

# City of Greenfield

599 El Camino Real  
Greenfield, CA 93927

## City Council Special Meeting Agenda March 10, 2015 7:00 P.M.

Mayor John Huerta, Jr.

Mayor Pro-Tem, Raul Rodriguez

Councilmembers

Lance Walker

Avelina Torres

Leah Santibanez

**Your courtesy is requested to help our meeting run smoothly.**

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

**Please turn off cell phones and pagers.**

**A. CALL TO ORDER**

**B. ROLL CALL – CITY COUNCIL**

Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibanez

**C. INVOCATION BY PASTOR JIM KILGORE**

**City Council Special Meeting Agenda  
March 10, 2015**

**D. PLEDGE OF ALLEGIANCE**

**E. AGENDA REVIEW**

**F. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**G. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

**G-1. APPROVE** Warrants #296110 through #296193 and Bank Drafts #1078 through #1088 in the amount of \$524,257.28 – **Page 1**

**G-2. APPROVE** Minutes of the February 24, 2015 City Council Meeting – **Page 17**

**G-3. ADOPT** A Resolution of the City Council of the City of Greenfield Correcting the Chapter and Section Numbers of Ordinance No. 506 – **Resolution #2015-05 – Page 21**

**H. MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

**H-1. PRESENTATION** by Chief Fresé Regarding the Greenfield Community Police Academy

**I. COUNCIL BUSINESS**

**I-1. CONSIDERATION** of Request for Donation from the Sober Grad Night Committee of Greenfield High School

- a. Oral Report
- b. Public Comment
- c. City Council Comments / Review / Action

**I-2. ADOPTION** of a Resolution of the City Council of the City of Greenfield Approving the 5-Year Update Sanitary Sewer System Management Plan as Required by the State Water Resources Control Board Order No. 2006-003-DWQ – **Page 23**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action  
**Staff Recommended Action/Adopt Resolution #2015-06**

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**J. CLOSED SESSION**

**J-1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED**

**LITIGATION** – Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9: (1 Potential Case)

**K. RECONVENE TO OPEN SESSION**

**L. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

- a. League of California Cities Monterey Bay Division
- b. Association of Monterey Bay Area Governments
- c. Transportation Agency for Monterey County  
c-1 – TAC Report
- d. Salinas Valley Solid Waste Authority
- e. Mayor Selection Committee
- f. Monterey Salinas Transit
- g. Budget and Finance Committee
- h. Code Enforcement Board
- i. Planning Commission
- j. Recreation and Special Events Committee
- k. Parks Committee

**M. COMMENTS FROM CITY COUNCIL**

**N. CITY MANAGER REPORT**

**O. ADJOURNMENT**

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Greenfield, CA

# Check Report

By Check Number

Date Range: 02/19/2015 - 03/05/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
00215	ANTHEM - BLUE CROSS	02/25/2015	Regular	0.00	44,962.00	296110
00101	AT&T	02/25/2015	Regular	0.00	68.32	296111
00134	AT&T MOBILITY	02/25/2015	Regular	0.00	63.77	296112
03892	ATLANTIC TACTICAL	02/25/2015	Regular	0.00	308.17	296113
00291	BACKFLOW DISTRIBUTORS, INC.	02/25/2015	Regular	0.00	63.04	296114
03931	BEAR ELECTRICAL SOLITIONS	02/25/2015	Regular	0.00	485.02	296115
00201	BEN-E-LECT	02/25/2015	Regular	0.00	50.00	296116
00320	CAL-WEST	02/25/2015	Regular	0.00	795.00	296117
03040	CENTRAL COAST YOUTH SPORTS ORG	02/25/2015	Regular	0.00	33,871.75	296118
00388	CERTIFIED LABORATORIES	02/25/2015	Regular	0.00	313.90	296119
03016	CITY NATIONAL BANK	02/25/2015	Regular	0.00	16,802.09	296120
00752	CITY OF GREENFIELD	02/25/2015	Regular	0.00	2,264.16	296121
	**Void**	02/25/2015	Regular	0.00	0.00	296122
03052	COBRA GUARD, INC.	02/25/2015	Regular	0.00	42.60	296123
03095	CORIX WATER PRODUCTS (US) INC.	02/25/2015	Regular	0.00	99.36	296124
00348	CSG CONSULTANTS, INC.	02/25/2015	Regular	0.00	2,778.75	296125
00444	DAN'S TIRE & AUTO SERV	02/25/2015	Regular	0.00	580.21	296126
00461	DATAFLOW BUSINESS SYSTEMS	02/25/2015	Regular	0.00	80.10	296127
00459	DAVE'S REPAIR SERVICE	02/25/2015	Regular	0.00	197.60	296128
00487	DIRECT TV	02/25/2015	Regular	0.00	40.99	296129
00610	FEDERAL EXPRESS	02/25/2015	Regular	0.00	77.70	296130
00631	FERGUSON ENTERPRISES INC. 795	02/25/2015	Regular	0.00	2,162.60	296131
03918	FOUR SEASONS CARPET CLEANING SERVICES	02/25/2015	Regular	0.00	615.50	296132
00777	GOLDEN STATE FLOW MEASUREMENT	02/25/2015	Regular	0.00	76.76	296133
00734	GOODYEAR TIRE & RUBBER CO.	02/25/2015	Regular	0.00	436.64	296134
00725	GREEN RUBBER-KENNEDY AG	02/25/2015	Regular	0.00	1,995.63	296135
00721	GREENFIELD TRUE VALUE	02/25/2015	Regular	0.00	4.33	296136
00805	HACH COMPANY	02/25/2015	Regular	0.00	66.20	296137
00820	HOME DEPOT CREDIT SERVICES	02/25/2015	Regular	0.00	413.50	296138
00173	JESUS ALVAREZ	02/25/2015	Regular	0.00	40.00	296139
01206	LA PLAZA BAKERY	02/25/2015	Regular	0.00	110.00	296140
01263	LARA'S PHOTO SHOP	02/25/2015	Regular	0.00	46.55	296141
01241	LEAGUE OF CALIFORNIA CITIES - MONTEREY BAY I	02/25/2015	Regular	0.00	25.00	296142
03923	Liebert Cassidy Whitmore	02/25/2015	Regular	0.00	3,105.00	296143
01253	LOPEZ AUTO GLASS	02/25/2015	Regular	0.00	179.35	296144
03880	MBS BUSINESS SYSTEMS	02/25/2015	Regular	0.00	291.48	296145
01343	MEYERS, NAVE, RIBACK, SILVER	02/25/2015	Regular	0.00	2,849.00	296146
13015	MNS ENGINEERS, INC.	02/25/2015	Regular	0.00	39,482.50	296147
03927	MODESTO EXECUTIVE ELECTRIC	02/25/2015	Regular	0.00	179,392.50	296148
13004	MONTEREY BAY ANALYTICAL SERVIC	02/25/2015	Regular	0.00	3,600.00	296149
01336	MONTEREY BAY ENGINEER, INC.	02/25/2015	Regular	0.00	4,063.00	296150
01348	MONTEREY COUNTY INFORMATION TECHNOLOG	02/25/2015	Regular	0.00	363.00	296151
01364	MONTEREY COUNTY MAYORS'	02/25/2015	Regular	0.00	1,100.00	296152
01304	MONTEREY COUNTY PETROLEUM	02/25/2015	Regular	0.00	4,760.33	296153
03896	NICK'S GARAGE	02/25/2015	Regular	0.00	170.26	296154
01506	OFFICE DEPOT	02/25/2015	Regular	0.00	933.63	296155
01534	OVERHEAD DOOR	02/25/2015	Regular	0.00	190.00	296156
01654	PACIFIC COAST BATTERY SERVICE	02/25/2015	Regular	0.00	226.54	296157
03897	PACIFIC COAST LAND DESIGN, INC.	02/25/2015	Regular	0.00	31,968.13	296158
01601	PACIFIC GAS & ELECTRIC	02/25/2015	Regular	0.00	17,622.04	296159
01629	PARTS & SERVICE CENTER	02/25/2015	Regular	0.00	659.20	296160
01630	PINNACLE HEALTHCARE	02/25/2015	Regular	0.00	94.00	296161
01677	PRAXAIR DISTRIBUTION, INC.	02/25/2015	Regular	0.00	86.86	296162
01837	R G FABRICATION	02/25/2015	Regular	0.00	579.85	296163

Check Report

Date Range: 02/19/2015 - 03/05/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01853	REDSHIFT	02/25/2015	Regular	0.00	207.96	296164
02367	ROBIN WARBEY CONSULTING	02/25/2015	Regular	0.00	16,227.52	296165
01978	SAFETY-KLEEN CORP.	02/25/2015	Regular	0.00	235.39	296166
01908	SALINAS VALLEY PRO SQUAD	02/25/2015	Regular	0.00	394.74	296167
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	02/25/2015	Regular	0.00	44,012.35	296168
19020	SAN BENITO SUPPLY	02/25/2015	Regular	0.00	1,876.61	296169
03101	SILVIA CAMACHO	02/25/2015	Regular	0.00	38.15	296170
01933	SMITH & ENRIGHT LANDSCAPING	02/25/2015	Regular	0.00	14,356.84	296171
01983	SOLEDAD HARDWARE & LUMBER	02/25/2015	Regular	0.00	110.78	296172
19026	SONIAN, INC.	02/25/2015	Regular	0.00	198.00	296173
01960	SOUTH COUNTY NEWSPAPER	02/25/2015	Regular	0.00	256.00	296174
00386	STATE OF CA DEPT. OF JUSTICE	02/25/2015	Regular	0.00	209.00	296175
00377	STATE OF CALIFORNIA	02/25/2015	Regular	0.00	115.00	296176
00384	STATE OF CALIFORNIA EDD	02/25/2015	Regular	0.00	7,470.79	296177
03919	TELEPACIFIC COMMUNICATIONS	02/25/2015	Regular	0.00	942.75	296178
03928	TPO Human Resource Management	02/25/2015	Regular	0.00	5,460.00	296179
03930	TYLER BUSINESS FORMS	02/25/2015	Regular	0.00	60.36	296180
01010	UNDERGROUND SERVICE ALERT OF NORTHERN C	02/25/2015	Regular	0.00	280.20	296181
03912	URETSKY SECURITY	02/25/2015	Regular	0.00	2,246.79	296182
02201	VEGETABLE GROWERS SUPPLY	02/25/2015	Regular	0.00	45.75	296183
02210	VERIZON WIRELESS	02/25/2015	Regular	0.00	259.09	296184
02233	VISION TECHNOLOGY SOLUTIONS	02/25/2015	Regular	0.00	486.20	296185
02372	WALLACE GROUP	02/25/2015	Regular	0.00	523.25	296186
02361	WILLDAN FINANCIAL SERVICES	02/25/2015	Regular	0.00	6,081.89	296187
03922	INSIDE SHADING	02/25/2015	Regular	0.00	1,919.09	296188
00752	CITY OF GREENFIELD	02/27/2015	Regular	0.00	65.00	296189
00713	G P O A	02/27/2015	Regular	0.00	550.00	296190
00795	GREENFIELD POLICE SUPERVISORS	02/27/2015	Regular	0.00	200.00	296191
01911	SEIU 521	02/27/2015	Regular	0.00	301.32	296192
03933	TX CHILD SUPPORT SDU	02/27/2015	Regular	0.00	203.08	296193
01916	STATE STREET BANK & TRUST CO.	02/27/2015	Bank Draft	0.00	300.00	DFT0001078
01916	STATE STREET BANK & TRUST CO.	02/27/2015	Bank Draft	0.00	300.00	DFT0001079
01916	STATE STREET BANK & TRUST CO.	02/27/2015	Bank Draft	0.00	550.00	DFT0001080
01916	STATE STREET BANK & TRUST CO.	02/27/2015	Bank Draft	0.00	50.00	DFT0001081
01916	STATE STREET BANK & TRUST CO.	02/27/2015	Bank Draft	0.00	410.00	DFT0001082
00431	DEPT OF CHILD SUPPORT SERVICES	02/27/2015	Bank Draft	0.00	1,525.48	DFT0001083
00384	STATE OF CALIFORNIA EDD	02/27/2015	Bank Draft	0.00	998.26	DFT0001084
03103	Internal Revenue Service	02/27/2015	Bank Draft	0.00	2,920.70	DFT0001085
03103	Internal Revenue Service	02/27/2015	Bank Draft	0.00	12,488.28	DFT0001086
00384	STATE OF CALIFORNIA EDD	02/27/2015	Bank Draft	0.00	3,768.44	DFT0001087
03103	Internal Revenue Service	02/27/2015	Bank Draft	0.00	11,958.31	DFT0001088

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	171	83	0.00	506,987.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	11	11	0.00	35,269.47
EFT's	0	0	0.00	0.00
	<b>182</b>	<b>95</b>	<b>0.00</b>	<b>542,257.28</b>

### Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	2/2015	542,257.28
			<hr/>
			<b>542,257.28</b>



Greenfield, CA

# Expense Approval Report

## By Fund

Payment Dates 2/19/2015 - 3/5/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL FUND</b>					
Liebert Cassidy Whitmore	296143	02/25/2015	Liebert Cassidy Whitmore	100-110-63100.000	3,105.00
OFFICE DEPOT	296155	02/25/2015	TONER & POCKET FILE	100-110-61200.000	346.40
OFFICE DEPOT	296155	02/25/2015	TONER & POCKET FILE	100-110-61400.000	110.83
SOLEDAD HARDWARE & LUMB...	296172	02/25/2015	1283 GREENLEAF LOOP - DOOR ...	100-110-65900.000	110.78
OFFICE DEPOT	296155	02/25/2015	BATTERIES FOR GATE	100-111-65900.000	8.82
OFFICE DEPOT	296155	02/25/2015	CALENDARS	100-310-61400.000	18.94
OFFICE DEPOT	296155	02/25/2015	PENS, SUGAR & SPONGE	100-201-61400.000	61.71
OFFICE DEPOT	296155	02/25/2015	PENS, SUGAR & SPONGE	100-201-65100.000	23.37
OFFICE DEPOT	296155	02/25/2015	BRUSH & SOAP	100-201-65600.000	20.59
ATLANTIC TACTICAL	296113	02/25/2015	ASP SIDEBREAK- CADET DYLES	100-215-68100.000	57.24
FEDERAL EXPRESS	296130	02/25/2015	DET. MEDELES PACKAGE	100-215-61100.000	77.70
VISION TECHNOLOGY SOLUTIO...	296185	02/25/2015	JAN. 2015 WEB HOSTING MON...	100-125-63200.000	243.10
TELEPACIFIC COMMUNICATIONS	296178	02/25/2015	INTERNET ACCESS & TELCO CO...	100-111-64900.000	942.75
OFFICE DEPOT	296155	02/25/2015	PD - CD/DVD SLEEVES	100-215-61400.000	6.90
OFFICE DEPOT	296155	02/25/2015	PD - FRONT OFFICE CALCULATOR	100-201-61500.000	41.22
FOUR SEASONS CARPET CLEANI...	296132	02/25/2015	OFFICE CARPET STEAM CLEANED	100-111-65900.000	615.50
HOME DEPOT CREDIT SERVICES	296138	02/25/2015	CHRISTMAS TREE & LIGHTS	100-111-65100.000	229.07
NICK'S GARAGE	296154	02/25/2015	7320 - VEHICLE MAINT.	100-215-66200.000	170.26
PINNACLE HEALTHCARE	296161	02/25/2015	SWR SHOT	100-310-65700.000	94.00
MNS ENGINEERS, INC.	296147	02/25/2015	MNS Invoice 65141	100-601-63600.000	10,875.00
ATLANTIC TACTICAL	296113	02/25/2015	TASER - CADET DYLES	100-215-68100.000	60.99
ATLANTIC TACTICAL	296113	02/25/2015	JACKET - CADET DYLES	100-215-68100.000	54.95
SILVIA CAMACHO	296170	02/25/2015	DACA EVENT - RADIO STATION	100-110-67300.000	38.15
MONTEREY COUNTY MAYORS'	296152	02/25/2015	2015 Annual dues	100-101-68300.000	1,100.00
PACIFIC GAS & ELECTRIC	296159	02/25/2015	PINOT PARK	100-550-64100.000	10.19
DAVE'S REPAIR SERVICE	296128	02/25/2015	GAS TANK REPAIR	100-311-66100.000	197.60
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	100-550-64100.000	177.60
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	100-550-64200.000	16.13
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	100-590-64100.000	175.22
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	100-590-64200.000	137.59
VEGETABLE GROWERS SUPPLY	296183	02/25/2015	PARK RAKES	100-550-65700.000	15.93
OVERHEAD DOOR	296156	02/25/2015	SHOP ROLL UP DOOR	100-311-63700.000	190.00
SOUTH COUNTY NEWSPAPER	296174	02/25/2015	PUBLIC NOTICE CHAPTER 13.34	100-170-61300.000	112.00
SAFETY-KLEEN CORP.	296166	02/25/2015	PARTS CLEANER	100-311-66200.000	235.39
MBS BUSINESS SYSTEMS	296145	02/25/2015	OCT. 2014 TO APRIL 2015 - BILL...	100-111-61200.000	291.48
OFFICE DEPOT	296155	02/25/2015	HOOK, SMALLWIRE, PAPER & T...	100-111-61400.000	38.55
OFFICE DEPOT	296155	02/25/2015	HOOK, SMALLWIRE, PAPER & T...	100-190-61400.000	14.05
OFFICE DEPOT	296155	02/25/2015	HOOK, SMALLWIRE, PAPER & T...	100-601-61400.000	13.82
OFFICE DEPOT	296155	02/25/2015	MOISTENER & FINGERTIP	100-111-61400.000	5.40
SALINAS VALLEY PRO SQUAD	296167	02/25/2015	HASH MARK PATCH	100-201-68100.000	16.20
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-110-52510.000	5.55
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-170-52510.000	5.55
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-190-52510.000	5.55
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-215-52510.000	5.55
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-310-52510.000	5.55
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-601-52510.000	5.55
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	100-601-52510.000	11.10
ROBIN WARBEY CONSULTING	296165	02/25/2015	January 2015- IT Support Servic...	100-125-63200.000	4,600.00
ROBIN WARBEY CONSULTING	296165	02/25/2015	Jan. 2015 - IT Equipment	100-110-65300.000	449.17
ROBIN WARBEY CONSULTING	296165	02/25/2015	Jan. 2015 - IT Equipment	100-125-65300.000	5,527.62
ROBIN WARBEY CONSULTING	296165	02/25/2015	Jan. 2015 - IT Equipment	100-201-65300.000	5,325.50
ROBIN WARBEY CONSULTING	296165	02/25/2015	Jan. 2015 - IT Equipment	100-601-65300.000	325.23
URETSKY SECURITY	296182	02/25/2015	CAMPUS SECURITY AT VISTA VE...	100-215-63400.000	2,246.79

