and 2016-17 Biennial Operating and Capital Budget for all funds are $28,693,300 in FY 2016 and $17,037,300 in FY 2017. In addition to the appropriations for the General Fund, the proposed budget now includes *all* Enterprise, Special Revenue, Debt Service, and Trust Funds. Historically, expenditures and revenues from many of these funds have not been formally reviewed or approved as part of the City's budget review process, but are now included, ensuring better long-term financial planning, improved transparency and greater understanding of city fiscal matters.

This is the City's first Biennial Operating and Capital Budget, which will allow the City to better plan and manage its financial resources. One of the most critical challenges in preparing this twenty-four month spending plan was trying to obtain an accurate historical understanding of City finances. Each of the twenty-two funds that make up this budget are critical components of the City's financial plan, and need to be fully integrated into future fiscal policy and administrative oversight. City staff expended extraordinary time and energy enhancing the narrative for each of these funds, explaining their purpose and highlighting extraordinary long and short term expenditures.

FY 2015-2016 and 2016-2017 Biennial General Fund Budget

The City's primary operating fund is the General Fund, which has benefited from conservative fiscal controls adopted in 2013 and implementing staffing reductions in FY 2015. As shown in the proposed FY 2015 proposed amendments, revenue received for Sales and Use Tax and Triple-Flip Sales Tax will exceed the adopted budget by $260,000. Funds derived from property tax (Vehicle License In-Lieu) that were budgeted at $1,163,900 are estimated at $1,262,400. The proposed FY 2015 Amended General Fund Budget and Proposed FY 2016 and FY 2017 Biennial Budget include all the revenue and expenditures for the City's Solid Waste contractor, which inflates current revenue and expenditures compared to the FY 2015 Adopted General Fund Budget by approximately $1.427 million dollars. Excluding this revenue and expense, estimated tax revenue for FY 2015 should exceed the adopted Budget by $639,300. Correspondingly, total expenses for all operations in the General Fund are conservatively estimated to exceed the projected annual revenue by $172,200.

The proposed FY 2015-2016 budget includes a two percent salary increase for City employees and a three percent increase in 2017. However, while this is the first budgeted increase in employee compensation in three years, it is still substantially inadequate compared to wages received by other public sector employees in the Monterey-San Jose

labor market. The U.S. Employment Cost Index for total compensation for State and local government workers service occupations ending in December 2014 was 2.3%. Each of the City's three collective bargaining units has been very supportive of the City's efforts to control costs and reduce employee benefits in past years. Each bargaining unit reluctantly agreed to reductions in wages and benefits since FY 2010, with the expectation that the City would begin to adjust compensation as the local economy improved. As the City begins to prepare for collective bargaining in the next month, I anticipate wage proposals which may exceed the available revenue projected in the proposed budget.

In April and May, the City Council and Finance Advisory Board held four budget workshops and made a number of key policy decisions to redirect an additional $311,000 to the Police Department in response to gang violence in the community. In order to provide for this additional funding, the following General Fund reductions were made to the proposed FY 2015-16 and 2016-17 Biennial Operating and Capital Budget that was transmitted to the City Council on April 3, 2015:

- General Fund Salary Reduction: The position of Public Works Director and Management Analyst has been defunded for FY 2015-2016. The deletion of the Public Works Director position resulted in the allocation of $97,000 in salary and benefits for the Community Services Director to the other City funds as an administrative expense for supervision of Public Works operations. Total salary savings related to the deletion of the Public Works Director position in the General Fund is offset by $22,000 for supervising Community Development and Planning functions, and the reallocation of $15,000 in grant revenue to other Public Works special funds. Not filling the Management Analyst position that was originally budgeted in the City Manager's Office has reduced General Fund personnel services by $68,000. Total salary savings in the General Fund for deleting both positions was $165,000.

- General Fund Spending Reduction: General spending reductions of $59,000 in General Fund Departments was obtained by deleting the following items:

  - Management Analyst Recruitment expense $ 3,000
  - City Attorney Retainer 10,000
  - Community Contributions 15,000
  - Park Operating Supplies 5,000
  - Information and Computers 15,000
  - Landscaping Trees 5,000
  - Computer Software 6,000

- Code Enforcement Officer Vacancy: The proposed budget provides no funding for a dedicated Code Enforcement Officer budgeted at $87,000 in the Measure X Fund. By not filling this position, code and property enforcement functions will, of necessity, be downgraded in order to relocate resources directly to combat gang related issues in Greenfield. As was the case prior to the City having a dedicated Code Enforcement Officer, primary responsibility for code enforcement will be with the Police Department.

The proposed FY 2016-2017 Biennial General Fund Budget includes increased spending for personnel services (health care, worker compensation) and information technology but no new positions. In FY 2016, total expense for personnel services, for all funds is $5,002,500. Total personnel expenditures in the FY 2016 General Fund is $2,660,000, $974,000 in the Measure X Fund, $250,000 in the COPS Grant Fund, with the remaining dollars allocated to the other nine special revenue and enterprise funds. Total personnel expenditures in the FY 2017 General Fund is $2,769,000, $1,021,400 in the Measure X Fund, $263,200 in the COPS Grant Fund with the remaining dollars allocated to the other nine special revenue and enterprise funds. Estimated expenses for health

insurance in FY 2016 is $428,230 and in FY 2017 $465,020. City employees will contribute $132,700 to their health insurance cost in FY 2016 and $138,000 in 2017. Based on budgetary requirements received from MBASIA, workers compensation expenses for FY 2016 are estimated at $332,600 (compared to $254,900 in FY 2015) and $373,400 in FY 2017.

The proposed FY 2016-2017 Biennial General Fund Budget includes appropriately $90,000 for the replacement and/or upgrade of existing hardware and software in all City departments ($50,000 in FY 2016 and $40,000 in 2017). During the past two years, the City has upgraded its Financial Reporting Systems, Utility Maintenance Software and installed new software to manage and fuel its fleet of cars and trucks. The City is currently finalizing new software and hardware applications for Code Enforcement and Animal Control that will reduce administrative expenses and allow officers to spend more time in the field instead of sitting in the office behind a computer. During the past year, the Police Department also deployed more technology in the field with the use of body cameras and more reliable mobile data terminals in police cars. All of these technologies place greater demands on the City's existing commuter network, servers and support systems, which need to be reliable and dependable.

A complete list of proposed technology, software and hardware is included in the Information Technology budget in the General Services Department. Where appropriate, replacement hardware and annual software licenses have been allocated to other City funds, to reduce the financial impact on the General Fund.

During the City Strategic Planning Session, the City Council expressed support for adding two additional police officers in the FY 2016 budget. As shown in the Measure X Fund, the proposed FY 2016 budget includes three additional police officer in addition to the two officers added in FY 2015.

The proposed FY 2016 Police Measure X Budget *contains two unfunded police officer positions* that will be filled *if the City is successful* in securing additional grant funding. As discussed in the Police Grants Fund, one probable source of funding is through the U.S. Department of Justice's (DOJ) Community Oriented Policing Services (COPS) which annually allocates funds to local and state government. However, the DOJ prohibits using COPS grant funds to supplant (i.e., replace) state or local funds which otherwise would have been spent on the specific law enforcement purpose of the COPS grant awards. In order to avoid supplanting local funds, COPS funded positions must be in addition to any locally-funded positions and COPS technology must be in addition to any locally-budgeted equipment or technology expenditures.

OTHER CITY FUNDS

As mentioned earlier in this transmittal letter, the proposed FY 2015-16 and 2016-2017 Biennial Operating and Capital Budget includes all City funds which, historically, have not been included in the City's adopted Budget. However, excluding these funds understates the interdependent relationship they all have on the City's fiscal health and long-term sustainability. But, perhaps the most important factor in my decision to include all City funds in the proposed budget is to ensure that elected officials and staff are fully aware of current and future liabilities and assets that need to be considered in making both short- and long-term financial decisions in the City. Each fund incorporated in this budget has a detailed description that provides valuable historical information regarding its purpose, proposed spending, and other relevant issues that impact the City's finances. Understanding this information is of critical importance in understanding the City's current and future finances.

Enterprise Funds

The City's Water and Sewer Funds are Enterprise Funds and operate as business entities. The proposed FY 2016-2017 Budget for the Sewer Fund contains no major capital projects in FY 2016 because the City is in the process of updating the Sewer System Master Plan for the Sanitary Sewer Treatment System. The cost of this study is funded by a CDBG grant and will document existing conditions, identify future requirements, determine existing system

capacity, identify needed capital and system improvements and expansions to meet future needs, develop an estimated timeline for design and construction of required capital improvement projects, and develop a schedule of wastewater capacity charges (impact fees) to ensure proposed capital improvements attributable to new development are appropriately funded through impact mitigation fees.

The proposed FY 2016 Budget provides funds for conducting a Capital Planning and Funding Analysis to evaluate the timing and funding sources for the recommended annual capital improvement plans and individual projects. Concurrent with this analysis, the City will also be conducting a Revenue Sufficiency Analysis, which will provide a multi-year projection on the sufficiency of the utility's revenues to meet all of its current and projected financial requirements. Completing these two studies, once the Master Plan is complete, will enable the City to determine the level of rate adjustments necessary in each year, to provide adequate revenues to fund all of the Sewer Utility's cost requirements and capital needs. The proposed FY 2016 Budget allocates $1.4 million in grant dollars from the Community Development Block Grant Fund to make critical repairs to the Sanitary Sewer Treatment System. While not budgeted, the City intends to apply for additional CDBG grant funding in FY 2017 for improvements to the Treatment Plant once 50% of the 2015 CDBG grant funds have been spent during FY 2016.

The Water Utility Master Plan, funded from the same CDBG funds as the Sewer Master Plan, will examine similar operations, capital and capacity issues associated with the water system and will also be followed by a Capital Planning and Funding Analysis and Revenue Sufficiency Analysis, to set user fees and charges for the water utility system. Both the City's Water and Sewer Utilities are critical to the community's economic development, but are undercapitalized and in need of substantial infrastructure improvement and expansion. The FY 2016 and 2017 Water Fund Budget does include $250,000 for the purchase of new radio meters to eventually eliminate the need for City staff to physically read 3,000 water meters each month, and additional $90,000 each year for the replacement of existing water meters.

SPECIAL REVENUE FUNDS

The City has twenty-one individual funds which each receive restricted revenues that can only be spent for specific purposes and expenditures. Revenue from each of these funds will be used to improve streets in the community, hire police officers to patrol City streets and act as School Resource Officer in community schools, make needed repairs to the City Sanitary Sewer System, provide housing assistance to low income residences and provide Science Workshop activities to local schoolchildren.

The Police Department's Supplemental Law Enforcement Services Fund budget contains appropriations for the purchase of specialized hardware and software as well as two police patrol vehicles. The Police Other Grants Fund allocates $418,660 from the 2013 and 2014 COPS Hiring Grants, which provide federal assistance for hiring two Police Officers for three years to work as School Resource Officers in Greenfield's High School and Elementary School Districts. Annually, each School District is reimbursing the City $60,000 to cover a portion of the police officer salaries and benefits. In FY 2016 and FY 2017 the City will be applying for additional funds to fill two police officer positions and a crime assistant programmed in the departmental budget but unbudgeted due to a lack of local resources. The SRO program has been successful as a result of the close partnership that Police Chief Fresé has established with school leaders and administrators.

The Measure X Fund has benefited from an improved economy, and is projected to receive $226,500 additional Transaction and Use Tax dollars compared to the adopted FY 2015 Budget. The Proposed FY 2016-2017 Biennial Operations and Capital Measure X Budget allocates $973,500 in FY 2016 for nine police officers and $112,200 for specialized law enforcement hardware, software and equipment in the Police Department. Transaction and Use Tax revenue from Measure X will no longer be used to provide any money for maintaining Patriot Park or for administering the Code Enforcement Program funded in FY 2015. The Measure X Fund does, however, include $25,000 for a one time local capital matching funds for planned improvements and building renovations in the

Downtown Arts Center. Under the leadership of First Night Monterey, the Center has secured a $25,000 grant from the Harden Foundation and conditional approval for a $25,000 grant from the Community Foundation of Monterey County, and will be submitting a $40,000 grant request to the Monterey Peninsula Foundation and a $25,000 grant request to the Packard Foundation for additional renovation projects. Exciting things are happening in the City's evolving Recreation Department.

The Police Impact Fund budget allocates a total of $50,000 for minor building improvements in the Police Department in FY 2016 and FY 2017 (to begin improving the unfinished space). In the City's Park Impact Fee Fund, the proposed FY 2016 Budget allocates $150,000 for the installation of softball field and basketball court lights, $150,000 for restroom upgrades at Patriot Park and $75,000 for the expansion of the basketball courts.

While neither the Sewer Impact Fee Fund nor the Water Impact Fee Fund contain appropriations for capital projects for FY 2016 or 2017, the combined $3.6 million dollar fund balance may be pledged as future local matching dollars for future infrastructure grants once the Water and Sewer master plans are completed in FY 2016. Both funds contain a detailed inventory of recommended 2008 CIP projects and improvements that were identified as critical to the continued operation of each utility but were never funded.

The City's General Facilities Development Impact Fee is a critically important fund that has not received much attention in the past several years. The current $1.9 million negative fund balance is due to monies loaned to the General Fund to construct the new Civic Center in 2009. At that time, the City approved a Promissory Note obligating the General Facilities Development Impact Fee Fund to repay the General Fund $2.8 million for costs incurred to construct and furnish City Hall as a component of the Civic Center Project. The City has not been very aggressive in using this obligation to collect the appropriate General Facility Impact fees from development coming into the City. Because this Fund has not been able to make annual payments to the City's General Fund, the $220,000 loan payment for the Civic Center construction loan is repaid by using General Fund revenue and transfer charges to other City funds. This General Facilities Development Impact Fee needs to be reevaluated in FY 2016.

The proposed FY 2016-2017 Biennial Operating and Capital Budget allocates funds for needed repairs to the City's aging infrastructure. In the Gas Tax Fund, the proposed spending plans allocate $1.2 million dollars for personnel services and maintaining City streets. The FY 2016 and 2017 Gas Tax Fund budget includes $10,000 for street sign replacements, $40,000 to conduct a Street Assessment needed to obtain future grant funds, $60,000 for the replacement of a Bucket Truck, $30,000 for the purchase of a crack seal machine, $100,000 for restriping city streets, and $10,000 for landscape maintenance on ECR and various percolation ponds. Because the City does not have a sustainable revenue source for funding City personnel, this fund is using $550,000 of gas tax revenue over the two year planning period for wages and benefits instead of making critically needed repairs to streets and drainage infrastructure in the community.

The proposed Local Transportation Fund Budget allocates $425,000 of Regional Surface Transportation Planning funds and $530,000 of Local Transportation Funds received from the proceeds of the 0.25% general sales tax. Specifically, the proposed FY 2016 budget allocates $250,000 for pavement maintenance, signage and striping on Elm, Maple and Oak Avenues, $253,500 for sealing and applying a slurry overlay on Apple Ave and ECR and $288,000 for pavement and street reconstruction on Oak Ave. The City will also use funds from the various Street and Drainage Maintenance Districts to applying a sand slurry and restripe Vineyard Green ($21,500), St. Charles Place ($66,200), Mariposa and Los Manzanitas ($28,700), La Vina ($57,900), Traditions/Lexington ($55,000), and Terra Verde ($55,000). The budget also includes $24,500 for similar street repairs in Lexington Square because this subdivision was not required to pay an assessment for street maintenance at the time of its development.

The newly established Active Transpiration Program (ATP) Grant Fund allocates $815,000 for constructing 7,920 feet of paved walkways and ADA ramps along four of the primary streets in the community – Elm Avenue, Oak Avenue, 12th Street, and 13th Street. These walkways are currently dirt or inadequately paved walkways that parallel each of

these streets. This project also includes the provision of 13,200 feet of marked class 2 bicycle lanes along each of these four major streets to enable students and adults to ride bicycles in a safe manner. The ATP grant assists cities in the Salinas Valley implement the Safe Routes to School Program which is targeted to students in grades K-8 and their parents, to promote walking and biking to school. The City was successful in receiving these funds as a result of the extraordinary efforts from Community Services Director Mic Steinmann and City Engineer Doug Pike, who coordinated the City's grant preparation over two weekends and evenings.

The FY 2016 HOME Grant Fund allocates $4.6 million dollars for the construction of the 48-unit Terracina Oaks Apartments Phase II project. These funds were awarded to the City from the Department of Housing and Community Development's New Rental Construction HOME Investment Partnerships (HOME) Program. The proposed HOME Grant Funds allocate $100,000 to the City to administer this grant during FY 2016. The HOME Grant Fund also retains $850,000 in home mortgage loans that were awarded to qualifying City residents during FY 2005 through 2011.

TRUST FUNDS

The Proposed FY 2015-16 and 2016-17 Biennial Operating and Capital Budget also includes six special Trust Funds that receive and expend revenue for recognized payment obligations on behalf of the former Redevelopment agency. Each of these funds plays an important role in administering the City's Low-Moderate Income Housing Program and making debt service payments on current bond debt.

The Successor Agency Administration Fund accounts for the receipt of revenue associated with the expense and debt repayment from the City's former Redevelopment Agency. All expenses included in this proposed budget must be approved by the City's Oversight Board which has the fiduciary responsibility to holders of enforceable obligations, as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project area. In FY 2016, the Fund will transfer $116,400 to the 2002 Bond Debt Service Fund and $1,636,700 to the 2006 Bond Debt Service Fund. Of special note is the transfer of $675,000 to the Low-Moderate Income Housing Fund for repayment of the low income housing loan to the California Housing Finance Agency. This Fund also holds $811,682 in promissory notes secured by deeds of trust for various residential properties for households that participated in the City's down payment assistance program for low and moderate income households. The promissory note accrues simple interest of 3.0 per year and repayment of the principal and interest is deferred for 30 years, unless the property is sold or transferred. No new loans are anticipated during this planning period from this funding source.

The proposed amended FY 2015 Successor Agency Administration Fund also allocates $214,308 for prior year Local Education Agency pass-through payments to Greenfield Union School District ($134,822), the Monterey County Office of Education ($9,744), Hartnell Community College District ($28,772) and to South Monterey County Joint Union High School District ($40,970). Although the full funding of the housing loan and pass through payments are included in the amended budget, state law prioritizes the payment of the outstanding RDA bond before any other obligation. Given the historically low Redevelopment Property Tax Trust Fund distribution to the Successor Agency, it is possible that the Redevelopment Property Tax Trust Fund distribution will be insufficient to fund each of these items contained in this budget. The City is working with each school system regarding these outstanding payments. The proposed budget also includes annual appropriation for the county collection fees, $4,000 for trust fees, and $4,000 for annual disclosure costs and $100,000 for reimbursing the City for direct administration of agency business.

As shown in the Low-Moderate Income Housing Program, the amended FY 2015 Budget includes $650,000 for repayment of the low income housing loan to the California Housing Finance Agency which was due on April 10, 2015. The proposed FY 2017 budget also includes $675,000 for the repayment of a housing loan with California Housing Finance Agency loan. This fund also is responsible for the repayment of a $500,000 contribution made to

the Community Housing Improvement Systems and Planning Association in 2005 toward the cost of developing Walnut Place, the repayment of a $500,000 contribution to the same organization in 2007 toward the cost of developing Vineyard Green Townhomes and the repayment of a $700,000 contribution to the same organization in 2009 toward the cost of additional construction of the Vineyard Green Townhomes.

These three CalHOME direct and forgivable loans to the Community Housing Improvement Systems and Planning Association were done to assist with the development of projects involving multiple ownership units, including single-family subdivisions. In the loan agreement between the City and CalHFA, principal and interest is due 10 years from the date of the agreement with interest accruing at simple interest of 3 percent from March 16, 2006, the date of disbursement. The City intends to use housing funds for the repayment of the loan. All principal and interest amounts are payable at maturity on April 10, 2015. The accumulated interest amount payable on June 30, 2013, was $108,125.

Finally, the amended FY 2015 Successor Agency 2002 Bond Debt Service Fund allocates $120,768 towards the payment of the outstanding bonds. In FY 2016 and 2017, the future minimum payment obligation for the bonds is $118,618 in 2016 and $121,418 in 2017. Total remaining principal and interest to retire this bond in 2032 is $2,321,838. The FY 2016-17 Successor Agency 2006 Bond Debt Service Fund budget allocations $1.6 million dollars in FY 2016 and FY 2017 for the payment of principal and interest on approximately $21.8 million dollars of bonded debt. Total remaining principal and interest to totally retire this bond in 2037 is $33,730,273. Pending Oversight Board approval and debt service satisfaction, proposed FY 2016 projects include $300,000 for the construction of a North and South Entrance Sign on El Camino Real (the City's primary downtown commercial corridor) and minor improvements to the North and South Welcome signage on U.S. Highway 101; $1,000,000 for constructing streetscaping improvements along El Camino Real and $200,000 for finishing the shell space in the Police Department formerly planned to house a jail and holding facility. In FY 2017, $300,000 is included for additional streetscape projects along El Camino Real that have not yet been identified. The City has $2,180,000 of remaining funds from this bond for future projects as soon as the City can ensure it will be receiving sufficient funds each year to make debt service payments. Information contained in the budget for this fund shows additional detail concerning how bond proceeds were spent and the available fund balance.

LOOKING TO THE FUTURE

During the past two years, the City of Greenfield has courageously made difficult staffing and budget decisions in order to get it house in order. Each step impacted everyone in the organization in very personal ways. The men and women in the Police Department approved and sacrificed anticipated pay and benefits in exchange for the City hiring a dynamic Police Chief, members of the Public Works Department assumed increased leadership responsibility after recruiting a new Public Works Director was delayed last year, City Hall staff adapted to using a new Financial Reporting system and Utility Billing system and the Mayor and City Council invested their trust and confidence in a new City Manager still learning to adjust to the very unique way local government is managed in this very unique land called California. Collectively, the entire City organization accepted the challenge to think differently, reconsider how things were done in the past and prepared for a better future.

As demonstrated by this proposed spending plan, the City is poised and ready to reinvest in its future. We have come far in a very short period of time. However, there is still much that needs to happen in the next twenty-four months. The City does not have a diversified revenue base and has historically not been very assertive to ensure projected revenue kept pace with projected expenditures. Based on the City's current revenue sources, it is not sustainable to provide quality services to the community by relying exclusively on the collection of sales tax and the receipt of property tax. As the City Council and Finance Advisory Committee review this two year proposed spending plan, it is imperative that Greenfield *consider adopting one or more* of the four major revenues identified in the City's

Revenue Option Study for generating sufficient funds to enhance the City's ability to pay for critical services such as recreation, law enforcement and City personnel:

- Local Option Sales Tax. Cities are allowed to set their own "local option" sales taxes. As approved via Measure X, the City already has an added local option rate of 1.0%. Under State guidelines, the City has the flexibility of adding an additional rate of up to 0.875%. An added 0.5% would generate about $425,000 annually; and an added rate of 0.75% would generate about $634,000.

- Property Transfer Tax. Statewide, there is a property transfer tax of $1.10 per $1,000 of value when property is sold (or $220 on a property worth $200,000). For sales in a city, the proceeds are evenly divided between the city and the county, for an effective city rate of $0.55 per $1,000 of value. (For sales in unincorporated areas, the county retains all of the tax.)

- Parcel Taxes. A modest parcel tax of $100 per "equivalent dwelling unit" (EDU), where a single family residence is one EDU, would raise about $400,000 annually; and $150 per EDU would raise about $600,000 annually. This would be a broad-based revenue source that would diversify the City's revenue base. It accommodates the ability to earmark its proceeds for public safety, since it requires two-thirds voter approval whether it is for general or special purposes.

- Business License Tax. The current business license tax is a flat fee of $40 per year and has not been changed in forty years, when it was last adjusted in 1975. While the City should consider modernizing its business license tax ordinance, simply adjusting the rate to account for the passage of time – in essence, setting it the at the same level when it was adopted but adjusting it for inflation, would generate an additional $81,000 annually.

- Utility Users Tax. Half of the State's residents and a majority of businesses in California pay utility users taxes at rates ranging from 1% to 11%. It is a tax on the consumption of utility services (such as natural gas, electricity, water, sewer, telephone and cable), similar in concept to the retail sales tax on commodities. For this reason, most cities set their rates based on the sales tax rate in effect at the time they adopted their utility user tax ordinances, which accounts for some of the variability in rates. Statewide, for those 154 cities that levy utility user taxes, the average rate is 5.5%. Greenfield's rate is 3.0%. At 5%, utility user tax revenues would increase by about $176,000 annually.

While City Administration is committed to continuous quality improvement, becoming more efficient and working smarter and cheaper, our primary challenge as a city organization is trying to stay competitive within our local labor market. Unfortunately, today, the City does not have sufficient funds to adequately compensate current employees for the services they provide to the community. The City's current Classification and Compensation Plan has not kept pace with the local labor market (especially in law enforcement) which makes attracting new qualified employees increasingly difficult. During the next six months, the City needs to closely examine the Revenue Options Study and determine which revenue source would mostly likely be supported by Greenfield voters. During the next six months, the City must begin the process of assessing community support for new revenue measures for City government. For this effort to be successful, the City needs to know:

- How does the community feel about the City and the services it delivers today?
- What programs are most likely to attract voter support?
- What revenues would voters likely support?

In the coming months, it is critical that the City clearly address the need for any new revenue measure and understand why doing so now is important to the quality of life in Greenfield. Prior to any actual ballot question,

making the case for additional resources for public safety and/or other community needs will require active support from every member of the City Council.

It is my hope that the passage of this proposed budget is the first step in communicating how important the approval of new revenue sources is to improving the quality of life in Greenfield.

ACKNOWLEDEMENTS

Preparing the budget each year requires a tremendous amount of time and energy from every manager and department director in the City. Special recognition is given to Administrative Services Director Jeri Corgill for her hard work throughout the year making sure our Financial Management Reporting systems were ready to support the production of a biannual budget. Special recognition is also given to Community Services Director Mic Steinmann for his valuable assistance producing budgets in Public Works as well as Community Services. Mic's addition to the management team was a critical factor in the City securing seven million dollars of grant funds that are programed in this proposed budget. Special thanks are also given to Police Chief Adele Fresé and Records Supervisor Ysela Serrano for their detailed work in producing the Police Department budget. During the past year, Chief Fresé dedicated her own personal time to successfully complete the required application for obtaining federal funds to hire an additional School Resource Officer. If not for her individual effort, the City would not have received the $200,000 grant that will be used to keep our school children safe each day they come to school. A special thanks is extended to Office Assistant Carmen Lorenzana for her strong leadership not only helping to prepare the budget but for her dedication each day to managing the Public Works office. Special thanks also is given to Police Service Technician Isabel Landeros for her efforts in entering budget data into the hundreds of work sheets and for stepping up and providing needed assistance to the Finance Department. Special recognition is also extended to the Executive Assistant to the City Manager, Nina Aguayo, for all her hard work publishing the budget and coordinating the hundreds of phone calls and staff intervention that allowed me to focus on the budget for the last two months. Nina is a remarkable woman, dedicated to her family and to her community.

This proposed budget was extensively reviewed by the City's Financial Advisory Board under the leadership of Stephanie Garcia. Special recognition is extended to Allison Steinmann, Ray Diaz, Isabel Aguirre and Jose Vasquez, for their many hours of reviewing the proposed budget and providing targeted recommendations to the City Council. Reviewing detailed financial reports and long spreadsheets is never exciting but necessity in developing effective Board recommendation.

Lastly, I want to express my deep appreciation for Mayor John Huerta, Vice Mayor Raul Rodriguez, Councilmember Lance Walker and newly elected Councilmembers Leah Santibanez and Avelina Torres for their commitment to public service and for their collective vision in improving the quality of life in Greenfield.

It is an honor and a privilege to call Greenfield my home.

Sincerely,

Susan A. Stanton, ICMA-CM
City Manager

BUDGET PRESENTATION NOTES
WHAT IS A BUDGET?

A budget is a financial and operating plan for a City for a period called a "fiscal year." The City of Greenfield's fiscal year begins on July 1 and ends on June 30. The fiscal year that begins on July 1, 2015, is referred to as "Fiscal Year 2016." Prior Fiscal Year (FY 2015) budget data is also included. All data contained herein for FY 2015 are originally budgeted amounts and will be revised to reflect budget amendments adopted by the City Council. Estimated FY 2015 numbers represent actual expenditure totals for a portion of the fiscal year, supplemented with expenditure assumptions for the remainder of the fiscal year. All appropriations unspent at year-end lapse unless funds are encumbered by issuance of a purchase order. Such purchase orders remain valid until either canceled or final payment is made.

The City cannot spend money unless it is appropriated within the budget. An appropriation is the legal approval given by the City Council to the City staff to spend money for a specific purpose. The budget also contains an estimate of revenues to be received by the City during the same time period. The legal authorization to collect revenues, such as the property tax, utility tax, and user fees, is established by the City Council by resolution. Also included in the budget are the estimated unexpended expenditures left over from the prior fiscal year that can be spent and appropriated in the New Year. This money is called available or unassigned fund balance. State law requires that expenditures do not exceed the combination of available fund balance and revenues. The City cannot borrow money to operate. The City can only borrow money for major capital projects, such as the purchase of major equipment or the construction of buildings.

Budgeting Basis

This budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP). Both revenues and expenditures are budgeted on the modified accrual basis of accounting. In Enterprise Fund budgets (Wastewater and Water Production), depreciation is budgeted as an operating expense. However, proposed capital acquisitions and principal payments are listed in the program portion of the budget for planning purposes.

Budget Adjustments / Amendments

In accordance with the California Law, the City Manager has the authority to approve budget adjustments, or the transfer of funds within a department and within a fund. Budgetary control during the year is maintained on a department basis and within a fund and not on a line item or program basis. To increase or decrease a department's appropriation, or to transfer funds from one department to another or from one fund to another, requires the approval of the City Council. The City Council grants such approval by Resolution.

Personnel Position Classifications

The City Manager may change a personnel position to a lower classification than approved in the budget.

Any positions reclassified since the previous year's budget was adopted are reported in this budget in accordance with their new classifications.

BUDGET QUESTION & ANSWER

WHAT IS REVENUE?

Revenue is money that the City receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and licensing fees which are used to pay for the delivery of services and other items to the public.

WHAT IS EXPENDITURE?

An expenditure is the process of spending money. Expenditures include activities such as paying employee salaries, purchasing office supplies, repairing City facilities and making long-term debt service payments.

WHAT IS A FUND?

Public sector entities, such as municipalities and counties, operate on a fund based accounting system. A fund is an accounting entity that receives revenues from a specific source and expends them for specific activities. The City operates several different types of fund, including the general fund, capital improvement fund, and internal service funds.

The **General Fund** is used to account for the general operations of the city and all transactions that are not accounted for in other funds or account groups. Departmental budgets that fall under the General Fund are presented on a modified accrual basis; meaning that expenditures, other than interest on long-term debt are recorded at the time liabilities are incurred and revenues are recognized only when they are received.

The **Capital Improvement Fund** is used to account for all resources used for the acquisition of various major capital improvements excluding some which are funded through enterprise funds.

Enterprise Funds are used to account for operations that are financed and operated similarly to a private business, where the intent of the governing body is that the costs of providing goods or services (such as water and wastewater) to the general public on a continual basis is financed or recovered through user fees, or where the governing body has determined that revenues earned, expenses incurred or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

CITY OF GREENFIELD

Strategic Goals 2015-16

Public Safety

Goal: Make Greenfield a safe place where families, individuals, and businesses thrive

Priority Objectives for FY 2015-16 and FY 2016-17

- Identify optimal staffing levels in the Police Department
- Fund four additional police officers in the department during the next two years
- Take appropriate steps to ensure police officers are paid a competitive market-based salary
- Enhance departmental staffing by partnering with the community and promoting volunteer opportunities
- Conduct a community survey to assess the community perception of public safety
- Identify, address and successfully prosecute individuals engaged in gang activity in the community
- Develop baseline performance objectives to measure the community's sense of public safety

Government Finance and Fiscal Health

Goal: Provide excellent services and outstanding stewardship of financial resources to ensure fiscal solvency and sustainability

Priority Objectives for FY 2015-16 and FY 2016-17

- Develop a plan to obtain community support for the extension of Measure X sales and use tax
- Review the results of the Revenue Enhancement Study and develop an action plan for implementing enhancement measures where appropriate
- Negotiate fair and equitable labor agreements with City employees
- Establish and fund appropriate reserves for all City operating and utility funds
- Adopt new utility user charges that encourage conservation and fully recover operating costs

Economic Development and Prosperity

Goal: Attract, create, and retain businesses that contribute to the economic development and prosperity of all its residents

Priority Objectives for FY 2015-16 and FY 2016-17

- Adopt a sustainable bi-annual budget for FY 2015-16 and FY 2016-17
- Recruit a high volume national retail anchor to the Walnut Avenue Commercial Center which offers a variety of products to Greenfield and the South County residents
- Support the annexation and development of the Pinnacles Plaza (South End Annexation)
- Explore and review new prospects for creating jobs and economic opportunities for residents
- Finalize, design and construct a Streetscape Plan that will revitalize the entire ECR commercial corridor
- Support the annexation and development of the Yanks Air Development

Community Development and Pride

Priority Objectives for FY 2015-16 and FY 2016-17

Goal: Create livable high quality neighborhoods by improving current and future home construction

- Establish programs that will improve the quality of housing and promote home ownership in Greenfield
- Improve the quality of life in the community ensuring that commercial and residential buildings and structures comply with all applicable laws and ordinances
- Eliminate slum and blight conditions in the community by effectively using Code Enforcement staff, an empowered Code Enforcement Board, and Building Inspection services
- Update the Housing Element of the City's General Plan
- Identify ways to better promote and market the community
- Support the unification of the City elementary, middle, and high school systems.

Infrastructure and Streets

Priority Objectives for FY 2015-16 and FY 2016-17

Goals: Improve the quality of life in the community by rehabilitating City infrastructure

- Improve pedestrian safety and walkability
- Implement the recommendations of the Wastewater and Water Master Plans
- Development Capital Improvement Programs for improving the City's water and sanitary sewer system
- Implement necessary system improvements to the Wastewater Treatment Plant using CDBG grant funds
- Identify needed improvements the City's stormwater collection system
- Implement the necessary improvement in the City's Lighting and Landscaping Districts
- Develop a Street Improvement Master Plan

Recreation and Special Events

Goal: Make Greenfield a fun and interesting place to live and play for all of its residents

Priority Objectives for FY 2015-16 and FY 2016-17

- Complete the construction of the Prop 84 Greenfield Community Park
- Study the feasibility of financing and constructing a Community Recreation Facility
- Organize a group of interested Citizens to assess the viability of reestablishing the Harvest/Broccoli Festival
- Establish a Citizen Recognition Program to acknowledge the civic and community contribution of our residents

CITY OF GREENFIELD

Shared City Values

Shared Vision, Mission and Goals
We share a common purpose and work effectively together to achieve our vision, mission and goals to the benefit of all.

Accountable and Transparency
We are accountable for our actions, honor our commitments, and ensure all our decisions are transparent.

Stewardship
We use City resources wisely and carry out our responsibilities in a manner that inspires public confidence.

Effective Communication
We foster open and clear communication with all segments of the community within a framework of respect and understanding.

Volunteerism
We encourage, value, and support volunteerism among our citizens.

Strategic Partnerships
We seek strategic partnerships to leverage our collective knowledge, expertise and shared goals.

Pride and Passion
As ambassadors, we represent the City and its citizens with pride and enthusiasm.

Professionalism and Integrity
We are competent and fulfill our responsibilities with excellence and integrity.

Staff Development
We support the growth and development of our staff through effective staff development efforts.

Continuous Improvement
We support suggestions, ideas, and creative approaches, leading to continuous improvement in everything we do.

CITY OF GREENFIELD

RESOLUTIONS

RESOLUTION NO. 2015-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD, CALIFORNA AMENDING THE GENERAL BUDGET, ENTERPRISE BUDGETS, SPECIAL REVENUE BUDGETS, DEBT SERVICE BUDGETS, AND TRUST FUND BUDGETS FOR FY 2015 AND APPROVING APPROPRIATIONS FOR THE 2015-2016 - 2016-2017 BIENNIAL OPERATING AND CAPITIAL BUDGET

WHEREAS, the amended FY 2014-15 ANNUAL OPERATING BUDGET and proposed 2015-2016 - 2016-2017 BIENNIAL OPERATING AND CAPITIAL BUDGET is hereby approved as SHOWN IN APPENDX A, APPENDIX B AND APPENDIX C and as outlined below:

Section 1: The amount of $6,092,100 shall constitute the GENERAL Fund amended appropriation for FY 2014-15 and the amount of $6,264,800 the approved appropriation for FY 2015-16 and the amount of $6,398,600 the approved appropriation for FY 2016-17.

Section 2: The amount of $127,200 shall constitute the SLESF Fund amended appropriation for FY 2014-15 and the amount of $100,100 the approved appropriation for FY 2015-16 and the amount of $99,600 the approved appropriation for FY 2016-17.

Section 3: The POLICE IMPACT Fund amended appropriation for FY 2014-15 and the amount of $20,000 the approved appropriation for FY 2015-16.

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Section 4: The amount of $280,000 shall constitute the PROPOSITION 84 PARK Fund amended appropriation for FY 2014-15 and the amount of $2,326,200 the approved appropriation for FY 2015-16.

Section 5: The amount of $86,700 shall constitute the CDBG Fund amended appropriation for FY 2014-15 and the amount of $1,927,500 the approved appropriation for FY 2015-16.

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Section 6: The amount of $440,200 shall constitute the PARK IMPACT Fund amended appropriation for FY 2014-15 and the amount of $390,000 the approved appropriation for FY 2015-16.

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Section 7: The amount of $487,000 shall constitute the GAS TAX Fund amended appropriation for FY 2014-15 and the amount of $649,700 the approved appropriation for FY 2015-16 and the amount of $509,400 the approved appropriation for FY 2016-17.

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Section 8: The amount of $13.000 shall constitute the LOCAL TRANSPORTATION Fund amended appropriation for FY 2014-15 and the amount of $1,305,700 the approved appropriation for FY 2015-16.

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Section 9: The amount of $81,400 shall constitute the LANDSCAPING AND LIGHT DISTRICT #1 Fund amended appropriation for FY 2014-15 and the amount of $106,900 the approved appropriation for FY 2015-16 and the amount of $98,100 the approved appropriation for FY 2016-17.

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Section 10: The amount of $250,800 shall constitute the LANDSCAPING AND LIGHT DISTRICT #2 Fund amended appropriation for FY 2014-15 and the amount of $438,400 the approved appropriation for FY 2015-16 and the amount of $244,100 the approved appropriation for FY 2016-17.

Section 11: The amount of $38,700 shall constitute the STREET AND DRAINAGE DISTRCT #1 Fund amended appropriation for FY 2014-15 and the amount of $132,800 the approved appropriation for FY 2015-16 and the amount of $40,000 the approved appropriation for FY 2016-17.

Section 12: The amount of $32,900 shall constitute the STREET AND DRAINAGE DISTRICT #2 Fund amended appropriation for FY 2014-15 and the amount of $63,700 the approved appropriation for FY 2015-16 and the amount of $ 35,700 the approved appropriation for FY 2016-17.

Section 13: The amount of $116,500 shall constitute the SCIENCE WORKSHOP Fund amended appropriation for FY 2014-15 and the amount of $129,100 the approved appropriation for FY 2015-16 and the amount of $133,700 the approved appropriation for FY 2016-17.

Section 14: The amount of $200,900 shall constitute the CITY HALL DEBT SERVICE Fund amended appropriation for FY 2014-15 and the amount of $200,900 the approved appropriation for FY 2015-16 and the amount of $200.900 the approved appropriation for FY 2016-17.

Section 15: The amount of $67,200 shall constitute the PUBLIC WORKS DEBT SERVICE Fund amended appropriation for FY 2014-15 and the amount of $67,200 the approved appropriation for FY 2015-16.

Section 16: The amount of $1,074,100 shall constitute the SEWER Fund amended appropriation for FY 2014-15 and the amount of $1,397,300 the approved appropriation for FY 2015-16 and the amount of $1,366,100 the approved appropriation for FY 2016-17.

Section 17: The amount of $1,181,000 shall constitute the WATER Fund amended appropriation for FY 2014-15 and the amount of $1,556,400 the approved appropriation for FY 2015-16 and the amount of $1,451,600 the approved appropriation for FY 2016-17.

Section 18: The amount of $816,000 shall constitute the ATP Fund approved appropriation for FY 2015-16.

Section 19: The amount of $855,900 shall constitute the MEASURE X Fund amended appropriation for FY 2014-15 and the amount of $1,143,000 the approved appropriation for FY 2015-16 and the amount of $1,051,900 the approved appropriation for FY 2016-17.

Section 20: The amount of $49,100 shall constitute the POLICE OTHER GRANT Fund amended appropriation for FY 2014-15 and the amount of $250,000 the approved appropriation for FY 2015-16 and the amount of $272,400 the approved appropriation for FY 2016-17.

Section 21: The amount of $2,291,700 shall constitute the SUCCESSOR AGENCY GENERAL ADMINISTRAITON Fund amended appropriation for FY 2014-15 and the amount of $1,749.000 the approved appropriation for FY 2015-16 and the amount of $2,425,500 the approved appropriation for FY 2016-17.

Section 22: The SUCCESSOR AGENCY CAPITAL PROJECT Fund amended appropriation for FY 2014-15 and the amount of $1,300,000 the approved appropriation for FY 2015-16 and the amount of $450,000 the approved appropriation for FY 2016-17.

