



# City of Greenfield

599 El Camino Real  
Greenfield, CA 93927

## City Council Meeting Agenda June 9, 2015 6:00 P.M.

Mayor John Huerta, Jr.

Mayor Pro-Tem, Raul Rodriguez

Councilmembers

Lance Walker

Avelina Torres

Leah Santibanez

**Your courtesy is requested to help our meeting run smoothly.**

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

**Please turn off cell phones and pagers.**

**A. CALL TO ORDER**

**B. ROLL CALL – CITY COUNCIL**

Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez

**C. INVOCATION BY PASTOR INES VERLUGO**

**City Council Meeting Agenda  
June 9, 2015**

**D. PLEDGE OF ALLEGIANCE**

**E. AGENDA REVIEW**

**F. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**G. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

**G-1. APPROVE** City of Greenfield Warrants #296599 through #296785 and Bank Drafts #1203 through #1229 in the amount of \$501,758.33 – **Page 1**

**G-2. APPROVE** Minutes of the May 12, 2015 City Council Meeting and Minutes of the May 19, 2015 Special Work Session – **Page 24**

**G-3. ADOPT** a Resolution of the City Council of the City of Greenfield Approving the Garbage Collection, Disposal and Recycling Rates for Fiscal Year 2015-2016 – **Resolution #2015-24 – Page 32**

**H. MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

**H-1. PRESENTATION** by Legal Services for Seniors

**I. PUBLIC HEARINGS**

**I-1. ADOPT** A Resolution of the City of Greenfield Approving the Engineer's Report Regarding the Proposed Levy and Collection of Assessments for the City of Greenfield Landscape and Lighting Maintenance District No. 1, Fiscal Year 2015-2016, Pursuant to the Provisions of the Landscaping and Lighting Act of 1972 – **Page 37**

a. Staff Report

b. Open Public Hearing

c. Close Public Hearing

d. City Council Comments / Review / Action

**Staff Recommended Action** – Approval of Resolution #2015-25

**City Council Meeting Agenda  
June 9, 2015**

- I-2. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Landscape and Lighting Maintenance District No. 1 for Fiscal Year 2015-2016 – **Page 43**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-26
- I-3. ADOPT** A Resolution of the City of Greenfield Approving the Engineer's Report Regarding the Proposed Levy and Collection of Assessments for the City of Greenfield Landscape and Lighting Maintenance District No. 2, Fiscal Year 2015-2016, Pursuant to the Provisions of the Landscaping and Lighting Act of 1972 – **Page 45**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-27
- I-4. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Landscape and Lighting Maintenance District No. 2 for Fiscal Year 2015-2016 – **Page 51**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-28
- I-5. ADOPT** A Resolution of the City of Greenfield Approving the Engineer's Report for the City of Greenfield's Street and Drainage District No. 1 for Fiscal Year 2015-2016 – **Page 53**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-29

**City Council Meeting Agenda**  
**June 9, 2015**

- I-6. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Street and Drainage Maintenance District No. 1 for Fiscal Year 2015-2016 – **Page 58**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-30
- I-7. ADOPT** A Resolution of the City of Greenfield Approving the Engineer's Report for the City of Greenfield's Street and Drainage District No. 2 for Fiscal Year 2015-2016 – **Page 60**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-31
- I-8. ADOPT** A Resolution of the City Council of the City of Greenfield Ordering the Levy and Collection of Assessments within the City of Greenfield Street and Drainage Maintenance District No. 2 for Fiscal Year 2015-2016 – **Page 66**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-32
- I-9. CONTINUE** A Public Hearing for Tentative Map Approval for the Blair Subdivision Consisting of Property Located on Orchard Street as Part of the Original Woodridge II Subdivision – **Page 68**
- a. Staff Report
  - b. Open Public Hearing
  - c. Continue Public Hearing
  - d. City Council Comments / Review

**City Council Meeting Agenda**  
**June 9, 2015**

- I-10. ADOPT** A Resolution of the City Council of the City of Greenfield Approving, Authorizing, and Directing Execution of a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority and Approving the Issuance of Revenue Bonds by the Authority for the Purpose of Financing or Refinancing the Acquisition, Construction and Improvement of Certain Facilities for the Benefit of Greenfield Pacific Associates II, a California Limited Partnership – **Page 70**
- a. Staff Report
  - b. Open Public Hearing
  - c. Close Public Hearing
  - d. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-33

**J. CITY COUNCIL BUSINESS**

- J-1. ADOPT** A Resolution of the City Council of the City of Greenfield Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for Fiscal Year 2015-2016 – **Page 87**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-34
- J-2. ADOPT** A Resolution of the City Council of the City of Greenfield Awarding a Professional Services Contract to Laurin Associates to Provide Administrative Subcontractor Services to Assist the City in the Administration of its \$4.6 Million HOME Program Award – **Page 90**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action
- Staff Recommended Action** – Approval of Resolution #2015-35
- J-3. UPDATE** Regarding Water Conservation Program – **Page 138**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review
- Staff Recommended Action** – Informational – No Action Required

**City Council Meeting Agenda**  
**June 9, 2015**

- J-4. ADOPT** A Resolution of the City Council of the City of Greenfield Amending the General Budget, Enterprise Budget, Special Revenue Budgets, Debt Service Budgets, and Trust Fund Budgets for FY 2015 and Approving Appropriations for the 2015/2016 – 2016-2017 Biennial Operating and Capital Budget – **Page 140**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action  
**Staff Recommended Action – Approval of Resolution #2015-36**
- J-5. ADOPT** A Resolution of the City Council of the City of Greenfield Amending the Employee Salary and Classification Plan – **Page 158**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action  
**Staff Recommended Action – Approval of Resolution #2015-37**
- J-6. ADOPT** A Resolution of the City Council of the City of Greenfield’s “Appropriations Limit” for Fiscal Year 2015-2016 and Determining Compliance Therewith – **Page 177**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action  
**Staff Recommended Action – Approval of Resolution #2015-38**

**K. ADJOURN TO CLOSED SESSION**

**K-1. CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: City Manager  
Employee Organization: Service Employees International Union, Local 521

**K-2. CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: City Manager  
Employee Organization: Greenfield Police Supervisors Association

**K-3. CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: City Manager  
Employee Organization: Greenfield Police Officers Association

**City Council Meeting Agenda  
June 9, 2015**

**K-4. CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: City Manager

Employees: Unrepresented Miscellaneous Employees

**L. RECONVENE TO OPEN SESSION**

**M. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS  
ATTENDED BY MAYOR AND CITY COUNCIL**

a. League of California Cities Monterey Bay Division

b. Association of Monterey Bay Area Governments

c. Transportation Agency for Monterey County

c-1 – TAC Report

d. Salinas Valley Solid Waste Authority

e. Mayor Selection Committee

f. Monterey Salinas Transit

g. Budget and Finance Committee

h. Code Enforcement Board

i. Planning Commission

j. Recreation and Special Events Committee

k. Parks Committee

**N. COMMENTS FROM CITY COUNCIL**

**O. CITY MANAGER REPORT**

Discussion of Speaker Cards

**P. ADJOURNMENT**

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This agenda is dually posted outside City Hall and on the City of Greenfield web site  
[www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us)



Greenfield, CA

# Check Report

By Check Number

Date Range: 05/09/2015 - 06/04/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
01533	1-800 RADIATOR & A-C	05/15/2015	Regular	0.00	343.26	296599
00106	A&B FIRE PROTECTION & SAFETY	05/15/2015	Regular	0.00	555.52	296600
00180	ALL SAFE INTEGRATED SYSTEMS	05/15/2015	Regular	0.00	513.00	296601
00156	AMERICAN SUPPLY COMPANY	05/15/2015	Regular	0.00	140.30	296602
00130	AT&T	05/15/2015	Regular	0.00	461.29	296603
00302	C & N TRACTORS	05/15/2015	Regular	0.00	75.28	296604
03040	CENTRAL COAST YOUTH SPORTS ORG	05/15/2015	Regular	0.00	25,598.10	296605
00305	CHEVRON, U.S.A.	05/15/2015	Regular	0.00	219.12	296606
00752	CITY OF GREENFIELD	05/15/2015	Regular	0.00	4,072.81	296607
	**Void**	05/15/2015	Regular	0.00	0.00	296608
00314	COASTAL TRACTOR	05/15/2015	Regular	0.00	152.75	296609
03950	CSC of King City	05/15/2015	Regular	0.00	58.00	296610
00461	DATAFLOW BUSINESS SYSTEMS	05/15/2015	Regular	0.00	48.03	296611
00487	DIRECT TV	05/15/2015	Regular	0.00	90.86	296612
00610	FEDERAL EXPRESS	05/15/2015	Regular	0.00	24.74	296613
00653	FOOD 4 LESS	05/15/2015	Regular	0.00	31.10	296614
00728	GALLS, LLC	05/15/2015	Regular	0.00	51.07	296615
00777	GOLDEN STATE FLOW MEASUREMENT	05/15/2015	Regular	0.00	2,594.72	296616
00701	GONZALES IRRIGATION SYSTEMS	05/15/2015	Regular	0.00	23.71	296617
00725	GREEN RUBBER-KENNEDY AG	05/15/2015	Regular	0.00	1,018.93	296618
00700	GREENFIELD AUTO PARTS	05/15/2015	Regular	0.00	45.49	296619
00721	GREENFIELD TRUE VALUE	05/15/2015	Regular	0.00	254.61	296620
03943	HD SUPPLY WATERWORKS	05/15/2015	Regular	0.00	3,435.32	296621
00803	HYDRO TURF, INC.	05/15/2015	Regular	0.00	54.02	296622
00931	IZZY'S AUTO REPAIR	05/15/2015	Regular	0.00	30.00	296623
01925	JOSE SANCHEZ	05/15/2015	Regular	0.00	598.63	296624
01103	KING CITY VETERINARY HOSPITAL	05/15/2015	Regular	0.00	51.50	296625
01206	LA PLAZA BAKERY	05/15/2015	Regular	0.00	81.00	296626
01253	LOPEZ AUTO GLASS	05/15/2015	Regular	0.00	109.98	296627
13023	MARLIN LEASING	05/15/2015	Regular	0.00	72.65	296628
01300	MISSION LINEN SUPPLY	05/15/2015	Regular	0.00	164.76	296629
13015	MNS ENGINEERS, INC.	05/15/2015	Regular	0.00	7,400.00	296630
01365	MOSS, LEVY & HARTZHEIM	05/15/2015	Regular	0.00	2,000.00	296631
01506	OFFICE DEPOT	05/15/2015	Regular	0.00	154.04	296632
01532	O'REILLY AUTO PARTS	05/15/2015	Regular	0.00	274.65	296633
01601	PACIFIC GAS & ELECTRIC	05/15/2015	Regular	0.00	17,859.68	296634
01629	PARTS & SERVICE CENTER	05/15/2015	Regular	0.00	185.62	296635
03955	Pedro A. Gonzalez	05/15/2015	Regular	0.00	60.90	296636
01630	PINNACLE HEALTHCARE	05/15/2015	Regular	0.00	75.00	296637
01677	PRAXAIR DISTRIBUTION, INC.	05/15/2015	Regular	0.00	91.24	296638
01853	REDSHIFT	05/15/2015	Regular	0.00	204.89	296639
03940	Regional Government Services	05/15/2015	Regular	0.00	805.00	296640
02367	ROBIN WARBEY CONSULTING	05/15/2015	Regular	0.00	4,600.00	296641
03947	Rowell Energy Consulting Services	05/15/2015	Regular	0.00	2,165.90	296642
01978	SAFETY-KLEEN CORP.	05/15/2015	Regular	0.00	220.30	296643
01919	SALINAS VALLEY FORD	05/15/2015	Regular	0.00	1,987.19	296644
19020	SAN BENITO SUPPLY	05/15/2015	Regular	0.00	426.85	296645
19028	SHORE CHEMICAL COMPANY, INC.	05/15/2015	Regular	0.00	1,813.32	296646
01933	SMITH & ENRIGHT LANDSCAPING	05/15/2015	Regular	0.00	15,138.36	296647
01945	SOUTH COUNTY TIRE	05/15/2015	Regular	0.00	366.06	296648
03920	STERICYCLE, INC.	05/15/2015	Regular	0.00	125.18	296649
01944	SWRCB	05/15/2015	Regular	0.00	3,952.64	296650
02071	TELCO AUTOMATION, INC.	05/15/2015	Regular	0.00	1,662.57	296651
02002	TRI-COUNTY FIRE PROTECTION	05/15/2015	Regular	0.00	269.00	296652

## Check Report

Date Range: 05/09/2015 - 06/04/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03912	URETSKY SECURITY	05/15/2015	Regular	0.00	3,118.50	296653
02201	VEGETABLE GROWERS SUPPLY	05/15/2015	Regular	0.00	42.42	296654
02601	ZUMAR INDUSTRIES, INC.	05/15/2015	Regular	0.00	160.61	296655
00737	RAUL GARCIA	05/21/2015	Regular	0.00	150.00	296656
00752	CITY OF GREENFIELD	05/21/2015	Regular	0.00	65.00	296657
00507	EMPLOYER ELECT	05/21/2015	Regular	0.00	11,821.09	296658
00713	G P O A	05/21/2015	Regular	0.00	600.00	296659
00795	GREENFIELD POLICE SUPERVISORS	05/21/2015	Regular	0.00	200.00	296660
01911	SEIU 521	05/21/2015	Regular	0.00	318.81	296661
00396	CASEY PRINTING	05/22/2015	Regular	0.00	766.94	296662
03938	ACCOMTEMS	06/01/2015	Regular	0.00	963.90	296696
00180	ALL SAFE INTEGRATED SYSTEMS	06/01/2015	Regular	0.00	240.00	296697
00215	ANTHEM - BLUE CROSS	06/01/2015	Regular	0.00	41,389.00	296698
00603	ARTURO FELIX	06/01/2015	Regular	0.00	79.99	296699
03957	AVELINA T. TORRES	06/01/2015	Regular	0.00	100.00	296700
00201	BEN-E-LECT	06/01/2015	Regular	0.00	50.00	296701
00204	BEN-E-LECT	06/01/2015	Regular	0.00	1,214.00	296702
00320	CAL-WEST	06/01/2015	Regular	0.00	832.56	296703
00396	CASEY PRINTING	06/01/2015	Regular	0.00	1,825.58	296704
03939	CENTRAL DRUG SYSTEM	06/01/2015	Regular	0.00	85.50	296705
00388	CERTIFIED LABORATORIES	06/01/2015	Regular	0.00	314.69	296706
00750	CITY OF GREENFIELD - PETTY CASH	06/01/2015	Regular	0.00	72.38	296707
03052	COBRA GUARD, INC.	06/01/2015	Regular	0.00	42.60	296708
00374	CODE PUBLISHING COMPANY	06/01/2015	Regular	0.00	425.00	296709
00348	CSG CONSULTANTS, INC.	06/01/2015	Regular	0.00	380.00	296710
03968	DANIEL SOTELLO	06/01/2015	Regular	0.00	203.08	296711
00461	DATAFLOW BUSINESS SYSTEMS	06/01/2015	Regular	0.00	103.96	296712
00651	FASTENAL COMPANY	06/01/2015	Regular	0.00	36.05	296713
00653	FOOD 4 LESS	06/01/2015	Regular	0.00	23.86	296714
00648	FOOTHILL LOCK & SAFE AND	06/01/2015	Regular	0.00	250.95	296715
00728	GALLS, LLC	06/01/2015	Regular	0.00	53.45	296716
03951	Government Staffing Services, Inc.	06/01/2015	Regular	0.00	10,450.00	296717
00725	GREEN RUBBER-KENNEDY AG	06/01/2015	Regular	0.00	455.82	296718
00721	GREENFIELD TRUE VALUE	06/01/2015	Regular	0.00	248.04	296719
00888	HARDEE INVESTIGATIONS	06/01/2015	Regular	0.00	550.00	296720
03943	HD SUPPLY WATERWORKS	06/01/2015	Regular	0.00	68.88	296721
00809	HDL COREN & CONE	06/01/2015	Regular	0.00	1,800.00	296722
00803	HYDRO TURF, INC.	06/01/2015	Regular	0.00	1,121.07	296723
00943	INDEPENDENT STATIONERS	06/01/2015	Regular	0.00	173.46	296724
01646	JEREMY PURA ELECTRICAL	06/01/2015	Regular	0.00	5,440.50	296725
01925	JOSE SANCHEZ	06/01/2015	Regular	0.00	53.57	296726
01103	KING CITY VETERINARY HOSPITAL	06/01/2015	Regular	0.00	624.50	296727
03959	KUULEI'S CATERING	06/01/2015	Regular	0.00	354.78	296728
03106	L+G, LLP Attorneys at Law	06/01/2015	Regular	0.00	8,651.00	296729
01258	LOZANO SMITH	06/01/2015	Regular	0.00	407.00	296730
01840	MARIA RAMIREZ	06/01/2015	Regular	0.00	8.00	296731
13023	MARLIN LEASING	06/01/2015	Regular	0.00	486.05	296732
03880	MBS BUSINESS SYSTEMS	06/01/2015	Regular	0.00	951.71	296733
01343	MEYERS, NAVE, RIBACK, SILVER	06/01/2015	Regular	0.00	694.16	296734
03746	MICHAEL K. NUNLEY & ASSOCIATES	06/01/2015	Regular	0.00	292.50	296735
01300	MISSION LINEN SUPPLY	06/01/2015	Regular	0.00	437.73	296736
13015	MNS ENGINEERS, INC.	06/01/2015	Regular	0.00	14,515.00	296737
13004	MONTEREY BAY ANALYTICAL SERVIC	06/01/2015	Regular	0.00	3,020.00	296738
13006	MONTEREY BAY AREA SELF INSURANCE AUTHORI	06/01/2015	Regular	0.00	2,941.82	296739
01348	MONTEREY COUNTY INFORMATION TECHNOLOG	06/01/2015	Regular	0.00	423.00	296740
01304	MONTEREY COUNTY PETROLEUM	06/01/2015	Regular	0.00	5,951.66	296741
01316	MONTEREY COUNTY SHERIFF'S DEPT	06/01/2015	Regular	0.00	663.02	296742
01365	MOSS, LEVY & HARTZHEIM	06/01/2015	Regular	0.00	2,775.00	296743
03967	MP EXPRESS	06/01/2015	Regular	0.00	486.96	296744
01410	NATIONAL NOTARY ASSOCIATION	06/01/2015	Regular	0.00	98.00	296745
01506	OFFICE DEPOT	06/01/2015	Regular	0.00	71.54	296746

Check Report

Date Range: 05/09/2015 - 06/04/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01532	O'REILLY AUTO PARTS	06/01/2015	Regular	0.00	504.27	296747
03897	PACIFIC COAST LAND DESIGN, INC.	06/01/2015	Regular	0.00	13,138.73	296748
01601	PACIFIC GAS & ELECTRIC	06/01/2015	Regular	0.00	24,007.40	296749
	**Void**	06/01/2015	Regular	0.00	0.00	296750
01629	PARTS & SERVICE CENTER	06/01/2015	Regular	0.00	160.81	296751
01630	PINNACLE HEALTHCARE	06/01/2015	Regular	0.00	100.00	296752
01837	R G FABRICATION	06/01/2015	Regular	0.00	17.91	296753
01813	RAINBOW PRINTING	06/01/2015	Regular	0.00	806.00	296754
03940	Regional Government Services	06/01/2015	Regular	0.00	2,644.25	296755
02367	ROBIN WARBEY CONSULTING	06/01/2015	Regular	0.00	732.13	296756
01919	SALINAS VALLEY FORD	06/01/2015	Regular	0.00	371.30	296757
01908	SALINAS VALLEY PRO SQUAD	06/01/2015	Regular	0.00	790.39	296758
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	06/01/2015	Regular	0.00	42,453.81	296759
03101	SILVIA CAMACHO	06/01/2015	Regular	0.00	275.00	296760
19026	SONIAN, INC.	06/01/2015	Regular	0.00	198.00	296761
03882	SPCA FOR MONTEREY COUNTY	06/01/2015	Regular	0.00	4,627.44	296762
01998	STANDARD INSURANCE COM	06/01/2015	Regular	0.00	1,723.44	296763
00386	STATE OF CA DEPT. OF JUSTICE	06/01/2015	Regular	0.00	772.00	296764
00384	STATE OF CALIFORNIA EDD	06/01/2015	Regular	0.00	3,236.00	296765
02071	TELCO AUTOMATION, INC.	06/01/2015	Regular	0.00	1,770.00	296766
03966	THE BRITTON DESIGNS COMPANY INC.	06/01/2015	Regular	0.00	5,104.48	296767
03901	THE KRKC STATIONS	06/01/2015	Regular	0.00	103.02	296768
01306	T-MOBILE USA, INC.	06/01/2015	Regular	0.00	50.00	296769
03895	TONY ACOSTA	06/01/2015	Regular	0.00	240.00	296770
02037	TRI-CITIES DISPOSAL	06/01/2015	Regular	0.00	74,802.85	296771
00634	TYLER TECHNOLOGIES	06/01/2015	Regular	0.00	15,722.70	296772
02118	UNION BANK	06/01/2015	Regular	0.00	3,838.00	296773
02110	URBAN FUTURES, INC.	06/01/2015	Regular	0.00	4,000.00	296774
02201	VEGETABLE GROWERS SUPPLY	06/01/2015	Regular	0.00	206.04	296775
02210	VERIZON WIRELESS	06/01/2015	Regular	0.00	240.89	296776
03936	VieVu	06/01/2015	Regular	0.00	9,710.00	296777
02233	VISION TECHNOLOGY SOLUTIONS	06/01/2015	Regular	0.00	243.10	296778
02372	WALLACE GROUP	06/01/2015	Regular	0.00	3,217.50	296779
01900	YSELA SERRANO	06/01/2015	Regular	0.00	71.75	296780
03951	Government Staffing Services, Inc.	06/03/2015	Regular	0.00	11,305.00	296781
00752	CITY OF GREENFIELD	06/03/2015	Regular	0.00	65.00	296782
00713	G P O A	06/03/2015	Regular	0.00	600.00	296783
00795	GREENFIELD POLICE SUPERVISORS	06/03/2015	Regular	0.00	200.00	296784
01911	SEIU 521	06/03/2015	Regular	0.00	346.64	296785
03103	Internal Revenue Service	05/12/2015	Bank Draft	0.00	145.00	DFT0001203
03103	Internal Revenue Service	05/12/2015	Bank Draft	0.00	620.00	DFT0001204
00384	STATE OF CALIFORNIA EDD	05/12/2015	Bank Draft	0.00	390.40	DFT0001205
03103	Internal Revenue Service	05/12/2015	Bank Draft	0.00	1,108.74	DFT0001206
01916	STATE STREET BANK & TRUST CO.	05/22/2015	Bank Draft	0.00	300.00	DFT0001213
01916	STATE STREET BANK & TRUST CO.	05/22/2015	Bank Draft	0.00	300.00	DFT0001214
01916	STATE STREET BANK & TRUST CO.	05/22/2015	Bank Draft	0.00	550.00	DFT0001215
01916	STATE STREET BANK & TRUST CO.	05/22/2015	Bank Draft	0.00	50.00	DFT0001216
01916	STATE STREET BANK & TRUST CO.	05/22/2015	Bank Draft	0.00	450.00	DFT0001217
00431	DEPT OF CHILD SUPPORT SERVICES	05/22/2015	Bank Draft	0.00	1,318.87	DFT0001218
00384	STATE OF CALIFORNIA EDD	05/22/2015	Bank Draft	0.00	1,028.03	DFT0001219
03103	Internal Revenue Service	05/22/2015	Bank Draft	0.00	3,007.06	DFT0001220
03103	Internal Revenue Service	05/22/2015	Bank Draft	0.00	12,857.20	DFT0001221
00384	STATE OF CALIFORNIA EDD	05/22/2015	Bank Draft	0.00	4,073.21	DFT0001222
03103	Internal Revenue Service	05/22/2015	Bank Draft	0.00	12,435.04	DFT0001223
00107	AMERICAN FAMILY LIFE	05/21/2015	Bank Draft	0.00	1,048.12	DFT0001224
00384	STATE OF CALIFORNIA EDD	06/02/2015	Bank Draft	0.00	20.00	DFT0001225
03103	Internal Revenue Service	06/02/2015	Bank Draft	0.00	58.00	DFT0001226
03103	Internal Revenue Service	06/02/2015	Bank Draft	0.00	248.00	DFT0001227
00384	STATE OF CALIFORNIA EDD	06/02/2015	Bank Draft	0.00	85.07	DFT0001228

Check Report

Date Range: 05/09/2015 - 06/04/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03103	Internal Revenue Service	06/02/2015	Bank Draft	0.00	316.11	DFT0001229

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	326	152	0.00	461,349.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	21	21	0.00	40,408.85
EFT's	0	0	0.00	0.00
	<b>347</b>	<b>175</b>	<b>0.00</b>	<b>501,758.33</b>

### Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	5/2015	159,733.98
999	CASH CONTROL	6/2015	342,024.35
			<hr/>
			<b>501,758.33</b>



Greenfield, CA

# Expense Approval Report

## By Fund

Payment Dates 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL FUND</b>					
VieVu	296777	06/01/2015	BODY CAMERAS	100-215-71400.323	303.75
VieVu	296777	06/01/2015	BODY CAMERAS	100-215-71400.323	9,406.25
MNS ENGINEERS, INC.	296737	06/01/2015	MCDONALDS STORM WATER	100-310-63700.000	3,052.50
DATAFLOW BUSINESS SYSTEMS	296712	06/01/2015	FINANCE CHARGE	100-190-63300.000	3.21
MNS ENGINEERS, INC.	296737	06/01/2015	JANUARY 2015 INVOICE 65182	100-24694	0.00
MNS ENGINEERS, INC.	296737	06/01/2015	JANUARY 2015 INVOICE 65182	100-601-63600.000	1,050.00
MNS ENGINEERS, INC.	296737	06/01/2015	February 2015 Building Services	100-601-63600.000	7,812.50
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	FINANCE CHARGE	100-230-63400.000	5.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	BILLING CHARGE	100-230-63400.000	5.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
MONTEREY COUNTY SHERIFF'S ...	296742	06/01/2015	CRIMINAL JUSTICE INFORMATI...	100-215-63400.000	663.02
T-MOBILE USA, INC.	296769	06/01/2015	TEXT MESSAGE RETRIEVAL - PD	100-215-63400.000	50.00
KING CITY VETERINARY HOSPIT...	296625	05/15/2015	Animal euthnsdis	100-230-63400.000	51.50
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	FINANCE CHARGE	100-230-63400.000	5.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	BILLING CHARGE	100-230-63400.000	5.00
DATAFLOW BUSINESS SYSTEMS	296611	05/15/2015	PW Copy Fees	100-310-61200.000	9.38
DATAFLOW BUSINESS SYSTEMS	296611	05/15/2015	PW Copy Fees	100-310-61200.000	38.65
Regional Government Services	296640	05/15/2015	Regional Government Services	100-110-68100.000	805.00
CENTRAL COAST YOUTH SPORTS...	296605	05/15/2015	CCYSO 2014-2015 CONTRACT	100-551-63500.000	18,098.10
CENTRAL COAST YOUTH SPORTS...	296605	05/15/2015	REC PROGRAM	100-551-63500.000	7,500.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
C & N TRACTORS	296604	05/15/2015	7520 - Repair	100-550-66300.000	75.28
O'REILLY AUTO PARTS	296633	05/15/2015	7909 - Battery	100-311-66200.000	124.43
PACIFIC GAS & ELECTRIC	296634	05/15/2015	Civic Center	100-111-64100.000	1,821.21
PACIFIC GAS & ELECTRIC	296634	05/15/2015	Civic Center	100-111-64200.000	291.34
IZZY'S AUTO REPAIR	296623	05/15/2015	7314 - Scan 2006 Fored F 250	100-230-66200.000	30.00
MARLIN LEASING	296628	05/15/2015	PW Copier	100-310-61200.000	51.28
GREENFIELD TRUE VALUE	296620	05/15/2015	7317 - Carpet Cleaner	100-215-66200.000	31.48
SALINAS VALLEY PRO SQUAD	296758	06/01/2015	UNIFORM - B. LONG	100-215-68100.000	122.11
SALINAS VALLEY FORD	296644	05/15/2015	7314 - VEHICLE MAINTENANCE	100-215-66200.000	1,727.25
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
MISSION LINEN SUPPLY	296629	05/15/2015	Uniforms	100-310-65200.000	31.00
FOOD 4 LESS	296614	05/15/2015	Det. Medeles caske farewell	100-215-65100.000	31.10
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	18.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
PARTS & SERVICE CENTER	296635	05/15/2015	Carwash	100-215-66200.000	22.67
FEDERAL EXPRESS	296613	05/15/2015	FedEx Shipping	100-201-61100.000	24.74
TELCO AUTOMATION, INC.	296651	05/15/2015	April 2015 Bill	100-111-64500.000	1,662.57
AT&T	296603	05/15/2015	P.D Patro Phone Liness	100-215-64500.000	461.29
HYDRO TURF, INC.	296622	05/15/2015	Garbag Bags	100-111-65700.000	54.02
FOOD 4 LESS	296714	06/01/2015	ANIMAL CONTROL/ SOFTWARE...	100-230-65100.000	7.06
DIRECT TV	296612	05/15/2015	P.D Dervice April -2015	100-201-64900.000	60.58
DIRECT TV	296612	05/15/2015	P.D Dervice April -2015	100-215-64900.000	30.28
STANDARD INSURANCE COM	296763	06/01/2015	INSURANCE MAY 2015	100-22340	1,723.44
PARTS & SERVICE CENTER	296635	05/15/2015	7314 - Oil Filter	100-230-66200.000	5.14
PARTS & SERVICE CENTER	296635	05/15/2015	7520 - Oil	100-550-66300.000	38.01
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
GREENFIELD TRUE VALUE	296620	05/15/2015	Graffiti Removers Supplies	100-550-65900.000	13.76
OFFICE DEPOT	296632	05/15/2015	Office Supplies	100-215-61400.000	183.60
MISSION LINEN SUPPLY	296629	05/15/2015	Seat Cover	100-311-66200.000	9.01

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
FOOD 4 LESS	296714	06/01/2015	BRING YOUR SON/DAUGHTER ...	100-110-65100.000	16.80
TONY ACOSTA	296770	06/01/2015	APRIL 14 COUNCIL MEETING	100-101-63100.000	240.00
MISSION LINEN SUPPLY	296629	05/15/2015	Shop towels	100-311-66200.000	12.10
MISSION LINEN SUPPLY	296629	05/15/2015	Uniforms	100-310-65200.000	112.65
SALINAS VALLEY PRO SQUAD	296758	06/01/2015	UNIFORM - B. LONG	100-215-68100.000	327.10
GREENFIELD TRUE VALUE	296620	05/15/2015	7518 - Tool Box	100-550-66300.000	27.15
AMERICAN SUPPLY COMPANY	296602	05/15/2015	P.D. Floors	100-201-65600.000	140.30
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-110-66100.000	57.78
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-201-66100.000	97.17
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-215-66100.000	1,870.22
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-230-66100.000	304.44
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-311-66100.000	71.30
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-550-66100.000	107.52
SAFETY-KLEEN CORP.	296643	05/15/2015	Part Cleaning Solvent	100-311-66200.000	220.30
OFFICE DEPOT	296632	05/15/2015	Office Supplies Cr	100-215-61400.000	-29.56
A&B FIRE PROTECTION & SAFETY	296600	05/15/2015	FIRST AID SUPPLIES RESTOCK	100-215-65400.000	555.52
GALLS, LLC	296615	05/15/2015	Shirt for Volunter	100-215-65200.000	51.07
PACIFIC GAS & ELECTRIC	296634	05/15/2015	Pinto Park	100-550-64100.000	9.86
MARLIN LEASING	296628	05/15/2015	City Hall Copier	100-111-65100.000	21.37
GONZALES IRRIGATION SYSTEMS	296617	05/15/2015	P. Park Air Vent	100-550-65700.000	23.71
GREENFIELD TRUE VALUE	296620	05/15/2015	P. Park Light bulbs	100-550-65900.000	40.81
SALINAS VALLEY PRO SQUAD	296758	06/01/2015	TIE BAR - A. PEREZ	100-201-65200.000	6.49
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
STATE OF CALIFORNIA EDD	296765	06/01/2015	UI BENIFITS	100-110-52200.000	2,699.79
STATE OF CALIFORNIA EDD	296765	06/01/2015	UI BENIFITS	100-110-52200.000	-223.93
STATE OF CALIFORNIA EDD	296765	06/01/2015	UI BENIFITS	100-190-52200.000	760.14
TRI-COUNTY FIRE PROTECTION	296652	05/15/2015	Dry Chemical Maintenance Serv...	100-215-66200.000	64.00
MISSION LINEN SUPPLY	296736	06/01/2015	UNIFORMS	100-310-65200.000	112.65
MISSION LINEN SUPPLY	296736	06/01/2015	SHOP TOWELS	100-311-66200.000	12.10
MISSION LINEN SUPPLY	296736	06/01/2015	SEAT COVERS	100-311-66200.000	9.01
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	100-215-66100.000	2,497.70
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	FINANCE CHARGE	100-230-63400.000	5.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	BILLING CHARGE	100-230-63400.000	5.00
TRI-CITIES DISPOSAL	296771	06/01/2015	APRIL 2015 FEES	100-191-64400.000	74,802.85
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	BILLING CHARGE	100-230-63400.000	5.00
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	FINANCE CHARGE	100-230-63400.000	5.00
THE KRKC STATIONS	296768	06/01/2015	GFH BB PLAY	100-110-61300.000	103.02
L+G, LLP Attorneys at Law	296729	06/01/2015	April 2015- L&G Attorney Servic...	100-150-63100.000	5,000.00
L+G, LLP Attorneys at Law	296729	06/01/2015	L+G LLP	100-150-63100.000	3,441.00
L+G, LLP Attorneys at Law	296729	06/01/2015	L+G LLP Attorney	100-150-6390a.000	210.00
ROBIN WARBEY CONSULTING	296641	05/15/2015	April 2015- IT Support Services	100-125-63200.000	4,600.00
ROBIN WARBEY CONSULTING	296756	06/01/2015	TECH SUPPLIES	100-101-65300.111	72.63
ROBIN WARBEY CONSULTING	296756	06/01/2015	TECH SUPPLIES	100-125-65300.000	31.77
ROBIN WARBEY CONSULTING	296756	06/01/2015	TECH SUPPLIES	100-201-65300.000	220.30
ROBIN WARBEY CONSULTING	296756	06/01/2015	TECH SUPPLIES	100-310-65300.000	158.43
ROBIN WARBEY CONSULTING	296756	06/01/2015	TECH SUPPLIES	100-311-61700.000	249.00
MEYERS, NAVE, RIBACK, SILVER	296734	06/01/2015	MeyersNave	100-110-63100.000	694.16
MOSS, LEVY & HARTZHEIM	296743	06/01/2015	STATE CONTROLLER'S REPORT	100-190-63300.000	2,775.00
MBS BUSINESS SYSTEMS	296733	06/01/2015	COPY FEES	100-111-61200.000	951.71
SALINAS VALLEY PRO SQUAD	296758	06/01/2015	UNIFORM - R. NAJAR	100-230-68100.000	155.89
SALINAS VALLEY PRO SQUAD	296758	06/01/2015	UNIFORM - S. CAMACHO	100-230-68100.000	130.84
SALINAS VALLEY PRO SQUAD	296758	06/01/2015	POSSE BOX - S. CAMACHO	100-230-68100.000	47.96
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	TRASH PICKER - ART	100-550-65700.000	28.22
URETSKY SECURITY	296653	05/15/2015	CAMPUS SECURITY AT VISTA VE...	100-215-63400.000	3,118.50
Regional Government Services	296755	06/01/2015	Regional Government Services	100-110-68100.000	2,339.25
Regional Government Services	296755	06/01/2015	CONTRACT SERVICES	100-110-68100.000	180.00
Regional Government Services	296755	06/01/2015	CSAC JOB POSTING	100-110-68100.000	125.00
BEN-E-LECT	296701	06/01/2015	MAY 2015	100-110-52510.000	11.12
BEN-E-LECT	296701	06/01/2015	MAY 2015	100-170-52510.000	5.56
BEN-E-LECT	296701	06/01/2015	MAY 2015	100-190-52510.000	5.56

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
BEN-E-LECT	296701	06/01/2015	MAY 2015	100-215-52510.000	5.56
BEN-E-LECT	296701	06/01/2015	MAY 2015	100-310-52510.000	11.12
BEN-E-LECT	296701	06/01/2015	MAY 2015	100-601-52510.000	5.56
OFFICE DEPOT	296746	06/01/2015	BUSINESS CARDS	100-110-61200.000	39.09
OFFICE DEPOT	296746	06/01/2015	KEYBOX	100-310-65900.000	21.71
SALINAS VALLEY FORD	296644	05/15/2015	7305 - Headlights	100-215-66200.000	259.94
Rowell Energy Consulting Servic...	296642	05/15/2015	Rowell Energy Consulting Servic...	100-501-72625.000	1,815.90
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
KING CITY VETERINARY HOSPIT...	296727	06/01/2015	VET SERVICES	100-230-63400.000	51.50
GREENFIELD TRUE VALUE	296620	05/15/2015	P.D. Janitorial Supplies	100-215-65400.000	50.54
O'REILLY AUTO PARTS	296633	05/15/2015	7317 - Vehicle Maint	100-215-66200.000	17.68
Rowell Energy Consulting Servic...	296642	05/15/2015	Conference Call	100-501-72625.000	350.00
HDL COREN & CONE	296722	06/01/2015	Contract Services Property Tax...	100-190-63300.000	1,800.00
ANTHEM - BLUE CROSS	296698	06/01/2015	June 2015	100-22320	41,389.00
TYLER TECHNOLOGIES	296772	06/01/2015	INCODE FINANCIAL SUITE - MAI...	100-190-61700.000	6,613.95
TYLER TECHNOLOGIES	296772	06/01/2015	INCODE PERSONNEL MANAGE...	100-190-61700.000	3,780.00
TYLER TECHNOLOGIES	296772	06/01/2015	TYLER U	100-190-61700.000	1,500.00
SPCA FOR MONTEREY COUNTY	296762	06/01/2015	SPCA ANIMAL CONTROL SERVIC...	100-230-63400.000	4,627.44
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	100-550-64100.000	270.12
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	100-550-64200.000	3.38
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	100-590-64100.000	157.48
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	100-590-64200.000	40.35
GREENFIELD TRUE VALUE	296620	05/15/2015	Water Hosse	100-111-65700.000	14.64
STERICYCLE, INC.	296649	05/15/2015	OSHA Compliance	100-215-63400.000	125.18
REDSHIFT	296639	05/15/2015	INTERNET SERVICES	100-550-64900.000	12.99
COBRA GUARD, INC.	296708	06/01/2015	MAY 2015	100-22320	42.60
MP EXPRESS	296744	06/01/2015	ADMINSTRATIVE CITATIONS	100-215-61200.000	486.96
ALL SAFE INTEGRATED SYSTEMS	296601	05/15/2015	Daycare Fire Alarm	100-590-63900.000	120.00
ALL SAFE INTEGRATED SYSTEMS	296601	05/15/2015	CM House Burg Alarm	100-110-63900.000	126.00
SALINAS VALLEY SOLID WASTE ...	296759	06/01/2015	APRIL 2015 FEES	100-191-64400.000	42,453.81
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	100-110-64600.000	36.63
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	100-230-64600.000	25.18
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	100-230-64900.000	38.01
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	100-550-64600.000	23.23
SILVIA CAMACHO	296760	06/01/2015	NEWSLETTER MAY 2015	100-110-63100.000	275.00
MARLIN LEASING	296732	06/01/2015	COPIER LEASE - PD	100-201-61200.000	486.05
RAINBOW PRINTING	296754	06/01/2015	FORMS - PD	100-215-61200.000	464.92
RAINBOW PRINTING	296754	06/01/2015	FIELD INTRVIEW CARDS - PD	100-215-61200.000	341.08
GREENFIELD TRUE VALUE	296719	06/01/2015	DOUBLE SIDED KEY "PLASTIC" - ...	100-111-65900.000	30.00
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	100-550-65200.000	10.34
ACCOUNTEMPS	296696	06/01/2015	TEMP SERVICES	100-190-63900.000	963.90
GREENFIELD TRUE VALUE	296719	06/01/2015	DOORSTOP - PD	100-111-65900.000	8.68
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	100-550-65200.000	1.37
MISSION LINEN SUPPLY	296736	06/01/2015	SHOP TOWELS	100-311-66200.000	14.98
PACIFIC GAS & ELECTRIC	296749	06/01/2015	CIVIC CENTER	100-111-64100.000	2,434.06
PACIFIC GAS & ELECTRIC	296749	06/01/2015	CIVIC CENTER	100-111-64200.000	297.27
PINNACLE HEALTHCARE	296637	05/15/2015	Physical Therapy for employee	100-230-68100.000	75.00
MISSION LINEN SUPPLY	296736	06/01/2015	SEAT COVERS	100-311-66200.000	9.01
MISSION LINEN SUPPLY	296736	06/01/2015	UNIFORMS	100-310-66200.000	112.65
MISSION LINEN SUPPLY	296736	06/01/2015	UNIFORMS	100-310-65200.000	28.00
DATAFLOW BUSINESS SYSTEMS	296712	06/01/2015	COPY CHARGES - PD	100-201-61200.000	46.91
MOSS, LEVY & HARTZHEIM	296631	05/15/2015	FY 2014-15 Audit Proposal	100-190-63300.000	2,000.00
VISION TECHNOLOGY SOLUTIO...	296778	06/01/2015	WEB HOSTING MONTHLY FEE ...	100-125-63200.000	243.10
ALL SAFE INTEGRATED SYSTEMS	296697	06/01/2015	CVC - ANNUAL FIRE INSPECTION	100-111-63900.000	120.00
MNS ENGINEERS, INC.	296630	05/15/2015	GENERAL ENGINEERING SERVIC...	100-310-63700.000	2,100.00
SALINAS VALLEY FORD	296757	06/01/2015	7306 - KEY REPLACEMENT	100-215-66200.000	270.87
AVELINA T. TORRES	296700	06/01/2015	REIMBURSEMENT FOR WELL C...	100-47899.000	100.00
ARTURO FELIX	296699	06/01/2015	BREAKROOM WALL PANEL	100-111-65900.000	57.00
GREENFIELD TRUE VALUE	296719	06/01/2015	BATTERIES	100-310-65100.000	16.28
GREENFIELD TRUE VALUE	296719	06/01/2015	MISC SUPPLIES	100-311-65700.000	19.82