## Expense Approval Report

Payment Dates: 2/19/2015 - 3/5/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
SALINAS VALLEY SOLID WASTE ...	296168	02/25/2015	January 2015 Fee	100-191-64400.000	44,012.35
TPO Human Resource Manage...	296179	02/25/2015	TPO Human Resource Manage...	100-110-63100.000	5,460.00
DATAFLOW BUSINESS SYSTEMS	296127	02/25/2015	PD COPIER - BILLING 12/3/14 TO...	100-201-61200.000	38.34
DATAFLOW BUSINESS SYSTEMS	296127	02/25/2015	PW COPY FEES	100-310-61200.000	4.24
DATAFLOW BUSINESS SYSTEMS	296127	02/25/2015	PW COPY FEES	100-310-61200.000	37.52
OFFICE DEPOT	296155	02/25/2015	PD- WALL FILE BOXES	100-215-61400.000	68.32
STATE OF CALIFORNIA	296176	02/25/2015	MOBILE HOME PARK FEE	100-26150	115.00
TYLER BUSINESS FORMS	296180	02/25/2015	1099- MISC COPY	100-190-61400.000	60.36
PARTS & SERVICE CENTER	296160	02/25/2015	PD #19	100-215-66200.000	95.47
PARTS & SERVICE CENTER	296160	02/25/2015	PD-21 VEHICLE MAINT.	100-215-66200.000	11.95
PARTS & SERVICE CENTER	296160	02/25/2015	PD-29 VEHICLE MAINT.	100-215-66200.000	5.13
PARTS & SERVICE CENTER	296160	02/25/2015	FLEET - CARWASH	100-311-66200.000	32.97
PARTS & SERVICE CENTER	296160	02/25/2015	FLEET	100-311-66200.000	9.75
PARTS & SERVICE CENTER	296160	02/25/2015	2014 FORD TAORUS PD-30	100-201-66200.000	29.94
MNS ENGINEERS, INC.	296147	02/25/2015	PROFESSIONAL SRV. FOR NOV. ...	100-601-63600.000	9,000.00
SALINAS VALLEY PRO SQUAD	296167	02/25/2015	PATROL ITEMS FOR BRITTNEY ...	100-215-68100.000	167.13
MONTEREY COUNTY PETROLE...	296153	02/25/2015	DISEL	100-311-66100.000	65.00
PARTS & SERVICE CENTER	296160	02/25/2015	7314-VEHICLE MAINT.	100-230-66200.000	27.09
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-215-66100.000	1,440.67
AT&T MOBILITY	296112	02/25/2015	CIVIC CENTER	100-111-64500.000	41.75
CENTRAL COAST YOUTH SPORTS..	296118	02/25/2015	CCYSO 2014-2015 CONTRACT	100-551-63500.000	18,750.00
CENTRAL COAST YOUTH SPORTS..	296118	02/25/2015	REC PROGRAM	100-551-63500.000	7,500.00
PARTS & SERVICE CENTER	296160	02/25/2015	PD-14 7314 PREV MAINT.	100-230-66200.000	110.97
PARTS & SERVICE CENTER	296160	02/25/2015	FLEET SCANNER FOR SHOP PW ...	100-310-66200.000	129.12
SAN BENITO SUPPLY	296169	02/25/2015	WINDPOWER FOUNDATION BA...	100-501-72625.000	1,656.99
PARTS & SERVICE CENTER	296160	02/25/2015	PD-18 PREVENT MAINT.	100-215-66200.000	10.26
PARTS & SERVICE CENTER	296160	02/25/2015	PD-PW GLOVES	100-311-66200.000	17.67
PARTS & SERVICE CENTER	296160	02/25/2015	PD-09 GASKET	100-215-66200.000	13.01
PARTS & SERVICE CENTER	296160	02/25/2015	PD-9 7309 FUEL PUMP	100-215-66200.000	105.23
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-110-66100.000	37.39
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-201-66100.000	130.87
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-215-66100.000	198.64
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-230-66100.000	224.34
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-550-66100.000	100.49
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	100-601-66100.000	81.79
SALINAS VALLEY PRO SQUAD	296167	02/25/2015	CROSSING GUARD UNIFORM	100-215-68100.000	211.41
CITY OF GREENFIELD	296121	02/25/2015	597 EL CAMINO REAL LS	100-111-64300.000	21.17
CITY OF GREENFIELD	296121	02/25/2015	599 EL CAMINO REAL	100-111-64300.000	50.39
CITY OF GREENFIELD	296121	02/25/2015	899 CHERRY AVE - CVC BKFL	100-111-64300.000	13.12
CITY OF GREENFIELD	296121	02/25/2015	455 10TH ST PRIMAVERA PARK	100-550-64300.000	14.32
CITY OF GREENFIELD	296121	02/25/2015	801 APRICOT ST	100-550-64300.000	171.06
CITY OF GREENFIELD	296121	02/25/2015	303 ECR MUSEUM PARK	100-550-64300.000	6.89
CITY OF GREENFIELD	296121	02/25/2015	328 PARKSIDE COURT	100-550-64300.000	75.74
CITY OF GREENFIELD	296121	02/25/2015	100 FIFTH ST PARK	100-550-64300.000	18.11
CITY OF GREENFIELD	296121	02/25/2015	221 PINOT AVE - CITY PARK	100-550-64300.000	110.34
CITY OF GREENFIELD	296121	02/25/2015	540 BAYWOOD DR-CITY PARK	100-550-64300.000	218.66
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	100-550-64400.000	88.19
CITY OF GREENFIELD	296121	02/25/2015	131 13TH ST - DAY CARE	100-590-64300.000	25.01
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	100-550-64900.000	2.81
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	100-550-64900.000	4.57
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	100-550-64900.000	5.62
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	100-550-64900.000	0.11
COBRA GUARD, INC.	296123	02/25/2015	FEB. 2015 FEE	100-22320	42.60
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	100-110-64600.000	37.28
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	100-550-64600.000	29.95
ANTHEM - BLUE CROSS	296110	02/25/2015	March 2015	100-22320	40,374.00
ANTHEM - BLUE CROSS	296110	02/25/2015	FEB. 2015 REMAINING BALANCE	100-22320	4,588.00
MONTEREY COUNTY INFORMA...	296151	02/25/2015	PD- CELLULAR NETWORK & NE...	100-215-64500.000	363.00
LA PLAZA BAKERY	296140	02/25/2015	CAKES FOR EMPLOYEE OF THE ...	100-201-65100.000	110.00
JESUS ALVAREZ	296139	02/25/2015	PER DIEM - CRISIS INTERVENTI...	100-215-67200.000	40.00

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
GREENFIELD TRUE VALUE	296136	02/25/2015	POWER NOZZLE BELT	100-201-65900.000	4.33
ATLANTIC TACTICAL	296113	02/25/2015	JACKET - CADET LONG	100-215-68100.000	134.99
CSG CONSULTANTS, INC.	296125	02/25/2015	CSG Invoice 028424	100-601-63600.000	1,282.50
OFFICE DEPOT	296155	02/25/2015	OFFICE & JANITORIAL SUPPLIES	100-550-65600.000	19.20
LEAGUE OF CALIFORNIA CITIES - ...	296142	02/25/2015	MAYOR JOHN HUERTA JR. MEET..	100-101-67100.111	25.00
INSIDE SHADING	296188	02/25/2015	SHADES FOR POLICE AND CITY ...	100-111-65900.000	1,919.09
SEIU 521	296192	02/27/2015	Union Dues	100-22420	122.01
STATE STREET BANK & TRUST C...	DFT0001078	02/27/2015	Defer Comp-GPOA	100-22430	200.00
STATE STREET BANK & TRUST C...	DFT0001079	02/27/2015	Defer Comp-GPSA	100-22430	300.00
STATE STREET BANK & TRUST C...	DFT0001080	02/27/2015	Defer Comp-Management	100-22430	368.73
STATE STREET BANK & TRUST C...	DFT0001081	02/27/2015	Defer Comp-Mid Management	100-22430	50.00
STATE STREET BANK & TRUST C...	DFT0001082	02/27/2015	Defer Comp-Misc Employees	100-22430	97.50
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	100-22450	1,488.71
TX CHILD SUPPORT SDU	296193	02/27/2015	Misc Withholding	100-22450	203.08
G P O A	296190	02/27/2015	GPOA DUES	100-22410	350.00
CITY OF GREENFIELD	296189	02/27/2015	Misc Withholding	100-22490	65.00
GREENFIELD POLICE SUPERVIS...	296191	02/27/2015	GPSA DUES	100-22415	200.00
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	100-22225	666.02
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	100-22215	1,957.16
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	100-22215	8,368.42
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	100-22220	2,992.17
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	100-22210	8,880.23
STATE OF CA DEPT. OF JUSTICE	296175	02/25/2015	PD - JAN. 2015 FINGER PRINTS	100-201-68200.000	32.00
STATE OF CA DEPT. OF JUSTICE	296175	02/25/2015	PD - JAN. 2015 FINGER PRINTS	100-215-65400.000	177.00
MEYERS, NAVE, RIBACK, SILVER	296146	02/25/2015	Professional Services	100-110-63100.000	2,849.00
VISION TECHNOLOGY SOLUTIO...	296185	02/25/2015	FEB. 2015 WEB HOSTING MON...	100-125-63200.000	243.10
GOODYEAR TIRE & RUBBER CO.	296134	02/25/2015	CROWN VICTORIAS TIRES	100-215-66200.000	436.64
LOPEZ AUTO GLASS	296144	02/25/2015	GLASS REPAIR	100-550-66200.000	179.35
STATE OF CALIFORNIA EDD	296177	02/25/2015	P. MUGAN - BENEFIT CHARGES ...	100-110-52200.000	7,470.79
LARA'S PHOTO SHOP	296141	02/25/2015	PD STAFF PICTURE & VIDEO TR...	100-201-63400.000	46.55
DIRECT TV	296129	02/25/2015	PD - JAN. 2015 FEE	100-201-64900.000	27.32
DIRECT TV	296129	02/25/2015	PD - JAN. 2015 FEE	100-215-64900.000	13.67
SONIAN, INC.	296173	02/25/2015	EMAIL ARCHIVING SERVICE	100-125-63200.000	198.00
CSG CONSULTANTS, INC.	296125	02/25/2015	GREENFIELD CITY FIRE MARSHA...	100-601-63600.000	1,496.25
<b>Fund 100 - GENERAL FUND Total:</b>					<b>217,855.04</b>

**Fund: 213 - PARKS**

PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	DECEMBER REIMBURSABLES	213-905-87513.000	1,125.81
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 4 SITE PLAN, PARK PROGR...	213-905-87513.000	2,062.50
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 3 STAKEHOLDER REVIEW	213-905-87513.000	924.00
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 1 KICK OFF MEETING	213-905-87513.000	80.00
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 7 DESIGN DEVELOPMENT ...	213-905-87513.000	11,720.00
MNS ENGINEERS, INC.	296147	02/25/2015	COMMUNITY PARK - PROP 84 G...	213-905-87513.000	3,710.00
MONTEREY BAY ENGINEER, INC.	296150	02/25/2015	COMMUNITY PARK	213-905-87513.000	4,063.00
STATE STREET BANK & TRUST C...	DFT0001080	02/27/2015	Defer Comp-Management	213-22430	12.50
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	213-22225	1.75
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	213-22215	5.08
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	213-22215	21.72
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	213-22220	9.20
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	213-22210	26.71
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 4 SITE PLAN, PARK PROGR...	213-905-87513.000	2,772.00
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 8 CONSTRUCTION DOCU...	213-905-87513.000	3,427.50
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	TASK 7 DESIGN DEVELOPMENT ...	213-905-87513.000	9,565.00
PACIFIC COAST LAND DESIGN, I...	296158	02/25/2015	REIMBURSABLES	213-905-87513.000	291.32
<b>Fund 213 - PARKS Total:</b>					<b>39,818.09</b>

**Fund: 215 - CDBG Fund**

MNS ENGINEERS, INC.	296147	02/25/2015	INVOICE 65136 MASTER PLAN ...	215-330-68500.431	600.00
STATE STREET BANK & TRUST C...	DFT0001080	02/27/2015	Defer Comp-Management	215-22430	71.88
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	215-22225	10.07
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	215-22215	29.20
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	215-22215	124.86

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	215-22220	52.88
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	215-22210	153.59
				<b>Fund 215 - CDBG Fund Total:</b>	<b>1,042.48</b>

**Fund: 220 - Measure X Supplemental Sales & Use Tax Fund**

MNS ENGINEERS, INC.	296147	02/25/2015	ROUNDBOUT ECR/WALNUT A...	220-605-63600.000	175.00
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	220-551-64100.211	132.07
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	220-551-64200.211	27.51
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	220-605-66100.000	93.48
CITY OF GREENFIELD	296121	02/25/2015	1351 OAK AVE/COMMUNITY C...	220-551-64300.000	23.32
CITY OF GREENFIELD	296121	02/25/2015	1351 OAK AVE/FIRE PROTECTI...	220-551-64300.000	13.12
CITY OF GREENFIELD	296121	02/25/2015	215 EL CAMINO REAL N	220-551-64300.211	15.04
CITY OF GREENFIELD	296121	02/25/2015	1351 OAK AVE/COMMUNITY C...	220-551-64400.000	187.89
CITY OF GREENFIELD	296121	02/25/2015	215 EL CAMINO REAL N	220-551-64400.211	33.57
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	220-605-64600.000	32.30
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	220-605-64900.000	38.01
STATE STREET BANK & TRUST C...	DFT0001078	02/27/2015	Defer Comp-GPOA	220-22430	100.00
G P O A	296190	02/27/2015	GPOA DUES	220-22410	200.00
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	220-22225	114.00
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	220-22215	330.62
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	220-22215	1,413.70
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	220-22220	360.75
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	220-22210	1,259.10
CITY OF GREENFIELD	296121	02/25/2015	ART BUILDING	220-551-64300.211	10.03
				<b>Fund 220 - Measure X Supplemental Sales &amp; Use Tax Fund Total:</b>	<b>4,559.51</b>

**Fund: 221 - TRAFFIC IMPACT FUND**

MNS ENGINEERS, INC.	296147	02/25/2015	INTERIM PROJECT	221-903-83126.000	2,000.00
				<b>Fund 221 - TRAFFIC IMPACT FUND Total:</b>	<b>2,000.00</b>

**Fund: 222 - PARK IMPACT FUND**

FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	282.10
MNS ENGINEERS, INC.	296147	02/25/2015	PARK ENHANCEMENT	222-905-87515.000	1,275.00
MNS ENGINEERS, INC.	296147	02/25/2015	PATRIOT PARK LIGHTING PROJE...	222-905-87517.000	4,662.50
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	254.54
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	88.97
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	233.28
CORIX WATER PRODUCTS (US) ...	296124	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	99.36
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	47.37
R G FABRICATION	296163	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	50.38
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	PATRIOT PARK IRRIGATION	222-550-72105.000	20.38
MODESTO EXECUTIVE ELECTRIC	296148	02/25/2015	LITTLE LEAGUE LIGHTING	222-905-87517.000	179,392.50
CENTRAL COAST YOUTH SPORTS..	296118	02/25/2015	LITTLE LEAGUE FENCE REIMBUR...	222-905-87517.000	7,621.75
				<b>Fund 222 - PARK IMPACT FUND Total:</b>	<b>194,028.13</b>

**Fund: 230 - GAS TAX FUND**

WALLACE GROUP	296186	02/25/2015	Task 5 Update Regional Board	230-320-6390a.000	322.00
HOME DEPOT CREDIT SERVICES	296138	02/25/2015	CHRISTMAS TREE & LIGHTS	230-320-65100.000	123.12
UNDERGROUND SERVICE ALERT...	296181	02/25/2015	ANNUAL MEMBERSHIP	230-320-68300.000	93.40
SAN BENITO SUPPLY	296169	02/25/2015	BASE ROCK ALLEYS	230-320-65700.000	219.62
MNS ENGINEERS, INC.	296147	02/25/2015	ROUNDBOUT ECR/WALNUT A...	230-320-63700.000	1,875.00
PACIFIC GAS & ELECTRIC	296159	02/25/2015	STREET LIGHTING	230-320-64100.000	6,228.31
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	230-320-64100.000	265.71
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	230-320-64200.000	16.13
VEGETABLE GROWERS SUPPLY	296183	02/25/2015	GLOVES	230-320-65200.000	1.63
VEGETABLE GROWERS SUPPLY	296183	02/25/2015	GLOVES	230-320-65700.000	28.19
CAL-WEST	296117	02/25/2015	EL CAMINO REAL & WALNUT A...	230-320-63700.000	525.00
PACIFIC COAST BATTERY SERVI...	296157	02/25/2015	7804 BATTERY	230-320-66200.000	226.54
MNS ENGINEERS, INC.	296147	02/25/2015	ECR/WALNUT AVENUE	230-320-63700.000	1,315.00
MONTEREY COUNTY PETROLE...	296153	02/25/2015	DISEL	230-320-66100.000	59.60
PARTS & SERVICE CENTER	296160	02/25/2015	ST-17 REPAIR KIT	230-320-66300.000	60.64
CAL-WEST	296117	02/25/2015	WALNUT & THIRD - SAFETY LIG...	230-320-63700.000	270.00
BEAR ELECTRICAL SOLITIONS	296115	02/25/2015	WALNUT/3RD REPAIRS	230-320-63700.000	485.02