Section 23: The amount of $120.800 shall constitute the SUCCESOR AGENCY 2002 BOND DEBT SERVICE FUND amended appropriation for FY 2014-15 and the amount of $118,600 the approved appropriation for FY 2015-16 and the amount of $116,400 the approved appropriation for FY 2016-17.

Section 24: The amount of $1,508,400 shall constitute the SUCCESOR AGENCY 2006 BOND DEBT SERVICE FUND amended appropriation for FY 2014-15 and the amount of $1,640,000 the approved appropriation for FY 2015-16 and the amount of $1,636,700 the approved appropriation for FY 2016-17.

Section 25: The amount of $650,000 shall constitute the SUCCESOR AGENCY LOW MODERATE INCOME HOUSING FUND amended appropriation for FY 2014-15 and the amount of $675,000 the approved appropriation for FY 2016-17.

Section 25: *The amount* of $319,600 shall constitute the SUCCESOR AGENCY CAL HOME TRUST FUND appropriation for FY 2014-15.

Section 25: *The amount* of $20,000 shall constitute the TRAFFIC IMPACT FUND appropriation for FY 2014-15.

WHEREAS, the City Manager is authorized to make such other revisions, individual appropriation line-items, and changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

WHEREAS, the City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED by the City Council of the Greenfield at a regular scheduled meeting held on the 9^{h} day of June 2015 by the following vote:

AYES, Councilmembers: **Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez**
NOES, Councilmembers: None
ABSENT, Councilmembers: None
ABSTAIN, Councilmembers: None

John Huerta, Jr., Mayor

ATTEST:

Ann F. Rathbun, City Clerk

RESOLUTION NO 2015-38

A RESOLUTION SETTING THE CITY OF GREENFIELD'S "APPROPRIATIONS LIMIT" FOR FISCAL YEAR 2015-16 AND DETERMINING COMPLIANCE THEREWITH

WHEREAS, the voters approved the Gann Spending-Limitation Initiative on November 6, 1979, and Proposition 111 on June 5, 1990, which establish and define annual appropriation limits on state and local government agencies; and

WHEREAS, regulations require that the governing body of each local agency establish its appropriations limit and annual adjustment factors by resolution; and

WHEREAS, the required calculations to determine the City's appropriations limit and estimated appropriations subject to limitation for 2015-16 have been performed by the Finance Department and are available for public review.

BE IT RESOLVED by the City Council of the City of Greenfield, in compliance with Article XIIIB of the Constitution of the State of California, the following is here found and determined:

1. That the "Appropriations Limit" for fiscal year 2014-15 was determined to be $17,780,947.

2. That the Cost of Living Factor used is the percentage change in California per capital personal income, which is 3.8%.

3. That the Population Factor used is the percentage change in County population, which is -0.3%.

4. That the Combined Adjustment Factor used to determine the appropriations limit for fiscal year 2014-15 is 1.035.

5. That the "Appropriations Limit" for fiscal year 2015-16 is determined to be $18,406,715.

6. That the "Appropriations Subject to Limitation" for fiscal year 2015-16 is estimated at $138,592.

7. That the difference between the "Appropriations Limit" for 2015-16 of $18,406,715 and the projected "Appropriations Subject to Limitations" for fiscal year 2015-16 of $138,592 is $18,268,124.

8. That the City of Greenfield is in compliance with Article XIIIB of the Constitution of the State of California.

PASSED AND ADOPTED this 9th day of **June, 2015** by the following vote:

AYES, Councilmembers: Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez

NOES, Councilmembers: None

ABSENT, Councilmembers: None

John P. Huerta, Jr., Mayor

Attest:

Ann F. Rathbun, City Clerk

FUND SUMMARY

SUMMARY OF PROPOSED FY 2016 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
GENERAL FUNDS				
City General Fund	973,500	6,155,200	6,264,800	863,900
General Capital Project Fund	-			-
TOTAL	973,500	6,155,200	6,264,800	863,900
ENTERPRISE FUNDS				
Sewer Utility Fund	747,100	1,266,800	1,397,300	560,800
Water Utility Fund	2,025,300	1,680,000	1,556,400	2,111,300
TOTAL	2,772,400	2,946,800	2,953,700	2,672,100
SPECIAL REVENUE FUNDS				
SLESF Fund	13	100,000	100,100	(87)
Police Other Grants Fund	-	255,800	250,000	5,800
Proposition 84 Park Fund	-	2,326,200	2,326,200	-
CDBG Fund	39,700	1,970,300	1,927,500	82,500
Measure X Fund	217,400	1,115,600	1,143,000	190,000
Traffic Impact Fund	2,505,500	100,000	-	2,605,500
Park Impact Fund	421,900	102,600	390,000	134,500
Police Impact Fund	37,300	15,000	20,000	32,300
Sewer Impact Fund	1,200,600	150,000	-	1,350,600
Water Impact Fund	2,435,000	120,000	-	2,555,000
Community Center Impact Fund	112,500	5,000	-	117,500
General Facilities Impact Fund	(1,972,400)	10,000	-	(1,962,400)
Gas Tax (Streets) Fund	366,900	404,700	649,700	121,900
Local Transportation Fund	80,500	1,305,800	1,305,700	80,600
ATP Grant Fund	-	816,000	816,000	-
Landscape & Lighting Dist #1	331,700	87,000	106,900	311,800
Landscape & Lighting Dist #2	626,200	276,000	438,400	463,800
Street & Drainage Dist #1	442,700	26,900	132,800	336,800
Street & Drainage Dist #2	197,900	82,300	63,700	216,500
HOME Grant Fund	22,800	4,600,000	4,600,000	22,800
Science Workshop Fund	7,000	179,300	129,100	57,200
TOTAL	7,073,213	14,048,500	14,399,100	6,722,613
DEBT SERVICE FUNDS				
City Hall Debt Service Fund	-	200,900	200,900	-
PW Equipment Debt Fund	-	67,200	67,200	-
TOTAL	-	268,100	268,100	-
TRUST FUNDS				
Successor Agency General (Administration) Fund	89,700	2,087,200	1,749,000	427,900
Successor Agency Low-Mod Income Housing Fund	(124,700)	-	-	(124,700)
Successor Agency CalHome Trust Fund	-	-	-	-
Successor Agency Capital Projects Fund	6,260,900	-	1,300,000	4,960,900
Successor Agency 2002 Bond Debt Service Fund	(1,303,500)	-	118,600	(1,422,100)
Successor Agency 2006 Bond Debt Service Fund	(19,837,600)	1,630,400	1,640,000	(19,847,200)
TOTAL	(14,915,200)	3,717,600	4,807,600	(16,005,200)
ALL FUNDS TOTAL	(4,096,087)	27,136,200	28,693,300	(5,746,587)

SUMMARY OF PROPOSED FY 2017 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
GENERAL FUNDS				
City General Fund	863,900	6,393,200	6,398,600	858,500
General Capital Project Fund	-			-
TOTAL	863,900	6,393,200	6,398,600	858,500
ENTERPRISE FUNDS				-
Sewer Utility Fund	560,800	1,393,300	1,366,100	532,200
Water Utility Fund	2,111,300	1,795,000	1,451,600	2,417,100
TOTAL	2,672,100	3,188,300	2,817,700	2,949,300
SPECIAL REVENUE FUNDS				
SLESF Fund	(87)	100,000	99,600	313
Police Other Grants Fund	5,800	266,600	272,400	-
Proposition 84 Park Fund	-	-	-	-
CDBG Fund	82,500	-	-	82,500
Measure X Fund	190,000	1,274,600	1,051,900	412,700
Traffic Impact Fund	2,605,500	100,000	-	2,705,500
Park Impact Fund	134,500	102,600	-	237,100
Police Impact Fund	32,300	15,000	30,000	17,300
Sewer Impact Fund	1,350,600	150,000	-	1,500,600
Water Impact Fund	2,555,000	120,000	-	2,675,000
Community Center Impact Fund	117,500	5,000	-	122,500
General Facilities Impact Fund	(1,962,400)	10,000	-	(1,952,400)
Gas Tax (Streets) Fund	121,900	423,200	509,400	35,700
Local Transportation Fund	80,600	250,000	-	330,600
Landscape & Lighting Dist #1	311,800	91,000	98,100	304,700
Landscape & Lighting Dist #2	463,800	244,000	244,100	463,700
Street & Drainage Dist #1	336,800	27,400	40,000	324,200
Street & Drainage Dist #2	216,500	84,500	35,700	265,300
HOME Grant Fund	22,800	2,500	2,500	22,800
Science Workshop Fund	57,200	173,500	133,700	97,000
TOTAL	6,722,613	3,439,900	2,517,400	7,645,113
DEBT SERVICE				
City Hall Debt Service Fund	-	200,900	200,900	-
Public Works Equipment Debt Service Fund	-			-
TOTAL	-	-	-	-

SUMMARY OF PROPOSED FY 2017 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
TRUST FUNDS				
Successor Agency General (Administration) Fund	427,900	1,995,500	2,425,500	(2,100)
Successor Agency Low-Mod Income Housing Fund	(124,700)	675,000	675,000	(124,700)
Successor Agency CalHome Trust Fund	-	-	-	-
Successor Agency Capital Projects Fund	4,960,900	-	450,000	4,510,900
Successor Agency 2002 Bond Debt Service Fund	(1,422,100)	-	116,400	(1,538,500)
Successor Agency 2006 Bond Debt Service Fund	(19,847,200)	1,630,400	1,636,700	(19,853,500)
TOTAL	(16,005,200)	4,300,900	5,303,600	(17,007,900)
ALL FUND TOTAL	(5,746,587)	17,322,300	17,037,300	(5,554,987)

GENERAL FUND
SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	3,868,246	3,391,528	2,990,967	3,299,700	3,004,600	2,895,000
REVENUES						
Tax Revenue	3,561,934	4,129,145	3,311,700	4,870,900	5,022,600	5,253,000
Permit/License Revenue	47,342	81,838	100,000	116,000	204,400	219,300
Code Related Revenue	64,937	59,213	80,000	45,500	45,500	45,500
Miscellaneous Revenue	14,878	28,674	71,700	43,000	51,300	52,200
Revenue from Other Agencies	359,427	100,152	165,000	89,300	30,600	30,800
Current Service Revenues	90,632	80,436	80,400	85,800	242,600	269,400
Other Revenues	41,139	47,305	163,500	41,600	50,300	11,100
Intergovernmental Revenues	764,800	761,242	530,500	504,900	507,900	511,900
TOTAL REVENUES	4,945,088	5,288,004	4,502,800	5,797,000	6,155,200	6,393,200
TOTAL RESOURCES	8,813,334	8,679,532	7,493,767	9,096,700	9,159,800	9,288,200
EXPENDITURES						
Department of City Council	57,081	65,818	73,500	67,800	66,700	66,900
Department of Administration	579,967	596,453	619,000	578,400	572,800	626,600
Department of Financial Services	254,403	393,664	326,100	1,836,500	1,768,400	1,779,600
Department of Public Works	337,304	246,454	133,600	161,400	180,900	170,300
Department of Parks & Recreation	185,784	257,523	87,000	120,100	266,400	254,100
Department of Community Development	109,735	196,999	173,400	360,100	528,200	543,900
Department of Police Services	2,724,137	3,107,256	2,480,600	2,456,600	2,294,200	2,341,600
Department of General Services	737,809	515,623	599,600	511,200	587,200	615,600
TOTAL EXPENDITURES	4,986,221	5,379,789	4,492,800	6,092,100	6,264,800	6,398,600
Auditor adjustments	435,585					
ENDING BALANCE						
Designated	2,031,110	2,031,110	2,031,110	2,031,100	2,031,100	2,031,100
Reserved for Budget Stabilization	-	144,000	78,700		100,000	100,000
Available	1,360,418	1,124,633	891,157	973,500	763,900	758,500
TOTAL FUND BALANCE	3,391,528	3,299,743	3,000,967	3,004,600	2,895,000	2,889,600

DEPARTMENT OF
CITY COUNCIL

DIVISIONS: City Council

CITY COUNCIL
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

The City Council consists of five (5) members, including an elected Mayor and four (4) Council Members. The Mayor is elected by the people in accordance with Elections Code Section 32100 *and* is the official head of the City of Greenfield for all ceremonial purposes. The Mayor is entitled to vote on all matters but does not possess any veto power. The Mayor presides at council meetings, serves as a spokesperson for the community, facilitates communication and understanding between elected and appointed officials, assists the City Council in setting goals and advocating policy decisions, and serves as a promoter and defender of the community. In addition, the Mayor serves as a key representative in intergovernmental relations. The Mayor, City Council, and City Manager constitute a policy-development and management team.

The City Council appoints the City Manager based wholly on the basis of his or her administrative and executive ability and qualifications and hold offices for and during the pleasure of the City Council. The Cty Council may remove the City Manager only upon a three-member vote of the whole council in regular council meeting or in a special meeting duly called for the purpose of considering such removal.

The City Council and its members deal with all administrative services of the City through the City Manager and to not give orders to any subordinates of the city manager.

All Council Meetings are open to the public, with a prepared agenda, and all persons shall be permitted to attend all meetings except those closed sessions held in accordance by law. Regular monthly meetings are held on the 2nd week of the month as authorized by resolution of the City Council. The Brown Act requires that no action may be taken at any time unless on a printed and posted agenda containing sufficient information to apprise a reasonable person of the scope of any proposed action . Three (3) members of the City Council shall constitute a quorum of the City Council.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council	4.00	4.00	4.00	4.00	4.00	4.00
	5.00	5.00	5.00	5.00	5.00	5.00

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
City Council	57,081	65,818	73,500	67,800	66,700	66,900
	57,081	65,818	73,500	67,800	66,700	66,900

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	24,479	24,902	24,700	24,700	26,400	26,600
Operating Services & Supplies	32,603	40,916	48,800	38,100	40,300	40,300
Special Purchases, Projects & Studies	-	-	-	5,000	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	57,081	65,818	73,500	67,800	66,700	66,900

City Council

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	101

DIVISION SUMMARY

Under the leadership of Mayor John Huerta and Mayor Pro-Tem Raul Rodriquez, the City Council began a process of Strategic Goal setting for the community, which will assist the City Council in developing effective long term policies for the improvement of Greenfield and in assessing the successes of these policies.

The Five Strategic Goals for FY 2016 and FY 2017 are:

- Goal #1: Make Greenfield a safe place where families, individuals, and businesses thrive.
- Goal #2: Provides excellent services and outstanding stewardship of financial resources to ensure fiscal solvency and sustainability.
- Goal #3: Attract, create and retain businesses that contribute to the economic development and prosperity of all its residents.
- Goal #4: Improve the quality of life in the community by rehabilitating City infrastructure.
- Goal #5: Make Greenfield a fun and interesting place to live and play for all of its residents.

The creation of Strategic Goals in FY 2015 will be used by City staff over the next 24 months to create Detail Departmental Objectives to accomplish City Council goals. Time lines will be established and incorporated into FY 2016 and FY 2017 work plans and will be used to evaluate

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council	4.00	4.00	4.00	4.00	4.00	4.00
	5.00	5.00	5.00	5.00	5.00	5.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	24,479	24,902	24,700	24,700	26,400	26,600
Operating Services & Supplies	32,603	40,916	48,800	38,100	40,300	40,300
Special Purchases, Projects & Studies	-	-	-	5,000	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	57,081	65,818	73,500	67,800	66,700	66,900

City Council

DIVISION BUDGET

DETAIL

FUND 100

CODE 101

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	22,739	23,100	23,100	23,100	23,100	23,100
52000	Taxes & Benefits	1,740	1,802	1,600	1,600	3,300	3,500
	Total Employee Services	24,479	24,902	24,700	24,700	26,400	26,600
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	2,784	124	500	100	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	3,716	8,420	5,000	10,000	5,000	5,000
64000	Utilities & Communications	-	371	500	500	500	500
65000	Operating Supplies	1,004	7,635	-	4,300	500	500
66000	Vehicle & Equipment Operating Costs	-	119	300	400	-	-
67000	Professional Development	3,775	3,984	17,000	1,600	5,000	5,000
68000	Other Ongoing Operating Costs	21,324	20,264	25,500	21,200	29,300	29,300
	Total Operations	32,603	40,916	48,800	38,100	40,300	40,300
SPECIAL PURCHASES, PROJECTS & STUDIES							
78100	General Community Funding	-	-	-	5,000	-	-
	Total Special Projects	-	-	-	5,000	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		57,081	65,818	73,500	67,800	66,700	66,900

DEPARTMENT OF
Administration

DIVISIONS:

City Manager's Office
City Clerk
City Attorney Office

ADMINISTRATION
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

Prior to FY 2014, the City budgeted the operations of City Manager, City Clerk and City Attorney as individual Departments. Because of the central focus of each function, they have been combined into a single department with individual cost centers for each programmatic area. In FY 2016 and 2017 a major initiative of the Department of Administration will be implementing the Strategic Goals set forth by the City Council and enhancing the information that is provided to the Community. Initiatives will include the publication of a by-weekly electronic newsletter from the Office of the City Manager, the creation of a new Facebook page and enhancing the City's web page. Additionally, the Administrative Department will also be devoting resources to improving the quality of televising of City Council meetings, developing partnerships with interested parties in the community who could assist in the production and operation of broadcasting.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the CM	-	1.00	1.00	1.00	1.00	1.00
Management Analyst (unfunded)	-	-	-	1.00	1.00	1.00
City Attorney	-	-	-	-	-	-
City Clerk	-	1.00	1.00	1.00	1.00	1.00
Office Specialist II	1.00	-	-	-	-	-
	2.00	3.00	3.00	4.00	4.00	4.00

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
City Manager	360,530	466,295	412,000	336,000	332,500	345,300
City Clerk	116,164	76,156	132,000	132,400	140,300	171,300
City Attorney	103,273	54,002	75,000	110,000	100,000	110,000
	579,967	596,453	619,000	578,400	572,800	626,600

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	368,523	466,387	466,500	417,300	410,200	429,000
Operating Services & Supplies	211,444	130,066	152,500	161,100	132,600	167,600
Special Purchases, Projects & Studies	-	-	-	-	10,000	10,000
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	20,000	20,000
TOTAL	579,967	596,453	619,000	578,400	572,800	626,600

City Manager's Office

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	110

DIVISION SUMMARY

The City of Greenfield has adopted the Council-Manager form of government which combines the strong political leadership of elected officials in the form of a City Council with the strong managerial experience of an appointed local government manager. The form establishes a representative system where all power is concentrated in the elected City Council and where the council hires a professionally trained manager to oversee the delivery of public services. In Greenfield, the City Manager is appointed by the City Council wholly on the basis of his or her administrative and executive ability and qualifications and holds office for and during the pleasure of the City Council. The City Manager is the administrative head of the government of the City under the direction and control of the City Council.

By City ordinance, the City Manager has the power and responsibility to:

- Ensure all laws and ordinances of the City are enforced and all franchises, contracts, permits and privileges granted by the City Council are faithfully observed;
- Control, order and give direction to all heads of departments and to subordinate officers and employees of the City under his or her jurisdiction through their department heads;
- Recommend to the City Council such reorganization of offices, positions, departments that is in the interest of efficient, effective and economical conduct of the City's business;
- Recommend to the City Council for adoption such measures and ordinances as he or she deems necessary or expedient;
- Attend all meetings of the City Council and keep the Council fully advised as to the financial condition and needs of the City;
- Prepare and submit the proposed annual budget to the City Council for its approval;
- Purchase all goods and services on behalf of departments or divisions of the City;
- Direct the investigations into the affairs of the City and any department or division thereof, and any contract or the proper performance of any obligations of the City;
- Investigate all complaints in relation to matters concerning the administration of the City Government and in regard to the service maintained by public utilities in the City,

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the CM	-	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	1.00	1.00	1.00
	1.00	2.00	2.00	3.00	3.00	3.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	304,853	395,319	364,900	315,700	282,700	295,500
Operating Services & Supplies	55,677	70,976	47,100	20,300	19,800	19,800
Special Purchases, Projects & Studies	-	-	-	-	10,000	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	20,000	20,000
TOTAL	360,530	466,295	412,000	336,000	332,500	345,300

City Manager's Office

DIVISION BUDGET

DETAIL

FUND 100

CODE 110

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	233,579	301,265	255,900	211,600	200,500	206,400
52000	Taxes & Benefits	71,274	94,054	109,000	104,100	82,200	89,100
	Total Employee Services	304,853	395,319	364,900	315,700	282,700	295,500
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	1,828	3,702	6,900	900	1,600	1,600
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	4,825	17,144	11,000	1,600	3,100	3,100
64000	Utilities & Communications	1,477	2,232	1,500	400	500	500
65000	Operating Supplies	15,048	3,563	11,300	1,200	1,300	1,300
66000	Vehicle & Equipment Operating Costs	2,764	2,524	8,500	800	1,200	1,200
67000	Professional Development	3,750	8,503	5,000	6,900	8,700	8,700
68000	Other Ongoing Operating Costs	25,986	33,309	2,900	8,500	3,400	3,400
	Total Operations	55,677	70,976	47,100	20,300	19,800	19,800
SPECIAL PURCHASES, PROJECTS & STUDIES							
73500	2015 Studies	-	-	-	-	10,000	10,000
	Total Special Projects	-	-	-	-	10,000	10,000
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95297	Transfer to Science Workshop Fund	-	-	-	-	20,000	20,000
	Total Debt Service	-	-	-	-	20,000	20,000
ACTIVITY TOTAL		360,530	466,295	412,000	336,000	332,500	345,300

City Clerk

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	170

DIVISION SUMMARY

The City Clerk is the custodian of the City of Greenfield's official records including minutes, resolutions and ordinances of the City Council and Redevelopment Agency meetings. The City Clerk is responsible for managing the legislative history of the City; maintaining, disposing and preserving these documents and records in accordance with State law and for the codification and updating of the City's Municipal Code. The City Clerk coordinates the preparation and distribution of the City Council and Redevelopment Agency agendas, attends all meetings and certifies actions taken by the City Council and Redevelopment Agency. Legal notices are published, posted and mailed; bids are received and opened; all liability claims filed against the City and all contracts and agreements are processed by the City Clerk's Department. The City Clerk also handles public records requests.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
City Clerk	-	1.00	1.00	1.00	1.00	1.00
Office Specialist II	1.00	-	-	-	-	-
	1.00	1.00	1.00	1.00	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	63,670	71,067	101,600	101,600	127,500	133,500
Operating Services & Supplies	52,494	5,088	30,400	30,800	12,800	37,800
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	116,164	76,156	132,000	132,400	140,300	171,300

City Clerk

DIVISION BUDGET

DETAIL

FUND	CODE
100	170

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	42,375	49,541	54,000	54,000	79,700	82,000
52000	Taxes & Benefits	21,295	21,527	47,600	47,600	47,800	51,500
	Total Employee Services	63,670	71,067	101,600	101,600	127,500	133,500
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	60	810	3,300	2,900	2,900	2,900
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	425	1,811	-	-	4,000	4,000
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	45	969	-	100	500	500
66000	Vehicle & Equipment Operating Costs	229	-	-	-	-	-
67000	Professional Development	3,940	1,173	2,700	3,400	5,000	5,000
68000	Other Ongoing Operating Costs	47,795	325	24,400	24,400	400	25,400
	Total Operations	52,494	5,088	30,400	30,800	12,800	37,800
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		116,164	76,156	132,000	132,400	140,300	171,300

City Attorney Office

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	150

DIVISION SUMMARY

The City Attorney is appointed by the City Council and is currently employed with the firm L + G LLP Attorneys at Law. The City Attorney is responsible for providing general legal advise to the City Council, City Manager, and all other City Departments. The City Attorney is contracted for $5,000 monthly retainer to provide routine legal advice and guidance to the City Council, the City Manager and staff on general governance laws, government codes, and ethics (e.g. Public Records Act, Political Reform Act, the Brown Act, the Government Claims Act, code compliance or other laws unique to public entities) and performing other routine legal work pertaining to property acquisition, property disposal, public improvements, public rights of way and easements, and matters relating to public entities; advice on labor and employment matters, monitoring new legislative developments and provide updates on relevant new legislation and case law, performing research on and interpret laws, court decisions, and other legal authorities for legal opinions requested by the City Council and city department heads on relevant legal matters and attending City Council meetings, unless excused by the Mayor.

Special Services not Included in monthly retainer include all litigation, employment-related hearings, including PERB hearings, arbitrations, grievance hearings, fact-finding hearings, and disciplinary hearings, successor agency matters, eminent domain issues, energy matters, atypical election issues (such as responding to citizen-initiated referenda or initiatives, significant land use projects not subject to cost recovery, complex CEQA and environmental issues not subject to cost recovery, regulatory and administrative hearings before other public agencies and any related work approved by the City.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
City Attorney	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	103,273	54,002	75,000	110,000	100,000	110,000
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	103,273	54,002	75,000	110,000	100,000	110,000

City Attorney Office

DIVISION BUDGET

DETAIL

FUND	CODE
100	150

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	103,273	54,002	75,000	110,000	100,000	110,000
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	103,273	54,002	75,000	110,000	100,000	110,000
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		103,273	54,002	75,000	110,000	100,000	110,000

DEPARTMENT OF
General Services

DIVISIONS: Civic Center
Property and Liability Insurance
Information Technology

GENERAL SERVICES
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

The Department of General Services consists of three cost centers related to the Civic Center, property and liability Insurance and Information and technology.

In FY 2016, the City will be evaluating the current allocation of indirect charges and services that are currently budgeted in the General Service program. The primary purpose in evaluating cost allocation is to identify the total costs of providing specific city services that can then be appropriately attributed to other benefiting City operations. Program costs that primarily provide service to the public will be identified as direct costs, whereas the cost of programs that primarily provide services to the organization will be identified as indirect costs. In developing a new cost allocation plan, all indirect costs will be allocated only to direct cost programs rather than using a more complex sequential allocation system. By identifying total program costs, the Cost Allocation Plan can be used as an analytical tool in many financial decision-making situations, including:

• ***Reimbursement transfers:*** The Cost Allocation Plan will provide a clear methodology for identifying the costs incurred by the General Fund in providing administrative support services to the City's other funds such as Enterprise Operations. Reimbursement transfers based on the Cost Allocation Plan compared with budget estimates will be provided in the Plan document by the consultant preparing the study.

• ***General Fund user charges:*** Similar to ensuring that enterprise fund revenues fully recover their costs, the Cost Allocation Plan will also be used in determining appropriate user fees for General Fund services, such as planning applications, building permits and recreation activities, in ensuring that the full cost of services are considered in setting rates.

• ***Labor rates:*** Along with accounting for salary, benefits and paid leave (such as vacation, sick and holidays), "full cost" hourly labor rates will be developed that appropriately include indirect costs. The Cost Allocation Plan will provide hourly labor rates for all regular City positions.

• ***Grant administration*****: T**he Cost Allocation Plan can be used in recovering the total costs (direct and indirect) associated with implementing grant programs.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
0	-	-	-	-	-	-
	-	-	-	-	-	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF SERVICE PROGRAMS						
Civic Center	399,117	346,324	376,600	320,400	341,500	343,300
Property and Liability Insurance	338,693	85,882	127,500	117,200	135,300	177,500
Information Technology	-	83,417	95,500	73,600	110,400	94,800
	737,809	515,623	599,600	511,200	587,200	615,600

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	19,758	2,421	12,400	12,400	12,800	13,100
Operating Services & Supplies	500,387	295,538	319,200	289,900	344,100	372,600
Special Purchases, Projects & Studies	-	-	-	8,000	29,400	29,000
Capital Outlay	-	-	-	-	-	-
Debt Service	217,664	217,664	268,000	-	-	-
Transfers	-	-	-	200,900	200,900	200,900
TOTAL	737,809	515,623	599,600	511,200	587,200	615,600

Civic Center

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	111

DIVISION SUMMARY

The City of Greenfield Civic Center is the seat of City government. Functioning as a City Hall, the Office of the City Manager, Finance, Community Development and Police Department are located in the building. The City Council Chambers is also located in the Civic Center. The complex was constructed in 2010. On January 1, 2006, the City entered into a capital lease agreement with Municipal Finance Corporation. The lease proceeds were used to construct, acquire, and install a new City Hall facility. The amount of the lease is $2,500,000 and accrues interest at 5.1 percent. The lease is secured by revenues in the General Fund. Total annual debt service for the Civic Center is $200,862.

Additional debt service included in this program is for a capital lease agreement with the Municipal Finance Corporation used to purchase four pieces of equipment for the Public Works Department. The original cost of the lease was $305,660 commencing September 2011 and ending in FY 2016. Pending fiscal conditions, funds used to amortize this lease will be reallocated to a city-wide vehicle replacement fund which will avoid expensive lease purchases in the future.

In addition to the $38,000 for electric and $35,000 for telecommunication and internet service at the Civic Center, the FY 2016 Budget also contains $3,000 for a Live-Stream Server Upgrade, $1,200 for Wireless Projectors for a Center Conference Room, $1,000 for a security camera, $2,500 for a dedicated Skype System for the City Manager's Conference Room, $2,600 for an Access Card Management System and $500 for a Kiosk Terminal in lobby to allow residents to pay their utility bill or fill out an employment application. In FY 2017, $10,000 is budgeted for additional cameras

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
0	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	19,758	2,421	12,400	12,400	12,800	13,100
Operating Services & Supplies	161,695	126,239	96,200	104,100	100,500	101,300
Special Purchases, Projects & Studies	-	-	-	3,000	27,300	28,000
Capital Outlay	-	-	-	-	-	-
Debt Service	217,664	217,664	268,000	-	-	-
Transfers	-	-	-	200,900	200,900	200,900
TOTAL	399,117	346,324	376,600	320,400	341,500	343,300

Civic Center

DIVISION BUDGET

DETAIL

FUND	CODE
100	111

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	15,157	1,758	7,100	7,100	7,700	7,700
52000	Taxes & Benefits	4,601	663	5,300	5,300	5,100	5,400
	Total Employee Services	19,758	2,421	12,400	12,400	12,800	13,100
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	23,527	12,201	14,800	16,500	8,500	8,700
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	13,461	13,536	14,400	5,400	5,400	5,800
64000	Utilities & Communications	105,770	84,823	62,000	73,700	78,100	78,300
65000	Operating Supplies	17,188	14,346	5,000	6,500	6,500	6,500
66000	Vehicle & Equipment Operating Costs	19	551	-	1,000	1,000	1,000
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	1,731	781	-	1,000	1,000	1,000
	Total Operations	161,695	126,239	96,200	104,100	100,500	101,300
SPECIAL PURCHASES, PROJECTS & STUDIES							
71100	Office Equipment / Furniture	-	-	-	-	-	2,500
71300	Electronic Equipment	-	-	-	3,000	-	10,500
71900	Other Minor Equipment	-	-	-	-	10,000	15,000
72616	McDonald's City Gateway Sign	-	-	-	-	17,300	-
	Total Special Projects	-	-	-	3,000	27,300	28,000
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	117,785	123,657	162,300	-	-	-
91300	Interest Expense	99,879	94,007	105,700	-	-	-
	Total Debt Service	217,664	217,664	268,000	-	-	-
TRANSFERS							
95406	Transfer to City Hall Debt Service Fund	-	-	-	200,900	200,900	200,900
	Total Transfers	-	-	-	200,900	200,900	200,900
ACTIVITY TOTAL		399,117	346,324	376,600	320,400	341,500	343,300

Property and Liability Insurance

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	115

DIVISION SUMMARY

The City is a member of the Monterey Bay Area Self Insurance Authority and obtains alot of its property and liablility insurance from the pool. For FY 2016, the collective decision of participating cities concurred in changing MBASIA's policy of discounting the Fund's Liability Insurance Budget with a 'credit from surplus' which begun in the FY 2010-11 program year. Because MBASIA no longer has a surplus in this liability program, MBASIA has had to increase member participant funding by $200,000. Member cost of this insurance is based on the member exposure factors, and the budget needs. Program cost is weighed **70%** on exposure (payroll) and 30% on experience (5years of paid losses capped at $1,000,000 per claim), with a cap of 50%. Greenfield's estimated payroll for FY 2016 is 6% of the total insurance pool which will require a $123,000 payment compared to $95,000 in FY 2015.

Worker Compensation Insurance, also obtained from MBASIA, is not shown as a line item in this program because it is allocated to each employee (based on job classification) and reflected in departmental personnel service budgets. The City's total FY 2016 Worker Compensation insurance budget is $339,833 compared to only $255,4000 in FY 2015. For police officers, the FY 2016 Workers Compensation Insurance budget is $161,800, compared to $99,300 for utility employees, $53,500 for administative employees, and $25,300 for office employees. Worker Compensation Insurance is estimated to increase by 5% in FY 2017 and is budgeted at $339,400. For police officer, the FY 2017 Workers Compensation Insurance budget is $181,400, compared to $110,333 for utility employees, $60,300 for administative employees, and $27,400 for office employees.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	338,693	85,882	127,500	117,200	135,300	177,500
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	338,693	85,882	127,500	117,200	135,300	177,500

Property and Liability Insurance

DIVISION BUDGET

DETAIL

FUND	CODE
100	115

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	338,693	85,882	127,500	117,200	135,300	177,500
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	338,693	85,882	127,500	117,200	135,300	177,500
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		338,693	85,882	127,500	117,200	135,300	177,500

Information Technology

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	125

DIVISION SUMMARY

The IT Department is responsible for maintaining the availability, integrity and security of the City's data and technology infrastructure. At City Hall this includes the accounting systems, utility billing systems, permit tracking systems, email systems and all of the other miscellaneous documents and files that are relied upon every day. At the Police Department this includes the records management system, case and applicant information, email systems, evidence storage systems, and all of the other documents and files that are relied on every day.

The tasks required to keep the systems operational include maintaining servers and workstations with security patches and functionality enhancements from the vendors the City uses, maintaining security software and hardware to keep the network secure, monitoring computer hardware for signs of failure and proactively resolving issues as they become evident, monitoring computer software for potential failure or performance issues and implementing solutions, working with outside entities such as the County Sheriff and water management vendors to ensure secure and timely access to needed resources, implementing and verifying system redundancies and backups to ensure continuity of operation, and working with City staff to make sure technology is appropriately addressing their evolving needs. In addition to maintaining existing infrastructure and systems the IT Department is involved in planning and implementing new software and initiatives to improve functionality and offer increased productivity to the City's users and citizens.

Maintenance of the City's IT system is obtained through an annual service agreement valued at $55,200. In addition to this network support, the FY 2016 and 2017 budget also includes funding for upgrading the MS office Suite ($6,500), Symantic Endpoint protection ($5,000), iBackup services ($3,200), Office 365 host exchange ($7,500), Sonian email archive service and Internet web hosting ($3,200). The FY 2016 and 2017 Budget also uncludes $4,000 for new Windows Domain Controller at City Hall, $5,000 for Windows 2012 Server Licenses, $1,200 for two laser printers, $4,000 for upgrading the LiveSream server, $4,000 for hard drive upgrades to solid state drives and $12,000 for computer parts and upgrades.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	83,417	95,500	68,600	108,300	93,800
Special Purchases, Projects & Studies	-	-	-	5,000	2,100	1,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	83,417	95,500	73,600	110,400	94,800

Information Technology

DIVISION BUDGET

DETAIL

FUND	CODE
100	125

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	10,400	26,600	23,400
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	75,145	59,000	55,200	58,000	61,000
64000	Utilities & Communications	-	-	16,500	3,000	3,200	3,400
65000	Operating Supplies	-	8,271	20,000	-	20,500	6,000
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	83,417	95,500	68,600	108,300	93,800
SPECIAL PURCHASES, PROJECTS & STUDIES							
71200	Server Room Temperature Monitors	-	-	-	-	400	-
71200	SonicWall Network Security Appliance	-	-	-	-	700	-
71300	Gasoline Card Reader	-	-	-	5,000	1,000	1,000
	Total Special Projects	-	-	-	5,000	2,100	1,000
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	83,417	95,500	73,600	110,400	94,800

DEPARTMENT OF
FINANCIAL SERVICES

DIVISIONS: Finance & Accounting
Solid Waste Utility Billing

FINANCIAL SERVICES

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

The Financial Services Department is responsible for finance, accounting, coordination and development of the biannual budget, and reporting on the Successor Agency recognized obligations to the Calfornia Department of Finance. The department director oversees purchasing, payroll, receipts, vendor payments, and business license issuance and renewals; performs fund management; provides internal and external financial reports; and invests the City's funds. Beginning in FY 2016, the City will budget both the revenue and expense associated with Solid Waste Services currently provided by a private Contractor.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Finance Manager	1.00	-	-	-	-	-
Accounting Operations Manager	-	1.00	-	-	-	-
Director of Administrative Services	-	-	1.00	1.00	1.00	1.00
Office Specialist II	-	0.25	-	-	-	-
Accounting Specialist	-	0.50	1.00	1.00	1.00	1.00
Finance Technician	-	1.00	1.00	1.00	1.00	1.00
Customer Service Assistant	-	-	0.80	0.80	1.00	1.00
	1.00	2.75	3.80	3.80	4.00	4.00

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Finance Services	254,403	392,805	326,100	407,100	341,300	352,500
Utility Billing	-	859	-	1,429,400	1,427,100	1,427,100
	254,403	393,664	326,100	1,836,500	1,768,400	1,779,600

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	93,511	264,960	237,900	305,900	259,100	270,300
Operating Services & Supplies	158,197	61,987	88,200	1,514,700	1,509,300	1,509,300
Special Purchases, Projects & Studies	-	-	-	12,900	-	-
Capital Outlay	2,695	66,717	-	3,000	-	-
Debt Service	-	-	-	-	-	-
TOTAL	254,403	393,664	326,100	1,836,500	1,768,400	1,779,600

Finance & Accounting

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	190

DIVISION SUMMARY

The Finance & Accounting Division is responsible for internal and external financial reporting, development and implementation of financial management polices, maintaining internal accounting controls, and creating the City Budget. Specific accounting functions include accounts payable, cash management, purchasing, and project accounting for special programs and for grant reporting purposes. Payroll processing is also a function of this division; payroll duties are currently performed by the City Clerk but are overseen by the Director of Administrative Services. The City recently completed the final phase of implementation for the new financial reporting, utility billing, receipting and business license software from Tyler Technologies that has already improved financial reporting. The FY 2015 budget amendment includes the allocation of salary for the City Clerk who processed payroll during the year but was not budgeted.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Finance Manager	1.00	-	-	-	-	-
Accounting Operations Manager	-	1.00	-	-	-	-
Director of Administrative Services	-	-	1.00	1.00	1.00	1.00
Office Specialist II	-	0.25	-	-	-	-
Accounting Specialist	-	0.50	1.00	1.00	1.00	1.00
Finance Technician	-	1.00	1.00	1.00	1.00	1.00
	1.00	2.75	3.00	3.00	3.00	3.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	93,511	264,960	237,900	305,900	259,100	270,300
Operating Services & Supplies	158,197	61,128	88,200	85,300	82,200	82,200
Special Purchases, Projects & Studies	-	-	-	12,900	-	-
Capital Outlay	2,695	66,717	-	3,000	-	-
Debt Service	-	-	-	-	-	-
TOTAL	254,403	392,805	326,100	407,100	341,300	352,500

Finance & Accounting

DIVISION BUDGET

DETAIL

FUND	CODE
100	190

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	63,097	192,088	162,700	202,400	169,400	174,400
52000	Taxes & Benefits	30,414	72,872	75,200	103,500	89,700	95,900
	Total Employee Services	93,511	264,960	237,900	305,900	259,100	270,300
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	9,469	5,569	3,300	3,600	3,700	3,700
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	126,355	51,379	70,600	77,700	72,700	72,700
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	22,109	1,090	11,600	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	2,257	1,700	3,200	5,000	5,000
68000	Other Ongoing Operating Costs	265	833	1,000	800	800	800
	Total Operations	158,197	61,128	88,200	85,300	82,200	82,200
SPECIAL PURCHASES, PROJECTS & STUDIES							
71100	Currency and Coin Counting Equipment	-	-	-	600	-	-
73590	Revenue Options Study	-	-	-	6,500	-	-
73595	Cost Allocation Plan	-	-	-	5,800	-	-
	Total Special Projects	-	-	-	12,900	-	-
CAPITAL OUTLAY							
81340	Incode Software	2,695	66,717	-	3,000	-	-
	Total Capital Outlay	2,695	66,717	-	3,000	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		254,403	392,805	326,100	407,100	341,300	352,500

Solid Waste Utility Billing

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	191

DIVISION SUMMARY

The Utility Billing Division bills for water, sewer, garbage and solid waste surcharge. This division, budgeted in the General Fund, is responsible for garbage and solid waste surcharge billing and collections. These services are billed on behalf of Tri-Cities Disposal and Salinas Valley Solid Waste Authority. The collected garbage and solid waste surcharge fees are then remitted to Tri-Cities Disposal and Salinas Valley Solid Waste Authority, less a 20% franchise fee that is retained by the City. There are approximately 3,600 utility bills that are sent out on a monthly basis. Customers have the option to pay on-line, via telephone and in person. The City accepts cash, checks and credit cards for payment. Residents are able to connect or disconnect water service; change their garbage services, etc. at City Hall, Monday through Friday, 8 a.m. to 5 p.m.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Customer Service Assistant	-	-	0.80	0.80	1.00	1.00
	-	-	0.80	0.80	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	859	-	1,429,400	1,427,100	1,427,100
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	859	-	1,429,400	1,427,100	1,427,100