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
GREENFIELD TRUE VALUE	296719	06/01/2015	KEY RINGS	100-311-66200.000	8.69
GREENFIELD TRUE VALUE	296719	06/01/2015	CVC BREAKROOM	100-111-65900.000	9.54
MONTEREY BAY AREA SELF INS...	296739	06/01/2015	MBASIA	100-110-63900.000	749.22
MONTEREY BAY AREA SELF INS...	296739	06/01/2015	MBASIA	100-110-63100.000	2,192.60
THE BRITTON DESIGNS COMPA...	296767	06/01/2015	The Britton Desgins Co. Inc.	100-111-63700.000	5,104.48
Government Staffing Services, I...	296781	06/03/2015	TEMP SERVICES	100-110-63300.000	11,305.00
TELCO AUTOMATION, INC.	296766	06/01/2015	TELEPHONE SERVICE	100-111-64500.000	1,770.00
NATIONAL NOTARY ASSOCIATI...	296745	06/01/2015	INSURANCE RENEWAL	100-170-67400.000	98.00
PARTS & SERVICE CENTER	296751	06/01/2015	7902 SWITCH	100-311-66200.000	-3.06
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-110-52510.000	501.15
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-170-52510.000	502.37
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-190-52510.000	2,290.43
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-201-52510.000	508.00
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-215-52510.000	4,871.80
AMERICAN FAMILY LIFE	DFT0001224	05/21/2015	Supplmental Benefits	100-22440	1,009.22
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-310-52510.000	75.35
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-311-52510.000	7.39
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-550-52510.000	32.42
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	100-601-52510.000	384.93
DANIEL SOTELLO	296711	06/01/2015	WAGE GARNISHMENT REIMBU...	100-215-51100.000	203.08
HARDEE INVESTIGATIONS	296720	06/01/2015	BACKGROUND INVESTIGATION ...	100-201-68100.000	61.11
HARDEE INVESTIGATIONS	296720	06/01/2015	BACKGROUND INVESTIGATION ...	100-215-68100.000	427.79
HARDEE INVESTIGATIONS	296720	06/01/2015	BACKGROUND INVESTIGATION ...	100-230-68100.000	61.10
SEIU 521	296661	05/21/2015	Union Dues	100-22420	120.02
STATE STREET BANK & TRUST C...	DFT0001213	05/22/2015	Defer Comp-GPOA	100-22430	200.00
STATE STREET BANK & TRUST C...	DFT0001214	05/22/2015	Defer Comp-GPSA	100-22430	300.00
STATE STREET BANK & TRUST C...	DFT0001215	05/22/2015	Defer Comp-Management	100-22430	364.84
STATE STREET BANK & TRUST C...	DFT0001216	05/22/2015	Defer Comp-Mid Management	100-22430	50.00
STATE STREET BANK & TRUST C...	DFT0001217	05/22/2015	Defer Comp-Misc Employees	100-22430	101.51
DEPT OF CHILD SUPPORT SERVI...	DFT0001218	05/22/2015	Misc Withholding	100-22450	1,318.87
G P O A	296659	05/21/2015	GPOA DUES	100-22410	450.00
CITY OF GREENFIELD	296657	05/21/2015	Misc Withholding	100-22490	65.00
GREENFIELD POLICE SUPERVIS...	296660	05/21/2015	GPSA DUES	100-22415	200.00
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	100-22225	746.23
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	100-22215	2,189.72
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	100-22215	9,362.74
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	100-22220	3,408.90
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	100-22210	9,828.91
MARIA RAMIREZ	296731	06/01/2015	COMMUTER LUNCH - TRACNET ...	100-201-67200.000	8.00
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-111-64300.000	13.12
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-111-64300.000	47.22
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-111-64300.000	21.58
YSELA SERRANO	296780	06/01/2015	SWEARING CEREMONY - G. SMI...	100-215-65100.000	63.75
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	138.78
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	21.83
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	27.66
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	104.18
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	17.97
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	185.80
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	18.49
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64300.000	146.27
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-550-64400.000	88.19
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	100-590-64300.000	28.96
YSELA SERRANO	296780	06/01/2015	COMMUTER LUNCH - TRACNET ...	100-201-67200.000	8.00
Government Staffing Services, I...	296717	06/01/2015	TEMP SERVICES	100-110-63300.000	10,450.00
KUULEI'S CATERING	296728	06/01/2015	DYELS & LONG'S CEREMONY	100-215-65100.000	354.78
DATAFLOW BUSINESS SYSTEMS	296712	06/01/2015	COPIES - PUBLIC WORKS	100-310-61200.000	8.89
DATAFLOW BUSINESS SYSTEMS	296712	06/01/2015	COPIER - PW	100-310-61200.000	37.45
TRI-COUNTY FIRE PROTECTION	296652	05/15/2015	Hydro Test & Dry Chencial Main...	100-215-66200.000	205.00
LA PLAZA BAKERY	296626	05/15/2015	Cakes for new officers ceremony	100-201-65100.000	81.00

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
GREENFIELD AUTO PARTS	296619	05/15/2015	7316 - Prevent Maint	100-215-66200.000	16.92
OFFICE DEPOT	296746	06/01/2015	PENS - PW	100-310-61400.000	10.74
MONTEREY COUNTY INFORMA...	296740	06/01/2015	MOBILE DATA COMMUNICATI...	100-215-64500.000	423.00
STATE OF CA DEPT. OF JUSTICE	296764	06/01/2015	FINGERPRINTS	100-190-63900.000	32.00
STATE OF CA DEPT. OF JUSTICE	296764	06/01/2015	FINGERPRINTS	100-201-68200.000	448.00
STATE OF CA DEPT. OF JUSTICE	296764	06/01/2015	FINGERPRINTS	100-215-65400.000	160.00
STATE OF CA DEPT. OF JUSTICE	296764	06/01/2015	FINGERPRINTS	100-215-68100.000	132.00
PARTS & SERVICE CENTER	296751	06/01/2015	UNDER VEHICLE CREEPER	100-311-66200.000	78.20
DATAFLOW BUSINESS SYSTEMS	296712	06/01/2015	TONER - PW	100-310-61200.000	7.50
GALLS, LLC	296716	06/01/2015	UNIFORM - PD	100-230-68100.000	53.45
CODE PUBLISHING COMPANY	296709	06/01/2015	MUNICIPAL CODE - WEB HOSIT...	100-170-63100.000	425.00
CHEVRON, U.S.A.	296606	05/15/2015	P.D. Gasoline	100-201-63300.000	77.00
CHEVRON, U.S.A.	296606	05/15/2015	P.D. Gasoline	100-201-66100.000	57.43
CHEVRON, U.S.A.	296606	05/15/2015	P.D. Gasoline	100-215-66100.000	84.69
MISSION LINEN SUPPLY	296736	06/01/2015	SHOP TOWELS	100-311-66200.000	13.71
MISSION LINEN SUPPLY	296736	06/01/2015	SEAT COVERS	100-311-66200.000	9.01
MISSION LINEN SUPPLY	296736	06/01/2015	UNIFORMS	100-310-65200.000	116.61
CSG CONSULTANTS, INC.	296710	06/01/2015	FIRE MARSHAL SERVICES	100-601-63600.000	380.00
PINNACLE HEALTHCARE	296752	06/01/2015	EMPLOYMENT EXAM - G. SMITH	100-215-68100.000	100.00
BEN-E-LECT	296702	06/01/2015	June 2015 - Monthly Coverage B...	100-22320	1,214.00
GREENFIELD TRUE VALUE	296719	06/01/2015	HARDWARE SUPPLIES	100-550-65200.000	6.15
O'REILLY AUTO PARTS	296747	06/01/2015	7317 - FUSE	100-215-66200.000	3.79
SONIAN, INC.	296761	06/01/2015	EMAIL ARCHIVING SERVICE	100-125-63200.000	198.00
RAUL GARCIA	296656	05/21/2015	FIELD TRAINING OFFICER UPDA...	100-215-67200.000	150.00
PARTS & SERVICE CENTER	296751	06/01/2015	7902 SWITCH	100-311-66200.000	33.23
CENTRAL DRUG SYSTEM	296705	06/01/2015	7 PANEL DRUG TEST	100-310-63900.000	85.50
FASTENAL COMPANY	296713	06/01/2015	NUTS & BOLTS	100-311-66200.000	36.05
SALINAS VALLEY FORD	296757	06/01/2015	7317 - HEADLIGHT SWITCH	100-215-66200.000	100.43
INDEPENDENT STATIONERS	296724	06/01/2015	PLATES & TISSUE PAPER	100-111-61400.000	50.16
INDEPENDENT STATIONERS	296724	06/01/2015	HANDSOAP	100-111-65600.000	57.06
INDEPENDENT STATIONERS	296724	06/01/2015	HANDSOAP	100-550-65100.000	13.24
SEIU 521	296785	06/03/2015	Union Dues	100-22420	151.89
G P O A	296783	06/03/2015	GPOA DUES	100-22410	450.00
CITY OF GREENFIELD	296782	06/03/2015	Misc Withholding	100-22490	65.00
GREENFIELD POLICE SUPERVIS...	296784	06/03/2015	GPSA DUES	100-22415	200.00
<b>Fund 100 - GENERAL FUND Total:</b>					<b>362,958.71</b>

**Fund: 213 - PARKS**

MNS ENGINEERS, INC.	296630	05/15/2015	Services Period 3/1/ -3/31/2015	213-905-87513.000	400.00
STATE STREET BANK & TRUST C...	DFT0001215	05/22/2015	Defer Comp-Management	213-22430	28.13
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	213-22225	3.94
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	213-22215	11.42
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	213-22215	48.86
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	213-22220	20.69
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	213-22210	60.10
PACIFIC COAST LAND DESIGN, I...	296748	06/01/2015	TASK 8 CONSTRUCTION DOCU...	213-905-87513.000	12,718.50
PACIFIC COAST LAND DESIGN, I...	296748	06/01/2015	TASK 7 DESIGN DEVELOPMENT ...	213-905-87513.000	227.00
PACIFIC COAST LAND DESIGN, I...	296748	06/01/2015	REIMBURSABLES	213-905-87513.000	193.23
<b>Fund 213 - PARKS Total:</b>					<b>13,711.87</b>

**Fund: 215 - CDBG Fund**

MNS ENGINEERS, INC.	296630	05/15/2015	WATER MASTER PLAN	215-310-73535.435	1,200.00
STATE STREET BANK & TRUST C...	DFT0001215	05/22/2015	Defer Comp-Management	215-22430	65.63
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	215-22225	9.19
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	215-22215	26.66
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	215-22215	114.00
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	215-22220	48.28
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	215-22210	140.23
<b>Fund 215 - CDBG Fund Total:</b>					<b>1,603.99</b>

**Fund: 220 - Measure X Supplemental Sales & Use Tax Fund**

ALL SAFE INTEGRATED SYSTEMS	296601	05/15/2015	Com Center Bnrg Alarm	220-551-63900.000	75.00
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## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	220-551-64100.211	56.56
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	220-551-64200.211	15.69
ALL SAFE INTEGRATED SYSTEMS	296601	05/15/2015	Comp Center Fire Alram	220-551-63900.000	120.00
Internal Revenue Service	DFT0001203	05/12/2015	Medicare	220-22215	145.00
Internal Revenue Service	DFT0001204	05/12/2015	Social Security	220-22215	620.00
STATE OF CALIFORNIA EDD	DFT0001205	05/12/2015	State Withholding	220-22220	390.40
Internal Revenue Service	DFT0001206	05/12/2015	Federal Tax Withholding	220-22210	1,108.74
ALL SAFE INTEGRATED SYSTEMS	296697	06/01/2015	COMP CENTER ANNUAL FIRE IN...	220-551-63900.000	120.00
STATE STREET BANK & TRUST C...	DFT0001213	05/22/2015	Defer Comp-GPOA	220-22430	100.00
G P O A	296659	05/21/2015	GPOA DUES	220-22410	150.00
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	220-22225	50.43
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	220-22215	146.24
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	220-22215	625.34
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	220-22220	261.61
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	220-22210	802.93
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	220-551-64300.000	13.12
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	220-551-64300.000	23.15
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	220-551-64300.211	15.27
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	220-551-64300.211	13.12
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	220-551-64400.000	187.89
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	220-551-64400.211	33.57
FOOTHILL LOCK & SAFE AND	296715	06/01/2015	COMP CENTER	220-551-63700.000	250.95
STATE OF CALIFORNIA EDD	DFT0001225	06/02/2015	SDI	220-22225	20.00
Internal Revenue Service	DFT0001226	06/02/2015	Medicare	220-22215	58.00
Internal Revenue Service	DFT0001227	06/02/2015	Social Security	220-22215	248.00
STATE OF CALIFORNIA EDD	DFT0001228	06/02/2015	State Withholding	220-22220	85.07
Internal Revenue Service	DFT0001229	06/02/2015	Federal Tax Withholding	220-22210	316.11
G P O A	296783	06/03/2015	GPOA DUES	220-22410	150.00
<b>Fund 220 - Measure X Supplemental Sales &amp; Use Tax Fund Total:</b>					<b>6,202.19</b>
<b>Fund: 221 - TRAFFIC IMPACT FUND</b>					
MNS ENGINEERS, INC.	296630	05/15/2015	WALNUT INTERIM PROJECT	221-903-83126.000	1,925.00
<b>Fund 221 - TRAFFIC IMPACT FUND Total:</b>					<b>1,925.00</b>
<b>Fund: 222 - PARK IMPACT FUND</b>					
JEREMY PURA ELECTRICAL	296725	06/01/2015	MISC	222-550-72105.000	1,035.00
JEREMY PURA ELECTRICAL	296725	06/01/2015	LABOR	222-550-72105.000	1,500.00
JEREMY PURA ELECTRICAL	296725	06/01/2015	PATRIOT PARK/13TH OAK TANK...	222-550-72105.000	415.92
MNS ENGINEERS, INC.	296630	05/15/2015	Service Period 3/1 - 3/31/2015	222-905-87515.000	170.00
MNS ENGINEERS, INC.	296630	05/15/2015	PATRIOT PARK LITTLE LEAGUE L...	222-905-87517.000	1,200.00
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	P. Park Irrigation	222-550-72105.000	8.87
HYDRO TURF, INC.	296723	06/01/2015	PATRIOT PARK/SOCCER FIELD ...	222-550-72105.000	1,121.07
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	P. PARK IRRIGATION	222-550-72105.000	28.64
<b>Fund 222 - PARK IMPACT FUND Total:</b>					<b>5,479.50</b>
<b>Fund: 230 - GAS TAX FUND</b>					
SAN BENITO SUPPLY	296645	05/15/2015	Base Rock Alleys	230-320-65700.000	426.85
ZUMAR INDUSTRIES, INC.	296655	05/15/2015	Street Signs	230-320-65700.000	160.61
1-800 RADIATOR & A-C	296599	05/15/2015	7805 -Radiator	230-320-66200.000	343.26
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	230-320-66100.000	355.33
PACIFIC GAS & ELECTRIC	296634	05/15/2015	Street Lighting	230-320-64100.000	6,236.33
O'REILLY AUTO PARTS	296633	05/15/2015	Sonoma 7905 Battery	230-320-66200.000	119.43
O'REILLY AUTO PARTS	296633	05/15/2015	7905 - Battery Core	230-320-66200.000	-10.00
O'REILLY AUTO PARTS	296633	05/15/2015	7905 V Velt	230-320-66200.000	20.41
PARTS & SERVICE CENTER	296635	05/15/2015	7805 - Flexhose	230-320-66300.000	44.42
O'REILLY AUTO PARTS	296633	05/15/2015	7804 - Fastner	230-320-66200.000	2.70
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	SPRAYING SAFETY EQUIP.	230-320-65200.000	27.17
PARTS & SERVICE CENTER	296635	05/15/2015	7805 - Fuel Pump	230-320-66300.000	71.57
CAL-WEST	296703	06/01/2015	ECR/ELM AVENUE	230-320-63700.000	360.00
CAL-WEST	296703	06/01/2015	ECR/WALNUT AVENUE	230-320-63700.000	472.56
GREENFIELD AUTO PARTS	296619	05/15/2015	7805 - Antrifreeze	230-320-66200.000	12.48
GREENFIELD AUTO PARTS	296619	05/15/2015	7805 Antifreeze	230-320-66200.000	12.48

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	230-320-64100.000	179.10
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	230-320-64200.000	3.38
REDSHIFT	296639	05/15/2015	INTERNET SERVICES	230-320-64900.000	13.00
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	TRASH BAGS	230-320-65600.000	15.64
O'REILLY AUTO PARTS	296747	06/01/2015	7818 - BATTERIES	230-320-66200.000	236.19
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	230-320-64600.000	23.23
PACIFIC GAS & ELECTRIC	296749	06/01/2015	TRAFFIC LIGHTS WALNUT/3RD	230-320-64100.000	138.36
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	230-320-65200.000	10.35
PACIFIC GAS & ELECTRIC	296749	06/01/2015	TRAFFIC LIGHTS ECR/OAK	230-320-64100.000	52.67
GREENFIELD TRUE VALUE	296719	06/01/2015	SAFETY BOXES	230-320-65200.000	11.61
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	230-320-65200.000	1.37
PACIFIC GAS & ELECTRIC	296749	06/01/2015	TRAFFIC LIGHTS ECR/TYLER	230-320-64100.000	50.71
PACIFIC GAS & ELECTRIC	296749	06/01/2015	TRAFFIC LIGHTS ECR/ELM	230-320-64100.000	53.75
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	RUBBER BOOT/GLOVES - LEO	230-320-65200.000	10.08
GREENFIELD TRUE VALUE	296719	06/01/2015	WALNUT AVE	230-320-65700.000	9.10
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	230-320-52510.000	79.78
SEIU 521	296661	05/21/2015	Union Dues	230-22420	53.86
STATE STREET BANK & TRUST C...	DFT0001215	05/22/2015	Defer Comp-Management	230-22430	30.47
STATE STREET BANK & TRUST C...	DFT0001217	05/22/2015	Defer Comp-Misc Employees	230-22430	127.49
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	230-22225	56.53
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	230-22215	163.92
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	230-22215	700.78
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	230-22220	86.96
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	230-22210	422.75
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64300.000	14.62
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64300.000	14.62
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64300.000	14.62
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64300.000	14.62
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64300.000	14.62
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64300.000	0.41
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	230-320-64400.000	88.19
O'REILLY AUTO PARTS	296747	06/01/2015	7818 BATTERIES	230-320-66200.000	354.29
O'REILLY AUTO PARTS	296747	06/01/2015	7818 BATTERY CORE CREDIT	230-320-66200.000	-90.00
GREENFIELD TRUE VALUE	296719	06/01/2015	HARDWARE SUPPLIES	230-320-65200.000	6.14
WALLACE GROUP	296779	06/01/2015	STORMWATER IMPROVEMENTS	230-320-63700.000	160.00
INDEPENDENT STATIONERS	296724	06/01/2015	HANDSOAP	230-320-65100.000	13.25
SEIU 521	296785	06/03/2015	Union Dues	230-22420	50.71
VEGETABLE GROWERS SUPPLY	296654	05/15/2015	Garbage Bags	230-320-65600.000	29.62
				<b>Fund 230 - GAS TAX FUND Total:</b>	<b>11,872.39</b>
<b>Fund: 240 - LOCAL TRANSPORTATION FUND</b>					
MNS ENGINEERS, INC.	296630	05/15/2015	Services Period 3/1 - 3/31/2015	240-903-89505.491	375.00
				<b>Fund 240 - LOCAL TRANSPORTATION FUND Total:</b>	<b>375.00</b>
<b>Fund: 263 - LLM #1 - LEXINGTON</b>					
MNS ENGINEERS, INC.	296737	06/01/2015	INVOICE 65563	263-360-63600.000	450.00
MNS ENGINEERS, INC.	296737	06/01/2015	SPECIAL DISTRICT ASSESSMENT	263-360-63600.000	200.00
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	LEXINGTON SUBDIVISION VARI...	263-360-63700.000	2,970.00
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	MARIPOSA SUBDIVISION	263-360-63700.000	620.00
PACIFIC GAS & ELECTRIC	296749	06/01/2015	LLMD LEXINGTON	263-360-64100.000	122.15
PACIFIC GAS & ELECTRIC	296634	05/15/2015	LLMD - Mariposa	263-360-64100.000	52.78
PACIFIC GAS & ELECTRIC	296749	06/01/2015	VINEYARD GREEN SUBDIVISION	263-360-64100.000	118.20
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	263-360-52510.000	4.43
SEIU 521	296661	05/21/2015	Union Dues	263-22420	0.25
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	263-22225	0.87
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	263-22215	2.52
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	263-22215	10.76
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	263-22220	0.50
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	263-22210	2.96
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	263-360-64300.000	48.55
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	263-360-64300.000	97.56
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	263-360-64300.000	1.11

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
SEIU 521	296785	06/03/2015	Union Dues	263-22420	0.25
<b>Fund 263 - LLM #1 - LEXINGTON Total:</b>					<b>4,702.89</b>
<b>Fund: 264 - LLM #2 - TERRA VERDE, ETC</b>					
PACIFIC GAS & ELECTRIC	296634	05/15/2015	LLMD Las Manzanitas	264-360-64100.000	31.91
MNS ENGINEERS, INC.	296737	06/01/2015	INVOICE 65563	264-360-63600.000	450.00
MNS ENGINEERS, INC.	296630	05/15/2015	Service Period 3/1 - 3/31/2015	264-360-72704.000	30.00
MNS ENGINEERS, INC.	296737	06/01/2015	SPECIAL DISTRICT ASSESSMENT	264-360-63600.000	200.00
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	TERRA VERDE VARIOUS LOCATI...	264-360-63700.000	6,930.00
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	BAROLO PARK	264-360-63700.000	175.00
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	ST CHARLES STREETScape	264-360-63700.000	2,275.00
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	MARCH & APRIL EXTRAS	264-360-63700.000	1,193.36
SMITH & ENRIGHT LANDSCAPI...	296647	05/15/2015	ST CHARLES PARK GAZEBO	264-360-63700.000	975.00
PACIFIC GAS & ELECTRIC	296634	05/15/2015	Street Lighting	264-360-64100.000	619.60
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	264-360-64100.000	335.92
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	TRASH BAGS	264-360-65600.000	15.64
PACIFIC GAS & ELECTRIC	296749	06/01/2015	HUERTA RESIDENTIAL/VAZQU...	264-360-64100.000	165.03
PACIFIC GAS & ELECTRIC	296749	06/01/2015	ST. CHRISTOPHER LANE	264-360-64100.000	52.84
PACIFIC GAS & ELECTRIC	296749	06/01/2015	ST. CHARLES COMMERCIAL AREA	264-360-64100.000	277.13
PACIFIC GAS & ELECTRIC	296749	06/01/2015	TUSCANY/MANZANITAS LANDS...	264-360-64100.000	33.50
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	264-360-52510.000	4.43
SEIU 521	296661	05/21/2015	Union Dues	264-22420	0.25
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	264-22225	1.83
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	264-22215	5.32
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	264-22215	22.76
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	264-22220	1.05
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	264-22210	5.75
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	41.00
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	2.16
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	273.70
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	4.59
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	27.96
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	9.70
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	4.50
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	760.46
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	16.15
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	132.43
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	418.32
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	21.53
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	316.21
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	169.42
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	264-360-64300.000	30.02
SEIU 521	296785	06/03/2015	Union Dues	264-22420	0.25
<b>Fund 264 - LLM #2 - TERRA VERDE, ETC Total:</b>					<b>16,029.72</b>
<b>Fund: 265 - SMD #1</b>					
PACIFIC GAS & ELECTRIC	296634	05/15/2015	LLMD Las Manzanitas	265-360-64100.000	9.82
MNS ENGINEERS, INC.	296737	06/01/2015	INVOICE 65563	265-360-63600.000	450.00
MNS ENGINEERS, INC.	296737	06/01/2015	SPECIAL DISTRICT ASSESSMENT	265-360-63600.000	200.00
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MANZANITAS POND	265-360-64100.000	10.16
SEIU 521	296661	05/21/2015	Union Dues	265-22420	2.83
STATE STREET BANK & TRUST C...	DFT0001217	05/22/2015	Defer Comp-Misc Employees	265-22430	8.00
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	265-22225	2.57
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	265-22215	7.40
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	265-22215	31.58
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	265-22220	3.35
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	265-22210	17.20
SEIU 521	296785	06/03/2015	Union Dues	265-22420	2.59
<b>Fund 265 - SMD #1 Total:</b>					<b>745.50</b>
<b>Fund: 266 - SMD #2</b>					
MNS ENGINEERS, INC.	296737	06/01/2015	INVOICE 65563	266-360-63600.000	450.00

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
MNS ENGINEERS, INC.	296737	06/01/2015	SPECIAL DISTRICT ASSESSMENT	266-360-63600.000	200.00
SEIU 521	296661	05/21/2015	Union Dues	266-22420	2.87
STATE STREET BANK & TRUST C...	DFT0001217	05/22/2015	Defer Comp-Misc Employees	266-22430	8.00
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	266-22225	2.48
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	266-22215	7.38
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	266-22215	31.62
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	266-22220	3.40
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	266-22210	17.22
SEIU 521	296785	06/03/2015	Union Dues	266-22420	2.62
<b>Fund 266 - SMD #2 Total:</b>					<b>725.59</b>

**Fund: 297 - GREENFIELD SCIENCE WORKSHOP**

GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC WATER P...	297-597-65500.292	5.50
GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC WATER P...	297-597-65500.292	4.94
GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC WATER P...	297-597-65500.292	7.63
GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC WATER P...	297-597-65500.292	2.58
GREENFIELD TRUE VALUE	296719	06/01/2015	PVC TUBE FOR UNDERWATER ...	297-597-65500.292	10.51
GREENFIELD TRUE VALUE	296719	06/01/2015	EYE BOLT FOR UNDERWATER R...	297-597-65500.292	3.41
GREENFIELD TRUE VALUE	296719	06/01/2015	NUTS/BOLS FOR UNDERWATER...	297-597-65500.292	1.43
GREENFIELD TRUE VALUE	296719	06/01/2015	NUTS/BOLTS FOR UNDERWATE...	297-597-65500.292	1.43
GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC PUMP	297-597-65500.292	3.44
GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC PUMP	297-597-65500.292	1.94
GREENFIELD TRUE VALUE	296719	06/01/2015	HEX KEY SET FOR SCROLL SAW ...	297-597-65500.292	10.95
JOSE SANCHEZ	296624	05/15/2015	Snce Activites Expenses Jose Sa...	297-597-65500.292	598.63
GREENFIELD TRUE VALUE	296719	06/01/2015	MATERIALS FOR PVC WATERP...	297-597-65500.292	0.86
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	297-597-64100.292	144.55
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	297-597-64200.292	8.78
REDSHIFT	296639	05/15/2015	INTERNET COST	297-597-64900.000	20.00
REDSHIFT	296639	05/15/2015	INTERNET SERVICES	297-597-64900.292	79.96
ALL SAFE INTEGRATED SYSTEMS	296601	05/15/2015	Scence Bld Alarm	297-597-63900.000	72.00
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	297-22225	26.98
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	297-22215	78.26
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	297-22215	334.54
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	297-22220	44.92
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	297-22210	195.25
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	297-597-64300.292	19.25
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	297-597-64400.292	55.61
JOSE SANCHEZ	296726	06/01/2015	CONTAINERS FOR SOAP FILM P...	297-597-65500.292	19.09
JOSE SANCHEZ	296726	06/01/2015	PLASTER OF PARIS FOR VOLCA...	297-597-65500.292	34.48
<b>Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:</b>					<b>1,786.92</b>

**Fund: 503 - SEWER FUND**

R G FABRICATION	296753	06/01/2015	7708 REPAIR	503-333-66400.000	17.91
JEREMY PURA ELECTRICAL	296725	06/01/2015	TYLER LS - MOTOR/PUMP	503-333-63800.000	483.33
JEREMY PURA ELECTRICAL	296725	06/01/2015	CLARIFIER #1 FAILURES	503-335-63800.000	456.25
JEREMY PURA ELECTRICAL	296725	06/01/2015	CLARIFIER #2 FAILURES	503-335-63800.000	425.00
JEREMY PURA ELECTRICAL	296725	06/01/2015	CLARIFIER #2 WIRING	503-335-63800.000	325.00
CSC of King City	296610	05/15/2015	7708 - Repairs	503-333-66400.000	18.30
SOUTH COUNTY TIRE	296648	05/15/2015	7706 - Tube	503-335-66300.000	92.75
PRAXAIR DISTRIBUTION, INC.	296638	05/15/2015	Industrial acetylene & High Pres...	503-333-65700.000	30.41
PRAXAIR DISTRIBUTION, INC.	296638	05/15/2015	Industrial acetylene & High Pres...	503-335-65700.000	30.41
COASTAL TRACTOR	296609	05/15/2015	7709 - Filter Cap	503-335-66400.000	10.00
GREENFIELD TRUE VALUE	296620	05/15/2015	Ant Killer for Corp Yard Break R...	503-333-65900.000	4.49
GREENFIELD TRUE VALUE	296620	05/15/2015	Ant Killer for Corp Yard Break R...	503-335-65900.000	4.48
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	503-335-66100.000	185.14
COASTAL TRACTOR	296609	05/15/2015	7709 - Reservoir	503-335-66400.000	142.75
CSC of King City	296610	05/15/2015	7708 Repairs 97 Snipper Sewer...	503-333-66400.000	39.70
PARTS & SERVICE CENTER	296635	05/15/2015	7708- Fitting	503-333-66400.000	3.81
GREENFIELD TRUE VALUE	296620	05/15/2015	Lack for corp Yard	503-333-65900.000	8.15
GREENFIELD TRUE VALUE	296620	05/15/2015	Lack for corp Yard	503-335-65900.000	8.14
GREENFIELD TRUE VALUE	296620	05/15/2015	Lockset for women Restroom	503-333-65900.000	5.42
GREENFIELD TRUE VALUE	296620	05/15/2015	Lockset for women Restroom	503-335-65900.000	5.43

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
CASEY PRINTING	296662	05/22/2015	BILLING LETTER INSERTED	503-191-61200.000	191.72
CASEY PRINTING	296662	05/22/2015	BILLING LETTER INSERTED	503-191-63800.000	191.74
BEN-E-LECT	296701	06/01/2015	MAY 2015	503-191-52510.000	2.76
TYLER TECHNOLOGIES	296772	06/01/2015	INCODE CUSTOMER RELATION...	503-191-61700.000	1,876.87
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	503-333-64100.000	778.06
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	503-333-64200.000	3.37
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	503-335-64100.000	3,810.76
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	503-335-64200.000	3.37
REDSHIFT	296639	05/15/2015	INTERNET SERVICES	503-333-64900.000	32.97
REDSHIFT	296639	05/15/2015	INTERNET SERVICES	503-335-64900.000	13.00
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	503-333-64600.000	18.87
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	503-333-64900.000	12.67
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	503-335-64600.000	18.87
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	503-335-64900.000	12.67
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	503-333-65200.000	10.35
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	503-335-65200.000	10.35
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	503-333-65200.000	1.38
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	503-335-65200.000	1.38
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	RUBBER BOOT/GLOVES - LEO	503-335-65200.000	10.08
PARTS & SERVICE CENTER	296751	06/01/2015	7901 ATV FILTER	503-335-66200.000	16.27
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	503-191-52510.000	232.50
AMERICAN FAMILY LIFE	DFT0001224	05/21/2015	Supplmental Benefits	503-22440	19.45
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	503-330-52510.000	132.96
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	503-333-52510.000	1,257.18
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	503-335-52510.000	104.43
JEREMY PURA ELECTRICAL	296725	06/01/2015	TYLER LIFTSTATION	503-333-63800.000	800.00
SEIU 521	296661	05/21/2015	Union Dues	503-22420	84.47
STATE STREET BANK & TRUST C...	DFT0001215	05/22/2015	Defer Comp-Management	503-22430	40.62
STATE STREET BANK & TRUST C...	DFT0001217	05/22/2015	Defer Comp-Misc Employees	503-22430	138.51
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	503-22225	80.17
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	503-22215	232.52
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	503-22215	993.86
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	503-22220	140.74
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	503-22210	634.98
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	503-333-64300.000	13.80
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	503-333-64400.000	88.19
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	503-335-64300.000	13.80
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	503-335-64400.000	88.19
TYLER TECHNOLOGIES	296772	06/01/2015	UTILITY BILLING ONLINE MONT...	503-191-63300.000	37.50
CASEY PRINTING	296704	06/01/2015	UTILITY BILLS APRIL 2015	503-191-61200.000	543.32
CASEY PRINTING	296704	06/01/2015	UTILITY BILLS APRIL 2015	503-191-63800.000	91.77
CITY OF GREENFIELD - PETTY CA...	296707	06/01/2015	FUSES FOR TYLER LIFT STATION	503-333-65700.000	2.38
CITY OF GREENFIELD - PETTY CA...	296707	06/01/2015	CWEA TRAINING - A. FELIX	503-335-67200.000	30.00
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	WWTP WELL REPAIR	503-335-65700.000	142.09
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	WWTP WELL REPAIR	503-335-65700.000	16.48
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	WWTP WELL REPAIR	503-335-65700.000	36.42
PARTS & SERVICE CENTER	296751	06/01/2015	OIL, AIR, & FUEL FILTER	503-333-66200.000	12.06
PARTS & SERVICE CENTER	296751	06/01/2015	OIL, AIR, & FUEL FILTER	503-335-66200.000	12.06
MONTEREY BAY ANALYTICAL SE...	296738	06/01/2015	MARCH SAMPLES	503-335-63800.000	2,000.15
GREENFIELD TRUE VALUE	296719	06/01/2015	HARDWARE SUPPLIES	503-333-65200.000	6.14
GREENFIELD TRUE VALUE	296719	06/01/2015	HARDWARE SUPPLIES	503-335-65200.000	6.14
WALLACE GROUP	296779	06/01/2015	Task 2 Implement Pond Restora...	503-330-6390a.000	3,057.50
INDEPENDENT STATIONERS	296724	06/01/2015	HANDSOAP	503-333-65100.000	13.25
INDEPENDENT STATIONERS	296724	06/01/2015	HANDSOAP	503-335-65100.000	13.25
SEIU 521	296785	06/03/2015	Union Dues	503-22420	84.00
				<b>Fund 503 - SEWER FUND Total:</b>	<b>20,515.26</b>
<b>Fund: 504 - WATER FUND</b>					
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	Wtr Line Supplies	504-345-65700.000	134.37
PACIFIC GAS & ELECTRIC	296634	05/15/2015	10th Street Well	504-345-64100.000	5,745.67
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	Hydrant Supplies	504-345-65700.000	66.42

## Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PACIFIC GAS & ELECTRIC	296634	05/15/2015	13th /Oak Well	504-345-64100.000	3,033.58
PACIFIC GAS & ELECTRIC	296634	05/15/2015	13th /Oak Well	504-345-64200.000	7.58
HD SUPPLY WATERWORKS	296621	05/15/2015	3" MASTER METER	504-345-65700.000	1,472.24
PRAXAIR DISTRIBUTION, INC.	296638	05/15/2015	Industrial acetylene & High Pres...	504-345-65700.000	30.42
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	BALL VALVE	504-345-65700.000	93.66
SOUTH COUNTY TIRE	296648	05/15/2015	3737 - Tire	504-345-66300.000	273.31
GREENFIELD TRUE VALUE	296620	05/15/2015	Meter Supplies	504-345-65700.000	4.35
SHORE CHEMICAL COMPANY, I...	296646	05/15/2015	HASA POLY DRUM DEPOSIT	504-345-65700.000	100.00
SHORE CHEMICAL COMPANY, I...	296646	05/15/2015	SODIUM HYPOCHLORITE	504-345-65700.000	1,713.32
GOLDEN STATE FLOW MEASUR...	296616	05/15/2015	3" WATER METERS	504-345-65700.000	2,594.72
GREENFIELD TRUE VALUE	296620	05/15/2015	Water Hose	504-345-65900.000	6.40
GREENFIELD TRUE VALUE	296620	05/15/2015	Ant Killer for Corp Yard Break R...	504-345-65900.000	4.48
MONTEREY COUNTY PETROLE...	296741	06/01/2015	GASOLINE	504-345-66100.000	405.06
VEGETABLE GROWERS SUPPLY	296654	05/15/2015	Gloves	504-345-65200.000	12.80
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	Hydrant Supplies	504-345-65700.000	342.60
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	Hydrant Supplies	504-345-65700.000	92.46
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	Hydrant Suppllies	504-345-65700.000	172.83
GREENFIELD TRUE VALUE	296620	05/15/2015	Lack for corp Yard	504-345-65900.000	8.14
GREENFIELD TRUE VALUE	296620	05/15/2015	Meter Supplies	504-345-65700.000	11.32
GREENFIELD TRUE VALUE	296620	05/15/2015	Lockset for women Restroom	504-345-65900.000	5.43
GREENFIELD TRUE VALUE	296719	06/01/2015	ANCHOR BOLTS	504-345-65700.000	19.72
GREEN RUBBER-KENNEDY AG	296618	05/15/2015	Hidrant Supplies	504-345-65700.000	201.38
LOPEZ AUTO GLASS	296627	05/15/2015	7918- Windshield	504-345-66200.000	109.98
GREEN RUBBER-KENNEDY AG	296718	06/01/2015	AG HYDRANTS	504-345-65700.000	111.36
CASEY PRINTING	296662	05/22/2015	BILLING LETTER INSERTED	504-191-61200.000	191.74
CASEY PRINTING	296662	05/22/2015	BILLING LETTER INSERTED	504-191-63800.000	191.74
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	GLOVES	504-345-65200.000	67.76
BEN-E-LECT	296701	06/01/2015	MAY 2015	504-191-52510.000	2.76
GREENFIELD AUTO PARTS	296619	05/15/2015	7918 - Window Chips	504-345-66200.000	3.61
TYLER TECHNOLOGIES	296772	06/01/2015	INCODE CUSTOMER RELATION...	504-191-61700.000	1,876.88
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	504-345-64100.000	6,097.03
PACIFIC GAS & ELECTRIC	296749	06/01/2015	MONTHLY UTILITIES	504-345-64200.000	3.38
REDSHIFT	296639	05/15/2015	INTERNET SERVICES	504-345-64900.000	32.97
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	504-345-64600.000	18.86
VERIZON WIRELESS	296776	06/01/2015	CELL PHONES - PW	504-345-64900.000	12.67
HD SUPPLY WATERWORKS	296621	05/15/2015	WATER SERVICE CONNECTION/...	504-345-65700.000	1,963.08
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	504-345-65200.000	10.35
GREENFIELD TRUE VALUE	296719	06/01/2015	WATER HARDWARE SUPPLIES	504-345-65700.000	23.85
GREENFIELD TRUE VALUE	296719	06/01/2015	AIR FILTER WELL 7	504-345-65900.000	5.42
VEGETABLE GROWERS SUPPLY	296775	06/01/2015	SPRAYING SAFETY KITS	504-345-65200.000	1.38
PACIFIC GAS & ELECTRIC	296749	06/01/2015	10TH STREET WELL	504-345-64100.000	8,290.29
SWRCB	296650	05/15/2015	LARGE WATER SYSTEM PERMIT ...	504-340-65800.000	3,952.64
ARTURO FELIX	296699	06/01/2015	REIMBURSEMENT FOR WATER ...	504-345-67300.000	22.99
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	504-191-52510.000	232.49
AMERICAN FAMILY LIFE	DFT0001224	05/21/2015	Supplmemental Benefits	504-22440	19.45
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	504-340-52510.000	145.35
EMPLOYER ELECT	296658	05/21/2015	April 2015 Reimbursement	504-345-52510.000	453.70
SEIU 521	296661	05/21/2015	Union Dues	504-22420	54.26
STATE STREET BANK & TRUST C...	DFT0001215	05/22/2015	Defer Comp-Management	504-22430	20.31
STATE STREET BANK & TRUST C...	DFT0001217	05/22/2015	Defer Comp-Misc Employees	504-22430	66.49
STATE OF CALIFORNIA EDD	DFT0001219	05/22/2015	SDI	504-22225	46.81
Internal Revenue Service	DFT0001220	05/22/2015	Medicare	504-22215	135.70
Internal Revenue Service	DFT0001221	05/22/2015	Social Security	504-22215	580.36
STATE OF CALIFORNIA EDD	DFT0001222	05/22/2015	State Withholding	504-22220	52.81
Internal Revenue Service	DFT0001223	05/22/2015	Federal Tax Withholding	504-22210	306.76
CITY OF GREENFIELD	296607	05/15/2015	Utility Bill - April 2015	504-345-64400.000	110.73
TYLER TECHNOLOGIES	296772	06/01/2015	UTILITY BILLING ONLINE MONT...	504-191-63300.000	37.50
CASEY PRINTING	296704	06/01/2015	BILLING INSERTS APRIL 2015	504-191-61200.000	1,006.95
CASEY PRINTING	296704	06/01/2015	UTILITY BILLS APRIL 2015	504-191-61200.000	91.77
CASEY PRINTING	296704	06/01/2015	UTILITY BILLS APRIL 2015	504-191-63800.000	91.77