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	230-320-66100.000	273.40
CITY OF GREENFIELD	296121	02/25/2015	786 APRICOT ST	230-320-64300.000	91.19
CITY OF GREENFIELD	296121	02/25/2015	311 ECR MEDIAM #8	230-320-64300.000	14.62
CITY OF GREENFIELD	296121	02/25/2015	18 S EL CAMINO REAL - MEDIAN	230-320-64300.000	21.53
CITY OF GREENFIELD	296121	02/25/2015	1245 APPLE AVE. - PER POND	230-320-64300.000	0.03
CITY OF GREENFIELD	296121	02/25/2015	251 EL CAMINO REAL MEDIAN ...	230-320-64300.000	14.62
CITY OF GREENFIELD	296121	02/25/2015	1 EL CAMINO REAL MEDIAN	230-320-64300.000	14.62
CITY OF GREENFIELD	296121	02/25/2015	453 EL CAMINO REAL	230-320-64300.000	11.96
CITY OF GREENFIELD	296121	02/25/2015	263 PALO VERDE ST PERC POND	230-320-64300.000	0.07
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	230-320-64400.000	88.19
CITY OF GREENFIELD	296121	02/25/2015	545 LS ECR	230-320-64300.000	39.18
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	230-320-64900.000	2.81
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	230-320-64900.000	4.57
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	230-320-64900.000	5.62
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	230-320-64900.000	0.11
CITY OF GREENFIELD	296121	02/25/2015	595 MEDIAN ECR	230-320-64300.000	34.68
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	230-320-64600.000	29.94
DAN'S TIRE & AUTO SERV	296126	02/25/2015	E-38 TIRE FLAT	230-320-66300.000	90.56
OFFICE DEPOT	296155	02/25/2015	OFFICE & JANITORIAL SUPPLIES	230-320-65600.000	19.20
SEIU 521	296192	02/27/2015	Union Dues	230-22420	38.49
STATE STREET BANK & TRUST C...	DFT0001080	02/27/2015	Defer Comp-Management	230-22430	32.30
STATE STREET BANK & TRUST C...	DFT0001082	02/27/2015	Defer Comp-Misc Employees	230-22430	97.50
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	230-22450	8.47
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	230-22225	47.95
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	230-22215	139.12
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	230-22215	594.78
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	230-22220	88.46
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	230-22210	399.76
				<b>Fund 230 - GAS TAX FUND Total:</b>	<b>14,318.64</b>

**Fund: 240 - LOCAL TRANSPORTATION FUND**

MNS ENGINEERS, INC.	296147	02/25/2015	SAFE ROUTES TO SCHOOL	240-903-89505.491	3,770.00
				<b>Fund 240 - LOCAL TRANSPORTATION FUND Total:</b>	<b>3,770.00</b>

**Fund: 263 - LLM #1 - LEXINGTON**

SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	MARIPOSA PLACE SUBDIVISION	263-360-63600.000	620.00
SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	LEXINGTON VARIOUS SUB	263-360-63600.000	2,970.00
R G FABRICATION	296163	02/25/2015	GATE REPAIR	263-360-63700.000	372.98
PACIFIC GAS & ELECTRIC	296159	02/25/2015	STREET LIGHTING	263-360-64100.000	618.78
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	263-360-64100.000	432.86
R G FABRICATION	296163	02/25/2015	GATE REPAIR	263-360-63700.000	156.49
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 LLMD NO 1	263-360-63600.000	750.00
CITY OF GREENFIELD	296121	02/25/2015	GIONOLINI PARK WAY	263-360-64300.000	18.06
CITY OF GREENFIELD	296121	02/25/2015	324 WILLSON CR	263-360-64300.000	3.32
SEIU 521	296192	02/27/2015	Union Dues	263-22420	0.24
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	263-22450	0.48
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	263-22225	0.86
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	263-22215	2.52
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	263-22215	10.80
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	263-22220	0.51
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	263-22210	2.96
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 LLMD NO 1	263-360-63600.000	20.47
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 LLMD NO 1	263-360-63600.000	750.00
				<b>Fund 263 - LLM #1 - LEXINGTON Total:</b>	<b>6,731.33</b>

**Fund: 264 - LLM #2 - TERRA VERDE, ETC**

SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	ST CHARLES STREETScape	264-360-63600.000	2,275.00
SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	BAROLO PARK	264-360-63600.000	175.00
SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	TERRA VERDE VARIOUS SUB	264-360-63600.000	6,930.00
SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	ST CHARLES PARK	264-360-63600.000	975.00
SMITH & ENRIGHT LANDSCAPI...	296171	02/25/2015	DEC ST CHARLES PLACE EXTRAS	264-360-63700.000	411.84
MNS ENGINEERS, INC.	296147	02/25/2015	PARK ENHANCEMENT	264-360-72704.000	225.00

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
AT&T MOBILITY	296112	02/25/2015	CODE BLUE PARK	264-360-64500.000	22.02
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 LLMD NO 2	264-360-63600.000	750.00
CITY OF GREENFIELD	296121	02/25/2015	385 THORP AVE	264-360-64300.000	6.50
CITY OF GREENFIELD	296121	02/25/2015	207 TUSCANY AVE PARK	264-360-64300.000	135.89
CITY OF GREENFIELD	296121	02/25/2015	634 ST CHRISTOPHER LANE	264-360-64300.000	0.06
CITY OF GREENFIELD	296121	02/25/2015	200 RAVA PARKWAY PARK	264-360-64300.000	113.84
CITY OF GREENFIELD	296121	02/25/2015	20 WALKER LANE ISLAND	264-360-64300.000	10.91
CITY OF GREENFIELD	296121	02/25/2015	201 HUERTA AVE /LANDSCAPE	264-360-64300.000	116.58
CITY OF GREENFIELD	296121	02/25/2015	349 LAS MANZANITAS DR PONT	264-360-64300.000	5.22
CITY OF GREENFIELD	296121	02/25/2015	300 LAS MANZANITAS DR	264-360-64300.000	43.04
CITY OF GREENFIELD	296121	02/25/2015	98 S EL CAMINO REAL - PARK	264-360-64300.000	0.19
SEIU 521	296192	02/27/2015	Union Dues	264-22420	0.24
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	264-22450	0.48
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	264-22225	1.82
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	264-22215	5.34
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	264-22215	22.78
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	264-22220	1.05
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	264-22210	5.75
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 LLMD NO 2	264-360-63600.000	750.00
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 LLMD NO 2	264-360-63600.000	20.47
<b>Fund 264 - LLM #2 - TERRA VERDE, ETC Total:</b>					<b>13,004.02</b>
<b>Fund: 265 - SMD #1</b>					
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 SDMD NO 1	265-360-63600.000	750.00
SEIU 521	296192	02/27/2015	Union Dues	265-22420	1.35
STATE STREET BANK & TRUST C...	DFT0001082	02/27/2015	Defer Comp-Misc Employees	265-22430	5.00
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	265-22450	0.10
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	265-22225	1.62
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	265-22215	4.70
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	265-22215	20.14
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	265-22220	3.19
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	265-22210	13.57
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 SDMD NO 1	265-360-63600.000	750.00
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 SDMD NO 1	265-360-63600.000	20.47
<b>Fund 265 - SMD #1 Total:</b>					<b>1,570.14</b>
<b>Fund: 266 - SMD #2</b>					
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	STORM WATER LIDS	266-360-65700.000	78.12
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 SDMD NO 2	266-360-63600.000	750.00
SEIU 521	296192	02/27/2015	Union Dues	266-22420	1.30
STATE STREET BANK & TRUST C...	DFT0001082	02/27/2015	Defer Comp-Misc Employees	266-22430	5.00
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	266-22225	1.58
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	266-22215	4.58
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	266-22215	19.72
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	266-22220	3.15
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	266-22210	13.44
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 SDMD NO 2	266-360-63600.000	750.00
WILLDAN FINANCIAL SERVICES	296187	02/25/2015	FY 2014-15 SDMD NO 2	266-360-63600.000	20.48
<b>Fund 266 - SMD #2 Total:</b>					<b>1,647.37</b>
<b>Fund: 297 - GREENFIELD SCIENCE WORKSHOP</b>					
SOUTH COUNTY NEWSPAPER	296174	02/25/2015	CSW STUDENT INSTRUCTOR	297-597-61300.291	144.00
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	297-597-64100.000	143.34
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	297-597-64200.292	9.18
HOME DEPOT CREDIT SERVICES	296138	02/25/2015	PLYWOOD, TAPE & SPRAY PAINT..	297-597-65500.290	61.31
CITY OF GREENFIELD	296121	02/25/2015	45 EL CAMINO REAL	297-597-64300.292	18.49
CITY OF GREENFIELD	296121	02/25/2015	45 EL CAMINO REAL	297-597-64400.292	55.61
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	297-597-64900.292	17.28
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	297-597-64900.292	28.08
REDSHIFT	296164	02/25/2015	INTERNET COST	297-597-64900.000	20.00
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	297-597-64900.292	34.61
REDSHIFT	296164	02/25/2015	INTERNET COST	297-597-64900.000	1.53

## Expense Approval Report

Payment Dates: 2/19/2015 - 3/5/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	297-597-64900.292	0.67
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	297-22225	26.22
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	297-22215	76.06
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	297-22215	325.12
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	297-22220	44.25
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	297-22210	191.25
<b>Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:</b>					<b>1,197.00</b>

**Fund: 411 - Municipal Finance Corporation Debt Service - 50% P**

CITY NATIONAL BANK	296120	02/25/2015	PRINCIPAL PAYMENT	411-709-91210.000	15,903.76
CITY NATIONAL BANK	296120	02/25/2015	INTEREST PAYMENT	411-709-91310.000	898.33
<b>Fund 411 - Municipal Finance Corporation Debt Service - 50% P Total:</b>					<b>16,802.09</b>

**Fund: 503 - SEWER FUND**

WALLACE GROUP	296186	02/25/2015	Task 2 Implement Pond Restora...	503-330-6390a.000	201.25
OFFICE DEPOT	296155	02/25/2015	CALENDARS	503-330-61400.000	18.93
HACH COMPANY	296137	02/25/2015	PH SOLUTION	503-335-65700.000	66.20
UNDERGROUND SERVICE ALERT...	296181	02/25/2015	ANNUAL MEMBERSHIP	503-333-68300.000	93.40
MONTEREY BAY ANALYTICAL SE...	296149	02/25/2015	DECEMBER 2014 SAMPLES	503-335-63800.000	857.50
PRAXAIR DISTRIBUTION, INC.	296162	02/25/2015	OXIGEN CYLINDER	503-333-65700.000	28.96
PRAXAIR DISTRIBUTION, INC.	296162	02/25/2015	OXIGEN CYLINDER	503-335-65700.000	28.95
MONTEREY COUNTY PETROLE...	296153	02/25/2015	OIL - SEWER PLANT	503-335-66100.000	386.87
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	MAZZEI	503-335-65700.000	343.95
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	503-333-64100.000	502.56
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	503-333-64200.000	16.13
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	503-335-64100.000	3,992.23
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	503-335-64200.000	16.12
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	MAZZEI	503-335-65700.000	216.54
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	503-191-52510.000	2.80
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	MAZZEIS	503-335-65700.000	481.74
MONTEREY COUNTY PETROLE...	296153	02/25/2015	DISEL	503-330-66100.000	967.10
MONTEREY COUNTY PETROLE...	296153	02/25/2015	DIESEL	503-330-66100.000	77.95
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	503-335-66100.000	112.17
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	503-333-64300.000	11.34
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	503-333-64400.000	88.19
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	503-333-64400.000	88.19
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	503-335-64300.000	11.34
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-333-64900.000	7.12
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-335-64900.000	2.81
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-333-64900.000	11.58
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-335-64900.000	4.57
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-333-64900.000	14.26
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-335-64900.000	5.62
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-333-64900.000	0.27
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	503-335-64900.000	0.11
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	503-333-64600.000	17.87
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	503-333-64900.000	12.67
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	503-335-64600.000	17.87
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	503-335-64900.000	12.67
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	3720-DAMPER	503-335-66400.000	14.11
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	MAZZEI	503-335-65700.000	131.02
OFFICE DEPOT	296155	02/25/2015	OFFICE & JANITORIAL SUPPLIES	503-333-65600.000	19.20
OFFICE DEPOT	296155	02/25/2015	OFFICE & JANITORIAL SUPPLIES	503-335-65600.000	19.20
SEIU 521	296192	02/27/2015	Union Dues	503-22420	83.44
STATE STREET BANK & TRUST C...	DFT0001080	02/27/2015	Defer Comp-Management	503-22430	43.06
STATE STREET BANK & TRUST C...	DFT0001082	02/27/2015	Defer Comp-Misc Employees	503-22430	138.04
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	503-22450	13.20
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	503-22225	79.48
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	503-22215	230.50
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	503-22215	985.32
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	503-22220	150.01

## Expense Approval Report

Payment Dates: 2/19/2015 - 3/5/2015

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	503-22210	667.33
				<b>Fund 503 - SEWER FUND Total:</b>	<b>11,291.74</b>
<b>Fund: 504 - WATER FUND</b>					
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	WATER SERVICES	504-345-65700.000	104.34
CERTIFIED LABORATORIES	296119	02/25/2015	WELLS 1 & 6 FLOWLUBE	504-345-66100.000	313.90
OFFICE DEPOT	296155	02/25/2015	CALENDARS	504-340-61400.000	18.93
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	HYDRANT AT YARD	504-345-65700.000	211.58
UNDERGROUND SERVICE ALERT...	296181	02/25/2015	ANNUAL MEMBERSHIP	504-340-68300.000	93.40
MONTEREY BAY ANALYTICAL SE...	296149	02/25/2015	DECEMBER 2014 SAMPLES	504-345-63800.000	2,742.50
PRAXAIR DISTRIBUTION, INC.	296162	02/25/2015	OXIGEN CYLINDER	504-345-65700.000	28.95
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	YARD PROJECT HYDRANTS	504-345-65700.000	17.93
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	YARD PROJECT HYDRANTS	504-345-65700.000	357.45
BACKFLOW DISTRIBUTORS, INC.	296114	02/25/2015	BCK FLW REPAIR KIT	504-345-65700.000	63.04
OFFICE DEPOT	296155	02/25/2015	PENS	504-340-61400.000	2.99
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	YARD PROJECT HYDRANTS	504-345-65700.000	348.10
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	YARD PROJECT HYDRANTS	504-345-65700.000	89.97
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	504-345-64100.000	4,688.25
PACIFIC GAS & ELECTRIC	296159	02/25/2015	MONTHLY UTILITIES	504-345-64200.000	16.13
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	YARD PROJECT HYDRANTS	504-345-65700.000	238.98
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	HYDRANT AT YARD	504-345-65700.000	140.40
BEN-E-LECT	296116	02/25/2015	FEB. 2015 - 125 PLAN	504-191-52510.000	2.80
AT&T	296111	02/25/2015	WATER ALARM LINES	504-345-64500.000	68.32
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	MAGNOLIA	504-345-65700.000	131.98
GREEN RUBBER-KENNEDY AG	296135	02/25/2015	WATER SUPPLIES	504-345-65700.000	37.85
DAN'S TIRE & AUTO SERV	296126	02/25/2015	E-13 NEW TIRE	504-345-66300.000	489.65
MONTEREY COUNTY PETROLE...	296153	02/25/2015	DISEL	504-345-66100.000	127.32
GOLDEN STATE FLOW MEASUR...	296133	02/25/2015	OLD METER/NEW METER TEST...	504-345-65700.000	76.76
MONTEREY COUNTY PETROLE...	296153	02/25/2015	GASOLINE	504-345-66100.000	383.25
CITY OF GREENFIELD	296121	02/25/2015	920 WALNUT AVE- CORP YARD	504-345-64400.000	110.73
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	504-345-64900.000	7.12
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	504-345-64900.000	11.58
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	504-345-64900.000	14.26
REDSHIFT	296164	02/25/2015	INTERNET SERVICES	504-345-64900.000	0.27
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	504-345-64600.000	17.86
VERIZON WIRELESS	296184	02/25/2015	JAN. 2015 MONTHLY FEE	504-345-64900.000	12.67
OFFICE DEPOT	296155	02/25/2015	OFFICE & JANITORIAL SUPPLIES	504-340-65600.000	17.86
OFFICE DEPOT	296155	02/25/2015	OFFICE & JANITORIAL SUPPLIES	504-345-65600.000	19.20
SEIU 521	296192	02/27/2015	Union Dues	504-22420	54.25
STATE STREET BANK & TRUST C...	DFT0001080	02/27/2015	Defer Comp-Management	504-22430	21.53
STATE STREET BANK & TRUST C...	DFT0001082	02/27/2015	Defer Comp-Misc Employees	504-22430	66.96
DEPT OF CHILD SUPPORT SERVI...	DFT0001083	02/27/2015	Misc Withholding	504-22450	14.04
STATE OF CALIFORNIA EDD	DFT0001084	02/27/2015	SDI	504-22225	46.89
Internal Revenue Service	DFT0001085	02/27/2015	Medicare	504-22215	135.82
Internal Revenue Service	DFT0001086	02/27/2015	Social Security	504-22215	580.92
STATE OF CALIFORNIA EDD	DFT0001087	02/27/2015	State Withholding	504-22220	62.82
Internal Revenue Service	DFT0001088	02/27/2015	Federal Tax Withholding	504-22210	344.62
FERGUSON ENTERPRISES INC. 7...	296131	02/25/2015	HYDRANT AT YARD	504-345-65700.000	287.53
				<b>Fund 504 - WATER FUND Total:</b>	<b>12,621.70</b>
				<b>Grand Total:</b>	<b>542,257.28</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	217,855.04
213 - PARKS	39,818.09
215 - CDBG Fund	1,042.48
220 - Measure X Supplemental Sales & Use Tax Fund	4,559.51
221 - TRAFFIC IMPACT FUND	2,000.00
222 - PARK IMPACT FUND	194,028.13
230 - GAS TAX FUND	14,318.64
240 - LOCAL TRANSPORTATION FUND	3,770.00
263 - LLM #1 - LEXINGTON	6,731.33
264 - LLM #2 - TERRA VERDE, ETC	13,004.02
265 - SMD #1	1,570.14
266 - SMD #2	1,647.37
297 - GREENFIELD SCIENCE WORKSHOP	1,197.00
411 - Municipal Finance Corporation Debt Service - 50% P	16,802.09
503 - SEWER FUND	11,291.74
504 - WATER FUND	12,621.70
<b>Grand Total:</b>	<b>542,257.28</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-101-67100.111	Meetings & Conference -...	25.00
100-101-68300.000	Memberships	1,100.00
100-110-52200.000	Unemployment Insurance	7,470.79
100-110-52510.000	Health Insurance	5.55
100-110-61200.000	Printing and Copying	346.40
100-110-61400.000	Office Supplies	110.83
100-110-63100.000	Administration Services	11,414.00
100-110-64600.000	Cell Phone Charges	37.28
100-110-65300.000	Technology Operating Su...	449.17
100-110-65900.000	Building Maintenance Su...	110.78
100-110-66100.000	Gasoline & Oil	37.39
100-110-67300.000	Other Meals & Travel	38.15
100-111-61200.000	Printing and Copying	291.48
100-111-61400.000	Office Supplies	43.95
100-111-64300.000	Water Utility	84.68
100-111-64500.000	Phone Charges	41.75
100-111-64900.000	Other Utilities	942.75
100-111-65100.000	General Operating Suppli...	229.07
100-111-65900.000	Building Maintenance Su...	2,543.41
100-125-63200.000	Technology Services	5,284.20
100-125-65300.000	Technology Supplies	5,527.62
100-170-52510.000	Health Insurance	5.55
100-170-61300.000	Advertising	112.00
100-190-52510.000	Health Insurance	5.55
100-190-61400.000	Office Supplies	74.41
100-191-64400.000	Waste Disposal	44,012.35
100-201-61200.000	Printing and Copying	38.34
100-201-61400.000	Office Supplies	61.71
100-201-61500.000	Small Office Equipment	41.22
100-201-63400.000	Police Services	46.55
100-201-64900.000	Other Utilities	27.32
100-201-65100.000	General Operating Suppli...	133.37
100-201-65300.000	Technology Supplies	5,325.50
100-201-65600.000	Janitorial Supplies	20.59
100-201-65900.000	Building Maintenance Su...	4.33
100-201-66100.000	Gasoline & Oil	130.87
100-201-66200.000	Vehicle Maintenance	29.94