Solid Waste Utility Billing

DIVISION BUDGET

DETAIL

FUND	CODE
100	191

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	859	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	2,300	-	-
64000	Utilities & Communications	-	-	-	1,427,100	1,427,100	1,427,100
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	859	-	1,429,400	1,427,100	1,427,100
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	859	-	1,429,400	1,427,100	1,427,100

DEPARTMENT OF
Police

DIVISIONS: Administration
Patrol Services
Animal Control

POLICE
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

The mission of the Police Department is to protect the public peace, safeguard lives and property, protect the rights of individuals, and the security and freedom of our community. Officers investigate crimes, arrest offenders and provide traffic enforcement and control. Officers serve as first responders and assist with medical calls, code enforcement and animal control issues. Records personnel prepare and collect reports, review and issue assigned permits, maintain the Arson, Narcotics and Sex Offender registration files and provide fingerprinting services to the public. The Police Department is comprised of (17) sworn, and (2.5) civilian employees and 7 crossing guards dedicated to serving the City of Greenfield. Six police officer positions are budgeted in the Measure X Sales Tax Fund and two police officer positions in the COPS Grants Fund as School Resource Officers. The Department has also budgeted two additional unfunded Police Officer positions in FY 2016 and will apply for supplemental federal funding through the U.S. Department of Justice COPS Hiring Program. In addition, the Department has two volunteers who volunteer their time to provide translation, crime analysis, and other services to the City. The members of the Department bring diverse life experiences and cultural perspectives to the City which provide excellent foundations for community service and outreach. The Police Department will continue to recruit applicants for the Reserve Officer Program. Potential candidates will apply, be backgrounded and then be afforded the opportunity to participate in a formal Reserve Field Training Program to enhance and

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Chief of Police	-	-	-	0.03	1.00	1.00
Commander	-	0.10	0.10	0.10	1.00	1.00
Sergeants	-	0.10	0.10	-	2.00	2.00
Police Officers	-	-	0.02	0.03	5.00	5.00
Crossing Guards	-	2.00	7.00	7.00	2.36	2.36
Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Police Service Technician	-	-	-	1.00	1.00	1.00
Police Maintenance Worker	-	-	-	-	0.50	0.50
Animal Service Worker	-	0.50	0.50	0.50	0.50	0.50
Reserve Officers	-	-	-	5.00	-	-
School Resource Officers	-	-	1.10	0.55	-	-
Detective	1.00	1.00	1.00	1.00	-	-
Service Worker II	1.00	1.00	1.00	-	-	-
Service Worker I	1.00	1.00	0.50	-	-	-
	4.00	6.70	12.32	16.21	14.36	14.36

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Police Administration	2,724,137	925,019	813,300	564,000	524,600	547,200
Patrol Services	-	2,113,705	1,591,500	1,809,600	1,668,100	1,692,200
Animal Control Service	-	68,532	75,800	83,000	101,500	102,200
	2,724,137	3,107,256	2,480,600	2,456,600	2,294,200	2,341,600

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	2,098,404	2,346,137	1,777,500	1,780,700	1,654,500	1,723,800
Operating Services & Supplies	625,733	761,119	703,100	642,200	599,900	597,300
Special Purchases, Projects & Studies	-	-	-	1,500	13,600	900
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	12,700	26,200	13,000
Transfers	-	-	-	19,500	-	6,600
TOTAL	2,724,137	3,107,256	2,480,600	2,456,600	2,294,200	2,341,600

Administration

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	201

DIVISION SUMMARY

The overall planning and effectiveness of police operations is the responsiblity of the Police Chief. In addition to crime analysis, the Police Chief gathers input from community members by formal and informal groups. To maximize participation and relationship building with both residents and buisiness members, Police Administration will complete a second Community Police Academy in FY 15/16, expand the Explorer program and youth academy, and Volunteers in Police Service (VIPS). The adult programs have produced a volunteer Crime Analyst, Inventory Clerk, and a Citizen's Advisory Committee. A large expense in police communications is the operating cost of Dispatch Services with Monterey County Communications Center. As a contract service this item was transferred to Patrol Services, budgeted for $215,000 for each FY15/16 and 16/17.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Chief of Police	-	-	-	0.03	1.00	1.00
Commander	-	0.05	0.05	0.05	0.50	0.50
Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Police Service Technician	-	-	-	1.00	1.00	1.00
Police Maintenance Worker	-	-	-	-	0.50	0.50
	1.00	1.05	1.05	2.08	4.00	4.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	2,098,404	577,985	491,500	491,500	468,000	488,300
Operating Services & Supplies	625,733	347,035	321,800	51,500	53,200	51,900
Special Purchases, Projects & Studies	-	-	-	1,500	3,400	400
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	19,500	-	6,600
TOTAL	2,724,137	925,019	813,300	564,000	524,600	547,200

Administration

DIVISION BUDGET

DETAIL

FUND	CODE
100	201

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	1,467,209	399,442	310,600	310,600	313,700	321,700
52000	Taxes & Benefits	631,195	178,543	180,900	180,900	154,300	166,600
	Total Employee Services	2,098,404	577,985	491,500	491,500	468,000	488,300
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	103,464	14,147	11,800	10,600	11,700	11,700
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	186,261	35,226	241,500	1,500	6,900	6,900
64000	Utilities & Communications	246,311	222,123	33,700	3,800	3,800	3,800
65000	Operating Supplies	22,451	9,645	15,100	21,200	12,400	12,500
66000	Vehicle & Equipment Operating Costs	60,233	19,222	7,000	3,500	6,000	6,000
67000	Professional Development	781	596	6,000	5,200	10,300	8,900
68000	Other Ongoing Operating Costs	6,232	46,076	6,700	5,700	2,100	2,100
	Total Operations	625,733	347,035	321,800	51,500	53,200	51,900
SPECIAL PURCHASES, PROJECTS & STUDIES							
71200	Vacuum Cleaner	-	-	-	-	-	400
71300	Electronic Equipment	-	-	-	1,500	-	-
71400	Wireless Projectors - 2 Units	-	-	-	-	2,400	-
71400	Security Camera - Chief Office	-	-	-	-	1,000	-
	Total Special Projects	-	-	-	1,500	3,400	400
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95202	Transfer to COPS Grant Fund	-	-	-	19,500	-	6,600
	Total Debt Service	-	-	-	19,500	-	6,600
ACTIVITY TOTAL		2,724,137	925,019	813,300	564,000	524,600	547,200

Patrol Services

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	215

DIVISION SUMMARY

The Patrol Division is comprised of (1) Commander position (formerly a Staff Sergeant position) (2) Sergeants (10) patrol officers,(2) School Resource Officers (5) Reserve Officers and (1) Detective. The City received (2) DOJ COPS grants which afforded the hiring of dedicated SROs in FY 2015/16 to be assigned at Greenfield MIddle and High Schools. The funding for these two grant funded positions is reflected in the COPS Grant Fund.

Some of the specific patrol duties and responsibilities include responding to all emergency/non-emergency calls for service, engage members of the community by participating in police and community functions and meetings with a focus on detering youth from gang involvement, identify active gang members and build investigative cases to dismantle gangs, respond to animal calls for service; assist the fire department and EMS with medical emergency calls, neighboring jurisdictions and other outside agencies; enforce all local city ordinances, state and federal laws; conduct traffic enforcement (Vehicle Code); conduct enforcement/education of bicycle and helmet safety laws; transport all adult arrestees to the Monterey County Jail and all juvenile in custody to Juvenile Hall; address any other gang and narcotic issues at community meetings and at our local schools and conduct foot patrol in the downtown area, shopping centers and local parks.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Commander	-	0.05	0.05	0.05	0.50	0.50
Sergeants	-	0.10	0.10	-	2.00	2.00
Police Officers	-	-	0.02	0.03	5.00	5.00
Crossing Guards	-	2.00	7.00	7.00	2.36	2.36
Reserve Officers	-	-	-	5.00	-	-
School Resource Officers	-	-	1.10	0.55	-	-
Detective	1.00	1.00	1.00	1.00	-	-
Service Worker II	1.00	1.00	1.00	-	-	-
Service Worker I	1.00	1.00	0.50	-	-	-
	3.00	5.15	10.77	13.63	9.86	9.86

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	1,760,423	1,279,600	1,274,500	1,168,900	1,217,200
Operating Services & Supplies	-	353,282	311,900	522,400	462,800	461,500
Special Purchases, Projects & Studies	-	-	-	-	10,200	500
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	12,700	26,200	13,000
TOTAL	-	2,113,705	1,591,500	1,809,600	1,668,100	1,692,200

Patrol Services

DIVISION BUDGET

DETAIL

FUND	CODE
100	215

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	1,279,641	796,300	798,400	763,900	776,300
52000	Taxes & Benefits	-	480,782	483,300	476,100	405,000	440,900
	Total Employee Services	-	1,760,423	1,279,600	1,274,500	1,168,900	1,217,200
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	456	8,700	8,700	8,600	8,600
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	13,313	100,700	320,700	255,500	257,500
64000	Utilities & Communications	-	258,368	30,400	48,500	57,400	57,400
65000	Operating Supplies	-	16,078	43,900	24,900	21,900	20,800
66000	Vehicle & Equipment Operating Costs	-	59,566	86,700	77,800	92,900	91,400
67000	Professional Development	-	4,246	17,000	17,300	24,600	23,900
68000	Other Ongoing Operating Costs	-	1,254	24,500	24,500	1,900	1,900
	Total Operations	-	353,282	311,900	522,400	462,800	461,500
SPECIAL PURCHASES, PROJECTS & STUDIES							
71200	Washer and Dryer	-	-	-	-	1,500	-
71300	Smartphones - All Officers and Sergeants	-	-	-	-	7,500	-
71400	Police Equipment	-	-	-	-	1,200	500
	Total Special Projects	-	-	-	-	10,200	500
CAPITAL OUTLAY							
81400	Hand Held Radios	-	-	-	-	-	-
81400	In-Car Radios	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	NGEN Debt Service	-	-	-	-	13,000	13,000
91200	NGEN Project Extension Cost Share	-	-	-	12,700	13,200	-
	Total Debt Service	-	-	-	12,700	26,200	13,000
ACTIVITY TOTAL		-	2,113,705	1,591,500	1,809,600	1,668,100	1,692,200

Animal Control Services

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	230

DIVISION SUMMARY

An entirely new set of expectations and standards for Animal Care and Control will be rolled out in FY 2015. Beginning with a focussed educational period followed by enforcement of city ordinances, we expect to make great strides toward establishing a new norm in keeping with contemporary Animal Control Services and standards. To this end, the Greenfield Police Department has hired a new part-time Animal Control Officer. Police Officers and a part-time volunteer will continue to provide assistance to Animal Control Services for the City, particularly during the ACO's off-duty time. Duties include but are not limited to enforcement of ordinances in accordance with Chapter 6 of the Municipal Code and providing corresponding information to residents, responding to calls for service associated with barking dogs, wildlife calls, welfare checks of possible injured animals, animal bites or vicious animals, transporting stray animals to the kennel in Greenfield for temporary housing, stray and injured animals to the King City Veterinary Hospital and/or to the Monterey County Animal Shelter in Salinas. After an animal has been picked up, the animal is transported to the local City kennel for a maximum of 3 days. If the animal is not claimed within the maximum time allowed by law, the animal is transported to the SPCA of Monterey County in Salinas.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Animal Service Worker	-	0.50	0.50	0.50	0.50	0.50
	-	0.50	0.50	0.50	0.50	0.50

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	7,729	6,400	14,700	17,600	18,300
Operating Services & Supplies	-	60,802	69,400	68,300	83,900	83,900
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	68,532	75,800	83,000	101,500	102,200

Animal Control Services

DIVISION BUDGET

DETAIL

FUND	CODE
100	230

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	7,222	5,800	12,300	14,900	15,300
52000	Taxes & Benefits	-	507	600	2,400	2,700	3,000
	Total Employee Services	-	7,729	6,400	14,700	17,600	18,300
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	1,000	1,000	2,900	2,900
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	59,993	52,200	52,200	57,000	57,000
64000	Utilities & Communications	-	-	600	600	1,700	1,700
65000	Operating Supplies	-	379	6,500	3,500	6,100	6,100
66000	Vehicle & Equipment Operating Costs	-	383	6,000	9,000	10,000	10,000
67000	Professional Development	-	-	1,100	-	3,800	3,800
68000	Other Ongoing Operating Costs	-	48	2,000	2,000	2,400	2,400
	Total Operations	-	60,802	69,400	68,300	83,900	83,900
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	68,532	75,800	83,000	101,500	102,200

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: PW Administration
Fleet Maintenance

PUBLIC WORKS
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

Public Works Administration is the organizational unit responsible for coordinating administrative matters for departmental operations and Divisions. In FY 2014, the City did not recruit a new Public Works Director due to budgetary reasons and the responsibility for managing this department was shared between the Community Services Director and the City Manager. However, in FY 2016 funding in the General Fund and other PW operating funds has been provided to fill this position. During the up coming year, extensive administrative oversight will be directed at increasing the effectiveness of departmental personnel and coordinating capital improvement programing and grant administration.

The Primary staffing change proposed for this program in FY 2016 is reclassifying the Office Specialist to Administrative Assistant to the Public Works Director. As the Public Works Department has become more automated and technologically more complex, the duties of the Office Specialist have also expanded and are now more appropriately classified in a higher performing administrative position.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	0.07	0.13	0.13
Public Works Director (unfunded)	0.30	0.30	0.15	0.15	0.17	0.17
Office Specialist	0.30	0.30	0.30	0.17	-	-
Administrative Assistant	-	-	-	-	0.17	0.17
Building Inspector	0.10	0.10	0.10	-	-	-
Mechanic	-	-	-	1.00	1.00	1.00
	0.70	0.70	0.55	1.39	1.47	1.47

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Public Works Administration	337,304	238,483	44,500	63,300	63,300	64,300
Fleet Maintenance	-	7,971	89,100	98,100	117,600	106,000
	337,304	246,454	133,600	161,400	180,900	170,300

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	301,515	227,884	106,500	106,500	121,900	125,300
Operating Services & Supplies	35,790	18,570	27,100	54,900	45,000	45,000
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	14,000	-
Debt Service	-	-	-	-	-	-
TOTAL	337,304	246,454	133,600	161,400	180,900	170,300

PW Administration

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	310

DIVISION SUMMARY

The Public Works Administrative and superviory cost is allocated to all City funds based on work demand and operational needs. In FY 2016, the General Fund will pay 17% of the Public Works Director and Administrative Assistant's salary; the Water and Sewer Funds 30%, the Landcaping and Light Districts each 1%, the Gas Tax Fund 18% and the Parks Divsion 3%. The City is currently reevaluating the cost allocation of these indirect charges which may necessicate future adjustments.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	0.07	0.13	0.13
Public Works Director (unfunded)	0.30	0.30	0.15	0.15	0.17	0.17
Office Specialist	0.30	0.30	0.30	0.17	-	-
Administrative Assistant	-	-	-	-	0.17	0.17
Building Inspector	0.10	0.10	0.10	-	-	-
	0.70	0.70	0.55	0.39	0.47	0.47

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	301,515	220,066	17,400	17,400	28,900	29,900
Operating Services & Supplies	35,790	18,416	27,100	45,900	34,400	34,400
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	337,304	238,483	44,500	63,300	63,300	64,300

PW Administration

DIVISION BUDGET

DETAIL

FUND 100

CODE 310

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	192,427	131,395	10,900	10,900	19,200	19,500
52000	Taxes & Benefits	109,088	88,671	6,500	6,500	9,700	10,400
	Total Employee Services	301,515	220,066	17,400	17,400	28,900	29,900
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	650	1,999	6,100	2,800	1,000	1,000
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	5,965	438	2,000	36,200	24,000	24,000
64000	Utilities & Communications	5,981	6,142	6,500	300	300	300
65000	Operating Supplies	7,409	3,275	3,800	6,600	6,700	6,700
66000	Vehicle & Equipment Operating Costs	14,767	5,115	6,500	-	-	-
67000	Professional Development	504	1,240	1,200	-	1,900	1,900
68000	Other Ongoing Operating Costs	514	207	1,000	-	500	500
	Total Operations	35,790	18,416	27,100	45,900	34,400	34,400
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
81300	Technology Equipment - SCADA	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		337,304	238,483	44,500	63,300	63,300	64,300

Fleet Maintenance

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	311

DIVISION SUMMARY

The Fleet Division oversees the City fleet, small engines and equipment. This division is headquartered at the Pubic Works Corporation Yard. In addition to providing a preventative maintenance program, the divison prepares specifications to purchase all automotive equipment, manages the purchase, storing and distribution of fuels and automotive parts, and develops vehicle utilization and replacement policies. The Fleet Division is an internal service department, billing other city departments for services provided to all users. In FY 2014, the division automated the distribution and dispensement of fuel and also begun using fleet management software to better track the purchase of parts and repairs made on all city cars, trucks and equipment.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Mechanic	-	-	-	1.00	1.00	1.00
	-	-	-	1.00	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	7,818	89,100	89,100	93,000	95,400
Operating Services & Supplies	-	154	-	9,000	10,600	10,600
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	14,000	-
Debt Service	-	-	-	-	-	-
TOTAL	-	7,971	89,100	98,100	117,600	106,000

Fleet Maintenance

DIVISION BUDGET

DETAIL

FUND	CODE
100	311

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	51,000	51,000	55,800	55,800
52000	Taxes & Benefits	-	7,818	38,100	38,100	37,200	39,600
	Total Employee Services	-	7,818	89,100	89,100	93,000	95,400
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	200	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	700	2,000	2,000
66000	Vehicle & Equipment Operating Costs	-	154	-	8,100	8,100	8,100
67000	Professional Development	-	-	-	-	500	500
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	154	-	9,000	10,600	10,600
SPECIAL PURCHASES, PROJECTS & STUDIES							
71900	Other Minor Equipment	-	-	-	-	-	-
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
81200	14,400 lb. Auto Lift	-	-	-	-	10,000	-
81200	21" Tire Change Machine w/Protected Kit	-	-	-	-	4,000	-
	Total Capital Outlay	-	-	-	-	14,000	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	7,971	89,100	98,100	117,600	106,000

DEPARTMENT OF
RECREATION AND PARKS

DIVISIONS: Parks & Community Service
Recreation & Community Center
Community Service Facility

RECREATION AND PARKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Recreation and Park Services are provided to the community by numerous volunteers, non-for-profit organizations and special taxing districts in the community. The Greenfield Public Recreation District operates a community pool at Oak Park and the Greenfield Memorial Hall District operates a large Community Building that annually hosts many recreation and community functions. Parks in the City of Greenfield are mostly located in existing residential neighborhoods. Generally, neighborhood park sites have been dedicated and improved by private developers in conjunction with residential housing developments. The majority of the parks are maintained by the Department of Public Works. A few of the smaller parks are maintained by a Homeowner's Association. As funds become available over the next twenty-four months, the City may amend the current department budget and hire a professional recreation manager to better coordinate these community assets. As proposed, the Recreation and Parks Department contracts most recreation and and park services from the Central Coast Youth Sport Organization and by its

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	0.03	0.02	0.02
Public Works Director (unfunded)	-	-	-	-	0.03	0.03
Public Works Manager	-	0.10	0.10	0.10	0.10	0.10
Building Inspector	-	0.10	0.10	-	-	-
Office Specialist	-	-	0.02	0.03	-	-
Administrative Assistant	-	-	-	-	0.03	0.03
Maintenance Workers	-	-	1.10	0.55	0.55	0.55
	-	0.20	1.32	0.71	0.73	0.73

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Parks & Community Service	164,316	119,260	87,000	114,200	112,400	99,700
Recreation & Community Center	16,636	133,865	-	-	135,100	135,100
Community Services Facility	4,833	4,398	-	5,900	18,900	19,300
	185,784	257,523	87,000	120,100	266,400	254,100

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	37,383	94,016	65,200	65,200	60,500	62,600
Operating Services & Supplies	148,401	163,507	21,800	38,100	189,100	191,500
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	16,800	16,800	-
TOTAL	185,784	257,523	87,000	120,100	266,400	254,100

Parks & Community Service

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	550

DIVISION SUMMARY

The City has 19 parks and two indoor recreation facilities. Neighborhood Parks include the Parkside St. Park, Apricot St Park, Baywood Park, Mariposa Park, Vintage Park, Rotary Centennial Park, Barolo Circle Park, Tyler Park and Hicks Park. Neighborhood Parks totals 8.9 acres. The City has four unimproved open space parks which include Lexington Park, St Charles Place Park, Tradition Park and Second St Park all total 31.47 acres. The City's one large community park, Patriot Park, is 19.16 acres. Currently, the City is in the process of master planning the Apple Community Park which will include a tennis court, basketball courts, a walking trail and other community amenities. Based on the results of Parks and Recreation Facility Assessment in 2009, the City has a total deficiency of 17.07 acres in neighborhood parks, 15.47 acres of community parks and 3.51 acres of open spaces. The City has adopted Park Impact Fees to identify and implement the recreational goals stated in the Master Plan.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	0.03	0.02	0.02
Public Works Director (unfunded)	-	-	-	-	0.03	0.03
Public Works Manager	-	0.10	0.10	0.10	0.10	0.10
Building Inspector	-	0.10	0.10	-	-	-
Office Specialist	-	-	0.02	0.03	-	-
Administrative Assistant	-	-	-	-	0.03	0.03
Maintenance Workers	-	-	1.10	0.55	0.55	0.55
	-	0.20	1.32	0.71	0.73	0.73

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	34,124	94,016	65,200	65,200	60,500	62,600
Operating Services & Supplies	130,192	25,243	21,800	32,200	35,100	37,100
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	16,800	16,800	-
TOTAL	164,316	119,260	87,000	114,200	112,400	99,700

Parks & Community Service

DIVISION BUDGET

DETAIL

FUND	CODE
100	550

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	23,267	62,332	37,900	37,900	36,700	37,000
52000	Taxes & Benefits	10,857	31,684	27,300	27,300	23,800	25,600
	Total Employee Services	34,124	94,016	65,200	65,200	60,500	62,600
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	27	100	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	9,869	-	-	-	-	-
64000	Utilities & Communications	9,668	14,356	5,500	18,700	22,500	22,500
65000	Operating Supplies	105,790	4,104	14,500	5,700	3,400	3,400
66000	Vehicle & Equipment Operating Costs	1,919	2,136	1,700	4,100	5,400	7,200
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	2,945	4,620	-	3,700	3,800	4,000
	Total Operations	130,192	25,243	21,800	32,200	35,100	37,100
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
DEBT SERVICE							
95411	Transfer to PW Equipment Debt Service Fund	-	-	-	16,800	16,800	-
	Total Debt Service	-	-	-	16,800	16,800	-
ACTIVITY TOTAL		164,316	119,260	87,000	114,200	112,400	99,700

Recreation & Community Center

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	551

DIVISION SUMMARY

The FY 2015-16 Recreation and Leisure Service Budget includes funding to Central Coast Youth Sport Organization that is now being budgeted with the proceeds from the Measure X sales and use tax.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	3,010	-	-	-	-	-
Operating Services & Supplies	13,626	133,865	-	-	135,100	135,100
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	16,636	133,865	-	-	135,100	135,100

Recreation & Community Center

FUND: 100 | DIVISION BUDGET | CODE: 551

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	2,123	-	-	-	-	-
52000	Taxes & Benefits	887	-	-	-	-	-
	Total Employee Services	3,010	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	1,883	122,101	-	-	125,800	125,800
64000	Utilities & Communications	9,933	10,085	-	-	6,000	6,000
65000	Operating Supplies	1,810	1,679	-	-	1,500	1,500
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	1,800	1,800
	Total Operations	13,626	133,865	-	-	135,100	135,100
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		16,636	133,865	-	-	135,100	135,100

DEPARTMENT OF
COMMUNITY DEVELOPMENT

DIVISIONS: Planning & Building Services
Code Enforcement

COMMUNITY DEVELOPMENT

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Staff allocated to this department are responsible for implementing General Plan policies, Title 17 Zoning regulations and providing assistance to the community in related matters. Primary staff support is provided to the Planning Commission. A critical initiative that began in FY 2014, and will continue in FY 2015 to conduct a comprehensive study of the City's business license and permit fees and their administration to make recommendations for improving the effectiveness of this effort and improve cost recovery. Code Enforcement expense has been reallocated in the Measure X fund beginning in 2015. .

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Assistant City Manager	1.00	1.00	0.75	-	-	-
Community Services Director	-	1.00	0.25	1.00	0.35	0.35
Planning Assistant	0.75	0.75	0.75	1.00	1.00	1.00
Building Inspector	-	1.00	0.25	1.00	-	-
Code Enforcement Officer (unfunded)	-	1.00	-	-	-	-
	1.75	4.75	2.00	3.00	1.35	1.35

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Planning & Building Services	109,735	147,123	173,400	360,100	528,200	543,900
Code Enforcement	-	49,876	-	-	-	-
	109,735	196,999	173,400	360,100	528,200	543,900

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	91,327	156,273	141,000	141,000	124,600	128,300
Operating Services & Supplies	18,408	40,725	15,100	219,100	403,600	415,600
Special Purchases, Projects & Studies	-	-	17,300	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	109,735	196,999	173,400	360,100	528,200	543,900

Planning & Building Services

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	601

DIVISION SUMMARY

In FY 2016, the Community Development will continue to provide staff support to the Planning Commission. A critical initiative for FY 2016 will also include conducting a comprehensive study of the City's business license fees and the administration and to make recommendations for improving the effectiveness of this effort. The proposed budgets in FY 2016 and 2017 include funding for the projected costs for building permit services ($129,000 in FY 2016 and $142,000 in FY 2017), plan check services for building construction ($116,000 in FY 2016 and $128,000 in FY 2017), and plan check services for engineering ($45,000 in FY 2016 and $50,000 in FY 2017). The department is also allocating $75,000 for future planning and studies in FY 2017 and $19,000 for Map checking and land surveying services ($9,00 in FY 2016 and $11,000 in FY 2017).

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Assistant City Manager	1.00	1.00	0.75	-	-	-
Community Services Director	-	1.00	0.25	1.00	0.35	0.35
Planning Assistant	0.75	0.75	0.75	1.00	1.00	1.00
Building Inspector	-	1.00	0.25	1.00	-	-
	1.75	3.75	2.00	3.00	1.35	1.35

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	91,327	112,934	141,000	141,000	124,600	128,300
Operating Services & Supplies	18,408	34,189	15,100	219,100	403,600	415,600
Special Purchases, Projects & Studies	-	-	17,300	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	109,735	147,123	173,400	360,100	528,200	543,900

Planning & Building Services

DIVISION BUDGET

DETAIL

FUND 100

CODE 601

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	63,464	71,320	95,300	95,300	85,000	86,100
52000	Taxes & Benefits	27,863	41,614	45,700	45,700	39,600	42,200
	Total Employee Services	91,327	112,934	141,000	141,000	124,600	128,300
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	428	2,119	2,600	1,500	1,500	1,500
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	14,829	23,414	5,000	213,300	397,500	409,500
64000	Utilities & Communications	134	313	500	100	-	-
65000	Operating Supplies	102	1,686	-	600	600	600
66000	Vehicle & Equipment Operating Costs	628	1,474	1,500	1,000	-	-
67000	Professional Development	1,698	4,294	5,500	600	2,000	2,000
68000	Other Ongoing Operating Costs	590	889	-	2,000	2,000	2,000
	Total Operations	18,408	34,189	15,100	219,100	403,600	415,600
SPECIAL PURCHASES, PROJECTS & STUDIES							
72616	McDonald's City Gateway Sign			17,300			
	Total Special Projects	-	-	17,300	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		109,735	147,123	173,400	360,100	528,200	543,900

Code Enforcement

FUND	DIVISION BUDGET	CODE
100	**SUMMARY**	605

DIVISION SUMMARY

In FY 2015, the funding for Code Enforcement was reallocated to the Measure X Sale and Use Tax Fund.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Code Enforcement Officer (unfundec	-	1.00	-	-	-	-
	-	1.00	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	43,339	-	-	-	-
Operating Services & Supplies	-	6,536	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	49,876	-	-	-	-

Code Enforcement

DIVISION BUDGET

DETAIL

FUND	CODE
100	605

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	30,600	-	-	-	-
52000	Taxes & Benefits	-	12,739	-	-	-	-
	Total Employee Services	-	43,339	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	803	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	279	-	-	-	-
65000	Operating Supplies	-	736	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	122	-	-	-	-
67000	Professional Development	-	3,973	-	-	-	-
68000	Other Ongoing Operating Costs	-	625	-	-	-	-
	Total Operations	-	6,536	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	49,876	-	-	-	-

SEWER OPERATIONS

FUND SUMMARY

DIVISIONS:

Sewer Utility Billing
Sewer Administration
Sewer Treatment
Sewer Collection
Sewer Capital Improvement
Collection and Treatment

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	5,566,854	5,438,027	5,284,600	5,531,200	5,574,200	5,443,700
REVENUES						
Rental Income	-	-	1,800	1,800	1,800	1,800
Utility User Fees	911,302	1,012,325	1,115,000	1,115,000	1,265,000	1,391,500
Other Revenues	836	-	-	-		
Interest	773		300	300		
Subtotal	912,911	1,012,325	1,117,100	1,117,100	1,266,800	1,393,300
TOTAL RESOURCES	6,479,765	6,450,352	6,401,700	6,648,300	6,841,000	6,837,000
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Sewer Utility Billing					-	-
Employee Services	-	-	71,200	66,700	69,900	72,400
Operating Services & Supplies	-	2,288	17,800	29,200	28,600	28,600
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	16,650	37,500	5,000	32,500	-
Debt Service	-	-	-	-	-	-
Transfers	85,500	-	-	-	-	-
Subtotal	85,500	18,937	126,500	100,900	131,000	101,000
Sewer Administration						
Employee Services	-	317,231	125,800	125,800	51,000	52,800
Operating Services & Supplies	-	214,204	167,400	8,300	19,800	54,800
Special Purchases, Projects & Studies	-	-	-	-	30,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	6,266	-	124,300	124,300	124,300
Transfers	-	352,725	83,100	249,000	189,600	152,800
Subtotal	-	890,425	376,300	507,400	414,700	384,700
Sewer Treatment						
Employee Services	-	-	120,400	120,400	125,000	130,100
Operating Services & Supplies	-	2,314	127,300	98,700	98,300	99,300
Special Purchases, Projects & Studies	-	-	-	900	3,500	-
Capital Outlay	-	-	-	-	20,000	50,000
Debt Service	-	7,022	-	-	-	-
Subtotal	-	9,336	247,700	220,000	246,800	279,400
Sewer Collection						
Employee Services	-	-	165,400	165,400	223,000	230,700
Operating Services & Supplies	-	433	80,600	80,400	70,300	70,300
Special Purchases, Projects & Studies	-	-	-	-	4,500	-
Capital Outlay	-	-	-	-	192,000	150,000
Debt Service	-	-	124,400	-	-	-
Subtotal	-	433	370,400	245,800	489,800	451,000
Sewer Capital Improvements						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	115,000	-	115,000	150,000
Debt Service	-	-	-	-	-	-
Subtotal	-	-	115,000	-	115,000	150,000
Collection and Treatment						
Employee Services	183,080	-	-	-	-	-
Operating Services & Supplies	528,191	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	74,467	-	-	-	-	-
Transfers	170,500	-	-	-	-	-
Subtotal	956,238	-	-	-	-	-
TOTAL EXPENDITURES	1,041,738	919,131	1,235,900	1,074,100	1,397,300	1,366,100
Auditor adjustments						
ENDING BALANCE						
Designated	4,715,529	4,771,327	4,887,600	4,827,100	4,882,900	4,938,700
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	722,498	759,894	278,200	747,100	560,800	532,200
AVAILABLE FUND BALANCE	5,438,027	5,531,221	5,165,800	5,574,200	5,443,700	5,470,900

DEPARTMENT OF
PUBLIC WORKS SEWER OPERATIONS

DIVISIONS:

Sewer Utility Billing
Sewer Administration
Sewer Treatment
Sewer Collection
Sewer Capital Improvements
Collection and Treatment

PUBLIC WORKS SEWER OPERATIONS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Sewer Operations Fund : The City's Wastewater System provides service to Greenfield and the surrounding unincorporated areas. Wastewater services include the transmission of wastewater from residential, commercial, and light industry areas to a treatment facility and the disposal of the wastewater and residual waste solids. The City's authority to discharge wastewater is granted under a Waste Discharge Permit issued by the Central Coast Regional Water Quality Control Board. The City's existing permit was issued in May of 2002 and it increased the City's allowable discharge to 1.5 million gallons per day (MGD) from the previous limit of 1.0 MGD. The sewer plant operates at a flow of approximately 930,000 gallons per day (GPD) and has approval to expand the plant to a capacity of 2.0 MGD. The treated water is not stored, but is dispersed using spray fields. The wastewater system includes over 110,000 feet of gravity sewer ranging in diameter from 6 to 24 inches. The City has over 3,200 sewer connections. The overwhelming majority of the City's sewer connections are for single family residential (SFR) accounts. SFR accounts make up 83% of the service connections; multi-family customers (apartments, duplexes and trailer parks) make up approximately 11 %; commercial (businesses, schools, churches and business parks) make up 4%; landscape (parks and medians) make up 1 %; and 1% are fire protection, government and hydrant use, water and residual waste solids. It's under the City's authority to discharge wastewater.

The City does not charge for sewer service based on sewer flow or distinguish between the differing wastewater characteristics of different customer types who discharge into the wastewater system. This rate schedule is based on the recommendation of a previous rate study that concluded that determining a customer's sewer flow per connection is difficult due to variations in the type of land use, irrigation needs and time of year.

Monthly Service Charges	FY 13/14	FY 14/15	Prevailing Rates	FY 15/16	FY 16/17
Monthly Sewer Use Fee	$20.50	$22.55	$18.63	$24.80	$27.28

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.20	0.20
Director of Public Works (unfunded)	0.10	0.10	-	0.26	0.60	0.60
Building Inspector	0.10	0.10	-	-	-	-
Utility Manager	0.60	0.60	0.66	0.66	0.66	0.66
Crew Leader	0.85	0.85	-	-	-	-
Maintenance Worker	2.65	2.65	0.70	0.70	-	-
Utility Worker	-	-	1.80	1.80	3.85	3.85
Office Specialist	-	-	-	0.30	-	-
Customer Service Assistant	-	-	-	-	1.00	1.00
Administrative Assistant	-	-	-	-	0.30	0.30
	4.30	4.30	3.16	3.72	6.61	6.61

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Sewer Utility Billing	85,500	18,937	126,500	100,900	131,000	101,000
Sewer Administration	-	890,425	376,300	507,400	414,700	384,700
Sewer Treatment	-	9,336	247,700	220,000	246,800	279,400
Sewer Collection	-	433	370,400	245,800	489,800	451,000
Sewer Capital Improvements	-	-	115,000	-	115,000	150,000
Collection and Treatment	956,238	-	-	-	-	-
	1,041,738	919,131	1,235,900	1,074,100	1,397,300	1,366,100

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	183,080	317,231	482,800	478,300	468,900	486,000
Operating Services & Supplies	528,191	219,238	393,100	216,600	217,000	253,000
Special Purchases, Projects & Studies	-	-	-	900	38,000	-
Capital Outlay	-	16,650	152,500	5,000	359,500	350,000
Debt Service	159,967	13,288	124,400	124,300	124,300	124,300
Transfers	170,500	352,725	83,100	249,000	189,600	152,800
TOTAL	1,041,738	919,131	1,235,900	1,074,100	1,397,300	1,366,100

Sewer Utility Billing

FUND	DIVISION BUDGET	CODE
503	**SUMMARY**	191

DIVISION SUMMARY

The Utility Billing Division bills for water, sewer, garbage and surcharge. There are approximately 3,600 utility bills and 800 penalty bills that are sent out on a monthly basis. Customers have the option to pay on-line; via telephone and in person. The City accepts cash, checks as well as credit cards for payment. Residents are able to connect or disconnect water service; change their garbage services, etc. at City Hall, Monday through Friday, 8 a.m. to 5 p.m.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Customer Service Assistant	-	-	-	-	1.00	1.00
	-	-	-	-	1.00	1.00

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	-	-	71,200	66,700	69,900	72,400
Operating Services & Supplies	-	2,288	17,800	29,200	28,600	28,600
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	16,650	37,500	5,000	32,500	-
Debt Service	-	-	-	-	-	-
Transfers	85,500	-	-	-	-	-
TOTAL	85,500	18,937	126,500	100,900	131,000	101,000

Sewer Utility Billing

DIVISION BUDGET

DETAIL

FUND	CODE
503	191

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	40,500	41,800	41,700	42,200
52000	Taxes & Benefits	-	-	30,700	24,900	28,200	30,200
	Total Employee Services	-	-	71,200	66,700	69,900	72,400
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	10,800	18,100	16,700	16,700
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	2,288	7,000	11,100	11,900	11,900
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	2,288	17,800	29,200	28,600	28,600
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
89011	Utility Billing System Upgrade	-	16,650	-	-	-	-
89505	Customer Service Station Remodel	-	-	37,500	5,000	32,500	-
	Total Capital Outlay	-	16,650	37,500	5,000	32,500	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
	Transfer to Water Fund	85,500					
	Total Transfers	85,500	-	-	-	-	-
ACTIVITY TOTAL		85,500	18,937	126,500	100,900	131,000	101,000

Sewer Administration

FUND	DIVISION BUDGET	CODE
503	**SUMMARY**	330

DIVISION SUMMARY

The City's Secondary Wastewater Treatment Plant (WWTP) is part of the Wastewater Division and is presently regulated by the California Regional Water Quality Control Board, Central Coast Region, and Waste Discharge Requirements (WDR) Order No. R3-2002-0062. The Order was adopted May 31, 2002, for operating at 1.0 Million Gallons Per Day (MGD). Presently, Staff is moving forward to expand the plant to 2.0 MGD capacity in order to handle present and anticipated future flows .Basically, there are two components for treating the City's raw wastewater at the Plant. The first is collecting, sterilizing and disposal of the bio-solids better known as sludge; the second is cleaning the liquid portion known as effluent, and dispersing the effluent through a gravity flow irrigation system onto a 24 acre field for ground percolation. The process to clean effluent is known as Secondary Treatment. Additionally, operation and maintenance includes daily testing and monitoring of influent and effluent including sludge processing and disposal to comply with strict State regulations at the Plant.