Expense Approval Report

Payment Dates: 5/9/2015 - 6/4/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
MICHAEL K. NUNLEY & ASSOCIA...	296735	06/01/2015	BOOSTER PUMP PRESSURE TEST	504-345-63800.000	292.50
CITY OF GREENFIELD - PETTY CA...	296707	06/01/2015	MBWWA TRAINING - H. ACEVES	504-345-67200.000	40.00
CERTIFIED LABORATORIES	296706	06/01/2015	WELLS 1 & 6 FLOW LUBE	504-345-66100.000	314.69
HD SUPPLY WATERWORKS	296721	06/01/2015	WTR SERVICE TUBING	504-345-65700.000	68.88
PARTS & SERVICE CENTER	296751	06/01/2015	OIL, AIR, & FUEL FILTER	504-345-66200.000	12.05
MONTEREY BAY ANALYTICAL SE...	296738	06/01/2015	MARCH SAMPLES	504-345-63800.000	1,019.85
GREENFIELD TRUE VALUE	296719	06/01/2015	HARDWARE SUPPLIES	504-345-65200.000	6.14
INDEPENDENT STATIONERS	296724	06/01/2015	HANDSOAP	504-345-65100.000	13.25
SEIU 521	296785	06/03/2015	Union Dues	504-22420	54.33
				<b>Fund 504 - WATER FUND Total:</b>	<b>44,817.90</b>
<b>Fund: 705 - SUCCESSOR ADMINISTRATIVE FUND</b>					
UNION BANK	296773	06/01/2015	TAX ALLOCATION BONDS	705-820-63100.000	2,038.00
UNION BANK	296773	06/01/2015	2002 BONDS ADMIN FEE	705-820-63100.000	1,800.00
LOZANO SMITH	296730	06/01/2015	PROFESSIONAL SERVICES APRIL ...	705-820-63100.000	407.00
URBAN FUTURES, INC.	296774	06/01/2015	2014-2015 TAX ALLOCATION B...	705-820-63100.000	4,000.00
				<b>Fund 705 - SUCCESSOR ADMINISTRATIVE FUND Total:</b>	<b>8,245.00</b>
<b>Fund: 715 - SUCCESSOR LOW/MOD HOUSING FUND</b>					
Pedro A. Gonzalez	296636	05/15/2015	Per diem interest refunding	715-40227.000	60.90
				<b>Fund 715 - SUCCESSOR LOW/MOD HOUSING FUND Total:</b>	<b>60.90</b>
<b>Grand Total:</b>					<b>501,758.33</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	362,958.71
213 - PARKS	13,711.87
215 - CDBG Fund	1,603.99
220 - Measure X Supplemental Sales & Use Tax Fund	6,202.19
221 - TRAFFIC IMPACT FUND	1,925.00
222 - PARK IMPACT FUND	5,479.50
230 - GAS TAX FUND	11,872.39
240 - LOCAL TRANSPORTATION FUND	375.00
263 - LLM #1 - LEXINGTON	4,702.89
264 - LLM #2 - TERRA VERDE, ETC	16,029.72
265 - SMD #1	745.50
266 - SMD #2	725.59
297 - GREENFIELD SCIENCE WORKSHOP	1,786.92
503 - SEWER FUND	20,515.26
504 - WATER FUND	44,817.90
705 - SUCCESSOR ADMINISTRATIVE FUND	8,245.00
715 - SUCCESSOR LOW/MOD HOUSING FUND	60.90
<b>Grand Total:</b>	<b>501,758.33</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-101-63100.000	Administration Services	240.00
100-101-65300.111	Technology Supplies	72.63
100-110-52200.000	Unemployment Insurance	2,475.86
100-110-52510.000	Health Insurance	512.27
100-110-61200.000	Printing and Copying	39.09
100-110-61300.000	Advertising	103.02
100-110-63100.000	Administration Services	3,161.76
100-110-63300.000	Financial Services	21,755.00
100-110-63900.000	General Services	875.22
100-110-64600.000	Cell Phone Charges	36.63
100-110-65100.000	General Operating Suppli...	16.80
100-110-66100.000	Gasoline & Oil	57.78
100-110-68100.000	Recruitment	3,449.25
100-111-61200.000	Printing and Copying	951.71
100-111-61400.000	Office Supplies	50.16
100-111-63700.000	Public Works Services	5,104.48
100-111-63900.000	General Services	120.00
100-111-64100.000	Electricity	4,255.27
100-111-64200.000	Gas Utility	588.61
100-111-64300.000	Water Utility	81.92
100-111-64500.000	Phone Charges	3,432.57
100-111-65100.000	General Operating Suppli...	21.37
100-111-65600.000	Janitorial Supplies	57.06
100-111-65700.000	Public Works Supplies	68.66
100-111-65900.000	Building Maintenance Su...	105.22
100-125-63200.000	Technology Services	5,041.10
100-125-65300.000	Technology Supplies	31.77
100-150-63100.000	Administration Services	8,441.00
100-150-6390a.000	Contractual Services	210.00
100-170-52510.000	Health Insurance	507.93
100-170-63100.000	Administration Services	425.00
100-170-67400.000	Certifications	98.00
100-190-52200.000	Unemployment Insurance	760.14
100-190-52510.000	Health Insurance	2,295.99
100-190-61700.000	Software Maintenance Ch...	11,893.95
100-190-63300.000	Financial Services	6,578.21

## Account Summary

Account Number	Account Name	Payment Amount
100-190-63900.000	General Services	995.90
100-191-64400.000	Waste Disposal	117,256.66
100-201-52510.000	Health Insurance	508.00
100-201-61100.000	Postage	24.74
100-201-61200.000	Printing and Copying	532.96
100-201-63300.000	Financial Services	77.00
100-201-64900.000	Other Utilities	60.58
100-201-65100.000	General Operating Suppli...	81.00
100-201-65200.000	Uniforms/Personnel Equi...	6.49
100-201-65300.000	Technology Supplies	220.30
100-201-65600.000	Janitorial Supplies	140.30
100-201-66100.000	Gasoline & Oil	154.60
100-201-67200.000	Other Training	16.00
100-201-68100.000	Recruitment	61.11
100-201-68200.000	Community Outreach	448.00
100-215-51100.000	Salaries	203.08
100-215-52510.000	Health Insurance	4,877.36
100-215-61200.000	Printing & Copying	1,292.96
100-215-61400.000	Office Supplies	154.04
100-215-63400.000	Police Services	3,956.70
100-215-64500.000	Phone Charges	884.29
100-215-64900.000	Other Utilities	30.28
100-215-65100.000	General Operating Suppli...	449.63
100-215-65200.000	Uniforms/Personnel Equi...	51.07
100-215-65400.000	Police Supplies	766.06
100-215-66100.000	Gasoline & Oil	4,452.61
100-215-66200.000	Vehicle Maintenance	2,720.03
100-215-67200.000	Other Training	150.00
100-215-68100.000	Recruitment	1,109.00
100-215-71400.323	Police Equipment	9,710.00
100-22210	Federal Withholding Tax ...	9,828.91
100-22215	FICA Payable	11,552.46
100-22220	State Withholding Tax Pa...	3,408.90
100-22225	S.D.I. Payable	746.23
100-22320	Medical Benefits Payable	42,645.60
100-22340	Long-Term Disability Paya...	1,723.44
100-22410	G.P.O.A. Union Dues Paya...	900.00
100-22415	G.P.S.A. Union Dues Payab...	400.00
100-22420	S.E.I.U. Union Dues Payab...	271.91
100-22430	Deferred Comp Payable	1,016.35
100-22440	AFLAC Insurance Payable	1,009.22
100-22450	Wage Garnishments Paya...	1,318.87
100-22490	Miscellaneous Withholding	130.00
100-230-63400.000	Animal Control Services	5,303.44
100-230-64600.000	Cell Phone	25.18
100-230-64900.000	Other Utilities	38.01
100-230-65100.000	General Operating Suppli...	7.06
100-230-66100.000	Gasoline & Oil	304.44
100-230-66200.000	Vehicle Maintenance	35.14
100-230-68100.000	Recruitment	524.24
100-24694	Magnolia Senior Apartme...	0.00
100-310-52510.000	Health Insurance	86.47
100-310-61200.000	Printing and Copying	153.15
100-310-61400.000	Office Supplies	10.74
100-310-63700.000	Public Works Services	5,152.50
100-310-63900.000	General Services	85.50
100-310-65100.000	General Operating Suppli...	16.28
100-310-65200.000	Uniforms/Personnel Equi...	400.91

## Account Summary

Account Number	Account Name	Payment Amount
100-310-65300.000	Technology Supplies	158.43
100-310-65900.000	Building Maintenance Su...	21.71
100-310-66200.000	Vehicle Maintenance	112.65
100-311-52510.000	Health Insurance	7.39
100-311-61700.000	Software Maintenance Ch...	249.00
100-311-65700.000	Public Works Supplies	19.82
100-311-66100.000	Gasoline & Oil	71.30
100-311-66200.000	Vehicle Maintenance	586.77
100-47899.000	Miscellaneous Revenues-...	100.00
100-501-72625.000	Wind Turbine Project	2,165.90
100-550-52510.000	Health Insurance	32.42
100-550-64100.000	Electricity	279.98
100-550-64200.000	Gas Utility	3.38
100-550-64300.000	Water Utility	660.98
100-550-64400.000	Waste Disposal	88.19
100-550-64600.000	Cell Phone Charges	23.23
100-550-64900.000	Other Utilities	12.99
100-550-65100.000	General Operating Suppli...	13.24
100-550-65200.000	Uniforms/Personnel Equi...	17.86
100-550-65700.000	Public Works Supplies	51.93
100-550-65900.000	Building Maintenance Su...	54.57
100-550-66100.000	Gasoline & Oil	107.52
100-550-66300.000	General Operations Equi...	140.44
100-551-63500.000	Recreation Services	25,598.10
100-590-63900.000	General Services	120.00
100-590-64100.000	Electricity	157.48
100-590-64200.000	Gas Utility	40.35
100-590-64300.000	Water Utility	28.96
100-601-52510.000	Health Insurance	390.49
100-601-63600.000	Community Development...	9,242.50
213-22210	Federal Withholding Tax ...	60.10
213-22215	FICA Payable	60.28
213-22220	State Withholding Tax Pa...	20.69
213-22225	S.D.I. Payable	3.94
213-22430	Deferred Comp Payable	28.13
213-905-87513.000	Prop 84 Greenfield Comm...	13,538.73
215-22210	Federal Withholding Tax ...	140.23
215-22215	FICA Payable	140.66
215-22220	State Withholding Tax Pa...	48.28
215-22225	S.D.I. Payable	9.19
215-22430	Deferred Comp Payable	65.63
215-310-73535.435	CDBG Planning Studies	1,200.00
220-22210	Federal Withholding Tax ...	2,227.78
220-22215	FICA Payable	1,842.58
220-22220	State Withholding Tax Pa...	737.08
220-22225	S.D.I. Payable	70.43
220-22410	G.P.O.A. Union Dues Paya...	300.00
220-22430	Deferred Comp Payable	100.00
220-551-63700.000	Public Works Services	250.95
220-551-63900.000	General Services	315.00
220-551-64100.211	Electricity	56.56
220-551-64200.211	Gas Utility	15.69
220-551-64300.000	Water Utility	36.27
220-551-64300.211	Water Utility	28.39
220-551-64400.000	Waste Disposal	187.89
220-551-64400.211	Waste Disposal	33.57
221-903-83126.000	Walnut Avenue Interim Ex...	1,925.00
222-550-72105.000	Park Irrigation Upgrade	4,109.50

## Account Summary

Account Number	Account Name	Payment Amount
222-905-87515.000	Playground Enhancement...	170.00
222-905-87517.000	Patriot Park Ball Field Imp...	1,200.00
230-22210	Federal Withholding Tax ...	422.75
230-22215	FICA Payable	864.70
230-22220	State Withholding Tax Pa...	86.96
230-22225	S.D.I. Payable	56.53
230-22420	S.E.I.U. Union Dues Payab...	104.57
230-22430	Deferred Comp Payable	157.96
230-320-52510.000	Health Insurance	79.78
230-320-63700.000	Public Works Services	992.56
230-320-64100.000	Electricity	6,710.92
230-320-64200.000	Gas Utility	3.38
230-320-64300.000	Water Utility	73.51
230-320-64400.000	Waste Disposal	88.19
230-320-64600.000	Cell Phone Charges	23.23
230-320-64900.000	Other Utilities	13.00
230-320-65100.000	General Operating Suppli...	13.25
230-320-65200.000	Uniforms / Personnel Equi...	66.72
230-320-65600.000	Janitorial Supplies	45.26
230-320-65700.000	Public Works Supplies	596.56
230-320-66100.000	Gasoline & Oil	355.33
230-320-66200.000	Vehicle Maintenance	1,001.24
230-320-66300.000	General Operations Equi...	115.99
240-903-89505.491	Safe Routes to School Pro...	375.00
263-22210	Federal Withholding Tax ...	2.96
263-22215	FICA Payable	13.28
263-22220	State Withholding Tax Pa...	0.50
263-22225	S.D.I. Payable	0.87
263-22420	S.E.I.U. Union Dues Payab...	0.50
263-360-52510.000	Health Insurance	4.43
263-360-63600.000	Assessment District Consu...	650.00
263-360-63700.000	Public Works Services	3,590.00
263-360-64100.000	Electricity	293.13
263-360-64300.000	Water Utility	147.22
264-22210	Federal Withholding Tax ...	5.75
264-22215	FICA Payable	28.08
264-22220	State Withholding Tax Pa...	1.05
264-22225	S.D.I. Payable	1.83
264-22420	S.E.I.U. Union Dues Payab...	0.50
264-360-52510.000	Health Insurance	4.43
264-360-63600.000	Assessment District Consu...	650.00
264-360-63700.000	Public Works Services	11,548.36
264-360-64100.000	Electricity	1,515.93
264-360-64300.000	Water Utility	2,228.15
264-360-65600.000	Janitorial Supplies	15.64
264-360-72704.000	LLMD #2 Projects	30.00
265-22210	Federal Withholding Tax ...	17.20
265-22215	FICA Payable	38.98
265-22220	State Withholding Tax Pa...	3.35
265-22225	S.D.I. Payable	2.57
265-22420	S.E.I.U. Union Dues Payab...	5.42
265-22430	Deferred Comp Payable	8.00
265-360-63600.000	Assessment District Consu...	650.00
265-360-64100.000	Electricity	19.98
266-22210	Federal Withholding Tax ...	17.22
266-22215	FICA Payable	39.00
266-22220	State Withholding Tax Pa...	3.40
266-22225	S.D.I. Payable	2.48

## Account Summary

Account Number	Account Name	Payment Amount
266-22420	S.E.I.U. Union Dues Payab...	5.49
266-22430	Deferred Comp Payable	8.00
266-360-63600.000	Assessment District Consu...	650.00
297-22210	Federal Withholding Tax ...	195.25
297-22215	FICA Payable	412.80
297-22220	State Withholding Tax Pa...	44.92
297-22225	S.D.I. Payable	26.98
297-597-63900.000	General Services	72.00
297-597-64100.292	Electricity	144.55
297-597-64200.292	Gas Utility	8.78
297-597-64300.292	Water Utility	19.25
297-597-64400.292	Waste Disposal	55.61
297-597-64900.000	Other Utilities	20.00
297-597-64900.292	Other Utilities	79.96
297-597-65500.292	Recreation Supplies	706.82
503-191-52510.000	Health Insurance	235.26
503-191-61200.000	Printing and Copying	735.04
503-191-61700.000	Software Maintenance Ch...	1,876.87
503-191-63300.000	Utility Billing Financial Ser...	37.50
503-191-63800.000	Utility Bill Services	283.51
503-22210	Federal Withholding Tax ...	634.98
503-22215	FICA Payable	1,226.38
503-22220	State Withholding Tax Pa...	140.74
503-22225	S.D.I. Payable	80.17
503-22420	S.E.I.U. Union Dues Payab...	168.47
503-22430	Deferred Comp Payable	179.13
503-22440	AFLAC Insurance Payable	19.45
503-330-52510.000	Health Insurance	132.96
503-330-6390a.000	Contractual Services	3,057.50
503-333-52510.000	Health Insurance	1,257.18
503-333-63800.000	Sewer Collection Services	1,283.33
503-333-64100.000	Electricity	778.06
503-333-64200.000	Gas Utility	3.37
503-333-64300.000	Water Utility	13.80
503-333-64400.000	Waste Disposal	88.19
503-333-64600.000	Cell Phone Charges	18.87
503-333-64900.000	Other Utilities	45.64
503-333-65100.000	General Operating Suppli...	13.25
503-333-65200.000	Uniforms/Personnel Equi...	17.87
503-333-65700.000	Public Works Supplies	32.79
503-333-65900.000	Building Maintenance Su...	18.06
503-333-66200.000	Vehicle Maintenane	12.06
503-333-66400.000	Sewer Operations Equipm...	79.72
503-335-52510.000	Health Insurance	104.43
503-335-63800.000	Sewer Treatment Services	3,206.40
503-335-64100.000	Electricity	3,810.76
503-335-64200.000	Gas Utility	3.37
503-335-64300.000	Water Utility	13.80
503-335-64400.000	Waste Disposal	88.19
503-335-64600.000	Cell Phone Charges	18.87
503-335-64900.000	Other Utilities	25.67
503-335-65100.000	General Operating Suppli...	13.25
503-335-65200.000	Uniforms / Personnel Equ...	27.95
503-335-65700.000	Public Works Supplies	225.40
503-335-65900.000	Building Maintenance Su...	18.05
503-335-66100.000	Gasoline & Oil	185.14
503-335-66200.000	Vehicle Maintenance	28.33
503-335-66300.000	General Equipment Opera...	92.75

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
503-335-66400.000	Sewer Operations Eqt Ma...	152.75
503-335-67200.000	Other Training	30.00
504-191-52510.000	Health Insurance	235.25
504-191-61200.000	Printing and Copying	1,290.46
504-191-61700.000	Software Maintenance Ch...	1,876.88
504-191-63300.000	Utility Billing Financial Ser...	37.50
504-191-63800.000	Utility Bill Services	283.51
504-22210	Federal Withholding Tax ...	306.76
504-22215	FICA Payable	716.06
504-22220	State Withholding Tax Pa...	52.81
504-22225	S.D.I. Payable	46.81
504-22420	S.E.I.U. Union Dues Payab...	108.59
504-22430	Deferred Comp Payable	86.80
504-22440	AFLAC Insurance Payable	19.45
504-340-52510.000	Health Insurance	145.35
504-340-65800.000	Permits & Inspections	3,952.64
504-345-52510.000	Health Insurance	453.70
504-345-63800.000	Water Production Services	1,312.35
504-345-64100.000	Electricity	23,166.57
504-345-64200.000	Gas Utility	10.96
504-345-64400.000	Waste Disposal	110.73
504-345-64600.000	Cell Phone Charges	18.86
504-345-64900.000	Other Utilities	45.64
504-345-65100.000	General Operating Suppli...	13.25
504-345-65200.000	Uniforms / Personnel Equ...	98.43
504-345-65700.000	Water Production Supplies	9,216.98
504-345-65900.000	Building Maintenance Su...	29.87
504-345-66100.000	Gasoline & Oil	719.75
504-345-66200.000	Vehicle Maintenance	125.64
504-345-66300.000	General Operations Equi...	273.31
504-345-67200.000	Other Training	40.00
504-345-67300.000	Other Meals & Travel	22.99
705-820-63100.000	Administration Services	8,245.00
715-40227.000	Program Revenue - Reuse	60.90
	<b>Grand Total:</b>	<b>501,758.33</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	501,758.33
<b>Grand Total:</b>	<b>501,758.33</b>

**CITY COUNCIL  
MINUTES**

**CITY COUNCIL MEETING OF MAY 12, 2015**

**CALL TO ORDER**

Mayor Huerta called the meeting to order at 6:07 p.m.

**ROLL CALL**

**PRESENT:** Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibañez

**ABSENT:** None

**STAFF:** City Manager Stanton, City Attorney Diaz, Community Services Director Steinmann, Chief Fresé, Administrative Services Director Corgill, City Clerk Rathbun

**GUESTS:** Ramiro Lugo, Miriam Lugo, Freddy Hernandez, Anita Solorio, Mary Benavides, Samara Dietz, Daniel Dietz, Haley Dietz, Silvia Espinoza, Jo Streif, Debbie Benavides, Josue Ausuiang, Joel Benavides, Claudia Rios, Sandy Pequeno, Guillermina Trujillo, Jose Luis Pacheco, Carmen Serrato, Bill Riddell, Neliaca Monroy, Liz Valenzuela, Rev. Ines Lugo, Sergio Verdugo, Roberto Zavala, Arnulfo Martinez, Jesus Zavala, Lex Smith, Becky Smith, Juan Damian, Maria Damian, Gerardo Garcia, Jose Alvarez, Alejandro Montano, Jose Luis Aguilar, Jesus Garcia, Ismael Sanchez, Elisandra Delgado, Silvia Gasca, Felix Romero, Luis Lopez, Elvira Gasca, Porfinia Mendez, Alicia Salas, Marciano Lazaro, Maria Lara, Ernesto Lopez, Carla Alvarez, Alondra Lopez, Pablo Gaspa, Ruben Martinez, Rosalba Rodarte, Laura Mireles, Adela Rojas, Sophia Rojas, Maria Lara, Julie Lara, Edward Lara, Rufina Dominguez, Rodolfo Lara, Andres Cruz, Bea Diaz, Sal Melchor, Jerguen Smith, Euglio Donato, Elvira Mora, Tracey Kilgore, John Martinez, Carlos Vega

**INVOCATION**

Invocation by Elder Eugene Plaskett.

**PLEDGE OF ALLEGIANCE**

All recited the Pledge of Allegiance.

**City Council Meeting Minutes  
May 12, 2015**

**AGENDA REVIEW**

No changes were made.

**PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

The following people spoke against medical marijuana dispensaries and cultivation: Bea Diaz, Liz Valenzuela, Sal Melchor, Andres Cruz, Jerguen Smith, Euglio Donato, Elvira Mora, John Martinez and Carlos Vega.

Tracey Kilgore also spoke against medical marijuana dispensaries and cultivation and asked when the Council had their workshop regarding this item she would like to make a power point presentation regarding the negative impacts this would bring.

**CONSENT CALENDAR**

Councilmember Walker asked that Item G-10 be pulled for discussion.

Mayor Huerta stated that he was in Sacramento and was asked by Senator Cannella for his support on this bill. He stated in all the years that he had been going to Sacramento on behalf of Greenfield he had only done this no more than three times. He explained the proposed bill and stated that the Council would decide, not the voters, to have the elections go from at large to districts.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to approve the consent items including approval of the City of Greenfield Warrants #296476 through #296597 and Bank Drafts #1163 through #1191 in the amount of \$520,075.83; approve Minutes of the April 13, 2105 Joint Special City Council Meeting, Minutes of the April 14, 2105 City Council Meeting, Minutes of the April 14, 2015 Special City Council Meeting, Minutes of the April 21, 2015 Special Work Session, Minutes of the April 28, 2015 Special Work Session, Minutes of the April 28, 2015 Special City Council Meeting and Minutes of the May 5, 2015 Special Work Session; adopt **Resolution #2015-12, “A Resolution of the City Council of the City of Greenfield Initiating Proceedings for the Levy and Collection of Assessments within the Greenfield Landscape and Lighting Maintenance Assessment District No. 1 for Fiscal Year 2015/2016 and Ordering the Preparation of an Engineer’s Report Pursuant to Part 2, Division 15 of the California Streets and Highway Code,”** and adopt **Resolution #2015-13, “A Resolution of the City Council of the City of Greenfield Declaring Its Intention to Levy and Collect Assessments and Charges within the Landscape and Lighting Maintenance Assessment District No. 1 for Fiscal Year 2015/2016 and Appointing a Time and Place for a Public Hearing,”** and adopt **Resolution #2015-14, “A Resolution of the City Council of the City of Greenfield Initiating Proceedings for the Levy and Collection of Assessments within the Greenfield Landscape and Lighting Maintenance**

**City Council Meeting Minutes  
May 12, 2015**

**Assessment District No. 2 for Fiscal Year 2015/2016 and Ordering the Preparation of an Engineer's Report Pursuant to Part 2, Division 15 of the California Streets and Highway Code," and adopt Resolution #2015-15, "A Resolution of the City Council of the City of Greenfield Declaring Its Intention to Levy and Collect Assessments and Charges within the Landscape and Lighting Maintenance Assessment District No. 2 for Fiscal Year 2015/2016 and Appointing a Time and Place for a Public Hearing," and adopt Resolution #2015-16, "A Resolution of the City Council of the City of Greenfield Initiating Proceedings for the Levy and Collection of Assessments within the Street and Drainage Maintenance Assessment District No. 1 for Fiscal Year 2015/2016 and Ordering the Preparation of an Engineer's Report Pursuant to the Provision of Chapter 6.4, Division 2 of the Government Code," and adopt Resolution #2015-17, "A Resolution of the City Council of the City of Greenfield Declaring Its Intention to Levy and Collect Assessments and Charges within the Street and Drainage Maintenance District No. 1 for Fiscal Year 2015/2016 and Appointing a Time and Place for a Public Hearing," and adopt Resolution #2015-18, "A Resolution of the City Council of the City of Greenfield Initiating Proceedings for the Levy and Collection of Assessments within the Street and Drainage Maintenance Assessment District No. 2 for Fiscal Year 2015/2016 and Ordering the Preparation of an Engineer's Report Pursuant to the Provision of Chapter 6.4, Division 2 of the Government Code," and adopt Resolution #2015-19, "A Resolution of the City Council of the City of Greenfield Declaring Its Intention to Levy and Collect Assessments and Charges within the Street and Drainage Maintenance District No. 2 for Fiscal Year 2015/2016 and Appointing a Time and Place for a Public Hearing," and Support the Letter Regarding SB 493, Senator Anthony Cannella. All in favor. Motion carried.**

**MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

Mayor Huerta announced that the City sent out information regarding the surcharge that would be charged on the water bill. He asked that the public read the flyer and be informed and asked staff what the City would be doing with the extra funds from the surcharge. City Manager Stanton stated that the money would be used for personnel for enforcement and for assistance to all residents for water reduction. Councilmember Torres asked who would be enforcing for the water conservation. City Manager Stanton stated that current staff was being trained; however, believed that there would be a need additional staff.

**PRESENTATION BY LEX SMITH, CEO OF MEE MEMORIAL HOSPITAL REGARDING MMH SERVICES IN KING CITY AND GREENFIELD CLINICS AND PROPOSED EXPANSION OF SERVICES**

Mr. Lex Smith handed out information regarding the Mee Memorial Hospital services; gave a summarized report of the economic impact that was provided by the hospital and gave a brief background of the hospital.

**City Council Meeting Minutes  
May 12, 2015**

**CITY COUNCIL BUSINESS**

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING A UTILITIES AND ACCESS EASEMENT AGREEMENT WITH CLARK COLONY WATER COMPANY AND GREENFIELD SENIOR ASSOCIATES  
RESOLUTION #2015-20**

Staff report was given by Community Services Director Steinmann.

**A MOTION** by Councilmember Santibañez, seconded by Councilmember Walker to adopt Resolution #2015-20, “A Resolution of the City Council of the City of Greenfield Approving a Utilities and Access Easement Agreement with Clark Colony Water Company and Greenfield Senior Associates”. AYES: Mayor Huerta, Councilmembers Walker, Torres and Santibañez. ABSENT: Mayor Pro-tem Rodriguez. (Mr. Rodriguez stepped out of the room during the vote.) Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AWARDING A PROFESSIONAL SERVICES CONTRACT TO EMC PLANNING GROUP TO PREPARE THE 2015 HOUSING ELEMENT UPDATE TO THE CITY’S GENERAL PLAN  
RESOLUTION #2015-21**

Staff report was given by Community Services Director Steinmann.

**A MOTION** by Councilmember Santibañez, seconded by Councilmember Torres to adopt Resolution #2015-21, “A Resolution of the City Council of the City of Greenfield Awarding a Professional Services Contract to EMC Planning Group to Prepare the 2015 Housing Element Update to the City’s General Plan”. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CONDITIONALLY AWARDING A PROFESSIONAL SERVICES CONTRACT TO PMC TO PROVIDE ADMINISTRATIVE SUBCONTRACTOR SERVICES TO ASSIST THE CITY IN THE ADMINISTRATION OF ITS \$2.0 MILLION CDBG AWARD  
RESOLUTION #2015-22**

Staff report was given by Community Services Director Steinmann.

**A MOTION** by Councilmember Walker, seconded by Mayor Pro-tem Rodriguez to adopt Resolution #2015-22, “A Resolution of the City Council of the City of Greenfield Conditionally Awarding a Professional Services Contract to PMC to Provide Administrative Subcontractor Services to Assist the City in the Administration of Its \$2.0 Million CDBG Award”. All in favor. Motion carried.

**City Council Meeting Minutes  
May 12, 2015**

**ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AWARDING A PROFESSIONAL SERVICES CONTRACT TO WALLACE GROUP TO PROVIDE WATER AND WASTEWATER SYSTEM MASTER PLANNING SERVICES UNDER THE CITY'S CDBG PROGRAM AWARD  
RESOLUTION #2015-23**

Staff report was given by Community Services Director Steinmann.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to **adopt Resolution #2015-23, "A Resolution of the City Council of the City of Greenfield Awarding a Professional Services Contract to Wallace Group to Provide Water and Wastewater System Master Planning Services Under the City's CDBG Program Award"**. All in favor. Motion carried.

**DISCUSSION AND UPDATE OF PROPOSED 2015-2017 BUDGET**

Oral report was given by City Manager Stanton.

It was the consensus of the City Council to hold another budget work session on May 19, 2015.

**BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

Mayor Huerta reported that the Association of Monterey Bay Area Governments (AMBAG) would be hosting their next meeting in Greenfield. Mayor Huerta stated that he sent the highlights of Transportation Agency for Monterey County (TAMC) meeting to the Council.

Councilmember Torres reported on the Salinas Valley Solid Waste Authority meeting and stated that the Sun Street Transfer Station was now open on Sundays; however, Johnson Canyon Landfill was now closed on Sunday.

Mayor Huerta reported that LAFCo recently appointed Councilmember Gunter as the representative. He also stated that he was re-appointed to the Land Use Commission by the Mayors Selection Committee.

Councilmember Santibañez stated that she was happy to report that Monterey-Salinas Transit received a grant and there would be no lay-offs at this time.

Councilmember Walker, Parks Committee, reported that work had started on several of the neighborhood parks.

**City Council Meeting Minutes**  
**May 12, 2015**

**COMMENTS FROM CITY COUNCIL**

Councilmember Walker stated that he wanted to stress how important the safety of our community was and stated that safety should be the Council's main objective.

Mayor Pro-tem Rodriguez stated that he agreed with Councilmember Walker and stated that he wanted to reassure the public that the Council took public safety very serious.

Mayor Pro-tem Rodriguez reported on the Napa Tour regarding housing for agriculture workers and stated that every south county city was represented at that meeting. He stated that they meet with grape growers, non-profit agencies and the County Supervisor regarding housing needs.

Mayor Pro-tem Rodriguez asked that staff look into the housing that still needed to be boarded up and asked about the City taking over some of the houses that were abandoned. City Attorney Diaz explained receivership regarding homes.

Mayor Huerta stated that Sheriff Bernal would be having a town hall meeting on May 21<sup>st</sup>. He also stated that Monterey County District Attorney Dean Flippo wanted to thanked Councilmember Torres and myself for attending the Victims Dedication ceremony.

**ADJOURNMENT**

Mayor Huerta adjourned the meeting at 8:32 p.m.

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Mayor of the City of Greenfield

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City Clerk of the City of Greenfield

**CITY COUNCIL BUDGET WORK SESSION  
MINUTES**

**CITY COUNCIL WORK SESSION OF MAY 19, 2015**

**CALL TO ORDER**

Mayor Huerta called the workshop to order at 6:04 p.m.

**ROLL CALL**

**PRESENT:** Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibañez

**ABSENT:** Mayor Huerta

**STAFF:** City Manager Stanton, Administrative Services Director Corgill, Chief of Police Fresé, Police Commander Perez, City Clerk Rathbun

**GUESTS:** Stephanie Garcia, Allison Steinmann, Jose Vazquez, Isabel Aguirre

**AGENDA REVIEW**

No changes were made.

**PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS ONLY  
ON THE AGENDA**

No comments were received.

**CITY COUNCIL WORK SESSION**

**REVIEW OF THE PROPOSED 2015-2016 / 2016-2017 BUDGET**

**General Budget Review  
Proposed General Government Budget Reductions  
Police Department Supplemental Funding  
FY 2015 Police Staffing  
Final Budget Direction**

Stephanie Garcia, Chair of Budget/Finance Board Committee, read the Budget Committee's recommendations for the proposed 2015-2016 / 2016-2017 Budget.

Staff report was given by City Manager Stanton and Chief of Police Fresé.

There was discussion among City Council, staff and the audience regarding the proposed budget.

It was the consensus of the Council to leave the \$20,000 for the science workshop budget line and reduce the proposed police department additional allocation to \$311,000.

**CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS**

**AGENCY DESIGNATED REPRESENTATIVE: CITY MANAGER**

**EMPLOYEE ORGANIZATION: SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 521**

**CONFERENCE WITH LABOR NEGOTIATORS**

**AGENCY DESIGNATED REPRESENTATIVE: CITY MANAGER**

**EMPLOYEE ORGANIZATION: GREENFIELD POLICE SUPERVISORS ASSOCIATION**

**CONFERENCE WITH LABOR NEGOTIATORS**

**AGENCY DESIGNATED REPRESENTATIVE: CITY MANAGER**

**EMPLOYEE ORGANIZATION: GREENFIELD POLICE OFFICERS ASSOCIATION**

**CONFERENCE WITH LABOR NEGOTIATORS**

**AGENCY DESIGNATED REPRESENTATIVE: CITY MANAGER**

**EMPLOYEES: UNREPRESENTED MISCELLANEOUS EMPLOYEES**

Meeting adjourned to closed session at 7:48 p.m.

**RECONVENE TO OPEN SESSION**

Meeting reconvened to open session at 9:06 p.m.

There was no reportable action taken.

**ADJOURNMENT**

Meeting adjourned at 9:07 p.m.

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Mayor of the City of Greenfield

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City Clerk of the City of Greenfield



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 4, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Susan Stanton, ICMA-CM  
City Manager

**TITLE:** **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE GARBAGE DISPOSAL AND RECYCLING RATES FOR FISCAL YEAR 2015-2016**

### **BACKGROUND:**

Under the terms of the franchise agreement with Tri-Cities Disposal and Recycling Services, Inc. (Tri-Cities), Tri-Cities is entitled to an annual increase on their collection services rates based on the annual change in the Consumer Price Index (CPI) for the twelve months ending in February. For fiscal year 2015-2016 the increase in the CPI is 2.53% effective July 1, 2015.

Under the terms of the franchise agreement the City pays the cost of disposal directly to the Salinas Valley Solid Waste Authority (Authority), which operates the Johnson Canyon Landfill. On May 20, 2015 the Authority approved the increase of 2.3% for disposal rates for FY 2015-2016.

The increase in collection rates will also generate additional franchise fees for the City since the 20% franchise fee is charged on the total rates.

**BUDGET AND FINANCIAL IMPACT:**

Since the City pays Tri-Cities for collection services and SVSWA for disposal costs there is a need to increase the garbage collection rates by 4.83%. The Garbage Collection and Disposal Rates for FY 2015-2016 (attachment “A” to the resolution) show the results of the aforementioned increases. Following is a summary of most common residential rates.

Residential Weekly Cart Service	Current Rate – 07/01/2014	Proposed Rate – 07/01/2015
48 Gallon Cart	\$25.64	\$26.26
64 Gallon Cart	\$41.08	\$42.06
96 Gallon Cart	\$56.54	\$57.90

**REVIEWED AND RECOMMENDED:**

The increase is effective July 1, 2015. The cost for garbage collection and disposal services are paid by garbage service customers. Once the increase to the garbage collection and disposal fees are in place, there will be no cost to the City.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY ADOPTION OF RESOLUTION NO. 2015-24, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE GARBAGE DISPOSAL AND RECYCLING RATES FOR FISCAL YEAR 2015-2016**

**RESOLUTION NO. 2015-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
APPROVING THE GARBAGE COLLECTION, DISPOSAL AND RECYCLING RATES  
FOR FISCAL YEAR 2015-2016**

**WHEREAS**, the City has a franchise agreement with Tri-Cities Disposal and Recycling Services, Inc. (Tri-Cities) for garbage collection and disposal, under which Tri-Cities is entitled to annual increases in their collection fees based on the Consumer Price Index; and

**WHEREAS**, per the franchise agreement, Tri-Cities has requested to increase their fees based on the current year February Consumer Price Index calculated at 2.45%; and

**WHEREAS**, the City must increase garbage collection and disposal rates for Fiscal Year 2015-2016 in order to cover these increased pass-through costs.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Greenfield that the Council approves the Garbage Collection, Disposal and Recycling Rates for FY 2015-2016 as set forth in Attachment "A", attached hereto and by this reference incorporated herein.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield at a regular meeting duly held on the 9<sup>th</sup> day of June 2015, by the following vote:

**AYES, and in favor thereof, Councilmembers:**

**NOES, Councilmembers:**

**ABSENT, Councilmembers:**

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John P. Huerta, Jr., Mayor

Attest:

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Ann F. Rathbun, City Clerk

EXHIBIT "A"

**City of Greenfield 2015-16  
Garbage Collection and Disposal Rates -  
Effective July 1st, 2015 to June 30th, 2016**

Description of Service	2014-15 TCDR Service Fee	Franchise Fee (City) 20%	Total Collection Fee	Landfill Disposal Fee	AB939 Fee	Franchise Fee (City) 20%	Total Disposal Fee	Total Garbage Fee
<b>Residential Weekly Cart Service</b>								
48 Gallon Cart	\$12.49	\$2.50	\$14.99	\$7.77	\$1.62	\$1.88	\$11.27	\$26.26
64 Gallon Cart	\$16.27	\$3.25	\$19.52	\$15.55	\$3.23	\$3.76	\$22.54	\$42.06
96 Gallon Cart	\$20.07	\$4.01	\$24.08	\$23.32	\$4.86	\$5.64	\$33.82	\$57.90
<b>Residential Cart Service -Additional Charges</b>								
Bulky Goods (per Pick-up)(1)	\$19.06	\$3.81	\$22.87	TBD		20%	TBD	TBD
Call Back (per trip)	\$6.35	\$1.27	\$7.62					\$7.62
Overloaded Cart	\$6.35	\$1.27	\$7.62					\$7.62
Extra Can or Bag (each)	\$12.72	\$2.54	\$15.26	\$1.20	\$1.22	\$0.29	\$2.71	\$17.97
Cart Replacement (each)	\$25.42	\$5.08	\$30.50					\$30.50
<b>Commercial &amp; Multiple Dwelling Weekly Cart Service (2)(3)</b>								
48 Gallon Cart	\$11.68	\$2.34	\$14.02	\$7.77	\$1.62	\$1.88	\$11.27	\$25.29
64 Gallon Cart	\$15.07	\$3.01	\$18.08	\$15.55	\$3.23	\$3.76	\$22.54	\$40.62
96 Gallon Cart	\$18.52	\$3.70	\$22.22	\$23.32	\$4.86	\$5.64	\$33.82	\$56.04
<b>Commercial Cart Service -Additional Charges</b>								
Long Walk Service (4)	\$16.15	\$3.23	\$19.38					\$19.38
Enclosure or Key/Lock Charge	\$13.11	\$2.62	\$15.73					\$15.73
Call Back (Cart Service)(per trip)	\$6.35	\$1.27	\$7.62					\$7.62
Extra Can or Bag (each)	\$12.72	\$2.54	\$15.26	\$1.20	\$0.26	\$0.29	\$1.75	\$17.01
<b>Commercial &amp; Multiple Dwelling Bin Service (5)</b>								
<b>One Cubic Yard Bin</b>								
1 Pickup Per Week (1cy)	\$84.92	\$16.98	\$101.90	\$38.87	\$8.09	\$9.39	\$56.35	\$158.25
2 Pickup Per Week (1cy)	\$161.14	\$32.23	\$193.37	\$77.76	\$16.20	\$18.79	\$112.75	\$306.12
3 Pickup Per Week (1cy)	\$229.88	\$45.98	\$275.86	\$116.62	\$24.29	\$28.18	\$169.09	\$444.95
Extra Pick-Up (1cy) (each)	\$22.26	\$4.45	\$26.71	\$8.96	\$1.87	\$2.17	\$13.00	\$39.71
<b>Two Cubic Yard Bin</b>								
1 Pickup Per Week (2cy)	\$121.68	\$24.34	\$146.02	\$77.76	\$16.20	\$18.79	\$112.75	\$258.77
2 Pickup Per Week (2cy)	\$231.99	\$46.40	\$278.39	\$155.50	\$32.40	\$37.58	\$225.48	\$503.87
3 Pickup Per Week (2cy)	\$331.42	\$66.28	\$397.70	\$233.28	\$48.59	\$56.37	\$338.24	\$735.94
Extra Pick-Up (2cy) (each)	\$31.86	\$6.37	\$38.23	\$17.94	\$3.73	\$4.33	\$26.00	\$64.23
<b>Three Cubic Yard Bin</b>								
1 Pickup Per Week (3cy)	\$172.19	\$34.44	\$206.63	\$116.62	\$24.29	\$28.18	\$169.09	\$375.72
2 Pickup Per Week (3cy)	\$327.97	\$65.59	\$393.56	\$233.28	\$48.59	\$56.37	\$338.24	\$731.80
3 Pickup Per Week (3cy)	\$468.70	\$93.74	\$562.44	\$349.90	\$72.90	\$84.56	\$507.36	\$1,069.80
Extra Pick-Up (3cy) (each)	\$44.88	\$8.98	\$53.86	\$26.90	\$5.60	\$6.50	\$39.00	\$92.86
<b>Four Cubic Yard Bin</b>								
1 Pickup Per Week (4cy)	\$221.05	\$44.21	\$265.26	\$155.50	\$32.40	\$37.58	\$225.48	\$490.74
2 Pickup Per Week (4cy)	\$420.62	\$84.12	\$504.74	\$311.02	\$64.79	\$75.16	\$450.97	\$955.71
3 Pickup Per Week (4cy)	\$603.15	\$120.63	\$723.78	\$466.51	\$97.19	\$112.74	\$676.44	\$1,400.22
Extra Pick-Up (4cy) (each)	\$57.85	\$11.57	\$69.42	\$35.90	\$7.48	\$8.68	\$52.06	\$121.48
<b>Six Cubic Yard Bin</b>								
1 Pickup Per Week (6cy)	\$300.00	\$60.00	\$360.00	\$233.28	\$48.59	\$56.37	\$338.24	\$698.24
2 Pickup Per Week (6cy)	\$572.76	\$114.55	\$687.31	\$466.51	\$97.19	\$112.74	\$676.44	\$1,363.75
3 Pickup Per Week (6cy)	\$818.95	\$163.79	\$982.74	\$699.78	\$145.80	\$169.12	\$1,014.70	\$1,997.44
Extra Pick-Up (6cy) (each)	\$71.46	\$14.29	\$85.75	\$53.82	\$11.21	\$13.01	\$78.04	\$163.79
<b>Commercial Bin Service -Additional Charges</b>								
96 Gal. Weekly Yard Waste (each)	\$15.80	\$3.16	\$18.96	\$7.78	\$1.62	\$1.88	\$11.28	\$30.24
Long Walk Service (4)	\$16.15	\$3.23	\$19.38					\$19.38
Key/Lock Charge	\$13.11	\$2.62	\$15.73					\$15.73
Call Back (Bin Service)(per trip)	\$19.06	\$3.81	\$22.87					\$22.87

Description of Service	2014-15 TCDR Service Fee	Franchise Fee (City) 20%	Total Collection Fee	Landfill Disposal Fee	AB939 Fee	Franchise Fee (City) 20%	Total Disposal Fee	Total Garbage Fee
<b><u>Contamination Charges (Based on Container size)</u></b>								
64 Gallon Cart (each)	\$5.28	\$1.06	<b>\$6.34</b>	\$3.89	\$0.81	\$0.94	<b>\$5.64</b>	<b>\$11.98</b>
96 Gallon Cart (each)	\$6.54	\$1.31	<b>\$7.85</b>	\$5.83	\$1.21	\$1.41	<b>\$8.45</b>	<b>\$16.30</b>
1 Cubic Yard Container (each)	\$26.83	\$5.37	<b>\$32.20</b>	\$8.96	\$1.87	\$2.17	<b>\$13.00</b>	<b>\$45.20</b>
2 Cubic Yard Container (each)	\$38.50	\$7.70	<b>\$46.20</b>	\$17.94	\$3.73	\$4.33	<b>\$26.00</b>	<b>\$72.20</b>
3 Cubic Yard Container (each)	\$54.53	\$10.91	<b>\$65.44</b>	\$26.90	\$5.60	\$6.50	<b>\$39.00</b>	<b>\$104.44</b>
4 Cubic Yard Container (each)	\$70.04	\$14.01	<b>\$84.05</b>	\$35.90	\$7.48	\$8.68	<b>\$52.06</b>	<b>\$136.11</b>
6 Cubic Yard Container (each)	\$99.85	\$19.97	<b>\$119.82</b>	\$53.82	\$11.21	\$13.01	<b>\$78.04</b>	<b>\$197.86</b>
<b><u>Compactor Service and Drop Box Services (1)</u></b>								
<b><u>Compactor Services</u></b>								
20 Cubic Yard Compactor	\$156.94	\$31.39	<b>\$188.33</b>	TBD		20%	TBD	<b>TBD</b>
30 Cubic Yard Compactor	\$188.33	\$37.67	<b>\$226.00</b>	TBD		20%	TBD	<b>TBD</b>
<b><u>Drop Box/Roll Off Service</u></b>								
20 Cubic Yard Drop Box	\$142.69	\$28.54	<b>\$171.23</b>	TBD		20%	TBD	<b>TBD</b>
30 Cubic Yard Drop Box	\$171.20	\$34.24	<b>\$205.44</b>	TBD		20%	TBD	<b>TBD</b>
40 Cubic Yard Drop Box	\$199.74	\$39.95	<b>\$239.69</b>	TBD		20%	TBD	<b>TBD</b>

(1) Service billed to customer directly by Tri-Cities Disposal and Recycling, Customer is billed the actual disposal fee plus franchise fees.