## Account Summary

Account Number	Account Name	Payment Amount
100-201-68100.000	Recruitment	16.20
100-201-68200.000	Community Outreach	32.00
100-215-52510.000	Health Insurance	5.55
100-215-61100.000	Postage	77.70
100-215-61400.000	Office Supplies	75.22
100-215-63400.000	Police Services	2,246.79
100-215-64500.000	Phone Charges	363.00
100-215-64900.000	Other Utilities	13.67
100-215-65400.000	Police Supplies	177.00
100-215-66100.000	Gasoline & Oil	1,639.31
100-215-66200.000	Vehicle Maintenance	847.95
100-215-67200.000	Other Training	40.00
100-215-68100.000	Recruitment	686.71
100-22210	Federal Withholding Tax ...	8,880.23
100-22215	FICA Payable	10,325.58
100-22220	State Withholding Tax Pa...	2,992.17
100-22225	S.D.I. Payable	666.02
100-22320	Medical Benefits Payable	45,004.60
100-22410	G.P.O.A. Union Dues Paya...	350.00
100-22415	G.P.S.A. Union Dues Payab..	200.00
100-22420	S.E.I.U. Union Dues Payab...	122.01
100-22430	Deferred Comp Payable	1,016.23
100-22450	Wage Garnishments Paya...	1,691.79
100-22490	Miscellaneous Withholding	65.00
100-230-66100.000	Gasoline & Oil	224.34
100-230-66200.000	Vehicle Maintenance	138.06
100-26150	State Trailer Park Fees	115.00
100-310-52510.000	Health Insurance	5.55
100-310-61200.000	Printing and Copying	41.76
100-310-61400.000	Office Supplies	18.94
100-310-65700.000	Public Works Supplies	94.00
100-310-66200.000	Vehicle Maintenance	129.12
100-311-63700.000	Public Works Services	190.00
100-311-66100.000	Gasoline & Oil	262.60
100-311-66200.000	Vehicle Maintenance	295.78
100-501-72625.000	Wind Turbine Project	1,656.99
100-550-64100.000	Electricity	187.79
100-550-64200.000	Gas Utility	16.13
100-550-64300.000	Water Utility	615.12
100-550-64400.000	Waste Disposal	88.19
100-550-64600.000	Cell Phone Charges	29.95
100-550-64900.000	Other Utilities	13.11
100-550-65600.000	Janitorial Supplies	19.20
100-550-65700.000	Public Works Supplies	15.93
100-550-66100.000	Gasoline & Oil	100.49
100-550-66200.000	Vehicle Maintenance	179.35
100-551-63500.000	Recreation Services	26,250.00
100-590-64100.000	Electricity	175.22
100-590-64200.000	Gas Utility	137.59
100-590-64300.000	Water Utility	25.01
100-601-52510.000	Health Insurance	16.65
100-601-61400.000	Office Supplies	13.82
100-601-63600.000	Community Development...	22,653.75
100-601-65300.000	Technology Operating Su...	325.23
100-601-66100.000	Gasoline & Oil	81.79
213-22210	Federal Withholding Tax ...	26.71
213-22215	FICA Payable	26.80
213-22220	State Withholding Tax Pa...	9.20

## Account Summary

Account Number	Account Name	Payment Amount
213-22225	S.D.I. Payable	1.75
213-22430	Deferred Comp Payable	12.50
213-905-87513.000	Prop 84 Greenfield Comm...	39,741.13
215-22210	Federal Withholding Tax ...	153.59
215-22215	FICA Payable	154.06
215-22220	State Withholding Tax Pa...	52.88
215-22225	S.D.I. Payable	10.07
215-22430	Deferred Comp Payable	71.88
215-330-68500.431	Allocation of Direct Admin...	600.00
220-22210	Federal Withholding Tax ...	1,259.10
220-22215	FICA Payable	1,744.32
220-22220	State Withholding Tax Pa...	360.75
220-22225	S.D.I. Payable	114.00
220-22410	G.P.O.A. Union Dues Paya...	200.00
220-22430	Deferred Comp Payable	100.00
220-551-64100.211	Electricity	132.07
220-551-64200.211	Gas Utility	27.51
220-551-64300.000	Water Utility	36.44
220-551-64300.211	Water Utility	25.07
220-551-64400.000	Waste Disposal	187.89
220-551-64400.211	Waste Disposal	33.57
220-605-63600.000	Community Development...	175.00
220-605-64600.000	Cell Phone Charges	32.30
220-605-64900.000	Other Utilities & Commun...	38.01
220-605-66100.000	Gasoline & Oil	93.48
221-903-83126.000	Walnut Avenue Interim Ex...	2,000.00
222-550-72105.000	Park Irrigation Upgrade	1,076.38
222-905-87515.000	Playground Enhancement...	1,275.00
222-905-87517.000	Patriot Park Ball Field Imp...	191,676.75
230-22210	Federal Withholding Tax ...	399.76
230-22215	FICA Payable	733.90
230-22220	State Withholding Tax Pa...	88.46
230-22225	S.D.I. Payable	47.95
230-22420	S.E.I.U. Union Dues Payab...	38.49
230-22430	Deferred Comp Payable	129.80
230-22450	Wage Garnishments Paya...	8.47
230-320-63700.000	Public Works Services	4,470.02
230-320-6390a.000	Contractual Services	322.00
230-320-64100.000	Electricity	6,494.02
230-320-64200.000	Gas Utility	16.13
230-320-64300.000	Water Utility	242.50
230-320-64400.000	Waste Disposal	88.19
230-320-64600.000	Cell Phone Charges	29.94
230-320-64900.000	Other Utilities	13.11
230-320-65100.000	General Operating Suppli...	123.12
230-320-65200.000	Uniforms / Personnel Equ...	1.63
230-320-65600.000	Janitorial Supplies	19.20
230-320-65700.000	Public Works Supplies	247.81
230-320-66100.000	Gasoline & Oil	333.00
230-320-66200.000	Vehicle Maintenance	226.54
230-320-66300.000	General Operations Equi...	151.20
230-320-68300.000	Memberships	93.40
240-903-89505.491	Safe Routes to School Pro...	3,770.00
263-22210	Federal Withholding Tax ...	2.96
263-22215	FICA Payable	13.32
263-22220	State Withholding Tax Pa...	0.51
263-22225	S.D.I. Payable	0.86
263-22420	S.E.I.U. Union Dues Payab...	0.24

## Account Summary

Account Number	Account Name	Payment Amount
263-22450	Wage Garnishments Paya...	0.48
263-360-63600.000	Assesment District Con...	5,110.47
263-360-63700.000	Public Works Services	529.47
263-360-64100.000	Electricity	1,051.64
263-360-64300.000	Water Utility	21.38
264-22210	Federal Withholding Tax ...	5.75
264-22215	FICA Payable	28.12
264-22220	State Withholding Tax Pa...	1.05
264-22225	S.D.I. Payable	1.82
264-22420	S.E.I.U. Union Dues Payab...	0.24
264-22450	Wage Garnishments Paya...	0.48
264-360-63600.000	Assessment District Consu...	11,875.47
264-360-63700.000	Public Works Services	411.84
264-360-64300.000	Water Utility	432.23
264-360-64500.000	Phone Charges	22.02
264-360-72704.000	LLMD #2 Projects	225.00
265-22210	Federal Withholding Tax ...	13.57
265-22215	FICA Payable	24.84
265-22220	State Withholding Tax Pa...	3.19
265-22225	S.D.I. Payable	1.62
265-22420	S.E.I.U. Union Dues Payab...	1.35
265-22430	Deferred Comp Payable	5.00
265-22450	Wage Garnishments Paya...	0.10
265-360-63600.000	Assessment District Consu...	1,520.47
266-22210	Federal Withholding Tax ...	13.44
266-22215	FICA Payable	24.30
266-22220	State Withholding Tax Pa...	3.15
266-22225	S.D.I. Payable	1.58
266-22420	S.E.I.U. Union Dues Payab...	1.30
266-22430	Deferred Comp Payable	5.00
266-360-63600.000	Assessment District Consu...	1,520.48
266-360-65700.000	Public Works Supplies	78.12
297-22210	Federal Withholding Tax ...	191.25
297-22215	FICA Payable	401.18
297-22220	State Withholding Tax Pa...	44.25
297-22225	S.D.I. Payable	26.22
297-597-61300.291	Advertising	144.00
297-597-64100.000	Electricity	143.34
297-597-64200.292	Gas Utility	9.18
297-597-64300.292	Water Utility	18.49
297-597-64400.292	Waste Disposal	55.61
297-597-64900.000	Other Utilities	21.53
297-597-64900.292	Other Utilities	80.64
297-597-65500.290	Recreation Supplies	61.31
411-709-91210.000	Principal	15,903.76
411-709-91310.000	Interest	898.33
503-191-52510.000	Health Insurance	2.80
503-22210	Federal Withholding Tax ...	667.33
503-22215	FICA Payable	1,215.82
503-22220	State Withholding Tax Pa...	150.01
503-22225	S.D.I. Payable	79.48
503-22420	S.E.I.U. Union Dues Payab...	83.44
503-22430	Deferred Comp Payable	181.10
503-22450	Wage Garnishments Paya...	13.20
503-330-61400.000	Office Supplies	18.93
503-330-6390a.000	Contractual Services	201.25
503-330-66100.000	Gasoline & Oil	1,045.05
503-333-64100.000	Electricity	502.56

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
503-333-64200.000	Gas Utility	16.13
503-333-64300.000	Water Utility	11.34
503-333-64400.000	Waste Disposal	176.38
503-333-64600.000	Cell Phone Charges	17.87
503-333-64900.000	Other Utilities	45.90
503-333-65600.000	Janitorial Supplies	19.20
503-333-65700.000	Public Works Supplies	28.96
503-333-68300.000	Memberships	93.40
503-335-63800.000	Sewer Treatment Services	857.50
503-335-64100.000	Electricity	3,992.23
503-335-64200.000	Gas Utility	16.12
503-335-64300.000	Water Utility	11.34
503-335-64600.000	Cell Phone Charges	17.87
503-335-64900.000	Other Utilities	25.78
503-335-65600.000	Janitorial Supplies	19.20
503-335-65700.000	Public Works Supplies	1,268.40
503-335-66100.000	Gasoline & Oil	499.04
503-335-66400.000	Sewer Operations Eqt Ma...	14.11
504-191-52510.000	Health Insurance	2.80
504-22210	Federal Withholding Tax ...	344.62
504-22215	FICA Payable	716.74
504-22220	State Withholding Tax Pa...	62.82
504-22225	S.D.I. Payable	46.89
504-22420	S.E.I.U. Union Dues Payab...	54.25
504-22430	Deferred Comp Payable	88.49
504-22450	Wage Garnishments Paya...	14.04
504-340-61400.000	Office Supplies	21.92
504-340-65600.000	Janitorial Supplies	17.86
504-340-68300.000	Memberships	93.40
504-345-63800.000	Water Production Services	2,742.50
504-345-64100.000	Electricity	4,688.25
504-345-64200.000	Gas Utility	16.13
504-345-64400.000	Waste Disposal	110.73
504-345-64500.000	Phone Charges	68.32
504-345-64600.000	Cell Phone Charges	17.86
504-345-64900.000	Other Utilities	45.90
504-345-65600.000	Janitorial Supplies	19.20
504-345-65700.000	Water Production Supplies	2,134.86
504-345-66100.000	Gasoline & Oil	824.47
504-345-66300.000	General Operations Equi...	489.65
	<b>Grand Total:</b>	<b>542,257.28</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	542,257.28
	<b>Grand Total:</b>
	<b>542,257.28</b>

## **CITY COUNCIL MINUTES**

### **CITY COUNCIL MEETING OF FEBRUARY 24, 2015**

#### **CALL TO ORDER**

Mayor Huerta called the meeting to order at 6:03 p.m.

#### **ROLL CALL**

**PRESENT:** Mayor Huerta, Mayor Pro-tem Rodriguez, Councilmembers Walker, Torres and Santibañez

**ABSENT:** None

**STAFF:** City Manager Stanton, City Attorney Sullivan, Community Services Director Steinmann, Administrative Services Director Corgill, City Clerk Rathbun

**GUESTS:** Pastor Clements, Bob White, Gail White, Bea Diaz, Ray Diaz

#### **INVOCATION**

Invocation by Pastor Earl Clements.

#### **PLEDGE OF ALLEGIANCE**

All recited the Pledge of Allegiance.

#### **AGENDA REVIEW**

No changes were made.

#### **PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

Bob and Gail White stated that they were members of the Sober Grad Committee and were asking the City Council to consider making a financial donation to Sober Grad Night.

Bea Diaz, Sober Grad Committee, stated that the Committee would appreciate any financial support for the event and stated that they would like the Council to consider donating \$2,500.

Mayor Huerta stated that this item would be placed on a future agenda.

## **CONSENT CALENDAR**

**A MOTION** by Councilmember Walker, seconded by Mayor Pro-tem Rodriguez to approve Warrants #296040 through #296078 and Bank Drafts #1058 through #1076 in the amount of \$140,870.54, Approve Minutes of the February 10, 2015 Special City Council Meeting and Minutes of the February 10, 2015 Special Workshop. All in favor. Motion carried.

## **CITY COUNCIL BUSINESS**

### **ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ESTABLISHING THE TIME AND PLACE FOR REGULAR CITY COUNCIL MEETINGS RESOLUTION #2015-03**

Staff Report was given by City Manager Stanton.

Bea Diaz asked if the Council was going to meet once a month would there be a time limit on the meeting. City Manager Stanton stated that it would not be necessary to place a time limit.

Mayor Pro-tem Rodriguez stated that he believed that having a meeting once a month and a work session once a month would be more productive. He stated that if it did not work the Council could change it back. Mayor Huerta stated that the work sessions were very productive.

**A MOTION** by Mayor Pro-tem Rodriguez, seconded by Councilmember Torres to adopt **Resolution #2015-03, "A Resolution of the City Council of the City of Greenfield Establishing the Time and Place for Regular City Council Meetings"**. All in favor. Motion carried.

### **REVIEW OF THE OVERSIGHT BOARD OF SUCCESSOR AGENCY OF THE FORMER CITY OF GREENFIELD REDEVELOPMENT AGENCY RECOGNIZED OBLIGATION PAYMENT SCHEDULE – JULY 1, 2015 THROUGH DECEMBER 31, 2015, IDENTIFIED AS ROPS 15-16A**

Staff Report was given by Administrative Director Corgill.

There was discussion regarding the debt of the Successor Agency.

This item was informational only.

### **ACCEPT THE REVENUE OPTION STUDY AND SCHEDULE A CITY COUNCIL REVIEW**

Staff Report was given by Administrative Director Corgill.

After discussion among the Council and staff it was determined to accept the study and schedule the work session regarding the Revenue Option Study on March 24, 2015.

## **APPROVE THE FY 2015-2017 STRATEGIC GOALS AND OBJECTIVES**

Staff Report was given by City Manager Stanton.

Councilmember Santibañez asked that the need for higher education and the speed of the internet be included in the goals and objectives.

Mayor Pro-tem Rodriguez suggested that there be time line placed on the review of the goals and that the goals be placed in a binder or on poster board. He asked that staff report on the goals on a quarterly basis.

**A MOTION** by Councilmember Walker, seconded by Mayor Pro-tem Rodriguez to approve the FY 2015-2017 Strategic Goals and Objectives, as amended. All in favor. Motion carried.

## **ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD, COUNTY OF MONTEREY, STATE OF CALIFORNIA, APPROVING THE AMENDED JOINT POWERS AGREEMENT, MONTEREY BAY AREA SELF INSURANCE AUTHORITY RESOLUTION #2015-04**

Staff Report was given by City Manager Stanton.

**A MOTION** by Councilmember Torres, seconded by Councilmember Walker to adopt Resolution #2015-04, “A Resolution of the City Council of the City of Greenfield, County of Monterey, State of California, Approving the Amended Joint Powers Agreement, Monterey Bay Area Self Insurance Authority”. All in favor. Motion carried.

## **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF SUBDIVISION (D) OF SECTION 54956.9: (1 POTENTIAL CASE)**

Meeting adjourned to closed session at 7:16 p.m.

## **RECONVENE TO OPEN SESSION**

Meeting reconvened to open session at 8:06 p.m.

City Attorney Sullivan stated that a report was given to Council on the investigation that was conducted and Council gave him direction on how to proceed.

## **BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

Mayor Huerta announced that the Monterey Bay Division, League of California Cities meeting would be held on March 9<sup>th</sup> in Watsonville. He stated that he would be attending encouraged the Council to attend.

Councilmember Torres reported on the six month objectives for the Salinas Valley Solid Waste Authority.

### **COMMENTS FROM CITY COUNCIL**

Councilmember Torres stated that she would be attending the WELL conference in Palm Springs on March 5-6 and would give her report at the next meeting.

Councilmember Santibañez asked if anyone attended the school board meeting and what had occurred. Mayor Huerta and Councilmember Rodriguez reported on the meeting and stated that the school board agreed to do a feasibility study regarding unification.

Councilmember Walker stated that the Code Enforcement Board currently had three members and asked if there were any others that had submitted any applications or people that were interested. Councilmembers Torres stated that she had spoken to someone regarding this Board. Staff reported that currently there were no application on file for this Board.

Mayor Pro-tem Rodriguez suggested that the Council do a self-evaluation of how the Council was doing. He stated that this could be done on annual basis.