The amended FY 2015 Budget includes transfer payments of $39,700 to the CDBG fund as a local match for design services not included in the $1.4 million sewer grant, $16,800 into the Debt Service Fund for final lease purchase of equipment and the budgeted $152,800 transfer into the General Fund for administrative and management services. The FY 2016 Budget also includes $30,000 for a Revenue Sufficiency Analysis.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.20	0.20
Public Works Director (unfunded)	-	-	-	0.26	0.30	0.30
Administrative Assistant	-	-	-	-	0.30	0.30
Office Specialist	-	-	-	0.30	-	-
	-	-	-	0.56	0.80	0.80

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	317,231	125,800	125,800	51,000	52,800
Operating Services & Supplies	-	214,204	167,400	8,300	19,800	54,800
Special Purchases, Projects & Studies	-	-	-	-	30,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	6,266	-	124,300	124,300	124,300
Transfers	-	352,725	83,100	249,000	189,600	152,800
TOTAL	-	890,425	376,300	507,400	414,700	384,700

Sewer Administration

DIVISION BUDGET

DETAIL

FUND 503

CODE 330

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	228,126	78,600	78,600	33,800	34,400
52000	Taxes & Benefits	-	89,105	47,200	47,200	17,200	18,400
	Total Employee Services	-	317,231	125,800	125,800	51,000	52,800
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	1,587	700	900	1,000	1,000
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	106,477	90,000	7,300	6,100	41,100
64000	Utilities & Communications	-	59,200	69,700	-	3,900	3,900
65000	Operating Supplies	-	17,374	7,000	100	2,900	2,900
66000	Vehicle & Equipment Operating Costs	-	17,753	-	-	5,900	5,900
67000	Professional Development	-	6,032	-	-	-	-
68000	Other Ongoing Operating Costs	-	5,780	-	-	-	-
	Total Operations	-	214,204	167,400	8,300	19,800	54,800
SPECIAL PURCHASES, PROJECTS & STUDIES							
73600	Revenue Sufficiency Analysis	-	-	-	-	30,000	-
	Total Special Projects	-	-	-	-	30,000	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	-	-	-	61,400	63,300	65,300
91300	Interest Expense	-	-	-	62,900	61,000	59,000
91400	Capital Lease Payments	-	6,266	-	-	-	-
	Total Debt Service	-	6,266	-	124,300	124,300	124,300
TRANSFERS							
95100	Transfer to General Fund	-	288,425	83,100	152,800	152,800	152,800
95215	Transfer to CDBG Fund for Local Match	-	-	-	39,700	10,000	-
95215	Transfer to CDBG Fund for Design Services	-	-	-	39,700	10,000	-
95540	Transfer to Water Fund	-	64,300	-	-	-	-
95411	Transfer to PW Equipment Debt Service Fund	-	-	-	16,800	16,800	-
	Total Transfers	-	352,725	83,100	249,000	189,600	152,800
ACTIVITY TOTAL		-	890,425	376,300	507,400	414,700	384,700

Sewer Treatment

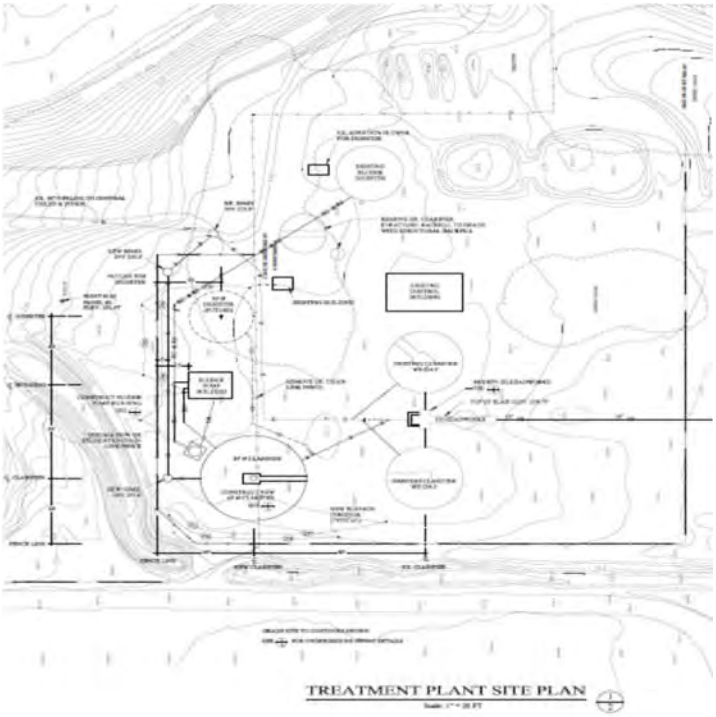
FUND	DIVISION BUDGET	CODE
503	**SUMMARY**	335

DIVISION SUMMARY

The City's Secondary Wastewater Treatment Plant (WWTP) is part of the Wastewater Division and is presently regulated by the California Regional Water Quality Control Board, Central Coast Region, and Waste Discharge Requirements (WDR) Order No. R3-2002-0062. The Order was adopted May 31, 2002, for operating at 1.0 Million Gallons Per Day (MGD). Presently, Staff is moving forward to expand the plant to 2.0 MGD capacity in order to handle present and anticipated future flows .Basically, there are two components for treating the City's raw wastewater at the Plant. The first is collecting, sterilizing and disposal of the bio-solids better known as sludge; the second is cleaning the liquid portion known as effluent, and dispersing the effluent through a gravity flow irrigation system onto a 24 acre field for ground percolation. The process to clean effluent is known as Secondary Treatment. Additionally, operation and maintenance includes daily testing and monitoring of influent and effluent including sludge processing and disposal to comply with strict State regulations at the Plant

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Director of Public Works	-	0.05	-	-	-	-
Building Inspector	-	-	-	-	-	-
Utility Manager	-	0.40	0.33	0.33	0.33	0.33
Crew Leader	-	0.65	-	-	-	-
Maintenance Worker	-	2.10	0.40	0.40	-	-
Utility Worker	-	-	1.00	1.00	1.40	1.40
	-	3.20	1.73	1.73	1.73	1.73

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	120,400	120,400	125,000	130,100
Operating Services & Supplies	-	2,314	127,300	98,700	98,300	99,300
Special Purchases, Projects & Studies	-	-	-	900	3,500	-
Capital Outlay	-	-	-	-	20,000	50,000
Debt Service	-	7,022	-	-	-	-
TOTAL	-	9,336	247,700	220,000	246,800	279,400



Sewer Treatment

DIVISION BUDGET

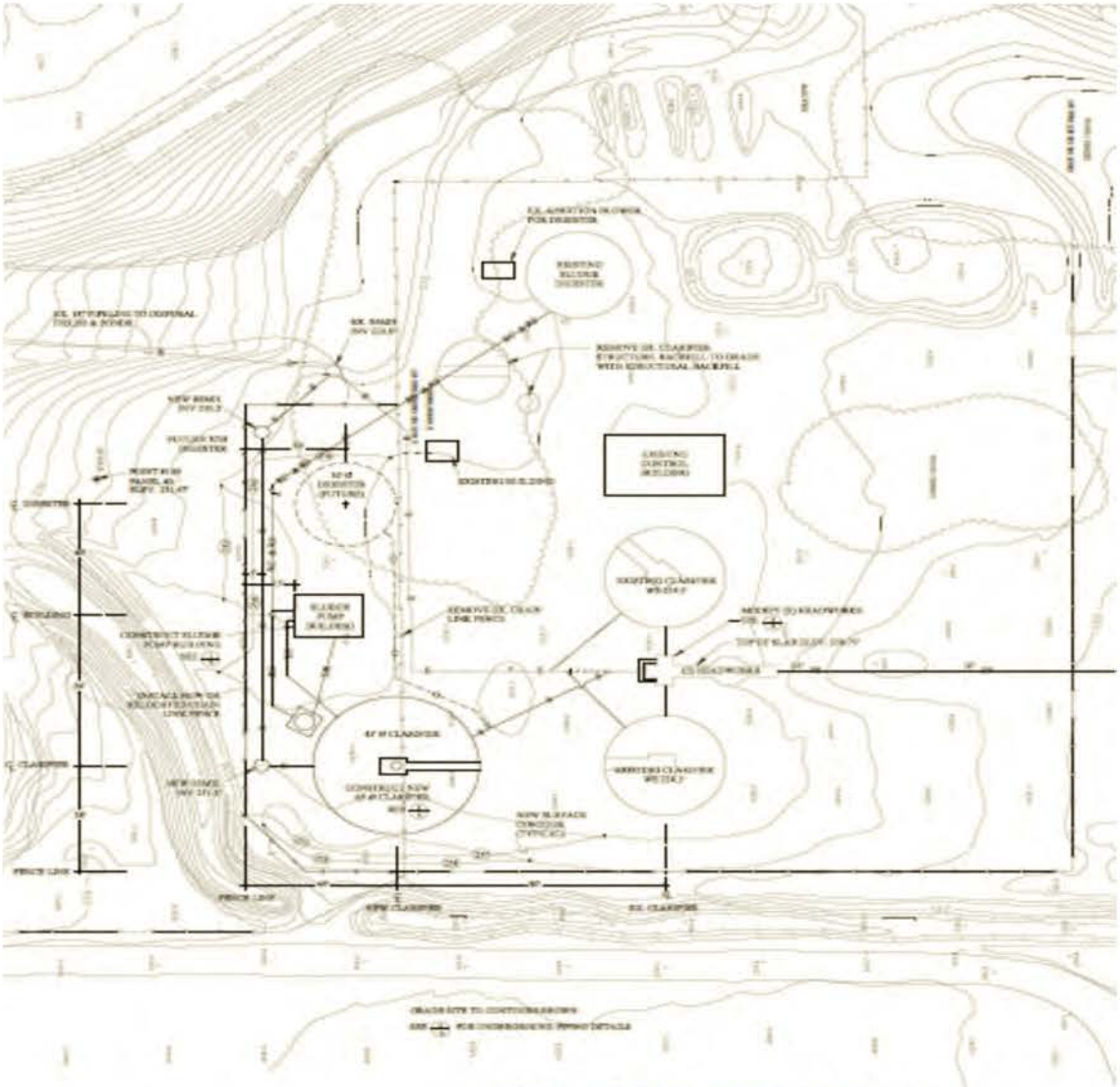
DETAIL

FUND 503

CODE 335

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	76,900	76,900	84,000	85,800
52000	Taxes & Benefits	-	-	43,500	43,500	41,000	44,300
	Total Employee Services	-	-	120,400	120,400	125,000	130,100
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	4,300	100	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	2,314	30,000	26,200	36,200	36,200
64000	Utilities & Communications	-	-	51,600	46,200	44,400	45,300
65000	Operating Supplies	-	-	16,500	14,000	8,900	8,900
66000	Vehicle & Equipment Operating Costs	-	-	15,700	5,100	1,000	1,000
67000	Professional Development	-	-	5,700	1,400	2,000	2,000
68000	Other Ongoing Operating Costs	-	-	3,500	5,700	5,800	5,900
	Total Operations	-	2,314	127,300	98,700	98,300	99,300
SPECIAL PURCHASES, PROJECTS & STUDIES							
71300	Gasoline Card Reader	-	-	-	900	-	-
71702	pH Probe	-	-	-	-	1,000	-
71704	DO Probe	-	-	-	-	1,000	-
71706	Round Debris Baskets	-	-	-	-	1,000	-
71708	Microscope	-	-	-	-	500	-
	Total Special Projects	-	-	-	900	3,500	-
CAPITAL OUTLAY							
81800	Sewer Equipment	-	-	-	-	-	50,000
81802	Clarifier #2 Scum Pump	-	-	-	-	10,000	-
81804	Clarifier #3 Scum Pump	-	-	-	-	10,000	-
	Total Capital Outlay	-	-	-	-	20,000	50,000
DEBT SERVICE							
91300	Interest Expense	-	7,022	-	-	-	-
	Total Debt Service	-	7,022	-	-	-	-
ACTIVITY TOTAL		-	9,336	247,700	220,000	246,800	279,400

Treatment Site Map on Reverse Side



TREATMENT PLANT SITE PLAN

Sewer Collection

FUND	DIVISION BUDGET	CODE
503	**SUMMARY**	333

DIVISION SUMMARY

The Sewer Collection System is part of the City's Wastewater Division and is responsible for performing the operation and maintenance of the City's 21 mile of gravity sewer collection pipelines, force mains, and 6 lift stations. The Division adheres to the City adopted Sewer System Management Plan (SSMP) for operation and maintenance and includes preparing and implementing an Overflow Emergency Response Plan; a Fats, Oils & Grease Control Program (FOG); a System Evaluation and Capacity Assurance Modifications Program; and a Monitoring and Measuring Program. The SSMP is required by the State Water Resources Control Board in compliance with adopted Water Quality Order No. 2006-0003 established by the Statewide General Waste Discharge Requirements. Additionally, the Division will be logging pertinent maintenance and operations information of the City's new Geographical Information System (GIS) Program.

The FY 2016 Budget includes $12,000 for lift station pumps and a root cutting kit, $150,000 for a back-up generator and $30,000 for a trailer trash pump. Equipment purchases for implementing the System Evaluation and Capacity Assurance Modifications Program have been deferred until the

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Director of Public Works	-	0.05	-	-	0.30	0.30
Building Inspector	-	0.10	-	-	-	-
Utility Manager	-	0.20	0.33	0.33	0.33	0.33
Crew Leader	-	0.20	-	-	-	-
Maintenance Worker	-	0.55	0.30	0.30	-	-
Uitlity Worker	-	-	0.80	0.80	2.45	2.45
	-	1.10	1.43	1.43	3.08	3.08

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	165,400	165,400	223,000	230,700
Operating Services & Supplies	-	433	80,600	80,400	70,300	70,300
Special Purchases, Projects & Studies	-	-	-	-	4,500	-
Capital Outlay	-	-	-	-	192,000	150,000
Debt Service	-	-	124,400	-	-	-
TOTAL	-	433	370,400	245,800	489,800	451,000

Sewer Collection

DIVISION BUDGET

DETAIL

FUND	CODE
503	333

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	102,100	102,100	142,100	143,700
52000	Taxes & Benefits	-	-	63,300	63,300	80,900	87,000
	Total Employee Services	-	-	165,400	165,400	223,000	230,700
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	3,100	3,100	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	433	40,000	40,000	40,000	40,000
64000	Utilities & Communications	-	-	1,500	13,700	7,800	7,800
65000	Operating Supplies	-	-	13,900	6,000	5,400	5,400
66000	Vehicle & Equipment Operating Costs	-	-	13,800	16,400	15,000	15,000
67000	Professional Development	-	-	1,800	300	1,100	1,100
68000	Other Ongoing Operating Costs	-	-	6,500	900	1,000	1,000
	Total Operations	-	433	80,600	80,400	70,300	70,300
							-
SPECIAL PURCHASES, PROJECTS & STUDIES							
71701	Lift Station Battery	-	-	-	-	2,000	-
71703	Sewer Line Rotor	-	-	-	-	1,000	-
71705	Inspection Mirror Kit	-	-	-	-	500	-
71707	4 Gas Detectors	-	-	-	-	1,000	-
	Total Special Projects	-	-	-	-	4,500	-
CAPITAL OUTLAY							
81500	Vehicles - Vactor Truck	-	-	-	-	-	-
81801	Lift Station Motor Pump	-	-	-	-	6,000	-
81803	Sewer Machine	-	-	-	-	-	-
81805	Portable CCTV	-	-	-	-	-	100,000
81807	Root Cutter Kit	-	-	-	-	6,000	-
81809	Backup Generators	-	-	-	-	150,000	-
81811	6' Trailer Trash Pump	-	-	-	-	30,000	-
	Sewer Equipment						50,000
	Total Capital Outlay	-	-	-	-	192,000	150,000
DEBT SERVICE							
91200	Principal Repayment	-	-	70,200	-	-	-
91300	Interest Expense	-	-	54,200	-	-	-
	Total Debt Service	-	-	124,400	-	-	-
ACTIVITY TOTAL		-	433	370,400	245,800	489,800	451,000

Sewer Capital Improvements

FUND	DIVISION BUDGET	CODE
503	**SUMMARY**	950

DIVISION SUMMARY

The City's Secondary Wastewater Treatment Plant (WWTP) is presently regulated by the California Regional Water Quality Control Board, Central Coast Region, and Waste Discharge Requirements (WDR) Order No. R3-2002-0062. The Order was adopted May 31, 2002, for operating at 1.0 MGD. Presently, the Plant needs to be expanded to 2.0 MGD to handle present and anticipated future flows . To better understand the required improvements increase the WWTP to 2.0 MGD along with complying with the WDR, staff called upon the Wallace Group to prepare a report to review the existing WWTP operations. The report recommended improvements for a 2.0 MGD plant. The recommended improvements that are included in the 2015-2017 Capital Improvement list as follows:

Install SCADA System	$20,000
Install Headworks/Screening System	95,000

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	115,000	-	115,000	150,000
Debt Service	-	-	-	-	-	-
TOTAL	-	-	115,000	-	115,000	150,000

Sewer Capital Improvements

DIVISION BUDGET

DETAIL

FUND 503 | **CODE** 950

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
85505	Install SCADA System	-	-	20,000	-	20,000	-
85510	Install Headworks/Screening System	-	-	95,000	-	95,000	-
	2016-17 Projects						150,000
	Total Capital Outlay	-	-	115,000	-	115,000	150,000
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	115,000	-	115,000	150,000

Collection and Treatment

FUND	DIVISION BUDGET	CODE
503	**SUMMARY**	330

DIVISION SUMMARY

This division has been replaced. The Collection and Treatment are not budgeted in different cost centers.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	0.10	-	-	-	-	-
Director of Public Works (unfunded)	0.10	-	-	-	-	-
Building Inspector	0.60	-	-	-	-	-
Utility Manager	0.85	-	-	-	-	-
Crew Leader	2.65	-	-	-	-	-
Maintenance Worker	-	-	-	-	-	-
	4.30	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	183,080	-	-	-	-	-
Operating Services & Supplies	528,191	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	74,467	-	-	-	-	-
Transfers	170,500	-	-	-	-	-
TOTAL	956,238	-	-	-	-	-

Collection and Treatment

DIVISION BUDGET

DETAIL

FUND	CODE
503	330

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	132,387	-	-	-	-	-
52000	Taxes & Benefits	50,693	-	-	-	-	-
	Total Employee Services	183,080	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	285	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	64,793	-	-	-	-	-
64000	Utilities & Communications	63,108	-	-	-	-	-
65000	Operating Supplies	22,828	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	50,249	-	-	-	-	-
67000	Professional Development	1,669	-	-	-	-	-
68000	Other Ongoing Operating Costs	325,258	-	-	-	-	-
	Total Operations	528,191	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91300	Interest Expense	68,028					
91400	Capital Lease Payments	6,439					
	Total Debt Service	74,467	-	-	-	-	-
TRANSFERS							
	Non-Departmental	170,500					
		-					
	Total Transfers	170,500	-	-	-	-	-
ACTIVITY TOTAL		956,238	-	-	-	-	-

WATER
FUND SUMMARY

DIVISIONS:

Water Administration
Water Production
Utility Billing
Water Capital Improvements

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	5,764,940	5,384,427	5,590,400	5,531,000	5,923,000	6,046,600
REVENUES						
Utility User Fees	1,069,482	1,285,609	1,570,200	1,570,200	1,680,000	1,795,000
Connection Fees	11,686	5,501	300	300		
Rental Income	14,545	1,900	1,800	1,800		
Interest	3,756		700	700		
Other Revenues	240	2,012	-	-		
Transfer from Sewer Fund	85,500	64,300	-	-		
Subtotal	1,185,209	1,359,322	1,573,000	1,573,000	1,680,000	1,795,000
TOTAL RESOURCES	6,950,149	6,743,749	7,163,400	7,104,000	7,603,000	7,841,600
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Administration						
Employee Services	-	253,453	111,600	108,900	51,000	52,800
Operating Services & Supplies	-	368,041	271,100	20,700	38,600	38,900
Special Purchases, Projects & Studies	-	-	-	-	30,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	96,728	195,100	179,900	179,800	179,800
Transfers	-	249,633	80,800	296,300	314,900	277,100
Subtotal	-	967,855	658,600	605,800	614,300	548,600
Water Production						
Employee Services	220,154	-	143,700	142,000	132,100	136,800
Operating Services & Supplies	697,345	26,318	350,900	306,000	288,700	293,700
Special Purchases, Projects & Studies	-	-	-	1,300	1,500	1,500
Capital Outlay	26,912	-	-	-	-	-
Debt Service	106,805	-	-	-	-	-
Transfers	278,600	-	-	-	-	-
Subtotal	1,329,815	26,318	494,600	449,300	422,300	432,000
Utiity Billing						
Employee Services	147,428	155,866	71,200	66,700	69,900	72,400
Operating Services & Supplies	25,679	46,048	17,800	29,200	28,600	28,600
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	16,650	37,500	5,000	32,500	-
Debt Service	-	-	-	-	-	-
Transfers	62,800	-	-	-	-	-
Subtotal	235,907	218,564	126,500	100,900	131,000	101,000
Capital Improvement		-	-	-	-	-
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	420,000	25,000	388,800	370,000
Debt Service	-	-	-	-	-	-
Subtotal	-	-	420,000	25,000	388,800	370,000
TOTAL EXPENDITURES	1,565,722	1,212,736	1,699,700	1,181,000	1,556,400	1,451,600
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	3,822,454	3,860,062	3822500	3,897,700	3,935,300	3,972,900
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	1,561,973	1,670,950	1,641,200	2,025,300	2,111,300	2,417,100
TOTAL FUND BALANCE	5,384,427	5,531,012	5,463,700	5,923,000	6,046,600	6,390,000

City of Greenfield

FY 2013-16 Water Rate Schedule

Monthly Service Charges for Water	Prevailing Rates	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Rates for Customers Within City Limits:					
Monthly Base Service Charge:					
5/8 x 3/4" meter	$9.11	$10.93	$13.12	$14.03	$15.02
1" meter	$10.15	$12.18	$14.62	$15.64	$16.74
1 1/2" meter	$12.58	$15.09	$18.11	$19.38	$20.73
2" meter	$14.95	$17.94	$21.53	$23.04	$24.65
3" meter	$32.20	$38.64	$46.36	$49.61	$53.08
4" meter	$39.52	$47.42	$56.90	$60.89	$65.15
6" meter	$103.26	$123.91	$148.69	$159.10	$170.25
Variable Consumption Rate per 1,000 gallons:					
0 to 5,000	$0.48	$0.58	$0.69	$0.74	$0.79
5,001 to 10,000	$0.78	$0.94	$1.12	$1.20	$1.29
10,001 to 15,000	$0.97	$1.17	$1.40	$1.50	$1.60
15,001 to 20,000	$1.14	$1.37	$1.64	$1.76	$1.88
20,001 to 25,000	$1.20	$1.44	$1.73	$1.85	$1.98
25,001 and up	$1.80	$2.16	$2.59	$2.77	$2.97
Monthly Base Service Charge for Fire Protection Services:					
1 1/2" meter	$9.55	$11.46	$13.75	$14.72	$15.75
2" meter	$11.26	$13.51	$16.21	$17.34	$18.56
3" meter	$12.96	$15.55	$18.66	$19.97	$21.37
4" meter	$14.66	$17.60	$21.12	$22.59	$24.18
6" meter	$18.60	$22.32	$26.78	$28.66	$30.67
Water Usage Rates for 3-inch Fire Hydrant Meter					
For first 9,000 gallons	$58.20	$69.84	$83.81	$89.67	$95.95
For each 1,000 gallons above 9,000 gal	$1.54	$1.84	$2.21	$2.37	$2.53
(Deposit is two times the usage fee)					

FY 2013-14 Water Fund Rate Schedule: The scheduled Water service rate increase for FY 2013-13 is based on the NBS Government Finance Group's Water Rate Study, dated December 2011 which examined both the infrastructure necessary to increase capacity to serve the level of development proposed under the City's General Plan as well as the operational needs of the sewer system. In accordance with Resolution 2012-30, the approved rates included phased funding for depreciation and cash funding for major equipment acquisitions. Depreciation expense requirements beyond what is currently charged is to have a "phased implementation." This depreciation phasing plus eliminating financing costs for major equipment was to have a 'smoothing' impact of the rate adjustments that rate payers have paid. The smoothed rates are projected to achieve full cost recovery in year 5 and mitigates the rate adjustment required. The rate schedule approved by the City in 2012 was to eliminate structural deficit between operating revenues and expenses, satisfy debt coverage covenant requirements, establish a sixty day (60 day) operating reserve and provide funding for capital replacement, upgrade and maintenance.

City of Greenfield

FY 2013-16 Water Rate Schedule

Monthly Service Charges for Water	Prevailing Rates	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Rates for Customers Outside City Limits:					
Monthly Base Service Charge:					
5/8 x 3/4" meter	$18.22	$21.86	$26.23	$28.07	$30.03
1" meter	$20.30	$24.36	$29.24	$31.28	$33.48
1 1/2" meter	$25.15	$30.18	$36.22	$38.75	$41.47
2" meter	$29.90	$35.88	$43.06	$46.08	$49.30
3" meter	$64.39	$77.27	$92.72	$99.22	$106.16
4" meter	$79.03	$94.84	$113.81	$121.77	$130.30
6" meter	$206.52	$247.82	$297.39	$318.21	$340.49
Variable Consumption Rate per 1,000 gallons:					
0 to 5,000	$0.98	$1.18	$1.42	$1.52	$1.62
5,001 to 10,000	$1.56	$1.87	$2.25	$2.40	$2.57
10,001 to 15,000	$1.94	$2.33	$2.80	$3.00	$3.21
15,001 to 20,000	$2.28	$2.74	$3.28	$3.51	$3.76
20,001 to 25,000	$2.40	$2.88	$3.46	$3.70	$3.96
25,001 and up	$3.60	$4.32	$5.18	$5.55	$5.94
Monthly Base Service Charge for Fire Protection Services:					
1 1/2" meter	$14.66	$17.60	$21.12	$22.59	$24.18
2" meter	$18.60	$22.32	$26.78	$28.66	$30.67
3" meter	$21.88	$26.25	$31.50	$33.71	$36.07
4" meter	$25.92	$31.10	$37.32	$39.94	$42.73
6" meter	$33.37	$40.05	$48.06	$51.42	$55.02
Water Usage Rates for 3-inch Fire Hydrant Meter					
For first 9,000 gallons	$116.60	$139.92	$167.91	$179.66	$192.25
For each 1,000 gallons above 9,000 gal	$3.10	$3.72	$4.46	$4.77	$5.10

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS:

Water Administration
Water Production
Utility Billing
Water Capital Improvements

PUBLIC WORKS
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

The City of Greenfield's water source has historically been from groundwater resources, specifically the Salinas Valley Groundwater Basin. The City does not use surface water as a supply source. The City pumps groundwater from its three existing wells. One of the wells has been converted into an irrigation well for Patriot Park, while the other two wells are used for domestic production. The City monitors the quality of the groundwater that comprises its municipal water supply, and the City's supply meets all regulatory standards. The water system has never violated a maximum contaminant level or any other water quality standard. The City's water system contains two primary water production wells (well #1 and #6), one well converted to irrigation use, one water storage tank, a water booster pump station, and over 17 miles of water distribution pipelines. The combined capacity of the two domestic production wells is 4,760 AFY. Estimated water demand at build out requires three additional wells similar in capacity to the two existing wells. The City is currently in the process of constructing well #7, and it is expected to be operational in the near future. The water system contains a 1.0 MG ground level water storage tank. This provides water for the booster pumping plant that provides the City its required water pressure. The City's 2005-2025 Water CIP forecasted a build out storage need of 3.75 MG. The City is in the process of designing a 1.5 MG storage tank. The City's transmission and distribution pipelines vary from 4 to 16 inches in diameter and total more than 17 miles in length.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.20	0.20
Public Works Director (unfunded)	-	-	0.26	0.26	0.30	0.30
Office Specialist	-	-	0.30	0.30	-	-
Administrative Assistant	-	-	-	-	0.30	0.30
Mechanic	-	-	-	-	-	-
Customer Service Assistant	2.00	2.00	2.00	2.00	1.00	1.00
Utility Manager	-	0.40	0.34	0.34	0.34	0.34
Building Inspector	-	0.15	-	-	-	-
Crew Leader	-	0.20	-	-	-	-
Maintenance Worker	-	1.95	1.50	1.50	-	-
Utility Worker	-	0.30	0.20	0.20	1.15	1.15
	2.00	5.00	4.60	4.60	3.29	3.29

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Water Administration	-	967,855	658,600	605,800	614,300	548,600
Water Production	1,329,815	26,318	494,600	449,300	422,300	432,000
Utility Billing	235,907	218,564	126,500	100,900	131,000	101,000
Water Capital Improvements	-	-	420,000	25,000	388,800	370,000
	1,565,722	1,212,736	1,699,700	1,181,000	1,556,400	1,451,600

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	367,582	409,319	326,500	317,600	253,000	262,000
Operating Services & Supplies	723,024	440,406	639,800	355,900	355,900	361,200
Special Purchases, Projects & Studies	-	-	-	1,300	31,500	1,500
Capital Outlay	26,912	16,650	457,500	30,000	421,300	370,000
Debt Service	106,805	96,728	195,100	179,900	179,800	179,800
Transfers	341,400	249,633	80,800	296,300	314,900	277,100
TOTAL	1,565,722	1,212,736	1,699,700	1,181,000	1,556,400	1,451,600

Water Administration

FUND 504

DIVISION BUDGET

SUMMARY

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DIVISION SUMMARY

The Water Administration Division is a newly created cost center to track the administrative expense associated with the production and distribution of water. The City of Greenfield's water source has historically been from groundwater resources, specifically the Salinas Valley Groundwater Basin. The City does not use surface water as a supply source. The City pumps groundwater from its three existing wells. One of the wells was converted into an irrigation well for Patriot Park but recently was placed out of service while the other two wells are used for domestic production. The City monitors the quality of the groundwater that comprises its municipal water supply, and the City's supply meets all regulatory standards. The water system has never violated a maximum contaminant level or any other water quality standard. The City's water finances are comprised of two funds: the Water Enterprise Fund and the Water Impact Fund. This Enterprise Fund revenue covers the O&M expenses of the City's water system as well as transfers out to the City's General Fund, capital expenditures related to rehab/repair/replacement, and debt service on the City's $3.7 million California Infrastructure and Economic Development Bank (CIEDB) Water Loan.

The FY 2015 Amended Budget does not include the $197,900 franchise fee but has been incorporated into a direct cost allocation of $277,100 into the General Fund. This payment is also included in the FY 2016 and 2017 Budget pending reevaluation after the completion of the Cost Allocation Study currently underway. The FY 2016 Water Fund budget also includes $30,000 for a Revenue Sufficiency Analysis pending the completion of the Master Plan.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.20	0.20
Public Works Director (unfunded)	-	-	0.26	0.26	0.30	0.30
Office Specialist	-	-	0.30	0.30	-	-
Administrative Assistant	-	-	-	-	0.30	0.30
Subtotal	-	-	0.56	0.56	0.80	0.80

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	253,453	111,600	108,900	51,000	52,800
Operating Services & Supplies	-	368,041	271,100	20,700	38,600	38,900
Special Purchases, Projects & Studies	-	-	-	-	30,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	96,728	195,100	179,900	179,800	179,800
Transfers	-	249,633	80,800	296,300	314,900	277,100
TOTAL	-	967,855	658,600	605,800	614,300	548,600

Water Administration

FUND 504

DIVISION BUDGET

DETAIL

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OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	189,392	66,200	66,200	33,800	34,400
52000	Taxes & Benefits	-	64,062	45,400	42,700	17,200	18,400
	Total Employee Services	-	253,453	111,600	108,900	51,000	52,800
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	1,656	23,600	700	800	800
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	96,629	-	11,800	11,600	11,600
64000	Utilities & Communications	-	205,140	197,900	100	3,300	3,300
65000	Operating Supplies	-	46,514	25,000	5,200	6,300	6,300
66000	Vehicle & Equipment Operating Costs	-	13,108	16,000	1,000	10,700	11,000
67000	Professional Development	-	3,195	-	-	3,400	3,400
68000	Other Ongoing Operating Costs	-	1,798	8,600	1,900	2,500	2,500
	Total Operations	-	368,041	271,100	20,700	38,600	38,900
SPECIAL PURCHASES, PROJECTS & STUDIES							
73600	Revenue Sufficiency Analysis	-	-	-	-	30,000	-
	Total Special Projects	-	-	-	-	30,000	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	-	-	85,000	88,800	91,600	94,500
91300	Interest Expense	-	87,663	110,100	91,100	88,200	85,300
91400	Capital Lease Payments	-	9,065	-	-	-	-
	Total Debt Service	-	96,728	195,100	179,900	179,800	179,800
TRANSFERS							
95100	Transfer to General Fund	-	249,633	80,800	277,000	277,100	277,100
95215	Transfer to CDBG Fund	-	-	-	2,500	21,000	-
95411	Transfer to PW Equipment Debt Service Fund	-	-	-	16,800	16,800	-
	Total Transfers	-	249,633	80,800	296,300	314,900	277,100
ACTIVITY TOTAL		-	967,855	658,600	605,800	614,300	548,600

Water Production

FUND 504

DIVISION BUDGET

SUMMARY

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DIVISION SUMMARY

The Water Division provides water to approximately 3,600 customers within the City limits of Greenfield. The Water Division operates and maintains 17 miles of pipelines ranging from 4" diameter to 16" diameter. There are 3 ground well sources providing a total capacity of 4,000 gallons per minute (GPM). Wells No. 1 and No. 6 supply one 1,000,000 gallon tank and Well No. 7 supplies one 1,500,000 gallon tank for a total tank capacity of 2,500,000 gallons. Eight booster pumps provide and maintain the required pressure to run the City's water supply. The Division's maintenance and operations include daily tank and well inspections including chlorine readings and monitoring; including recording daily flow reports; performing monthly water tests at various locations throughout the system including each tank; monthly exercising of water valves including replacement thereof; annual fire hydrant flushing; monthly water meter readings including disconnects and reconnects for delinquent billing accounts; ongoing water service leak repairs; implementing an annual water meter replacement program; and logging ongoing water system maintenance, operations, repairs and replacement of appurtenances information on to the City's Geographical Information System (GIS) Program. The Division is also responsible for preparing and implementing a City wide Back-Flow prevention program.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Utility Manager	-	0.40	0.34	0.34	0.34	0.34
Building Inspector	-	0.15	-	-	-	-
Crew Leader	-	0.20	-	-	-	-
Maintenance Worker	-	1.95	1.50	1.50	-	-
Utility Worker	-	0.30	0.20	0.20	1.15	1.15
	-	3.00	2.04	2.04	1.49	1.49

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	220,154	-	143,700	142,000	132,100	136,800
Operating Services & Supplies	697,345	26,318	350,900	306,000	288,700	293,700
Special Purchases, Projects & Studies	-	-	-	1,300	1,500	1,500
Capital Outlay	26,912	-	-	-	-	-
Debt Service	106,805	-	-	-	-	-
Transfers	278,600	-	-	-	-	-
TOTAL	1,329,815	26,318	494,600	449,300	422,300	432,000

Water Production

DIVISION BUDGET

DETAIL

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OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	160,410	-	93,500	93,500	82,000	83,000
52000	Taxes & Benefits	59,744	-	50,200	48,500	50,100	53,800
	Total Employee Services	220,154	-	143,700	142,000	132,100	136,800
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	2,561	-	-	400	400	400
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	117,149	10,856	55,300	43,700	40,000	40,000
64000	Utilities & Communications	238,213	15,227	191,600	203,300	205,000	210,000
65000	Operating Supplies	35,086	235	56,500	41,900	40,600	40,600
66000	Vehicle & Equipment Operating Costs	24,060	-	19,400	14,100	2,700	2,700
67000	Professional Development	832	-	18,000	1,300	-	-
68000	Other Ongoing Operating Costs	279,445	-	10,100	1,300	-	-
	Total Operations	697,345	26,318	350,900	306,000	288,700	293,700
SPECIAL PURCHASES, PROJECTS & STUDIES							
71300	Gasoline Card Reader	-	-	-	100	-	-
71800	New (not replacement) Water Meters	-	-	-	1,200	1,500	1,500
	Total Special Projects	-	-	-	1,300	1,500	1,500
CAPITAL OUTLAY							
86101	Annual Water Meter Replacement	26,912	-	-	-	-	-
	Total Capital Outlay	26,912	-	-	-	-	-
DEBT SERVICE							
91300	Principal Repayment	97,490	-	-	-	-	-
91400	Interest Expense	9,315	-	-	-	-	-
	Total Debt Service	106,805	-	-	-	-	-
TRANSFERS							
	Non-Departmental	278,600	-	-	-	-	-
	Total Transfers	278,600	-	-	-	-	-
ACTIVITY TOTAL		1,329,815	26,318	494,600	449,300	422,300	432,000

Utility Billing

FUND DIVISION BUDGET

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DIVISION SUMMARY

The Utility Billing Division bills for water, sewer, garbage and surcharge. There are approximately 3,600 utility bills and 800 penalty bills that are sent out on a monthly basis. Customers have the option to pay on-line; via telephone and in person. The City accepts cash, checks as well as credit cards for payment. Residents are able to connect or disconnect water service; change their garbage services, etc. at City Hall, Monday through Friday, 8 a.m. to 5 p.m.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Customer Service Assistant	2.00	2.00	2.00	2.00	1.00	1.00
	2.00	2.00	2.00	2.00	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	147,428	155,866	71,200	66,700	69,900	72,400
Operating Services & Supplies	25,679	46,048	17,800	29,200	28,600	28,600
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	16,650	37,500	5,000	32,500	-
Debt Service	-	-	-	-	-	-
Transfers	62,800	-	-	-	-	-
TOTAL	235,907	218,564	126,500	100,900	131,000	101,000

Utility Billing

DIVISION BUDGET

FUND 504

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OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	94,362	102,204	40,500	41,800	41,700	42,200
52000	Taxes & Benefits	53,066	53,662	30,700	24,900	28,200	30,200
	Total Employee Services	147,428	155,866	71,200	66,700	69,900	72,400
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	21,580	15,058	10,800	18,100	16,700	16,700
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	4,099	30,657	7,000	11,100	11,900	11,900
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	53	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	280	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	25,679	46,048	17,800	29,200	28,600	28,600
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
89011	Utility Billing System Upgrade	-	16,650	-	-	-	-
89505	Customer Service Station Remodel	-	-	37,500	5,000	32,500	-
	Total Capital Outlay	-	16,650	37,500	5,000	32,500	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
	Non-Departmental	62,800	-	-	-	-	-
	Total Transfers	62,800	-	-	-	-	-
ACTIVITY TOTAL		235,907	218,564	126,500	100,900	131,000	101,000

Water Capital Improvements

FUND 504

DIVISION BUDGET

SUMMARY

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DIVISION SUMMARY

In order to meet the ongoing and future needs for operation of the City's water system, the FY 2016 and FY 2017 budget both includes $90,000 for the replacement of water meters, $30,000 for Fire Hydrant replacement and $250,000 for radio meter equipment to automate meter reading and begin preparing for a cost of service base and consumptive based user system.

These improvements will be made pending the confirmation of the Water Master Plan. A critical component of the Master Plan will be to evaluate the existing Water Distribution System and identify hydraulic deficiencies with maintenance and mitigation recommendations and identify the discreet system improvements needed to correct the deficiencies based upon Master Plan projected growth. It will also Identify capital improvements to water supply, including potential need and timing for an additional reservoir, pump station, expanded waterline capacity, and use of new and enhanced SCADA systems; prepare a map of the water system and summary tables indicating the locations, functional data (size, capacity, material, etc.), estimated costs and implementation timeframes of the improvements proposed for inclusion in the capital improvement projects. The final work product will include a short and long term capital improvement plan to address identified deficiencies including prioritization, alternatives, analysis, and schedule.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	420,000	25,000	388,800	370,000
Debt Service	-	-	-	-	-	-
TOTAL	-	-	420,000	25,000	388,800	370,000

Water Capital Improvements

FUND 504

DIVISION BUDGET

DETAIL

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OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
81900	Water Equipment	-	-	50,000	-	-	-
81901	Chlorimeter	-	-	-	-	800	-
81903	Chlorine Free Analyzer	-	-	-	-	4,000	-
81905	Chlorine Pumps	-	-	-	-	1,000	-
81907	Well Meters	-	-	-	-	6,000	-
81909	Fire Hydrants (10)	-	-	-	-	-	-
81911	Closed Quarter Compactor	-	-	-	-	3,000	-
81913	Up-Right Rammer (whacker)	-	-	-	-	4,000	-
81915	Start up process - Meters	-	-	-	-	-	-
86101	Annual Water Meter Replacement	-	-	90,000	25,000	90,000	90,000
86105	Fire Hydrant Replacement	-	-	30,000	-	30,000	30,000
86505	Radio Meter Equipment	-	-	250,000	-	250,000	250,000
	Total Capital Outlay	-	-	420,000	25,000	388,800	370,000
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	420,000	25,000	388,800	370,000

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

FUND SUMMARY

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	47,380	97,185	57,500	27,213	13	(87)
REVENUES						
SLESF Grant	100,000	100,000	100,000	100,000	100,000	100,000
Other Revenue	7		-	-		
Subtotal	100,007	100,000	100,000	100,000	100,000	100,000
TOTAL RESOURCES	147,387	197,185	157,500	127,213	100,013	99,913
EXPENDITURES						
FUND ALLOCATION						
SLESF Programming						
Employee Services	-	107	-	-	-	-
Operating Services & Supplies	49,204	72,780	20,000	51,500	63,100	62,600
Special Purchases, Projects & Studies	-	-	-	1,700	-	-
Capital Outlay	-	97,086	-	74,000	37,000	37,000
Debt Service	998	-	-	-	-	-
TOTAL EXPENDITURES	50,202	169,972	20,000	127,200	100,100	99,600
Auditor adjustments						
ENDING BALANCE						
Designated	97,185	27,213				
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	137,500	13	(87)	313
AVAILABLE FUND BALANCE	97,185	27,213	137,500	13	(87)	313

POLICE GRANTS

POLICE GRANTS

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

Police Other Grants Fund: In the February 2009 State Budget Agreement, the Legislature stablished a new, temporary 0.15% Vehicle License Fee (VLF), a tax in addition to the existing 0.65% base VLF that is allocated to county realignment programs and cities on a per capita basis. The new 0.15% rate is deposited in the Local Safety and Public Protection Account in the State's Transportation Tax Fund. These revenues are used to fund a variety of law enforcement programs previously paid from the State General Fund. The Citizens' Option for Public Safety (COPS) program provides grants to every city and county and five special districts that provide law enforcement. Government Code 30061 specifies that, of the funds deposited from the 0.15% VLF rate be deposited to the Local Safety and Public Protection Account in the Transportation Tax Fund, 21.3% is to be allocated to county Supplemental Law Enforcement Service Funds (SLESF). COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, expect that, a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of $100,000.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Police Grants	50,202	169,972	20,000	127,200	100,100	99,600
	50,202	169,972	20,000	127,200	100,100	99,600

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	107	-	-	-	-
Operating Services & Supplies	49,204	72,780	20,000	51,500	63,100	62,600
Special Purchases, Projects & Studies	-	-	-	1,700	-	-
Capital Outlay	-	97,086	-	74,000	37,000	37,000
Debt Service	998	-	-	-	-	-
TOTAL	50,202	169,972	20,000	127,200	100,100	99,600

SLESF Grant Projects

FUND	DIVISION BUDGET	CODE
200	**SUMMARY**	205

DIVISION SUMMARY

The FY 2016 and FY 2017 Budget includes $3,500 for IBM Server Annual Hardware and software, $14,000 for TracNet Annual Maintenance, $1,200 for Cellebrite software, $1,000 for internet access to COP Link, $2,500 for Bomb Task Force contributions, $30,00 for radio lease payments and $78,000 for the purchase of two patrol vehicles.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	107	-	-	-	-
Operating Services & Supplies	49,204	72,780	20,000	51,500	63,100	62,600
Special Purchases, Projects & Studies	-	-	-	1,700	-	-
Capital Outlay	-	97,086	-	74,000	37,000	37,000
Debt Service	998	-	-	-	-	-
TOTAL	50,202	169,972	20,000	127,200	100,100	99,600

SLESF Grant Projects

DIVISION BUDGET

DETAIL

FUND 200

CODE 205

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	92	-	-	-	-
52000	Taxes & Benefits	-	15	-	-	-	-
	Total Employee Services	-	107	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	20,000	21,600	21,600
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	41,207	65,103	-	700	3,700	3,700
64000	Utilities & Communications	-	-	-	28,000	30,000	30,000
65000	Operating Supplies	7,997	7,677	20,000	2,000	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	7,000	6,500
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	800	800	800
	Total Operations	49,204	72,780	20,000	51,500	63,100	62,600
SPECIAL PURCHASES, PROJECTS & STUDIES							
71400	Police Equipment	-	-	-	1,700	-	-
	Total Special Projects	-	-	-	1,700	-	-
CAPITAL OUTLAY							
81400	Police Equipment	-	97,086	-	74,000	37,000	37,000
81500	Vehicles	-	-	-	-	-	-
	Total Capital Outlay	-	97,086	-	74,000	37,000	37,000
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95202	Transfer to Fund 201	998	-	-	-	-	-
	Total Transfers	998	-	-	-	-	-
ACTIVITY TOTAL		50,202	169,972	20,000	127,200	100,100	99,600

POLICE OTHER GRANTS

FUND SUMMARY

POLICE OTHER GRANTS

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	-	-	-	-	5,800
REVENUES						
Other Grants	28,700		215,900			
DOJ 2013 COPS Hiring Grant						
Year 1: 86,669				11,300	56,300	
Year 2: 91,808					11,900	59,700
Year 3: 97,396						12,700
DOJ 2014 COPS Hiring Grant						
Year 1: 90,678				11,300	56,300	
Year 2: 90,678					11,300	56,300
Year 3: 90,678						11,300
Other Revenue	-					
Joint Union High School Districts				4,000	60,000	60,000
GF Union School District				3,000	60,000	60,000
Transfer from General Fund				19,500		6,600
Transfer from SLESF Fund	998					
Subtotal	29,698	-	215,900	49,100	255,800	266,600
TOTAL RESOURCES	29,698	-	215,900	49,100	255,800	272,400
EXPENDITURES						
FUND ALLOCATION						
Grants Programming						
Employee Services	-	-	-	49,100	250,000	263,100
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	29,698	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	29,698	-	-	49,100	250,000	263,100
Auditor adjustments						
ENDING BALANCE						
Designated	-	-	215,900	-	5,800	9,300
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
AVAILABLE FUND BALANCE	-	-	215,900	-	5,800	9,300

POLICE GRANTS

POLICE GRANTS

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

Police Other Grants Fund: School Resource Officer (SRO) programs can play an important role in maintaining and increasing safety at schools and in neighboring communities. In order to effectively implement such programs, the Greenfield Police Department and the Greenfield Union School District and the South County Joint Union High School District have each signed a Memorandum of Understanding to document the roles, responsibilities, and expectations of Police SROs, school officials, law enforcement, education departments, students, and parents. An important goal of the City's SRO program is to increase the ability of law enforcement agencies, schools, and community groups to work together in developing innovative, systemic, long-term approaches to reducing and preventing different kinds of crime in and around their schools, and preventing unnecessary law enforcement involvement in non-criminal student misbehavior—improving the quality of life for students, teachers, school personnel, and parents and promoting a safer environment that is conducive for learning by implementing strategies focused on targeted crimes .