(2) "Multiple Dwelling" means livings units of two or more.

(3) Multiple Dwellings that request Franchise Yard Waste service will be billed at the Residential Rate

(4) For Distance greater 15' monthly additional for each 25'

(5) Enclosure service included for 1-4cy bins



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: June 4, 2015**

**AGENDA DATE: June 9, 2015**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT  
DISTRICT NO. 1**

### **BACKGROUND:**

The City of Greenfield has two Landscape and Lighting Maintenance Assessment Districts which are regulated by the *Landscape and Lighting Act of 1972 (commencing with Section 22500) Part 2, Division 15 of the California Streets and Highways Code*. In accordance with this Act, the City Clerk is required to provide public notice of the assessment process at least 10 days prior to the date of hearing. Prior to levying a new assessment pursuant to Chapter 2 (commencing with Section 22585), the City Council must conduct a public hearing and review the Engineer's report which specify the assessment. (See Attachment). The engineer is prepared for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report. After approval of the report, either as filed or as modified, the City Council must adopt a resolution of intention which shall:

- (a) Declare the intention of the City to levy and collect assessments within the assessment district for the fiscal year stated therein.
- (b) Generally describe the existing and proposed improvements and any substantial changes proposed to be made in existing improvements.
- (c) Refer to the assessment district by its distinctive designation and indicate the general location of the district.
- (d) Refer to the report of the engineer, on file with the clerk, for a full and detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.

(e) Give notice of the time, as fixed by Section 22625, and the place for hearing by the City Council on the levy of the proposed assessment.

(f) State whether the assessment is proposed to increase from the previous year

In accordance with the Act, any interested person may, prior to the conclusion of the hearing, file a written protest with the clerk or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by him. If notice is given pursuant to subdivision (a) of Section 22626, the City Council shall hold the public hearing pursuant to Section 53753 of the Government. All interested persons shall be afforded the opportunity to hear and be heard. The City Council shall consider all oral statements and all written protests made or filed by any interested person. The City Council may continue the hearing from time to time, provided that no continuance shall be made to a date subsequent to August 10 without the prior consent of the county auditor.

During the course or upon the conclusion of the hearing, the City Council may order changes in any of the matters provided in the report, including changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. If there is a majority protest against the levy of an annual assessment after the formation of the assessment district that is increased from any previous year, the proposed increase in the assessment shall be abandoned.

The assessments shall be collected at the same time and in the same manner as county taxes are collected, and all laws providing for the collection and enforcement of county taxes shall apply to the collection and enforcement of the assessments, except that assessments levied pursuant to Section 22660 for which bonds or notes are to be issued may be paid within 30 days after the date the county auditor has entered the assessments on the county assessment roll, upon which time the engineer shall make and file with the treasurer a complete list of all unpaid assessments in the manner required by Section 8620.

**BUDGET AND FINANCIAL IMPACT:**

District No. 1 provides services to the Lexington Squire Area No1, Mariposa Subdivision, Vineyard Green Subdivision, Vista Verde Subdivision and the Cambria Park Subdivision. There are 232 parcels being levied. Total cost for service for FY 2015 is estimated at \$108,700 and has been increased by 2.5% from FY 2015. Total cost of providing landscaping services is \$64,000. The FY 2016 budget includes \$20,000 for completing special repairs concerning corner plantings, mulching, tree care as shown in the attached chart:

MAINTENANCE & OPERATIONS	Lexington Square	Zone 1A Mariposa	Zone 1B Vinyard Green	Zone 1C Vista Verde	Zone 1D Cambria Park	Total
<b>Beginning Reserve Fund Balance</b>	<b>\$171,864.19</b>	<b>\$65,365.21</b>	<b>\$28,559.74</b>	<b>\$13,547.65</b>	<b>\$52,363.21</b>	<b>\$331,700.00</b>
<b>Employee Services</b>						
Salaries & Wages	\$1,865.27	\$709.42	\$309.96	\$147.04	\$568.31	\$3,600.00
Taxes & Benefits	1,088.08	413.83	180.81	85.77	331.51	2,100.00
<b>Subtotal</b>	<b>\$2,953.35</b>	<b>\$1,123.25</b>	<b>\$490.78</b>	<b>\$232.81</b>	<b>\$899.82</b>	<b>\$5,700.00</b>
<b>Operating Services &amp; Supplies</b>						
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	29,015.36	11,035.43	4,821.66	2,287.21	8,840.34	56,000.00
Utilities & Communications	3,419.67	1,300.60	568.27	269.56	1,041.90	6,600.00
Operating Supplies	310.88	118.24	51.66	24.51	94.72	600.00
Vehicle and Equipment Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	414.51	157.65	68.88	32.67	126.29	800.00
<b>Subtotal</b>	<b>\$33,160.41</b>	<b>\$12,611.92</b>	<b>\$5,510.47</b>	<b>\$2,613.96</b>	<b>\$10,103.24</b>	<b>\$64,000.00</b>
<b>Special Purchases Projects &amp; Studies</b>	<b>10,362.63</b>	<b>3,941.22</b>	<b>1,722.02</b>	<b>816.86</b>	<b>3,157.26</b>	<b>20,000.00</b>
<b>Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Transfer to General Fund</b>	<b>9,844.50</b>	<b>3,744.16</b>	<b>1,635.92</b>	<b>776.02</b>	<b>2,999.40</b>	<b>19,000.00</b>
<b>Subtotal</b>	<b>\$20,207.12</b>	<b>\$7,685.39</b>	<b>\$3,357.94</b>	<b>\$1,592.88</b>	<b>\$6,156.66</b>	<b>\$39,000.00</b>
<b>Total Activity</b>	<b>\$56,320.88</b>	<b>\$21,420.56</b>	<b>\$9,359.19</b>	<b>\$4,439.64</b>	<b>\$17,159.73</b>	<b>\$108,700.00</b>
<b>District Statistics</b>						
<b>Fiscal Year 2015/16 Levy Total</b>	<b>\$45,000.00</b>	<b>\$17,400.00</b>	<b>\$7,500.00</b>	<b>\$3,600.00</b>	<b>\$13,500.00</b>	<b>\$87,000.00</b>
Total EBU	49.00	40.00	88.00	16.00	39.00	232.00
Levy per EBU (2015/16)	\$918.37	\$435.00	\$85.23	\$225.00	\$346.15	
MaxTax per EBU (2015/16)	\$963.52	\$448.91	\$89.15	\$232.60	\$368.84	
Total Max Tax (2015/16)	\$47,212.50	\$17,956.36	\$7,845.60	\$3,721.65	\$14,384.60	\$91,120.72
<b>Fiscal Year 2014/15</b>						
Total EBU	49	40	88	16	39	232
Levy per EBU (2014/15)	895.62	\$417.24	\$82.84	\$216.20	\$342.84	
MaxTax per EBU (2014/15)	940.02	437.96	86.98	226.93	359.84	
Total Max Tax (2014/15)	\$46,060.98	\$17,518.40	\$7,654.24	\$3,630.88	\$14,033.76	\$88,898.26
Levy per EBU % Change from Prior Year	2.50%	2.50%	2.50%	2.50%	2.50%	
2015/16 Max Tax Rate Percentage	51.81%	19.71%	8.61%	4.08%	15.79%	100.00%
<b>Anticipated Reserve Balance</b>	<b>\$160,543.30</b>	<b>\$61,344.65</b>	<b>\$26,700.55</b>	<b>\$12,708.01</b>	<b>\$48,703.48</b>	<b>\$310,000.00</b>

**REVIEWED AND RECOMMENDED:**

The proposed budget will provide the same level of service provided in FY 2015 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2015-25, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, FISCAL YEAR 2015-2016, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**RESOLUTION #2015-26, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2015-2016**

**RESOLUTION 2015-25**

**A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, FISCAL YEAR 2015/2016, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the "City") did by previous Resolution order the Engineer, Willdan Financial Services, to prepare and file an Engineer's Report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565*, in connection with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2015 and ending June 30, 2016; and,

**WHEREAS**, Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2015/2016 and fixed June 9, 2015 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS**, The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

\*\*\*\*\*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **9<sup>th</sup> day of June, 2015** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**

**RESOLUTION #2015-26**

**A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2015/2016**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Landscaping and Lighting Act 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Landscape and Lighting Maintenance District No. 1 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2015 and ending June 30, 2016 to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2015 and ending June 30, 2016, to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of landscaping and lighting facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2015/2016 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of public landscaping, irrigation systems, street lighting and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Landscape and Lighting Maintenance District No. 1, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

\*\*\*\*\*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **9<sup>th</sup> day of June, 2015** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:** Councilmember Moreno

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**John P. Huerta, Jr., Mayor**

**ATTEST**

---

**Ann F. Rathbun, City Clerk**



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: June 4, 2015**

**AGENDA DATE: June 9, 2015**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT  
DISTRICT NO. 2**

### **BACKGROUND:**

The City of Greenfield has two Landscape and Lighting Maintenance Assessment Districts which are regulated by the *Landscape and Lighting Act of 1972 (commencing with Section 22500) Part 2, Division 15 of the California Streets and Highways Code*. In accordance with this Act, the City Clerk is required to provide public notice of the assessment process at least 10 days prior to the date of hearing. Prior to levying a new assessment pursuant to Chapter 2 (commencing with Section 22585), the City Council must conduct a public hearing and review the Engineer's report which specify the assessment (See Attachment). The engineer is prepared for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described in the report. After approval of the report, either as filed or as modified, the City Council must adopt a resolution of intention which shall:

- (a) Declare the intention of the City to levy and collect assessments within the assessment district for the fiscal year stated therein.
- (b) Generally describe the existing and proposed improvements and any substantial changes proposed to be made in existing improvements.
- (c) Refer to the assessment district by its distinctive designation and indicate the general location of the district.

- (d) Refer to the report of the engineer, on file with the clerk, for a full and detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.
- (e) Give notice of the time, as fixed by Section 22625, and the place for hearing by the City Council on the levy of the proposed assessment.
- (f) State whether the assessment is proposed to increase from the previous year

In accordance with the Act, any interested person may, prior to the conclusion of the hearing, file a written protest with the clerk or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by him. If notice is given pursuant to subdivision (a) of Section 22626, the City Council shall hold the public hearing pursuant to Section 53753 of the Government. All interested persons shall be afforded the opportunity to hear and be heard. The City Council shall consider all oral statements and all written protests made or filed by any interested person. The City Council may continue the hearing from time to time, provided that no continuance shall be made to a date subsequent to August 10 without the prior consent of the county auditor.

During the course or upon the conclusion of the hearing, the City Council may order changes in any of the matters provided in the report, including changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. If there is a majority protest against the levy of an annual assessment after the formation of the assessment district that is increased from any previous year, the proposed increase in the assessment shall be abandoned.

The assessments shall be collected at the same time and in the same manner as county taxes are collected, and all laws providing for the collection and enforcement of county taxes shall apply to the collection and enforcement of the assessments, except that assessments levied pursuant to Section 22660 for which bonds or notes are to be issued may be paid within 30 days after the date the county auditor has entered the assessments on the county assessment roll, upon which time the engineer shall make and file with the treasurer a complete list of all unpaid assessments in the manner required by Section 8620.

**BUDGET AND FINANCIAL IMPACT:**

District No. 2 provides services to Charles Subdivision and the Las Manzanitas Subdivision. Total cost for service for FY 2015 is estimated at \$227,200 apportioned to 670.8 parcels within the District in proportion to the special benefit it receives as established at the time the District was formed. There is an additional \$206,200 in the proposed budget for various improvements in the District common areas, trees, planters, fences etc. as shown in the following chart:

MAINTENANCE & OPERATIONS	Zone 1 Second Street	Zone 2 Terra Verde	Zone 3A La Vina	Zone 3B La Vina	Zone 4A St. Charles Place	Zone 4B St. Charles Place	Zone 5 Las Manzanitas	Total
Beginning Reserve Fund Balance	\$88,690.36	\$63,068.88	\$148,557.80	\$14,247.27	\$197,238.72	\$92,449.13	\$21,947.84	\$626,200.00
<b>Employee Services</b>								
Salaries & Wages	\$878.12	\$624.44	\$1,470.87	\$141.06	\$0.00	\$1.33	\$217.31	\$6,200.00
Taxes & Benefits	495.71	352.51	830.33	79.63	1,102.42	516.72	122.67	3,500.00
Subtotal	\$1,373.84	\$976.95	\$2,301.20	\$220.69	\$1,102.42	\$518.05	\$339.98	\$9,700.00
<b>Operating Services &amp; Supplies</b>								
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	21,103.26	15,006.81	35,348.31	3,390.04	0.00	21,997.64	5,222.34	149,000.00
Utilities & Communications	7,138.29	5,076.13	11,956.74	1,146.70	0.00	7,440.81	1,766.48	50,400.00
Operating Supplies	198.29	141.00	332.13	31.85	0.00	206.69	49.07	1,400.00
Vehicle and Equipment Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	354.08	251.79	593.09	56.88	0.00	369.09	87.62	2,500.00
Subtotal	\$28,793.92	\$20,475.73	\$48,230.28	\$4,625.47	\$0.00	\$30,014.22	\$7,125.51	\$203,300.00
<b>Special Purchases Projects &amp; Studies</b>	29,204.65	20,767.81	48,918.27	4,691.45	0.00	30,442.37	7,227.16	206,200.00
<b>Capital Outlay</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Debt Service</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Transfer to General Fund</b>	2,974.29	2,115.05	4,981.98	477.79	0.00	3,100.34	736.03	21,000.00
Subtotal	\$32,178.94	\$22,882.86	\$53,900.24	\$5,169.24	\$0.00	\$33,542.70	\$7,963.19	\$227,200.00
<b>Total Activity</b>	\$62,346.69	\$44,335.55	\$104,431.72	\$10,015.41	\$1,102.42	\$64,074.98	\$15,428.68	\$440,200.00
<b>District Statistics</b>								
<b>Fiscal Year 2015/16 Levy Total</b>	\$39,500.00	\$27,400.00	\$63,900.00	\$6,300.00	\$88,100.00	\$41,000.00	\$9,800.00	\$276,000.00
Total EBU	80.0	96.0	167.0	38.0	150.0	120.8	19.0	670.8
Levy per EBU (2015/16)	\$493.75	\$285.42	\$382.63	\$165.79	\$587.33	\$339.40	\$515.79	
MaxTax per EBU (2015/16)	\$677.36	\$401.40	\$543.52	\$229.08	\$803.41	\$467.59	\$705.78	
Total Max Tax (2015/16)	\$54,188.88	\$38,534.42	\$90,767.26	\$8,704.94	\$120,510.79	\$56,485.45	\$13,409.90	\$382,601.63
<b>Fiscal Year 2014/15</b>								
Total EBU	80	96	167	38	150	120.8	19	670.8
Levy per EBU (2014/15)	485.36	\$287.62	\$389.44	\$164.14	\$575.66	\$335.04	\$505.70	
MaxTax per EBU (2014/15)	660.84	391.61	530.26	223.49	783.81	456.19	688.57	
Total Max Tax (2014/15)	\$52,867.20	\$37,594.56	\$88,553.42	\$8,492.62	\$117,571.50	\$55,107.75	\$13,082.83	\$373,269.88
Levy per EBU % Change from Prior Year	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	
2015/16 Max Tax Rate Percentage	14.16%	10.07%	23.72%	2.28%	31.50%	14.76%	3.50%	100.00%
Anticipated Reserve Balance	\$65,843.67	\$46,133.33	\$108,026.08	\$10,531.86	\$284,236.30	\$69,374.15	\$16,319.16	\$462,000.00

**REVIEWED AND RECOMMENDED:**

The proposed budget will provide the same level of service provided in FY 2015 and the Public Works Director and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2015-27, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2, FISCAL YEAR 2015-2016, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**RESOLUTION #2015-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2015-2016**

**RESOLUTION #2015-27**

**A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FISCAL YEAR 2015/2016, PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972**

**WHEREAS,** The City Council of the City of Greenfield (hereinafter referred to as the "City") did by previous Resolution order the Engineer, Willdan Financial Services, to prepare and file an Engineer's Report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565*, in connection with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2015 and ending June 30, 2016; and,

**WHEREAS,** Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2015/2016 and fixed June 9, 2015 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS,** The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **9<sup>th</sup> day of June, 2015** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**

**RESOLUTION #2015-28**

**A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2015/2016**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Landscaping and Lighting Act 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Landscape and Lighting Maintenance District No. 2 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2015 and ending June 30, 2016 to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2015 and ending June 30, 2016, to pay the costs and expenses of landscape and lighting maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of landscaping and lighting facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2015/2016 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of public landscaping, irrigation systems, street lighting and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Landscape and Lighting Maintenance District No. 2, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

\*\*\*\*\*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **9<sup>th</sup> day of June, 2015** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 4, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE:** STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1

### **BACKGROUND:**

To ensure a flow of funds for the operation, maintenance and servicing of specified improvements within the boundaries of the Street and Drainage Maintenance District No. 1, pursuant to the requirements of the Benefit Assessment Act of 1982, the City Council, on December 7, 2004, by resolution 2004-88 approved the formation of the Street and Drainage Maintenance District No. 1.

In fiscal year 2004/05, pursuant to the Benefit Assessment Act of 1982, upon request of Creek Bridge Homes, the City initiated proceedings and conducted the required public hearings for the annexation of St. Charles Subdivision into the Street and Drainage Maintenance District No. 1. The annexed territories are identified as Zone 4a – St. Charles Place Storm Drain and Street Maintenance (Single Family) and Zone 4b- St. Charles Place Storm Drain and Street Maintenance (Multi-Family and Non-Residential). On October 18, 2005, the City Council confirmed and adopted the property owner's approval of improvements, assessment rate and inflationary formula for St Charles Place Zone 4a and Zone 4b. In fiscal year 2005/2006, pursuant to the Benefit Assessment Act of 1982, upon request of Standard Pacific Homes, the City again initiated proceedings and conducted the required public hearings to annex the Manzanitas Subdivision into the Street and Drainage Maintenance District No.1 (identified in this report as Zone 5 – Las Manzanitas Maintenance). On April 6, 2006, following results of balloting tabulated in accordance with Article XIID of the California Constitution and California Government Code Section 53753, the City Council confirmed and adopted resolutions to approve the annexation, plans, specifications and assessment of Zone 5 – Las Manzanitas.

**BUDGET AND FINANCIAL IMPACT:**

The parcels in the District are specified as Zone 1a - Second Street – Street Maintenance, Zone 1 b - Second Street - Storm Drain Maintenance, Zone 2a - Terra Verde – Storm Drain Maintenance, Zone 2b - Terra Verde - Storm Drain Maintenance, Zone 3a – La Vina - Storm Drain Maintenance, Zone 4a – St. Charles Place Storm Drain and Street Maintenance (Single Family), Zone 4b – St. Charles Storm Drain and Street Maintenance (Multi-Family and Non-Residential) and Zone 5 – Las Manzanitas. Future parcels that may be annexed into the District may receive only storm drain maintenance related benefits and/or street maintenance related benefits. It is anticipated that the future annexation parcels will comprise new zones within the District. The benefit assessment is levied upon each parcel within the boundaries of each zone and the assessment levied upon each parcel shall be based solely on the benefit received from the respective zone (and not on assessed value). Total cost to provide field street and drainage service to this District for FY 2015-16 is \$38,000. The budget also allocates additional funds for \$27,800 special projects and \$67,000 for street resealing.

Individual Equivalent Dwelling Unit charges are shown for each zone in the chart below:

MAINTENANCE & OPERATIONS	Zone 1a Second Street Streets	Zone 1b Second Street Drainage	Zone 2a Terra Verde Drainage	Zone 2b Terra Verde Drainage	Zone 3a La Vina Drainage	Zone 4a St. Charles Streets	Zone 4a St. Charles Drainage	Zone 4b St. Charles Streets	Zone 4b St. Charles Drainage	Zone 5a Las Manzanitas Drainage	Total
<b>Beginning Reserve Fund Balance</b>	\$53,782.77	\$48,362.21	\$23,612.80	\$29,559.02	\$82,864.75	\$76,865.73	\$71,343.09	\$12,091.34	\$24,953.43	\$19,264.87	\$442,700.00
<b>Employee Services</b>											
Salaries & Wages	\$899.01	\$808.40	\$394.70	\$494.10	\$1,385.13	\$1,284.86	\$1,192.54	\$202.11	\$417.11	\$322.02	\$7,400.00
Taxes & Benefits	437.36	393.28	192.02	240.37	673.85	625.07	580.16	98.33	202.92	0.00	3,600.00
<b>Subtotal</b>	<b>\$1,336.37</b>	<b>\$1,201.68</b>	<b>\$586.72</b>	<b>\$734.47</b>	<b>\$2,058.98</b>	<b>\$1,909.92</b>	<b>\$1,772.70</b>	<b>\$300.44</b>	<b>\$620.03</b>	<b>\$322.02</b>	<b>\$11,000.00</b>
<b>Operating Services &amp; Supplies</b>											
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services	364.46	327.73	160.01	200.31	0.00	22.67	483.46	81.94	169.10	130.55	3,000.00
Utilities & Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies	121.49	109.24	53.34	66.77	0.00	7.56	161.15	27.31	56.37	43.52	1,000.00
Vehicle and Equipment Operating Expense	145.79	131.09	64.01	80.12	0.00	9.07	193.39	32.78	67.64	52.22	1,200.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	340.17	305.88	149.35	186.96	0.00	21.16	451.23	76.48	157.83	121.85	2,800.00
<b>Subtotal</b>	<b>\$971.90</b>	<b>\$873.95</b>	<b>\$426.71</b>	<b>\$534.16</b>	<b>\$0.00</b>	<b>\$60.45</b>	<b>\$1,289.24</b>	<b>\$218.50</b>	<b>\$450.93</b>	<b>\$348.13</b>	<b>\$8,000.00</b>
<b>Special Purchases Projects &amp; Studies</b>											
Capital Outlay	3,377.37	3,036.98	1,482.80	1,856.20	0.00	210.05	4,480.09	759.29	1,566.99	1,209.77	27,800.00
Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer to General Fund	2,308.27	2,075.63	1,013.42	1,268.63	0.00	143.56	3,061.94	518.94	1,070.96	826.82	19,000.00
Transfer to Local Transportation Fund	8,139.70	7,319.33	3,573.66	4,473.58	0.00	506.24	10,797.35	1,829.95	3,776.55	2,915.62	67,000.00
<b>Subtotal</b>	<b>\$5,685.64</b>	<b>\$5,112.61</b>	<b>\$2,496.23</b>	<b>\$3,124.83</b>	<b>\$0.00</b>	<b>\$353.61</b>	<b>\$7,542.03</b>	<b>\$1,278.23</b>	<b>\$2,637.95</b>	<b>\$2,036.58</b>	<b>\$113,800.00</b>
<b>Total Activity</b>	<b>\$7,993.92</b>	<b>\$7,188.24</b>	<b>\$3,509.65</b>	<b>\$4,393.46</b>	<b>\$2,058.98</b>	<b>\$2,323.98</b>	<b>\$10,603.97</b>	<b>\$1,797.18</b>	<b>\$3,708.91</b>	<b>\$2,706.74</b>	<b>\$132,800.00</b>
<b>District Statistics</b>											
<b>Fiscal Year 2015/16 Levy Total</b>	<b>\$3,200.00</b>	<b>\$2,900.00</b>	<b>\$1,500.00</b>	<b>\$1,800.00</b>	<b>\$5,000.00</b>	<b>\$4,615.82</b>	<b>\$4,284.18</b>	<b>\$783.36</b>	<b>\$1,616.64</b>	<b>\$1,200.00</b>	<b>\$26,900.00</b>
Total EBU	80.0	80.0	32.0	64.0	205.0	150.0	150.0	176.2	176.2	19.0	726.2
Levy per EBU (2015/16)	\$40.00	\$36.25	\$46.88	\$28.13	\$24.39	\$30.77	\$28.56	\$4.45	\$9.18	\$63.16	
MaxTax per EBU (2014/15)	\$151.23	\$135.99	\$165.99	\$103.89	\$90.93	\$115.27	\$106.99	\$15.44	\$31.86	\$228.08	
Total Max Tax (2015/16)	\$12,098.28	\$10,878.94	\$5,311.63	\$6,649.22	\$18,640.19	\$17,290.73	\$16,048.43	\$2,719.91	\$5,613.20	\$4,333.58	\$99,584.10
<b>Fiscal Year 2014/15</b>											
Total EBU	80	80	32	64	205	150	150	176.2	176.2	19	726.2
Levy per EBU (2014/15)	39.34	\$35.38	\$43.20	\$27.02	\$23.64	\$29.98	\$27.82	\$4.00	\$8.28	\$59.34	
MaxTax per EBU (2014/15)	147.54	132.67	161.94	101.36	88.71	112.46	104.38	15.06	31.08	222.52	
Total Max Tax (2014/15)	\$11,803.20	\$10,613.60	\$5,182.08	\$6,487.04	\$18,185.55	\$16,869.00	\$15,657.00	\$2,653.57	\$5,476.30	\$4,227.88	\$97,155.22
Max Tax per EBU % Change from Prior Year	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	
2015/16 Max Tax Rate Percentage	12.15%	10.92%	5.33%	6.68%	18.72%	17.36%	16.12%	2.73%	5.64%	4.35%	100.00%
<b>Anticipated Reserve Balance</b>	<b>\$48,988.85</b>	<b>\$44,073.97</b>	<b>\$21,603.15</b>	<b>\$26,965.56</b>	<b>\$85,805.77</b>	<b>\$79,157.56</b>	<b>\$65,023.31</b>	<b>\$11,077.51</b>	<b>\$22,861.16</b>	<b>\$17,758.13</b>	<b>\$336,800.00</b>

**REVIEWED AND RECOMMENDED:**

The proposed budget will provide the same level of service provided in FY 2015 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2015-29, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S STREET AND DRAINAGE DISTRICT NO. 1 FOR FISCAL YEAR 2015-2016**

**RESOLUTION #2015-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2015-2016**

**RESOLUTION #2015-29**

**A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S STREET AND DRAINAGE DISTRICT NO. 1 FOR FISCAL YEAR 2015/2016**

**WHEREAS,** The City Council of the City of Greenfield (hereinafter referred to as the "City") pursuant to provisions of *The Benefit Assessment Act of 1982* did by previous Resolution order the Engineer, Willdan Financial Services, to prepare and file an Engineer's Report with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2015 and ending June 30, 2016; and,

**WHEREAS,** Said Engineer's Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2015/2016 and fixed June 9, 2015 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS,** The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer's Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the 9<sup>th</sup> day of June, 2015 by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**

**RESOLUTION #2015-30**

**A RESOLUTION OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2015/2016**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Benefit Assessment Act of 1982* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Street and Drainage Maintenance District No. 1 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2015 and ending June 30, 2016 to pay the costs and expenses of street and drainage maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2015 and ending June 30, 2016, to pay the costs and expenses of street and drainage maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of streets, roads, highways and drainage facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2015/2016 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of streets, roads, highways, drainage facilities and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Street and Drainage Maintenance District No. 1, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

\* \* \* \* \*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the **9<sup>th</sup> day of June, 2015** by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: June 4, 2015**

**AGENDA DATE: June 9, 2015**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 2**

### **BACKGROUND:**

The purpose of the Street and Drainage District No. 2 is to fund the activities necessary to maintain and service the local streets and the drainage and flood control systems constructed and installed in connection with development of properties within the residential subdivisions known as the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions, pursuant to approve development plans and agreements.

The improvements may consist of all or a portion of the public streets, drainage and flood control facilities associated with the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions and the maintenance of these improvements may include but are not limited to all materials, equipment, labor, and incidental expenses deemed necessary to keep these improvements in satisfactory condition. The maintenance of the improvements and related activities shall be funded entirely or partially through the District assessments.

The District and Zone improvements and services are generally described as:

- Street maintenance that may include but is not limited to the repair and servicing of street surfaces, curbs, gutters, bridges, driveway approaches, sidewalks, barricades, delineation, signage or other facilities within the public street right-of ways installed in connection with the development of properties in the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions and that have been dedicated to the City;
- Storm drain and flood control maintenance that may include but is not limited to inspection, repair and servicing of drainage basins, inlets, catch basins, manholes, outlets,

drywells, pumps, filters and storm drain pipes installed in connection with the development of properties of the Mariposa, Vineyard Green, Vista Verde and Cambria Park Subdivisions as well as any off-site improvements and facilities directly associated with the aforementioned infrastructure that is

- deemed necessary to service or protect the properties including waste water treatment;
- All appurtenant, equipment, materials and service contracts related to the aforementioned improvements and facilities;

Specifically excluded are those improvements or facilities: located on private property or common areas; that may be provided or maintained by an agency other than the City; that may be provided by another assessment or tax levied by the City; or that may be provided and maintained by a Homeowner's Association or similar entity.

### **BUDGET AND FINANCIAL IMPACT:**

As generally defined by the Benefit Assessment Act of 1982 and applicable to this District, the City may impose a benefit assessment to finance the maintenance and operation costs of the following services:

- Drainage and Flood Control
- Streets and Roads;

To assess benefits equitably it is necessary to relate each property's proportional special benefits to the special benefits of all other properties within the District and Zone. The method of apportionment established for most districts formed under the 1982 Benefit Act utilizes a weighted method of apportionment known as an Equivalent Benefit Unit (EBU) methodology that uses the single-family home site as the basic unit of assessment. A single-family home site equals one Equivalent Benefit Unit (EBU) and all other land uses are converted to a weighted EBU based on an assessment formula that equates the property's specific development status, type of development (land use), and size of the property, as compared to a single-family home site.

In addition to imposing a benefit assessment for the annual maintenance and operation of the District improvements, the City may also authorize an assessment or utilize existing assessment revenues to finance the installation, construction or replacement of drainage and flood control facilities as well as the street and road improvements (with some limitations). While such activities are permitted under the 1982 Act, the budget and assessments for this District only provide for normal maintenance and operation of the improvements. Since most major rehabilitation/construction projects result from unforeseen damages, the extent and cost of such projects are not easily predicted and to accumulate funds as part of the normal annual assessments would not be reasonable.

Total cost to provide field street and drainage service to this District for FY 2015-16 is \$34,300. The budget also allocates additional funds for \$7,900 special projects and \$21,500 for street resealing as shown on the following chart:

MA INTENANCE & OPERATIONS	Zone 1 Mariposa	Zone 2 Vinyard Green	Zone 3 Vista Verde	Zone 4 Cambria	Total
<b>Beginning Reserve Fund Balance</b>	\$44,546.21	\$83,659.20	\$23,597.75	\$46,096.84	\$197,900.00
<b>Employee Services</b>					
Salaries & Wages	\$1,665.70	\$3,128.24	\$882.38	\$1,723.68	\$7,400.00
Taxes & Benefits	810.34	1,521.85	429.27	838.55	3,600.00
<b>Subtotal</b>	<b>\$2,476.04</b>	<b>\$4,650.08</b>	<b>\$1,311.65</b>	<b>\$2,562.23</b>	<b>\$11,000.00</b>
<b>Operating Services &amp; Supplies</b>					
Office Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	0.00	0.00	0.00	0.00	0.00
Contract Services	675.28	1,268.20	357.72	698.79	3,000.00
Utilities & Communications	0.00	0.00	0.00	0.00	0.00
Operating Supplies	112.55	211.37	59.62	116.46	500.00
Vehicle and Equipment Operating Expense	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00
Other Ongoing Operating Costs	180.08	338.19	95.39	186.34	800.00
<b>Subtotal</b>	<b>\$967.91</b>	<b>\$1,817.76</b>	<b>\$512.74</b>	<b>\$1,001.60</b>	<b>\$4,300.00</b>
<b>Special Purchases Projects &amp; Studies</b>	\$1,778.25	\$3,339.60	\$942.00	\$1,840.15	7,900.00
<b>Capital Outlay</b>	0.00	0.00	0.00	0.00	0.00
<b>Debt Service</b>	0.00	0.00	0.00	0.00	0.00
<b>Transfer to General Fund</b>	4,276.80	8,031.96	2,265.57	4,425.67	19,000.00
Transfer to Local Transportation Fund	4,839.53	9,088.80	2,563.68	5,007.99	21,500.00
<b>Subtotal</b>	<b>\$10,894.58</b>	<b>\$20,460.36</b>	<b>\$5,771.25</b>	<b>\$11,273.81</b>	<b>\$48,400.00</b>
<b>Total Activity</b>	<b>\$14,338.52</b>	<b>\$26,928.20</b>	<b>\$7,595.64</b>	<b>\$14,837.64</b>	<b>\$63,700.00</b>
<b>District Statistics</b>					
<b>Fiscal Year 2015/16 Levy Total</b>	\$18,500.00	\$34,500.00	\$9,800.00	\$19,500.00	\$82,300.00
Total EBU	40	88	16	39	183
Levy per EBU (2015/16)	462.50	392.05	612.50	500.00	
MaxTax per EBU (2015/16)	485.57	414.51	643.06	515.36	
Total Max Tax (2015/16)	\$19,422.93	\$36,476.88	\$10,289.03	\$20,099.03	\$86,287.87
<b>Fiscal Year 2014/15</b>					
Total EBU	40	88	16	39	183
Levy per EBU (2014/15)	451.46	385.41	597.94	489.72	
MaxTax per EBU (2014/15)	473.73	404.40	627.38	502.79	
Total Max Tax (2014/15)	\$18,949.20	\$35,587.20	\$10,038.08	\$19,608.81	\$84,183.29
Levy per EBU % Change from Prior Year	2.50%	2.50%	2.50%	2.50%	
2015/16 Max Tax Rate Percentage	22.51%	42.27%	11.92%	23.29%	100.00%
<b>Anticipated Reserve Balance</b>	<b>\$48,707.69</b>	<b>\$91,231.00</b>	<b>\$25,802.11</b>	<b>\$50,759.20</b>	<b>\$216,500.00</b>

**REVIEWED AND RECOMMENDED:**

The proposed budget will provide the same level of service provided in FY 2015 and the City Engineer and City Manager recommend approval.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY THE RESOLUTIONS AS FOLLOWS:**

**RESOLUTION #2015-31, A RESOLUTION OF THE CITY OF GREENFIELD APPROVING THE ENGINEER'S REPORT FOR THE CITY OF GREENFIELD'S STREET AND DRAINAGE DISTRICT NO. 2 FOR FISCAL YEAR 2015-2016**

**RESOLUTION #2015-32, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2015-2016**

**RESOLUTION #2015-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
APPROVING THE ENGINEER’S REPORT FOR THE CITY OF GREENFIELD’S  
STREET AND DRAINAGE DISTRICT NO. 2 FOR FISCAL YEAR 2015/2016**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City”) pursuant to provisions of *The Benefit Assessment Act of 1982* did by previous Resolution order the Engineer, Willdan Financial Services, to prepare and file an Engineer’s Report with the proposed levy and collection of assessments related thereto for the fiscal year commencing July 1, 2015 and ending June 30, 2016; and,

**WHEREAS**, Said Engineer’s Report was filed with the City Clerk of the City and upon review of the Report the City Council did by Resolution declared its intention to levy and collect assessments within the District for fiscal year 2015/2016 and fixed June 9, 2015 as the public hearing date, to accept public comment and testimony regarding the District and proposed assessments in accordance with *Section 22624 of Chapter 3 of Part 2 of Division 15 of the California Streets and Highways Code*, and

**WHEREAS**, The City Council hereby finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. The Engineer’s Report as previously presented or as modified by direction of the City Council shall consist of the following:
  - a) A description of the District and improvements and a diagram of the District Boundaries.
  - b) The annual budget (Costs and expenses of services, operations and maintenance).
  - c) A description of the method of apportionment resulting in an assessment rate per levy unit within said District for fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) Assessment Roll identifying the special benefit assessment proposed for each assessed parcel within the District.
3. The Report as presented or as modified by City Council action is hereby approved. Said Report as presented or as modified is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the 9<sup>th</sup> day of June, 2015 by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**

**RESOLUTION #2015-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ORDERING  
THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF  
GREENFIELD STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 2 FOR  
FISCAL YEAR 2015/2016**

**WHEREAS**, The City Council of the City of Greenfield (hereinafter referred to as the “City Council”) did by previous Resolution, pursuant to the provisions of *The Benefit Assessment Act of 1982* (hereinafter referred to as the “Act”), initiate proceedings and declare its intention to levy special benefit assessments against parcels of land within the city of Greenfield Street and Drainage Maintenance District No. 2 (hereinafter referred to as the “District”) for the fiscal year commencing July 1, 2015 and ending June 30, 2016 to pay the costs and expenses of street and drainage maintenance, services and improvements within the District.

**WHEREAS**, the designated Assessment Engineer has prepared and filed with the City Clerk of the City of Greenfield and the City Clerk has presented to the City Council the Engineer’s Annual Levy Report (hereinafter referred to as the “Report”) in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report, and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2015 and ending June 30, 2016, to pay the costs and expenses of street and drainage maintenance, services and improvements within the District, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby resolves, orders and determines as follows:

1. The above recitals are true and correct.
2. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection herewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.
3. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a) The land within the District will receive special benefit by the operation, maintenance, services and improvements of streets, roads, highways and drainage facilities within the boundaries of the District.
  - b) The District includes all of the land receiving such benefit.
  - c) The net amount to be assessed upon the lands within the District has been apportioned by a formula and method, which fairly distributes the net amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
  - d) The proposed special benefit assessment calculated and apportioned for fiscal year 2015/2016 are consistent with the previously adopted Rate and Method approved by the property owners within the District in accordance with the provisions of the California Constitution Article XIII D

4. The Report and assessment as presented to the City Council and on file with the City Clerk are hereby confirmed as filed.
5. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance, operation, administration and servicing of streets, roads, highways, drainage facilities and all appurtenant facilities related thereto or that may be authorized pursuant to the provisions of the Act.
6. The County Auditor of Monterey County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.
7. The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the Greenfield Street and Drainage Maintenance District No. 2, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, parks and appurtenant facilities as described in the Report.
8. The adoption of this Resolution constitutes the District levy for the fiscal year commencing July 1, 2015 and ending June 30, 2016.
9. The City Clerk or their designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the 9<sup>th</sup> day of June, 2015 by the following vote:

**AYES, and in favor, thereof:**

**NOES, Councilmembers:**

**ABSTAIN, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**ATTEST**

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**Ann F. Rathbun, City Clerk**



# City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** June 3, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Mic Steinmann, Community Services Director

**TITLE:** **CONTINUATION OF PUBLIC HEARING FOR TENTATIVE MAP APPROVAL FOR THE BLAIR SUBDIVISION CONSISTING OF PROPERTY LOCATED ON ORCHARD STREET AS PART OF ORIGINAL WOODRIDGE II SUBDIVISION**

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## **BACKGROUND**

The requirements for tentative maps are set forth in the California Government Code, Subdivision Map Act, §§ 66452 – 66452.24 and Chapter 16.16 of the Greenfield Municipal Code. Sections 16.16.100, 16.16.110, and 17.14.050 of the municipal code establish the City Council as the final approving authority for tentative subdivision maps. The Planning Commission reviews tentative map applications and makes recommendations to the City Council for approval, conditional approval, or denial of the proposed tentative map. Section 16.16.110 specifies that the City Council shall hold a public hearing on the tentative map and notice of that hearing must be published in the local newspaper and mailed to all property owners within 500 feet of the property.