### **CITY MANAGER REPORT**

City Manager Stanton stated that Brent Slama had sent her an email announcing the Greenfield Little League opening ceremony festivities which included the alumni luncheon and alumni softball game on Friday; parade on Saturday and the pancake breakfast on Sunday. She stated that there were 250 kids signed up for Little League and stated that through the efforts of the Little League Board they had received donations for three scoreboards for the fields at Patriot Park.

City Manager Stanton asked if the Council wanted to do a workshop regarding emerging industry in March. It was the consensus of the City Council to hold a work session on March 24<sup>th</sup> regarding emerging industry and have the revenue options study presentation at the next city council meeting.

### **ADJOURNMENT**

Meeting adjourned at 8:21 p.m.

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Mayor of the City of Greenfield

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City Clerk of the City of Greenfield



# City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** March 4, 2015

**AGENDA DATE:** March 10, 2015

**PREPARED BY:** Mic Steinmann, Community Services Director

**TITLE:** **CORRECTION OF NUMBERING SEQUENCE OF ORDINANCE NUMBER 506 ADOPTED BY CITY COUNCIL ON AUGUST 12, 2014**

---

## **BACKGROUND AND ANALYSIS**

At the City Council meeting on August 12, 2014, the Council adopted Ordinance No. 506 to the Greenfield Municipal Code adding a new specific plan land use designation. This new ordinance was one of a series of actions taken by the City Council on that date related to the adoption of the Walnut Avenue Specific Plan, certification of its EIR, and associated general plan and zoning code amendments. The ordinance adopted by the City Council was denoted as a new chapter 17.43 of the Greenfield Municipal Code. In accordance with the numbering sequence of Title 17 of the Municipal Code, this new ordinance should have been denoted as chapter 17.44 and not chapter 17.43.

## **RECOMMENDATION**

It is recommended that the City Council adopt the attached resolution to correct the numbering sequence for Ordinance No. 506. This ordinance should be denoted as chapter 17.44 and its section numbers should be corrected accordingly.

## **PROPOSED MOTION**

**I MOVE APPROVE/DENY RESOLUTION #2015-05, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD CORRECTING THE CHAPTER AND SECTION NUMBERS OF ORDINANCE 506**

**CITY OF GREENFIELD CITY COUNCIL  
RESOLUTION NO. 2015-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
CORRECTING THE CHAPTER AND SECTION NUMBERS OF ORDINANCE NO. 506**

**WHEREAS**, at the August 12, 2014, City Council meeting, the City Council adopted Ordinance No. 506 adding a new chapter to title 17 of the Greenfield Municipal Code;

**WHEREAS**, Ordinance No. 506 denoted the new chapter as 17.43; and

**WHEREAS**, following the numbering sequence of title 17, the new ordinance should have been denoted as chapter 17.44;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the City Council of the City of Greenfield directs the City Clerk to correct the numbering sequence of Ordinance No. 506 to reflect its chapter designation as 17.44 and to correct the numbering designation of each section of that ordinance accordingly.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 10<sup>th</sup> day of March 2015, by the following vote:

**AYES**, and all in favor, therefore, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

\_\_\_\_\_  
John P. Huerta, Jr., Mayor

Attest:

\_\_\_\_\_  
Ann F. Rathbun, City Clerk



## *City Council Memorandum*

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** March 4, 2015

**AGENDA DATE:** March 10, 2015

**TO:** Mayor and City Council

**FROM:** Mic Steinmann, Community Services Director  
By Arturo Felix, Utilities Manager

**TITLE:** 2014 UPDATED SANITARY SYSTEM MANAGEMENT PLAN  
(SSMP)

---

### **BACKGROUND**

On May 2, 2006, the State Water Resources Control Board (SWRCB) enacted Order No. 2006-0003, State General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems, to create a centralized statewide mechanism to manage all publicly owned wastewater collection agencies. The WDRs require any public agency that owns or operates a sanitary sewer system more than one mile in length that conveys untreated or partially treated wastewater to a publicly owned wastewater treatment facility to comply with the requirements of the WDRs. A principal element of the State Order is the requirement that each wastewater collection agency must adopt and maintain a management plan for the system, referred to as a Sanitary System Management Plan (SSMP). The SSMP must be approved by the governing body of the public agency. It is also required that the SSMP be updated every five years.

The SSMP must undergo an internal audit a minimum of every two years, and must be approved by the City Council every five years or sooner if the internal audit identifies a major change is needed. This current update includes requirements necessary for compliance with the 2013 amendments to the General Waste Discharge Requirements for reporting sanitary sewer overflows (SSOs).

Pursuant to the SWRCB Order No. 2006-0003, the City of Greenfield's initial SSMP was due August 2009. That initial SSMP was approved by the City Council on October 23, 2012. The City's first five-year update of the SSMP was due August 2014. The next update is anticipated in 2019.

The updates to the SSMP that the City Council is now being requested to approve include the following:

1. Program goals were updated to be more reflective of activities that can be realistically achieved in the near term.
2. The SSMP identifies the new City of Greenfield's organization and staff by position and details their responsibilities for implementing and maintaining the SSMP.
3. Further development and detailing of operation and maintenance program requirements to ensure compliance with SWRCB orders and regulations.
4. Documentation of system design and performance standards.
5. Update to the Overflow Emergency Response Plan.
6. Further detail of a new Fats, Oils and Grease (FOG) program that will be implemented in 2015, including the adoption of an ordinance to facilitate its implementation and enforcement.
7. Development of additional performance metrics to evaluate SSMP performance.
8. Document the 2014 SSMP audit conducted by Wallace Group, and incorporate into this SSMP update the recommendations of that audit.

### **BUDGET AND FINANCIAL IMPACT**

There is no fiscal impact related to the adoption of the 2014 SSMP Update.

### **RECOMMENDATION**

It is recommended the City Council adopt the attached resolution approving the 2014 update to the City's Sanitary System Management Plan (SSMP). With approval of this updated SSMP, the City will continue to be in compliance with the regulations and orders adopted by the State Water Resources Control Board and Water Quality Order No. 2006-0003.

### **POTENTIAL MOTION**

**I MOVE TO ADOPT RESOLUTION NO. 2015-06, APPROVING THE 5-YEAR UPDATE TO THE CITY'S SANITARY SYSTEM MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2006-003-DWQ.**

**CITY OF GREENFIELD  
RESOLUTION NO. 2015-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
APPROVING THE 5-YEAR UPDATE SANITARY SYSTEM MANAGEMENT PLAN  
(SSMP) AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD  
ORDER NO. 2006-003-DWQ**

**WHEREAS**, in May 2006, the State Water Resources Control Board (SWRCB) adopted Water Quality Order No. 2006-003 which established the Statewide General Waste Discharge Requirements (WDR) that applied to all publicly or privately owned sanitary sewer systems within the State of California; and

**WHEREAS**, pursuant to Water Quality Order No. 2006-003 and the statewide WDR, all public agencies that own and operate sanitary sewer systems greater than one mile in length must develop a Sanitary System Management Plan (SSMP) and to update and have its governing body approve its SSMP every five (5) years; and

**WHEREAS**, the City of Greenfield's initial SSMP was due August 2009 and its first five-year update due August 2014; and

**WHEREAS**, the City Council must review and approve the City's 2014 update to the SSMP to ensure continued compliance with Water Quality Order No. 2006-003 and the Statewide General Waste Discharge Requirements;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Greenfield that it hereby approves the updated SSMP.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield at a regularly scheduled meeting held on the 10<sup>th</sup> day of March 2015 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

\_\_\_\_\_  
Mayor of the City of Greenfield

Attest:

\_\_\_\_\_  
City Clerk of the City of Greenfield

# City of Greenfield

## Sanitary Sewer System Plan

### Record of Changes to the SSMP

Section E.3 of the Monitoring and Reporting Program for the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems (SWRCB Order No. WQ 2013-0058-EXEC) requires the City to maintain a record of changes to the SSMP for a minimum of five years, and the record of changes must be available for review by the State Water Resources Control Board during onsite inspection or through information request. The following is an excerpt of the new requirement:

*Records documenting all changes to the SSMP since its last certification indicating when a subsection(s) of the SSMP was changed and/or updated and who authorized the change or update. These records shall be attached to the SSMP.*

**The City's SSMP was last certified on October, 2012. The following table summarizes the changes to the SSMP since its last certification.**

SSMP Elements	Description of Update	Authorized By	Date
All	Moved Appendices to separate document	A. Felix	Aug-14
Introduction	Added City Council Information	A Felix	Aug-14
1. Goal	Revised City goals	A. Felix	Aug-14
2. Organization	Updated Organization chart and added additional description of position responsible for SSMP implementation.  Updated chart showing chain of communication for reporting SSO's  Updated key staff contact information	A. Felix	Aug-14
3. Legal Authority	Added City's Sewer Service Title 13.  City is working on to revise the Sewer Title, Draft is in Appendices	A. Felix	Aug-14

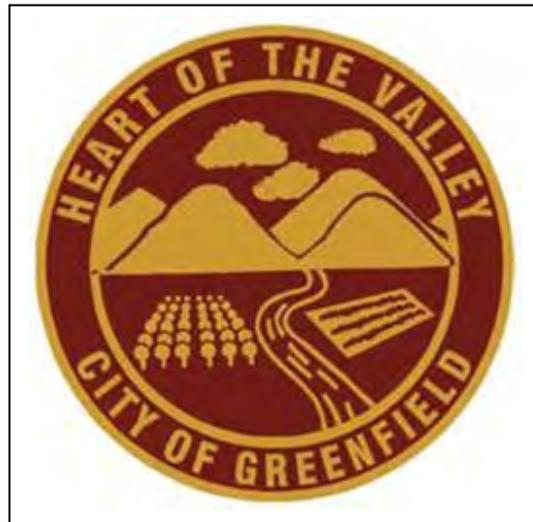
<p>4. Operation and Maintenance Program</p>	<p>Update City Sewer Map and Storm Drainage map</p> <p>City has purchase a GIS program, Staff is working on updating its maps to GIS system</p> <p>Update City Sewer maintenance program</p> <p>Added Public Works Service Employees "Pay per Performance Plan"</p>	<p>A. Felix</p>	<p>Aug-14</p>
<p>5. Design and Performance provisions</p>	<p>Added Greenfield Sewer Service Title 13.28</p> <p>Added City of Greenfield Draft Revised Title 13.28 Sewer Service</p> <p>Added City of Greenfield Standard Specification &amp; Standard Details</p> <p>Added City of Salinas Standard Specification Design Standards, and Standard Plans 2008 Edition</p>	<p>A. Felix</p>	<p>Aug-14</p>
<p>6. Overflow Emergency Response Plan</p>	<p>Updated City's Sanitary Sewer Overflow Response Plan</p>	<p>A. Felix</p>	<p>Aug-14</p>
<p>7. FOG Program</p>	<p>Fog program under review</p> <p>Added City's Fog Program documents</p>	<p>Mic Steinmann</p> <p>A. Felix</p>	<p>Aug-14</p>
<p>8. System Evaluation and Capacity Assurance Plan</p>	<p>Added City's 2005-2025 Wastewater System Capital Improvement Plan and Capacity Study</p>	<p>Mic Steinmann</p>	<p>Aug-14</p>
<p>9. Monitoring, Measurements &amp; Performance Modification</p>	<p>Added a performance metrics to be evaluate SSMP performance</p>	<p>A. Felix</p>	<p>Aug-14</p>
<p>10. Sewer System Management Audits</p>	<p>Included copy of 2014 SSMP audit report by Wallace Group</p>	<p>A. Felix</p>	<p>Aug-14</p>
<p>11. Communication Program</p>	<p>Program Under review</p>	<p>A. Felix</p>	<p>Aug-14</p>



# **City of Greenfield**

## **Sanitary System Management Plan**

**Revision 1.0  
Five Year Update**



**MARCH 2015**

**Prepared by**

**Arturo Felix**

**Utilities Manager**

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## APPENDICES

### Appendix 1

SWRCB's Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Order No. 2006-0003-DWQ

Amended Monitoring and Reporting Program for the SWRCB's Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Order No. WQ 2013-0058-EXEC

### Appendix 2

#### Element #4 – Organization and Maintenance Program

- A.1 Preventative Maintenance Program
- A.2 Sanitary Sewer Mainline Cleaning
- A.3 Wastewater Collection System Map
- A.4 Confined Space Program
- A.5 Pesticide Handler Training Program
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**Appendix 3**

**Element #5 – Design and Performance Plan**

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- B.2 Draft Revised Title 13.28 Sewer Service
- B.3 City of Greenfield Standard Specification & Standard Details
- B.4 City of Salinas Standard Specification Design Standards, and Standard Plans, 2008 Edition

**Appendix 4**

**Element #6 – Sanitary Sewer Overflow Response Plan (SSORP)**

Revised, July 2014

**Appendix 5**

**Element #7 – FOG Program**

FOG (Fats, Oils and Grease) Control Program informational material

**Appendix 6**

**Element #8 – System Evaluation and Capacity Assurance Plan**

2005-2025 Wastewater System Capital Improvement Plan Update and Capacity Charge Study

**Appendix 7**

**Element #9 – Monitoring, Measurement, and Program Modifications**

Wastewater collection sewer line cleaning activities

**Appendix 8**

**Element #10- Sewer System Management Plan Audit**

City of Greenfield, Sewer System Management Plan, Revision 1- March 2014, Audit Report

# INTRODUCTION

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## **A. Legal Requirements**

On May 2, 2006, the State Water Resource Control Board (SWRCB) adopted Water Quality Order No. 2006-0003 that established the Statewide General Waste Discharge Requirements (WDR). The WDR specifies that any public agency that owns or operates a sanitary sewer system greater than one mile in length and conveys treated or partially treated wastewater to a public owned treatment facility in the state of California must comply with the WRD in order to reduce the number of Sanitary Sewer Overflows (SSOs).

Under this WDR, agencies are required to develop a Sewer System Management Plan (SSMP) which describes how each agency operates, maintains and evaluates its sewer system.

## **B. Sewer System Management Plan Requirements**

The City submitted to the SWRCB a Notice of Intent for coverage under the WDR and has developed this SSMP. The SSMP identifies how the City has or will implement the following WDR elements.

1. Goals
2. Organization
3. Legal Authority
4. Operation & Maintenance Program
5. Design and Performance Plan
6. Overflow Emergency Response Plan
7. FOG Control Program
8. System Evaluation and Capacity Assurance Plan
9. Monitoring, Measurement, and Program Modifications
10. SSMP Program Audits
11. Communication Program

## C. City of Greenfield Sewer Collection System Overview

The City of Greenfield was incorporated in 1947. Greenfield is located between the Gabilan Mountains range to the east and the Santa Lucia Mountains to the west, and is located in the heart of the Salinas Valley, approximately 135 miles south of San Francisco, 95 miles south of San Jose and 60 miles north of Paso Robles. The City has a total of 1.7 square miles, with a population of 17,900 (2014). Figure 1 provides an aerial overview of Greenfield and identifies the City's service area.



**Figure 1: Greenfield Service Area**

The City of Greenfield's Public Works Utilities Division maintains and operates 20.8 miles of gravity sewer pipeline and force mains. The City also accepts wastewater from the Yanks

Museum Project north of the City. Maintenance access to the sewer collection system is provided by five hundred thirty-five (535) manholes and clean outs. There are six (6) sewer lift stations located within the City's service area that pump the City's wastewater to the City owned, operated and maintained Wastewater Treatment Plant located east of Greenfield on Walnut Avenue. The WTPP was reconstructed and completed in 1978. Additional plant improvements have increased the capacity to 2 Million Gallons per Day (MGD).

## **D. Greenfield City Council**

The City Council consists of five (5) members, including an elected mayor and four (4) council members, each of whom shall be registered voter residing in the city. The Mayor is the official head of the Greenfield City Council for ceremonial purposes. The mayor is entitled to vote on all matters but does not possess any veto power. Members of the City Council are elected at a general election held every three (3) years. The City Mayor holds office for a four (4) year term and City Council members also hold four (4) year terms. The City Council governs the City and makes policy decisions with advice from the City Manager and City Attorney. City Council meetings are held in the Council Chambers on the second Tuesday of each month. The City Council's authority and responsibility includes the adoption and approval of the Greenfield SSMP and any formal updates to the SSMP. The City Council Meeting Minutes for the adoption of the current SSMP are included in Appendix 8.

<b>Name</b>	<b>Title</b>	<b>Contact Information</b>
<b>John Huerta Jr.</b>	<b>Mayor</b>	<b>jhuerta@ci.greenfield.ca.us</b>
<b>Raul Rodriguez</b>	<b>Mayor Pro-tem</b>	<b>rrodriguez@ci.greenfield.ca.us</b>
<b>Leah Santibanez</b>	<b>Councilmember</b>	<b>lsantabanez@ci.greenfield.ca.us</b>
<b>Avelina Torres</b>	<b>Councilmember</b>	<b>atorres@ci.greenfield.ca.us</b>
<b>Lance Walker</b>	<b>Councilmember</b>	<b>lwalker@ci.greenfield.ca.us</b>

## **Element #1 - Goals**

**WDR Requirements: The goal of the SSMP is to provide a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system. This will help reduce and prevent SSOs as well as mitigate any SSOs that do occur.**

The City Goals for the operation and maintenance of the wastewater collection system are:

1. Properly manage, operate, and maintain the City's wastewater collection system.
2. Decrease the occurrence of reportable SSOs by one-third (1/3) from pre-SSMP levels.
3. Meet all applicable regulatory notifications including monthly and annual reporting requirements.
4. Develop a plan to increase the number of staff to meet the obligation of the SSMP.
5. Implement a Preventative maintenance program for scheduling sewer line cleaning.
6. Maintain records of the sanitary sewer system and respond to customer inquiries concerns and complaints.

## **Element #2 – Organization**

**WDR Requirements: The SSMP must identify:**

- a. The name of the responsible or authorized representative as describe in section J of the WDR.**
- b. The name and telephone numbers for management, administrative, and maintenance positions responsible for implementing specific measures in the SSMP program. The SSMP must identify lines of authority an organization chart or similar document with a narrative explanation.**
- c. The chain of command for reporting SSOs, from the receipt of the complaint or other information, including the person responsible for reporting SSOs to the state and regional Water Board and other agencies if applicable (such as County Health Officer, County Environmental Health Agency, Regional Water Board, and/or State Office of Emergency services(OES)).**

The Wastewater Division is part of the City Public Works Department and is responsible for administration and implementation of the SSMP. The Division includes Wastewater Treatment Plant Operations and Collections. The Wastewater Division is responsible for daily maintenance and response to SSOs during regular work hours. Standby operators respond to SSOs afterhours including weekends and holidays. Figure 2.1 shows the Organization of Wastewater Division.