The Police Other Grants Fund accounts for the 2013 and 2014 COPS Hiring Grant which collectively provides $418,660 of federal assistance for three years to hire two Police Officers in Greenfield's High School and Elementary School Disricts. Annually, each School is reimbursing the City $60,000 to cover a portion of the Police Officer salaries and benefits. In FY 2016 and FY 2017 the City will be applying for additional funds to fill two Police Officer positions and a Crime Assistant program in the departmental budget but unbudgeted due to a lack of local resources.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
COPS 2013 Police Officer				0.20	1.00	1.00
COPS 2014 Police Officer				0.20	1.00	1.00
Unfunded Positions (FTEs)						
Police Officers					2.00	-
Police Crime Assistant					1.00	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
USDA Grant	29,698	-	-	-	-	-
2013 COPS Hiring Grant	-	-	-	24,300	121,200	127,600
2014 COPS Hiring Grant	-	-	-	24,800	128,800	135,500
2015-16 COPS Hiring Grant						
	29,698	-	-	49,100	250,000	263,100

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	49,100	250,000	263,100
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	29,698	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	29,698	-	-	49,100	250,000	263,100

USDA Grant

FUND	DIVISION BUDGET	CODE
201	**SUMMARY**	205

DIVISION SUMMARY

There are no funds projected to be received from this grant source in FY 2016 or 2017.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	29,698	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	29,698	-	-	-	-	-

USDA Grant

DIVISION BUDGET

DETAIL

FUND	CODE
201	205

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
71400	Police Equipment	29,698	-	-	-	-	-
	Total Special Projects	29,698	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		29,698	-	-	-	-	-

2013 COPS Grant

FUND	DIVISION BUDGET	CODE
201	**SUMMARY**	205

DIVISION SUMMARY

In 2013, the City received a COPS Hiring Program Grant (# 2013UMWX0029) to hire I officer position and $215,873.00 in federal funds over a three-year grant period under the 2013 COPS Hiring Program (CHP). The local cash match required for this award is $60,000.00 . The Police Department may use CHP grant funding to hire new officers or rehire officers who have been laid off, or are scheduled to be laid off on a specific future date, as a result of local budget cuts, on or after the official grant award start date. The total salary and fringe benefits coverage by the grant is $275,873 and the City local match is $60,000. This Grant will allow the City to provide a School Resourcs Officer to the Greenfield High School. The First year approved cost per entry-level officer is $86,669; for year two $91,808 and for year three $97,393.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
COPS 2013 Police Officer	-	-	-	0.20	1.00	1.00
	-	-	-	0.20	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	24,300	121,200	127,600
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	24,300	121,200	127,600

2013 COPS Grant

DIVISION BUDGET

DETAIL

FUND 201

CODE 205

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	15,800	76,700	78,900
52000	Taxes & Benefits	-	-	-	8,500	44,500	48,700
	Total Employee Services	-	-	-	24,300	121,200	127,600
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	24,300	121,200	127,600

2014 COPS Grant

FUND	DIVISION BUDGET	CODE
201	**SUMMARY**	205

DIVISION SUMMARY

The 2014 COPS Hiring Program Grant (#2014UMX001) award provided for the hiring of I officer position(s) and $202,787.00 in federal funds over a three-year grant period under the 2014 COPS Hiring Program (CHP). The local cash match required for this award will be $69,250.00. The department use CHP grant funding to hire new officers or rehire officers who have been laid off, or are scheduled to be laid off on a specific future date, as a result of local budget cuts, on or after the official grant award start date. The total salary and fringe benefits coverage by the grant is $272,037 and the City local match is $69,250. This Grant will allow the City to provide a School Resource Officer to the Greenfield Elementary School.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
COPS 2014 Police Officer	-	-	-	0.20	1.00	1.00
	-	-	-	0.20	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	24,800	128,800	135,500
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	24,800	128,800	135,500

2014 COPS Grant

DIVISION BUDGET

DETAIL

FUND 201

CODE 205

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	16,100	81,700	83,800
52000	Taxes & Benefits	-	-	-	8,700	47,100	51,700
	Total Employee Services	-	-	-	24,800	128,800	135,500
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	24,800	128,800	135,500

Proposition 84 Park Development

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	(24,974)	-	4,100	-	-
REVENUES						
Prop 84 Grant		380,168	2,705,000	275,900	2,326,200	
Other Revenue						
Subtotal	-	380,168	2,705,000	275,900	2,326,200	-
TOTAL RESOURCES	-	355,195	2,705,000	280,000	2,326,200	-
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	1,746	-	-	-	-
Operating Services & Supplies	24,974	74,307	-	10,000	88,100	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	275,000	2,705,000	270,000	2,238,100	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	24,974	351,053	2,705,000	280,000	2,326,200	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	(24,974)	4,142	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	(24,974)	4,142	-	-	-	-

DEPARTMENT OF PROPOSITION 84 COMMUNITY PARK DEVELOPMENT

DIVISIONS: Prop 84 Park Development

PROPOSITION 84 COMMUNITY PARK DEVELOPMENT

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

The City of Greenfield has been awarded Proposition 84 grant funding from the State of California for the development of a three-acre new community park to be located at Apple Avenue and 3rd Street. Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, provides funding for the acquisition and development of public parks. The money is available to cities, counties, districts, non-profits, and joint powers authorities to create new recreation opportunities in disadvantaged communities that lack space and have low median household incomes. The grant amount awarded to the City for the new community park is $2,982,281. The Proposition 84 grant is being administered by the California State Department of Parks and Recreation. The proposed project includes the retention and rehabilitation of an existing residential structure for use as a restroom facility, the demolition and removal of the existing shed and barn, and some physical improvements to accommodate a park with active and passive recreational activities. The NEW park will include full-size tennis court; Half-court basketball court; Turf play area; Play area with play equipment; Water fountain, gazebo, and picnic areas; Boulder garden; Bermed earth with vegetation screen and win barrier trees; Walking/jogging trail that follows the perimeter of the project site; and Parking lot

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF SERVICE PROGRAMS						
Park Construction	24,974	351,053	2,705,000	280,000	2,326,200	-
	24,974	351,053	2,705,000	280,000	2,326,200	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	-	1,746	-	-	-	-
Operating Services & Supplies	24,974	74,307	-	10,000	88,100	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	275,000	2,705,000	270,000	2,238,100	-
Debt Service	-	-	-	-	-	-
TOTAL	24,974	351,053	2,705,000	280,000	2,326,200	-

Prop 84 Park Development

FUND	DIVISION BUDGET	CODE
213	**SUMMARY**	552

FUND SUMMARY

The Community Park budget consists of the following construction elements

Walking Trails	$120,548	Demolition of Residence	$ 20,000
Restrooms	150,000	Gazebo and Amphitheatre	137,300
Playgrounds	457,500	Spray ground/Water Play Area	102,409
Basketball Court	50, 000	Tennis Courts	125,000
Boulder Drainage Garden	100,000	Open Space	25,000
Parking Lots	14,500	Mobilization, Earthwork, Utilities	390,815
Landscaping & Irrigation	263,455	Amenities & Appurtenances	52,000

The project budget also includes a 10% construction contingency of $201,504. The total FY 2016 construction budgets is $2,210,000. The original grant budget approved by the State included $450,000 for Site acquisition and tenant relocation which was obtained for $355,000, design and administration of 902,281 that was reduced to $297,500. The savings associated with these reductions, approximately $700,000 was reallocated to the construction budget. Pre-construction costs included $277,270 for site purchase, $47,746 for tenant relocation and $29,710 for CEQA project administration.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	1,746	-	-	-	-
Operating Services & Supplies	24,974	74,307	-	10,000	88,100	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	275,000	2,705,000	270,000	2,238,100	-
Debt Service	-	-	-	-	-	-
TOTAL	24,974	351,053	2,705,000	280,000	2,326,200	-

Prop 84 Park Development

DIVISION BUDGET

DETAIL

FUND	CODE
213	552

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	1,314	-	-	-	-
52000	Taxes & Benefits	-	432	-	-	-	-
	Total Employee Services	-	1,746	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	24,850	74,263	-	10,000	79,400	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	124	44	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	8,700	-
	Total Operations	24,974	74,307	-	10,000	88,100	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
87513	Prop 84 Greenfield Community Park	-	275,000	2,705,000	270,000	2,238,100	-
	Total Capital Outlay	-	275,000	2,705,000	270,000	2,238,100	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		24,974	351,053	2,705,000	280,000	2,326,200	-

Community Development Block Grant

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	-	-	-	39,700	82,500
REVENUES						
CDBG Grant			2,000,000	81,700	1,918,300	
Transfers from Other Funds						
Sewer: Design and Construction				39,700	10,000	
Sewer: Master Plan Allocation				2,500	21,000	
Water: Master Plan Allocation				2,500	21,000	
Other Revenue						
Subtotal	-	-	2,000,000	126,400	1,970,300	-
TOTAL RESOURCES	-	-	2,000,000	126,400	2,010,000	82,500
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
General Administration						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	139,500	25,000	32,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	139,500	25,000	32,000	-
Waste Water Treatment Plant Improvemt						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	39,700	56,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	1,302,300	-	1,256,300	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	1,302,300	39,700	1,312,300	-
Housing Rehabilitation						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	6,000	-
Special Purchases, Projects & Studies	-	-	232,600	5,000	221,600	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	232,600	5,000	227,600	-
Home Ownership Direct Assistance						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	6,000	-
Special Purchases, Projects & Studies	-	-	232,600	2,000	224,600	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	232,600	2,000	230,600	-
Planning and Technical Assistance						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	6,000	-
Special Purchases, Projects & Studies	-	-	93,000	15,000	119,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	93,000	15,000	125,000	-
TOTAL EXPENDITURES	-	-	2,000,000	86,700	1,927,500	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	39,700	82,500	82,500
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	-	-	-	39,700	82,500	82,500

DEPARTMENT OF
Community Development Block Grant

DIVISIONS: CDBG Program Administration
CDBG WWTP Improvement
Housing Rehabilitation
CDBG Home Ownership Assistance
CDBG Planning Studies

Community Development Block Grant

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

The primary objective of the CDBG program is to assist cities with the development of viable communities by the provision of decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income. The program objective is to be achieved in the CDBG program by ensuring that each funded activity meets one of three named national objectives. Those three objectives are identified as: Benefiting Low- and Moderate-Income Persons; Preventing or Eliminating Slums or Blight; and Meeting Urgent Needs which because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs. The City is required to ensure that at least 70 percent of its expenditures over a particular time period must be used

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Program Administration	-	-	139,500	25,000	32,000	-
WWTP Improvement	-	-	1,302,300	39,700	1,312,300	-
Housing Rehabilitation	-	-	232,600	5,000	227,600	-
Home Ownership Assistance	-	-	232,600	2,000	230,600	-
Planning Studies	-	-	93,000	15,000	125,000	-
	-	-	2,000,000	86,700	1,927,500	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	139,500	64,700	106,000	-
Special Purchases, Projects & Studies	-	-	558,200	22,000	565,200	-
Capital Outlay	-	-	1,302,300	-	1,256,300	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	2,000,000	86,700	1,927,500	-

CDBG Program Administration

FUND	DIVISION BUDGET	CODE
215	**SUMMARY**	501

DIVISION SUMMARY

Eligible program administration costs to use CDBG funds is set forth in Section 105(a)13) of the Housing and Community Development of 1974. Eligible program cost includes: 1)salaries of executive officers and staff with general program oversight responsibilities; 2) leased office space for staff employed in carrying out the CDBG program; 3) staff time spent for the development of general CDBG program policies and procedures, such as the monitoring of overall program performance; 4).staff time spent for the development of the Consolidated Plan/Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER); and 5). Administrative services performed under third party contracts, such as legal, accounting, and auditing services or development of the Consolidated Plan. CDBG funds may be used to pay staff costs for persons responsible for general CDBG program administration as a whole. In addition, staff costs associated with compliance oversight and monitoring of any City's subrecipients would generally fall under the program administration cost category as well, unless, such costs may be allocated to a final cost

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	139,500	25,000	32,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	139,500	25,000	32,000	-

CDBG Program Administration

DIVISION BUDGET

DETAIL

FUND	CODE
215	501

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	10,000	20,000	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	139,500	15,000	12,000	-
	Total Operations	-	-	139,500	25,000	32,000	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	139,500	25,000	32,000	-

CDBG WWTP Improvement

FUND	DIVISION BUDGET	CODE
215	**SUMMARY**	950

DIVISION SUMMARY

In 2014, the City was awarded a $1,162,791 Public Facilities and Improvement Grant for making required improvements to the Wastewater Treatment Facility for equipment purchase, installation, and construction. Eligible CDBG Public Facilities Improvements include the costs of construction, reconstruction, rehabilitation or the installation of a Public Improvement Project, including water and sewer facilities, flood and drainage facilities, street and utilities. For Public Improvements to be eligible under the Community Development funding category, the project must be located in and serve a predominantly residential area.

The Public Facilities and Improvement Grant provides funding for 1) Purchase and installation of eighteen (18) aerators in the City's three treatment Ponds Installation of aerators required for compliance with California Regional Water Quality Control Board, Central Coast Region, 2) Payment of PG&E connection fees and charges for expanded electrical service at the wastewater treatment plant, 3) The purchase and installation of SCADA monitoring equipment and systems, 4) Restoration of Embankments to Treatment Ponds and the installation of high density polyethylene lining for embankment restoration and slope stabilization to provide erosion control and weed control 5) Lining of Treatment Ponds using high density polyethylene lining to provide enhanced erosion control and weed control and 6) Deepen Treatment Ponds to increase capacity of ponds to ensure compliance with 2.0 MGD capacity of the wastewater treatment.

Related engineering, design, specification, bid assistance, and construction support services are provided under a separate contract with Wallace Group. The cost of those engineering, design, and support services is not included in the cost estimates listed below, and is separately funded by

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	39,700	56,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	1,302,300	-	1,256,300	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	1,302,300	39,700	1,312,300	-

CDBG WWTP Improvement

DIVISION BUDGET

DETAIL

FUND	CODE
215	950

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	39,700	50,000	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	6,000	-
	Total Operations	-	-	-	39,700	56,000	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
85515	Wastewater Treatment Plant Improvement	-	-	1,302,300	-	1,256,300	-
	Total Capital Outlay	-	-	1,302,300	-	1,256,300	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	1,302,300	39,700	1,312,300	-

Housing Rehabilitation

FUND	DIVISION BUDGET	CODE
215	**SUMMARY**	501

DIVISION SUMMARY

In 2014, the City was awarded $232,558 to provide Housing Rehabilitation assistance to qualified residents. Eligible uses of funds includes: 1)Financing of the costs of repairs and general property improvements to owner- and renter-occupied units, including repair or replacement of principal fixtures and components of existing structures (e.g., the heating system); 2) Demolition and reconstruction of dwelling units (under certain, limited circumstances; 3)Loans for refinancing existing indebtedness secured by a property being rehabilitated with CDBG funds, if such financing is determined by the grantee to be necessary or appropriate to achieve the locality's community development objectives; 4) Water or sewer laterals from the main water line to the dwelling, regardless if the main water line or any part of the lateral is located in a public right of way, if done in conjunction with the rehabilitation of the unit itself; 5) Installation of water meters, if done in-conjunction with the rehabilitation of the unit itself; 6) Improvements to increase the efficient use of energy in structures through such means as installation of storm windows and doors, wall and attic insulation, and conversion/modification/replacement of heating and cooling equipment, including the use of solar energy equipment; 7) Improvements to increase the efficient use of water through such means as water savings faucets and shower heads and the repair of water leaks; 8) Initial homeowner warranty premiums when rehabilitation is carried out with CDBG funds; 9) Hazard insurance premiums when rehabilitation is carried out with CDBG funds, except where assistance is provided in the form of a grant; and Flood insurance premiums for properties covered by the Flood Disaster Protection Act of 1973 and for which the rehabilitation is carried out with CDBG funds.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	6,000	-
Special Purchases, Projects & Studies	-	-	232,600	5,000	221,600	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	232,600	5,000	227,600	-

Housing Rehabilitation

DIVISION BUDGET

DETAIL

FUND	CODE
215	501

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	6,000	-
	Total Operations	-	-	-	-	6,000	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
78133	Housing Rehabilitation Program	-	-	232,600	5,000	221,600	-
	Total Special Projects	-	-	232,600	5,000	221,600	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	232,600	5,000	227,600	-

CDBG Home Ownership Assistance

FUND	DIVISION BUDGET	CODE
215	**SUMMARY**	501

DIVISION SUMMARY

In 2014. the City was awarded $232,558 for providing homeownership assistance to qualified City residents. Eligible uses of funds will provide direct assistance to Low–or Moderate- Income homebuyers for the acquisition of an existing or new housing unit completed prior to the homebuyer submitting an offer to purchase. Low Moderate Income is defined as total income that is at or below 80% of Area Median Income (AMI) adjusted for family size. Assistance may be used to 1) Subsidize interest rates and mortgage principal amounts; 2) Finance the acquisition by LMI homebuyers of housing that will be occupied by the homebuyers; 3) Acquire guarantees for mortgage financing obtained by homebuyers from private lenders; 4) Provide up to 50% of any down-payment required from the LMI homebuyer; or, 5) Pay reasonable closing costs incurred by LMI

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	6,000	-
Special Purchases, Projects & Studies	-	-	232,600	2,000	224,600	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	232,600	2,000	230,600	-

CDBG Home Ownership Assistance

DIVISION BUDGET

DETAIL

FUND	CODE
215	501

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	6,000	-
	Total Operations	-	-	-	-	6,000	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
78134	Home Ownership Assistance Program	-	-	232,600	2,000	224,600	-
	Total Special Projects	-	-	232,600	2,000	224,600	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	232,600	2,000	230,600	-

CDBG Planning Studies

FUND	DIVISION BUDGET	CODE
215	**SUMMARY**	310

DIVISION SUMMARY

In 2014 City received $93,000 to develop a Master Plan for the City's Wastewater and Water Systems. The Wastewater study will include 1) Developing a comprehensive informational database from existing planning reports, documents, maps, existing system usage, and population growth projections; 2) Documenting existing Wastewater System such as the collection, pumping, and treatment system, the wastewater treatment plant design conditions and criteria, capital improvements and system expansions; 3) Documenting existing wastewater flows and projections of future requirements; 4) Determining System Capacity by utilizing present and future flow information to determine the quantity and required pipe sizes to transport flows 5) Developing a Capital Improvement Program; and 6) Developing Wastewater Capacity Charges to ensure proposed capital improvements attributable to new development are appropriately funded through impact mitigation fees.

The Water Study will include the following: Develop comprehensive informational database from existing planning reports, documents, maps, existing water consumption, and population growth projections. 2)Document existing water distribution system, including facilities, conditions, processes, and hydraulic requirements for existing water sources (water supply wells), reservoirs/storage tanks, booster pump stations, pressure zones, and distribution/transmission pipelines 3) Document existing water flows and projections of future requirements; based on historical water consumption and population, land use, and economic growth projections, 4) Determine System Capacity utilizing present and future flow information to determine the quantity and required pipe sizes to transport flows through the system within appropriate pressure levels to all areas within the system; identify current water reservoir storage requirements for operational (peak demand), emergency, and fire storage; identify required capital and system improvements and expansions to meet future needs. 5) Develop Capital Improvement Program for water supply, reservoir, pump station, waterline, and SCADA systems and 6) Develop Water Capacity Charges 7) Develop schedule of water capacity charges (impact fees) to ensure proposed capital improvements attributable to new development are appropriately funded through impact mitigation fees;

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	6,000	-
Special Purchases, Projects & Studies	-	-	93,000	15,000	119,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	93,000	15,000	125,000	-

CDBG Planning Studies

DIVISION BUDGET

DETAIL

FUND	CODE
215	310

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	6,000	-
	Total Operations	-	-	-	-	6,000	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
73535	CDBG Planning Studies	-	-	93,000	15,000	119,000	-
	Total Special Projects	-	-	93,000	15,000	119,000	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	93,000	15,000	125,000	-

Measure X Allocation

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	-	-	-	217,400	190,000
REVENUES						
Tax Revenue			846,800	1,073,300	1,115,600	1,274,600
TOTAL RESOURCES	-	-	846,800	1,073,300	1,333,000	1,464,600
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Patrol Services Supplemental						
Employee Services	-	-	610,400	637,600	973,500	1,021,400
Operating Services & Supplies	-	-	-	-	27,800	1,000
Special Purchases, Projects & Studies	-	-	-	21,000	112,200	25,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	610,400	658,600	1,113,500	1,047,400
Recreation and Parks						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	133,300	134,700	-	-
Special Purchases, Projects & Studies	-	-	-	-	25,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	133,300	134,700	25,000	-
Code Enforcement Operations						
Employee Services	-	-	58,600	58,600	-	-
Operating Services & Supplies	-	-	14,100	3,800	4,500	4,500
Special Purchases, Projects & Studies	-	-	17,300	200	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Subtotal	-	-	90,000	62,600	4,500	4,500
TOTAL EXPENDITURES	-	-	833,700	855,900	1,143,000	1,051,900
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	100,000
Available for Salary Adjustment	-	-	13,100	217,400	190,000	312,700
AVAILABLE FUND BALANCE	-	-	13,100	217,400	190,000	412,700

MEASURE X ALLOCATION
FUND SUMMARY

DIVISIONS: Police Services Supplemental
Code Enforcement Operations
Recreation and Parks

ADMINISTRATION

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Local governments can impose a sales and use tax at the rate of up to 1% but can authorize additional use taxes not to exceed 2%. In California, residents currently pay a 8.25% on goods. Six percent of this state tax is allocated to California's General Fund, .50% to local health and welfare programs, .50% to public safety programs, .75% to local jurisdictions where sales occurred, and .25% to counties where sales occurred for transportation projects.

In November 2013, the City of Greenfield voters passed a Local Option Sales Tax Measure known as "Measure X" provided funds to do: 1. Prevent Potential Reduction of Services to the Police Department, 2. Restore Police Staffing and Services, 3. Maintain Financial Viability of the City, 4. Ensure Adequate Park Maintenance, 5. Restore City Hall Service Hours and 6. Return Recreation Programs for Youth.

In 2014, the City created the Measure X Fund to segregate the receipt and expenditures received from this special tax for these purposes. Prior to this action, supplemental sales tax revenue was shown in the General Fund. Measure X funds are used for Police services, Code Enforcement services and Park & Recreational programing .

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Authorized Positions (FTEs)						
Police Officers	-	-	-	5.00	9.00	9.00
Reserve Officers	-	-	-	2.00	1.00	1.00
Code Enforcement Officer (unfunded)	-	-	1.00	1.00	1.00	1.00
	-	-	1.00	8.00	11.00	11.00

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Patrol Services Supplemental	-	-	610,400	658,600	1,113,500	1,047,400
Code Enforcement Operations	-	-	90,000	62,600	4,500	4,500
Recreation and Parks	-	-	133,300	134,700	25,000	-
	-	-	833,700	855,900	1,143,000	1,051,900

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	669,000	696,200	973,500	1,021,400
Operating Services & Supplies	-	-	147,400	138,500	32,300	5,500
Special Purchases, Projects & Studies	-	-	17,300	21,200	137,200	25,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	833,700	855,900	1,143,000	1,051,900

Police Services Supplemental

FUND	DIVISION BUDGET	CODE
220	**SUMMARY**	215

DIVISION SUMMARY

The Patrol Division staffing of the Police Department is supplemented with sales tax proceeds from Measure X. In the proposed FY 2016 and 2017 Police Service Supplemental Measure X budget, funding is provided for an additional Police Officer beginning in FY 2016 along with other critical law enforcement equipment and support technology. Specfically, the Police budget includes

Windows Domain Controller:	4,500	Computers for New Officers:	3,000
Windows 2012 Server Licenses	5,000	Laser Printers	1,500
TracNet AS400 Replacement	15,000	Server Hard Drives	800
MDT Upgrades - 7 Units:	17,500	Handheld Radios	20,000
MDT Upgrades – Software:	2,500	Car Radios	14,000
MDT Upgrades – Mounts:	1,500	Protective Vests	30,000
MDT Server - Memory Upgrade:	400	Guns	11,000
SRO/Training Laptops - 3 Units:	4,500		

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Police Officers	-	-	-	5.00	9.00	9.00
Reserve Officers	-	-	-	2.00	1.00	1.00
	-	-	-	7.00	10.00	10.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	610,400	637,600	973,500	1,021,400
Operating Services & Supplies	-	-	-	-	27,800	1,000
Special Purchases, Projects & Studies	-	-	-	21,000	112,200	25,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	610,400	658,600	1,113,500	1,047,400

Police Services Supplemental

DIVISION BUDGET

DETAIL

FUND 220

CODE 215

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	396,900	432,800	688,400	710,700
52000	Taxes & Benefits	-	-	213,500	204,800	285,100	310,700
	Total Employee Services	-	-	610,400	637,600	973,500	1,021,400
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	1,000	1,000
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	26,800	-
	Total Operations	-	-	-	-	27,800	1,000
SPECIAL PURCHASES, PROJECTS & STUDIES							
71300	Special Purchases				21,000	112,200	25,000
	Total Special Projects	-	-	-	21,000	112,200	25,000
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	610,400	658,600	1,113,500	1,047,400

Code Enforcement Operations

FUND	DIVISION BUDGET	CODE
220	**SUMMARY**	605

DIVISION SUMMARY

The City of Greenfield recognizes the vital importance of preserving a high quality of life throughout the community and has adopted local codes and ordinances that govern the proper use and maintenance of private properties. In FY 2014, the City established a dedicated Measure X Sales Tax Allocation Fund to account for a Code Enforcement program with the proceeds of the supplemental sax tax measure that was approved in the City in 2013

The Code Enforcement Division's main objectives are to protect property owner's investments; promote public health, safety and welfare; enhance the quality of life in our neighborhoods; educate residents and perform community outreach. Code Enforcement helps maintain or improve the quality of your community in administering a fair and unbiased enforcement program to correct violations of property conditions and land use requirements. **Working** with the Police Department community volunteer groups, public service agencies, and other interested people to **Facilitate** voluntary compliance with City laws and codes; **Empower** community self-help programs; **Develop** public outreach programs and

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Code Enforcement Officer (unfunded)	-	-	1.00	1.00	1.00	1.00
	-	-	1.00	1.00	1.00	1.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	58,600	58,600	-	-
Operating Services & Supplies	-	-	14,100	3,800	4,500	4,500
Special Purchases, Projects & Studies	-	-	17,300	200	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	90,000	62,600	4,500	4,500

Code Enforcement Operations

DIVISION BUDGET

DETAIL

FUND 220 | **CODE** 605

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	46,800	46,800	-	-
52000	Taxes & Benefits	-	-	11,800	11,800	-	-
	Total Employee Services	-	-	58,600	58,600	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	1,000	100	3,800	3,800
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	2,000	-	-	-
64000	Utilities & Communications	-	-	-	1,100	-	-
65000	Operating Supplies	-	-	1,500	1,500	700	700
66000	Vehicle & Equipment Operating Costs	-	-	3,500	800	-	-
67000	Professional Development	-	-	6,100	300	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	14,100	3,800	4,500	4,500
SPECIAL PURCHASES, PROJECTS & STUDIES							
71300	Electronic Equipment	-	-	-	200	-	-
72605	Code Enforcement Demolition Costs	-	-	17,300	-	-	-
	Total Special Projects	-	-	17,300	200	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	90,000	62,600	4,500	4,500

Recreation and Parks

FUND	DIVISION BUDGET	CODE
220	**SUMMARY**	551

DIVISION SUMMARY

In FY 2014, the City established a dedicated Measure X Sales Tax Allocation Fund to account for recreation and parks programs with the proceeds of the supplemental sales tax measure that was approved in the City in 2013. These funds enabled the City to expand recreational programing at the Patriot Park and to contract for the maintenance of ball fields and park grounds. Most of the cost allocated in this program is associated with the professional services contract with the Central Coast Youth Sports Organization. This contract provides for the operation and maintanence of the Patriot Park Soccer and Recreation program.

The FY 2015-16 budget also includes funding for utilities and facility maintenance of the City's new Downtown Art Center. The Center is operated by First Night Monterey and the Arts Council for Monterey County and provide visual arts and dance classes with an emphasis on creative, community, collaboration and team work to benefit student achievement and promote positive social skills, including self-confidence, self-control, conflict resolution, collaboration, empathy and social tolerance.

In the short-term, the *Greenfield Cultural Arts Center* will operate as a program of First Night Monterey, guided by a community Advisory Council, with capacity building support provided by the Arts Council for Monterey County. In the long-term (three to five years), it is expected that the center will evolve into an independent nonprofit organization with a local governance board. *The mission of the Greenfield Cultural Arts Center is to unify the community through the arts. With programs that educate and inspire creativity and imagination, the Center appeals to people of all ages and backgrounds to broaden and deepen their appreciation of the arts and to improve the quality of life of their community through artistic expression.* Although it is expected that the first year of operations will provide much experience and data on which to build a foundation for future planning; founding partners fully expect to work toward developing the infrastructure, partnerships, systems, funding, community leadership, and organizational capacity required to create a self-standing, independent nonprofit Cultural Arts Center. Until the center can obtain a non-profit status, an Advisory Council will represent residents and bring their leadership to the Center. This body is the seed of what may later become the board of an independent nonprofit organization. The key role of the Advisory Council will be to provide community-based leadership and support to the Center and be a champion of the arts in the Greenfield community.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	133,300	134,700	-	-
Special Purchases, Projects & Studies	-	-	-	-	25,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	133,300	134,700	25,000	-

Recreation and Parks

DIVISION BUDGET

DETAIL

FUND	CODE
220	551

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	110,000	125,800	-	-
64000	Utilities & Communications	-	-	16,400	6,000	-	-
65000	Operating Supplies	-	-	6,900	1,100	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	1,800	-	-
	Total Operations	-	-	133,300	134,700	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
72600	Arts Center Local Match	-				25,000	-
	Total Special Projects	-	-	-	-	25,000	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	133,300	134,700	25,000	-

TRAFFIC IMPACT FUND

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	2,103,770	2,111,913	2,112,000	2,220,500	2,505,500	2,605,500
REVENUES						
Impact Fees	9,000	92,524		305,000	100,000	100,000
Interest	4,093					
Other Revenue	-					
TAMC Regional Fee	28,151	32,734				
Subtotal	41,244	125,258	-	305,000	100,000	100,000
TOTAL RESOURCES	2,145,014	2,237,171	2,112,000	2,525,500	2,605,500	2,705,500
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	111	675	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	32,991	16,002	-	20,000	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	33,101	16,677	-	20,000	-	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	2,111,913	2,220,494	2,112,000	2,505,500	2,605,500	2,705,500
AVAILABLE FUND BALANCE	2,111,913	2,220,494	2,112,000	2,505,500	2,605,500	2,705,500

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Traffic Impact Projects

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

The traffic mitigation fee was first established in July 1990 by City Council Ordinance No. 352 which established Municipal Code Chapter 19.08. The fee was subsequently increased by City Council Ordinance No. 418 in June 2000. In 2007, Higgins & Associates was engaged to prepare a "fee study" for the purposes of updated the City's Traffic Impact Fees. The fees calculated in this study were adopted by Resolution No. 2007-03 in January 2007. This was followed in February 2007 by Ordinance No. 467 which amended and rescinded certain sections of Chapter19.10 of the municipal code.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Traffic Impact Projects	33,101	16,677	-	20,000	-	-
	33,101	16,677	-	20,000	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	111	675	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	32,991	16,002	-	20,000	-	-
Debt Service	-	-	-	-	-	-
TOTAL	33,101	16,677	-	20,000	-	-

Traffic Impact Projects

FUND	DIVISION BUDGET	CODE
221	**SUMMARY**	310

DIVISION SUMMARY

Traffic impact fees are collected on a citywide basis for any new development and for any conversion of use or expansion of existing development, regardless of the character of the development. Changes in existing uses within shopping centers will be exempt from fee indexing, provided they are tenants of a complex under single ownership. Changes in land use will require fee indexing only when a building permit is required.Pursuant to the findings contained in this chapter, a traffic impact fee is hereby imposed upon each new residential, commercial, industrial and other development in the city, according to the following schedule: $4,326 per Single-family residential dwelling unit, $2,920 per Multifamily residential dwelling unit, $1,225 per Mobile Home unit, $3,173 per thousand square feet for Motel/hotels, $17,241 per thousand squre feel for Retail commercial, $3,983 per thousand square feet for Office use, $1,772 per thousand square feet for Industrial use and $241 Per "daily trip" per daily vehicle trip. The fee levels established by the City areadjusted annually in accordance with the most current "Engineering News Record" construction cost index. Annual changes shall be effective on July 1 of each year, based on the index change for the twelve (12) months ending on

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	111	675	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	32,991	16,002	-	20,000	-	-
Debt Service	-	-	-	-	-	-
TOTAL	33,101	16,677	-	20,000	-	-

Traffic Impact Projects

DIVISION BUDGET

DETAIL

FUND	CODE
221	310

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	675	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	111	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	111	675	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
83126	Walnut Avenue Interim Extension Project	32,991	16,002	-	20,000	-	-
	Total Capital Outlay	32,991	16,002	-	20,000	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		33,101	16,677	-	20,000	-	-

PARK IMPACT FUND

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	830,106	862,742	852,055	852,100	421,900	134,500
REVENUES						
Impact Fees	54,130	21,652	-	10,000	102,600	102,600
Interest	3,480	-	-			
Other Revenue	-	-	-			
Subtotal	57,610	21,652	-	10,000	102,600	102,600
TOTAL RESOURCES	887,716	884,395	852,055	862,100	524,500	237,100
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	16,719	-	4,600	-	-
Special Purchases, Projects & Studies	-	15,620	-	15,600	-	-
Capital Outlay	-	-	405,000	420,000	390,000	-
Debt Service	-	-	-	-	-	-
Transfers	24,974	-	-	-	-	-
TOTAL EXPENDITURES	24,974	32,339	405,000	440,200	390,000	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	862,742	852,055	447,055	421,900	134,500	237,100
AVAILABLE FUND BALANCE	862,742	852,055	447,055	421,900	134,500	237,100

POLICE IMPACT FEE

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	(482,411)	20,073	20,100	22,300	37,300	32,300
REVENUES						
Impact Fees	2,480	2,196		15,000	15,000	15,000
Interest	4					
Other Revenue	500,000					
Subtotal	502,484	2,196	-	15,000	15,000	15,000
TOTAL RESOURCES	20,073	22,269	20,100	37,300	52,300	47,300
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	20,000	30,000
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	20,000	30,000
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	20,073	22,269	20,100	37,300	32,300	17,300
TOTAL FUND BALANCE	20,073	22,269	20,100	37,300	32,300	17,300

DEPARTMENT OF
POLICE

POLICE

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Police Facility Mitigation Impact Fee Fund: The Police Facilities fee was adopted in June 1989 by Ordinance No. 342 as Chapter 19.08 of the municipal code. The fee was subsequently increased by City Council Ordinance No. 353 in August 1990. Revenue & Cost Specialists, LLC prepared a fee calculation report dated January 2001 which led to the adoption of Ordinance No. 426 amending the Police Facilities fee. **The cash balance in the fund at June 30, 2008 is projected at $17,589.** Most of the assets of the Fund were obligated towards the construction of a new police facility in 2010. In FY 2015 and 2016, the Police Department will be taking inital steps to construction office space within the current unfinished shell space in the southern end of the Police Building.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
2016 Other Capital Projects	-	-	-	-	20,000	30,000
	-	-	-	-	20,000	30,000

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	20,000	30,000
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	20,000	30,000

Police Impact Projects

FUND	DIVISION BUDGET	CODE
223	**SUMMARY**	201

DIVISION SUMMARY

Based upon the analysis and projections contained in the General Plan, the "Police Capital Facilities Mitigation Analysis" prepared by the Abbey Group, Inc., dated April 1989, the "Law Enforcement Facilities, Vehicles And Equipment Development Fee Calculation Report" prepared by Revenue and Cost Specialists, LLC, dated January 2001, that the cumulative impact of all new residential, commercial, and industrial development under the general plan will result in unacceptable decreases in access to police facilities. To prevent these undesirable consequences, police facilities must beprovided at a rate which will accommodate the expected residential growth in the city. The demand for police facilities is shared by new development as well as existing development. The Police facilities fee apportions the cost of the necessary police facilities among the different categories of new and existing users according to the reasonably estimated demand that each group of users places upon police facilities. (Ord. 426 §2, 2001). Police facilities" means those improvements necessary to provide space to law enforcement staffing, including the equipment and vehicles required for emergency public safety responses and other law enforcement functions identified in the "Law Enforcement Facilities, Vehicles And Equipment Development Fee Calculation Report" dated January 2001, and other improvements in connection therewith, as may be determined by the City.

Funding in FY 2016 and 2017 is allocated to finish the construction of the Police Station south end Sallyport that will ultimately house holding facilities when the new South County Court House is constructed. .