On June 2, 2015, the Planning Commission of the City of Greenfield was scheduled to hold public hearing on this tentative map application. The Planning Commission did not have a quorum so it was unable to conduct a meeting or hold the public hearing. The public hearing will therefore be rescheduled for its next regular meeting – July 7, 2015.

Since notice of this City Council public hearing was published in the Greenfield News and mailed to all property owners within 500 feet of the property, it is necessary open the public hearing, as scheduled, and then continue it to the next regular City Council meeting, which will be July 14, 2015. If the public hearing is not opened and then continued, it will be necessary to

re-notice the public hearing, including re-publishing in the Greenfield News and re-mailing to property owners.

### **RECOMMENDATION**

To avoid the need to re-notice this public hearing, it is recommended the City Council open the public hearing as already noticed and scheduled. The public hearing should then be continued to the next regular meeting of the City Council, which will be July 14, 2015. This will allow time for the Planning Commission to hold its public hearing on the tentative map application and submit its recommendation to the City Council for its consideration.

### **PROPOSED MOTION**

**I MOVE THAT THE PUBLIC HEARING ON THE TENTATIVE MAP FOR THE BLAIR SUBDIVISION CONSISTING OF PROPERTY LOCATED ON ORCHARD STREET AS PART OF ORIGINAL WOODRIDGE II SUBDIVISION BE CONTINUED TO THE NEXT REGULAR MEETING OF THE CITY COUNCIL WHICH WILL BE JULY 14, 2015.**



***City Council Memorandum***  
599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** June 4, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Mic Steinmann, Community Services Director

**TITLE:** **CONDUIT FINANCING FOR TERRACINA OAKS II APARTMENTS AFFORDABLE HOUSING PROJECT**

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**BACKGROUND AND ANALYSIS**

The City of Greenfield has been recently awarded a \$4.6 million Home Investment Partnerships Program (HOME) grant for the construction of a 48-unit affordable housing rental project. This project is commonly known as Terracina Oaks II and is located at 1276 Oak Avenue, in the City of Greenfield. The total development costs are approximately \$11 million. The City's HOME award includes \$4.5 million for direct construction/development assistance that will be drawn upon by the project developer to off-set its total development costs. The remaining project development funds will be secured through the issuance of revenue bonds by the California Municipal Finance Authority ("CMFA"), a joint exercise of powers authority and public entity of the State of California, in an amount not to exceed \$7,000,000 (the "Bonds").

Before these revenue bonds can be issued in support of this project, the City of Greenfield must conduct a public hearing under the Tax and Equity Fiscal Responsibility Act ("TEFRA"), adopt a resolution to become a member of the CMFA, and approve the financing of the project by the CMFA. These are the actions now before the City Council.

Greenfield Pacific Associates II LP requested that the CMFA serve as the municipal issuer of the tax-exempt revenue bonds in an aggregate principal amount not to exceed \$7,000,000. The proceeds of the Bonds will be used for financing the acquisition, construction, improvement, and equipping of the Terracina Oaks II affordable rental housing development to be owned and operated by Greenfield Pacific Associates II LP (the "Borrower").

In order for all or a portion of the Bond to qualify as a tax-exempt bond, the City of Greenfield must conduct a duly noticed public hearing (the "TEFRA Hearing") providing an opportunity for the members of the community to speak in favor of or against the use of tax-exempt bonds for

the financing of the Project. Following the close of the TEFRA Hearing, the City Council must provide its approval of the issuance of the Bond for the financing of the Project.

### California Municipal Finance Authority

The CMFA was created on January 1, 2004, pursuant to a joint exercise of powers agreement to promote economic, cultural, and community development, through the financing of economic development and charitable activities throughout California. The CMFA was formed to assist local governments, non-profit organizations and businesses with the issuance of taxable and tax-exempt bonds aimed at improving the standard of living in California. The CMFA's representatives and its Board of Directors have considerable experience in bond financings. To date, over 200 municipalities have become members of CMFA.

In order for the CMFA to have the authority to serve as the issuer of the Bonds for the Project, it is necessary for the City of Greenfield to become a member of the CMFA. A copy of the Joint Exercise of Powers Agreement to be executed by the City of Greenfield is attached to this memorandum.

The Joint Exercise of Powers Agreement provides that the CMFA is a public entity, separate and apart from each member executing such agreement. The debts, liabilities, and obligations of the CMFA do not constitute debts, liabilities, or obligations of the members executing such agreement. The Bonds to be issued by the CMFA for the Project will be the sole responsibility of the Borrower, and the City will have no financial, legal, moral obligation, liability, or responsibility for the Project or the repayment of the Bonds for the financing of the Project. All financing documents with respect to the issuance of the Bonds will contain clear disclaimers that the Bonds are not obligations of the City or the State of California, but are to be paid for solely from funds provided by the Borrower.

The Joint Exercise of Powers Agreement expressly provides that any member may withdraw from such agreement upon written notice to the Board of Directors of the CMFA. In the case of the proposed Bond financing for the Borrower, the City of Greenfield, following its execution of the Joint Exercise of Powers Agreement, could, at any time following the issuance of the Bonds, withdraw from the CMFA by providing written notice to the Board of Directors of the CMFA.

### **FINANCIAL AND BUDGET IMPACT**

There are no costs associated with membership in the CMFA and the City of Greenfield will in no way become exposed to any financial liability by reason of its membership in the CMFA. In addition, participation by the City of Greenfield in the CMFA will not impact the City's appropriations limits, will not constitute any type of indebtedness by the City, and will have no impact on the City's General Fund. Outside of holding the TEFRA Hearing, adopting the required resolution, and executing the Joint Exercise of Powers Agreement of the CMFA, no other participation or activity of the City of Greenfield or the City Council with respect to the issuance of the Bonds will be required.

The Board of Directors of the California Foundation for Stronger Communities, a California non-profit public benefit corporation (the “Foundation”), acts as the Board of Directors for the CMFA. Through its conduit issuance activities, the CMFA shares a portion of the issuance fees it receives with its member communities and donates a portion of these issuance fees to the Foundation for the support of local charities. With respect to the City of Greenfield, it is expected that a portion of the issuance fee attributable to the City will be granted by the CMFA to the General Fund of the City. Such grant may be used for any lawful purpose of the City. The Borrower will be the beneficiary of the CMFA’s charitable donation through a 25% reduction in issuance fees.

### **RECOMMENDATION**

In light of the foregoing, and in order to support affordable housing, it is recommended that the City of Greenfield City Council conduct the TEFRA Hearing as required by the Internal Revenue Code of 1986, execute the Joint Exercise of Powers Agreement of the CMFA, and adopt a resolution approving the issuance of the Bonds by the CMFA for the benefit of Greenfield Pacific Associates II LP, or a subsidiary or affiliate thereof, to provide for the financing of the Project. The adoption of this resolution is solely for the purpose of satisfying the requirements of TEFRA, the Internal Revenue Code, and the California Government Code § 6500, *et seq.*

### **PROPOSED MOTION**

**I MOVE TO ADOPT RESOLUTION NO. 2015-33 APPROVING THE EXECUTION OF A JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY AND APPROVING THE ISSUANCE OF REVENUE BONDS BY THE AUTHORITY FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, CONSTRUCTION, AND IMPROVEMENT OF CERTAIN FACILITIES FOR THE BENEFIT OF GREENFIELD PACIFIC ASSOCIATES II, A CALIFORNIA LIMITED PARTNERSHIP.**

**CITY OF GREENFIELD CITY COUNCIL  
RESOLUTION NO. 2015-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GREENFIELD APPROVING, AUTHORIZING, AND DIRECTING  
EXECUTION OF A JOINT EXERCISE OF POWERS AGREEMENT  
RELATING TO THE CALIFORNIA MUNICIPAL FINANCE  
AUTHORITY AND APPROVING THE ISSUANCE OF REVENUE  
BONDS BY THE AUTHORITY FOR THE PURPOSE OF FINANCING OR  
REFINANCING THE ACQUISITION, CONSTRUCTION, AND  
IMPROVEMENT OF CERTAIN FACILITIES FOR THE BENEFIT OF  
GREENFIELD PACIFIC ASSOCIATES II, A CALIFORNIA LIMITED  
PARTNERSHIP**

**WHEREAS**, pursuant to Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the “Act”), certain public agencies (the “Members”) have entered into a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of January 1, 2004 (the “Agreement”) in order to form the California Municipal Finance Authority (the “Authority”), for the purpose of promoting economic, cultural and community development, and in order to exercise any powers common to the Members, including the issuance of bonds, notes, or other evidences of indebtedness; and

**WHEREAS**, the City of Greenfield (the “City”), has determined that it is in the public interest and for the public benefit that the City become a Member of the Authority in order to facilitate the promotion of economic, cultural, and community development activities in the City, including the financing of projects therefor by the Authority; and

**WHEREAS**, there is now before this City Council (the “City Council”) the form of the Agreement; and

**WHEREAS**, the Agreement has been filed with the City, and the members of the City Council, with the assistance of its staff, have reviewed said document; and

**WHEREAS**, the Authority is authorized to issue and sell revenue bonds for the purpose, among others, of financing or refinancing the construction, acquisition, and rehabilitation of capital projects; and

**WHEREAS**, Greenfield Pacific Associates II, a California Limited Partnership (the “Borrower”) has requested that the Authority issue and sell revenue bonds in the maximum principal amount of \$7,000,000 (the “Bonds”) for the purpose of making a loan to the Borrower, to enable the Borrower to finance or refinance the costs of the acquisition, construction, and improvement of a 48-unit multifamily rental housing project located at 1276 Oak Avenue, Greenfield, California, generally known as Terracina Oaks II Apartments (the “Project”) and operated by Buckingham Property Management; and

**WHEREAS**, in order for the interest on the Bonds to be tax-exempt, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires that an “applicable elected representative” of the governmental unit, the geographic jurisdiction of which contains the site of facilities to be financed with the proceeds of the Bonds, hold a public hearing on the issuance of the Bonds and approve the issuance of the Bonds following such hearing; and

**WHEREAS**, the Authority has determined that the City Council is an “applicable elected representative” for purposes of holding such hearing; and

**WHEREAS**, the Authority has requested that the City Council approve the issuance of the Bonds by the Authority in order to satisfy the public approval requirement of Section 147(f) of the Code and the requirements of Section 4 of the Agreement; and

**WHEREAS**, notice of such public hearing has been duly given as required by the Code, and this City Council has heretofore held such public hearing at which all interested persons were given an opportunity to be heard on all matters relative to the financing or refinancing of the Project and the Authority’s issuance of the Bonds therefor; and

**WHEREAS**, it is in the public interest and for the public benefit that the City Council of the City of Greenfield approve the issuance of the Bonds by the Authority for the aforesaid purposes;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Greenfield, that:

Section 1. The foregoing resolutions are true and correct.

Section 2. The Agreement is hereby approved and the City Manager or designee is hereby authorized and directed to execute said document, and the City Clerk or such Clerk’s designee is hereby authorized and directed to attest thereto.

Section 3. The City Council hereby approves the issuance of the Bonds by the Authority. It is the purpose and intent of the City Council that this resolution constitute approval of the issuance of the Bonds (a) by the “applicable elected representative” of the governmental unit having jurisdiction over the area in which the Project is located in accordance with Section 147(f) of the Code and; (b) by the City Council in accordance with Section 4 of the Agreement.

Section 4. The issuance of the Bonds shall be subject to the approval of the Authority of all financing documents relating thereto to which the Authority is a party. The City shall have no responsibility or liability whatsoever with respect to the Bonds.

Section 5. The adoption of this Resolution shall not obligate the City or any department thereof to (a) provide any financing to acquire or construct the Project or any refinancing of the Project; (b) approve any application or request for or take any other action in connection with any planning approval, permit, or other action necessary for the acquisition, rehabilitation, or operation of the Project; (c) make any contribution or advance any funds

whatsoever to the Authority; or (d) take any further action with respect to the Authority or its membership therein.

Section 6. The executing officers(s), the City Clerk, and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents, and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 7. The City Clerk shall forward a certified copy of this Resolution and an originally executed Agreement to the Authority in care of its counsel:

Ronald E. Lee, Esq.  
Jones Hall, a Professional Law Corporation  
650 California Street, 18<sup>th</sup> Floor  
San Francisco, CA 94108

Section 8. This resolution shall take effect immediately upon its passage.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield at a regular meeting of the City Council held on the 9<sup>th</sup> day of June, 2015, by the following vote:

**AYES**, and all in favor, therefore, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

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John P. Huerta, Jr., Mayor

Attest:

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Ann F. Rathbun, City Clerk

**JOINT EXERCISE OF POWERS AGREEMENT  
RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY**

THIS AGREEMENT, dated as of January 1, 2004, among the parties executing this Agreement (all such parties, except those which have withdrawn as provided herein, are referred to as the “Members” and those parties initially executing this Agreement are referred to as the “Initial Members”):

**WITNESSETH**

WHEREAS, pursuant to Title 1, Division 7, Chapter 5 of the California Government Code (in effect as of the date hereof and as the same may from time to time be amended or supplemented, the “Joint Exercise of Powers Act”), two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, each of the Members is a “public agency” as that term is defined in Section 6500 of the Joint Exercise of Powers Act; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare; and

WHEREAS, each of the Members may accomplish the purposes and objectives described in the preceding preamble by various means, including through making grants, loans or providing other financial assistance to governmental and nonprofit organizations; and

WHEREAS, each Member is also empowered by law to acquire and dispose of real property for a public purpose; and

WHEREAS, the Joint Exercise of Powers Act authorizes the Members to create a joint exercise of powers entity with the authority to exercise any powers common to the Members, as specified in this Agreement and to exercise the additional powers granted to it in the Joint Exercise of Powers Act and any other applicable provisions of the laws of the State of California; and

WHEREAS, a public entity established pursuant to the Joint Exercise of Powers Act is empowered to issue or execute bonds, notes, commercial paper or any other evidences of indebtedness, including leases or installment sale agreements or certificates of participation therein (herein “Bonds”), and to otherwise undertake financing programs under the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California to accomplish its public purposes; and

WHEREAS, the Members have determined to specifically authorize a public entity authorized pursuant to the Joint Exercise of Powers Act to issue Bonds pursuant to the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California; and

WHEREAS, it is the desire of the Members to use a public entity established pursuant to the Joint Exercise of Powers Act to undertake the financing and/or refinancing of projects of any nature, including, but not limited to, capital or working capital projects, insurance, liability or retirement programs or facilitating Members use of existing or new financial instruments and mechanisms; and

WHEREAS, it is further the intention of the Members that the projects undertaken will result in significant public benefits to the inhabitants of the jurisdictions of the Members; and

WHEREAS, by this Agreement, each Member desires to create and establish the “California Municipal Finance Authority” for the purposes set forth herein and to exercise the powers provided herein;

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

**Section 1. Purpose.**

This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act. The purpose of this Agreement is to establish a public entity for the joint exercise of powers common to the Members and for the exercise of additional powers given to a joint powers entity under the Joint Powers Act or any other applicable law, including, but not limited to, the issuance of Bonds for any purpose or activity permitted under the Joint Exercise of Powers Act or any other applicable law. Such purpose will be accomplished and said power exercised in the manner hereinafter set forth.

**Section 2. Term.**

This Agreement shall become effective in accordance with Section 17 as of the date hereof and shall continue in full force and effect until such time as it is terminated in writing by all the Members; provided, however, that this Agreement shall not terminate or be terminated until all Bonds issued or caused to be issued by the Authority (defined below) shall no longer be outstanding under the terms of the indenture, trust agreement or other instrument pursuant to which such Bonds are issued, or unless a successor to the Authority assumes all of the Authority’s debts, liabilities and obligations.

**Section 3. Authority.**

A. CREATION AND POWERS OF AUTHORITY.

Pursuant to the Joint Exercise of Powers Act, there is hereby created a public entity to be known as the “California Municipal Finance Authority” (the “Authority”), and said Authority shall be a public entity separate and apart from the Members. Its

debts, liabilities and obligations do not constitute debts, liabilities or obligations of any Members.

## B. BOARD.

The Authority shall be administered by the Board of Directors (the “Board,” or the “Directors” and each a “Director”) of the California Foundation for Stronger Communities, a nonprofit public benefit corporation organized under the laws of the State of California (the “Foundation”), with each such Director serving in his or her individual capacity as a Director of the Board. The Board shall be the administering agency of this Agreement and, as such, shall be vested with the powers set forth herein, and shall administer this Agreement in accordance with the purposes and functions provided herein. The number of Directors, the appointment of Directors, alternates and successors, their respective terms of office, and all other provisions relating to the qualification and office of the Directors shall be as provided in the Articles and Bylaws of the Foundation, or by resolution of the Board adopted in accordance with the Bylaws of the Foundation.

All references in this Agreement to any Director shall be deemed to refer to and include the applicable alternate Director, if any, when so acting in place of a regularly appointed Director.

Directors may receive reasonable compensation for serving as such, and shall be entitled to reimbursement for any expenses actually incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose.

The Foundation may be removed as administering agent hereunder and replaced at any time by amendment of this Agreement approved as provided in Section 16; provided that a successor administering agent of this Agreement has been appointed and accepted its duties and responsibilities under this Agreement.

## C. OFFICERS; DUTIES; OFFICIAL BONDS.

The officers of the Authority shall be the Chair, Vice-Chair, Secretary and Treasurer (defined below). The Board, in its capacity as administering agent of this Agreement, shall elect a Chair, a Vice-Chair, and a Secretary of the Authority from among Directors to serve until such officer is re-elected or a successor to such office is elected by the Board. The Board shall appoint one or more of its officers or employees to serve as treasurer, auditor, and controller of the Authority (the “Treasurer”) pursuant to Section 6505.6 of the Joint Exercise of Powers Act to serve until such officer is re-elected or a successor to such office is elected by the Board.

Subject to the applicable provisions of any resolution, indenture, trust agreement or other instrument or proceeding authorizing or securing Bonds (each such resolution, indenture, trust agreement, instrument and proceeding being herein referred to as an “Indenture”) providing for a trustee or other fiscal agent, and except as may otherwise be

specified by resolution of the Board, the Treasurer is designated as the depository of the Authority to have custody of all money of the Authority, from whatever source derived and shall have the powers, duties and responsibilities specified in Sections 6505, 6505.5 and 6509.5 of the Joint Exercise of Powers Act.

The Treasurer of the Authority is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and such officer shall file an official bond with the Secretary of the Authority in the amount specified by resolution of the Board but in no event less than \$1,000.

The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain independent counsel, consultants and accountants.

The Board shall have the power, by resolution, to the extent permitted by the Joint Exercise of Power Act or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees or agents of the Authority and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Authority.

#### D. MEETINGS OF THE BOARD.

##### (1) Ralph M. Brown Act.

All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code of the State of California), or any successor legislation hereinafter enacted (the "Brown Act").

##### (2) Regular Meetings.

The Board shall provide for its regular meetings; provided, however, it shall hold at least one regular meeting each year. The date, hour and place of the holding of the regular meetings shall be fixed by resolution of the Board. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

##### (3) Special Meetings.

Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the Government Code of the State of California. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(4) Minutes.

The Secretary of the Authority shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(5) Quorum.

A majority of the Board shall constitute a quorum for the transaction of business. No action may be taken by the Board except upon the affirmative vote of a majority of the Directors constituting a quorum, except that less than a quorum may adjourn a meeting to another time and place.

E. RULES AND REGULATIONS.

The Authority may adopt, from time to time, by resolution of the Board such rules and regulations for the conduct of its meetings and affairs as may be required.

**Section 4. Powers.**

The Authority shall have the power, in its own name, to exercise the common powers of the Members and to exercise all additional powers given to a joint powers entity under any of the laws of the State of California, including, but not limited to, the Joint Exercise of Powers Act, for any purpose authorized under this Agreement. Such powers shall include the common powers specified in this Agreement and may be exercised in the manner and according to the method provided in this Agreement. The Authority is hereby authorized to do all acts necessary for the exercise of such power, including, but not limited to, any of all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works or improvements; to acquire, hold or dispose of property wherever located; to incur debts, liabilities or obligations; to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from person, firms, corporations and any governmental entity; to sue and be sued in its own name; to make grants, loans or provide other financial assistance to governmental and nonprofit organizations (e.g., the Members or the Foundation) to accomplish any of its purposes; and generally to do any and all things necessary or convenient to accomplish its purposes.

Without limiting the generality of the foregoing, the Authority may issue or cause to be issued Bonds, and pledge any property or revenues as security to the extent permitted under the Joint Exercise of Powers Act, or any other applicable provision of law; provided, however, the Authority shall not issue Bonds with respect to any project located in the jurisdiction of one or more Members unless the governing body of any such Member, or its duly authorized representative, shall approve, conditionally or unconditionally, the project, including the issuance of Bonds therefor. Such approval may be evidenced by resolution, certificate, order, report or such other means of written approval of such project as may be selected by the Member (or its authorized representative) whose approval is required. No such approval shall be required in

connection with Bonds that refund Bonds previously issued by the Authority and approved by the governing board of a Member.

The manner in which the Authority shall exercise its powers and perform its duties is and shall be subject to the restrictions upon the manner in which a California general law city could exercise such powers and perform such duties. The manner in which the Authority shall exercise its powers and perform its duties shall not be subject to any restrictions applicable to the manner in which any other public agency could exercise such powers or perform such duties, whether such agency is a party to this Agreement or not.

**Section 5. Fiscal Year.**

For the purposes of this Agreement, the term “Fiscal Year” shall mean the fiscal year as established from time to time by resolution of the Board, being, at the date of this Agreement, the period from July 1 to and including the following June 30, except for the first Fiscal Year which shall be the period from the date of this Agreement to June 30, 2004.

**Section 6. Disposition of Assets.**

At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 2, after payment of all expenses and liabilities of the Authority, all property of the Authority both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; provided, however, that any surplus money on hand shall be returned in proportion to the contributions made by the Members.

**Section 7. Bonds.**

From time to time the Authority shall issue Bonds, in one or more series, for the purpose of exercising its powers and raising the funds necessary to carry out its purposes under this Agreement.

The services of bond counsel, financing consultants and other consultants and advisors working on the projects and/or their financing shall be used by the Authority. The expenses of the Board shall be paid from the proceeds of the Bonds or any other unencumbered funds of the Authority available for such purpose.

**Section 8. Bonds Only Limited and Special Obligations of Authority.**

The Bonds, together with the interest and premium, if any, thereon, shall not be deemed to constitute a debt of any Member or pledge of the faith and credit of the Members or the Authority. The Bonds shall be only special obligations of the Authority, and the Authority shall under no circumstances be obligated to pay the Bonds except from revenues and other funds pledged therefor. Neither the Members nor the Authority shall be obligated to pay the principal of, premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members nor the faith and credit of the Authority shall be pledged to the payment of the

principal of, premium, if any, or interest on the Bonds nor shall the Members or the Authority in any manner be obligated to make any appropriation for such payment.

No covenant or agreement contained in any Bond or related document shall be deemed to be a covenant or agreement of any Director, or any officer, employee or agent of the Authority in his or her individual capacity and neither the Board of the Authority nor any Director or officer thereof executing the Bonds shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

### **Section 9. Accounts and Reports.**

All funds of the Authority shall be strictly accounted for. The Authority shall establish and maintain such funds and accounts as may be required by good accounting practice and by any provision of any Indenture (to the extent such duties are not assigned to a trustee of Bonds). The books and records of the Authority shall be open to inspection at all reasonable times by each Member.

The Treasurer of the Authority shall cause an independent audit to be made of the books of accounts and financial records of the Authority by a certified public accountant or public accountant in compliance with the provisions of Section 6505 of the Joint Exercise of Powers Act. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member and also with the county auditor of each county in which a Member is located; provided, however, that to the extent permitted by law, the Authority may, instead of filing such report with each Member and such county auditor, elect to post such report as a public record electronically on a website designated by the Authority. Such report if made shall be filed within 12 months of the end of the Fiscal Year or Years under examination.

The Treasurer is hereby directed to report in writing on the first day of July, October, January, and April of each year to the Board and the Members which report shall describe the amount of money held by the Treasurer for the Authority, the amount of receipts since the last such report, and the amount paid out since the last such report (which may exclude amounts held by a trustee or other fiduciary in connection with any Bonds to the extent that such trustee or other fiduciary provided regular reports covering such amounts.)

Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority available for that purpose.

In any Fiscal Year the Board may, by resolution adopted by unanimous vote, replace the annual special audit with an audit covering a two-year period.

**Section 10. Funds.**

Subject to the applicable provisions of any Indenture, which may provide for a trustee or other fiduciary to receive, have custody of and disburse Authority funds, the Treasurer of the Authority shall receive, have the custody of and disburse Authority funds pursuant to the accounting procedures developed under Sections 3.C and 9, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

**Section 11. Notices.**

Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member; provided, however, that to the extent permitted by law, the Authority may, provide notices and other communications and postings electronically (including, without limitation, through email or by posting to a website).

**Section 12. Additional Members/Withdrawal of Members.**

Qualifying public agencies may be added as parties to this Agreement and become Members upon: (1) the filing by such public agency with the Authority of an executed counterpart of this Agreement, together with a copy of the resolution of the governing body of such public agency approving this Agreement and the execution and delivery hereof; and (2) adoption of a resolution of the Board approving the addition of such public agency as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

A Member may withdraw from this Agreement upon written notice to the Board; provided, however, that no such withdrawal shall result in the dissolution of the Authority so long as any Bonds remain outstanding. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Board which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing.

**Section 13. Indemnification.**

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Director or an officer, employee of other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Authority, against expenses, including attorneys fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

**Section 14. Contributions and Advances.**

Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Authority by the Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Authority and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Authority to provide for the costs and expenses of administration of the Authority, even though any Member may do so. The Members understand and agree that a portion of the funds of the Authority that otherwise may be allocated or distributed to the Members may instead be used to make grants, loans or provide other financial assistance to governmental units and nonprofit organizations (e.g., the Foundation) to accomplish any of the governmental unit's or nonprofit organization's purposes.

**Section 15. Immunities.**

All of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions within the territorial limits of their respective public agencies, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Authority while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

**Section 16. Amendments.**

Except as provided in Section 12 above, this Agreement shall not be amended, modified, or altered, unless the negative consent of each of the Members is obtained. To obtain the negative consent of each of the Members, the following negative consent procedure shall be followed: (a) the Authority shall provide each Member with a notice at least sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (b) the Authority shall provide each Member who did not respond a reminder notice with a notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (c) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members.

**Section 17. Effectiveness.**

This Agreement shall become effective and be in full force and effect and a legal, valid and binding obligation of each of the Members on the date that the Board shall have received from two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof.

**Section 18. Partial Invalidity.**

If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

**Section 19. Successors.**

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

**Section 20. Miscellaneous.**

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

This Agreement shall be governed under the laws of the State of California.

This Agreement is the complete and exclusive statement of the agreement among the Members, which supercedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the City of Greenfield has caused this Agreement to be executed and attested by its duly authorized representatives as of the \_\_\_ day of June, 2015.

MEMBER:

**CITY OF GREENFIELD**

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Susan A. Stanton, ICMA-CM  
City Manager

ATTEST:

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Ann F. Rathbun  
Clerk Clerk

APPROVED AS TO FORM:

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Bradley W. Sullivan  
City Attorney



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 4, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE:** **ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES FOR FISCAL YEAR 2015/2016**

### **BACKGROUND:**

The City of Greenfield has certified that it has met all legal procedures and requirements necessary for the levying and imposition of the Lighting and Landscaping Districts I and II as well as Street and Drainage Maintenance Districts I and II. This resolution requests that the County of Monterey levy the assessments onto the property owner's property taxes.

### **POTENTIAL MOTION:**

**I MOTION TO ADOPT/DENY RESOLUTION #2015-34, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES FOR FISCAL YEAR 2015/2016**

**RESOLUTION NO. 2015-34**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING  
OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-  
RELATED FEES AND CHARGES FOR FISCAL YEAR 2015/2016**

**WHEREAS**, the City of Greenfield (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2015/2016

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The Public Agency hereby certifies that it has, without limitations, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures or requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Greenfield duly held on the 9<sup>th</sup> day of June, 2015, by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ATTEST, Councilmembers:

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John P. Huerta, Jr., Mayor

---

Ann F. Rathbun, City Clerk

**EXHIBIT "A"**  
**TO**  
**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO**  
**THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND**  
**PROPERTY-RELATED FEES AND CHARGES**

**FISCAL YEAR 2015/2016**

**GENERAL TAXES:**

**SPECIAL TAXES:**

**ASSESSMENTS:**

Landscape and Lighting Maintenance District No.1  
Landscape and Lighting Maintenance District No. 2  
Street and Drainage Maintenance District No.1  
Storm Drainage Maintenance District No.2

**PROPERTY-RELATED FEES AND CHARGES:**



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** June 1, 2015

**AGENDA DATE:** June 9, 2015

**PREPARED BY:** Mic Steinmann, Community Services Director

**TITLE:** **RESOLUTION APPROVING AWARD OF HOME PROGRAM ADMINISTRATIVE SERVICES CONTRACT WITH LAURIN ASSOCIATES**

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### **BACKGROUND AND ANALYSIS**

The City of Greenfield has been recently awarded a \$4.6 million Home Investment Partnerships Program (HOME) grant for the construction of a 48-unit affordable housing rental project. This project is known as Terracina Oaks II. The total project development costs are approximately \$11 million. The City's HOME award includes \$4.5 million for direct construction/development assistance that will be drawn upon by the project developer to off-set its total development costs. There is also \$100,000 available for direct activity delivery and general program administration expenses. These services can be provided by City staff, through an administrative subcontractor, or a combination of both staff and consultant services.

The City anticipates utilizing its own staff resources along with those of a professional consultant ("administrative subcontractor") to administer the HOME program. To be reimbursable under the HOME program, the services of the administrative subcontractor must be procured utilizing a competitive Request for Proposal (RFP) process in compliance with 24 CFR 85.36, as required by the Department of Housing and Community Development (HCD) for all HOME funded projects. HCD is the state agency responsible for allocating HOME program funds, and administering each federally funded program at the state level.

Section 3.12.060 of the City of Greenfield Municipal Code requires that professional service contracts be awarded following an open market, competitive solicitation process. Selection of such an individual or consultant is to be based primarily on the basis of demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required, where cost of services is only one factor in determining the selection. Proposals are to be solicited by mail, telephone, fax, e-mail, or by public notice.

Following the proposal solicitation and contract award procedures required by the Department of Housing and Community Development and the City's municipal code, a Request for Proposals (RFP) for HOME program "administrative subcontractor" services was issued. The RFP was publically advertised and also emailed directly to twelve consulting firms:

- Denise Duffy & Associates
- JoAnn Anders Grants Administrator
- Laurin Associates
- David Wilkinson Labor Standards Consultant
- Willdan Engineering
- PMC/Michael Baker
- EMC Planning Group
- Rincon Consultants
- Kimley-Horn and Associates
- Golden State Planning and Environmental Consulting
- R.L. Hastings & Associates
- The Labor Compliance Managers

Proposals were received from three firms – Laurin Associates, PMC/Michael Baker, and R.L. Hastings & Associates. Each of the proposals were evaluated and ranked. Laurin Associates was selected as the top ranked firm.

Laurin Associates is a housing and community development professional consulting firm. It is a division of Raney Planning and Management, Inc., with offices in Sacramento, California. Raney specializes in environmental reports, and planning and development consulting. For over 30 years, Laurin Associates has provided housing, community development, and real estate services to local, regional, and state agencies. Specialties of the firm include affordable and market rate housing market studies; HOME program project administration; grant applications, implementation and administration; prevailing wage and labor standards monitoring; residential relocation plans and implementation; housing and community development studies; housing elements and housing element updates; first time homebuyer program administration; housing rehabilitation program administration; and annual monitoring for HOME-assisted rental projects.

Laurin Associates has provided HOME program administrative services for Tuolumne County, El Dorado County, and the cities of Dixon, Williams, Woodland, Brawley, Red Bluff, Fortuna, Waterford, and Dinuba. Annual program monitoring and reporting services are currently being provided for the cities of Brawley, Waterford, Westmorland, Madera, Dixon, and Williams.

To assist the City in administering its \$4.6 million HOME program award for the Terracina Oaks II project, Laurin Associates will provide the following Administrative Subcontractor services:

1. Provide general HOME administrative services and technical support, and assist the City in the development, implementation, and administration of eligible HOME activities.
2. Provide assistance to the City to ensure compliance with all HOME program, contracting, and administrative requirements.

3. Prepare and submit to the State Department of Housing and Community Development (HCD) necessary forms and materials to meet the Project Set-Up requirements, including general conditions set-up, activity set-up, and funds disbursement authorization.
4. Prepare, maintain, and submit to HCD financial, administrative and performance reports required by the HOME program (i.e., monthly, quarterly, annual, close-out, etc.).
5. Prepare and coordinate the submission of required documents to HCD for program close-out and completion.
6. Coordinate and participate in public meetings as requested by the City.
7. Establish and maintain administrative files in accordance with HCD and HOME program requirements.
8. Participate in any monitoring visits by the State or other agencies, provide necessary documents and files for such monitoring visits, and correct any monitoring findings under control of the Administrative Subcontractor.
9. Keep the City updated as to project status, monitor program milestones, and recommend program amendments as necessary.
10. Prepare a close-out manual to guide the City after the project has been completed and to outline the City's ongoing program responsibilities.
11. Facilitate communications between the project developer and the City and HOME representatives.
12. Appraise the City of applicable federal and state requirements, assist the City in meeting such requirements, and provide recommendations to the City to ensure compliance with all HOME program deadlines and program requirements.
13. Conduct required CEQA environmental review and prepare documents and reports required for CEQA compliance.

### **RECOMMENDATION**

It is recommended the City Council adopt the attached resolution to award a professional services agreement to Laurin Associates to provide administrative subcontractor services to assist the City in the administration of its \$4.6 million HOME program award, and to authorize the City Manager to sign on behalf of the City Council the professional services contract substantially in the form as attached. It is recommended this be a time and material contract with a not-to-exceed amount of \$23,855.

### **FINANCIAL AND BUDGET IMPACT**

The cost of the recommended administrative subcontractor services by Laurin Associates will be fully reimbursable under the City's \$4.6 million HOME program award. The costs for City staff time that will be allocated to administering the HOME program will also be reimbursable under

the HOME program award. There will be no cost to the City's general fund. This will be a time and material contract with a not-to-exceed amount of \$23,855.

**PROPOSED MOTION**

**I MOVE TO ADOPT RESOLUTION NO. 2015-35 APPROVING A PROFESSIONAL SERVICES CONTRACT IN THE AMOUNT OF \$23,855 WITH LAURIN ASSOCIATES TO PROVIDE ADMINISTRATIVE SUBCONTRACTOR SERVICES TO ASSIST THE CITY IN THE ADMINISTRATION OF ITS \$4.6 MILLION HOME PROGRAM AWARD, AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THIS CONTRACT ON BEHALF OF THE CITY.**

**CITY OF GREENFIELD CITY COUNCIL  
RESOLUTION NO. 2015-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
AWARDING A PROFESSIONAL SERVICES CONTRACT TO  
LAURIN ASSOCIATES TO PROVIDE ADMINISTRATIVE SUBCONTRACTOR  
SERVICES TO ASSIST THE CITY IN THE ADMINISTRATION OF ITS  
\$4.6 MILLION HOME PROGRAM AWARD**

**WHEREAS**, the City of Greenfield has been recently awarded a \$4.6 million Home Investment Partnerships Program (HOME) grant for the construction of a 48-unit affordable housing rental project; and

**WHEREAS**, the City's HOME award includes \$4.5 million for direct construction/development assistance that will be drawn upon by the project developer to off-set its total development costs, and \$100,000 for direct activity delivery and general program administration expenses, which can be provided by City staff, through an administrative subcontractor, or a combination of both staff and consultant services; and

**WHEREAS**, the City desires to contract with a qualified professional services consulting firm to assist the City in the administration of the HOME program; and

**WHEREAS**, to be reimbursable under the HOME program, the services of the administrative subcontractor must be procured utilizing a competitive Request for Proposal (RFP) process in compliance with 24 CFR 85.36, as required by the Department of Housing and Community Development (HCD) for all HOME funded projects; and

**WHEREAS**, to select such a professional services consulting firm, the City has undertaken an open market, competitive solicitation process as required by Section 3.12.060 of the City of Greenfield Municipal Code; and

**WHEREAS**, as a result of the open market, competitive solicitation process required by 24 CFR 85.36 and section 3.12.060 of the City Municipal Code, the City Manager and the Community Services Director have identified Laurin Associates as the top ranked firm based on demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required; and

**WHEREAS**, the City Manager and the Community Services Director recommend the City Council award a professional services contract to Laurin Associates to provide administrative subcontractor services to assist the City in the administration of its \$4.6 million HOME award;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Greenfield that:

1. A professional services contract to provide administrative subcontractor services to assist the City in the administration of its \$4.6 million HOME program be awarded to Laurin Associates in the amount of \$23,855; and

2. The City Manager is authorized to negotiate the final contract and to make such changes to the terms and conditions of the attached contract form as the City Manager deems appropriate; and

3. The City Manager is authorized to execute this agreement on behalf of the City of Greenfield.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 9<sup>th</sup> day of June 2015, by the following vote:

**AYES**, and all in favor, therefore, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

\_\_\_\_\_  
John P. Huerta, Jr., Mayor

Attest:

\_\_\_\_\_  
Ann F. Rathbun, City Clerk

# CITY OF GREENFIELD



CONTRACT FOR

RANEY PLANNING & MANAGEMENT, INC.

CITY OF GREENFIELD HOME PROGRAM ADMINISTRATIVE SERVICES



## Table of Contents

1.	SCOPE OF SERVICES .....	1
2.	CHANGES TO SCOPE OF SERVICES .....	1
3.	COMPENSATION.....	2
4.	TIME OF PERFORMANCE.....	2
5.	RESPONSIBILITY OF CONSULTANT.....	3
6.	RESPONSIBILITY OF CITY .....	3
7.	INSEPCION OF WORK, CORRECTION .....	3
8.	INDEPENDENT CONTRACTOR .....	3
9.	PROVISION OF LABOR, EQUIPEMTN AND SUPPLIES .....	4
10.	APPROVAL OF SUBCONTRACTORS AND KEY PERSONNEL.....	4
11.	TERMINATION.....	4
12.	ENFORCEMENT FOR NONCOMPLIANCE .....	6
13.	DISPUTES.....	6
14.	PROPERTY OF CITY .....	6
15.	CONFLICT OF INTEREST .....	7
16.	CONFIDENTIAL INFORMATION.....	7
17.	COOPERATION .....	7
18.	COMPLIANCE WITH LAW .....	8
19.	NON-DISCRIMINATION, NON-PREFERENTIAL TREATMENT .....	8
20.	PREVAILING WAGES.....	8
21.	ASSIGNMENTA DN SUBSTITUTION.....	9
22.	SUBCONTRACTING .....	9
23.	LIABILITY OF CONTRACTOR .....	9
24.	INDEMNIFICATION.....	9
25.	INSURANCE .....	10
26.	RECORDS.....	11
27.	PATENT, COPYRIGHT .....	11
28.	LOSS LEADER.....	11



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29. EXHIBITS INCORPORATED.....	11
30. ENTIRE AGREEMENT .....	11
31. AMENDMENT.....	12
32. COUNTERPARTS .....	12
33. WAIVER .....	12
34. SEVERABILITY .....	12
35. NOTICES.....	12
36. NOTICE TO PROCEED, PROGRESS, COMPLETION .....	13
37. INDEPENDENT INVESTIGATION.....	13
38. CONSTRUCTION AND INTERPRETATION.....	13
39. MISTAKE OF FACT.....	13
40. GOVERNING LAW .....	13
41. AUTHORITY TO EXECUTE .....	13
CERTIFICATE OF COMPLIANCE WITH LABOR CODE §3700.....	15
EXHIBIT A – SCOPE OF WORK.....	A-1
EXHIBIT B – COMPENSATION AND METHOD OF PAYMENT.....	B-1
EXHIBIT C – LISTING OF SUBCONTRACTORS AND KEY PERSONNEL.....	C-1
EXHIBIT D – ITEMS PROVIDED BY CITY .....	D-1
EXHIBIT E – INSURANCE REQUIREMENTS.....	E-1
EXHIBIT F – HOME CONTRACT REQUIREMENTS.....	F-1
EXHIBIT G – FEDERAL PROCUREMENT REQUIREMENTS .....	G-1



**CONSULTANT SERVICES AGREEMENT**  
**FOR THE**  
**CITY OF GREENFIELD**  
**HOME PROGRAM ADMINISTRATIVE SERVICES**

**THIS AGREEMENT** is made and entered into this \_\_\_ day of \_\_\_\_\_, 2015, by and between the City of Greenfield, a Municipal Corporation ("City") and Raney Planning & Management, Inc. ("Consultant"), for City of Greenfield HOME program administration and implementation services ("Project"). City and Consultant agree as follows:

**1. SCOPE OF SERVICES**

Consultant shall do all work, attend all meetings, produce all reports and carry out all activities necessary to complete the services as set forth in Exhibit A, entitled "Scope of Services," attached hereto and incorporated herein by reference, as requested by the City. This Agreement and its exhibits shall be collectively known as the "Agreement." Terms set forth in any section, part, or exhibit of this Agreement shall be deemed to be incorporated in all sections, parts, or exhibits of this Agreement as if set forth in full therein.