- a. The name of the responsible or authorized representative as describe in section J of the WDR.**

The authorized representative or Legal Responsible Official (LRO) for the implementation and administration of the City's SSMP and for Completing and Certifying spill reports electronically is the Community Services Director and interim Public Works Director, Mic Steinmann.

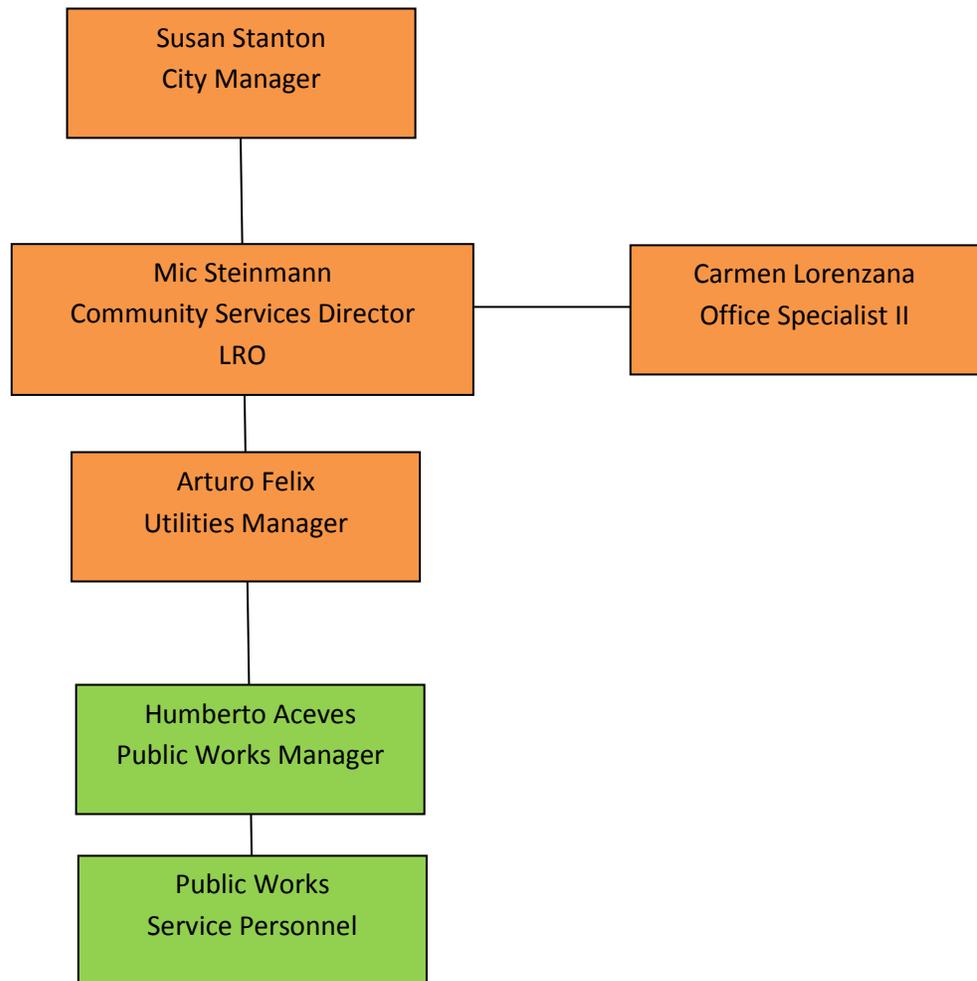
- b. The name and telephone numbers for management, administrative, and maintenance positions responsible for implementing specific measures in the SSMP program. The SSMP must identify lines of authority an organization chart or similar document with a narrative explanation.**

Figure 2.1, "Wastewater Organization Chart," shows the chain of command for the City of Greenfield. Table 1, "Implementation Responsibilities," lists the persons responsible for implementation of specific measures for each Element of the SSMP.

- c. The chain of command for reporting SSOs, from the receipt of the complaint or other information, including the person responsible for reporting SSOs to the state and regional Water Board and other agencies if applicable (such as County Health Officer, County Environmental Health Agency, Regional Water Board, and/or State Office of Emergency services(OES)).

Figure 2.2, "Reporting & Responding to SSOs Sequence Chart," shows the order for reporting and responding to SSO's, including notification of proper authorities for reporting and certifying spills electronically.

**Figure 2.1  
Wastewater Organization Chart**



The role for agency staff is described below:

**City Council** - Establish policy.

**City Manager** - Provide the management systems, oversight and support necessary to ensure the ongoing efficiency and effectiveness of all City operations.

**Customer Service Assistant** - The first contact that the public has with the City, whether in person or over the telephone. Incumbents complete forms to begin and disconnect utility services, collect utility service fees and other revenue, provide information and direct callers to the proper person, office or agency.

**Community Services Director** - Responsible for directing, developing, implementing, evaluating and administering the operations and staff required to design, construct, operate and maintain the City's water, sewer, and storm drain infrastructure.

**Administrative Services Director** - Manages accounts receivable, accounts payable, budgets, audit reports, business licenses, utility billing, etc.

**City Clerk** - The custodian of the City of Greenfield's official records including minutes, resolutions and ordinances of the City Council meetings. The City Clerk is responsible for managing the legislative history of the City; maintaining, disposing and preserving these documents and records in accordance with State law; and for the codification and updating of the City's Municipal Code.

**Building Inspector** - Provides State of California mandated enforcement of building and construction codes and enforcement of local requirements as related to land use, zoning, health, and safety, including enforcement of the City's abatement regulations regarding public nuisances and dangerous buildings.

**Public Works Service Personnel** - Conduct preventive and corrective maintenance activities, mobilize and respond to notifications of Stoppages and SSOs.

**Utilities Manager** - Manages field operations and maintains activities, provides relevant information to the Community Services Director, prepares and leads emergency responses, investigates and reports SSOs, and trains field crew.

**Code Enforcement Officer** - Evaluates and enforces property zoning regulations and neighborhood maintenance standards throughout the City in accordance with Municipal Code regulations.

**Planning Technician** - Provides a variety of public service and technical support to the City Planning function; provides office administrative assistance to departmental staff and the Building Inspector; and performs related work as assigned.

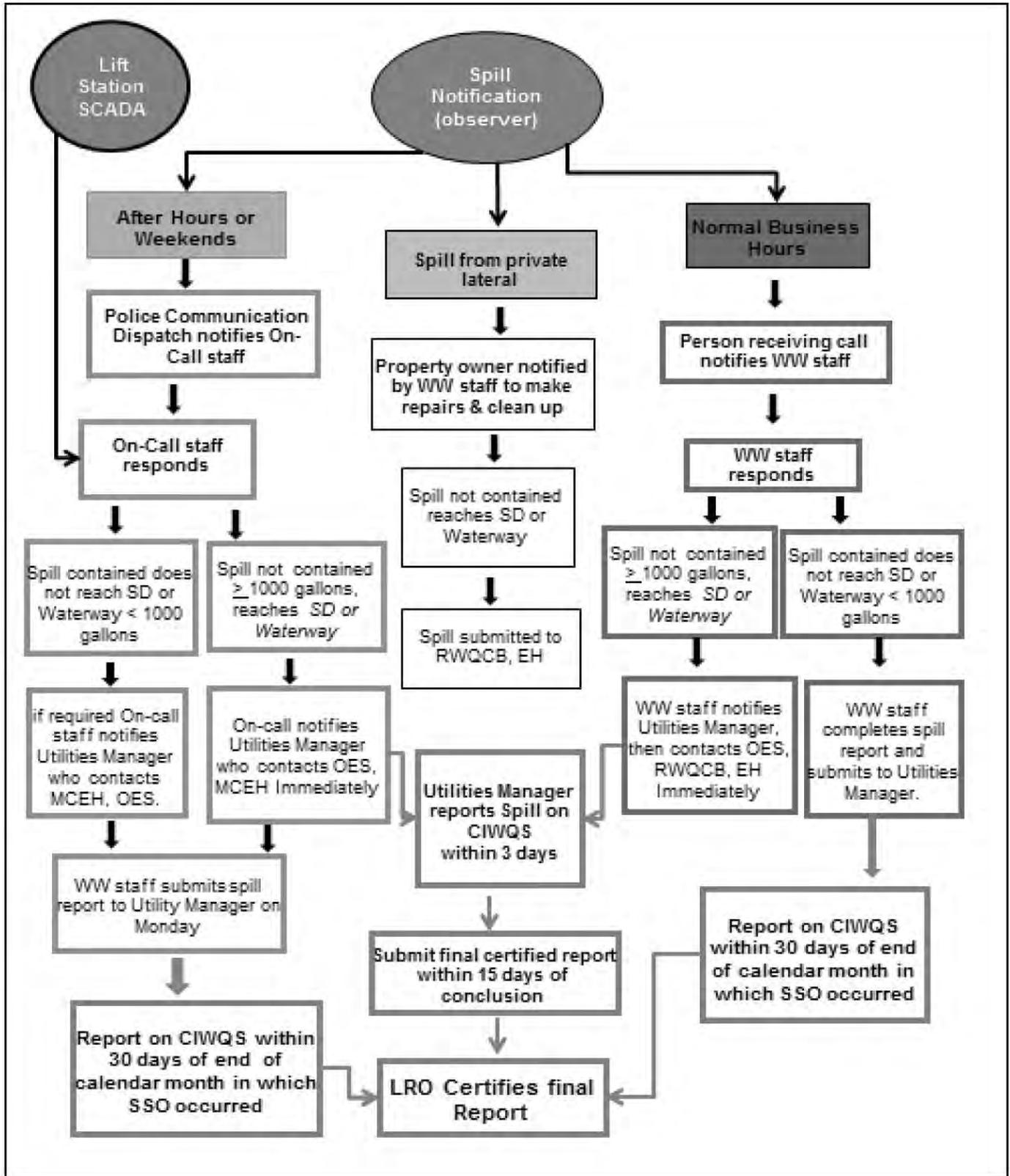
**TABLE 1  
IMPLEMENTATION RESPONSIBILITIES**

Name & Title	SSMP Responsibilities	Contact Information
<p><b>Susan Stanton</b> Greenfield City Manager</p>	<p>The City Manager directs the Community Services Director (Interim Public Works Director) in management of all Eleven (11) SSMP Elements</p>	<p>(831) 674-5591 <a href="mailto:sstanton@ci.greenfield.ca.us">sstanton@ci.greenfield.ca.us</a></p>
<p><b>Brad Sullivan</b> City Attorney</p>	<p>The City Attorney Assists the City Manager to manage Element 3-Legal Authority</p>	
<p><b>Mic Steinmann</b> Community Service Director</p>	<p>Community Services Director Directs City and City Contract Staff in the management of all eleven (11) SSMP Elements</p>	<p>(831)674-5591 <a href="mailto:msteinmann@ci.greenfield.ca.us">msteinmann@ci.greenfield.ca.us</a></p>
<p><b><i>Douglas Pike, Jeff Edwards</i></b> <b><i>MNS Engineers–</i></b> <b><i>Contract with City</i></b>  City Engineer</p>	<p>MNS Engineers, Inc. is to assist the City.</p>	<p>(805) 688-5200 MNS Office</p>
<p><b>Ann Rathbun</b> City Clerk</p>	<p>City Clerk directs City and City Contract Staff in management of: Element 3-Legal Authority Element 5-Design and Performance</p>	<p>(831)674-5591 <a href="mailto:arathbun@ci.greenfield.ca.us">arathbun@ci.greenfield.ca.us</a></p>
<p><b>Desiree Gomez</b> Planning Technician</p>	<p>Provides a variety of public service and technical support to the City Planning function; provides office administrative assistance for staff and the Building Inspector: Element 5-Design and performance</p>	<p>(831)674-5591 <a href="mailto:dgomez@ci.greenfield.ca.us">dgomez@ci.greenfield.ca.us</a></p>

Name & Title	SSMP Responsibilities	Contact Information
<p><b>Carmen Lorenzana</b> Public Works Office specialist II</p>	<p>The PW Office Specialist receive and assure that the appropriate Service Personnel respond to in person, phone calls, e-mails, and faxes to assist with the implementation of:</p> <ul style="list-style-type: none"> <li>Element 4 – Operation and Maintenance Program;</li> <li>Element 6 – Overflow Emergency Response Plan;</li> <li>Element 7 – FOG Control Program;</li> <li>Element 11 – Communication Program.</li> </ul> <p>In a SSO response, could provide a carefully pre-scripted message for citizens who call with general questions.</p>	<p>(831)674-2635 <a href="mailto:clorenzana@ci.greenfield.ca.us">clorenzana@ci.greenfield.ca.us</a></p>
<p><b>Rosio Rocha</b> <b>Mari Jimenez</b>  Customer service assistance</p>	<p>Customer Service Assistance assure that the appropriate service Personnel respond to in person, phone calls, e-mails, and faxes to assist with the implementation of Element 6 – Overflow Emergency Response Plan;</p> <p>In a SSO response, could provide a carefully pre-scripted message for citizens who call with general questions.</p>	<p>(831)674-5591 <a href="mailto:rrocha@ci.greenfield.ca.us">rrocha@ci.greenfield.ca.us</a> <a href="mailto:mjimenez@ci.greenfield.ca.us">mjimenez@ci.greenfield.ca.us</a></p>
<p><b>Viridiana Villanueva</b> Finance Technician</p>	<p>Assist the Customer Service front desk when needed.</p>	<p><a href="mailto:Villanueva@ci.ggreenfield.ca.us">Villanueva@ci.ggreenfield.ca.us</a></p>

Name & Title	SSMP Responsibilities	Contact Information
<p><b>Arturo Felix</b> Utilities Manager</p>	<p>Manages Water And Wastewater Division operations and maintains activities, provides relevant information to the Public Works Director, prepares and leads emergency response, investigates and reports SSO's, trains field crew and responsible for:            Element 4 – Operation and Maintenance Program;            Element 6 – Overflow Emergency Response Plan;            Element 7 – FOG Control Program;            Element 11 – Communication Program.</p>	<p>(831)674-2635            Cell (831) 580-7989  <a href="mailto:afelix@ci.greenfield.ca.us">afelix@ci.greenfield.ca.us</a></p>
<p><b>Humberto Aceves</b> Public Works Manager</p>	<p>Public Works Manager responsible for streets, curbs and gutters, sidewalks, storm drain system, parks and assist water and Wastewater Division when required;            Element 4 – Operation and Maintenance Program;            Element 6 – Overflow Emergency Response Plan;</p>	<p>(831)674-2635            Cell (831) 750-9448  <a href="mailto:haceves@ci.greenfield.ca.us">haceves@ci.greenfield.ca.us</a></p>
<p><b>Ivan Barron</b> Public Worker Service Worker 1  <b>Alejandro Alvarez</b> Public Worker Service Worker 1  <b>Leopoldo Trujillo</b> Public Worker Service Worker 1  <b>Sergio Tamayo</b> Public Worker Service Worker 1  <b>Arturo Carrillo</b> Public Worker Service Worker 1  <b>Octavio Tamayo</b> Public Worker Service Worker 1</p>	<p>PW Service Workers perform operations and maintenance in the City Public Works (PW) Department. The PW Department is responsible for streets, curbs and gutters, sidewalks, sewer system, storm drain system, and water systems. Under the direction of the Utilities Manager for the following SSMP Elements:            Element 4 – Operation and Maintenance Program;            Element 6 – Overflow Emergency Response Plan;</p>	<p>(831)674-2635  <a href="mailto:ibarron@ci.greenfield.ca.us">ibarron@ci.greenfield.ca.us</a>  <a href="mailto:alvarez@ci.greenfield.ca.us">alvarez@ci.greenfield.ca.us</a>  <a href="mailto:ltrujiillo@ci.greenfield.ca.us">ltrujiillo@ci.greenfield.ca.us</a>  <a href="mailto:stamayo@ci.greenfield.ca.us">stamayo@ci.greenfield.ca.us</a>  <a href="mailto:acarrillo@ci.greenfield.ca.us">acarrillo@ci.greenfield.ca.us</a>  <a href="mailto:otamayo@ci.greenfield.ca.us">otamayo@ci.greenfield.ca.us</a></p>

**FIGURE 2.2**  
**REPORTING & RESPONDING TO SSOs**  
**SEQUENCE CHART**



### **Element #3 – Legal Authority**

**WDR Requirements: Each enrollee must demonstrate, through sanitary sewer system use ordinances, service agreements, or other legally binding procedures, that it possesses the necessary legal authority to:**

- a. Prevent illicit discharges into its wastewater collection system (example may include infiltration and inflow (I/I), storm water, chemical dumping, unauthorized debris and cut roots, etc.).**
- b. Require the sewer and connections be properly designed and connected.**
- c. Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the public agency.**
- d. Limit the discharge of fats, oils, grease (FOG) and other debris that may cause blockage.**
- e. Enforce any violation of its sewer ordinance.**

The City's Sewer Service Ordinance, Municipal Code Chapter 13.28, provides authority to enforce all of the requirements addressed in items a. through e. These include sewer service, sewer constructions, sewer connection, prohibition and discharge limitation to the sewer system, see Table 2, page 20," Summary of Existing Legal Authority." The City's complete Sewer Service Code is included in Appendix 3.

- a. Prevent illicit discharges into its wastewater collection system (example may include infiltration and inflow (I/I), storm water, chemical dumping, unauthorized debris and cut roots, etc.).**

The City's Sewer Service Ordinance, Chapter 13.28 sets limitations and prohibitions on wastewater discharges to protect the collection system, workers and Wastewater Treatment Plant.

- b. Require the sewer and connections be properly designed and connected.**

The City's Sewer Service Ordinance, Chapter 13.28.202, Alterations or use-permit required, states, "No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Building Inspector. (ord. 47§ 401,1953)". Also, refer to Element # 5, Design and Performance Standards.

**c. *Ensure access for maintenance, inspection, or repairs for portions of the laterals owned or maintained by the public agency.***

The City does not maintain private lateral sewer lines. Ordinance 13.28.040, Cost borne by owner, states, "All costs and expense incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the city from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer." City easements are in place where City-owned sewer appurtenances are located on private property to ensure access to perform necessary maintenance, inspection, and repairs by City crews.