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	20,000	30,000
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	20,000	30,000

Police Impact Projects

DIVISION BUDGET

DETAIL

FUND	CODE
223	201

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
89600	2016 Other Capital Projects					20,000	30,000
	Total Capital Outlay	-	-	-	-	20,000	30,000
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	20,000	30,000

SEWER IMPACT
FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	959,031	1,027,934	1,027,933	1,047,600	1,200,600	1,350,600
REVENUES						
Impact Fees	67,064	19,712		153,000	150,000	150,000
Interest	1,839					
Other Revenue						
Subtotal	68,903	19,712	-	153,000	150,000	150,000
TOTAL RESOURCES	1,027,934	1,047,646	1,027,933	1,200,600	1,350,600	1,500,600
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	1,027,934	1,047,646	1,027,933	1,200,600	1,350,600	1,500,600
TOTAL FUND BALANCE	1,027,934	1,047,646	1,027,933	1,200,600	1,350,600	1,500,600

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Sewer Capital Improvement Proj

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Sewer Impact Fee Fund: The Sewer Impact Fund covers the cost of capital projects that are attributable to development and growth. The impact fee revenue that is paid by new customers connecting to the City's sewer system is meant to generate the revenue to fund these capital projects. However, the Sewer Impact Fund's revenue is not as reliable, consistent or certain as is revenue from the Enterprise Fund. Year-to-year revenue of the Impact Fund varies significantly. In periods of economic stagnation, such as is currently being experienced nationwide, with minimal economic growth or development, impact fee revenue can virtually disappear. While a slowdown in development generally corresponds with a reduction in expansion-related capital projects, this is not always the case given the scope and long-term nature of some development projects.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Sewer Impact Projects	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Sewer Capital Projects

FUND	DIVISION BUDGET	CODE
224	**SUMMARY**	330

DIVISION SUMMARY

The revenues raised by payment of the sanitary sewer capacity charge shall be accounted for in the City's sewer enterprise fund. Separate and special accounts within the fund shall be used to account for revenues, along with any interest earnings on such account. These monies shall be used for the following purposes: 1) To pay for design, engineering, right of way acquisition and construction of the public facilities and reasonable costs of outside consultant studies related thereto; 2) To reimburse the City for designated public facilities constructed by the City with funds (other than gifts or grants) from other sources together with accrued interest; 3) To reimburse developers who have designed and constructed, or dedicated land for, designated public facilities which are oversized with supplemental size, length, or capacity; and/or 4) To pay for and/or reimburse costs of program development and ongoing administration of the sanitary sewer capacity charge. There are no projects planned for use of these funds for FY 2015.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Sewer Capital Improvement Projects

FUND 224 | Recommended Improvements and Additions | CODE 330

SUMMARY

DIVISION SUMMARY

The revenues raised by payment of the Sanitary Sewer Capacity Charge shall be accounted for in the City's Sewer Enterprise Fund. Separate special accounts within the fund shall be used to account for revenues, along with any interest earnings on such account. These monies shall be used to: 1) Pay for design, engineering, right of way acquisition and construction of the public facilities and reasonable costs of outside consultant studies, 2) Reimburse the City for designated public facilities constructed by the City, 3) To reimburse developers who have designed and constructed, or dedicated land for, designated public facilities which are oversized with supplemental size, length, or capacity; and/or 4) Pay for and/or reimburse costs of program development and ongoing administration of the Sanitary Sewer Capacity Charge. There are no capital projects programed in FY 2016 because the City is in the process of updating the Sewer Master Plan for the Sanitary Sewer Treatment System. The study shall include the following:

- **Review Existing Information:** Develop comprehensive informational database from existing planning reports, documents, maps, existing system usage, and population growth projections.
- **Document Existing Wastewater System:** Document existing collection, pumping, and treatment system, including facilities, conditions, and processes; document existing wastewater treatment plant design conditions and criteria; document capital improvements and system expansions completed over the past 10-20 years; document compliance requirements for California Regional Water Quality Control Board, Central Coast Region, Waste Discharge Requirements Order No. R-3-2002-0062.
- **Develop Design Flows:** Document existing wastewater flows and projections of future requirements; based on historical wastewater consumption and population, land use, and economic growth projections, quantify sanitary flow and wastewater demand requirements; use infiltration/inflow characteristics from the existing system and accepted values for new construction, groundwater infiltration, and rainfall flow factors to develop infiltration/inflow values and wastewater demands for future requirements.
- **Determine System Capacity:** Utilize present and future flow information to determine the quantity and required pipe sizes to transport flows through the system without surcharge or overflow; identify current collection system and wastewater treatment plant capacities; identify required capital and system improvements and expansions to meet future needs.
- **Analyze Wastewater Treatment Plant Capacity Requirements:** Utilize present and future flow information to determine capacity requirements to meet future needs; identify capital and system improvements and expansions to meet future wastewater flow demands and needs.
- **Develop Capital Improvement Program:** Identify capital improvements to collection pipeline system, pump stations, SCADA, and wastewater treatment plant; identify estimated construction costs for each capital improvement project; develop estimated timeline for design and construction of required capital improvement projects. Projects will be ranked by priority and set within a realistic annual program based on the City's annual budget.
- **Develop Wastewater Capacity Charges:** Develop schedule of wastewater capacity charges (impact fees) to ensure proposed capital improvements attributable to new development are appropriately funded through impact mitigation fees; fees will be developed for each category of development/land use, e.g., low density residential, high density residential, light industrial, heavy industrial, professional office, public/quasi-public, recreation and open space, neighborhood commercial, downtown commercial, and highway commercial. The recommendations shall include justifiable connection fees based on projected growth.
- Recommendation of updates to the operational structure of the Wastewater Collection System.

Once this study is complete, the City will need to conduct a Capital planning and Funding Analysis to evaluate the timing and funding sources for the recommended annual capital improvement plans and individual projects. Concurrent with this analysis, the City will also be conducting a Revenue Sufficiency Analysis which will provide a multi-year projection on the sufficiency of a Sanitary Treatment utility's revenues to meet all of its current and projected financial requirements. The Study will enable the City to determine the level of rate adjustments necessary in each year to provide adequate revenues to fund all of the utility's cost requirements and capital needs. Existing projects that impact fees will fund as a result of new development and projected future needs are as follows:

Pipelines

Pine Ave.- 101 west to El Camino Real	8	1,100	66,000
Pine Ave. - 101 east to Third St.	8	2,000	120,000
Pine Ave. - Third St. east to Second St.	8	600	158,000
Third St. - Pine Ave. south to Cherry Ave.	8	1,350	81,000
Second St.- Pine Ave. south to Cherry Ave.	10	1,350	108,000
Cherry Ave. - Third St. east to Second St.	8	2,640	158,400

Sewer Capital Improvement Projects

FUND 224 | Recommended Improvements and Additions | CODE 330

SUMMARY

Pipelines (continued)			
Second St.- Cherry Ave. south to Walnut Ave.	10	1,320	105,600
Elm Ave. - Third St. east to Second St	8	2,640	158,400
Second St.- Elm Ave. Lift Sta. to Walnut Ave	6	4,000	240,000
Twelfth St.- Walnut Ave. north to Cherry Ave	8	1,320	79,200
Twelfth St.- Pine Ave. south to Cherry Ave	8	1,320	79,200
Cherry Ave. - Twelfth St. east to El Camino Real	10	2,700	216,000
Tenth St.- Walnut Ave. north to Cherry Ave	8	1,320	179,200
Pine Ave. - Twelfth Street east to El Camino Real	8	2,640	158,400
Cherry St. - Admiral easterly to Twelfth Ave.	8	2,640	158,400
Cypress Ave. - Freeway east to Second Ave.	8	4,700	282,200
Third St.- Cypress Ave. to Pine Ave	8	1,320	79,200
Second St. - Cypress Ave. to Pine Ave.	8	1,320	79,200
Apple Ave. - Thirteenth Ave. to El Camino Real	10	15,400	432,000
Apple Ave.- El Camino Real to Freeway	12	1,750	175,000
Elm Avenue southerly to So	8	4,700	282,000
Westerly so to Easterly so	18	17,600	456,000
Pump Station to Pipeline 24	6	12,500	375,000
Pipeline 31 to 2nd Street	8	3,400	510,000
2nd Street - Elm Ave. to so Pump Station	6	12,220	330,000
Pump Stations			
New PS @end of Pipeline 22	500	500	350,000
New PS@ end of Pipeline 24	400	400	300,000
New PS @Elm and Second St.	200	200	250,000
Treatment Plant Expansion			
Property Acquisition 75 acres		50,000	3,750,000
Primary Clarifiers and Appurtenances		400,000	800,000
30 Foot Diameter Digester		200,000	400,000
Sludge and Scum Pump Building including pumps		300,000	300,000
Secondary Lagoons		15	1,500,000
Floating Aeration System		200,000	200,000
Site Piping and Appurtenances		200,000	200,000
Spray Irrigation Pump Station		200,000	200,000
Spray Irrigation Distribution System		600,000	600,000
1,000 Amp Electrical Service		150,000	150,000
Electrical & Control		250,000	250,000
Sludge Drying Beds		200,000	200,000
Wastewater Reclamation Treatment Facility		5,000,000	5,000,000
Subtotal			13,550,000
Administration and Engineering			6,795,800
Total Construction			26,312,200

Sewer Capital Improvement Projects

DIVISION BUDGET

DETAIL

FUND	CODE
224	330

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	-	-

WATER IMPACT FEE

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	2,231,025	2,298,308	2,298,000	2,315,000	2,435,000	2,555,000
REVENUES						
Impact Fees	62,931	16,694		120,000	120,000	120,000
Interest	4,352					
Other Revenue						
Subtotal	67,283	16,694	-	120,000	120,000	120,000
TOTAL RESOURCES	2,298,308	2,315,002	2,298,000	2,435,000	2,555,000	2,675,000
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	2,298,308	2,315,002	2,298,000	2,435,000	2,555,000	2,675,000
TOTAL FUND BALANCE	2,298,308	2,315,002	2,298,000	2,435,000	2,555,000	2,675,000

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Water Capital Improvement Proj

PUBLIC WORKS
FUND BUDGET
SUMMARY

FUND SUMMARY

The purpose of this Fund is to account for Water Impact Fees. In order to ensure that there is sufficient capacity in the water system as the city develops pursuant to the general plan, certain facilities have been or will have to be constructed. A Water Impact Fee (capacity charge) is imposed on each new and expanded connection to the water system in order to finance these facilities and to pay for each new user's fair share of the construction and acquisition costs of the improvements made necessary by new or expanded connections. (Ord. 457 §2 (Att. 1), 2005). These funds are used to pay for design, engineering, right of way acquisition and construction of the public facilities and reasonable costs of outside consultant studies related thereto; reimburse the city for designated public facilities constructed by the city; reimburse developers who have designed and constructed, or dedicated land for, designated public facilities which are oversized with supplemental size, length, or capacity; and/or to pay for and/or reimburse costs of program development and ongoing administration of the water capacity charge program.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Water Capital Improvement Projects	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Water Capital Improvement Projects

FUND	DIVISION BUDGET	CODE
225	**SUMMARY**	340

DIVISION SUMMARY

Water Impact Fee Fund: The water connection fee was first established in January 1988 by City Council Ordinance No. 329 which established Municipal Code Chapter 19.06. The Fee was subsequently increased by City Council Ordinance No. 419 in June 2000. The City's Engineering, prepared a "Water System Capital Improvement Plan Update which was dated December 2008 and shown on preceding page. The City is in the process of selecting a qualified consultant to update and develop a comprehensive Master Plan for the City of Greenfield Water System. The study shall include the following:

- Review Existing Information: Develop comprehensive informational database from existing planning reports, documents, maps, existing water consumption, and population growth projections.
- Document Existing Waster System: Document existing water distribution system, including facilities, conditions, processes, and hydraulic requirements for existing water sources (water supply wells), reservoirs/storage tanks, booster pump stations, pressure zones, and distribution/transmission pipelines; document capital improvements and system expansions completed over the past 10-20 years; document compliance requirements for the City's operating permit issued by the State Department of Health Services.
- Develop Design Flows: Document existing water flows and projections of future requirements for water demand; based on historical water consumption and population, land use, and economic growth projections, quantify water demand requirements, including peak demand flows; determine required pipe sizes and well pumping capacity to transport peak demand flows through the system. Projection of Water distribution demand shall be for the 10 year and 20 year planning horizon.
- Determine System Capacity: Utilize present and future flow information to determine the quantity and required pipe sizes to transport flows through the system within appropriate pressure levels to all areas within the system; identify current water reservoir storage requirements for operational (peak demand), emergency, and fire storage; identify required capital and system improvements and expansions to meet future needs.

Once this study is complete, the City will need to revise its User Fee Rate Tariff to ensure adequate funds are available to begin to construct the recommended projects and make needed repairs. A part of this study will also include conducting a capital planning and Funding Analysis to evaluate the timing and funding need to finance the annual capital improvement program. Concurrent with this analysis, the City will also be conducting a Revenue Sufficiency Analysis which will provide a multi-year projection on the sufficiency of a water utility's revenues to meet all of its current and projected financial requirements. The Study will enable the City to determine the level of rate adjustments necessary in each year to provide adequate revenues to fund all of the utility's cost requirements and capital needs.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Water Capital Improvement Projects

Based on July 2008 Water Report

FUND 225

CODE 340

#	Faccility	Size	Unit Cost	Estimated Cost
1	New 1,800 gpm Well Site at Cherry Avenue/10th St.	2.6	########	1,000,000
2	New 1,800 gpm Well Site To Be Determined	2.6	########	1,000,000
3	New 1,800 gpm Well Site To Be Determined	2.6	########	1,000,000
	Subtotal			**3,000,000**
	Reservoirs (MG)			
4	Second 1.5 MGD Reservoir at Oak/13th Site	1.5	900,000	900,000
5	Second 1.5 MGD Reservoir at 10th St. Corporation Yard	1.5	900,000	900,000
	Subtotal			**1,800,000**
	Pump Stations (GPM)			
6	Additions at Oak Ave./13th Site	4,500	750,000	750,000
7	Additions at 10TH Street Corporation Yard	4,500	750,000	750,000
	Subtotal			**1,500,000**
	Pipelines (Feet)			
8	12" Walnut Ave. - Santa Lucia SC to Third St.	2,700	250	675,000
9	12" Cherry Ave. - McDonald Way to Third St.	3,300	150	495,000
10	12" Pine Ave. - El Camino to Third Street	3,300	150	495,000
11	12" Third Street - Walnut to Cypress Ave.	4,000	150	600,000
12	12" Elm Avenue - 4th Street to 3rd Street	1,400	150	210,000
13	12" Elm Avenue - 3rd Street to 2nd Street	2,640	150	396,000
14	12" Oak Avenue – Vineyard Dr. to 2nd St. - COMPLETED	0	150	-
15	12" Walnut Avenue – Thorpe Ave to 2nd Street	1,440	150	216,000
16	12" Cherry Avenue - 3rd Street to 2nd Street	2,640	150	396,000
17	12" Pine Avenue - 3rd Street to 2nd Street	2,640	150	396,000
18	12" 2nd Street - Oak Avenue southerly to SOI	3,500	150	525,000
19	12" 2nd Street - Walnut Avenue to Cypress Avenue	4,000	150	600,000
20	12" Cherry Avenue - Amaral Sub. to El Camino Real	5,400	150	810,000
21	12" Pine Avenue - 13th Street to El Camino Real	5,400	150	810,000
22	12" 12th Street - Walnut Avenue to Cypress Avenue	4,000	150	600,000
23	12" Cypress Ave. - 13th to El Camino Real	5,400	150	810,000
24	12" Cypress Avenue - East of Freeway to 2nd Ave.	4,600	150	690,000
25	12" 13th Street - Elm Avenue to Cypress Avenue	8,050	150	1,207,500
26	12" Elm - 13th easterly to New 12"	1,350	150	202,500
27	12" Elm Avenue southerly to SOI	4,700	150	705,000
28	12" SOI easterly to El Camino Real	5,200	150	780,000
29	12" Westerly SOI to Easterly SOI	7,600	150	1,140,000
30	12" El Camino Real - High School sotherly to SOI	3,600	150	540,000
31	12" - Pipeline 29 to Pipeline 32	2,500	150	375,000
32	12" - Pipeline 31 to 2nd Street	3,400	150	510,000
33	12" 3rd Street Extension - Elm Avenue to Pipeline 32	2,200	150	330,000
34	12" Walnut Avenue - 13th Street to 12th Street	2,700	150	405,000
35	12" Apple Avenue - 13th Street to Existing Pipeline	750	150	112,500
	Subtotal			**15,031,500**
	Total Construction Cost			**21,331,500**
	Administration, Engineering & Contingencies (30%)			**6,399,450**
	Land Acquisition Costs	2 acres	50,000	**100,000**
	Total Capital Improvement Cost			**27,730,950**

Water Capital Improvement Projects

DIVISION BUDGET

DETAIL

FUND	CODE
225	340

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	-	-

Community Center Impact

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	108,292	108,929	108,900	109,300	112,500	117,500
REVENUES						
Impact Fees	443	355		3,200	5,000	5,000
Interest	193					
Other Revenue						
Subtotal	636	355	-	3,200	5,000	5,000
TOTAL RESOURCES	108,929	109,284	108,900	112,500	117,500	122,500
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	108,929	109,284	108,900	112,500	117,500	122,500
TOTAL FUND BALANCE	108,929	109,284	108,900	112,500	117,500	122,500

DEPARTMENT OF
RECREATION & COMMUNITY CENTER

DIVISIONS: Community Center Impact Projects

RECREATION & COMMUNITY CENTER

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

The City collects Community Center Impact Fees in order to provide for Community recreational centers in the community. Community Center means those improvements necessary to provide space to provide recreational opportunities, to accommodate meetings and other community functions identified in the "Community Centers Impact Fee Calculation Report" dated January 2001, and other community center improvements in connection therewith, as may be determined by the City. The amount of the Community Center Impact fee shall be determined by the building department prior to issuance of the building permit, based upon the collection of $88.75 per Single-family detached dwelling unit, $104.18 per Single-family attached dwelling; $84.77 per Multiple-family dwelling unit and $66.09 per Mobile home dwelling unit. Funds from this fee can be used for the purpose of acquiring and constructing the Community Centers projects identified by the City in the Community Center Development Impact Fee Calculation Report" dated January 2001, or for Community Center improvements included in the City's capital improvement plan or in paying or retiring debt on any such Community Center project.

Pending the receipt of grant funding, there are no identified community center improvement projects planned for FY 2016 or 2017.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Community Center Impact Projects	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Community Center Impact Projects

FUND	DIVISION BUDGET	CODE
226	**SUMMARY**	551

DIVISION SUMMARY

Community Center Impact Fee Fund: This fee was adopted in August 2001 by Ordinance No. 428 based on the conclusion that the cumulative impact of all new residential development under the General Plan will result in unacceptable decreases in access to Community Centers and adequate recreational opportunities for the youth and seniors. To prevent these undesirable consequences, Community Centers must be provided at a rate which will accommodate the expected residential growth in the City. The Community Center Impact Fee apportions the cost of the necessary Community Centers among the different categories of new and existing residential users according to the reasonably estimated demand that each group of users places upon Community Centers. (Ord. 428 §2, 2001). There are no improvements budgeted in this fund for the program

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Community Center Impact Projects

DIVISION BUDGET

DETAIL

FUND	CODE
226	551

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	-	-

GENERAL FACLITIES IMPACT
FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	(2,386,483)	(1,985,111)	(1,985,100)	(1,983,400)	(1,972,400)	(1,962,400)
REVENUES						
Impact Fees	1,372	1,743		11,000	10,000	10,000
Interest						
Other Revenue	400,000					
Subtotal	401,372	1,743	-	11,000	10,000	10,000
TOTAL RESOURCES	(1,985,111)	(1,983,368)	(1,985,100)	(1,972,400)	(1,962,400)	(1,952,400)
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	(1,985,111)	(1,983,368)	(1,985,100)	(1,972,400)	(1,962,400)	(1,952,400)
TOTAL FUND BALANCE	(1,985,111)	(1,983,368)	(1,985,100)	(1,972,400)	(1,962,400)	(1,952,400)

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: General Facilities Impact Projects

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

General Facilities Impact Fee Fund: This fee was adopted in August 2001 by Ordinance No. 427 based upon a fee calculation report dated January 2001 as prepared by Revenue & Cost Specialist, LLC. It was added to the Municipal Code as Chapter 19.30. Most of the fund balance in this Fund was obligated towards the construction of a new Civic Center in 2010. The general facilities fee is payable with respect to each development within the city for which a building permit or other entitlement for development is issued. The amount of the fee shall be determined by the building department prior to issuance of the building permit, based upon the following: Residential uses $274.59 per unit Business uses $0.094 per gross square foot. The entire fee shall be paid prior to the date of final inspection or the date of issuance of certificate of occupancy, whichever occurs later, and no final inspection shall be completed and no certificate of occupancy shall be issued until said fee is paid in full. Fees from this fund must be used solely for the purpose of acquiring and constructing public facilities, in the "General Facilities Development Impact Fee Calculation Report" dated January 2001, or general municipal public facilities included in the City's Capital Improvement Plan.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
General Facilities Impact Projects	-	-	-	-	-	-
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

General Facilities Impact Projects

FUND	DIVISION BUDGET	CODE
227	**SUMMARY**	310

DIVISION SUMMARY

In future years, monies collected from the General Facilities Impact Fee need to be used to amortize the debt service for the Greenfield Civic Center. Annual minimum payment on this debt is $200,862 . The present value on net minimum lease payment is $1,839,841 which will be paid off in 2025.

In accordance with a Promissory Note (July 1, 2009) For funds advanced, the City of Greenfield, from the General Facilities Development Impact Fee Fund, promises to repay the City of Greenfield's General Fund the sum of Two Million Four Hundred Thousand Dollars ($2,400,000), for costs incurred to construct and furnish a new City Hall as a component of the Civic Center Project. Repayment shall be made from the future collection of General Facilities Development Impact Fees until such time as the principal and accrued interest is paid in full. The principal and accrued interest, all or in part, may be repaid without penalty at any time. Amounts advanced shall accrue quarterly compounded interest at the Local Agency Investment, State of California quarterly apportionment rate, as determined from time to time by the City Finance Director.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

General Facilities Impact Projects

FUND: 227 | DIVISION BUDGET | CODE: 310

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	-	-

GAS TAX

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	467,622	353,393	259,600	339,400	366,900	121,900
REVENUES						
Gas Tax 2103	127,087	247,097	180,500	185,400	81,100	89,200
Gas Tax 2105	71,270	120,627	82,900	109,300	102,300	112,500
Gas Tax 2106 & 2106.5	38,525	42,942	69,400	66,600	57,500	63,300
Gas Tax 2107	118,202	129,039	102,000	149,200	139,800	153,800
Gas Tax 2107.5	-	4,000	4,000	4,000	4,000	4,400
Interest	712		-	-	-	-
Loan Proceeds	-		-	-	-	-
Transfer from General Fund					20,000	
Transfer from Local Transportation Fund	-	12,000	-	-	-	-
Subtotal	355,796	555,706	438,800	514,500	404,700	423,200
TOTAL RESOURCES	823,418	909,098	698,400	853,900	771,600	545,100
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	173,836	267,211	274,800	274,800	252,400	262,100
Operating Services & Supplies	141,287	144,829	168,500	146,900	150,500	152,400
Special Purchases, Projects & Studies	-	-	-	2,300	40,000	-
Capital Outlay	-	-	212,700	20,500	165,000	70,000
Debt Service	16,802	16,802	16,800	-	-	-
Transfers	138,100	140,833	25,600	42,400	41,800	25,000
TOTAL EXPENDITURES	470,025	569,676	698,400	487,000	649,700	509,400
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	353,393	339,422	-	366,900	121,900	35,700
TOTAL FUND BALANCE	353,393	339,422	-	366,900	121,900	35,700

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Streets & Drainage

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

The Gas Tax Fund accounts for use of fuel tax imposed on the use of certain fuels but not on their sale or distribution. The Use fuel taxes provide revenue for planning, constructing and maintaining California's publicly maintaned surface streets, roadways and public mass transit systems. A user is any person who uses fuel to propel a motor vehicle on a highway. This includes owners, operators, lessors, or lessees of any vehicle that is operated on a highway. Except for specific exclusions provided by law, users are generally required to obtain a permit, report all taxable use of fuel, and, if necessary, pay use fuel tax to the BOE. Revenues from the gas tax are deposited into the Highway Users Tax Account in the Transportation Fund and are apportioned by the State Controllers to Cities and Counties.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.12	0.12
Public Works Director (unfunded)	-	-	-	0.20	0.18	0.18
Assistant Supervisor	0.55	-	-	0.55	-	-
Public Works Manager	-	-	-	0.74	0.74	0.74
Maintenance Worker	-	-	-	2.05	2.05	2.05
Office Specialist	-	-	-	0.18	-	-
Administrative Assistant	-	-	-	-	0.18	0.18
	0.55	-	-	3.72	3.27	3.27

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Streets & Drainage	470,025	569,676	698,400	487,000	649,700	509,400
	470,025	569,676	698,400	487,000	649,700	509,400

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	173,836	267,211	274,800	274,800	252,400	262,000
Operating Services & Supplies	141,287	144,829	168,500	147,000	150,500	152,400
Special Purchases, Projects & Studies	-	-	-	2,300	40,000	-
Capital Outlay	-	-	212,700	20,500	165,000	70,000
Debt Service	16,802	16,802	16,800	-	-	-
Transfers	138,100	140,833	25,600	42,400	41,800	25,000
TOTAL	470,025	569,676	698,400	487,000	649,700	509,400

Streets & Drainage

FUND	DIVISION BUDGET	CODE
230	**SUMMARY**	320

DIVISION SUMMARY

The Street & Drainage Division is under the supervision of the PublicWorks Department and is funded by the Gas Tax. The division is responsible for maintaning the streets within the City limits. This may include street repairs, traffic sign repair/replacement, drainage services, sidewalk repair/maintenance, ECR Median Maintenance, and tree trimming throughout the City. Maintenance staff in the division and are supervised by the Public Works Manager.

The FY 2016 and 2017 Gas Fund budget includes $10,000 for street sign replacements, $40,000 to conduct a street assessment and Master plan need to obtain future grant funding, $60,000 for the replacement of a Bucket Truck, $30,000 for the purchase of a crack seal machine, $100,000 for restriping city streets, $10,000 for landscape maintenance on ECR and various percolation ponds.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.12	0.12
Public Works Director (unfunded)	-	-	-	0.20	0.18	0.18
Assistant Supervisor	0.55	-	-	0.55	-	-
Public Works Manager	-	-	-	0.74	0.74	0.74
Maintenance Worker	-	-	-	2.05	2.05	2.05
Office Specialist	-	-	-	0.18	-	-
Administrative Assistant	-	-	-	-	0.18	0.18
	0.55	-	-	3.72	3.27	3.27

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	173,836	267,211	274,800	274,800	252,400	262,000
Operating Services & Supplies	141,287	144,829	168,500	147,000	150,500	152,400
Special Purchases, Projects & Studies	-	-	-	2,300	40,000	-
Capital Outlay	-	-	212,700	20,500	165,000	70,000
Debt Service	16,802	16,802	16,800	-	-	-
Transfers	138,100	140,833	25,600	42,400	41,800	25,000
TOTAL	470,025	569,676	698,400	487,000	649,700	509,400

Streets & Drainage

DIVISION BUDGET

DETAIL

FUND 230

CODE 320

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	126,818	188,582	175,800	175,800	163,400	165,900
52000	Taxes & Benefits	47,018	78,629	99,000	99,000	89,000	96,100
	Total Employee Services	173,836	267,211	274,800	274,800	252,400	262,000
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	502	1,550	500	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	11,153	11,074	25,500	8,300	7,600	7,600
64000	Utilities & Communications	80,326	81,621	76,100	86,300	86,300	86,300
65000	Operating Supplies	20,218	22,851	38,700	27,000	28,900	29,000
66000	Vehicle & Equipment Operating Costs	22,666	20,039	20,500	18,800	20,200	21,800
67000	Professional Development	291	1,548	-	-	800	800
68000	Other Ongoing Operating Costs	6,131	6,145	7,200	6,600	6,700	6,900
	Total Operations	141,287	144,829	168,500	147,000	150,500	152,400
SPECIAL PURCHASES, PROJECTS & STUDIES							
71300	Electronic Equipment	-	-	-	2,300	-	-
73500	Street Master Plan	-	-	-	-	40,000	-
	Total Special Projects	-	-	-	2,300	40,000	-
CAPITAL OUTLAY							
81500	Vehicles	-	-	-	-	60,000	-
81675	Crack Sealing Equipment	-	-	-	-	35,000	-
83130	Striping	-	-	212,700	-	50,000	50,000
83515	ECR Median Improvement	-	-	-	20,500	-	20,000
84500	Stormwater System Improvements	-	-	-	-	-	-
	Landscaping (Perc Ponds)	-	-	-	-	20,000	-
	Total Capital Outlay	-	-	212,700	20,500	165,000	70,000
DEBT SERVICE							
91300	Interest Expense	2,089	1,540	2,600	-	-	-
91400	Capital Lease Payments	14,714	15,262	14,200	-	-	-
	Total Debt Service	16,802	16,802	16,800	-	-	-
TRANSFERS							
	Non-Departmental	138,100	-	-	-	-	-
95100	Transfer to General Fund	-	140,833	25,600	25,600	25,000	25,000
95411	Transfer to PW Equipment Debt Service Fund	-	-	-	16,800	16,800	-
	Total Transfers	138,100	140,833	25,600	42,400	41,800	25,000
ACTIVITY TOTAL		470,025	569,676	698,400	487,000	649,700	509,400

LOCAL TRANSPORTATION
FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	97,741	109,729	146,600	93,500	80,500	80,600
REVENUES						
Intergovernmental Revenues	39,916		-	-		
Other Grants			-	-		
Other Revenues	37,570	1,868	-	-		
Transfer from Gas Tax Fund			-	-		
Transfer from SSMD# 1 Fund			-	-	67,000	
Transfer from SSMD# 2 Fund					21,500	
Prop 1B			-	-		
Gas Tax					260,000	
RSTP	139	4,116	428,200	-	426,400	250,000
LTF			-	-	530,900	
Subtotal	77,625	5,984	428,200	-	1,305,800	250,000
TOTAL RESOURCES	175,366	115,712	574,800	93,500	1,386,300	330,600
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	41,321	1,868	-	-	-	-
Capital Outlay	14,934	8,339	478,300	13,000	1,305,700	-
Debt Service	-	-	-	-	-	-
Transfers	9,383	12,000	-	-	-	-
TOTAL EXPENDITURES	65,637	22,206	478,300	13,000	1,305,700	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	109,729	93,506	96,500	80,500	80,600	330,600
TOTAL FUND BALANCE	109,729	93,506	96,500	80,500	80,600	330,600

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Local Transportation Projects

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

The Local Transportation Fund receives its funds from the Transportation Agency for Monterey County (TAMC) based on the proceeds raised from the Transportation Development Acts funds and the 1/4 cent general sales tax collected by the State and returned to Monterey County. Annual apportionments average around $12,000,000. Local Transportation Funds can be used for planning, pedestrian and bicycle facilities, rail passenger service, public transit, special group transportation service, local streets and roads, and administration. State Transit Assistance Funds are dedicated to the operation and capital expenditure of public transit. In Monterey County, these funds are allocated by the South County cities and the Transportation Agency to Monterey-Salinas Transit.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
	65,637	22,206	478,300	13,000	1,305,726	-
	65,637	22,206	478,300	13,000	1,305,726	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	41,321	1,868	-	-	-	-
Capital Outlay	14,934	8,339	478,300	13,000	1,305,700	-
Debt Service	-	-	-	-	-	-
Transfers	9,383	12,000	-	-	-	-
TOTAL	65,637	22,206	478,300	13,000	1,305,700	-

Local Transportation Projects

FUND	DIVISION BUDGET	CODE
240	**SUMMARY**	320

DIVISION SUMMARY

In FY 2014, the City allocated Regional Surface Transportation for the improvement of city streets. California State Assembly Bill 1012 (AB102) requires that RSTP funds are subject to a "timely use of funds" provision. AB102 requires that once funds are obligated towards a project then the jurisdiction has up to three years to use the funds or lose them. The State allows the Transportation Agency to exchange these federal funds for state funds to maximize the ability of local public works departments to use the funds on a wide variety of projects including bicycle and pedestrian projects, local roads, and transit. The Transportation Agency for Monterey County has the responsibility for distributing these exchanged funds to the local jurisdictions. The exchanged funds are distributed on a fair share and competitive basis. Annual apportionments of Regional Surface Transportation Program funds range from $3 to $4 million.

Proposed pavement maintenance budget (Sand slurry and restriping) for streets with Special Districts is as follows: Vineyard Green $21,500, St Charles Place $66,200, Mariposa and Los Manzanitas $28,700, La Vine $57,900, Tradition/Lexington $55,000, and Terra Verde $55,000. Allocations for streets not in Special District is as follows: Lexington Square $24,500,; Elm, Maple and Oak $27,700 for grind and overlay plus $25,000 for signage and striping; Fiber Seal and Slurry Apple $168,000, ECR $253,500, Oak $288,000. For additional information, see Street Improvement Map in appendix.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
SUMMARY OF EXPENSES						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	41,321	1,868	-	-	-	-
Capital Outlay	14,934	8,339	478,300	13,000	1,305,700	-
Debt Service	-	-	-	-	-	-
Transfers	9,383	12,000	-	-	-	-
TOTAL	65,637	22,206	478,300	13,000	1,305,700	-

Local Transportation Projects

FUND 240 | DIVISION BUDGET | CODE 320

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
72300	Minor Road Projects	41,321	1,868	-	-	-	-
	Total Special Projects	41,321	1,868	-	-	-	-
CAPITAL OUTLAY							
83127	ECR Streetscape Plan Implementation	3,619	-	-	3,000	-	-
83510	Street Rehabilitation Projects	-	-	428,300	10,000	1,305,700	-
83515	ECR Median Improvement Project	-	-	50,000	-	-	-
89015	Corp Yard/Transit Paving Project	11,315	8,339	-	-	-	-
	Total Capital Outlay	14,934	8,339	478,300	13,000	1,305,700	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95735	Transfer to Successor Agency Capital Projects Fund	9,383	-	-	-	-	-
95230	Transfer to Gas Tax Fund	-	12,000	-	-	-	-
	Total Debt Service	9,383	12,000	-	-	-	-
ACTIVITY TOTAL		65,637	22,206	478,300	13,000	1,305,700	-

ATP Grant

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE					-	
REVENUES						
ATP Grant					816,000	-
Subtotal	-	-	-	-	816,000	-
TOTAL RESOURCES	-	-	-	-	816,000	-
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	194,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	622,000	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	816,000	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated						
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	-	-	-	-	-	-

DEPARTMENT OF

ATP Grant Fund

DIVISIONS: ATP Grant Fund

ATP Grant Fund

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

The Active Transportation Program Grant assists cities in the Salinas Valley implement the Safe Route to School Program which is targeted to students in grades K-8 and their parents, to promote walking and biking to school. The Monterey County Health Department (MCHD) is the primary administrator for this program and will administer a $7 million dollar grant in four Salinas Valley Cities, coordinate partner activities and evaluate the impact of the grant program. Under the banner “Via Salinas Valley": Pathways to Health through Active Transportation, the grant is of four components concerning: 1) Improve bicycle and pedestrian infrastructure to local public schools, parks and other key destinations to improve access and physical activity and health; 2) Promote community engagement to notify residents before and after infrastructure improvements to ensure the proposed physical changes meet resident needs. During the Active Transportation Planning process, the Safe Routes To School (SRTS) staff will work with each city’s Public Works and Engineering Departments to identify sidewalk and street improvement needs beyond the infrastructure projects proposed in this grant program.

In Greenfield, the project is located along the following streets: Elm Avenue between El Camino Real and 13th Street; Oak Avenue between El Camino Real and 13th Street; 12th Street between Oak Avenue and Elm Avenue; and 13th Street between Oak Avenue and Elm Avenue

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
	-	-	-	-	816,000	
	-	-	-	-	816,000	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	194,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	622,000	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	816,000	-

ATP Grant Fund

FUND 250

DIVISION BUDGET

SUMMARY

CODE

DIVISION SUMMARY

The Greenfield Safe Route To School Infrastructure Project will directly pass two of the six schools in Greenfield, but the routes will help children reach the other four schools. This project will provide 7,920 feet of paved walkways and ADA ramps along four of the primary streets in the community – Elm Avenue, Oak Avenue, 12th Street, and 13th Street. These walkways are currently dirt or inadequately paved walkways that parallel each of these streets. This project also includes the provision of 13,200 feet of marked class 2 bicycle lanes along each of these four major streets to enable students and adults to ride bicycles in a safe manner. These bicycle and pedestrian improvements will encourage safer travel to and from the local schools, the community's largest community park, the library, and the downtown business corridor. The location for the bicycle pathways is consistent with the City's General Plan that identifies Elm Avenue, 12th Street, and 13th Street as locations for desired Class 2 bikeways. The project also includes installing appropriate crosswalks, school/pedestrian warning signals, and other visual and safety measures at the primary street entrance/access to each of the two schools included in the project area.

The project is in the earliest stages of development. No formal studies have been completed to identify the exact scope of required services, any required right-of-way acquisitions, environmental studies, plans and specifications for construction, or cost estimates .

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	194,000	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	622,000	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	816,000	-

ATP Grant Fund

FUND | DIVISION BUDGET | CODE

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	194,000	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	194,000	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
83500	ATP Sidewalk/Road Improvements					622,000	
	Total Capital Outlay	-	-	-	-	622,000	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	816,000	-

Lighting & Landscaping Maintenance DISTRICT NO. 1

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	355,998	339,706	327,500	328,300	331,700	311,800
REVENUES						
Property Assessment	80,169	79,982				
Interest	570					
Zone 1 Lexington Square			43,900	43,900	45,000	46,000
Zone 1A Mariposa			16,700	16,700	17,400	18,500
Zone 1B Vineyard Green			7,300	7,300	7,500	8,000
Zone 1 C Vista Verde			3,500	3,500	3,600	4,000
Zone 1D Cambria Park			13,400	13,400	13,500	14,500
Subtotal	80,739	79,982	84,800	84,800	87,000	91,000
TOTAL RESOURCES	436,737	419,688	412,300	413,100	418,700	402,800
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	5,533	6,998	28,500	9,600	3,900	4,000
Operating Services & Supplies	62,198	63,224	36,300	53,200	64,000	64,100
Special Purchases, Projects & Studies	-	-	19,000	-	20,000	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	29,300	21,150	18,600	18,600	19,000	20,000
TOTAL EXPENDITURES	97,031	91,372	102,400	81,400	106,900	98,100
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	339,706	328,316	309,900	331,700	311,800	304,700
TOTAL FUND BALANCE	339,706	328,316	309,900	331,700	311,800	304,700

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Landscape & Lighting Maintenance District No. 1

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Landscape & Lighting Maintenance Assessment District No. 1 was adopted by Resolution No. 2004-18 on March 25, 2004 Consisting of the Mariposa Subdivision, Vineyard Green Subdivision, Vista Verde Subdivision and the Cambria Park Subdivision. In accordance with the landscape and Light Act of 1972, the City must prepare bi-annually an Engineering Report on any changes to the District's improvements, and the proposed budget and assessment for that fiscal year and hold a public hearing prior to approving and ordering the proposed levy assessment. The Net annual cost to provide and maintain the improvements determined to be special benefits is allocated to each property in proportion to the special benefits received. Special

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.01	0.01
Public Works Director (unfunded)	-	-	-	-	0.01	0.01
Office Specialist	-	-	0.01	0.01	-	-
Administrative Assistant	-	-	-	-	0.01	0.01
Building Inspector	-	0.10	-	-	-	-
Public Works Manager	-	-	0.07	0.07	0.03	0.03
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
	-	0.10	2.03	2.03	0.06	0.06

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Landscape & Lighting Maintenance District No. 1	97,031	91,372	102,400	81,400	106,900	98,100
	97,031	91,372	102,400	81,400	106,900	98,100

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	5,533	6,998	28,500	9,600	3,900	4,000
Operating Services & Supplies	62,198	63,224	36,300	53,200	64,000	64,100
Special Purchases, Projects & Studies	-	-	19,000	-	20,000	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	29,300	21,150	18,600	18,600	19,000	20,000
TOTAL	97,031	91,372	102,400	81,400	106,900	98,100

DISTRICT ZONES	Total EBU	2013-14 Levy Per EBU	2014-15 Levy Per EBU	2014-15 Levy Per EBU	2015-16 Levy Amount	2016-17 Levy Per EBU
Zone 1 Lexington Square	49	870	896	940		
Zone 1A Mariposa	40	405	417	438		
Zone 1B Vineyard Green	88	80	83	87		
Zone 1 C Vista Verde	16	210	216	227		
Zone 1D Cambria Park	39	333	360	360		

Table A. San Francisco-Oakland-San Jose CPI-U bi-monthly and annual percent changes (not seasonally adjusted)

	2009		2010		2011		2012		2013		2014	
Month	Bi-monthly	Annual	Bi-monthly	Annual	Bi-monthly	Annual	Bi-monthly	Annual	Bi-monthly	Annual	Bi-monthly	Annual
February	1.7	1.2	0.8	1.8	1.0	1.7	1.1	3.0	1.3	2.4	1.2	2.4
April	0.8	0.8	0.7	1.7	1.8	2.8	0.9	2.1	0.8	2.4	1.2	2.8
June	0.8	0.2	0.2	1.1	-0.2	2.4	0.3	2.6	0.5	2.6	0.7	3.0
August	0.0	0.2	-0.1	1.0	0.4	2.9	0.6	2.8	0.1	2.0	0.0	3.0
October	0.1	0.1	0.1	0.9	0.3	3.2	0.7	3.2	0.2	1.6	0.5	3.2
December	-0.8	2.6	-0.2	1.5	-0.4	2.9	-1.4	2.2	-0.4	2.6	-0.9	2.7

CPI-W

In December, the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) was 247.680, down 1.1 percent from October. The CPI-W increased 2.1 percent over the year.