**2. CHANGES TO SCOPE OF SERVICES**

A. CITY REQUEST. The City may at any time, and from time to time, upon a minimum of ten (10) days written notice, modify the scope of services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify the City in writing.

B. APPROVAL OF CHANGES. Upon agreement between the City and Consultant of such change in scope, including any increase or decrease in the amount of Consultant's compensation and/or changes in the schedule or time of performance, an amendment to this Agreement shall be prepared describing such changes. Any increase in the amount of



Consultant's compensation and/or changes in Exhibit A and/or Exhibit B must be approved in advance by the City Manager, and if the increase in compensation exceeds \$25,000.00, the change shall also be approved by the City of Greenfield City Council.

### **3. COMPENSATION**

A. TERMS. Compensation to the Consultant shall be as set forth in Exhibit B, attached hereto and incorporated herein by reference.

B. NO PAY FOR ADDITIONAL SERVICES WITHOUT WRITING. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services or providing work pursuant to this Agreement unless this Agreement is modified by a properly executed change order or amendment prior to the time any such additional expense or cost is incurred by Consultant. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by the City and Consultant at the time City's express written authorization signed by the City Manager, or the City Manager's designee, is given to Consultant for the performance of said services.

C. PAYMENT. Amounts due to Consultant from City for services rendered shall be evidenced by the submission to City by Consultant of an invoice, prepared in a form satisfactory to City, setting forth the amount of compensation due for the period covered. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. City will make payment on each such invoice within thirty (30) days of its receipt, provided, however, that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then City shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

D. DISALLOWED EXPENDITURE. An expenditure which is not authorized by this Agreement or which cannot be adequately documented shall be disallowed and must be reimbursed to the City by the Consultant. Absent fraud or mistake on the part of the City, the determination by the City of the allowability of any expenditure shall be final.

E. ADDITIONAL PERSONNEL. With the approval of City, Consultant may use and bill for additional personnel not specifically named in this Agreement, except such use shall not exceed the amount of compensation named herein without the express written consent of City in accordance with the requirements of this Agreement.

### **4. TIME OF PERFORMANCE**

The services of Consultant are to commence upon execution of this Agreement by City, and shall be undertaken and completed in a prompt and timely manner, in accordance with the Scope of Work referenced in Exhibit A. Except as provided in Section 11 below, this Agreement shall terminate no later than December 31, 2016, unless extended by the mutual agreement of both parties.



## **5. RESPONSIBILITY OF CONSULTANT**

By executing this Agreement, Consultant warrants to City that Consultant possesses, or will arrange to secure from others, all of the necessary professional, technical, and trade capabilities, experience, resources, staffing, and facilities necessary to provide to City the services contemplated under this Agreement. Consultant further warrants that it and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions or trades and will maintain same during the term of this Agreement. In addition to the foregoing, Consultant and any subcontractor providing services under this Agreement shall obtain and maintain during the term of this Agreement a valid Business License issued by City.

## **6. RESPONSIBILITY OF CITY**

The City hereby agrees to:

A. Assist Consultant by placing at its disposal all available information pertinent to the Project, including previous reports, studies, drawings, specifications, and other relevant data or documents.

B. Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services required by this Agreement.

C. Examine all studies, reports, drawings, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

D. Designate in writing a person to act as City's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define City's policies and decisions with respect to materials, equipment, elements and systems pertinent to Consultant's services.

## **7. INSPECTION OF WORK, CORRECTION**

The City shall have the right to inspect any work or services performed hereunder to verify that the work or services are being and/or have been performed in accordance with the applicable federal, state and local requirements and this Agreement. The Consultant shall correct all work or services found by such inspections not to conform to the applicable requirements. The City will withhold payment to the Consultant and any subcontractor, respectively, until it is so corrected.

## **8. INDEPENDENT CONTRACTOR**

A. Consultant enters into this Agreement as, and shall at all times remain as to the City, an independent contractor and not as an employee of the City. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. Any persons employed by



Consultant for the performance of services pursuant to this Agreement shall remain employees of Consultant, shall at all times be under the direction and control of Consultant, and shall not be considered employees of City. All persons employed by Consultant to perform services pursuant to this Agreement shall be entitled solely to the right and privileges afforded to Consultant employees and shall not be entitled, as a result of providing services hereunder, to any additional rights or privileges that may be afforded to City employees.

B. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement, for supervising the services and work provided under this Agreement, hiring of personnel, establishing standards of performance, assignment of personnel, determining and affecting discipline, determining required training, maintaining personnel files, and other matters relating to the performance of services and control of personnel. The City may use any reasonable means to monitor performance and the Consultant shall comply with the City's request to monitor performance.

C. Consultant shall be free to render work and services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to City.

## **9. PROVISION OF LABOR, EQUIPMENT AND SUPPLIES**

A. CONTRACTOR PROPERTY. Consultant shall furnish all necessary labor, supervision, equipment, communications facilities, and supplies necessary to perform the services required by this Agreement except as set forth in Exhibit D. City acknowledges that all equipment and other tangible assets used by Consultant in providing these services are the property of Consultant and shall remain the property of Consultant upon termination of this Agreement.

B. SPECIAL SUPPLIES. City shall be responsible for supplying any special supplies, stationary, notices, forms or similar items that it requires to be issued with a City logo. All such items shall be provided at City's sole cost and expense.

## **10. APPROVAL OF SUBCONTRACTORS AND KEY PERSONNEL**

The staff and subcontractors specified in Exhibit C, entitled "Listing of Subcontractors and Key Personnel," attached hereto and incorporated herein by reference, shall provide the services set forth herein, and shall be the subcontractors and persons primarily in charge of and responsible for performing such work. Consultant shall notify City of any changes in Consultant's staff or subcontractors to be assigned to perform the services required under this Agreement and shall obtain the approval of the City prior to any such changes.

## **11. TERMINATION AND SUSPENSION**

A. TERMINATION FOR CONVENIENCE. The City, upon thirty (30) days written notice, may, in its sole discretion, terminate this Agreement at any time for convenience, and without cause. In the event of such termination, Consultant shall be entitled to compensation for all



necessarily and reasonably incurred expenses and costs for services rendered and work performed for City under the terms of this Agreement to the date of termination.

B. TERMINATION FOR CAUSE. The City may terminate this Agreement and be relieved of any payments to Consultant hereunder should the Consultant negligently or willfully fail to perform the requirements of this Agreement at the time and in the manner herein provided. The City shall provide written notice of such termination for cause to the Consultant, and the Consultant shall stop all work and services provided under this Agreement on the date and under the terms specified in such written notice of termination. Such termination shall not, however, take effect until Consultant has been given a ten-day (10) opportunity to cure any such default in the performance of duties under this Agreement. In the event Consultant is unable or refuses to cure the breach or default within the specified period, the City may proceed with the work in any manner deemed proper by the City. All costs to the City in terminating this Agreement and proceeding with the work as the City deems proper shall be deducted from any sum due the Consultant under this Agreement and the balance, if any, shall be paid to the Consultant upon demand. If any balance due Consultant is insufficient to reimburse the City for its costs incurred hereunder, the Consultant shall pay to the City the amount of those remaining costs upon demand.

C. TERMINATION UPON MUTUAL CONSENT. The City and Consultant may terminate this Agreement upon mutual consent upon such termination terms and conditions as the parties agree, including the effective date and in the case of partial termination, the portion to be terminated.

D. OBLIGATIONS SURVIVE TERMINATION. Notwithstanding any termination of this Agreement, Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by Consultant, and the City may withhold any payments due to Consultant until such time as the exact amount of damages, if any, due the City from Consultant is determined. All of the indemnification, defense and hold harmless obligations in this Agreement shall survive termination.

E. SUSPENSION. The City may order Consultant, in writing, to suspend, delay, or interrupt all or any part of the work under this Agreement for such reasonable period of time that City determines appropriate for the convenience of the City. If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed, or interrupted by the City, the costs of Consultant resulting from such unreasonable suspension, delay, or interruption (excluding profit), shall be allowed, and if this results in an increase in the total compensation payable under this Agreement, this Agreement shall be modified in writing accordingly. However, no allowance of costs or adjustment to the compensation payable under this Agreement shall be made under this clause for any suspension, delay, or interruption to the extent that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of the Consultant, or for which an equitable adjustment is provided for or excluded under any other term or condition of this Agreement.

F. EFFECTS DURING SUSPENSION AND AFTER TERMINATION. Costs of Consultant resulting from obligations incurred by the Consultant during a suspension or after termination of this Agreement are not allowable unless the City expressly authorizes them in the



notice of suspension or termination or subsequently. Other Consultant costs during suspension or after termination which are necessary and not reasonably avoidable are allowed if the costs resulting from obligations which were properly incurred by the Consultant before the effective date of suspension or termination, are not in anticipation of suspension or termination, in the case of a termination are noncancellable, and the costs would be otherwise allowable if this Agreement was not suspended or terminated.

## **12. ENFORCEMENT FOR NONCOMPLIANCE**

A. REMEDIES. If the Consultant materially fails to comply with any term or condition of this Agreement, the City may, at its sole discretion, take any of the following enforcement actions:

1. Temporarily withhold cash payments pending correction of the deficiency by the Consultant.
2. Disallow all or part of the cost of the work, service, activity or action not in compliance.
3. Wholly or partly suspend or terminate this Agreement.
4. Withhold further payments to Consultant.
5. Take any other remedies that may be legally available.

B. HEARINGS, APPEALS. In taking an enforcement action, the City will provide the Consultant an opportunity for a hearing, appeal or other administrative proceeding to which the Consultant is entitled under any statute or regulation applicable to the action involved.

## **13. DISPUTES**

Should a dispute arise between the Consultant and City regarding any term, condition or provision of this Agreement, or any work or services provided by the Consultant hereunder, or whether the Consultant has or is performing its obligations as required hereunder, Consultant shall continue with its responsibilities under this Agreement during any such dispute, unless the City agrees, in writing, otherwise.

## **14. PROPERTY OF CITY**

A. MATERIALS PREPARED EXCLUSIVE PROPERTY OF CITY. Subject to the Patent and Copyright provisions of this Agreement, it is mutually agreed that all materials prepared by the Consultant under this Agreement are upon creation and shall be at all times the exclusive property of the City, and the Consultant shall have no property right therein whatsoever. City agrees that Consultant shall bear no responsibility for any reuse of the materials prepared by the Consultant if used for purposes other than those expressly set forth in this Agreement. Consultant shall not disseminate any information or reports gathered or created pursuant to this Agreement without the prior written approval of City including without limitation information or



reports required by government agencies to enable Consultant to perform its duties under this Agreement and as may be required under the California Public Records Act excepting therefrom as may be provided by court order. Consultant will be allowed to retain copies of all deliverables to the City.

B. CONSULTANT TO DELIVER CITY PROPERTY. Immediately upon termination, or upon the request by the City, the City shall be entitled to, and the Consultant shall deliver to the City, all data, drawings, specifications, reports, estimates, summaries and other such materials and property of the City as may have been prepared or accumulated to said date by the Consultant in performing this Agreement. Consultant will be allowed to retain copies of all deliverables to the City.

## **15. CONFLICT OF INTEREST**

Consultant covenants that neither it, nor any of its officers, principals, employees, agents or subcontractors, has or shall acquire during the term of this Agreement, any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way conflict in any manner with the Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Contract, Consultant shall take reasonable care to ensure that no person having any such interest shall be employed by it as an officer, principal, employee, agent or subcontractor without the express written consent of the City Manager. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement. Consultant agrees to include language similar to this section in all contracts with subcontractors and agents for the work contemplated herein.

## **16. CONFIDENTIAL INFORMATION**

All City information disclosed to Consultant and all materials prepared or assembled by Consultant pursuant to performance of this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties without the prior written approval of the City, except by court order.

## **17. COOPERATION**

City and Consultant shall promptly notify the other party should Consultant or City or their officials, officers, employees, agents, or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed hereunder. City and Consultant each retains the right, but has no obligation, to be present at any deposition, hearing or similar proceeding. Consultant and City agree to cooperate fully with the other party and to provide the other party with the opportunity to review any response to discovery requests provided by Consultant or City. However, City's and Consultant's right to review any such response does not imply or mean the right to control, direct, or rewrite said response.



## **18. COMPLIANCE WITH LAW**

A. The Consultant and each of its subcontractors shall comply with all applicable local, state and federal laws, regulations and requirements that pertain to, among others, construction, health and safety, labor standards, fair employment practices, equal opportunity, immigration and naturalization, nondiscrimination, housing and building codes, and all other matters applicable to the City, its contractors or subcontractors, including but not limited to the state and federal provisions set forth herein and in Exhibit F and Exhibit G. Should the City be fined or have sanctions imposed upon it because of Consultant's or its subcontractor's failure to comply with such requirements, Consultant shall reimburse the City for the cost of all such fines or sanctions imposed, together with any and all costs, including without limitation attorney fees, incurred by the City in connection therewith.

B. If Consultant becomes aware of a conflict between such laws, regulations or requirements, Consultant shall notify City, in writing, of such conflict, and City and Consultant shall work together cooperatively to resolve the conflict. Under such circumstances, Consultant shall not be liable to City for any fines or sanctions resulting from Consultant's or its subcontractor's failure to comply with such requirements.

## **19. NON-DISCRIMINATION, NON-PREFERENTIAL TREATMENT**

During the performance of this Agreement, Consultant and its subcontractors shall not unlawfully discriminate against or grant preferential treatment to any employee or applicant for employment because of race, religion, creed, color, national origin, ethnicity, citizenship, disability (mental or physical), age, marital or parental status, genetic information, sex, sexual orientation, gender, gender identification, or any other characteristic protected under applicable federal or state law. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, ethnicity, national origin, gender, sex, sexual orientation, gender identification, age, or disability. Consultant and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant shall comply to the fullest extent required by law, with all applicable local, state, and federal laws relating to nondiscrimination and preferential treatment. Consultant shall include these nondiscrimination, preferential treatment, and compliance provisions in all subcontracts to perform work or provide services under this Agreement.

## **20. PREVAILING WAGES**

A. Where funds provided through this Agreement are used for construction work, or in support of construction work, the Consultant shall ensure that the prevailing wage requirements of California Labor Code, Chapter 1, commencing with Section 1720, Part 7 [California Labor Code Section 1720-1743] (pertaining to the payment of prevailing wages and administered by the California Department of Industrial Relations) are met.

B. For the purposes of this requirement, "construction work" includes but is not limited to rehabilitation, alteration, demolition, installation or repair done under contract and paid



for, in whole or in part, through this Agreement. All construction work shall be done through the use of a written contract with a properly licensed building contractor incorporating these requirements. Where the construction contract will be between the City and a licensed building contractor, the City shall serve as the "awarding body" as that term is defined in the Labor Code. Where the City will provide funds to a third party that will enter into the construction contract with a licensed building contractor, the third party shall serve as the "awarding body." Prior to any disbursement of funds, including but not limited to release of any final retention payment, the City may require a certification from the awarding body that prevailing wages have been or will be paid.

## **21. ASSIGNMENT AND SUBSTITUTION**

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. Consultant shall not assign, transfer or substitute any interest in this Agreement without the prior written consent of the City, which shall not be unreasonably withheld, and any attempt by Consultant to so assign, transfer or substitute this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect. However, claims for money due or to become due Consultant from the City under this Agreement may be assigned to a financial institution, but only with prior written consent of the City. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the City. The rights and benefits under this agreement are for the sole and exclusive benefit of the City and this Agreement shall not be construed that any third party has an interest in this Agreement.

## **22. SUBCONTRACTING**

None of the services covered by this Contract shall be subcontracted without the prior written consent of the City. Consultant shall be as fully responsible to the City for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Consultant. Subcontracts, if any, shall contain a provision making them subject to all provisions contained in this Agreement.

## **23. LIABILITY OF CONSULTANT**

Consultant shall be responsible for performing the work under this Agreement in a manner which is consistent with the generally accepted standards of Consultant's profession and shall be liable for its own negligence and the negligent acts of its employees, agents, contractors and subcontractors. The City shall have no right of control over the manner in which the work is to be done but only as to its outcome, and shall not be charged with the responsibility of preventing risk to Consultant or its employees, agents, contractors or subcontractors.

## **24. INDEMNIFICATION**

A. INDEMNIFICATION FOR PROFESSIONAL LIABILITY. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, defend with counsel approved by City, and hold harmless City and



any and all of its officers, officials, employees and agents from and against any and all loss, liability, damage, cost and expense (including without limitation, attorney fees, expert fees, court costs, interest, and all other costs and fees of litigation or defense) of every nature arising out of or in connection Consultant's sole negligence, recklessness, or willful misconduct of Consultant, its officers, agents, employees or subcontractors hereunder or its or their failure to comply with any of its or their obligations contained in this Agreement. With respect to the design of public improvements, the Consultant shall not be liable for any injuries or property damage resulting from the reuse of the design on a project other than the subject of this Agreement without the written consent of the Consultant.

**B. INDEMNIFICATION FOR OTHER THAN PROFESSIONAL LIABILITY.** Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend with counsel approved by City, and hold harmless City and any and all of its officers, officials, employees and agents from and against any and all loss, liability, damage, cost and expense (including without limitation, attorney fees, expert fees, interest, and all other costs and fees of litigation or defense) of every nature (including but not limited to court proceedings, arbitration proceedings, regulatory proceedings, or administrative proceedings) arising out of or in connection Consultant's sole negligence, recklessness, or willful misconduct of Consultant, its officers, agents, employees or subcontractors hereunder or its or their failure to comply with any of its or their obligations contained in this Agreement.

**C. GENERAL INDEMNIFICATION.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth herein for each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible to City according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify, defend, and hold harmless City as set forth herein is binding on the successor, assigns or heirs of Consultant and shall survive the termination of this Agreement.

**D. INDEMNITY LIMITATION.** Without affecting the rights of City under any provision of this Agreement, Consultant shall not be required to defend, indemnify and hold harmless City of liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Consultant will be for that entire portion or percentage of liability not attributable to the active negligence of City.

## **25. INSURANCE**

Consultant shall have and maintain the insurance policies set forth in Exhibit E, entitled "Insurance Requirements," attached hereto and incorporated herein by reference. All policies, endorsements, certificates and/or binders shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by City. The insurance policies required herein shall be maintained by the Consultant, at its



sole expense, for the time specified in Exhibit E. A lapse in any required insurance coverage during the term of this Agreement shall be a breach of this Agreement.

## **26. RECORDS**

Consultant shall maintain all books, records, documents, drawings, specifications, accounting ledgers, payroll and labor costs, and similar materials relating to work performed for City under this Agreement on file for at least five (5) years following the date of final payment to Consultant by City, or as otherwise specified herein. Any duly authorized representative(s) of City shall have free access to such documents and records for the purpose of inspection, audit and copying at all reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to City's representative(s) for access and inspection.

## **27. PATENT, COPYRIGHT**

If this Agreement results in any work or materials, including but not limited to discovery by or invention, writing, data or document developed by the Consultant in the course of or under this Agreement, that is or may be copyrightable or patentable, the Consultant may retain the entire right, title, and interest therein (patent or copyright as the case may be). With respect to any such patent or copyright interest, the City shall have a royalty-free, nonexclusive, irrevocable and paid-up license to reproduce, publish or otherwise use and to authorize others to use for governmental purposes any such work or materials.

## **28. LOSS LEADER**

It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in section 17030 of the Business and Professions Code.

## **29. EXHIBITS INCORPORATED**

All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

## **30. ENTIRE AGREEMENT**

This Agreement represents the entire understanding between the parties relative to the matters contained herein. There are no understandings, agreements, conditions, representations, warranties or promises, whether oral or written, with respect to this Agreement, except those contained in or referred to in this Agreement. This Agreement supersedes all prior understandings, agreements, courses of conduct, prior dealings among the parties and documentation of any kind without limitation.



### **31. AMENDMENT**

This Agreement may be modified or amended, or any of its provisions waived, only by a subsequent written agreement executed by each of the parties. The parties agree that this requirement for written modification cannot be waived and any attempted waiver shall be void.

### **32. COUNTERPARTS**

This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

### **33. WAIVER**

The waiver at any time by any party of any of its rights with respect to a default or other matter arising in connection with this Contract shall not be deemed a waiver with respect to any subsequent default or other matter. Waiver by City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the City of the performance of any work or services by Consultant shall not be deemed to be a waiver of any term or condition of this Agreement.

### **34. SEVERABILITY**

If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall continue to be in full force and effect. The invalidity, illegality or unenforceability of any provision of this Agreement shall not render the other provisions invalid, illegal or unenforceable.

### **35. NOTICES**

All notices that are required to be given by one party to the other under this Agreement shall be in writing and shall be deemed to have been given if (1) personally delivered, (2) delivered via email, or (3) enclosed in a properly addressed envelope, postage prepaid, and deposited in a United States Post Office for delivery addressed to the parties as follows:

City: City of Greenfield  
City Manager  
P.O. Box 127  
599 El Camino Real  
Greenfield, CA 93927

Consultant: Jayne Raab  
Laurin Associates, a division of Raney Planning & Management, Inc.  
1501 Sports Drive, Suite A  
Sacramento, CA 95834



Each party may change the address at which it gives notice by giving ten (10) days advance, written notice to the other party.

### **36. NOTICE TO PROCEED, PROGRESS, COMPLETION**

Upon execution of this Agreement by the parties, City shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, City shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

### **37. INDEPENDENT INVESTIGATION**

The Consultant agrees and hereby represents it has satisfied itself by its own investigation and research regarding the conditions affecting the work to be done and labor and materials needed, and that its decision to execute this Agreement is based on such independent investigation and research.

### **38. CONSTRUCTION AND INTERPRETATION**

Consultant and City agree and acknowledge that the provisions of this Agreement have been arrived at through negotiation and that each party has had a full and fair opportunity to revise the provisions of this Agreement and to have such provisions reviewed by legal counsel. Therefore, any ambiguities in construing or interpreting this Agreement shall not be resolved against the drafting party. The titles of the various sections are merely informational and shall not be construed as a substantive portion of this Agreement.

### **39. MISTAKE OF FACT**

Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

### **40. GOVERNING LAW**

The City and Consultant agree that the laws of the State of California shall govern this Agreement. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the County of Monterey, federal diversity jurisdiction being expressly waived.

### **41. AUTHORITY TO EXECUTE**

The person or persons executing this Contract on behalf of Consultant warrant and represent that they have the authority to execute this Contract on behalf of their agency and



further warrant and represent that they have the authority to bind Consultant to the performance of its obligations hereunder.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day, month, and year first above written.

**CITY OF GREENFIELD**

**RANEY PLANNING & MANAGEMENT,  
INC.**

By: \_\_\_\_\_  
Susan A. Stanton, ICMA-CM  
City Manager

By:  \_\_\_\_\_  
Cindy Gnos  
Sr. Vice President

Approved as to form:

By: \_\_\_\_\_  
Bradley W. Sullivan  
City Attorney

Attest:

By: \_\_\_\_\_  
Ann Rathbun  
City Clerk



**CERTIFICATE OF COMPLIANCE  
WITH LABOR CODE § 3700**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I have complied or will comply with such provisions before commencing the performance of the work of this contract. (Cal. Labor Code §§1860, 1861.)

**RANEY PLANNING & MANAGEMENT,  
INC.**

Cindy Gnos  
Sr. Vice President



## **EXHIBIT A** **Scope of Work**

The following is the Scope of Services that Laurin Associates, a division of Raney Planning & Management, Inc., will provide from the Notice to Proceed through preparation of the Close-out Manual. Timing for the completion of the Close-out Manual depends upon the date construction is completed. This Scope of Work identifies each task required by the U.S. Department of Housing and Urban Development (HUD) and the California Department of Housing and Community Development (HCD) to ensure successful and timely completion of a HOME project.

### **1. Phase 1 Project Set-Up**

Under State of California HOME regulations, the City of Greenfield is required to submit a project set-up binder to the HCD HOME Department as required by 24 CFR Section 92.502(b) prior to the first disbursement request. The objective of the Project Set-Up is to meet all applicable HCD requirements and ensure compliance with conditions set forth in the standard agreement. Laurin Associates will coordinate with the City and the project developer for preparation of the project set-up binder to ensure it meets all Set-Up and Disbursement Conditions as outlined in Exhibit B of the HOME Standard Agreement. Laurin Associates will obtain or prepare the following documentation:

- A. Laurin Associates will prepare the HUD-required Project Set-Up Report;
- B. Laurin Associates will complete the evidence of HOME match form, if applicable;
- C. Laurin Associates will work with the City and developer to obtain evidence of compliance with federal procurement requirements, including bonding requirements;
- D. Laurin Associates will submit a copy of the executed contract between the City and Raney Planning & Management, Inc.;
- E. Laurin Associates will prepare documentation stating that Terracina Oaks II will be constructed on a vacant site and relocation does not apply, including a certification for the City's signature;
- F. The City will provide forms verifying the NEPA environmental clearance;
- G. Laurin Associates will obtain documentation from the City evidencing that they will comply with all applicable State and Federal labor standards provisions, including verification that all proposed contractors and subcontractors do not appear on the federal list of debarred or suspended contractors and that all contractors and subcontractors are licensed and in good standing with the California State Contractor's License Board;



- H. Laurin Associates will work with the developer, management company and general contractor to obtain documentation of compliance with Federal Fair Housing and Equal Opportunity requirements, including: 1) the affirmative marketing procedures adopted by the HOME Recipient, 2) the HUD required Affirmative Fair Housing Marketing Plan; 3) evidence that the general contractor has solicited minority and women-owned businesses for the project, and 4) a certification from the project architect that the project plans and specifications comply with Section 504 of the Rehabilitation Act of 1973 and the Federal Fair Housing Act;
- I. Laurin Associates will prepare a subsidy Layering and Financial Analysis Review and certification form along with a summary explanation of the HOME Recipient's activities to comply with the requirements of the State Uniform Multifamily Regulations (commencing with Section 8300);
- J. Laurin Associates will work with the developer to obtain and review the current financial projections including, but not limited to, the following: construction financing sources and uses, permanent financing sources and uses, development budget, construction budget, operating budget, multi-year proforma and cash flow analysis in formats required by the Department;
- K. Laurin Associates will work with the developer to obtain and review permanent and construction commitments from all other funding sources showing documentation that all necessary funds are committed to the project; all permanent financing sources for the project must be for a minimum of 30 years, except for grants and shorter term loans that are fully amortized;
- L. Laurin Associates will work with the management company to obtain a detailed marketing and tenant selection plan that complies with UMR Section 8305(b) regarding minimum occupancy requirements;
- M. Laurin Associates will work with the developer to obtain evidence of site control;
- N. Laurin Associates will provide evidence of compliance with the Federal site and neighborhood standards regarding housing compatibility and minority concentration contained in 24 CFR Part 92.202 because the project is rental new construction;
- O. Laurin Associates will prepare a certification for the City stating assurances that:
  - a. Initial draw down shall occur within 12 months of Project Set-Up;
  - b. HOME Recipient has committed HOME funds to the project; and
  - c. HOME Recipient has verified that the proposed costs are reasonable;



- P. Laurin Associates will obtain and review the HOME Recipient draft security documents and lien agreements required by Section 28 of Exhibit C; and
- Q. Laurin Associates will provide any other documents, certifications, or evidence deemed necessary by the Department prior to project set-up.

## **2. Phase 2 Project Administration and Reporting**

### **A. Monthly and Annual Reporting**

The objective of this task is to meet HOME Regulation reporting requirements which state that the City of Greenfield is required to submit monthly State HOME Project Status Reports and annual Performance Reports upon execution of the standard agreement until the Project Completion Report is accepted in the federal disbursement and information system. Laurin Associates will prepare the following monthly State HOME reports on behalf of the City for submission to the HCD HOME Department:

#### **1. Monthly Reporting**

City of Greenfield is required to submit a “State HOME Project Monthly Status Report” to the Department no later than the tenth business day of the following month, commencing with the effective date of the Standard Agreement and continuing through the acceptance of the Project Completion Report in the federal disbursement and information system. Laurin Associates will prepare the State HOME Project Monthly Status Reports on behalf of the City and will include the following information:

- a. Information to determine the progress of efforts to comply with environmental and labor standards requirements;
- b. Information to determine the progress of efforts to obtain all necessary project financing;
- c. Status of compliance with set-up requirements; and
- d. Information to determine the timeline for completion of the project.

#### **2. Annual Reporting**

In addition to Monthly Status Reports, the City is required to submit to the Department an annual Performance Report. The annual Performance Report shall cover the period from July 1 to June 30 and shall be submitted on July 1, and no later than July 31, pursuant to Section 8214(a)(4)(C). Laurin Associates will complete the annual Performance Reports for the Terracina Oaks II Apartments for submission to HCD HOME up until acceptance of the Project Completion Report. The annual Performance Reports will include



information and documentation necessary to meet record keeping and reporting requirements pursuant to 24 CFR Section 92.508(b).

B. Draw Down Requests

Laurin Associates will coordinate with the City and project team for the initiation of each draw down request throughout the development process. According to HOME Regulations, HOME funds will be drawn down by electronic fund transfer. Upon the request of the City, Laurin Associates will submit the following HOME required documentation to the City and HCD HOME Department for approval and disbursement of funds:

1. HUD-required Draw Down Request Form;
2. Payee Data Record form (if necessary);
3. Designated Payee letter (if necessary);
4. Any other documents, certifications, or evidence deemed necessary by the Department prior to project disbursement; and
5. For the final draw, a revised Project Funding Source Detail Form if any funding sources and/or amounts have changed since the most recent Department approved Project Set-Up Report and project completion. All documentation and fund request forms will be prepared in compliance with HCD HOME regulations and requirements as well as all applicable state and federal laws.

C. Recordkeeping

As stated in the HOME Regulations, the City of Greenfield is required to maintain a Public Information Binder. Laurin Associates will maintain all applicable records on behalf of the City until the final project completion report is accepted in the federal disbursement and information system, at which time Laurin Associates will submit all records to the City for long-term monitoring purposes.

D. Project Management

Laurin Associates will coordinate with City staff and the project developer of the Terracina Oaks II Apartments to ensure all mandatory project deadlines are met, as outlined in the Standard Agreement. Laurin Associates will actively participate in any monitoring by the state through project completion and provide required documentation for each monitoring visit. Laurin Associates will respond to any monitoring findings or concerns, and will be available to answer HCD questions as necessary. Laurin Associates will facilitate all communications between the City and developer and HOME staff. Laurin Associates will keep the City



apprised of all applicable federal and state requirements related the HOME funds and facilitate the meeting of such requirements.

### **3. Phase 3 Project Completion Report**

The objective of this task is to meet HCD requirements stating that within 60 days of the final draw down request for a project, the City is required to provide the HOME Department with a Project Completion Report. On behalf of the City of Greenfield, Laurin Associates will complete the standard Project Completion Report provided by HCD HOME. The Project Completion Report will include the following sections:

1. Contractor and Activity Information
2. Project Information
3. Performance Measures
4. Project Funding and Program Income
5. Financial Structure of Project
6. Household Characteristics

Laurin Associates will submit the Project Completion Report to the City and HCD HOME within the specified 60-day period from requesting the final disbursement of HOME funds for the project. Additionally, Laurin Associates will prepare a close-out manual for the City after the project has been completed, detailing the City's ongoing responsibilities for its HOME project.



**EXHIBIT B  
 Compensation and Method of Payment**

**1. Total Contract Amount.** City hereby agrees to pay Consultant a not-to-exceed amount of TWENTY-THREE-THOUSAND-EIGHT-HUNDRED-FIFTY-FIVE-AND-NO/100-DOLLARS (\$23,855.00) for the Base Services and Reimbursable Expenses as set forth below.

**2. Base Services – Hourly.** City hereby agrees to pay Consultant a not-to-exceed amount of TWENTY-THREE-THOUSAND-FIFTY-FIVE-AND-NO/100-DOLLARS (\$23,055.00) for the Base Services as identified in Exhibit A. Consultant shall invoice City based on actual hours spent by each person providing services under each task identified in Exhibit A at the hourly rates specified below.

HOME Grant					
		Jayne Raab Division Manager	Suzanne Gottier Senior Associate	Administrative	Cost Per Task
	Project Oversight	16			\$ 2,160
Phase I	Project Set Up	40	40	8	\$ 11,520
Phase II	Project Administration/Reporting				
	Monthly Reports		12		\$ 1,500
	Annual Reports		10		\$ 1,250
	Project Draw Downs		10		\$ 1,250
	Record Keeping		8		\$ 1,000
	Project Management		24		\$ 3,000
Phase III	Project Completion Report	5	5		\$ 1,375
	Total Hours	61	109	8	
	Hourly Rate	\$ 150.00	\$ 125.00	\$ 65.00	
<b>Total</b>					<b>\$ 23,055</b>

**3. Hourly Rates.** Fees for work performed by Consultant on an hourly basis shall not exceed the following hourly rates:

Division Manager/Project Manager ..... \$150  
 Senior Associate ..... \$125  
 Administrative ..... \$65

**4. Reimbursable Expenses.** In addition to compensation for Base Services in the amounts set forth above, City shall reimburse Consultant a not-to-exceed amount of EIGHT-HUNDRED-AND-NO/100-DOLLARS (\$800.00) for reimbursable expenses as identified below. Expenses not listed are not chargeable to City.

Photocopies, Binders/Tabs, Mail, Delivery ..... \$800



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**EXHIBIT C**  
**Listing of Subcontractors and Key Personnel\***

Laurin Associates – Key Personnel

Jayne Raab  
Suzanne Gottier

Subconsultants

N/A

\* Substitutions of Key Personnel and/or Subconsultants allowed only with the consent of City.



**EXHIBIT D**  
**Items Provided by City**

[Not Used.]



## **EXHIBIT E** **Insurance Requirements**

Consultant shall procure and maintain for the duration of the contract and for two years thereafter insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his agents, representatives, employees, or subcontractors.

### **MINIMUM SCOPE AND LIMIT OF INSURANCE**

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: Insurance Services Office Form Number CA 00 01 covering any auto (Code 1), or if no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employers' Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. Professional Liability (Errors and Omissions), appropriate to the Consultant's profession, with limits no less than \$1,000,000 per occurrence or claim, and \$1,000,000 policy aggregate.

If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

### **Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the Consultant shall cause the insurer to reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees, and authorized volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses.



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### **Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and authorized volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Consultant. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10, CG 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).
2. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and authorized volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or authorized volunteers shall be excess of the Consultant's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the City.

### **Claims Made Policies**

If any coverage required is written on a claims-made coverage form:

1. The retroactive date must be shown, and this date must be before the execution date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date or start of work date, the Consultant must purchase "extended reporting" period coverage for a minimum of five (5) years after completion of contract work.
4. A copy of the claims reporting requirements must be submitted to the City for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Consultants Pollution Liability policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Consultants Pollution Liability policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.



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### **Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to the City.

### **Waiver of Subrogation**

Consultant hereby agrees to waive rights of subrogation which any insurer of Consultant may acquire from Consultant by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, provided such waiver of subrogation endorsement is commercially available, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Consultant, its employees, agents and subcontractors.

### **Verification of Coverage**

Consultant shall furnish the City with original certificates and amendatory endorsements, or copies of the applicable insurance language, effecting coverage required by this contract. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

### **Subcontractors**

Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that City is an additional insured on insurance required from subcontractors. For CGL coverage, subcontractors shall provide coverage with a format least as broad as CG 20 38 04 13.

### **Special Risks or Circumstances**

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



## EXHIBIT F HOME Contract Requirements

### 1. Compliance with Other Federal Requirements

All activities funded with HOME funds shall comply with HOME's federal "overlay" requirements found in the 2013 HOME Final Rule, 24 CFR Part 92, Subpart H, §§ 92.350 through 92.358, including, but not limited to, compliance with requirements concerning NEPA, federal and State prevailing wages, relocation, Equal Opportunity and Fair Housing, Affirmative Marketing, Section 504, the Americans with Disabilities Act, Section 3 (employment of low income persons), OMB Circular A-133 audit, and debarred, suspended or ineligible contractors.

### 2. Equal Opportunity Requirements and Responsibilities

- A. **Title VI of the Civil Rights Act of 1964:** This act provides that no person shall be excluded from participation, denied program benefits, or subject to discrimination based on race, color, and/or national origin under any program or activity receiving federal financial assistance.
- B. **Title VII of the Civil Rights Act of 1968 (The Fair Housing Act):** This act prohibits discrimination in housing on the basis of race, color, religion, sex and/or national origin. This law also requires actions which affirmatively promotes fair housing.
- C. **Restoration Act of 1987:** This act restores the broad scope of coverage and clarifies the application of the Civil Rights Act of 1964. It also specifies that an institution which receives federal financial assistance is prohibited from discriminating on the basis of race, color, national origin, religion, sex, disability or age in a program or activity which does not directly benefit from such assistance.
- D. **Section 109 of Title 1 of the Housing and Community Development Act of 1974 [42 U.S.C. 5309]:** This section of Title 1 provides that no person shall be excluded from participation (including employment), denied program benefits, or subject to discrimination on the basis of race, color, national origin, or sex under any program or activity funded in whole or in part under Title 1 of the Act.
- E. **The Fair Housing Amendment Act of 1988:** This act amended the original Fair Housing Act to provide for the protection of families with children and people with disabilities, strengthen punishment for acts of housing discrimination, expand the Justice Department jurisdiction to bring suit on behalf of victims in federal district courts, and create an exemption to the provisions barring discrimination on the basis of familial status for those housing developments that qualify as housing for persons age 55 or older.



- F. **The Housing for Older Persons Act of 1995 (HOPA):** Retained the requirement that the housing facilities must have one person who is 55 years of age or older living in at least 80% of its occupied units. The act also retained the requirement that housing facilities publish and follow policies and procedures that demonstrate intent to be housing for persons 55 or older.
- G. **The Age Discrimination Act of 1975:** This act provides that no person shall be excluded from participation, denied program benefits, or subject to discrimination on the basis of age under any program or activity receiving federal funding assistance. Effective January 1987, the age cap of 70 was deleted from the laws. Federal law preempts any State law currently in effect on the same topic including: KRS 18A.140; KRS 344.040; 101 KAR 1:350 Paragraph 11; 101 KAR 1:375 Paragraph 2(3); 101 KAR 2:095 Paragraphs 6 and 7.
- H. **Section 504 of the Rehabilitation Act of 1973:** It is unlawful to discriminate based on disability in federally assisted programs. This Section provides that no otherwise qualified individual shall, solely by reason of his or her disability, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving federal funding assistance. Section 504 also contains design and construction accessibility provisions for multi-family dwellings developed or substantially rehabilitated for first occupancy on or after March 13, 1991.
- I. **The Americans with Disabilities Act of 1990 (ADA):** This act modifies and expands the Rehabilitation Act of 1973 to prohibit discrimination against “a qualified individual with a disability” in employment and public accommodations. The ADA requires that an individual with a physical or mental impairment who is otherwise qualified to perform the essential functions of a job, with or without reasonable accommodation, be afforded equal employment opportunity in all phases of employment.
- J. **Executive Order 11063:** This executive order provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in housing and related facilities provided with federal assistance and lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government.
- K. **Executive Order 11259:** This executive order provides that the administration of all federal programs and activities relating to housing and urban development be carried out in a manner to further housing opportunities throughout the United States.
- L. **The Equal Employment Opportunity Act:** This act empowers the Equal Employment Opportunity Commission (EEOC) to bring civil action in federal court against private sector employers after the EEOC has investigated the charge, found "probable cause" of discrimination, and failed to obtain a conciliation



agreement acceptable to the EEOC. It also brings federal, state, and local governments under the Civil Rights Act of 1964.

- M. **The Immigration Reform and Control Act (IRCA) of 1986:** Under IRCA, employers may hire only persons who may legally work in the U.S., i.e., citizens and nationals of the U.S. and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (1-9).
  - N. **The Uniform Guidelines on Employee Selection Procedures adopted by the Equal Employment Opportunity Commission in 1978:** This manual applies to employee selection procedures in the areas of hiring, retention, promotion, transfer, demotion, dismissal and referral. It is designed to assist employers, labor organizations, employment agencies, licensing and certification boards in complying with the requirements of federal laws prohibiting discriminatory employment.
  - O. **The Vietnam Era Veterans' Readjustment Act of 1974 (revised Jobs for Veterans Act of 2002):** This act was passed to ensure equal employment opportunity for qualified disabled veterans and veterans of the Vietnam War. Affirmative action is required in the hiring and promotion of veterans.
  - P. **Executive Order 11246 (as amended by Executive Order 11375):** This executive order applies to all federally assisted construction contracts and subcontracts. It provides that no person shall be discriminated against on the basis of race.
3. **The Training, Employment, and Contracting Opportunities for Business and Lower-Income Persons Assurance of Compliance (Section 3)**
- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
  - B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
  - C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers'



representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

- D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

#### **4. Clean Air and Water Acts**

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq., and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR, Part 15, as amended from time to time.



## 5. Energy Policy and Conservation Act

This Agreement is subject to mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94A 163, 89 Stat. 871).

## 6. Audit

Contractor agrees that the City, the State, the federal sponsoring agency, the Comptroller General of the United States, or any of their duly designated representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the HOME program the subject of this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is otherwise required under this Agreement. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).

## 7. Non-Discrimination Clause

During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

## 8. Antitrust Claims

The Contractor by signing this Agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.



- A. The Government Code Chapter on Antitrust claims contains the following definitions:
1. "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
  2. "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
- B. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.
- C. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
- D. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

## 9. **Child Support Compliance Act**

For any Agreement in excess of \$100,000, the Contractor acknowledges in accordance with Public Contract Code 7110, that:

- A. The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in



Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

- B. The Contractor, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

#### 10. **Priority Hiring Considerations**

If this Agreement includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by this Agreement to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

#### 11. **Federal Labor Standards Provisions**

- A. Davis-Bacon Act (40 U.S.C. 3141-3148) requires that workers receive no less than the prevailing wages being paid for similar work in their locality. Prevailing wages are computed by the Federal Department of Labor and are issued in the form of federal wage decisions for each classification of work. The law applies to most construction, alteration, or repair contracts over \$2,000.
- B. Copeland "Anti-Kickback Act of 1986" (41 U.S.C. 51-58) prohibits attempted as well as completed "kickbacks," which include any money, fees, commission, credit, *gift*, gratuity, thing of value, or compensation of any kind. The act also provides that the inclusion of kickback amounts in contract prices is prohibited conduct in itself. This act requires that the purpose of the kickback was for improperly obtaining or rewarding favorable treatment. It is intended to embrace the full range of government contracting.
- C. Contract Work Hours and Safety Standards Act - CWHSSA (40 U.S.C. 3702) requires that workers receive "overtime" compensation at a rate of one and one-half (1-1/2) times their regular hourly wage after they have worked forty (40) hours in one week.
- D. Title 29, Code of Federal Regulations CFR. Subtitle A. Parts 1, 3 and 5 are the regulations and procedures issued by the Secretary of Labor for the administration and enforcement of the Davis-Bacon Act, as amended.