**d. *Limit the Discharge of Fats, Oils, and Grease (FOG) and other debris that may cause blockage.***

The City will start implementing a Fats, Oils, and Grease (FOG) Program. The program will consist of annual inspections to ensure that grease removal devices are installed per standards, are properly maintained, and waste FOG is properly disposed.

1. Limit discharge to 100 mg/L oil and grease.
2. Provide City the authority to supplement the ordinance with more stringent limitations and prohibitions if necessary.
3. Require grease interceptors be installed at food facilities. Grease interceptors must be sized and installed per the California Building Code.
4. Provide City staff authority to require property owners to install and upgrade equipment if the existing removal device does not adequately remove FOG.
5. The City will provide an educational program including handout information for proper use and maintenance of grease interceptors. See Appendix 5

**e. *Enforce any violation of its sewer ordinance.***

The City's Sewer Service Ordinance includes:

1. Penalties for not connecting to the City sewage facilities in the manner provided in the City Code.
2. Provides the Director of Public Works with authority to administer, implement, and enforce policies and standards necessary to protect City facilities. Enforcement

procedures in the ordinance include notice of violation, administrative compliance order, cease and desist order, termination of service, and civil and criminal penalties.

3. Provides the Director of Public Works with authority to inspect facilities and sample the wastewater discharged to the City sewer system to ensure compliance with the provisions of the sewer code. In addition, the City may enter a user's property at any hour under emergency circumstances involving the City's sewer system. The City will conduct sampling inspection, compliance, monitoring and/or metering operations.

**TABLE 2**  
**Summary of Existing Legal Authority**

LEGAL AUTHORITY	EXISTING AUTHORITY
<b>A. Preventing Illicit discharges into wastewater collection system</b>	<b><u>GREENFIELD MUNICIPAL CODE</u></b> SECTION 13.28.050 thru 13.28.060 SECTION 13.28.130 thru 13.28.240 SECTION 13.28.260 thru 13.28.280 SECTION 13.28.360
<b>B. Require the sewer and connections be properly designed and constructed</b>	<b><u>GREENFIELD MUNICIPAL CODE</u></b> SECTION 13.28.020 SECTION 13.28.070 thru 13.28.080 SECTION 13.28.130 thru 13.28.24
<b>C. Ensure access for maintenance, inspection or repairs for portion of the mains or laterals owned by the City of Greenfield</b>	<b><u>GREENFIELD MUNICIPAL CODE</u></b> SECTION 13.28.110
<b>D. Limit discharge of Fats, Oils and Grease and other debris that may cause blockages.</b>	<b><u>GREENFIELD MUNICIPAL CODE</u></b> SECTION 13.28.260 thru 13.28.310  [In progress of development]
<b>E. Enforce any violation of its sewer ordinance</b>	<b><u>GREENFIELD MUNICIPAL CODE</u></b> SECTION 13.28.360 thru 13.28.400

## **Element #4 – Operation and Maintenance Program**

***WDR Requirements: The SSMP must include those elements listed below that are appropriate and applicable to the Enrollee's system.***

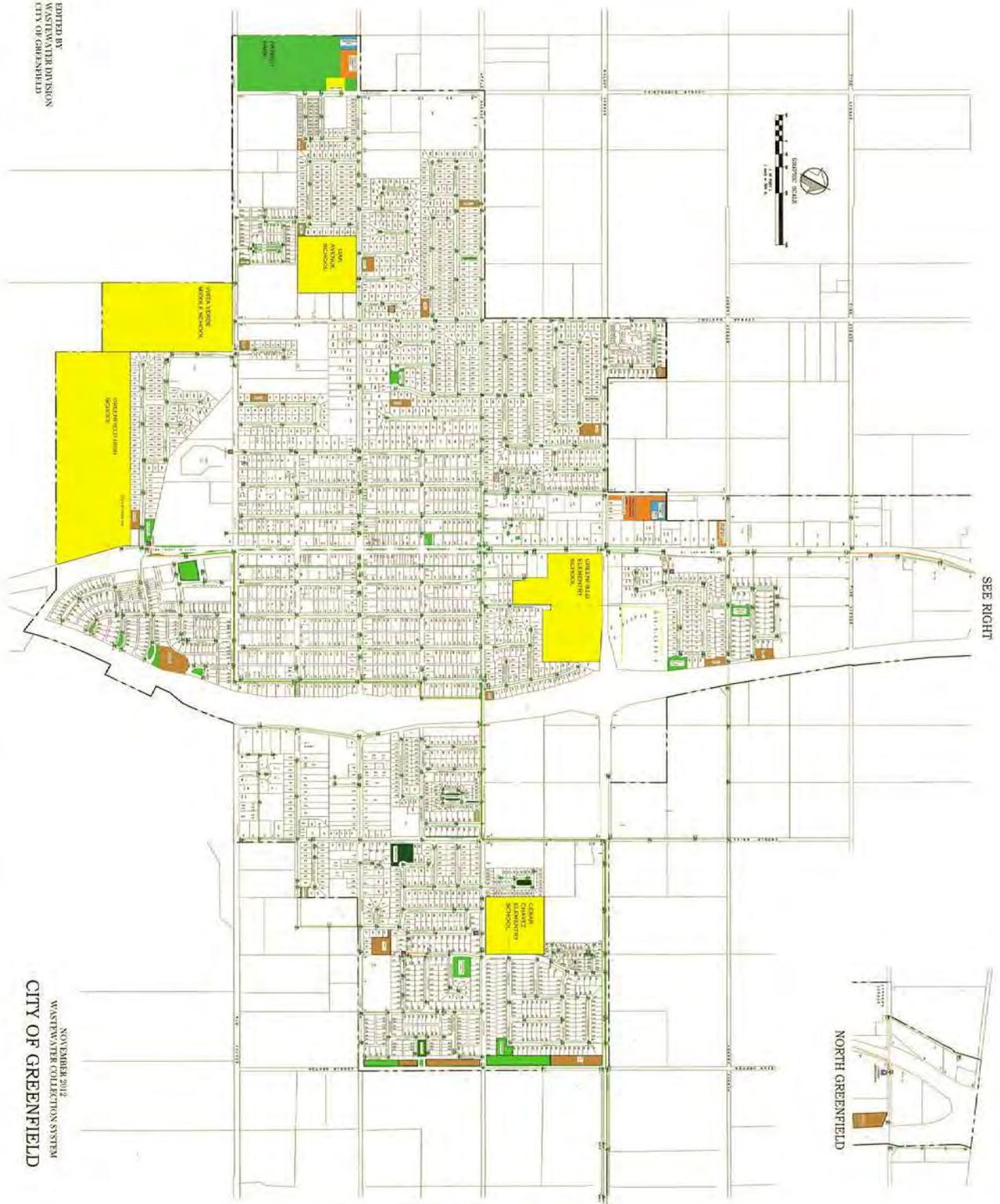
- a. Maintain an up-to-date map of the sanitary sewer system, showing all gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable storm water conveyance facilities.**
- b. Describe routine preventative operation and maintenance activities by staff and contractors, including a system for scheduling regular maintenance and cleaning of the sanitary sewer system with more frequent cleaning and maintenance targeted at known problems areas. The Preventative Maintenance Program should have a system to document scheduled and conducted activities, such as work orders.**
- c. Develop a rehabilitation and replacement plan to identify and prioritize system deficiencies and implement short term and long term rehabilitation actions to address each deficiency. The program should include regular visual and CCTV inspections of manholes and sewer pipes and a system for ranking the condition of sewer pipes and scheduling rehabilitation. Rehabilitation and replacement plan should focus on sewer pipes defects. Rehabilitation and replacement plan should include a capital improvement plan that addresses proper management and protection of the infrastructure assets. The plan shall include a time schedule for implementing the short and long term plans plus a schedule for developing the funds needed for the capital plan.**
- d. Provide training on a regular basis for staff in sanitary sewer system operations and maintenance, and require contractors to be appropriately trained.**
- e. Provide equipment and replacement part inventories, including identification of critical replacement parts.**

The City is recently purchased a new GIS system in spring of 2014.

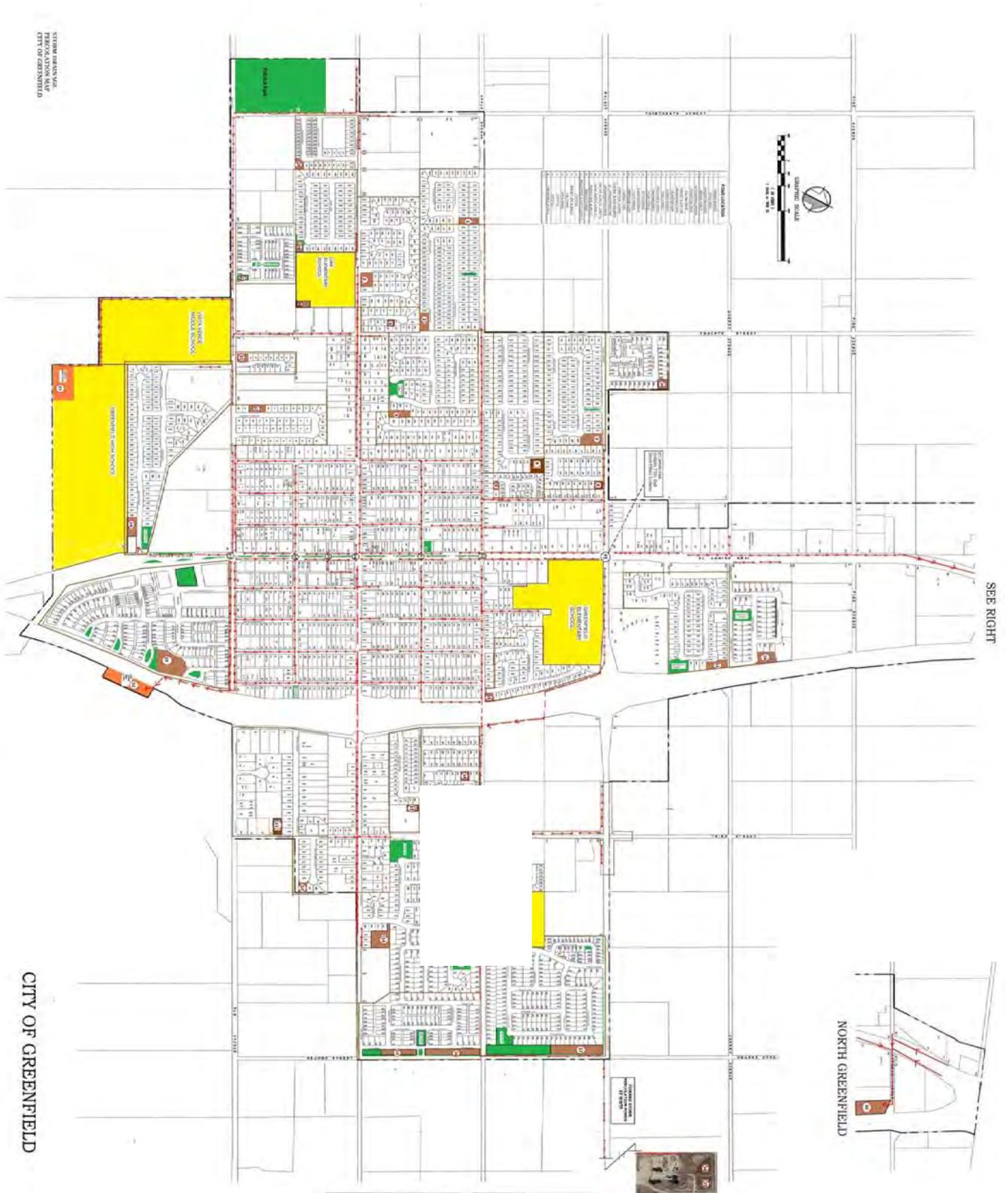
- a. Maintain an up-to-date map of the sanitary sewer system, showing all gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable storm water conveyance facilities.**

Update the Sewer Line Atlas Wastewater Collection System Map (Map A-1) and Storm Drainage Percolation Map (Map A-2) and incorporate in the City's new GIS system.

Staff is starting to work on plotting information on new GIS system.  
**Map A-1 Greenfield Wastewater Collection System Map**



# Map A-2 Greenfield Storm Drainage Percolation Map



- b. Describe routine preventative operation and maintenance activities by staff and contractors, including a system for scheduling regular maintenance and cleaning of the sanitary sewer system with more frequent cleaning and maintenance targeted at known problems areas. The Preventative Maintenance Program should have a system to document scheduled and conducted activities, such as work orders.**

The Wastewater Division presently maintains and cleans the City's sewer system. SSOs are addressed using the Division's SSORP procedures, along with cleaning adjacent sewer lines as part of cleanup procedures to the SSO. Division crews conduct regular maintenance tasks including lift station pump repairs. Sewer lift stations are checked on a weekly basis; with the weekly preventative maintenance program of checking the City's High Maintenance Manhole List. (Appendix 2)

*Preventative Maintenance Program*

Use of sewer main cleaning logs (flushing date/time, debris type and severity of line) will assist in creating a two-tier sewer line preventative maintenance program. The PPM includes sewer lines known to have problems with sediment build-up, FOG, roots, or possible Sewer System Overflows (SSOs). PMPs will be scheduled for monthly cleaning on a set schedule.

The Wastewater Division goal is to clean 5820 linear feet of sewer on a yearly basis. Cleaning will be performed using the City's equipment such as a Sniper 747-400 Hydro Jetter, and Ditch Witch Vacuum Trailer. (Appendix 2)

To properly maintain the existing sewer system, the City will be required to purchase sufficient CCTV equipment including a van to inspect the sewer system to comply with the WDRs. A CCTV is used after lines are cleaned to ensure proper cleaning, and identify existing pipe conditions, deficiencies, and operational failures. Sewer lines with problems will be placed on a PMP priority list.

City staff inspects each lift station on a weekly basis (see Appendix 2). A maintenance/inspection log is kept for each lift station. All lift stations have a duplex pumping system. Two lift stations have built-in emergency generators, the remaining have plug-in capability to a portable emergency generator. All lift stations are equipped with a Supervisory Control and Data Acquisition (SCADA) system to alert staff of problem conditions.

- c. Develop a rehabilitation and replacement plan to identify and prioritize system deficiencies and implement short term and long term rehabilitation actions to**

**address each deficiency. The program should include regular visual and CCTV inspections of manholes and sewer pipes and a system for ranking the condition of sewer pipes and scheduling rehabilitation. Rehabilitation and replacement plan should focus on sewer pipes defects. Rehabilitation and replacement plan should include a capital improvement plan that addresses proper management and protection of the infrastructure assists. The plan shall include a time schedule for implementing the short and long term plans plus a schedule for developing the funds needed for the capital plan.**

Short term

By obtaining CCTV sewer equipment, Wastewater Division personnel will be able to collect valuable information about the condition of the City's collection system (Appendix 6). Upon acquisition of this CCTV equipment, the City anticipates scheduling a cleaning and video program in 2015. The collected data will be used to determine and prioritize immediate short term and long term repairs of the City's sewer lines.

In June 2005, the City Council adopted the "2005-2025 Wastewater System Capital Improvements Plan Update and Capacity Change Study." The study recommendations for additional collection pipeline projects and system expansion was based on the 2005 economy for projected future pipelines, pump stations, and WWTP expansion. Implementation of projects on the CIP list is on hold at this time pending completion of an updated wastewater system master plan in 2015.

**d. Provide training on a regular basis for staff in sanitary sewer system operations and maintenance, and require contractors to be appropriately trained.**

Training is an important aspect in the Wastewater Division. A training budget exists to ensure all Division staff is properly trained. Wastewater staff also attend outside workshops whenever possible. Grade Certification in Collection System Maintenance is encouraged. On-the-job training is actively pursued to ensure that each person has proficient working knowledge of each and every specific part of a task. Staff is encouraged to obtain CWEA Collection System Maintenance Certification.

The City and the Union recognize that the Public Works Department has a small staff responsible for highly technical functions regulated by the State of California and other government agencies. To compensate employees for obtaining specialized licenses and certifications, the City and Union agree to establish a Pay for Performance pay plan for Public Works Service employees who successfully obtain City approved Certifications and Licenses relating to the following areas (excerpt from MOU below).

# Memorandum of Understanding

CITY OF GREENFIELD

&

THE SERVICE EMPLOYEES' INTERNATIONAL UNION LOCAL 521, CTW/CLC

JULY 1, 2013 - JUNE 30, 2015

APENDIX C			
PAY FOR PERFORMANCE TESTING AND CERTIFICATION REQUIRMENTS			
PW Service Worker I	PW Service Worker II	PW Service Worker III	PW Service Worker IV
<b>Minimum Requirements</b>	<b>WATER DISTIBUTION -1</b>	<b>WATER DISTRIBUTION-2</b>	<b>WATER DISTRIBUTION-3</b>
Heavy Equipment Operator, Lift Operator, Class A Driver License, Flag Safety and Confined Space Training	HIGH SCHOOL OR GED	HIGH SCHOOL OR GED AND COMPLETION OF: FUNDAMENTS OF WATER SUPPLY	POSSESSION OF WATER DISTRIBUTION 2 FOR TWO YEARS AND COMPLETION OF CLASS: 1)WATER DISTRIBUTION AND 2)SMALL WATER SYSTEMS
	<b>CWEA WASTEWATER COLLECTION -1</b>	<b>CWEA WASTEWATER COLLECTION -2</b>	<b>CWEA WASTEWATER COLLECTION -3</b>
	LEAST ONE YEAR WORKING AS A COLLECTION SYSTEM MAINTENACE (TECHNOLOGIST)	HOLD GRADE 1 COLLECTION SYSTEM MAINTENANCE I CERTIFICATE FOR ONE YEAR AND Two Years of Collection System Maintenance	HOLD GRADE 2 COLLECTION SYSTEM MAINTENANCE CERTIFICATE FOR ONE YEAR
	<b>QUALIFIED APPLICATOR CERTIFIED</b>		
	APPLY AND Pass TEST administered by State of Cal. Department of Pesticide		
	<b>CLASS A</b>	<b>WATER TREATMENT -1</b>	<b>WATER TREATMENT -2</b>
	160 HOUR/ Driver Training COURSE HANDS ON DRIVING TEST AND WRITTEN TEST DMV	HIGH SCHOOL OR GED REQUIRED TO APPLY FOR TEST	HIGH SCHOOL OR GED AND ONE CLASS: WATER TREATMENT PLANT OPERATOR
	<b>GENERAL BACKFLOW TESTER</b>		<b>CROSS CONNECTION</b>
	40 Class: General Back flow Tester PLUS PRACTICAL HANDS ON TEST AND WRITTEN TEST		PASS TEST *CROSS CONNECTION CONTROL SPECIALIST PLUS THREE YEARS BACK FLOW TESTER CERTIFICATE
	<b>WASTEWATER OIT</b>	<b>WASTEWATER -1</b>	<b>WASTEWATER -2</b>
	An average of 40 hours worked per week by an operator or operator-in-training at a wastewater treatment plant while performing job duties that meet the definition of qualifying experience. Any used paid vacation or sick leave earned as a result of hours spent performing job duties that meet the definition of qualifying experience may be counted toward full-time employment. In no case, however, may an operator or operator-in-training be considered to be working full time if he or she spends less than 1,600 hours per year performing duties defined as qualifying experience	MUST HAVE COMPLETED THE WASTEWATER OPERATOR IN TRAINING REQUIREMENTS	an average of 40 hours worked per week by an operator or operator-in-training at a wastewater treatment plant while performing job duties that meet the definition of qualifying experience. Any used paid vacation or sick leave earned as a result of hours spent performing job duties that meet the definition of qualifying experience may be counted toward full-time employment. In no case, however, may an operator or operator-in-training be considered to be working full time if he or she spends less than 1,600 hours per year performing duties defined as qualifying experience
	HIGH SCHOOL OR GED AND WASTEWATER PLANT OPERATOR I		
18 Months in Grade	MINIMUM 2 YEARS AS A GRADE PW-TRAINEE	MINIMUM 2 YEARS AS A GRADE PW-II	MINIMUM 3 YEARS AS A GRADE PW III

Staff is trained by the contractor or manufacturer for all new equipment. Equipment manuals are reviewed by staff for maintenance and operational procedures.