Landscape & Lighting Maintenance District No. 1

FUND 263 | DIVISION BUDGET **SUMMARY** | **CODE** 360

DIVISION SUMMARY

The Greenfield Landscape and Lighting District No 1 improvements include maintenance and operations of all public landscaping and irrigation improvements and street lighting of a local nature or landscape strips of land between back and front of walk; the alley planting areas and central parkways including lawns, shrubs and trees including necessary repairs and replacements water for irrigation; spraying; supervision; debris removal; maintenance and pave repairs for alleys; park stripe repair and replacement and any other items of work necessary and incidental for the proper maintenance and operation and all additions and electrical current for the operation of streetlights. The adopted FY 2014-15 Budget included funds for the City to hire employees and make needed repairs to infrastructure. Based on feedback from residents, the City did not hire staff to perform this work and the current contractor continues to provide maintenance service to the District. However, revenue for making necessary repairs not performed in FY 2014 have been reprogramed in the FY 2015-2017 Budget.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.01	0.01
Public Works Director (unfunded)	-	-	-	-	0.01	0.01
Office Specialist	-	-	0.01	0.01	-	-
Administrative Assistant	-	-	-	-	0.01	0.01
Building Inspector	-	0.10	-	-	-	-
Public Works Manager	-	-	0.07	0.07	0.03	0.03
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
	-	0.10	2.03	2.03	0.06	0.06

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	5,533	6,998	28,500	9,600	3,900	4,000
Operating Services & Supplies	62,198	63,224	36,300	53,200	64,000	64,100
Special Purchases, Projects & Studies	-	-	19,000	-	20,000	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	29,300	21,150	18,600	18,600	19,000	20,000
TOTAL	97,031	91,372	102,400	81,400	106,900	98,100

Landscape & Lighting Maintenance District No. 1

FUND 263 | DIVISION BUDGET | CODE 360

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	4,031	4,854	18,000	5,600	2,400	2,500
52000	Taxes & Benefits	1,502	2,144	10,500	4,000	1,500	1,500
	Total Employee Services	5,533	6,998	28,500	9,600	3,900	4,000
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	326	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	54,019	54,827	17,000	46,100	56,000	56,000
64000	Utilities & Communications	6,688	6,586	5,500	6,400	6,600	6,700
65000	Operating Supplies	173	-	1,000	-	600	600
66000	Vehicle & Equipment Operating Costs	-	-	12,800	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	1,319	1,486	-	700	800	800
	Total Operations	62,198	63,224	36,300	53,200	64,000	64,100
SPECIAL PURCHASES, PROJECTS & STUDIES							
72703	LLMD #1 Projects	-	-	19,000	-	20,000	10,000
	Total Special Projects	-	-	19,000	-	20,000	10,000
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
	Non-Departmental	29,300	-	-	-	-	-
95100	Transfer to General Fund	-	21,150	18,600	18,600	19,000	20,000
	Total Transfers	29,300	21,150	18,600	18,600	19,000	20,000
ACTIVITY TOTAL		97,031	91,372	102,400	81,400	106,900	98,100

Lighting and Landscaping District No. 2

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	609,618	605,255	656,800	605,600	626,200	463,800
REVENUES						
Property Assessment	277,784	263,874				
Interest	1,012					
Zone 1 Second Street			38,800	38,800	39,500	40,300
Zone 2 Terra Verde			26,800	26,800	27,400	28,000
Zone 3A La Vina Subdivision 1			63,100	63,100	63,900	65,000
Zone 3B La Vina Subdivision 2			6,200	6,200	6,300	6,500
Zone 4A St. Charles: Single Family			86,400	86,400	88,100	90,000
Zone 4B St. Charles: Multi-Family & Non-Res.			40,500	40,500	41,000	4,200
Zone 5 Las Manzanitas			9,600	9,600	9,800	10,000
Subtotal	278,796	263,874	271,400	271,400	276,000	244,000
TOTAL RESOURCES	888,414	869,129	928,200	877,000	902,200	707,800
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	6,622	12,446	68,800	19,900	7,900	8,300
Operating Services & Supplies	191,037	192,894	107,600	187,000	203,300	203,800
Special Purchases, Projects & Studies	-	-	206,200	23,500	206,200	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	85,500	58,200	20,400	20,400	21,000	22,000
TOTAL EXPENDITURES	283,159	263,539	403,000	250,800	438,400	244,100
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	605,255	605,590	525,200	626,200	463,800	463,700
TOTAL FUND BALANCE	605,255	605,590	525,200	626,200	463,800	463,700

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Landscape & Lighting Maintenance District No. 2

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

This District was created by the adoption of Resolution 2004-89 on December 7, 2004 pursuant to the requirements of the Landscape and Lighting Act of 1972. Upon the request of Creek Bridge Homes, the City initiated the annexation of St. Charles Subdivision into this district. The benefiting properties include single family homes (Zone 4a) and multi-family and non-residential properties (Zone 4b). Additionally, in 2005, upon the request of Standard Pacific Homes, also annexed the Las Manzanitas Subdivision (Zone 5) into the District. Improvements maintained and operated by the District include the maintenance and operations of streets, roads and highways and the maintained and operation drainage and flood control facilities in the zone. The adopted FY 2014-15 Budget included funds for the City to hire employees and make needed repairs to infrastructure. Based on feedback from residents, the City did not hire staff to perform this work and the current contractor continues to provide maintenance service to the District. However, revenue for making necessary repairs not performed in FY 2014 have been reprogramed in the FY

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.01	0.01
Public Works Director (unfunded)	-	-	-	-	0.01	0.01
Office Specialist	-	-	0.01	0.01	-	-
Administative Assistant	-	-	-	-	0.01	0.01
Building Inspector	-	0.10	-	-	-	-
Public Works Manager	-	-	0.07	0.07	0.07	0.07
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
	-	0.10	2.03	2.03	0.10	0.10

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Landscape & Lighting Maintenance District No. 2	283,159	263,539	403,000	250,800	438,400	244,100
	283,159	263,539	403,000	250,800	438,400	244,100

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	6,622	12,446	68,800	19,900	7,900	8,300
Operating Services & Supplies	191,037	192,894	107,600	187,000	203,300	203,800
Special Purchases, Projects & Studies	-	-	206,200	23,500	206,200	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	85,500	58,200	20,400	20,400	21,000	22,000
TOTAL	283,159	263,539	403,000	250,800	438,400	244,100

Landscape & Lighting Maintenance District No. 2

FUND 264 | DIVISION BUDGET **SUMMARY** | **CODE** 360

DIVISION SUMMARY

The Greenfield Landscape and Lighting District No 2 improvements include maintenance and operations of all public landscaping and irrigation improvements and street lighting of a local nature or landscape strips of land between back and front of walk; the alley planting areas and central parkways including laws, shrubs and trees including necessary repairs and replacements water for irrigation; spraying; supervision; debris removal; maintenance and pave repairs for alleys; park strip repair and replacement and any other items of work necessary and incidental for the proper maintenance and operation and all additions and electrical current for the operation of streetlights.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Community Services Director	-	-	-	-	0.01	0.01
Public Works Director (unfunded)	-	-	-	-	0.01	0.01
Office Specialist	-	-	0.01	0.01	-	-
Administative Assistant	-	-	-	-	0.01	0.01
Building Inspector	-	0.10	-	-	-	-
Public Works Manager	-	-	0.07	0.07	0.07	0.07
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
LLMD Grounds Worker	-	-	0.65	0.65	-	-
	-	0.10	2.03	2.03	0.10	0.10

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	6,622	12,446	68,800	19,900	7,900	8,300
Operating Services & Supplies	191,037	192,894	107,600	187,000	203,300	203,800
Special Purchases, Projects & Studies	-	-	206,200	23,500	206,200	10,000
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	85,500	58,200	20,400	20,400	21,000	22,000
TOTAL	283,159	263,539	403,000	250,800	438,400	244,100

Landscape & Lighting Maintenance District No. 2

FUND 264 | DIVISION BUDGET | CODE 360

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	4,796	8,672	43,400	11,100	5,000	5,100
52000	Taxes & Benefits	1,826	3,773	25,400	8,800	2,900	3,200
	Total Employee Services	6,622	12,446	68,800	19,900	7,900	8,300
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	357	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	151,228	147,630	30,000	135,400	149,000	149,000
64000	Utilities & Communications	31,689	39,225	36,000	48,500	50,400	50,800
65000	Operating Supplies	3,017	771	6,200	600	1,400	1,400
66000	Vehicle & Equipment Operating Costs	-	-	35,400	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	5,103	4,911	-	2,500	2,500	2,600
	Total Operations	191,037	192,894	107,600	187,000	203,300	203,800
SPECIAL PURCHASES, PROJECTS & STUDIES							
74704	LLMD #2 Projects	-	-	206,200	23,500	206,200	10,000
	Total Special Projects	-	-	206,200	23,500	206,200	10,000
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
	Non-Departmental	85,500	-	-	-	-	-
95100	Transfer to General Fund	-	58,200	20,400	20,400	21,000	22,000
	Total Transfers	85,500	58,200	20,400	20,400	21,000	22,000
ACTIVITY TOTAL		283,159	263,539	403,000	250,800	438,400	244,100

STREET MAINTENANCE DRAINAGE DISTRICT NO. 1

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	436,645	453,310	461,400	455,600	442,700	336,800
REVENUES						
/ Assessment	25,285	24,927				
Interest	801					
Other Revenue						
1a 2nd Street Maint.			3,100	3,100	3,200	3,200
1b 2nd Street Drainage			2,800	2,800	2,900	3,000
2a Terra Verde Storm Drainage			1,400	1,400	1,500	1,600
2b Terra Verde Storm Drainage			1,700	1,700	1,800	1,800
3a LaVina Storm Drainage			4,800	4,800	5,000	5,100
4a St. Charles PL Storm Drainage (SFR)			8,700	8,700	8,900	9,000
4b St. Charles PL Street Maint. (Apt/Retail)			700	700	800	800
4b St. Charles PL Storm Drainage (Apt/Retail)			1,500	1,500	1,600	1,600
5 Las Manzanitas Storm Drainage			1,100	1,100	1,200	1,300
Subtotal	26,085	24,927	25,800	25,800	26,900	27,400
TOTAL RESOURCES	462,731	478,237	487,200	481,400	469,600	364,200
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	5,330	16,303	14,900	14,000	11,000	11,400
Operating Services & Supplies	4,091	4,859	19,700	6,700	8,000	8,600
Special Purchases, Projects & Studies	-	-	27,800	-	27,800	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,500	18,000	18,000	86,000	20,000
TOTAL EXPENDITURES	9,421	22,662	80,400	38,700	132,800	40,000
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	453,310	455,575	406,800	442,700	336,800	324,200
TOTAL FUND BALANCE	453,310	455,575	406,800	442,700	336,800	324,200

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Street Maintenance Drainage District No. 1

PUBLIC WORKS
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

Street and Drainage Maintenance Assessment District No. 1 Fund: This was created by the adoption of Resolution 2004-88 on December 7, 2004 pursuant to the requirements of the Benefit Assessment Act of 1982. Upon the request of Creek Bridge Homes , the City imitated the annexation of St. Charles Subdivision into this district. The benefitting properties include single family homes (Zone 4a) and multi-family and non-residential properties (Zone 4b). Additionally, in 2005, upon the request of Standard Pacific Homes, also annexed the Manzanitas Subdivision (Zone 5) into the District. Improvements maintained and operated by the District include the maintenance and operations of streets, roads and highways and the maintenance and operation drainage and flood control facilities . Services are provided by City Contractors based on a contract awarded in 2008. The adopted FY 2014-15 Budget included funds for the City to hire employees and make needed repairs to infrastructure. Based on feedback from residents, the City did not hire staff to perform this work and the current contractor continues to provide maintenance service to the District. However, revenue for making necessary repairs not performed in FY 2014 have been reprogramed in the FY 2015-2017 Budget.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Public Works Manager	-	-	-	0.03	0.03	0.03
Maintenance Worker	-	-	-	0.05	0.05	0.05
Maintenance Worker	-	-	-	0.08	0.08	0.08
Park Grounds Worker	-	-	-	0.05	-	-
Park Grounds Worker	-	-	-	0.05	-	-
Park Grounds Worker	-	-	-	0.05	-	-
Building Inspector	-	-	-	-	-	-
Office Specialist	-	-	-	-	-	-
	-	-	-	0.31	0.16	0.16

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Street Maintenance Drainage District No. 1	9,421	22,662	80,400	38,700	132,800	40,000
	9,421	22,662	80,400	38,700	132,800	40,000

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	5,330	16,303	14,900	14,000	11,000	11,400
Operating Services & Supplies	4,091	4,859	19,700	6,700	8,000	8,600
Special Purchases, Projects & Studies	-	-	27,800	-	27,800	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,500	18,000	18,000	86,000	20,000
TOTAL	9,421	22,662	80,400	38,700	132,800	40,000

DISTRICT ZONES	2013-14 Total EBU	2014-15 Levy Per EBU	2014-15 Max per EBU	2015-16 Levy Per EBU	2016-17 Levy Per EBU
Zone 1a 2nd Street Maint.	80.00	39.00	148.00		
Zone 1b 2nd Street Drainage	80.00	35.00	133.00		
Zone 2a Terra Verde Storm Drainage	32.00	43.00	162.00		
Zone 2b Terra Verde Storm Drainage	64.00	27.00	101.00		
Zone 3a LaVina Storm Drainage	205.00	24.00	89.00		
St Charles Single Family					
Zone 4a Street Maintenance	150.00	30.00	112.00		
Zone 4a Storm Drainage	150.00	28.00	104.00		
St Charles Apartments					
Zone 4b St. Charles Place Street Maint. (Apt/Retail)	176.00	4.00	15.00		
Zone 4b St. Charles Place Storm Drainage (Apt/Retail)	176.00	8.00	31.00		
Zone 5 Las Manzanitas Storm Drainage	19	59.00	223.00		

DEPARTMENT OF PUBLIC WORKS

FUND	DIVISION BUDGET	CODE
265	**SUMMARY**	360

DIVISION SUMMARY

The parcels in the District are specified as Zone 1a - Second Street – Street Maintenance, Zone 1 b - Second Street - Storm Drain Maintenance, Zone 2a - Terra Verde – Storm Drain Maintenance, Zone 2b - Terra Verde - Storm Drain Maintenance, Zone 3a – La Vina - Storm Drain Maintenance, Zone 4a – St. Charles Place Storm Drain and Street Maintenance (Single Family), Zone 4b – St. Charles Storm Drain and Street Maintenance (Multi-Family and Non-Residential) and Zone 5 – Las Manzanitas. Future parcels that may be annexed into the District may receive only storm drain maintenance related benefits and/or street maintenance related benefits. It is anticipated that the future annexation parcels will comprise new zones within the District. The benefit assessment is levied upon each parcel within the boundaries of each zone and the assessment levied upon each parcel shall be based solely on the benefit received from the respective zone (and not on assessed value).

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Public Works Manager	-	-	-	0.03	0.03	0.03
Maintenance Worker	-	-	-	0.05	0.05	0.05
Maintenance Worker	-	-	-	0.08	0.08	0.08
Park Grounds Worker	-	-	-	0.05	-	-
Park Grounds Worker	-	-	-	0.05	-	-
Park Grounds Worker	-	-	-	0.05	-	-
Building Inspector	-	-	-	-	-	-
Office Specialist	-	-	-	-	-	-
	-	-	-	0.31	0.16	0.16

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	5,330	16,303	14,900	14,000	11,000	11,400
Operating Services & Supplies	4,091	4,859	19,700	6,700	8,000	8,600
Special Purchases, Projects & Studies	-	-	27,800	-	27,800	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,500	18,000	18,000	86,000	20,000
TOTAL	9,421	22,662	80,400	38,700	132,800	40,000

Street Maintenance Drainage District No. 1

FUND 265 | DIVISION BUDGET | CODE 360

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	4,012	12,459	10,000	10,200	7,400	7,500
52000	Taxes & Benefits	1,318	3,844	4,900	3,800	3,600	3,900
	Total Employee Services	5,330	16,303	14,900	14,000	11,000	11,400
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	326	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	3,669	4,534	14,000	3,000	3,000	3,000
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	421	-	600	1,000	1,000	1,000
66000	Vehicle & Equipment Operating Costs	-	-	5,100	-	1,200	1,700
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	2,700	2,800	2,900
	Total Operations	4,091	4,859	19,700	6,700	8,000	8,600
SPECIAL PURCHASES, PROJECTS & STUDIES							
72705	SMD #1 Projects	-	-	27,800	-	27,800	-
	Total Special Projects	-	-	27,800	-	27,800	-
CAPITAL OUTLAY							
83500	2015 Road Improvement Projects	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95100	Transfer to General Fund	-	1,500	18,000	18,000	19,000	20,000
0	Transfer to Local Transportation Fund					67,000	
	Total Transfers	-	1,500	18,000	18,000	86,000	20,000
ACTIVITY TOTAL		9,421	22,662	80,400	38,700	132,800	40,000

STREET MAINTENANCE DRAINAGE DISTRICT No. 2

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	76,147	79,600	150,100	197,900	216,500
REVENUES						
Property Assessment	76,919	78,284				
Interest	(32)					
Zone 1 Mariposa	-	-	18,100	18,100	18,500	19,000
Zone 2 Vineyard Green	-	-	33,900	33,900	34,500	35,000
Zone 3 Vista Verde	-	-	9,600	9,600	9,800	10,000
Zone 4 Cambria	-	-	19,100	19,100	19,500	20,500
Subtotal	76,887	78,284	80,700	80,700	82,300	84,500
TOTAL RESOURCES	76,887	154,431	160,300	230,800	280,200	301,000
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	15,000	11,000	11,000	11,400
Operating Services & Supplies	740	2,875	19,700	3,900	4,300	4,300
Special Purchases, Projects & Studies	-	-	7,900	-	7,900	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,500	18,000	18,000	40,500	20,000
TOTAL EXPENDITURES	740	4,375	60,600	32,900	63,700	35,700
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	76,147	150,056	99,700	197,900	216,500	265,300
TOTAL FUND BALANCE	76,147	150,056	99,700	197,900	216,500	265,300

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Street Maintenance Drainage District No. 2

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Street and Drainage Assessment District No. 2 Fund: The purpose of this District is to collect special assessments in order to help provide and maintain the improvements benefiting residents living in these subdivisions. The method of apportionment established for the district utilizes a weighted method of apportionment know as an Equivalent Benefit Unit and all other land uses are converted to a weighted EBU based on an assessment formula that equates the property's specific development status, type of land use and size compared to a single-family home site. The adopted FY 2014-15 Budget included funds for the City to hire employees and make needed repairs to infrastructure. Based on feedback from residents, the City did not hire staff to perform this work and the current contractor continues to provide maintenance service to the District. However, revenue for making necessary repairs not performed in FY 2014 have been reprogramed in the FY 2015-2017 Budget.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Public Works Manager	-	-	0.03	-	0.03	0.03
Maintenance Worker	-	-	0.05	-	0.05	0.05
Maintenance Worker	-	-	0.08	-	0.08	0.08
Park Grounds Worker	-	-	0.05	-	-	-
Park Grounds Worker	-	-	0.05	-	-	-
Park Grounds Worker	-	-	0.05	-	-	-
Building Inspector	0.05	0.05	-	-	-	-
Office Specialist	-	-	-	-	-	-
	0.05	0.05	0.31	-	0.16	0.16

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Street Maintenance Drainage District No. 2	740	4,375	60,600	32,900	63,700	35,700
	740	4,375	60,600	32,900	63,700	35,700

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	15,000	11,000	11,000	11,400
Operating Services & Supplies	740	2,875	19,700	3,900	4,300	4,300
Special Purchases, Projects & Studies	-	-	7,900	-	7,900	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,500	18,000	18,000	40,500	20,000
TOTAL	740	4,375	60,600	32,900	63,700	35,700

DISTRICT ZONES	2012-13 Total EBU	2013-14 Levy per EBU	2014-15 Levy per EBU	2014-15 Max per EBU	2015-16 Levy per EBU	2016-17 Levy per EBU
Mariposa	40.00	438.32	451.47	473.73		
Vineyard Green	88.00	374.18	385.41	404.40		
Vista Verde	16.00	580.52	597.94	627.38		
Cambria	30.00	475.46	489.72	502.79		

Street Maintenance Drainage District No. 2

FUND 265

DIVISION BUDGET

SUMMARY

CODE 360

DIVISION SUMMARY

The purpose of the Street and Drainage District No. 2 is to fund the activities necessary to maintain and service the local streets and the drainage and flood control systems constructed and installed in connection with development of properties within the residential subdivisions known as the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions, pursuant to approve development plans and agreements. The improvements may consist of all or a portion of the public streets, drainage and flood control facilities associated with the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions and the maintenance of these improvements may include but are not limited to all materials, equipment, labor, and incidental expenses deemed necessary to keep these improvements in satisfactory condition. The maintenance of the improvements and related activities must be funded through the District assessments

BUDGET SUMMARY	2012-13 ACTUAL	2012-13 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Public Works Manager	-	-	0.03	-	0.03	0.03
Maintenance Worker	-	-	0.05	-	0.05	0.05
Maintenance Worker	-	-	0.08	-	0.08	0.08
Park Grounds Worker	-	-	0.05	-	-	-
Park Grounds Worker	-	-	0.05	-	-	-
Park Grounds Worker	-	-	0.05	-	-	-
Building Inspector	0.05	0.05	-	-	-	-
	0.05	0.05	0.31	-	0.16	0.16

SUMMARY OF EXPENSES	2012-13 ACTUAL	2012-13 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	15,000	11,000	11,000	11,400
Operating Services & Supplies	740	2,875	19,700	3,900	4,300	4,300
Special Purchases, Projects & Studies	-	-	7,900	-	7,900	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,500	18,000	18,000	40,500	20,000
TOTAL	740	4,375	60,600	32,900	63,700	35,700

Street Maintenance Drainage District No. 2

DIVISION BUDGET

DETAIL

FUND 265 | **CODE** 360

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	10,000	7,200	7,400	7,500
52000	Taxes & Benefits	-	-	5,000	3,800	3,600	3,900
	Total Employee Services	-	-	15,000	11,000	11,000	11,400
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	380	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	740	2,495	14,000	3,000	3,000	3,000
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	600	100	500	500
66000	Vehicle & Equipment Operating Costs	-	-	5,100	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	800	800	800
	Total Operations	740	2,875	19,700	3,900	4,300	4,300
SPECIAL PURCHASES, PROJECTS & STUDIES							
72706	SMD #2 Projects	-	-	7,900	-	7,900	-
	Total Special Projects	-	-	7,900	-	7,900	-
CAPITAL OUTLAY							
83100	General / Ongoing Road Projects	-	-	-	-	-	-
83500	2015 Road Improvement Projects	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95100	Transfer to General Fund	-	1,500	18,000	18,000	19,000	20,000
0	Transfer to Local Transportation Fund	-	-	-	-	21,500	-
	Total Transfers	-	1,500	18,000	18,000	40,500	20,000
ACTIVITY TOTAL		740	4,375	60,600	32,900	63,700	35,700

HOME GRANT

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	21,042	21,084	21,100	21,100	22,800	22,800
REVENUES						
Home Grant			-			
Rental Construction Project					4,500,000	
Activity Delivery					50,000	
State Recipient Administration					50,000	
Interest Income	43		-	-		
Home Monitor Fee						2,500
Other Revenue			-	1,700		
Subtotal	43	-	-	1,700	4,600,000	2,500
TOTAL RESOURCES	21,084	21,084	21,100	22,800	4,622,800	25,300
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	100,000	2,500
Special Purchases, Projects & Studies	-	-	-	-	4,500,000	-
Capital Outlay	-	-	-	-		-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	4,600,000	2,500
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	21,084	21,084	21,100	22,800	22,800	22,800
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	21,084	21,084	21,100	22,800	22,800	22,800

DEPARTMENT OF
ADMINISTRATION

DIVISIONS: HOME Grant

ADMINISTRATION

DEPARTMENT BUDGET

SUMMARY

FUND SUMMARY

In 2015, the City was awarded an additional HOME Grant for the construction of the Terracina Oaks project. Although construction of the project will be done by a developer, administration of the grant will be provided by the City, with construction costs paid by the City with grant funds.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
HOME Grant	-	-	-	-	4,600,000	2,500
	-	-	-	-	4,600,000	2,500

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	100,000	2,500
Special Purchases, Projects & Studies	-	-	-	-	4,500,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	4,600,000	2,500

HOME Grant

FUND	DIVISION BUDGET	CODE
291	**SUMMARY**	610

DIVISION SUMMARY

This cost center is for administration and disbursement of HOME Grant monies. In Feburary 2015, the Department of Housing and Community Development informed the City of Greenfield that it had been awarded Rental New Construction HOME Investment Partnerships (HOME) Program funds in the amount of $4,600,000 for the construction of a 48-unit rental new construction project located on a 2.89+/- acre parcel of land . As required my the grant, inital draw-down of these funds must occur within 12 months of the project setup. Terracina Oaks Apartments Phase II will consist of 6 residential wood framed buildings supported by perimeter foundations with concrete slab flooring and stucco and vinyl siding. The project will share a 2,469 square foot community building with the adjacent Terracina Oaks Apartments Phase I. The community building will consist of an office, maintenance room, common gathering space, computer learning center, and an exercise room. The development of this project is valued at $11 million. The project is expected to start construction in October of 2015, with all related closings occurring at that time. Construction is expected to take approximately one year, placing the completion date sometime in October of 2016. With lease-up of the units beginning prior to project completion and lasting until approximately April 2017, the stabilization of the project and funding of the permanent loan are expected to occur around October 2017.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	100,000	2,500
Special Purchases, Projects & Studies	-	-	-	-	4,500,000	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	4,600,000	2,500

HOME Grant

DIVISION BUDGET

DETAIL

FUND	CODE
291	610

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	88,000	2,500
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	12,000	-
	Total Operations	-	-	-	-	100,000	2,500
SPECIAL PURCHASES, PROJECTS & STUDIES							
72600	General Community Projects					4,500,000	-
	Total Special Projects	-	-	-	-	4,500,000	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	4,600,000	2,500

Housing Assistance Program

FUND 291

DIVISION BUDGET

SUMMARY

CODE

DIVISION SUMMARY

This HOME fund program accounts for the loans provided to eligible citizens for housing rehabilitation assistance. As of June 30, 2014, the City held $1,142,903 in promissory notes secured by deeds of trust for various residential properties. Interest on these notes is generally deferred and repayment occurs when property ownership changes.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Housing Assistance Program

FUND 291

DIVISION BUDGET

DETAIL

CODE

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	-	-

Housing Assistance Program

FUND Summary of HOME Grant **CODE**

291

DETAIL

	Name	Balance 06/30/14
Home Grant #1		
	Lamberson	48,000.00
	Lopez	40,000.00
	Perez	45,465.00
	Gordon	48,000.00
	Harrison-Baker	13,595.00
	Sanchez	43,920.00
	Sanchez	38,688.00
		326,294.00
Home Grant #2		
	Arroyo	1,727.51
	Meza	66,417.00
	Estrada	67,324.31
	Zavala	64,121.00
	Andrade	43,883.19
	Gallardo	92,630.03
	Ramirez	29,690.00
		365,793.04
Home Grant #3		
	Andrade	77,380.00
	Pantoja	102,599.00
	Gaitan	141,310.00
	Jimenez	76,528.00
	Martinez	87,586.00
	Morales	12,730.00
		498,133.00
Total		1,190,220.04

SCIENCE WORKSHOP

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	141,130	32,173	(5,300)	(12,700)	7,000	57,200
REVENUES						
Science Workshop Grant	11,019	75,376				
Interest	255					
Packard Foundation			30,900	50,000	35,000	35,000
CSW Network Grants			25,700	30,000	30,000	30,000
MC Community Foundation			23,100	23,000	21,000	21,000
Nancy B. Ransom Foundation			13,800	-	13,800	15,000
Monterey Peninsula Foundation			15,000	-	-	-
Oak Ave & ERC Elementaries			6,500	3,600	-	-
Greenfield Unified School District			14,400	22,600	50,500	50,500
Greenfield Rotary Club				2,000	2,000	2,000
Parks Foundation for Monterey County				5,000	7,000	-
Transfer from General Fund					20,000	20,000
Subtotal	11,274	75,376	129,400	136,200	179,300	173,500
TOTAL RESOURCES	152,404	107,549	124,100	123,500	186,300	230,700
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	85,485	91,008	96,500	96,500	109,100	113,700
Operating Services & Supplies	34,746	29,241	27,600	20,000	20,000	20,000
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES	120,231	120,249	124,100	116,500	129,100	133,700
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	32,173	(12,700)	-	7,000	57,200	97,000
TOTAL FUND BALANCE	32,173	(12,700)	-	7,000	57,200	97,000

DEPARTMENT OF
ADMINISTRATION

DIVISIONS: Science Workshop

ADMINISTRATION

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

This Fund was established with the receipt of a grant to create a workshop program committed to enriching the educational experience of historically underserved youth by providing them with safe, fun and stimulating environment where they can explore their world through science. Students develop projects around their interests, and learn from observation and direct experience with real-world objects and materials. Greenfield Community Science Workshop (CSW) will provide hands on Science programming to local elementary schools and to provide staff with vital professional development training. The program is currently housed in the old City Hall building. The FY 2016 Budget includes $20,000 of local funds to supplement programs in the Science Workshop. It is the long term goal of the program to become self-sustaining without reliance

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Science Workshop Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Science Workshop Technician	0.50	0.50	0.50	0.50	0.50	0.50
Science Workshop Aide	0.50	0.50	0.50	0.50	0.50	0.50
	2.00	2.00	2.00	2.00	2.00	2.00

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
	120,231	120,249	124,100	116,500	129,100	133,700
	120,231	120,249	124,100	116,500	129,100	133,700

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	85,485	91,008	96,500	96,500	109,100	113,700
Operating Services & Supplies	34,746	29,241	27,600	20,000	20,000	20,000
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	120,231	120,249	124,100	116,500	129,100	133,700

Department of Administration

FUND	DIVISION BUDGET	CODE
297	**SUMMARY**	597

DIVISION SUMMARY

The Greenfield CSW supports and improves the capacity, quality and safety for programs participants by hire youth interns for the fall and spring semester to provide an extra staff person during drop-in hours to serve more kids and it will allow existing staff to focus on more advanced projects/activities. Through grant funding, the CSW is able to fund an enginnring curriculum to promote projects related to modern technology. Funds in this program will be used to purchase materials and tools and 5 microscopes to allow for specialized teaching and to expand its curriculum and range of activities for its school programs.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
Science Workshop Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Science Workshop Technician	0.50	0.50	0.50	0.50	0.50	0.50
Science Workshop Aide	0.50	0.50	0.50	0.50	0.50	0.50
	2.00	2.00	2.00	2.00	2.00	2.00

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	85,485	91,008	96,500	96,500	109,100	113,700
Operating Services & Supplies	34,746	29,241	27,600	20,000	20,000	20,000
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	120,231	120,249	124,100	116,500	129,100	133,700

Science Workshop

DIVISION BUDGET

DETAIL

FUND	CODE
297	597

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	66,500	72,018	74,500	74,500	83,700	86,200
52000	Taxes & Benefits	18,986	18,990	22,000	22,000	25,400	27,500
	Total Employee Services	85,485	91,008	96,500	96,500	109,100	113,700
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	138	-	7,700	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	18,773	72	-	300	300	300
64000	Utilities & Communications	3,061	4,563	3,200	4,700	4,700	4,700
65000	Operating Supplies	12,775	24,556	16,700	14,500	14,500	14,500
66000	Vehicle & Equipment Operating Costs	-	50	-	500	500	500
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	34,746	29,241	27,600	20,000	20,000	20,000
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		120,231	120,249	124,100	116,500	129,100	133,700

CITY HALL DEBT SERVICE

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	-	-	-	-	-
REVENUES						
Transfer from General Fund	-	-	200,800	200,900	200,900	200,900
Other Revenue	-	-	-	-	-	-
Subtotal	-	-	200,800	200,900	200,900	200,900
TOTAL RESOURCES	-	-	200,800	200,900	200,900	200,900
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	200,800	200,900	200,900	200,900
TOTAL EXPENDITURES	-	-	200,800	200,900	200,900	200,900
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	-	-	-	-	-	-

DEPARTMENT OF
ADMINISTRATION

DIVISIONS: Civic Center Capital Lease

ADMINISTRATION

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

On January 1, 2006, the City entered into a capital lease agreement with Municipal Finance Corporation. The lease proceeds were used to construct, acquire, and install certain capital improvements (consisting primarily of a new City Hall facility). The amount of the lease is $2,500,000, accruing interest at 5.1% for 20 years. The lease is secured by revenues in the General Fund. Semi-annual lease payments are due December 30 and June 30 of each fiscal year, and commenced on June 30, 2009 and will be paid in full in FY 2025. Prior to fiscal year 2014-15, lease payments were paid directly from the General Fund; the creation of the City Hall Debt Service Fund allows for greater budgetary transparency.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
	-	-	200,800	200,900	200,900	200,900
	-	-	200,800	200,900	200,900	200,900

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	200,800	200,900	200,900	200,900
TOTAL	-	-	200,800	200,900	200,900	200,900

Civic Center Capital Lease

FUND	DIVISION BUDGET	CODE
406	**SUMMARY**	709

DIVISION SUMMARY

On January 1, 2006, the City entered into a capital lease agreement with Municipal Finance Corporation. The lease proceeds were used to construct, acquire, and install certain capital improvements (consisting primarily of a new City Hall facility). The amount of the lease is $2,500,000, accruing interest at 5.1% for 20 years. The lease is secured by revenues in the General Fund. Semi-annual lease payments are due December 30 and June 30 of each fiscal year, and commenced on June 30, 2009. Prior to fiscal year 2014-15, lease payments were paid directly from the General Fund; the creation of the City Hall Debt Service Fund allows for greater budgetary transparency.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	200,800	200,900	200,900	200,900
TOTAL	-	-	200,800	200,900	200,900	200,900

Civic Center Capital Lease

FUND 406 | DIVISION BUDGET | CODE 709

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91300	Interest Expense	-	-	93,700	86,900	81,000	74,800
91400	Capital Lease Payments	-	-	107,100	114,000	119,900	126,100
	Total Debt Service	-	-	200,800	200,900	200,900	200,900
ACTIVITY TOTAL		-	-	200,800	200,900	200,900	200,900

PUBLIC WORKS EQUIPMENT DEBT SERVICE FUND

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	-	-	-	-	-
REVENUES						
Transfer from General Fund	-	-	16,800	16,800	16,800	-
Transfer from Gas Tax Fund	-	-	16,800	16,800	16,800	-
Transfer from Sewer Fund	-	-	16,800	16,800	16,800	-
Transfer from Water Fund	-	-	16,800	16,800	16,800	-
Other Revenue	-	-	-	-	-	-
Subtotal	-	-	67,200	67,200	67,200	-
TOTAL RESOURCES	-	-	67,200	67,200	67,200	-
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	67,200	67,200	67,200	-
TOTAL EXPENDITURES	-	-	67,200	67,200	67,200	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	-	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	-	-	-	-	-	-

Public Works Equipment Capital Lease

FUND	DIVISION BUDGET	CODE
411	**SUMMARY**	709

DIVISION SUMMARY

On May 3, 2011, the City entered into a capital lease agreement with Municipal Finance Corporation. The lease proceeds were used to purchase four pieces of equipment for Public Works. The amount of the lease was $305,660, accruing interest at 3.68% for five years. The lease is secured by the investments in each acquisition fund: 25% General Fund, 25% Gas Tax Fund, 25% Sewer Fund, and 25% Water Fund. Quarterly lease payments are due each fiscal year, and commenced September 2011. This capital lease will be paid in full on May 1, 2016, the date of the final lease payment.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	67,200	67,200	67,200	-
TOTAL	-	-	67,200	67,200	67,200	-

Public Works Equipment Capital Lease

DIVISION BUDGET

DETAIL

FUND 411

CODE 709

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91300	Interest Expense	-	-	5,300	3,900	1,500	-
91400	Capital Lease Payments	-	-	61,900	63,300	65,700	-
	Total Debt Service	-	-	67,200	67,200	67,200	-
ACTIVITY TOTAL		-	-	67,200	67,200	67,200	-

Successor Agency Administration Fund

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	12,535	2,979	-	154,800	89,700	427,900
REVENUES						
RPTTF Revenue	-	1,965,956	-	2,226,600	2,087,200	1,995,500
Interest		-	-	-	-	-
Other Revenue	107,059	-	-	-	-	-
Subtotal	107,059	1,965,956	-	2,226,600	2,087,200	1,995,500
TOTAL RESOURCES	119,594	1,968,935	-	2,381,400	2,176,900	2,423,400
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	51,407	-	-	-	-	-
Operating Services & Supplies	65,208	60,929	-	116,600	118,600	120,100
Special Purchases, Projects & Studies	-	-	-	214,300	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,753,208	-	1,960,800	1,630,400	2,305,400
TOTAL EXPENDITURES	116,615	1,814,137	-	2,291,700	1,749,000	2,425,500
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	2,979	154,798	-	89,700	427,900	(2,100)
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	2,979	154,798	-	89,700	427,900	(2,100)

DEPARTMENT OF
Finance

DIVISIONS: Agency Administration

Finance

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

The Successor Agency Administration Fund accounts for the receipt of revenue associated with the expenses and debt repayment from the City of Greenfield's former Redevelopment Agency. All expenses included in this proposed budget must be approved by the City's Oversight Board, which has the fiduciary responsibility to holders of enforceable obligations, as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project area. Assembly Bill 1X 26 gave the Oversight Board authority over the former Redevelopment Agency's financial affairs, as handled by the City acting as Successor Agency. In addition to approving the Successor Agency's administrative budget, the Oversight Board adopts the Recognized Obligation Payment Schedule—the central document that identifies the financial obligations of the former Redevelopment Agency that the Successor Agency may pay over any six months period.

Key agents serving the Successor Agency Adminstration is BLX Group, which provides annual arbitrage rebate calculation (contract dated 2/15/2006); the Union Bank of California as Trustee (contract dated 12/1/2006); Dale Bacigalupi with the law firm Lozano Smith as Legal Counsel (contract dated 1/15/2009); Urban Futures for continuing disclosure as required by bond convenants (contract dated 12/1/2006); and Eric Sciven, with De La Rosa & Company as bond broker redeem bonds (1st priority $11,225,000 4.75 Term bonds due Feb 1, 2037; contract dated 7/23/2010).

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Agency Administration	116,615	1,814,137	-	2,291,700	1,749,000	2,425,500
	116,615	1,814,137	-	2,291,700	1,749,000	2,425,500

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	51,407	-	-	-	-	-
Operating Services & Supplies	65,208	60,929	-	116,600	118,600	120,100
Special Purchases, Projects & Studies	-	-	-	214,300	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,753,208	-	1,960,800	1,630,400	2,305,400
TOTAL	116,615	1,814,137	-	2,291,700	1,749,000	2,425,500

Agency Administration

FUND	DIVISION BUDGET	CODE
705	**SUMMARY**	820

DIVISION SUMMARY

The FY 2015 budget will transfer $118,600 to the 2002 Bond Debt Service Fund and $1,640,000 to the 2006 Bond Debt Service Fund. In FY 2016, the fund will transfer $116,400 to the 2002 Bond Debt Service Fund and $1,636,700 to the 2006 Bond Debt Service Fund. Of special notation is the transfer of $675,000 to the Low-Moderate Income Housing Fund for repayment of the low income housing loan to the California Housing Finance Agency.

The FY 2015 Budget also allocates $214,308 for prior year Local Education Agency pass-through payments to Greenfield Union School District ($134,822), the Monterey County Office of Education ($9,744), to Hartnell Community College District ($28,772) and to South Monterey County Joint Union High School District (40,970). Although the full funding of the housing loan and pass-through payments are included in the proposed budget, State law and bond convenants prioritize the payment of outstanding redevelopment bond debt service before any other obligation. Given the historically low Redevelopment Property Tax Trust Fund distribution to the Successor Agency, it is possible that the Redevelopment Property Tax Trust Fund distributed will be insufficient to fund each of these items contained in this budget. If there is a shortfall of funds, staff will seek assistance from the County Auditor-Controller to have an Insufficiency Claim submitted to the State Controller's Office. In addition to transfer payments made to other funds, the proposed Division Budget also includes an annual apropriation for the county collection fees, $4,068 for trust fees, $4,000 for annual disclosure costs and $100,000 for reimbursing the City for the direct administration of agency business.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	51,407	-	-	-	-	-
Operating Services & Supplies	65,208	60,929	-	116,600	118,600	120,100
Special Purchases, Projects & Studies	-	-	-	214,300	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	1,753,208	-	1,960,800	1,630,400	2,305,400
TOTAL	116,615	1,814,137	-	2,291,700	1,749,000	2,425,500

Agency Administration

DIVISION BUDGET

DETAIL

FUND	CODE
705	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	37,409	-	-	-	-	-
52000	Taxes & Benefits	13,998	-	-	-	-	-
	Total Employee Services	51,407	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	112	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	64,965	60,818	-	16,600	18,600	20,100
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	243	-	-	100,000	100,000	100,000
	Total Operations	65,208	60,929	-	116,600	118,600	120,100
SPECIAL PURCHASES, PROJECTS & STUDIES							
79990	Payment of Prior Year Pass-Throughs	-	-	-	214,300	-	-
	Total Special Projects	-	-	-	214,300	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95715	Transfer to Low-Moderate Income Housing Fund	-	-	-	330,400	-	675,000
95742	Transfer to Agency 2002 Bond Debt Service Fund	-	122,858	-	-	-	-
95746	Transfer to Agency 2006 Bond Debt Service Fund	-	1,630,350	-	1,630,400	1,630,400	1,630,400
	Total Transfers	-	1,753,208	-	1,960,800	1,630,400	2,305,400
ACTIVITY TOTAL		116,615	1,814,137	-	2,291,700	1,749,000	2,425,500

Successor Agency
Low-Moderate Income Housing Fund
FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	(107,800)	(124,736)	-	(124,700)	(124,700)	(124,700)
REVENUES						
Program Revenue	10,720	-	-			
Interest	162	-	-			
Other Revenue	-	-	-			
Subtotal	10,883	-	-	-	-	-
Transfer from Successor Agency CalHOME Trust Fund	-	-	-	319,600	-	-
Transfer from Successor Agency Admin Fund	-	-	-	330,400	-	675,000
TOTAL RESOURCES	(96,917)	(124,736)	-	525,300	(124,700)	550,300
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	27,819	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	650,000	-	675,000
TOTAL EXPENDITURES	27,819	-	-	650,000	-	675,000
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	(124,736)	(124,736)	-	(124,700)	(124,700)	(124,700)
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	(124,736)	(124,736)	-	(124,700)	(124,700)	(124,700)

DEPARTMENT OF
Finance

DIVISIONS: Low-Moderate Income Housing Programs

Finance

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

Each city in California must have a Housing Element in its General Plan, according to State law (Government Code, Section 65000 et. seq.) This mandated element consists of identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, and scheduled programs for the preservation, improvement, and development of housing. The housing element must identify adequate sites for housing and make adequate provision for the existing and projected housing needs of all economic segments of the community.