The Contractor shall maintain documentation that demonstrates compliance with the foregoing hour and wage requirements. Such documentation shall be made available to the City or the Department for review upon request.



## 12. Prevailing Wages

- A. Where funds provided through this Agreement are used for construction work, or in support of construction work, the Contractor shall ensure that the requirements of California Labor Code(LC),Chapter 1, commencing with Section 1720, Part 7 [California Labor Code Section 1720-1743] (pertaining to the payment of prevailing wages and administered by the California Department of Industrial Relations) are met.
- B. For the purposes of this requirement “construction work” includes, but is not limited to rehabilitation, alteration, demolition, installation or repair done under contract and paid for, in whole or in part, through this Agreement. All construction work shall be done through the use of a written contract with a properly licensed building contractor incorporating these requirements (the “Construction contract”). Where the construction contract will be between the City and a licensed building contractor, the City shall serve as the "awarding body" as that term is defined in the Labor Code. Where the City will provide funds to a third party that will enter into the construction contract with a licensed building contractor, the third party shall serve as the "awarding body." Prior to any disbursement of funds, including but not limited to release of any final retention payment, the City may require a certification from the awarding body that prevailing wages have been or will be paid.

## 13. Lead Based Paint Hazards

Activity(ies) performed with assistance provided under this Agreement are subject to lead-based paint hazard regulations contained in Title 8 (Industrial Relations) and Title 17 (Public Health) of the CCR and 24 CFR, Part 35 (Lead Disclosure). Any grants or loans made by the City with assistance provided under the HOME Grant shall be made subject to the provisions for the elimination or mitigation of lead-based paint hazards under these regulations. The City shall be responsible for the notifications, inspections, and clearance certifications required under these regulations.

## 14. Bonus or Commission, Prohibition Against Payments of

The funds or assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of:

- A. Obtaining the City's approval of the Application for such assistance or the award of this contract; or,
- B. The City's approval of the Applications for additional assistance or the award of additional contracts or change orders; or,
- C. Any other approval or concurrence of the City required under this Agreement, Title I of the Housing and Community Development Act of 1974, or the State regulations with respect thereto; provided, however, reasonable fees for bona



vide technical, consultant, managerial or other such services, other than actual solicitation, are not prohibited if otherwise eligible as HOME program costs.

## 15. Contractors

- A. The City shall not enter into any agreement, written or oral, with any contractor without the prior determination that the contractor is eligible to receive HOME funds and is not listed on the Federal Consolidated List of Debarred, Suspended, and Ineligible Contractors. Contractors are defined as program operators or construction contractors who are procured competitively.
- B. An agreement between the City and any contractor shall require:
1. Compliance with the applicable State and federal requirements described in this Agreement, which pertain to, among other things, labor standards, nondiscrimination, Americans with Disabilities Act, Equal Employment Opportunity and Drug-Free Workplace; and, Compliance with the applicable provisions relating to Labor Standards/Prevailing Wages. In addition to these requirements, all contractors and subcontractors shall comply with the applicable provisions of the California Labor Code.
  2. Maintenance of at least the minimum State-required Workers' Compensation Insurance for those employees who will perform the grant activity(ies) or any part of it.
  3. Maintenance, if so required by law, of unemployment insurance, disability insurance and liability insurance, which is reasonable to compensate any person, firm, or corporation, who may be injured or damaged by the contractor, or any subcontractor in performing the grant activity(ies) or any part of it.
  4. Compliance with the applicable Equal Opportunity Requirements described in Section 3 of this Exhibit F.
- C. Contractors shall:
1. Perform the grant activity(ies) in accordance with federal, State and local housing and building codes, as are applicable.
  2. Provide security to assure completion of the project by furnishing the borrower and construction lenders with Performance and Payment Bonds, or other security approved in advance in writing by the Department.
- D. Contractors shall comply with the requirements of the Drug-Free Workplace Act of 1988 and shall:



1. Publish and give a policy statement to all covered employees informing them that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the covered workplace and specifying the actions that will be taken against employees who violate the policy.
2. Establish a drug-free awareness program to make employees aware of a) the dangers of drug abuse in the workplace; b) the policy of maintaining a drug-free workplace; c) any available drug counseling, rehabilitation, and employee assistance programs; and d) the penalties that may be imposed upon employees for drug abuse violations.
3. Notify employees that as a condition of employment on a federal contract or grant, the employee must a) abide by the terms of the policy statement; and b) notify the employer, within (5) five calendar days, if he or she is convicted of a criminal drug violation in the workplace.
4. Notify the City within 10 (ten) days after receiving notice that a covered employee has been convicted of a criminal drug violation in the workplace.
5. Impose a penalty on or require satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is convicted of a reportable workplace drug conviction.
6. Make an ongoing, good faith effort to maintain a drug-free workplace by meeting the requirements of the act.

**16. Flood Disaster Protection**

- A. This Agreement is subject to the requirements of the Flood Disaster Protection Act (FDPA) of 1973 (Public Law 93-234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under FDPA, Section 3(a) of said act, for use in an area identified by the Secretary of HUD as having special flood hazards which is located in a community not then in compliance with the requirements for participation in the national flood insurance program pursuant to FDPA, Section 102(d) of said act.
- B. The use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities then participating in the national flood insurance program shall be subject to the mandatory purchase of flood insurance requirements of FDPA, Section 102(a) of said act.
- C. Any contract or agreement for the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement shall contain certain provisions. These provisions will apply if such land is located in an area identified by the Secretary of HUD as having special flood hazards and in which



the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001 et seq.

- D. These provisions shall obligate the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under FDPA, Section 102(s) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

**17. Debarrment**

The Consultant, and each of its subcontractors, shall certify that its organization, its affiliates, and any other principal person working or providing services under this Agreement have not been disbarred or suspended from participation in a transaction or conducting business with any Federal agency.

**18. Procurement**

The City will comply with the procurement provisions in 24 CFR 85.36, Administrative Requirements for Grants and Cooperative Agreements to State, local and federally recognized Indian tribal governments. A summary of the applicable provisions, requirements, and contracting procedures of 24 CFR 85.36 is set forth in Exhibit G of this Agreement. The City and Contractor shall comply with all applicable provisions of 24 CFR 85.36 regardless of whether they are set forth, summarized, or otherwise referenced in Exhibit G or elsewhere in this Agreement.



## EXHIBIT G Federal Procurement Requirements

24 CFR Part 85 sets forth federal administrative requirements that apply to local projects funded by federal grants to state and local governments. Those requirements apply to this Agreement and the procurement that is the subject hereof. The City's procurement procedures reflect applicable State and local laws and regulations, and conform to applicable Federal law and the standards identified in 24 CFR 85.36. Pursuant thereto, the City and Contractor shall comply with all administrative procedures set forth therein, including but not limited to the following:

1. Contractors are encouraged to consider use of Federal and excess and surplus property in lieu of purchasing new equipment whenever such use is feasible and reduces project costs.
2. The use of value engineering for capital projects is encouraged in all procurements to offer reasonable opportunities for cost reductions.
3. Contract award will only be made to a responsible contractor possessing the ability to perform successfully under the terms and conditions of the proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
4. The City alone will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to source evaluation, protests, disputes, and claims.
5. If a party protests any action by the City in its procurement procedure, the protestor must exhaust all administrative remedies with the City before pursuing a protest with the appropriate Federal agency. Reviews of protests by the Federal agency will be limited to:
  - A. Violations of Federal law or regulations and the standards of § 85.36 (violations of State or local law will be under the jurisdiction of State or local authorities) and
  - B. Violations of the City's protest procedures for failure to review a complaint or protest.
6. All procurement transactions will be conducted in a manner providing full and open competition consistent with the standards of § 85.36.
7. The City conducts procurements in a manner that prohibits the use of statutorily or administratively imposed in-State or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in § 85.36 preempts State licensing laws. When contracting for architectural and engineering (A/E) services,



geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

8. Allowable procurement methods include the following:
  - A. Procurement by “small purchase procedures” may be used for procurements that do not exceed \$100,000. Price or rate quotations must be received from an adequate number of qualified sources.
  - B. Procurement by “sealed bid” (formal advertising) is the preferred method for procuring construction. Bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the lowest responsive and responsible bidder.
  - C. Procurement by “competitive proposals” will be used for qualifications-based procurements of professional services. Contract award is to the responsible firm whose proposal is most advantageous to the City, with price and other factors considered. For procurement of architectural/engineering (A/E) professional services, contract award is to the most qualified competitor, subject to negotiation of fair and reasonable compensation. This method, where price is not used as a selection factor, can only be used in procurement of A/E professional services.
9. A Time and Materials Contract can be used only after a determination that no other contract is suitable. Any such contract shall have a not-to-exceed ceiling price that the contractor exceeds at its own risk.
10. The City desires to take all necessary affirmative steps to ensure that minority firms, women’s business enterprises, and labor surplus area firms are used whenever possible. The City and the Contractor, if subcontracts are to be let, shall take the following affirmative steps:
  - A. Place qualified small and minority businesses and women's business enterprises on solicitation lists;
  - B. Ensure that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
  - C. Divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority business, and women's business enterprises;
  - D. Establish delivery schedules, where the requirement permits, which encourage participation by small and minority business, and women’s business enterprises; and
  - E. Use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** June 3, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Mic Steinmann, Community Services Director

**TITLE:** **WATER CONSERVATION PROGRAM UPDATE**

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### **INFORMATION UPDATE**

On April 14, 2015, the City Council unanimously passed Resolution 2015-10 that adopted water conservation measures and imposed a water surcharge on monthly water utility bills. That surcharge became effective with the utility bills that were mailed to all customers at the beginning of June. This memo is intended to update the City Council on water conservation activities that have taken place since that time, which include the following:

1. Through the City Manager's newsletter, local news stories, and general inquiries at the City Hall public counter, the City has been engaging in an information program with the public to increase awareness of water conservation requirements. We have been informing the public that the purpose of the water surcharge is to promote and encourage water conservation. We have also been letting the public know that in the upcoming months the City will be implementing a number of rebate programs that will encourage customers to replace older, inefficient appliances with new appliances that operate with significantly less water.
2. Rebates of \$150 will be offered to residential customers who replace older, higher water use toilets, washing machines, and dishwashers with high efficiency appliances. Rebates will be limited to three (3) toilets, one (1) dishwasher, and one (1) washing machine for each residential unit.
3. Rebates of \$150 will be offered to residential customers who install a new hot water recirculating pump. A building permit will be required for this plumbing work but the cost of that permit will be waived. The Building Inspector will inspect the completed installation to verify the work is completed in accordance with the state plumbing code.

4. The City will provide a rebate of \$1.00 per square foot for lawn/turf removal for single family and multi-family residential customers, up to a maximum rebate of \$1,000. Lawns must be replaced with very low or low water use plants and permeable landscape surfaces such as mulch, decomposed granite, permeable pavers, etc. Pop-up sprinklers must be replaced with a drip irrigation system. Turf seed, sod, vegetable gardens, vineyards, medium and high water use plants, lawn ornaments, impervious surfaces, cement, decking, curbing, hot tubs, pools, building extensions, retaining walls, sheds, trellises, playground materials, and fences do not qualify.
5. The City will have a landscape architect develop several generic landscape schemes for residential yards to show the public the type of lawn replacement that would be eligible for the lawn removal rebate program.
6. Application forms for the various rebate programs are available at the City Hall public counter. They will also be posted on the City website.
7. Proof of purchase and installation of each item for which a rebate is available will be required.
8. These rebate programs will be funded through the monthly water surcharge. These programs will continue as long as funds are available.
9. These rebate programs apply to residential water customers only. Commercial customers are exempt from the surcharge program. Because the water surcharge will be used to fund these rebate programs, these rebates will not be available to non-residential customers that are not subject to the water surcharge. If the rebate programs were to be made available to non-residential customers, then those customers should be asked to contribute to the funding of these rebate programs by having their water accounts also subject to the water surcharge.
10. The landscaping around the Civic Center will be redone to remove all turf and replace it with a prototypical drought tolerant landscape scheme. This landscape plan will be funded through the water surcharge. This new landscape scheme will be used as an example of a cost effective, water-wise drought tolerant landscape scheme that is appropriate for our community. This landscape scheme will be reflective of the type of lawn replacement that would be appropriate for the lawn removal rebate program.
11. The water utility bills mailed to customers earlier this month are the first to reflect inclusion of the water surcharge. The total surcharge that will be collected from this initial billing is approximately \$75,000.



# ***City of Greenfield Memorandum***

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 2, 2015

**AGENDA DATE:** June 09, 2015

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE:** **AMENDING THE FY 2014-15 BUDGET AND ADOPTING  
THE FY 2015-2016 - 2016-2017 BIENNIAL OPERATING  
AND CAPITAL BUDGET**

In accordance with City Ordinance No. 22 adopted September 22, 1948, expenditures in the proposed FY 2015-16 and 2016-17 Biennial Operating and Capital Budget for all funds are \$28,693,300 in FY 2016 and \$17,037,300 in FY 2017. In addition to the appropriations for the General Fund, the proposed budget now includes *all* Enterprise, Special Revenue, Debt Service, and Trust Funds. Historically, expenditures and revenues from many of these funds have not been formally reviewed or approved as part of the City's budget review process, but are now included, ensuring better long-term financial planning, improved transparency and greater understanding of city fiscal matters.

This is the City's first Biennial Operating and Capital Budget, which will allow the City to better plan and manage its financial resources. One of the most critical challenges in preparing this twenty-four month spending plan was trying to obtain an accurate historical understanding of City finances. Each of the twenty-two funds that make up this budget are critical components of the City's financial plan, and need to be fully integrated into future fiscal policy and administrative oversight. City staff expended extraordinary time and energy enhancing the narrative for each of these funds, explaining their purpose and highlighting extraordinary long and short term expenditures.

## **FY 2015-2016 and 2016-2017 Biennial General Fund Budget**

The City's primary operating fund is the General Fund, which has benefited from conservative fiscal controls adopted in 2013 and implementing staffing reductions in FY 2015. As shown in the proposed FY 2015 proposed amendments, revenue received for Sales and Use Tax and Triple-Flip Sales Tax will exceed the adopted budget by \$260,000. Funds derived from property



▪ Community Contributions	15,000
▪ Park Operating Supplies	5,000
▪ Information and Computers	15,000
▪ Landscaping Trees	5,000
▪ Computer Software	6,000

- **Code Enforcement Officer Vacancy:** The proposed budget provides no funding for a dedicated Code Enforcement Officer budgeted at \$87,000 in the Measure X Fund. By not filling this position, code and property enforcement functions will, of necessity, be downgraded in order to relocate resources directly to combat gang related issues in Greenfield. As was the case prior to the City having a dedicated Code Enforcement Officer, primary responsibility for code enforcement will be with the Police Department.

The proposed FY 2016-2017 Biennial General Fund Budget includes increased spending for personnel services (health care, worker compensation) and information technology but no new positions. In FY 2016, total expense for personnel services, for all funds is \$5,002,500. Total personnel expenditures in the FY 2016 General Fund is \$2,660,000, \$974,000 in the Measure X Fund, \$250,000 in the COPS Grant Fund, with the remaining dollars allocated to the other nine special revenue and enterprise funds. Total personnel expenditures in the FY 2017 General Fund is \$2,769,000, \$1,021,400 in the Measure X Fund, \$263,200 in the COPS Grant Fund with the remaining dollars allocated to the other nine special revenue and enterprise funds. Estimated expenses for health insurance in FY 2016 is \$428,230 and in FY 2017 \$465,020. City employees will contribute \$132,700 to their health insurance cost in FY 2016 and \$138,000 in 2017. Based on budgetary requirements received from MBASIA, workers compensation expenses for FY 2016 are estimated at \$332,600 (compared to \$254,900 in FY 2015) and \$373,400 in FY 2017.

The proposed FY 2016-2017 Biennial General Fund Budget includes appropriately \$90,000 for the replacement and/or upgrade of existing hardware and software in all City departments (\$50,000 in FY 2016 and \$40,000 in 2017). During the past two years, the City has upgraded its Financial Reporting Systems, Utility Maintenance Software and installed new software to manage and fuel its fleet of cars and trucks. The City is currently finalizing new software and hardware applications for Code Enforcement and Animal Control that will reduce administrative expenses and allow officers to spend more time in the field instead of sitting in the office behind a computer. During the past year, the Police Department also deployed more technology in the field with the use of body cameras and more reliable mobile data terminals in police cars. All of these technologies place greater demands on the City's existing commuter network, servers and support systems, which need to be reliable and dependable.

A complete list of proposed technology, software and hardware is included in the Information Technology budget in the General Services Department. Where appropriate, replacement hardware and annual software licenses have been allocated to other City funds, to reduce the financial impact on the General Fund.

During the City Strategic Planning Session, the City Council expressed support for adding two additional police officers in the FY 2016 budget. As shown in the Measure X Fund, the proposed FY 2016 budget includes three additional police officer in addition to the two officers added in FY 2015.

The proposed FY 2016 Police Measure X Budget *contains two unfunded police officer positions* that will be filled *if the City is successful* in securing additional grant funding. As discussed in the Police Grants Fund, one probable source of funding is through the U.S. Department of Justice's (DOJ) Community Oriented Policing Services (COPS) which annually allocates funds to local and state government. However, the DOJ prohibits using COPS grant funds to supplant (i.e., replace) state or local funds which otherwise would have been spent on the specific law enforcement purpose of the COPS grant awards. In order to avoid supplanting local funds, COPS funded positions must be in addition to any locally-funded positions and COPS technology must be in addition to any locally-budgeted equipment or technology expenditures.

## **OTHER CITY FUNDS**

As mentioned earlier in this transmittal letter, the proposed FY 2015-16 and 2016-2017 Biennial Operating and Capital Budget includes all City funds which, historically, have not been included in the City's adopted Budget. However, excluding these funds understates the interdependent relationship they all have on the City's fiscal health and long-term sustainability. But, perhaps the most important factor in my decision to include all City funds in the proposed budget is to ensure that elected officials and staff are fully aware of current and future liabilities and assets that need to be considered in making both short- and long-term financial decisions in the City. Each fund incorporated in this budget has a detailed description that provides valuable historical information regarding its purpose, proposed spending, and other relevant issues that impact the City's finances. Understanding this information is of critical importance in understanding the City's current and future finances.

## **Enterprise Funds**

The City's Water and Sewer Funds are Enterprise Funds and operate as business entities. The proposed FY 2016-2017 Budget for the Sewer Fund contains no major capital projects in FY 2016 because the City is in the process of updating the Sewer System Master Plan for the Sanitary Sewer Treatment System. The cost of this study is funded by a CDBG grant and will document existing conditions, identify future requirements, determine existing system capacity, identify needed capital and system improvements and expansions to meet future needs, develop an estimated timeline for design and construction of required capital improvement projects, and develop a schedule of wastewater capacity charges (impact fees) to ensure proposed capital improvements attributable to new development are appropriately funded through impact mitigation fees.

The proposed FY 2016 Budget provides funds for conducting a Capital Planning and Funding Analysis to evaluate the timing and funding sources for the recommended annual capital improvement plans and individual projects. Concurrent with this analysis, the City will also be conducting a Revenue Sufficiency Analysis, which will provide a multi-year projection on the

sufficiency of the utility's revenues to meet all of its current and projected financial requirements. Completing these two studies, once the Master Plan is complete, will enable the City to determine the level of rate adjustments necessary in each year, to provide adequate revenues to fund all of the Sewer Utility's cost requirements and capital needs. The proposed FY 2016 Budget allocates \$1.4 million in grant dollars from the Community Development Block Grant Fund to make critical repairs to the Sanitary Sewer Treatment System. While not budgeted, the City intends to apply for additional CDBG grant funding in FY 2017 for improvements to the Treatment Plant once 50% of the 2015 CDBG grant funds have been spent during FY 2016.

The Water Utility Master Plan, funded from the same CDBG funds as the Sewer Master Plan, will examine similar operations, capital and capacity issues associated with the water system and will also be followed by a Capital Planning and Funding Analysis and Revenue Sufficiency Analysis, to set user fees and charges for the water utility system. Both the City's Water and Sewer Utilities are critical to the community's economic development, but are undercapitalized and in need of substantial infrastructure improvement and expansion. The FY 2016 and 2017 Water Fund Budget does include \$250,000 for the purchase of new radio meters to eventually eliminate the need for City staff to physically read 3,000 water meters each month, and additional \$90,000 each year for the replacement of existing water meters.

## **SPECIAL REVENUE FUNDS**

The City has twenty-one individual funds which each receive restricted revenues that can only be spent for specific purposes and expenditures. Revenue from each of these funds will be used to improve streets in the community, hire police officers to patrol City streets and act as School Resource Officer in community schools, make needed repairs to the City Sanitary Sewer System, provide housing assistance to low income residences and provide Science Workshop activities to local schoolchildren.

The Police Department's Supplemental Law Enforcement Services Fund budget contains appropriations for the purchase of specialized hardware and software as well as two police patrol vehicles. The Police Other Grants Fund allocates \$418,660 from the 2013 and 2014 COPS Hiring Grants, which provide federal assistance for hiring two Police Officers for three years to work as School Resource Officers in Greenfield's High School and Elementary School Districts. Annually, each School District is reimbursing the City \$60,000 to cover a portion of the police officer salaries and benefits. In FY 2016 and FY 2017 the City will be applying for additional funds to fill two police officer positions and a crime assistant programmed in the departmental budget but unbudgeted due to a lack of local resources. The SRO program has been successful as a result of the close partnership that Police Chief Fresé has established with school leaders and administrators.

The Measure X Fund has benefited from an improved economy, and is projected to receive \$226,500 additional Transaction and Use Tax dollars compared to the adopted FY 2015 Budget. The Proposed FY 2016-2017 Biennial Operations and Capital Measure X Budget allocates \$973,500 in FY 2016 for nine police officers and \$112,200 for specialized law enforcement hardware, software and equipment in the Police Department. Transaction and Use Tax revenue

from Measure X will no longer be used to provide any money for maintaining Patriot Park or for administering the Code Enforcement Program funded in FY 2015. The Police Impact Fund budget allocates a total of \$50,000 for minor building improvements in the Police Department in FY 2016 and FY 2017 (to begin improving the unfinished space).

In the City's Park Impact Fee Fund, the proposed FY 2016 Budget allocates \$150,000 for the installation of softball field and basketball court lights, \$150,000 for restroom upgrades at Patriot Park and \$75,000 for the expansion of the basketball courts. The Park Impact Fund also includes \$25,000 for local capital matching funds for planned improvements and building renovations in the Downtown Arts Center. Under the leadership of First Night Monterey, the Center has secured a \$25,000 grant from the Harden Foundation and conditional approval for a \$25,000 grant from the Community Foundation of Monterey County, and will be submitting a \$40,000 grant request to the Monterey Peninsula Foundation and a \$25,000 grant request to the Packard Foundation for additional renovation projects. Exciting things are happening in the City's evolving Recreation Department.

While neither the Sewer Impact Fee Fund nor the Water Impact Fee Fund contain appropriations for capital projects for FY 2016 or 2017, the combined \$3.6 million dollar fund balance may be pledged as future local matching dollars for future infrastructure grants once the Water and Sewer master plans are completed in FY 2016. Both funds contain a detailed inventory of recommended 2008 CIP projects and improvements that were identified as critical to the continued operation of each utility but were never funded.

The City's General Facilities Development Impact Fee is a critically important fund that has not received much attention in the past several years. The current \$1.9 million negative fund balance is due to monies loaned to the General Fund to construct the new Civic Center in 2009. At that time, the City approved a Promissory Note obligating the General Facilities Development Impact Fee Fund to repay the General Fund \$2.8 million for costs incurred to construct and furnish City Hall as a component of the Civic Center Project. The City has not been very aggressive in using this obligation to collect the appropriate General Facility Impact fees from development coming into the City. Because this Fund has not been able to make annual payments to the City's General Fund, the \$220,000 loan payment for the Civic Center construction loan is repaid by using General Fund revenue and transfer charges to other City funds. This General Facilities Development Impact Fee needs to be reevaluated in FY 2016.

The proposed FY 2016-2017 Biennial Operating and Capital Budget allocates funds for needed repairs to the City's aging infrastructure. In the Gas Tax Fund, the proposed spending plans allocate \$1.2 million dollars for personnel services and maintaining City streets. The FY 2016 and 2017 Gas Tax Fund budget includes \$10,000 for street sign replacements, \$40,000 to conduct a Street Assessment needed to obtain future grant funds, \$60,000 for the replacement of a Bucket Truck, \$30,000 for the purchase of a crack seal machine, \$100,000 for restriping city streets, and \$10,000 for landscape maintenance on ECR and various percolation ponds. Because the City does not have a sustainable revenue source for funding City personnel, this fund is using \$550,000 of gas tax revenue over the two year planning period for wages and benefits instead of making critically needed repairs to streets and drainage infrastructure in the community.

The proposed Local Transportation Fund Budget allocates \$425,000 of Regional Surface Transportation Planning funds and \$530,000 of Local Transportation Funds received from the proceeds of the 0.25% general sales tax. Specifically, the proposed FY 2016 budget allocates \$250,000 for pavement maintenance, signage and striping on Elm, Maple and Oak Avenues, \$253,500 for sealing and applying a slurry overlay on Apple Ave and ECR and \$288,000 for pavement and street reconstruction on Oak Ave. The City will also use funds from the various Street and Drainage Maintenance Districts to applying a sand slurry and restripe Vineyard Green (\$21,500), St. Charles Place (\$66,200), Mariposa and Los Manzanitas (\$28,700), La Vina (\$57,900), Traditions/Lexington (\$55,000), and Terra Verde (\$55,000). The budget also includes \$24,500 for similar street repairs in Lexington Square because this subdivision was not required to pay an assessment for street maintenance at the time of its development.

The newly established Active Transpiration Program (ATP) Grant Fund allocates \$815,000 for constructing 7,920 feet of paved walkways and ADA ramps along four of the primary streets in the community – Elm Avenue, Oak Avenue, 12th Street, and 13th Street. These walkways are currently dirt or inadequately paved walkways that parallel each of these streets. This project also includes the provision of 13,200 feet of marked class 2 bicycle lanes along each of these four major streets to enable students and adults to ride bicycles in a safe manner. The ATP grant assists cities in the Salinas Valley implement the Safe Routes to School Program which is targeted to students in grades K-8 and their parents, to promote walking and biking to school. The City was successful in receiving these funds as a result of the extraordinary efforts from Community Services Director Mic Steinmann and City Engineer Doug Pike, who coordinated the City's grant preparation over two weekends and evenings.

The FY 2016 HOME Grant Fund allocates \$4.6 million dollars for the construction of the 48-unit Terracina Oaks Apartments Phase II project. These funds were awarded to the City from the Department of Housing and Community Development's New Rental Construction HOME Investment Partnerships (HOME) Program. The proposed HOME Grant Funds allocate \$100,000 to the City to administer this grant during FY 2016. The HOME Grant Fund also retains \$850,000 in home mortgage loans that were awarded to qualifying City residents during FY 2005 through 2011.

## **TRUST FUNDS**

The Proposed FY 2015-16 and 2016-17 Biennial Operating and Capital Budget also includes six special Trust Funds that receive and expend revenue for recognized payment obligations on behalf of the former Redevelopment agency. Each of these funds plays an important role in administering the City's Low-Moderate Income Housing Program and making debt service payments on current bond debt.

The Successor Agency Administration Fund accounts for the receipt of revenue associated with the expense and debt repayment from the City's former Redevelopment Agency. All expenses included in this proposed budget must be approved by the City's Oversight Board which has the fiduciary responsibility to holders of enforceable obligations, as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project area. In FY 2016, the Fund will transfer \$116,400 to the 2002 Bond Debt Service Fund and \$1,636,700 to the

2006 Bond Debt Service Fund. Of special note is the transfer of \$675,000 to the Low-Moderate Income Housing Fund for repayment of the low income housing loan to the California Housing Finance Agency. This Fund also holds \$811,682 in promissory notes secured by deeds of trust for various residential properties for households that participated in the City's down payment assistance program for low and moderate income households. The promissory note accrues simple interest of 3.0 per year and repayment of the principal and interest is deferred for 30 years, unless the property is sold or transferred. No new loans are anticipated during this planning period from this funding source.

The proposed amended FY 2015 Successor Agency Administration Fund also allocates \$214,308 for prior year Local Education Agency pass-through payments to Greenfield Union School District (\$134,822), the Monterey County Office of Education (\$9,744), Hartnell Community College District (\$28,772) and to South Monterey County Joint Union High School District (\$40,970). Although the full funding of the housing loan and pass through payments are included in the amended budget, state law prioritizes the payment of the outstanding RDA bond before any other obligation. Given the historically low Redevelopment Property Tax Trust Fund distribution to the Successor Agency, it is possible that the Redevelopment Property Tax Trust Fund distribution will be insufficient to fund each of these items contained in this budget. The City is working with each school system regarding these outstanding payments. The proposed budget also includes annual appropriation for the county collection fees, \$4,000 for trust fees, and \$4,000 for annual disclosure costs and \$100,000 for reimbursing the City for direct administration of agency business.

As shown in the Low-Moderate Income Housing Program, the amended FY 2015 Budget includes \$650,000 for repayment of the low income housing loan to the California Housing Finance Agency which was due on April 10, 2015. The proposed FY 2017 budget also includes \$675,000 for the repayment of a housing loan with California Housing Finance Agency loan. This fund also is responsible for the repayment of a \$500,000 contribution made to the Community Housing Improvement Systems and Planning Association in 2005 toward the cost of developing Walnut Place, the repayment of a \$500,000 contribution to the same organization in 2007 toward the cost of developing Vineyard Green Townhomes and the repayment of a \$700,000 contribution to the same organization in 2009 toward the cost of additional construction of the Vineyard Green Townhomes.

These three CalHOME direct and forgivable loans to the Community Housing Improvement Systems and Planning Association were done to assist with the development of projects involving multiple ownership units, including single-family subdivisions. In the loan agreement between the City and CalHFA, principal and interest is due 10 years from the date of the agreement with interest accruing at simple interest of 3 percent from March 16, 2006, the date of disbursement. The City intends to use housing funds for the repayment of the loan. All principal and interest amounts are payable at maturity on April 10, 2015. The accumulated interest amount payable on June 30, 2013, was \$108,125.

Finally, the amended FY 2015 Successor Agency 2002 Bond Debt Service Fund allocates \$120,768 towards the payment of the outstanding bonds. In FY 2016 and 2017, the future minimum payment obligation for the bonds is \$118,618 in 2016 and \$121,418 in 2017. Total

remaining principal and interest to retire this bond in 2032 is \$2,321,838. The FY 2016-17 Successor Agency 2006 Bond Debt Service Fund budget allocations \$1.6 million dollars in FY 2016 and FY 2017 for the payment of principal and interest on approximately \$21.8 million dollars of bonded debt. Total remaining principal and interest to totally retire this bond in 2037 is \$33,730,273. Pending Oversight Board approval and debt service satisfaction, proposed FY 2016 projects include \$300,000 for the construction of a North and South Entrance Sign on El Camino Real (the City's primary downtown commercial corridor) and minor improvements to the North and South Welcome signage on U.S. Highway 101; \$1,000,000 for constructing streetscaping improvements along El Camino Real and \$200,000 for finishing the shell space in the Police Department formerly planned to house a jail and holding facility. In FY 2017, \$300,000 is included for additional streetscape projects along El Camino Real that have not yet been identified. The City has \$2,180,000 of remaining funds from this bond for future projects as soon as the City can ensure it will be receiving sufficient funds each year to make debt service payments. Information contained in the budget for this fund shows additional detail concerning how bond proceeds were spent and the available fund balance.

### **FUTURE ACTION**

As discussed with the City Council and Finance Board, without Measure X supplemental funding in the proposed budget, the City would not be able to provide basic city services. Clearly, without new growth in Sales Tax revenue in the community in future years, the City will need to adopt a more permanent revenue enhancement to provide for basic needs in the community. Existing, *and projected*, revenues from property tax, user fees and other sources are simply not adequate to pay for the critical law enforcement, public works, and recreational needs of this community. This policy issue will be of absolute importance to the entire community as the City nears the sunset of this special supplemental Sales Tax.

As discussed this past year, the City does not have a diversified revenue base and has historically not been very assertive to ensure projected revenue kept pace with projected expenditures. Based on the City's current revenue sources, it is not sustainable to provide quality services to the community by relying exclusively on the collection of sales tax and the receipt of property tax. As the City Council and Finance Advisory Committee review this two-year proposed spending plan, it is imperative that Greenfield *consider adopting one or more* of the four major revenues identified in the City's Revenue Options Study for the purpose of generating sufficient funds to enhance the City's ability to pay for critical services such as recreation, law enforcement and City personnel:

- **Local Option Sales Tax.** Cities are allowed to set their own "local option" sales taxes. As approved via Measure X, the City already has an added local option rate of 1.0%. Under State guidelines, the City has the flexibility of adding an additional rate of up to 0.875%. An added 0.5% would generate about \$425,000 annually; and an added rate of 0.75% would generate about \$634,000.
- **Property Transfer Tax.** Statewide, there is a property transfer tax of \$1.10 per \$1,000 of value when property is sold (or \$220 on a property worth \$200,000). For sales in a city, the proceeds are evenly divided between the city and the county, for an effective city rate

of \$0.55 per \$1,000 of value. (For sales in unincorporated areas, the county retains all of the tax.)

- **Parcel Taxes.** A modest parcel tax of \$100 per “equivalent dwelling unit” (EDU), where a single family residence is one EDU, would raise about \$400,000 annually; and \$150 per EDU would raise about \$600,000 annually. This would be a broad-based revenue source that would diversify the City’s revenue base. It accommodates the ability to earmark its proceeds for public safety, since it requires two-thirds voter approval whether it is for general or special purposes.
- **Business License Tax.** The current business license tax is a flat fee of \$40 per year and has not been changed in forty years, when it was last adjusted in 1975. While the City should consider modernizing its business license tax ordinance, simply adjusting the rate to account for the passage of time – in essence, setting it the at the same level when it was adopted but adjusting it for inflation, would generate an additional \$81,000 annually.
- **Utility Users Tax.** Half of the State’s residents and a majority of businesses in California pay utility users taxes at rates ranging from 1% to 11%. It is a tax on the consumption of utility services (such as natural gas, electricity, water, sewer, telephone and cable), similar in concept to the retail sales tax on commodities. For this reason, most cities set their rates based on the sales tax rate in effect at the time they adopted their utility user tax ordinances, which accounts for some of the variability in rates. Statewide, for those 154 cities that levy utility user taxes, the average rate is 5.5%. Greenfield’s rate is 3.0%. At 5%, utility user tax revenues would increase by about \$176,000 annually.

### **RECOMMENDATION**

During the next six months, the City needs to closely examine the Revenue Options Study and determine which revenue source would mostly likely be supported by Greenfield voters. **With the adoption of this proposed budget, a board/community dialog regarding the *long-term sustainability* of City services needs to begin.**

### **POTENTIAL MOTION:**

**I APPROVE/DISAPPROVE RESOLUTION #2015-36 , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AMENDING THE FY 2014-15 ADOPTED BUDGET AND ADOPTING THE FY 2015-2016 - 2016-2017 BIENNIAL OPERATING AND CAPITAL BUDGET**

**RESOLUTION NO. 2015-36**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD,  
CALIFORNIA AMENDING THE GENERAL BUDGET, ENTERPRISE BUDGETS,  
SPECIAL REVENUE BUDGETS, DEBT SERVICE BUDGETS, AND TRUST FUND  
BUDGETS FOR FY 2015 AND APPROVING APPROPRIATIONS FOR THE 2015-2016 -  
2016-2017 BIENNIAL OPERATING AND CAPITAL BUDGET**

**WHEREAS**, the amended FY 2014-15 ANNUAL OPERATING BUDGET and proposed 2015-2016 - 2016-2017 BIENNIAL OPERATING AND CAPITAL BUDGET is hereby approved as SHOWN IN APPENDX A, APPENDIX B AND APPENDIX C and as outlined below:

**Section 1:** The amount of \$6,092,100 shall constitute the GENERAL Fund amended appropriation for FY 2014-15 and the amount of \$6,264,800 the approved appropriation for FY 2015-16 and the amount of \$6,398,600 the approved appropriation for FY 2016-17.

**Section 2:** The amount of \$127,200 shall constitute the SLESF Fund amended appropriation for FY 2014-15 and the amount of \$100,100 the approved appropriation for FY 2015-16 and the amount of \$99,600 the approved appropriation for FY 2016-17.

**Section 3:** The POLICE IMPACT Fund amended appropriation for FY 2014-15 and the amount of \$20,000 the approved appropriation for FY 2015-16.

**Section 4:** The amount of \$280,000 shall constitute the PROPOSITION 84 PARK Fund amended appropriation for FY 2014-15 and the amount of \$2,326,200 the approved appropriation for FY 2015-16.

**Section 5:** The amount of \$86,700 shall constitute the CDBG Fund amended appropriation for FY 2014-15 and the amount of \$1,927,500 the approved appropriation for FY 2015-16.

**Section 6:** The amount of \$440,200 shall constitute the PARK IMPACT Fund amended appropriation for FY 2014-15 and the amount of \$390,000 the approved appropriation for FY 2015-16.

**Section 7:** The amount of \$487,000 shall constitute the GAS TAX Fund amended appropriation for FY 2014-15 and the amount of \$649,700 the approved appropriation for FY 2015-16 and the amount of \$509,400 the approved appropriation for FY 2016-17.

**Section 8:** The amount of \$13,000 shall constitute the LOCAL TRANSPORTATION Fund amended appropriation for FY 2014-15 and the amount of \$1,305,700 the approved appropriation for FY 2015-16.

**Section 9:** The amount of \$81,400 shall constitute the LANDSCAPING AND LIGHT DISTRICT #1 Fund amended appropriation for FY 2014-15 and the amount of \$106,900 the approved appropriation for FY 2015-16 and the amount of \$98,100 the approved appropriation for FY 2016-17.

**Section 10:** The amount of \$250,800 shall constitute the LANDSCAPING AND LIGHT DISTRICT #2 Fund amended appropriation for FY 2014-15 and the amount of \$438,400 the approved appropriation for FY 2015-16 and the amount of \$244,100 the approved appropriation for FY 2016-17.

**Section 11:** The amount of \$38,700 shall constitute the STREET AND DRAINAGE DISTRICT #1 Fund amended appropriation for FY 2014-15 and the amount of \$132,800 the approved appropriation for FY 2015-16 and the amount of \$40,000 the approved appropriation for FY 2016-17.

**Section 12:** The amount of \$32,900 shall constitute the STREET AND DRAINAGE DISTRICT #2 Fund amended appropriation for FY 2014-15 and the amount of \$63,700 the approved appropriation for FY 2015-16 and the amount of \$ 35,700 the approved appropriation for FY 2016-17.

**Section 13:** The amount of \$116,500 shall constitute the SCIENCE WORKSHOP Fund amended appropriation for FY 2014-15 and the amount of \$129,100 the approved appropriation for FY 2015-16 and the amount of \$133,700 the approved appropriation for FY 2016-17.

**Section 14:** The amount of \$200,900 shall constitute the CITY HALL DEBT SERVICE Fund amended appropriation for FY 2014-15 and the amount of \$200,900 the approved appropriation for FY 2015-16 and the amount of \$200.900 the approved appropriation for FY 2016-17.

**Section 15:** The amount of \$67,200 shall constitute the PUBLIC WORKS DEBT SERVICE Fund amended appropriation for FY 2014-15 and the amount of \$67,200 the approved appropriation for FY 2015-16.

**Section 16:** The amount of \$1,074,100 shall constitute the SEWER Fund amended appropriation for FY 2014-15 and the amount of \$1,397,300 the approved appropriation for FY 2015-16 and the amount of \$1,366,100 the approved appropriation for FY 2016-17.

**Section 17:** The amount of \$1,181,000 shall constitute the WATER Fund amended appropriation for FY 2014-15 and the amount of \$1,556,400 the approved appropriation for FY 2015-16 and the amount of \$1,451,600 the approved appropriation for FY 2016-17.

**Section 18:** The amount of \$816,000 shall constitute the ATP Fund approved appropriation for FY 2015-16.

**Section 19:** The amount of \$855,900 shall constitute the MEASURE X Fund amended appropriation for FY 2014-15 and the amount of \$1,143,000 the approved appropriation for FY 2015-16 and the amount of \$1,051,900 the approved appropriation for FY 2016-17.

**Section 20:** The amount of \$49,100 shall constitute the POLICE OTHER GRANT Fund amended appropriation for FY 2014-15 and the amount of \$250,000 the approved appropriation for FY 2015-16 and the amount of \$272,400 the approved appropriation for FY 2016-17.

**Section 21:** The amount of \$2,291,700 shall constitute the SUCCESSOR AGENCY GENERAL ADMINISTRATION Fund amended appropriation for FY 2014-15 and the amount of \$1,749,000 the approved appropriation for FY 2015-16 and the amount of \$2,425,500 the approved appropriation for FY 2016-17.

**Section 22:** The SUCCESSOR AGENCY CAPITAL PROJECT Fund amended appropriation for FY 2014-15 and the amount of \$1,300,000 the approved appropriation for FY 2015-16 and the amount of \$450,000 the approved appropriation for FY 2016-17.

**Section 23:** The amount of \$120,800 shall constitute the SUCCESSOR AGENCY 2002 BOND DEBT SERVICE FUND amended appropriation for FY 2014-15 and the amount of \$118,600 the approved appropriation for FY 2015-16 and the amount of \$116,400 the approved appropriation for FY 2016-17.