As part of redevelopment, the City was also required to commit twenty percent (20%) of its increment revenue to the provision of affordable housing. In 2005, the City instituted two programs using RDA funds: a First-Time Homebuyer Downpayment Assistance program (FTHB) and a grant program to pay up to $3,000 of closing costs for households that are income-eligible. The FTHB program provided a deferred 30-year loan of up to $50,000 to assist income-eligible households with the purchase of a residential unit .

The City also borrowed California Housing Finance Agency (CalHFA) funds to provide direct forgivable and repayable loans to local public agencies and non-profit developers, to assist development projects involving multi-family residential projects. As shown in this budget, the City has two outstanding loans with CalHFA, which were used to provide loans to the Community Housing Improvement Systems and Planning Association (CHISPA), executed and designed to improve and increase the supply of affordable housing in Greenfield.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
	27,819	-	-	650,000	-	675,000
	27,819	-	-	650,000	-	675,000

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	27,819	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	650,000	-	675,000
TOTAL	27,819	-	-	650,000	-	675,000

Low-Moderate Income Housing Programs

FUND	DIVISION BUDGET	CODE
715	**SUMMARY**	820

DIVISION SUMMARY

The Recognized Obligation Payment Schedule for the six-month period of January 1, 2015 to June 30, 2015 (ROPS 14-15B), approved by Successor Agency's Oversight Board in October 2014, included the $650,000 obligation for repayment of the low income housing loan to the California Housing Finance Agency (CalHFA), which is due on April 10, 2015 and reflected in the amended FY 2015 budget. After the Board approved ROPS 14-15B the County Auditor-Controller determined that the that projected funds to be remitted from the Redevelopment Property Tax Trust Fund was insufficient to fund the entire amount of recognized obligations as approved by the Department of Finance. Due to this projected revenue shortfall, staff worked with the County Auditor-Controller to submit an Insufficiency Claim to the State Controller's Office. The Insufficiency Claim was submitted to the State Controller's Office on November 26, 2014 and was approved December 4, 2014. The result of concurrence by the State Controller's Office was a full funding of the recognized obligations scheduled for payment during the period January 1, 2015 to June 30, 2015. Repayment of the $675,000 CalHFA loan scheduled in FY 2017 will also be subject to the availablity of funds.

These loans from CalHFA were used to enter into three agreements with the Community Housing Improvement Systems and Planning Association (CHISPA) concerning the development of multi-family residential projects. The first loan was executed with CHISPA on December 28, 2005, in which the City contributed $500,000 toward the cost of developing a 40 unit multi-family residential project, named Walnut Place, for low and moderate income households. In exchange for the City contribution, the City obtained a promissory note and deed of trust secured by the housing project. CHISPA agrees to maintain the project in accordance with certain low and moderate income restrictions imposed upon it by the City. Repayment of the $500,000 note is not due as long as CHISPA meets the requirements of the various restrictions.

The second loan with CHISPA was entered into on May 2, 2007, in which the City contributed $500,000 toward the cost of developing a 40 unit multi-family residential project, named Vineyard Green Townhomes, for low and moderate income households. The third loan with CHISPA was entered into on April 20, 2009, in which the City contributed $700,000 toward the cost of developing a 40 unit multi-family residential project, named Vineyard Green Townhomes, for low and moderate income households. In exchange for the City contribution for each loan, the City obtained two promissory notes and deeds of trust secured by the housing projects. CHISPA agrees to maintain the projects in accordance with certain low and moderate income restrictions imposed upon it by the City. Repayment of the both notes is not due until 55 years from the date each agreement was signed.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	27,819	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	650,000	-	675,000
TOTAL	27,819	-	-	650,000	-	675,000

Low-Moderate Income Housing Programs

DIVISION BUDGET

DETAIL

FUND	CODE
715	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	27,819	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	27,819	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	-	-	-	500,000	-	500,000
91300	Interest Expense	-	-	-	150,000	-	175,000
	Total Debt Service	-	-	-	650,000	-	675,000
ACTIVITY TOTAL		27,819	-	-	650,000	-	675,000

Downpayment Assistance Program

FUND	DIVISION BUDGET	CODE
715	**SUMMARY**	820

DIVISION SUMMARY

At June 30, 2013, the City held $811,682 in promissory notes secured by deeds of trust for various residential properties for households that participated in the First-Time Homebuyer Downpayment Assistance program (FTHB) for low and moderate income households. The promissory note accrues simple interest of 3.0 percent, and repayment of the principal and interest is deferred for 30 years, unless the property is sold or transferred. For a complete listing of these loans, see summary detail in this program budget. No loan repayments are anticpatated during this budget period.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)						
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Downpayment Assistance Program

DIVISION BUDGET

DETAIL

FUND	CODE
715	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	-	-

Housing Assistance Program

FUND Summary of Low-Moderate Income Housing Assistance Program **CODE**

715

Receiptent	Loan Date	Balance 06/30/14
Prior Year Activity		
Plaza, Jesus	06/10/05	30,000.00
Felix, Arturo	07/29/05	30,000.00
Fonseca, Angelina	08/12/05	-
Camacho, Filiberto	07/07/06	27,236.26
		87,236.26
FY 2007 Loans		
Salas-Ortiz, Juan	01/05/07	50,000.00
Zavala-Puente, Daniel	01/05/07	50,000.00
Vargas, Ismael	04/04/07	50,000.00
		150,000.00
FY 2008 Loans		
Morales, Roldan	08/14/07	50,000.00
Chavez, Trinidad	08/14/07	50,000.00
Chavez, Jose	08/14/07	50,000.00
Navarro, Maria	08/20/07	50,000.00
Bahena, Filigonia	09/12/07	50,000.00
Sainz, Patricia	12/18/07	50,000.00
Santibanez, Jose	05/01/08	50,000.00
Davalos, Delia	05/06/08	50,000.00
Alcantar, Pedro	05/14/08	50,000.00
		450,000.00
FY 2009 Loans		
Zavala, Jorge & Laura	10/29/08	25,000.00
Gonzalez, Pedro	10/29/08	22,000.00
Richter, Emma	11/21/08	22,010.96
		69,010.96
FY 2010 Loans		
Dominguez, Efren	12/08/09	25,000.00
Gallardo, Robert & Alicia	05/20/10	10,000.00
Lopez, Julian	06/08/10	21,809.00
		56,809.00
FY 2011 Loans		
Zuniga, Jose	04/29/11	6,580.00
Novoa, Ramiro	06/02/11	5,825.00
		12,405.00
Lamberson, Mark		11,000.00
Lopez, Jesus		25,000.00
Gordon, Rosemarie		12,626.00
		48,626.00
Balance @ June 30, 2011		874,087.22

Successor Agency CalHOME Trust Fund

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	-	-	319,600	-	-
REVENUES						
Taxes	-	-	-			
Interest	-	-	-			
Other Revenue	-	-	-			
Subtotal	-	-	-	-	-	-
Transfers In	-	319,600	-	-	-	-
TOTAL RESOURCES	-	319,600	-	319,600	-	-
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	319,600	-	-
TOTAL EXPENDITURES	-	-	-	319,600	-	-
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	319,600	-	-	-	-
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	-	319,600	-	-	-	-

DEPARTMENT OF
FINANCE

DIVISIONS: CalHFA Loan Repayment

FINANCE
DEPARTMENT BUDGET
SUMMARY

DEPARTMENT SUMMARY

On April 10, 2005, the City entered into a loan agreement with the California Housing Finance Agency (CalHFA) in the amount of $500,000. On December 28, 2005, the City also entered into agreement with Community Housing Improvement Systems and Planning Association (CHISPA), a nonprofit housing agency, where the City contributed the loan proceeds from CalHFA to CHISPA for the development and construction of Walnut Place, a 40-unit multifamily rental complex. In the loan agreement between the City and CalHFA, principal and interest is due 10 years from the date of the agreement with interest accruing at simple interest of 3 percent from March 16, 2006, the date of disbursement. Housing funds are being held in trust in the Successor Agency CalHOME Trust Fund for the repayment of the loan. All principal and interest amounts are payable at maturity on April 10, 2015. The accumulated interest amount payable on June 30, 2014, was $124,054.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
CalHFA Loan Repayment	-	-	-	319,600	-	-
	-	-	-	319,600	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	319,600	-	-
TOTAL	-	-	-	319,600	-	-

CalHFA Loan Repayment

FUND	DIVISION BUDGET	CODE
725	**SUMMARY**	820

DIVISION SUMMARY

Housing funds are being held in trust in the Successor Agency CalHOME Trust Fund for repayment of the loan from California Housing Finance Agency (CalHFA). This amount held in trust is to be transferred to the Low-Moderate Income Housing Fund, for payment of the CalHFA loan, due on April 10, 2015.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	319,600	-	-
TOTAL	-	-	-	319,600	-	-

CalHFA Loan Repayment

DIVISION BUDGET

DETAIL

FUND	CODE
725	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
	Total Debt Service	-	-	-	-	-	-
TRANSFERS							
95715	Transfer to Low-Moderate Income Housing Fund	-	-	-	319,600	-	-
	Total Transfers	-	-	-	319,600	-	-
ACTIVITY TOTAL		-	-	-	319,600	-	-

Successor Agency Capital Projects

FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	7,814,909	6,668,103	-	6,260,900	6,260,900	4,960,900
REVENUES						
Taxes	-	-	-	-	-	-
Interest	(15,676)	3,343	-	-	-	-
Other Revenue	9,435	14,610	-	-	-	-
Subtotal	(6,241)	17,953	-	-	-	-
	-					
TOTAL RESOURCES	7,808,668	6,682,713	-	6,260,900	6,260,900	4,960,900
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	153	-	-	-	-	-
Special Purchases, Projects & Studies	173,262	2,464	-	-	-	-
Capital Outlay	40,762	81,214	-	-	1,300,000	450,000
Debt Service	282	-	-	-	-	-
Transfers	926,107	-	-	-	-	-
TOTAL EXPENDITURES	1,140,566	83,678	-	-	1,300,000	450,000
Auditor Adjustment	-	-	-	-	-	-
ENDING BALANCE						
Designated	2,408,889	2,445,092	-	2,445,100	2,224,700	2,224,700
Held by Fiscal Agent	2,775,461	2,433,952	-	2,182,300	2,182,400	2,182,500
Available	1,483,753	1,381,824	-	1,633,500	553,800	103,700
TOTAL FUND BALANCE	6,668,103	6,260,868	-	6,260,900	4,960,900	4,510,900

DEPARTMENT OF
PUBLIC WORKS

DIVISIONS: Capital Projects

PUBLIC WORKS

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

This fund was established for the portion of 2006 Bond proceeds that have been designated for certain redevelopment activities within and of benefit to the Project Area. The funds are held by the fiscal agent until such time as they are requested to be withdrawn for use. The Bond Official Statement indicates these proceeds are to be used for activities that include, but are not limited to, the following:

- North end of El Camino Real: sidewalks, curb and gutter, and landscaping;
- North entrance to the City: landscaping, new entrance sign and other improvements;
- Street lights throughout the Project Area;
- Purchase right of way (school property) for the Walnut Street expansion;
- Walnut Street Highway 101 Bridge overcrossing;
- Expansion of the police department facility;
- Purchase of land for public parking at the new police facility;
- Miscellaneous public works projects throughout the Project Area;
- Construction of Memorial Hall and the purchase of land for public parking;
- Strategic Land Acquisition Fund;
- Community Center;
- Miscellaneous public park improvements throughout the Project Area;
- Improvements to streets throughout the Project Area including pavement, curbs, gutters, sidewalks and landscaped medians.

At issuance, the Project Fund received $23,058,551.19. As of June 30, 2014, a balance of $2,182,048.10 remained with the fiscal agent.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Capital Projects	1,140,566	83,678	-	-	1,300,000	450,000
	1,140,566	83,678	-	-	1,300,000	450,000

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	153	-	-	-	-	-
Special Purchases, Projects & Studies	173,262	2,464	-	-	-	-
Capital Outlay	40,762	81,214	-	-	1,300,000	450,000
Debt Service	282	-	-	-	-	-
Transfers	926,107	-	-	-	-	-
TOTAL	1,140,566	83,678	-	-	1,300,000	450,000

Capital Projects

FUND	DIVISION BUDGET	CODE
735	**SUMMARY**	900

DIVISION SUMMARY

Pending Oversight Board approval and debt service satisfaction, proposed FY 2016 projects include $300,000 for the construction of a North and South Entrance Sign on El Camino Real (the City's primary downtown commercial corridor) and minor improvements to the North and South Welcome signage on US 101; $1,000,000 for constructing streetscaping improvements along El Camino Real and $200,000 for finishing the southend shell in the Police Department formerly planned to house a jail and holding facility. In FY 2017, $300,000 is included for additional streetcape projects along El Camino Real that have not yet be identified.

USE OF 2006 BOND PROCEEDS TO DATE

PROJECT FUND BALANCE	
2006 Bond Project Fund Proceeds	$ 23,058,551.19
Additional Interest Accrued	2,422,084.33
Bond Project Account Balance at 2/29/2009	*25,480,635.52*
Disbursements of Project Moneys to RDA	(18,345,000.00)
Bond Redemptions	(4,966,012.51)
Dividends & Interest	12,425.09
Fiscal Agent Balance as of 6/30/2014	*$ 2,182,048.10*
Fund 735 Cash on Hand as of 6/30/2014	*$ 1,382,450.63*

PROJECT	AMOUNT
Court Justice Partners Project	1,419,294
Walnut Avenue Project	4,398,633
Walnut Specific Plan & EIR	475,866
Walnut Avenue Interim Project	33,101
Walnut Avenue Overcrossing	44,311
Streetscape Plan Implementation	176,059
Civic Center Project	2,196,240
El Camino Real Widening /	5,406,504
Business Assistance Program	282,029
Target Marketing Program	60,787
El Camino Revitalization	15,349
Farmers' Market Expenses	4,506
Tom Rogers Museum	22,710
Employee Expenses	11,815
"Special Departmental" Expenses	176,486

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	153	-	-	-	-	-
Special Purchases, Projects & Studies	173,262	2,464	-	-	-	-
Capital Outlay	40,762	81,214	-	-	1,300,000	450,000
Debt Service	282	-	-	-	-	-
Transfers	926,107	-	-	-	-	-
TOTAL	1,140,566	83,678	-	-	1,300,000	450,000

Capital Projects

DIVISION BUDGET

DETAIL

FUND 735

CODE 900

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	153	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	153	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Walnut Avenue Specific Plan & EIR	173,262	-	-	-	-	-
	Walnut Avenue Overcrossing Study	-	2,464	-	-	-	-
89600	Police Department Improvement						
89600	Streetscape Improvements						
89600	North and South Enterance Signage						
89700	Downtown Improvements						
	Total Special Projects	173,262	2,464	-	-	-	-
CAPITAL OUTLAY							
	ECR Widening / Curb / Gutter Project	2,138	-	-	-	-	-
83125	Walnut Avenue Widening Project	38,624	40,179	-	-	-	-
83127	Streetscape Plan Implementation	-	41,035	-	-	-	-
89601	Police Department Improvement					150,000	
89602	Streetscape Improvements					1,000,000	
89603	North and South Enterance Signage					150,000	150,000
89701	Downtown Improvements						300,000
	Total Capital Outlay	40,762	81,214	-	-	1,300,000	450,000
DEBT SERVICE							
91300	Interest Expense	282	-	-	-	-	-
	Total Debt Service	282	-	-	-	-	-
TRANSFERS							
	Transfer to Successor Agency Debt Service Fund	926,107	-	-	-	-	-
	Total Transfers	926,107	-	-	-	-	-
ACTIVITY TOTAL		1,140,566	83,678	-	-	1,300,000	450,000

SUCCESSOR AGENCY
2002 BOND DEBT SERVICE
FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	-	(1,060,748)	-	(1,182,700)	(1,303,500)	(1,422,100)
REVENUES						
Taxes	-	-	-	-	-	-
Interest	-	38	-	-	-	-
Other Revenue	-		-	-	-	-
Subtotal	-	38	-	-	-	-
Transfers In	-	-	-	-	-	-
TOTAL RESOURCES	-	(1,060,710)	-	(1,182,700)	(1,303,500)	(1,422,100)
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	121,993	-	120,800	118,600	116,400
TOTAL EXPENDITURES	-	121,993	-	120,800	118,600	116,400
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	-	(1,182,703)	-	(1,303,500)	(1,422,100)	(1,538,500)
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	-	(1,182,703)	-	(1,303,500)	(1,422,100)	(1,538,500)

DEPARTMENT OF
FINANCE

DIVISIONS: 2002 Bond Debt Service

FINANCE

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

On April 18, 2002, the Agency adopted a resolution authorizing the sale of $4,005,000 aggregate principal amount of Tax Allocation Refunding and Escrow Bonds at interest rates ranging from 4.125 to 5.8 percent. The purpose of the bond was to retire $1,500,000 of tax allocation notes issued on December 1, 2000 and to provide additional redevelopment project funds. A portion of these bonds were advance refunded by the 2006 Tax Allocation Refunding Bonds. As of June 30, 2014, the principal balance outstanding was $1,365,000. The future minimum payment obligation for the bonds payable in 2015 is $120,768, $118,618 in 2016 and $121,418 in 2017. Total remaining principal and

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
2002 Bond Debt Service	-	121,993	-	120,800	118,600	116,400
	-	121,993	-	120,800	118,600	116,400

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	121,993	-	120,800	118,600	116,400
TOTAL	-	121,993	-	120,800	118,600	116,400

2002 Bond Debt Service

FUND	DIVISION BUDGET	CODE
742	**SUMMARY**	820

DIVISION SUMMARY

DEBT SERVICE SCHEDULE					
DEBT SERVICE TERMS		**FISCAL YEAR ENDING JUNE 30,**	**PRINCIPAL**	**INTEREST**	**TOTAL**
		2015	$ 40,000	$ 80,768	$ 120,768
Issue:	Series 2002A and 2002B	2016	40,000	78,618	118,618
Type of Debt:	Tax Allocation Refunding Bonds	2017	45,000	76,418	121,418
Dated:	April 18, 2002	2018	45,000	73,886	118,886
Principal Issued:	$4,005,000	2019	50,000	71,321	121,321
Interest Rates:	4.125% to 5.8%	2020	55,000	68,446	123,446
Maturity Dates:	February 1, 2005 to February 1, 2032	2021	55,000	65,256	120,256
Obligated Funds:	Property Tax Increment Revenues	2022	60,000	62,025	122,025
		2023	65,000	58,500	123,500
		2024	65,000	54,600	119,600
		2025	75,000	50,700	125,700
		2026	75,000	46,200	121,200
		2027	80,000	41,700	121,700
		2028	90,000	36,900	126,900
		2029	90,000	31,500	121,500
		2030	100,000	26,100	126,100
		2031	105,000	20,100	125,100
		2032	230,000	13,800	243,800
			$ 1,365,000	$ 956,838	$ 2,321,838

BUDGET SUMMARY	**2012-13 ACTUAL**	**2013-14 ACTUAL**	**2014-15 BUDGETED**	**2014-15 AMENDED**	**2015-16 PROPOSED**	**2016-17 PROPOSED**
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	**2012-13 ACTUAL**	**2013-14 ACTUAL**	**2014-15 BUDGETED**	**2014-15 AMENDED**	**2015-16 PROPOSED**	**2016-17 PROPOSED**
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	121,993	-	120,800	118,600	116,400
TOTAL	-	121,993	-	120,800	118,600	116,400

2002 Bond Debt Service

DIVISION BUDGET

DETAIL

FUND	CODE
742	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	-	-	-	-	-
	Total Operations	-	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	-	40,000	-	40,000	40,000	40,000
91300	Interest Expense	-	81,993	-	80,800	78,600	76,400
	Total Debt Service	-	121,993	-	120,800	118,600	116,400
ACTIVITY TOTAL		-	121,993	-	120,800	118,600	116,400

SUCCESSOR AGENCY
2006 BOND DEBT SERVICE
FUND SUMMARY

FUND SUMMARY

	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
BEGINNING BALANCE	(21,794,709)	(20,751,587)	-	(19,959,600)	(19,837,600)	(19,847,200)
REVENUES						
Taxes	1,694,068	-	-	-	-	-
Interest	171	26,452	-	-	-	-
Other Revenue	171,354	63,765	-	-	-	-
Subtotal	1,865,592	90,217	-	-	-	-
Transfers In	926,107	1,630,350	1,630,350	1,630,400	1,630,400	1,630,400
TOTAL RESOURCES	(19,003,010)	(19,031,020)	1,630,350	(18,329,200)	(18,207,200)	(18,216,800)
EXPENDITURES						
DEPARTMENTAL ALLOCATION						
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	18,478	(13,862)	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	1,623,040	942,401	-	1,508,400	1,640,000	1,636,700
Transfers Out	107,059	-	-	-	-	-
TOTAL EXPENDITURES	1,748,577	928,539	-	1,508,400	1,640,000	1,636,700
Auditor adjustments	-	-	-	-	-	-
ENDING BALANCE						
Designated	(20,751,587)	(19,959,558)	1,630,350	(19,837,600)	(19,847,200)	(19,853,500)
Reserved for Budget Stabilization	-	-	-	-	-	-
Available	-	-	-	-	-	-
TOTAL FUND BALANCE	(20,751,587)	(19,959,558)	1,630,350	(19,837,600)	(19,847,200)	(19,853,500)

DEPARTMENT OF
FINANCE

DIVISIONS: 2006 Bond Debt Service
Agency Debt Service - Combined

FINANCE

DEPARTMENT BUDGET

SUMMARY

DEPARTMENT SUMMARY

On December 5, 2006, the Greenfield Development Agency issued $29,810,000 in Tax Allocation Bonds Series 2006 to defease its 2005 Tax Allocation Bonds, partially defease its 2002 Tax Allocation Bonds, provide approximately $23,000,000 in new funding for various redevelopment projects, fund a debt service reserve fund, fund capitalized interest, and pay issuance costs related to the bonds. The interest rates on the bonds vary from 3.625 to 4.75 percent. During the fiscal year 2012-2013, the City retired the par value of $1,085,000 at a discounted amount of $913,646. As of June 30, 2013, the principal balance outstanding was $21,875,000. The future minimum payment obligation for the bonds payable in 2015 for principal is $585,000 and $23,390 for interest. In 2016 principal payment is $740,000 and $899,990 for interest. In 2017 principal payment is $770,000 and $866,690 for interest. Total remaining principal and interest to retire this bond in 2037 is $33,730,273.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF SERVICE PROGRAMS	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
2006 Bond Debt Service	-	1,598,539	-	1,508,400	1,640,000	1,636,700
Agency Debt Service - Combined	1,748,577	-	-	-	-	-
	1,748,577	1,598,539	-	1,508,400	1,640,000	1,636,700

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	18,478	(13,862)	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	1,623,040	1,612,401	-	1,508,400	1,640,000	1,636,700
Transfers	107,059	-	-	-	-	-
TOTAL	1,748,577	1,598,539	-	1,508,400	1,640,000	1,636,700

2006 Bond Debt Service

FUND 746

DIVISION BUDGET

SUMMARY

CODE 820

DIVISION SUMMARY

DEBT SERVICE SCHEDULE

DEBT SERVICE TERMS		FISCAL YEAR ENDING JUNE 30,	PRINCIPAL	INTEREST	TOTAL
		2015	$ 585,000	$ 923,390	$ 1,508,390
Issue:	Series 2006	2016	740,000	899,990	1,639,990
Type of Debt:	Tax Allocation Bonds	2017	770,000	866,690	1,636,690
Dated:	December 5, 2006	2018	400,000	838,778	1,238,778
Principal Issued:	$29,810,000	2019	575,000	823,778	1,398,778
Interest Rates:	3.625% to 4.75%	2020	860,000	801,928	1,661,928
Maturity Dates:	February 1, 2008 to February 1, 2037	2021	895,000	767,528	1,662,528
Obligated Funds:	Property Tax Increment Revenues	2022	870,000	731,728	1,601,728
		2023	890,000	696,928	1,586,928
		2024	840,000	660,438	1,500,438
		2025	740,000	625,788	1,365,788
		2026	675,000	595,263	1,270,263
		2027	725,000	566,913	1,291,913
		2028	1,180,000	532,475	1,712,475
		2029	1,245,000	476,425	1,721,425
		2030	630,000	417,288	1,047,288
		2031	-	387,363	387,363
		2032	870,000	387,363	1,257,363
		2033	1,555,000	346,038	1,901,038
		2034	1,625,000	272,175	1,897,175
		2035	1,715,000	194,988	1,909,988
		2036	1,790,000	113,525	1,903,525
		2037	600,000	28,500	628,500
			$ 20,775,000	$ 12,955,273	$ 33,730,273

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	-	(13,862)	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	-	1,612,401	-	1,508,400	1,640,000	1,636,700
TOTAL	-	1,598,539	-	1,508,400	1,640,000	1,636,700

2006 Bond Debt Service

DIVISION BUDGET

DETAIL

FUND	CODE
746	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	-	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	-	(13,862)	-	-	-	-
	Total Operations	-	(13,862)	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	-	670,000	-	585,000	740,000	770,000
91300	Interest Expense	-	942,401	-	923,400	900,000	866,700
	Total Debt Service	-	1,612,401	-	1,508,400	1,640,000	1,636,700
ACTIVITY TOTAL		-	1,598,539	-	1,508,400	1,640,000	1,636,700

Agency Debt Service - Combined

FUND	DIVISION BUDGET	CODE
540	**SUMMARY**	820

DIVISION SUMMARY

This fund is no longer being used as a clearing center for bond repayment.

BUDGET SUMMARY	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Personnel						
Authorized Positions (FTEs)	N/A	N/A	N/A	N/A	N/A	N/A
	-	-	-	-	-	-

SUMMARY OF EXPENSES	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
Employee Services	-	-	-	-	-	-
Operating Services & Supplies	18,478	-	-	-	-	-
Special Purchases, Projects & Studies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	1,623,040	-	-	-	-	-
Transfers	107,059	-	-	-	-	-
TOTAL	1,748,577	-	-	-	-	-

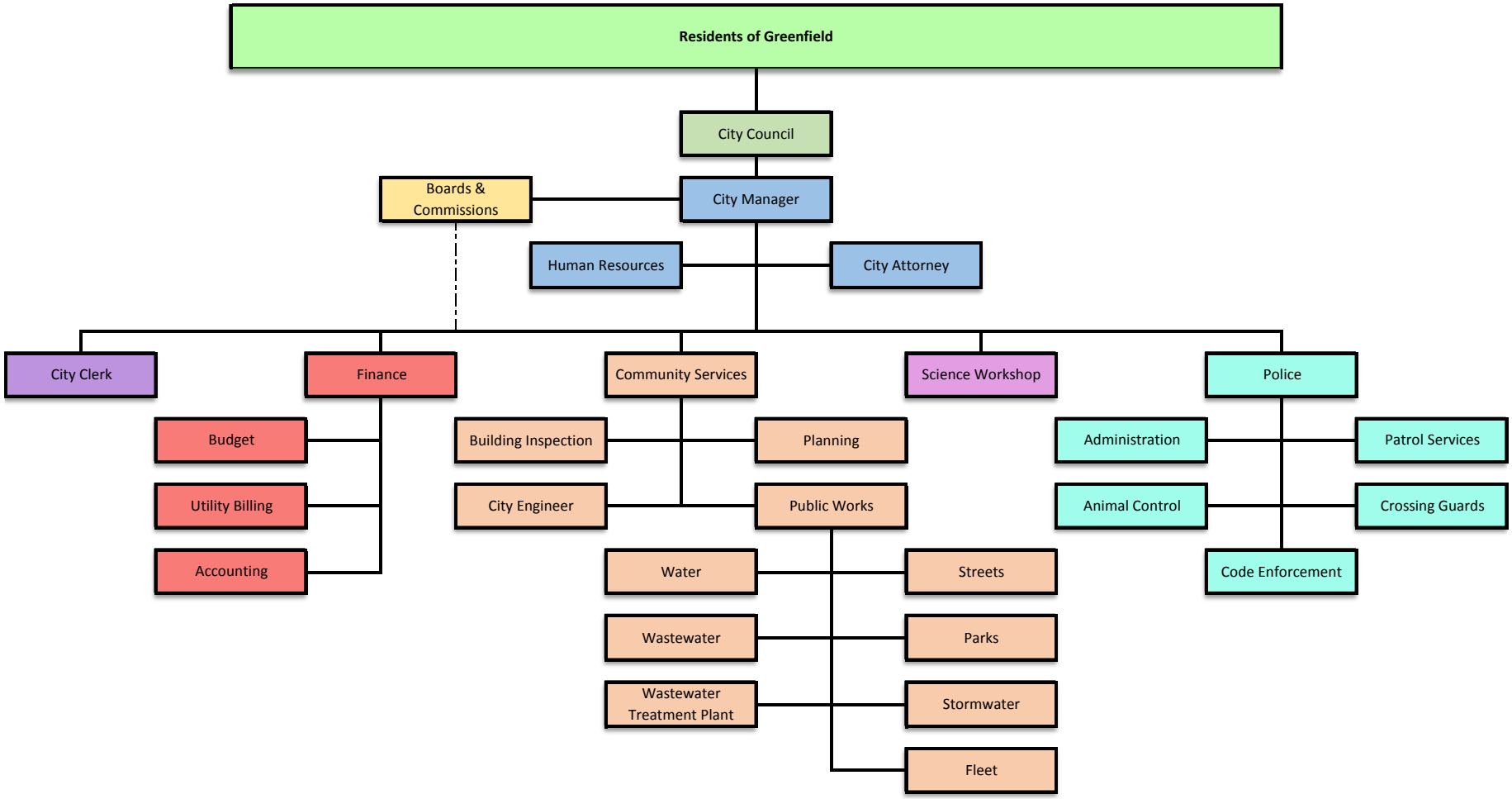
Agency Debt Service - Combined

DIVISION BUDGET

DETAIL

FUND	CODE
540	820

OBJECT NUMBER	EXPENSE CLASSIFICATION	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGETED	2014-15 AMENDED	2015-16 PROPOSED	2016-17 PROPOSED
EMPLOYEE SERVICES							
51000	Salaries & Wages	-	-	-	-	-	-
52000	Taxes & Benefits	-	-	-	-	-	-
	Total Employee Services	-	-	-	-	-	-
OPERATING SERVICES & SUPPLIES							
61000	Office Expense	-	-	-	-	-	-
62000	Insurance	-	-	-	-	-	-
63000	Contract Services	-	-	-	-	-	-
64000	Utilities & Communications	-	-	-	-	-	-
65000	Operating Supplies	117	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	-	-
67000	Professional Development	-	-	-	-	-	-
68000	Other Ongoing Operating Costs	18,361	-	-	-	-	-
	Total Operations	18,478	-	-	-	-	-
SPECIAL PURCHASES, PROJECTS & STUDIES							
	Total Special Projects	-	-	-	-	-	-
CAPITAL OUTLAY							
	Total Capital Outlay	-	-	-	-	-	-
DEBT SERVICE							
91200	Principal Repayment	540,000	-	-	-	-	-
91300	Interest Expense	1,083,040	-	-	-	-	-
	Total Debt Service	1,623,040	-	-	-	-	-
TRANSFERS							
95705	Transfer to Successor Agency Administration Fund	107,059	-	-	-	-	-
	Total Debt Service	107,059	-	-	-	-	-
ACTIVITY TOTAL		1,748,577	-	-	-	-	-


Residents of Greenfield
City Council
Boards & Commissions
City Manager
Human Resources
City Attorney
City Clerk
Finance
Community Services
Science Workshop
Police
Budget
Utility Billing
Accounting
Building Inspection
City Engineer
Planning
Public Works
Water
Wastewater
Wastewater Treatment Plant
Streets
Parks
Stormwater
Fleet
Administration
Animal Control
Patrol Services
Crossing Guards
Code Enforcement

Budget and Finance Advisory Board

Report to Greenfield City Council
Biennial Operating and Capital Budget
Fiscal Years 2015-16 and 2016-17

The City of Greenfield Budget and Finance Advisory Board serves in an advisory capacity to the City Council and City Manager. The purpose of the Board is to promote transparency of the City's budget process and allow for additional citizen input on major financial decisions.

Budget and Finance Advisory Board

Report to Greenfield City Council
Biennial Operating and Capital Budget
Fiscal Years 2015-16 and 2016-17

INTRODUCTION

The Budget and Finance Advisory Board was created pursuant to City Council Resolution No. 2013-20, adopted by the Greenfield City Council on March 26, 2013. Its creation establishes a citizen-based Budget and Finance Advisory Board, charged with the role of reviewing the City Administration's proposed budget and asset improvement programs and providing recommendations of expenditure and revenue allocation. The Board's role also encompasses reviewing and making recommendations regarding rates and fees charged for City services. Lastly, this Board was established to ensure that Measure X funding is used to prevent potential reduction of services to the police department, restore police staffing and services, maintain financial viability of the City, ensure adequate park maintenance, restore City Hall service hours and return recreation programs for the youth. For FY 2015-16 Measure X funds will be used primarily to staff the Police Department.

OVERVIEW

The Board met on three separate occasions, in addition to one Joint Review session with City Administration and the City Council to review the proposed Biennial Operating and Capital Budget for FY 2015-16 and 2016-17. We acknowledge and appreciate the insight and dialogue provided by staff and Council throughout this process.

Board Members

Stephanie Garcia, Chair

Raymond Diaz

Allison M. Steinmann, MS

Jose Vasquez

Isabel Aguirre

For the first time the proposed budget is presented in a Biennial format under the premise that it will allow the City to better plan and manage its financial resources. However, throughout the review process it was reiterated that the numbers reflected are projections. As such, the proposed budget should be utilized as a policy document and not a financial tool. After much discussion, the Board presents the following Observations and Recommendations.

REVENUE

While the Board is pleased to see the City received higher than projected Sales and Use Tax and Triple-Flip Sales tax revenue (approximately $260,000) we note that the Management Analyst position which was included in the FY 2014-15 budget, was unfilled, translating into additional savings of approximately $85,000. Despite the general fund balance improving by approximately $311,000, the available ending balance continues to reflect a steady decline in both the proposed 2016 and 2017 budgets. This Board's previous Report to the City Council for FY 2014-15, expressed concern regarding the downward trend reflected in the general fund ending balance and we continue with this concern.

Furthermore, from the outset of our review, there has been a level of discomfort with the deficit contained within the proposed budget.

The Board also discussed the recent topic of allowing medical marijuana dispensaries to operate within the City of Greenfield and the resultant revenue that could be generated. We are concerned that this Board was not approached by staff to assist the Council in making recommendations and addressing the concerns of the community with factual information regarding this potential revenue source. It is unfortunate that the initial headline on this issue, "With One Act, Greenfield Becomes the Most Progressive City in the County," (*Monterey County Weekly, 3/19/15)* may fall flat as the City Council considers abandoning the issue. We do not believe it is in the City's best interest to turn down investment opportunities and industry that approach the City of Greenfield due to misinformation provided to the public or political pressure.

We encourage the Council to direct staff to continue efforts to bring business, industry and development to the City. We look forward to the completion of the Yanks Air Museum annexation and moving forward with its development.

Lastly, we recommend that the City continue the dialogue with the necessary parties to bring wind turbines to the City of Greenfield, which could generate $60,000 in additional revenue.

EXPENDITURES

Regarding expenditures, we note that employee costs are projected to increase due a proposed 5% wage increase over two years, subject to labor negotiations, along with projected increases to both health and workers compensation insurance premiums. The Board acknowledges City employees contributing significantly to their dependent health insurance coverage; but, overall, the current model does not appear to reflect an even cost distribution in covering employees and their dependents. This issue should be addressed with the goal of reducing this expenditure.

The City Manager presented the Finance Board with proposed expenditure reductions from various departments at our meeting on May 14, 2015, which are addressed in the Police Department recommendations below.

SPECIFIC RECOMMENDATIONS BY DEPARTMENT

POLICE DEPARMENT

As is the case with most municipalities, we acknowledge the Police Department is the biggest General Fund expenditure. We further acknowledge that the Measure X sales tax revenue has allowed the Police Department to continue its operations. As the economy continues to recover, we are hopeful that with the passage of a permanent sales tax increase, along with a flat rate parcel tax, the City will be able to improve our police operations for the overall safety of our community. Police staffing levels have historically been inadequate for both the size of our population and our crime indices and continuing with these low levels is no longer acceptable. We acknowledge the recent hiring of four new officers; however, these new hires are replacements for those who have left the department recently and do not necessarily reflect an overall improvement to staffing levels, due to the number of personnel currently on limited duty or unable to work, yet remain on payroll.

In addition, we note that the overtime line item was removed from the proposed budget and we recommend that this expenditure line item be returned in an effort to promote transparency. We believe this figure is important to disclose to the public.

At the Finance Board meeting on May 14, 2015, the City Manager presented a list of proposed reductions totaling $331,000 from various funds, along with an $87,000 allocation from Measure X funds currently set aside for Code Enforcement personnel costs. Implementation of these proposed reductions would increase the Police Department budget by $331,000. Upon review of the reductions, we recommend City Council approve them, while taking into consideration the following concerns and exceptions:

- We disagree with transferring $20,000 from the Science Workshop Fund and recommend those funds remain allocated to the Science Workshop as stated in the budget.
- We are concerned whether Code Enforcement issues will be effectively addressed by Police Department personnel should those funds be reallocated.
- We are concerned that the Crime Analyst proposed salary may be too low for the nature of the position.
- We recommend doubling the $85,000 to $170,000 in order to hire two (2) additional police officers, rather than one.
- We recommended eliminating the projected salary increases of $160,000 at this time to (1) offset the cost of hiring two additional officers as recommended above and (2) maintain the current proposed increases to police salaries which are contained within the proposed budget, subject to labor negotiations.

The above recommendations are made due to optimism that revenue generated from the potential passage of an increased permanent sales tax measure, along with revenue generated from a potential flat rate parcel tax may be utilized to not only fund future salary increases, but cover other pressing needs, including hiring a Public Works Director, providing effective Code Enforcement and addressing recreational needs of the community. However, because the City has a clear and present need to increase staffing levels within the Police Department, we believe this to be a priority.

RECREATION - PARK IMPACT BUDGET

The Board recommends that Capital Outlay projects set forth in the Park Impact Budget be revised to address lighting the Softball and Junior baseball fields, improving the restrooms and construction of a permanent concession building at Patriot Park, prior to the City's endeavor to substantially improve the basketball courts. We feel it is prudent to light these two remaining fields, as the electrical foundation to do so was included when the Little League field lights were installed. Our Patriot Park baseball complex is being utilized extensively, with

Greenfield Little League hosting and participating in the District 9 Tournament of Champions and upcoming All Star tournament. This honor, in addition to league games played at the spectacular Patriot Park Soccer complex, brings many out of town visitors to Greenfield and Patriot Park. The restrooms continue to be an issue with poor lighting and lack of soap dispensers and hand driers. We further believe the construction of a permanent concession stand is a much needed asset improvement for Patriot Park.

As such, the Board recommends revising the proposed capital outlay projects budget to reflect a total of $225,000 to light the Softball and Junior fields, by removing $75,000 allocated for improvement to the basketball courts. In addition, we recommend that the $150,000 allocated for the restroom upgrade be re-categorized as "Restroom Upgrade/Construction of Permanent Concession Building."

Lastly, we are cognizant of current water restrictions being imposed throughout the State of California and the need to reduce water usage. However, we respectfully request that the City protect the investment in our athletic fields and not underwater any fields to the point of killing the grass, which would render both the soccer and baseball fields unusable.

COMMUNITY CENTER DAYCARE PROGRAM

We were informed that the income generated from this asset has the possibility of being increased. Currently, half of the building is being utilized and the program is only able to serve a portion of the community due to income restrictions. We recommend that staff look into expanding the daycare program to include a broader portion of the community, which could serve as a potential revenue resource for the City, from which funds could be used to expand City sponsored recreational programs.

MEASURE X – RECREATION

We note the sum of $156,000 contained within the Measure X fund is undesignated. The Board was informed by staff that the City may be receiving additional revenue from leasing property for a cellular tower. We recommend that the Council consider bringing back a 4th of July celebration to the Greenfield community, by utilizing a portion of either of those revenue sources.

CONCLUSION

In conclusion, the Board would like to thank the City Council and the City Administration for the insight we have gained throughout this process and hope that our observations and recommendations prove helpful. We would also like to take this opportunity to thank former Board member Mike Tidwell for his years of service on this Board, as his thoughts and opinions were always respected and appreciated. His presence is sorely missed.

DATED: June 8, 2015

Greenfield Budget and Finance Advisory Board

By: _____

Stephanie J. Garcia, Chair