**Section 24:** The amount of \$1,508,400 shall constitute the SUCCESSOR AGENCY 2006 BOND DEBT SERVICE FUND amended appropriation for FY 2014-15 and the amount of \$1,640,000 the approved appropriation for FY 2015-16 and the amount of \$1,636,700 the approved appropriation for FY 2016-17.

**Section 25:** The amount of \$650,000 shall constitute the SUCCESSOR AGENCY LOW MODERATE INCOME HOUSING FUND amended appropriation for FY 2014-15 and the amount of \$675,000 the approved appropriation for FY 2016-17.

**Section 25:** *The amount* of \$319,600 shall constitute the SUCCESSOR AGENCY CAL HOME TRUST FUND appropriation for FY 2014-15.

**Section 25:** *The amount* of \$20,000 shall constitute the TRAFFIC IMPACT FUND appropriation for FY 2014-15.

**WHEREAS,** the City Manager is authorized to make such other revisions, individual appropriation line-items, and changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

**WHEREAS,** the City Clerk shall certify to the adoption of this Resolution.

**PASSED AND ADOPTED** by the City Council of the Greenfield at a regular scheduled meeting held on the 9<sup>th</sup> day of June 2015 by the following vote:

AYES, Councilmembers:  
NOES, Councilmembers:  
ABSENT, Councilmembers:  
ABSTAIN, Councilmembers:

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John Huerta, Jr., Mayor

ATTEST:

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Ann F. Rathbun, City Clerk

## SUMMARY OF AMENDED FY 2015 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
<b>GENERAL FUNDS</b>				
City General Fund	1,268,600	5,797,000	6,092,100	973,500
General Capital Project Fund	-			-
<b>TOTAL</b>	<b>1,268,600</b>	<b>5,797,000</b>	<b>6,092,100</b>	<b>973,500</b>
<b>ENTERPRISE FUNDS</b>				
Sewer Utility Fund	759,900	1,117,100	1,074,100	747,100
Water Utility Fund	1,670,900	1,573,000	1,181,000	2,025,300
<b>TOTAL</b>	<b>2,430,800</b>	<b>2,690,100</b>	<b>2,255,100</b>	<b>2,772,400</b>
<b>SPECIAL REVENUE FUNDS</b>				
SLESF Fund	27,213	100,000	127,200	13
Police Other Grants Fund	-	49,100	49,100	-
Proposition 84 Park Fund	4,100	275,900	280,000	-
CDBG Fund	-	126,400	86,700	39,700
Measure X Fund	-	1,073,300	855,900	217,400
Traffic Impact Fund	2,220,500	305,000	20,000	2,505,500
Park Impact Fund	852,100	10,000	440,200	421,900
Police Impact Fund	22,300	15,000	-	37,300
Sewer Impact Fund	1,047,600	153,000	-	1,200,600
Water Impact Fund	2,315,000	120,000	-	2,435,000
Community Center Impact Fund	109,300	3,200	-	112,500
General Facilities Impact Fund	(1,983,400)	11,000	-	(1,972,400)
Gas Tax (Streets) Fund	339,400	514,500	487,000	366,900
Local Transportation Fund	93,500	-	13,000	80,500
ATP Grant Fund	-	-	-	-
Landscape & Lighting Dist #1	328,300	84,800	81,400	331,700
Landscape & Lighting Dist #2	605,600	271,400	250,800	626,200
Street & Drainage Dist #1	455,600	25,800	38,700	442,700
Street & Drainage Dist #2	150,100	80,700	32,900	197,900
HOME Grant Fund	21,100	1,700	-	22,800
Science Workshop Fund	(12,700)	136,200	116,500	7,000
<b>TOTAL</b>	<b>6,595,613</b>	<b>3,357,000</b>	<b>2,879,400</b>	<b>7,073,213</b>
<b>DEBT SERVICE</b>				
City Hall Debt Service Fund	-	200,900	200,900	-
Public Works Equipment Debt Service Fund	-	67,200	67,200	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## SUMMARY OF AMENDED FY 2015 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
<b>TRUST FUNDS</b>				
Successor Agency General (Administration) Fund	154,800	2,226,600	2,291,700	89,700
Successor Agency Low-Mod Income Housing Fund	(124,700)	650,000	650,000	(124,700)
Successor Agency CalHome Trust Fund	319,600	-	319,600	-
Successor Agency Capital Projects Fund	6,260,900	-	-	6,260,900
Successor Agency 2002 Bond Debt Service Fund	(1,182,700)	-	120,800	(1,303,500)
Successor Agency 2006 Bond Debt Service Fund	(19,959,600)	1,630,400	1,508,400	(19,837,600)
<b>TOTAL</b>	<b>(14,531,700)</b>	<b>4,507,000</b>	<b>4,890,500</b>	<b>(14,915,200)</b>
 <b>ALL FUND TOTAL</b>	 <b>(4,236,687)</b>	 <b>16,351,100</b>	 <b>16,117,100</b>	 <b>(4,096,087)</b>

## SUMMARY OF PROPOSED FY 2016 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
<b>GENERAL FUNDS</b>				
City General Fund	973,500	6,155,200	6,264,800	863,900
General Capital Project Fund	-			-
<b>TOTAL</b>	<b>973,500</b>	<b>6,155,200</b>	<b>6,264,800</b>	<b>863,900</b>
<b>ENTERPRISE FUNDS</b>				
Sewer Utility Fund	747,100	1,266,800	1,397,300	560,800
Water Utility Fund	2,025,300	1,680,000	1,556,400	2,111,300
<b>TOTAL</b>	<b>2,772,400</b>	<b>2,946,800</b>	<b>2,953,700</b>	<b>2,672,100</b>
<b>SPECIAL REVENUE FUNDS</b>				
SLESF Fund	13	100,000	100,100	(87)
Police Other Grants Fund	-	255,800	250,000	5,800
Proposition 84 Park Fund	-	2,326,200	2,326,200	-
CDBG Fund	39,700	1,970,300	1,927,500	82,500
Measure X Fund	217,400	1,115,600	1,143,000	190,000
Traffic Impact Fund	2,505,500	100,000	-	2,605,500
Park Impact Fund	421,900	102,600	390,000	134,500
Police Impact Fund	37,300	15,000	20,000	32,300
Sewer Impact Fund	1,200,600	150,000	-	1,350,600
Water Impact Fund	2,435,000	120,000	-	2,555,000
Community Center Impact Fund	112,500	5,000	-	117,500
General Facilities Impact Fund	(1,972,400)	10,000	-	(1,962,400)
Gas Tax (Streets) Fund	366,900	404,700	649,700	121,900
Local Transportation Fund	80,500	1,305,800	1,305,700	80,600
ATP Grant Fund	-	816,000	816,000	-
Landscape & Lighting Dist #1	331,700	87,000	106,900	311,800
Landscape & Lighting Dist #2	626,200	276,000	438,400	463,800
Street & Drainage Dist #1	442,700	26,900	132,800	336,800
Street & Drainage Dist #2	197,900	82,300	63,700	216,500
HOME Grant Fund	22,800	4,600,000	4,600,000	22,800
Science Workshop Fund	7,000	179,300	129,100	57,200
<b>TOTAL</b>	<b>7,073,213</b>	<b>14,048,500</b>	<b>14,399,100</b>	<b>6,722,613</b>
<b>DEBT SERVICE FUNDS</b>				
City Hall Debt Service Fund	-	200,900	200,900	-
PW Equipment Debt Fund	-	67,200	67,200	-
<b>TOTAL</b>	<b>-</b>	<b>268,100</b>	<b>268,100</b>	<b>-</b>
<b>TRUST FUNDS</b>				
Successor Agency General (Administration) Fund	89,700	2,087,200	1,749,000	427,900
Successor Agency Low-Mod Income Housing Fund	(124,700)	-	-	(124,700)
Successor Agency CalHome Trust Fund	-	-	-	-
Successor Agency Capital Projects Fund	6,260,900	-	1,300,000	4,960,900
Successor Agency 2002 Bond Debt Service Fund	(1,303,500)	-	118,600	(1,422,100)
Successor Agency 2006 Bond Debt Service Fund	(19,837,600)	1,630,400	1,640,000	(19,847,200)
<b>TOTAL</b>	<b>(14,915,200)</b>	<b>3,717,600</b>	<b>4,807,600</b>	<b>(16,005,200)</b>
<b>ALL FUNDS TOTAL</b>	<b>(4,096,087)</b>	<b>27,136,200</b>	<b>28,693,300</b>	<b>(5,746,587)</b>

## SUMMARY OF PROPOSED FY 2017 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
<b>GENERAL FUNDS</b>				
City General Fund	863,900	6,393,200	6,398,600	858,500
General Capital Project Fund	-			-
<b>TOTAL</b>	<b>863,900</b>	<b>6,393,200</b>	<b>6,398,600</b>	<b>858,500</b>
<b>ENTERPRISE FUNDS</b>				
Sewer Utility Fund	560,800	1,393,300	1,366,100	532,200
Water Utility Fund	2,111,300	1,795,000	1,451,600	2,417,100
<b>TOTAL</b>	<b>2,672,100</b>	<b>3,188,300</b>	<b>2,817,700</b>	<b>2,949,300</b>
<b>SPECIAL REVENUE FUNDS</b>				
SLESF Fund	(87)	100,000	99,600	313
Police Other Grants Fund	5,800	266,600	272,400	-
Proposition 84 Park Fund	-	-	-	-
CDBG Fund	82,500	-	-	82,500
Measure X Fund	190,000	1,274,600	1,051,900	412,700
Traffic Impact Fund	2,605,500	100,000	-	2,705,500
Park Impact Fund	134,500	102,600	-	237,100
Police Impact Fund	32,300	15,000	30,000	17,300
Sewer Impact Fund	1,350,600	150,000	-	1,500,600
Water Impact Fund	2,555,000	120,000	-	2,675,000
Community Center Impact Fund	117,500	5,000	-	122,500
General Facilities Impact Fund	(1,962,400)	10,000	-	(1,952,400)
Gas Tax (Streets) Fund	121,900	423,200	509,400	35,700
Local Transportation Fund	80,600	250,000	-	330,600
Landscape & Lighting Dist #1	311,800	91,000	98,100	304,700
Landscape & Lighting Dist #2	463,800	244,000	244,100	463,700
Street & Drainage Dist #1	336,800	27,400	40,000	324,200
Street & Drainage Dist #2	216,500	84,500	35,700	265,300
HOME Grant Fund	22,800	2,500	2,500	22,800
Science Workshop Fund	57,200	173,500	133,700	97,000
<b>TOTAL</b>	<b>6,722,613</b>	<b>3,439,900</b>	<b>2,517,400</b>	<b>7,645,113</b>
<b>DEBT SERVICE</b>				
City Hall Debt Service Fund	-	200,900	200,900	-
Public Works Equipment Debt Service Fund	-			-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## SUMMARY OF PROPOSED FY 2017 BUDGET

FUND	BEGINNING AVAILABLE BALANCE	REVENUE (+)	EXPENDITURES (-)	AVAILABLE ENDING BALANCE (=)
<b>TRUST FUNDS</b>				
Successor Agency General (Administration) Fund	427,900	1,995,500	2,425,500	(2,100)
Successor Agency Low-Mod Income Housing Fund	(124,700)	675,000	675,000	(124,700)
Successor Agency CalHome Trust Fund	-	-	-	-
Successor Agency Capital Projects Fund	4,960,900	-	450,000	4,510,900
Successor Agency 2002 Bond Debt Service Fund	(1,422,100)	-	116,400	(1,538,500)
Successor Agency 2006 Bond Debt Service Fund	(19,847,200)	1,630,400	1,636,700	(19,853,500)
<b>TOTAL</b>	<b>(16,005,200)</b>	<b>4,300,900</b>	<b>5,303,600</b>	<b>(17,007,900)</b>
 <b>ALL FUND TOTAL</b>	 <b>(5,746,587)</b>	 <b>17,322,300</b>	 <b>17,037,300</b>	 <b>(5,554,987)</b>



## ***City Council Memorandum***

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM: June 4, 2015**

**AGENDA DATE: June 9, 2015**

**TO:** Mayor and City Council

**FROM:** Susan A. Stanton, ICMA-CM  
City Manager

**TITLE: A RESOLUTION OF CITY COUNCIL OF THE CITY OF  
GREENFIELD AMENDING THE CLASSIFICATIONS PLAN**

### **BACKGROUND:**

The City adopts salary ranges for all positions annually with the adoption of the annual budget. This resolution would establish the positions of Accountant, Public Works Administrative Assistant, Public Works Foreman and Water Technician; therefore, it is necessary to revise the City's salary ranges.

### **POTENTIAL MOTION:**

### **POTENTIAL MOTION:**

**I APPROVE/DISAPPROVE RESOLUTION #2015-37 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ESTABLISHING AN ACCOUNTANT, PUBLIC WORKS ADMINISTRATIVE ASSISTANT, PUBLIC WORKS FOREMAN, WATER TECHNICIAN POSITIONS AND AMENDING THE EMPLOYEE SALARY AND CLASSIFICATION PLAN**

**RESOLUTION NO. 2015-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ESTABLISHING AN ACCOUNTANT, PUBLIC WORKS ADMINISTRATIVE ASSISTANT, PUBLIC WORKS FOREMAN, WATER TECHNICIAN POSITIONS AND AMENDING THE EMPLOYEE SALARY AND CLASSIFICATION PLAN**

**WHEREAS**, the City of Greenfield hereby establishes the position of Community Science Workshop Student Instructor; and

**WHEREAS**, Municipal Code Section 2.24 provides that adjustments of the salary and classification plan be by resolution; and

**WHEREAS**, Personnel Rules, Rule 3 – Classification Plan, Section. Administration of the Classification Plan states that the Personnel Officer shall administer the classification plan with all amendments or revisions to the plan subject to approval of the City Council.

**WHEREAS**, the City Council desires to amend the range for the following position title:

	Salary
<b>ACCOUNTANT</b>	<b>\$3,750 - \$5,417</b>
<b>PUBLIC WORKS ADMINISTRATIVE ASSISTANT</b>	<b>\$2,914 - \$3,720</b>
<b>PUBLIC WORKS FOREMAN</b>	<b>\$3,523 - \$4,496</b>
<b>WATER TECHNICIAN</b>	<b>\$3,062 - \$3,908</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Greenfield that the classification plan is amended effective July 1, 2015.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield at a regular meeting duly held on the 9<sup>th</sup> day of June, 2015 by the following vote:

**AYES, and in favor, thereof, Councilmembers:**

**NOES, Councilmembers:**

**ABSENT, Councilmembers:**

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**Mayor of the City of Greenfield**

**Attest:**

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**City Clerk of the City of Greenfield**

**CITY OF GREENFIELD MONTHLY  
SALARY SCHEDULE**

**SEIU Employees**

<b><u>Position</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Customer Services Assistant	\$2,576	\$3,287
Office/Planning Technician Office Specialist II Police Services Technician Public Works Office Specialist II	\$2,914	\$3,720
Water Technician	\$3,062	\$3,908
Public Works Service Worker I Public Works Service Worker II Public Works Service Worker III Public Works Service Worker IV	\$3,062 \$3,583 \$3,833 \$4,167	\$3,908 \$4,044 \$4,206 \$4,416
Finance Technician Mechanic	\$3,298	\$4,208

**Greenfield Police Officers' Association**

<b><u>Position</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Police Officer I	\$4,370	\$5,312
Police Officer II	\$4,825	\$5,865
Police Officer III	\$5,325	\$6,472

**Greenfield Police Supervisors' Association**

<b><u>Position</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Police Records Supervisor	\$3,753	\$4,802
Police Sergeant I	\$5,538	\$6,731
Police Sergeant II	\$5,815	\$7,068
Police Sergeant III	\$6,113	\$7,431

## Unrepresented Employees

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Public Works Administrative Assistant	\$2,914	\$3,720
Public Works Foreman	\$3,387	\$4,322
Community Service Workshop Coordinator	\$3,437	\$4,386
Accountant	\$3,750	\$5,417
Utilities Systems Asst. Superintendent	\$3,888	\$5,013
Executive Assistant	\$4,085	\$5,214
City Clerk	\$4,856	\$6,321
Administrative Services Director	\$5,360	\$6,841
Community Services Director	\$6,862	\$8,758

<u>Position</u>	<u>Annual</u>
Police Commander	\$110,000
Chief of Police	\$130,000
City Manager	\$145,000

<u>Part-time Positions</u>	<u>Hourly Rate</u>
Crossing Guards	\$10.00
Science Workshop Student Instructor	\$11.00 - \$15.00
Science Workshop Aid	\$11.99
Science Workshop Teacher	\$20.00



## City of Greenfield

# ACCOUNTANT

Effective Date: 07/2015

### **DISTINGUISHING FEATURES OF THE CLASS:**

The fundamental reason this classification exists is to perform professional accounting and budgetary work involving maintenance of the fiscal records and systems of the City: the review of source documents used for accounting, the maintenance of ledgers, registers or other records of initial entry, the maintenance of control accounts, and the preparation of periodic and special financial reports. Position may also include grants accounting, payroll and benefits accounting, assisting with labor negotiations, and providing fiscal administrative support in the preparation, analysis and monitoring of the City budget. An Accountant performs technical work in the maintenance of fiscal records, applying professional accounting principles and methods in duties that include: analysis and evaluation of financial records; preparation of factual and analytical statements and reports; providing exceptional customer service to the public, other City staff members, and members of the City Council and Finance Advisory Board; providing professional and administrative assistance to the Director of Administrative Services and to other City management.

### **ESSENTIAL FUNCTIONS:**

- Performs a wide variety of accounting and administrative tasks such as reviewing documents for accounting purposes, maintaining ledgers, recording journal entries, participating in the budget process, assisting in the payroll process, assisting with labor negotiation activities, and assisting with benefits administration;
- Collects and analyzes financial data such as source documents used for accounting records of initial entry, control accounts, and financial reports;
- Analyzes and evaluates accounting problems;
- Prepares reports and statements pertinent to accounting and related data;
- Reviews, develops, analyzes, and modifies specific accounting procedures to ensure efficiency and accuracy;
- Identifies and records capital outlay expenditures;
- Prepares fiscal reports for Federal and/or State grants; assists city staff in monitoring and reporting grants and answers questions regarding grant revenues and expenditures;
- Reviews and reconciles checking accounts maintained by the City;
- Researches expenditure and revenue entries for reclassification or correction;
- Compiles and records statistical information, and creates periodic statistical reports;



## City of Greenfield

- Prepares, examines, or analyzes accounting records, financial statements, or other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards;
- Ensures that established chart of accounts is followed and assigns entries to proper accounts;
- Maintains project numbers for project accounting purposes;
- Maintains fixed assets list;
- Develops implements, modifies, and documents record-keeping and accounting systems, making use of current computer technology;
- Develops, maintains, and analyzes budgets, preparing periodic reports that compare budgeted costs to actual costs;
- Maintains regular and reliable attendance;
- Develops, maintains and modifies simple to complex spreadsheet applications effectively, using a personal computer;
- Ensures that all physical documentation of financial records is maintained in an orderly manner;
- Works more than forty hours in a workweek without additional compensation to perform assigned job duties, including weekends, evenings, early morning hours, and holidays as required;
- Demonstrates superior, seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity;
- Other related work and special projects as assigned.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

#### Knowledge of

Accounting theory, principles, and practices and its application to various accounting transactions and problems, especially with regard to fund governmental accounting, to include:

- Methods, procedures and terminology used in professional governmental accounting;
- Principles and practices of governmental accounting;
- Generally Accepted Accounting Principles;
- Analysis of complex financial statements and reports;
- Financial and statistical record-keeping techniques;
- Preparation of financial statements and comprehensive accounting reports;
- Budgeting practices regarding preparation monitoring and control;
- Research and statistical evaluation techniques;



## City of Greenfield

- Intermediate to advanced quantitative analysis techniques;
- Applicable laws, codes, regulations, policies and procedures;
- Effective oral and written communication and interpersonal skills.

### Skills / Abilities

- Accurately performs professional governmental accounting and budgetary work involved in preparing, analyzing, auditing, reconciling and maintaining financial records and reports
- Prepares, analyzes and monitors budgets;
- Reconciles various fiscal statements to assure accurate fund accounting as assigned;
- Interprets, applies and explains rules, regulations, policies and procedures;
- Establishes and maintains cooperative and effective working relationships with others;
- Meets schedules and timelines;
- Communicates orally and in writing with other employees and with the public – in face-to-face, one-on-one settings or using a telephone or email – in a courteous, effective manner;
- Makes mathematical calculations accurately and rapidly;
- Produces effective quantitative analysis, using Excel spreadsheet formula, charting, and data tools;
- Produces clear and accurate documents and reports using proper business English sentence structure, grammar, and punctuation;
- Comprehends and makes inferences from material written in the English language;
- Observes, compares, and/or monitors data to determine the accuracy of financial records;
- Analyzes and evaluates accounting problems and prepares reports and statements pertinent to accounting and related data;
- Uses a 10-key adding machine and keyboard with 10-key by touch;
- Operates standard office equipment, including a computer and assigned software;
- Enters data or information into a terminal, PC, or other keyboard device to utilize the Microsoft Office Suite;
- Possesses keen attention to detail while maintaining an ability to “see the big picture”;
- Works cooperatively with other City employees and the public;
- Remains in a sitting position for long periods of time;
- Works safely without presenting a direct threat to self or others.



## **City of Greenfield**

### **ADDITIONAL REQUIREMENTS:**

May require the performance of other essential and marginal functions.

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

Graduation from an accredited four-year college or university, with a bachelor's degree in business administration, accounting or a related field, with 12 semester units or 18 quarter units of financial and managerial accounting coursework completed at an accredited four-year college or university, and two years accounting experience. Other combinations of experience that meet the minimum requirements may be substituted, at the discretion of the City, *except for the required accounting coursework*. Experience with fund governmental accounting is preferred.



## City of Greenfield

# PUBLIC WORKS ADMINISTRATIVE ASSISTANT

Effective Date: 7.2015

### **DISTINGUISHING FEATURES OF THE CLASS:**

Under administrative direction of the Public Works Director/City Engineer, plans, organizes, oversees and performs professional level work for the Public Works and Utility Billing departments. Performs a variety of complex and technical office support duties which include word processing, filing, reports, utility billing and customer service. Provides complex administrative support and performs related work as required. The Public Works Administrative Assistant administers responsible office support to the Public Works and the Utility Billing departments. Responsibilities include word processing, typing, entering information into various computer systems, filing, report preparation and providing other general office support services to the public works and utility billing staff. Incumbents complete forms to begin and disconnect utility services, collect utility service fees and other revenue. This class is distinguished from other City office support classes in that the work requires extensive contact with the public in addition to the performance of general office work and support.

### **ESSENTIAL FUNCTIONS:**

- Provides initial contact with the public for callers over the telephone and occasionally at a public counter; determines the nature of the contact; provides factual information regarding services, policies and procedures, takes messages, or directs the caller to the proper individual or agency.
- Directs and coordinates the development and implementation of goals, objectives and programs for both departments; develops operating policies, procedures and work standards to ensure that the goals and objectives are met
- Provides support to utility billing staff which includes payment collections and collections of other fees, obtains information to begin or end utility services, and balances receipt and money received.
- Processes department's payroll records, verifying regular, overtime and leave figures; forwards data to the Finance/Administrative Services Director for payroll preparation after approval by Public Works Director.
- Maintains time and leave records for public works.
- Prepares, duplicated and distributes a variety of logs and records related to public works and utility maintenance, repair and operations.

- Prepares correspondence, forms, purchase orders, labels and specialized documents from drafts, notes, previous documents or brief instructions, using a word processor, spreadsheets or typewriter.
- Proofreads and checks materials for accuracy, completeness, compliance with departmental and City policies and correct English usage, including grammar, spelling and punctuation.
- Establishes and maintains office files; researches and compiles information from such files and purges or transfers files as required.
- Opens, sorts, date stamps and distributes incoming mail; processes outgoing mail.
- Provides a variety of standard office support on an assigned or relief basis to Utility Billing staff.
- Orders and maintains an inventory of office and cleaning supplies for the public works department.
- Operates a variety of standard office equipment, including a computer, copier, facsimile equipment, a centralized telephone system and a two-way radio.

#### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

##### Knowledge of

- Standard office practices and procedures, including the operation of standard office equipment.
- Ensure that water and wastewater monitoring meets all federal, state and local requirements and regulations; provide the preparation of mandated reports regarding such requirements.
- Knowledge of all monthly, quarterly and annual reports pertaining to water distribution and wastewater due to the State and County.
- Business arithmetic
- Business letter writing and the standard format for correspondence and reports.
- Correct English usage, including spelling, grammar and punctuations.
- Computer applications related to the work.
- Filing principles and practices.
- Techniques for dealing with and solving the problems presented by a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone.
- Techniques and safe driving procedures related to the operations of a paratransit van.
- Techniques for basic vehicle operation and maintenance.

##### Skills / Abilities

- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Planning, organizing, administering, coordinating, reviewing and evaluating the functions of the department and meeting critical deadlines.

- Planning, organizing, supervising, reviewing, reviewing and evaluating the work of assigned staff and providing for their training and professional development
- Developing and implementing goals, objectives, policies, procedures, work standards and internal controls for the departments.
- Performing technical, detailed and responsible office support work.
- Applying and explaining policies, procedures and regulations.
- Making accurate arithmetic calculations.
- Have knowledge of the city budget, working with Public Works Director to update budget annually and mid year adjustments.
- Assisting Public Works Director Coding warrants from budget for payment.
- Compiling and summarizing information to prepare clear and accurate reports.
- Typing or word processing at a rate of 40 net words per minute.
  
- Maintaining accurate records and files in utility billing, water distribution, wastewater and vehicles.
  - Monthly – Water (Wells, Production & Distribution), Pesticide, Coliform & Daily Chlorination Records
  - Quarterly – Water and Sewer to State and County.
  - Annual – Sewer, Urban Water, State Water, Vehicle Fleet Smog Report, LTF/STA Application. Understanding and following oral and written direction.

**ADDITIONAL REQUIREMENTS:**

License

Must possess a valid California class C driver’s license and have a satisfactory driving record.

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment; stamina to maintain attention to detail and work on a computer for an extended period of time; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, over the telephone and a two-way radio.

**ACCEPTABLE EXPERIENCE AND TRAINING:**

Equivalent to graduation from high school and two years of experience in either performing general office support or secretarial experience. Experience in dealing with the public is highly desirable.



## City of Greenfield

### PUBLIC WORKS FOREMAN

Effective Date: 7.2015

#### **DISTINGUISHING FEATURES OF THE CLASS:**

Under direction, supervises the activities of personnel, field crews and individuals in the maintenance and repair of public utilities including, but not restricted to streets, traffic signs and markings, street lights, storm drains, wastewater and water systems; does related work as required. Positions in this classification are characterized by an intermediate structure where work activities change considerably from day to day, or even hour to hour, but usually within some reasonable or expected bounds. Contacts are regularly made both inside and outside the organization at all organizational levels, and require considerable tact, discretion and persuasion to obtain willing action and consent. Incumbents in this classification receive assignments from the classifications of Public Works Utilities Manager. They supervise members of the lower-rated classifications of Public Works Maintenance Worker. They require a greater degree of technical knowledge than those in the lower classification, and are called upon to exercise greater degrees of responsibility and judgment.

#### **ESSENTIAL FUNCTIONS:**

- Leads, oversees and performs the work of staff responsible for maintenance, repair, construction and installation work in streets, water and wastewater systems, parks, grounds and related facilities; assists maintenance staff in troubleshooting and performing the more complex maintenance and repair activities.
- Streets, Water and Wastewater Systems:  
Breaks, removes and repairs surfaces; installs and repairs sidewalks, curbs, gutters and fences; digs, shovels, hauls, loads and unloads materials; operates a variety of equipment, including jack hammers, pavement breakers; tampers and other hand power tools, identifies and responds to street, water and wastewater system maintenance problems; operates trucks, tractors, street sweepers, aerial lifts and other construction vehicles and equipment; oversees the installation and maintenance of City signs, road markings, striping and delineators; paints street lines and crosswalks; oversees the maintenance of City vehicles and maintenance equipment; maintains storm drain sand ditches; cleans and rods wastewater collection lines; turning water service on and off; reading meters on a scheduled basis and recording readings on an



## City of Greenfield

automated system for billing purposes; tapping lines to install new services; repairing water distribution or service lines, hydrants and meters; if appropriately certified, repairing and testing backflow prevention devices; monitoring water wells, checking chlorine devices; taking a variety of pressure and flow readings and making standard physical and chemical tests of portable water; monitoring lift stations, performing minor maintenance work on pumps and equipment as required.

- Parks, Buildings and Grounds: Participates in the general cleaning of parks, grounds, buildings and related facilities; mows, edges and weeds landscaped areas; plants trees, flowers and shrubs; participates in the installation of new park areas; maintains and upgrades all City parks, pathways and landscaped areas; identifies and responds to park and grounds maintenance problems; repairs, installs and operates irrigation systems; applies herbicides and pesticides; inspects buildings, facilities, grounds and park play equipment for conditions needing repair and maintenance; maintains City owned recreational facilities, including tennis courts, swimming pools, racquetball courts, and athletic fields; prepares reports and forms, including time sheets, equipment records and work orders; prepares monthly pesticide reports.
- Responds to the more difficult questions and concerns from the general public; provides information as is appropriate and resolves public service complaints.
- Demonstrates a full understanding of applicable policies, procedures and work methods associated with assigned duties; estimates time, materials and equipment necessary for the successful completion of the project; acquire necessary resources as is appropriate.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management, staff and the public.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

#### Knowledge of

- Practices, techniques and materials used in maintenance, construction, mechanics and repair of streets, lighting, sewer facilities, parks, grounds, buildings and related facilities; operating characteristics and safety requirements for the operation of a variety of heavy and light maintenance vehicles and equipment; principles and practices



## City of Greenfield

of project design and cost estimating, knowledge of the City Street system; methods and techniques of supervision, training and motivation; basic principles of mathematics; applicable federal, state and local laws, codes and regulations; methods and techniques of scheduling work assignments; methods and techniques for record keeping; occupational hazards and standard safety practices.

### Skills / Abilities

- Oversee and perform maintenance, repair and installation of asphalt, signs, lighting, concrete, storm drains; perform maintenance and repair of parks, wastewater collection systems and related equipment; safely operate a variety of tools and equipment used in maintenance and construction; estimate time and materials for completion of projects; perform heavy manual labor; work independently; keep records and logs; make adjustments to standard operating procedures as appropriate; interpret, explain and apply applicable laws, codes and regulations; organize, prioritize and follow-up on work assignments; work independently and as part of a team; make sound decisions within established guidelines; follow written and oral directions; observe safety principles and work in a safe manner; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships
- Safely and effectively operate a variety of maintenance and construction equipment, tools and materials; operate an office computer and a variety of word processing and software applications.

### **ADDITIONAL REQUIREMENTS:**

Must be available for regular standby assignments, able to work emergency **overtime** as required and respond to emergencies in the time period specified by City Administration. Must be willing to work outdoors in all weather conditions, with exposure to traffic and potentially hazardous conditions.

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Public Works Foreman. A typical way of obtaining the required qualifications is to possess three years of increasingly responsible experience in construction



## **City of Greenfield**

and maintenance of streets, water and wastewater systems, parks or buildings and grounds, and a high school diploma or equivalent.

### Licenses and Certifications

Must possess a valid California Class C driver's license and have a satisfactory driving record.

Desirable SWRCB Grade 2 Water Distribution Operator, and a CWEA Collection System Maintenance operator 1



## City of Greenfield

# WATER TECHNICIAN

Effective Date: 7.2015

### **DISTINGUISHING FEATURES OF THE CLASS:**

Under general supervision, performs office and field work in assisting customers with water conservation programs, services, and regulations; assists with development and implementation of residential, commercial, and landscape water conservation programs; answers telephone and in-person questions regarding utility billing information, and water programs.

### **SUPERVISION RECEIVED/EXERCISED**

Receives immediate supervision from Public Works Utilities Manager.

The Water Technician is the journey level classification in the Water series. This classification is responsible for assisting with the development and implementation of various water programs and outreach programs, performing general clerical tasks and providing routine information to the public, and related written materials.

### **TYPICAL DUTIES AND RESPONSIBILITIES:**

- Performs indoor residential water audits by conducting field inspections and tests, including those for leaky toilets and sinks; calculates flow rates of showers and faucets, toilet dams, and instructs customers on other ways to save water in and around the home.
- Conducts outdoor audits including testing and analyzing commercial and residential landscaping systems, pointing out deficiencies in sprinkler placement and developing a watering schedule for the customer; teaches customers how to read their own water meter and recommends installation of water saving plumbing fixtures.
- Performs field inspections and measurements at customer locations; reviews water use records and calculates annual water consumption by site.
- Performs maintenance duties such as installing, lubricating, packing, replacing and repairing pumps, motors, valves, and meters and ancillary equipment.
- Meets with customers in person at their homes and places of business; answers their inquiries and provides general information and advice on water conservation measures and practices.



## City of Greenfield

- Answers the phone, sends out educational materials, processes forms, keeps simple records, files and statistics of work activities; performs data entry work using a computer.
- Operates a motor vehicle, a personal computer, and uses basic hand tools; performs all work in accordance with safe work practices.
- Assists customer services staff in responding to or resolving unusual customer problems or complaints, upon request.
- Works with the Water Department to identify and eliminate unaccounted for water usage to the extent partible.
- Assists in the repair of water services, taps mains and may install pipe.
- Responds to customer inquiries and complaints about water quality, pressure problems and leaks.
- Performs flushing duties on the water distribution system.
- Performs related water distribution duties as required.

## REQUIRED KNOWLEDGE AND ABILITIES:

### Knowledge of

- Basic principles and practices of gardening and irrigation systems.
- Basic principles of plumbing.
- Basic principles of customer service.
- Basic principles of municipal water systems.
- Proper spelling, grammar, punctuation and sentence construction.

### Skills / Abilities

- Make mathematical calculations of moderate difficulty.
- Understand, interpret and apply City policies to field situations.
- Analyze water conservation problems, identify alternatives and recommend solutions.
- Operate a personal computer.
- Understand and carry out written and oral instructions. Communicate effectively, both orally and in writing (Ability to communicate in Spanish is desirable).
- Establish and maintain effective working relationships with those contacted in the course of the work.



## City of Greenfield

### Working Conditions

Position requires prolonged sitting; standing and walking on level and uneven surfaces; reaching, twisting, turning, kneeling, bending, squatting and stooping; and working indoors and outdoors. This position also requires grasping, repetitive hand movement and fine coordination in using a computer keyboard. Additionally, the position requires near and far vision in reading written materials and a computer monitor. Acute hearing is required when providing phone and personal service. The need to lift, drag and push files, paper and documents weighing up to 25 pounds also is required. Some job duties require the incumbent to drive motorized vehicles. Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

### **ADDITIONAL REQUIREMENTS:**

Work is performed both in office and outdoor settings. Frequent walking, standing, ability to climb stairs, writing, bending, sitting in office chair, keyboarding and visual contact with computer terminal, reaching and lifting above shoulders, carrying boxes of materials for short distances, driving motor vehicle, see, talk and hear. Employee must occasionally lift or move up to 50 pounds.

### **ACCEPTABLE EXPERIENCE AND TRAINING:**

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Water technician; A typical way of obtaining the required qualifications is to possess three years of increasingly responsible experience in construction and maintenance of water and, parks or buildings and grounds, and a high school diploma or equivalent.

### **LICENSE OR CERTIFICATIONS:**

Must possess and maintain a valid California class C driver's licenses and have a satisfactory driving record.

The following certifications are desirable; AWWA Water Use Efficiency Practitioner Certification Grade I, and NCPBA General Backflow Tester.

SWRCB Grade I Water Distribution Operator certification may be required.



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** June 4, 2015

**AGENDA DATE:** June 9, 2015

**TO:** Mayor and City Council

**FROM:** Jeri Corgill  
Director of Administrative Services

**TITLE:** **RESOLUTION SETTING THE CITY OF GREENFIELD'S  
"APPROPRIATIONS LIMIT" FOR FISCAL YEAR 2015-16  
AND DETERMINING COMPLIANCE THEREWITH**

### **OVERVIEW:**

The Gann Spending-Limitation Initiative, Article XIII B of the California Constitution, was adopted as Proposition 4 in June 1979, and was subsequently modified by Proposition 111 in June 1990. Under this article of the State Constitution, the City is required to annually adopt a resolution setting a limitation on the annual appropriation of proceeds from taxes. For 2015-16, staff project that the City's appropriations subject to limitation will be approximately \$138,000, which is about \$18.3 million less than the calculated limit of \$18.4 million.

### **BACKGROUND:**

The Gann Spending-Limitation Initiative provides for the limitation of state and local government appropriations. The Gann Initiative is actually a limitation on tax revenues, rather than a direct limitation on appropriations. Following are the major provisions of the Gann Initiative and subsequent Proposition 111 modification:

1. Appropriations subject to limitation may not exceed appropriations made in 1978-79, except as adjusted for increases to the cost of living, population and service responsibility transfer. (Adjustment factors are discussed below.)
2. Appropriations financed through service fees (to the degree that they do not exceed the cost of performing the service), grant programs, fines and forfeitures, and other specified "non-tax" sources are not subject to the appropriations limit. Essentially, with the exception of major capital related expenditures, all appropriations funded through tax revenues are subject to limitation.
3. For the purpose of identifying "proceeds from taxes" under the Gann Initiative, state subventions that are unrestricted as to their use (e.g., Homeowners Property Tax Relief)

are considered to be tax sources. On the other hand, the use of subventions like Gas Tax is restricted by the State, and as such, is classified as non-tax sources.

4. Under the original Gann Initiative, all proceeds from taxes received in excess of the appropriations limit were required to be returned through refunds or revision in tax rates and fee schedules within the next two fiscal years – or voter approval to increase the appropriations limit was required. Any voter-approved increase to the appropriations limit cannot exceed four years. Proposition 111 provides a one-year carryover feature to determine excess revenues under which refunds can be avoided, if the City is below the limit by the amount of the prior year excess in the subsequent year.
5. Originally, the Gann Initiative required no formal review; however, Proposition 111 requires that the annual calculation be reviewed as part of the City’s annual financial audit.

The annual adjustment factors of changes in population and cost of living for the appropriations limit calculation must be selected by a recorded vote of the Council, and include the following:

1. *Population* – Based on data provided annually by the State Department of Finance, cities may annually choose the population growth factor of either their city or the county.

For this year’s calculation, the County’s population growth factor (which exceeded the City’s factor) is the recommended population adjustment.

2. *Cost of living* – Local governments may annually choose either the percentage change in California per capita personal income, or the percentage change in their jurisdiction’s assessed valuation for non-residential new construction.

Data for the percentage change in California per capita personal income is provided annually by the State Department of Finance. Data to calculate the change in non-residential assessed valuation is not available from the County. Therefore, the California per capita personal income change is the recommended cost of living factor.

The City’s appropriations limit for 2015-16 of \$18,406,715 is calculated as follows:

<b>Appropriations Limit Calculation</b>	
2015-16 Appropriations Limit	\$17,780,947
Adjustment Factors:	
A. Cost of Living Options	
1. Percentage change in assessed value due to new non-residential construction	data not available
2. <u>Percentage change in California per capital personal income</u>	<u>3.8%</u>
B. Population Options	
1. <u>Percentage change in City population</u>	<u>-0.3%</u>
2. Percentage change in County population	4.2%
Combined Adjustment Factor	1.035
<b>2014-15 Appropriations Limit</b>	<b>\$18,406,715</b>

The options underlined in italics above are the recommended adjustment factors in determining the City's appropriations limit for 2015-16.

**BUDGET AND FINANCIAL IMPACT:**

There is no budget or financial impact resulting from the adoption of this limit for 2015-16. The City's appropriations limit for FY 2015-16 has been calculated at \$18,406,715. The portion of the City's budget that is subject to the appropriations limit (i.e., the proceeds of taxes) totals \$138,592, which is well within the appropriations limit and provides a favorable variance of \$18,268,124.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY RESOLUTION NO. 2015-38, A RESOLUTION SETTING THE CITY OF GREENFIELD'S "APPROPRIATIONS LIMIT" FOR FISCAL YEAR 2015-16 AND DETERMINING COMPLIANCE THEREWITH.**

## RESOLUTION NO 2015-38

### A RESOLUTION SETTING THE CITY OF GREENFIELD'S "APPROPRIATIONS LIMIT" FOR FISCAL YEAR 2015-16 AND DETERMINING COMPLIANCE THEREWITH

**WHEREAS**, the voters approved the Gann Spending-Limitation Initiative on November 6, 1979, and Proposition 111 on June 5, 1990, which establish and define annual appropriation limits on state and local government agencies; and

**WHEREAS**, regulations require that the governing body of each local agency establish its appropriations limit and annual adjustment factors by resolution; and

**WHEREAS**, the required calculations to determine the City's appropriations limit and estimated appropriations subject to limitation for 2015-16 have been performed by the Finance Department and are available for public review.

**BE IT RESOLVED** by the City Council of the City of Greenfield, in compliance with Article XIII B of the Constitution of the State of California, the following is here found and determined:

1. That the "Appropriations Limit" for fiscal year 2014-15 was determined to be \$17,780,947.
2. That the Cost of Living Factor used is the percentage change in California per capital personal income, which is 3.8%.
3. That the Population Factor used is the percentage change in County population, which is -0.3%.
4. That the Combined Adjustment Factor used to determine the appropriations limit for fiscal year 2014-15 is 1.035.
5. That the "Appropriations Limit" for fiscal year 2015-16 is determined to be \$18,406,715.
6. That the "Appropriations Subject to Limitation" for fiscal year 2015-16 is estimated at \$138,592.
7. That the difference between the "Appropriations Limit" for 2015-16 of \$18,406,715 and the projected "Appropriations Subject to Limitations" for fiscal year 2015-16 of \$138,592 is \$18,268,124.
8. That the City of Greenfield is in compliance with Article XIII B of the Constitution of the State of California.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of **June, 2014** by the following vote:

**AYES, Councilmembers:**

**NOES, Councilmembers:**

**ABSENT, Councilmembers:**

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**John P. Huerta, Jr., Mayor**

**Attest:**

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**Ann F. Rathbun, City Clerk**