The Standard Operating Procedure (SOP) for Sniper Sewer cleaning machine/equipment in conjunction with the Hydro Jetter Sniper (747-4000R) Operator Manual will be used to train staff to operate the sniper, including specific safety precautions for the equipment operator (see Appendix 2).

Staff has received Basic First Aid, Traffic Control, and Confined Space training. Training includes formal classroom instruction and informal on-the-job, hands-on training.

Staff will be also trained using the Collection System Operation and Maintenance Training Videos Training from Sacramento State Office of Water Programs. This video course is designed to train personnel to safely and effectively operate and maintain wastewater collection systems (Appendix 2). Training records are maintained to monitor completed classes and scheduled employee training.

Staff is trained to respond to major emergencies and disasters. The City has an Emergency Operation Center and Emergency Response teams established. Procedures for implementation of emergency responses are outlined in the City's Sanitary Sewer Overflow Response Plan (SSORP) (see Appendix 4) as well as the Emergency Response Plan developed by the Emergency Operation Center for the City.

Construction contractors working on City projects are required to have an approved sewage bypass system and emergency plan in-place prior to start of construction. Contractors are instructed to notify staff immediately and take immediate action to stop any overflow. These requirements are enforced by the City.

**e. Provide equipment and replacement part inventories, including identification of critical replacement parts.**

Staff is working on compiling an inventory list for parts and supplies. The City has not in the past kept a significant parts and supply inventory due to budget and space constraints. Lining and replacement of underground pipelines, manholes and lift stations are contracted out to licensed contractors who have the equipment, material, and staff to complete the work.

The small parts inventory the City does maintain is primarily for the lift stations; parts that may break and small maintenance items: pins, O-rings, check valve clapper and arm, single mechanical seal replacement kits, double mechanical seal replacement kits, etc.

## **Element #5 – Design and Performance Plan**

WDR Requirements: The SSMP must include:

- a. Design and construction standards and specifications for all installations of new sewer system components, pump stations and other appurtenances: and for the rehabilitation and repair of existing sanitary sewer systems.
- b. Procedures and standards for inspecting and testing the installation of new sewer system components, pumps, and other appurtenances and for rehabilitation and repair projects.

- a. Design and construction standards and specifications for installation of new sewer system components, pumps stations and other appurtenances: and for the rehabilitation and repair of existing sanitary sewer systems.

Design and construction standards and specifications for installations and construction of all new sanitary sewer systems, lift stations, and other appurtenances, as well as rehabilitation and repairs of existing sewer systems, shall conform to the City of Greenfield Public Works Standard Specifications & Standards details. This shall also include the City of Salinas "Standard Specifications, Design Standards, and Standard Plans," 2008 edition (see Appendix 3); Caltrans Standard Specifications and Standard Plans, May 2006 edition; and the City of Greenfield Municipal Code, Title 13 "Sewer Service," Chapter 13.28. The following details from the City of Greenfield Public Works Standard Specifications & Standards details are utilized for work completed on the sanitary sewer system and are included in Appendix 3 (Design and Performance).

- 22: Manhole frame and cover*
- 23: Manhole Frame and Cover Adjustment*
- 24: Manholes Type "A" and "B"*
- 25: Manholes Type "C"*
- 30: Sewer Saddle Connection*
- 31: Flushing Inlet Frame and Cover*
- 32: Flushing Inlet*
- 34: Sewer Lateral*

***City of Salinas "Standard Specifications, Design Standards, and Standard Plans" 2008 edition:***

<http://www.ci.salinas.ca.us/services/engineering/pdf/2008CityStandards.pdf>

***Caltrans Standard Specifications and Standard Plans May 2006 edition:***

[http://www.dot.ca.gov/hq/esc/oe/construction\\_contract\\_standards/std\\_specs/2010\\_StdSpecs/2010\\_StdSpecs.pdf](http://www.dot.ca.gov/hq/esc/oe/construction_contract_standards/std_specs/2010_StdSpecs/2010_StdSpecs.pdf)

***Greenfield Municipal Code:***

Title 13 "Sewer Service," Chapter 13.28. Appendix 3 (Design and Performance).

- b. Procedures and standards for inspecting and testing the installation of new sewer system components, pumps, and other appurtenances and for rehabilitation and repair projects.**

Procedures and Standards for inspecting and testing the installation of new sewers, pumps, and other appurtenances and for rehabilitation and repair projects shall conform to the referenced City of Salinas Standards and the Greenfield Municipal Code.

The City's Standard Public Works procedure requires work to be placed into service only after it is accepted by the Public Works Director and/or Superintendent/Building Inspector following satisfactory inspection and testing. The City provides continuous inspection during the construction of sewer facilities.

The City's inspection and testing of new or replaced sewer pumps and appurtenances shall comply with the City of Salinas Specifications and Standard Plans.

## **Element #6 – Overflow Emergency Response Plan**

**WDR Requirements:** Each enrollee shall develop and implement an overflow emergency response plan that identifies measures to protect health and environment. At a minimum, this plan must include the following:

- a. Proper notification procedures so primary responders and regulatory agencies are informed of all SSOs in a timely mater.**
- b. A program to ensure an appropriate response to all overflows.**
- c. Procedures to ensure prompt notification to appropriate regulatory agencies and other potentially affected entities (e.g., health agencies, Regional Water Quality boards, water suppliers, etc.) of all SSOs that potentially affect public health or reach the waters of the state in accordance with the Monitoring and Reporting Program (MRP). All SSOs shall be reported in accordance with this MRP, the California Water Code, other State laws, and other applicable Regional Water Board WDRs or NPDES permit requirements. The SSMP should identify the officials who will receive immediate notification.**
- d. Procedures to ensure that appropriate staff and contractor personnel are aware of and follow the Emergency Response Plan and are appropriately trained.**
- e. Procedure to address emergency operations, such as traffic and crowd control and other necessary response activities.**
- f. A program to ensure that all reasonable steps are taken to contain and prevent the discharge of untreated and partially treated wastewater to waters of the United States and to minimize or correct any adverse impact on the environment resulting from the SSOs including such accelerated or additional monitoring as may be necessary to determine the nature and impact of the discharge.**

The Wastewater Division maintains a proactive approach to reduce SSOs. Staff respond to all reported SSOs within City limits. All overflows or stoppages are documented, including those in private laterals for which the City is not legally responsible.

- a. Proper notification procedures so primary responders and regulatory agencies are informed of all SSOs in a timely mater.**

The Wastewater Division follows all regulatory requirements related to Sewer System Overflow Response.

As such, the Wastewater Division implemented a "Sanitary Sewer Overflow Response Plan" (SSORP) to address all SSOs. Refer to Appendix 4. A copy of the Plan is located in each crew vehicle for responding to all SSOs. The Plan includes reporting procedures and identifies all agencies that must be notified.

All SSOs are responded to immediately during normal working hours and by on-call staff after normal working hours. Figure 2, "Reporting & Responding to SSOs Sequence Chart," page 18 of the SSORP, outlines the process for receiving, responding to and reporting SSOs. When a SSO occurs, the Utilities Manager is advised and notifies the required agencies.

All SSOs that reach a waterway are reported immediately to the corresponding agency noted on said chart. Notification requirements to Environment Health, Regional Water Quality Control Board (RWQCB) and the Department of Fish and Game are outlined in the SOP Manual along with appropriate phone numbers.

**b. A program to ensure an appropriate response to all overflows.**

Each Division crew is trained using the City's SSORP to ensure an appropriate response to all SSOs. This includes proper assessment, documentation and estimating the volume of a SSO. When appropriate, contractors working on City projects are required to have an approved sewage bypass system and emergency response plan in place prior to start of construction. Contractors are instructed to notify staff immediately and to take immediate action to stop any overflow. These procedures are outlined and discussed at all pre-construction meetings and enforced by the City.

**c. Procedures to ensure prompt notification to appropriate regulatory agencies and other potentially affected entities (e.g. health agencies, Regional Water Quality boards , water suppliers, act. ) of all SSOs that potentially affect public health or reach the waters of the state in accordance with the Monitoring and Reporting Program (MRP). All SSOs shall be reported in accordance with this MRP, the California Water Code, other State laws, and other applicable Regional Water Board WDRs or NPDES permit requirements. The SSMP should identify the officials who will receive immediate notification.**

The City's SSORP outlines the notification steps including a complete up to date notification list. The severity and potential impact of an overflow determines the path of notification. Upon arrival at a SSO, the Utilities Manager is advised of the spill and notifies the required agencies. All SSOs that enter the waters of the state are reported

immediately. The Utilities Manager's priority is to take all feasible steps to minimize the discharge or limit the release of wastewater and recover as much as possible.

The Utilities Manager will notify OES, the Monterey County Environmental Health Agency (MCEHA), and the Regional Central Coast Water Quality Control Board, within two (2) hours of any sanitary sewer spill that reaches channels of surface water. The Public Works Director is required to certify a SSO, no later than 24 hours after OES, MCEH, and the Regional Board are notified. The Public Works Director is also responsible for reviewing, updating and signing final SSO reports.

The SSORP addresses the overflow response protocol to mobilize materials, tools, equipment and personnel. The plan is to stop the overflow as soon as possible and to repair any condition which may contribute to an overflow to surface land and buildings.

**d. Procedures to ensure that appropriate staff and contractor personnel are aware of and follow the Emergency Response Plan and are appropriately trained.**

The City's SSORP is available to all Public Works staff and is used as a resource for emergency response training. New employees receive a copy and training as part of their six (6) month probation period and reinforced during the Department's weekly safety meetings. All Public Works staff is trained in emergency respond procedures.

The City emphasizes its goal to have no construction-related overflows. The goal is addressed on the project plans and specifications, at pre-bid conferences, and at preconstruction meetings. Contractors are required to submit and obtain approval of all flow bypasses and emergency response plans prior to the start of construction.

At least one Public Works on-call personnel is available after normal working hours 7 days a week. If a SSO occurs during non-office hours, police communications dispatch will contact the appropriate on-call personnel to respond immediately.

**e. Procedure to address emergency operations, such as traffic and crowd control and other necessary response activities.**

After-hour emergency response is shown on Figure 3 "Reporting & Responding to SSOs Sequence Chart" as addressed in (a) above. The Utilities Manager or designated on-call Operator is notified by the SCADA alarm system, who then contacts the appropriate on-call personnel. It is the responsibility of the on-call Operator personnel to determine whether additional assistance is required. If required, traffic and crowd control coordination and assistance are provided by City's Police Department, the

Greenfield Fire Distract, and the Public Works Department staff, as appropriate, to address a potential large SSO.

- f. A program to ensure that all reasonable steps are taken to contain and prevent the discharge of untreated and partially treated wastewater to waters of the United States and to minimize or correct any adverse impact on the environment resulting from the SSOs including such accelerated or additional monitoring as may be necessary to determine the nature and impact of the discharge.**

Public health and safety including protection of the environment are the Division's top priority when responding to any SSO. Presently, staff performs a weekly proactive manhole and lift station inspection program. Said program is logged and recorded for input to the Division's sewer collection system data base. The Division's weekly inspections continue to be a success and potential sewer blockages are averted.

## **Element #7 – Fats, Oils and Grease Program**

**WDR Requirements:** Each enrollee shall evaluate its service area to determine whether a FOG control program is needed. If an enrollee determines that a FOG program is not needed, the enrollee must provide justification for why it is not needed. If FOG is found to be needed to be a problem, the enrollee must prepare an implement a FOG source control program to reduce the amount of these substances discharged to the sanitary sewer system. This plan shall include the following as appropriate:

- a. Implementation plan and schedule for a public education outreach program that promotes proper disposal of FOG.**
- b. A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system area.**
- c. The legal authority to prohibit discharges to the system and identify measures to prevent SSOs and blockages caused by FOG.**
- d. Requirements to install grease removal devices (such as traps or interceptors); design standards for the removal devices, maintenance requirements, BMP requirements, record keeping and record requirements.**
- e. Authority to inspect grease producing facilities, enforcement authorities, and whether the enrollee has sufficient staff to inspect and enforce the FOG ordinance.**
- f. An identification of sanitary sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section.**
- g. Development and implementation of source control measures for all sources of FOG discharged to the sanitary sewer system for each section identified above.**

The Division has determined that a number business facilities (restaurants) use oils, grease or fats (lard) for food preparation. As such, a City FOG program is required and a plan to implement this program will begin during 2015.

**a. Implementation plan and schedule for a public education outreach program that promotes proper disposal of FOG.**

A public education outreach program is an important aspect for the success of the City's FOG program. It is anticipated that it takes approximately eight months to implement a "Public Outreach" Education Program Plan. This includes the following step sequence:

1. Research/inventory existing ordinances applicable to the City's Fog Program; determine deficiencies (1month).
2. Prepare FOG Program ordinance (1 month). This includes legal authority to prohibit discharges that cause FOG blockage, authority to inspect grease producing facilities, and enforcement of the City's FOG ordinance. A sample FOG ordinance is presented in Appendix 5.
3. City Council Public Hearing – approve new FOG ordinance (3 months - includes City Council meeting and review period).
4. Prepare FOG program/plan and schedule (2 months - prepare during review period).
5. Report FOG program/plan and schedule to the City Council for approval (1 month).
6. Notify business owners, meet and present FOG Program to business owners, and provide DVD, pamphlets and short hands-on presentation (see Appendix 5). Place all information on City website including access to DVD and listing possible pumping and waste haulers.

**b. A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system area.**

Currently all FOG disposal facilities are located in Salinas or Monterey area. Although the City does not provide pumping and hauling of fat, oils and grease, there are websites that identify available haulers in Monterey County. Facility owners are encouraged to check the "CAL FOG" website for updates (see Appendix 5).

**c. The legal authority to prohibit discharges to the system and identify measures to prevent SSO's and blockages caused by FOG.**

The legal authority to prohibit discharges of FOG into the City's sewer collection system is addressed in the Greenfield Municipal Code Chapter 13.28, Sewer Service

(specifically chapter 13.28.290-300) as noted in Element #3 – Legal Authority of this SSMP. The City’s Sewer Service Code is included in Appendix 3.

**Greenfield Municipal Code**

**Chapter 13.28,290-300**

**13.28.290 Grease, oil and sand interceptors**

*Grease, oil, and sand interceptors shall be provided when, in the opinion of the city engineer, they are necessary for the proper handling of liquid wastes containing grease in excessive amount, or any flammable wastes, sand, and other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the city engineer, and shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight, and equipped with easily removable covers which when bolted in place shall be gastight and watertight. (Ord. 47 §504, 1953)*

**13.28.300 Grease, oil and sand interceptors--Maintained by owner**

*Where installed, all grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation at all times. (Ord. 47 §505, 1953)*

Measures to identify and prevent SSO's and blockages caused by FOG are addressed in Element #4 – Operation and Maintenance Program.

- d. Requirements to install grease removal devices (such as traps or interceptors); design standards for the removal devices, maintenance requirements, BMP requirements, record keeping and record requirements.**

The City's Sewer Service ordinance (Greenfield Municipal Code, Chapter 13.28, "Sewer Service") requires installation of grease interceptors when deemed necessary by the City Engineer. All interceptors are sized per the 2013 California Plumbing Code (CPC) and with a capacity sufficient to produce effluent that meets City standards (100 mg/l Oil and Grease). All interceptors shall be in an easily accessible location for the purpose of cleaning and inspection and are required to be properly maintained.

A permit from the Building Division is required for installation of the grease interceptor. Plans are reviewed to ensure that grease interceptors are properly sized per CPC. The interceptor is inspected to ensure proper installation.

Under the City's new FOG Program, all existing and new food facilities will be required to obtain a permit, will be inspected annually, and will be required to keep a grease interceptor maintenance log (see Appendix 5), which includes date and person or

contractor conducting said maintenance. Receipts/logs for cleaning and interceptor maintenance must be on file for three years and available for City review.

*The Municipal Code Sewer Service Chapter will be modified to include the new FOG Program requirements, i.e., permitting, maintenance record keeping, use of established BMP's, etc., and will include upgrade requirements of existing interceptor systems that do not meet current CPC standards.*

**e. Authority to inspect grease producing facilities, enforcement authorities, and whether the enrollee has sufficient staff to inspect and enforce the FOG ordinance.**

The Sewer Service Code authorizes the City Engineer and the Public Works Director to inspect interceptors and sample wastewater discharge to ensure compliance with provisions of said Sewer Service Code.

The City Engineer and Public Works Director is authorized to administer, implement, and enforce policies and standards necessary to protect the City's sewer facilities. Enforcement procedures include notice of violation, administrative compliance orders, cease and desist orders, termination of services, and civil and criminal penalties. The City currently has sufficient staff to inspect and enforce the FOG requirements. This includes inspections in conjunction with the City's Building Inspector. Increase of future building construction could require additional Building Inspector staff resources.

**f. An identification of sanitary sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section.**

As described in Element #4 – Operation and Maintenance Program, the Division will identify sewer lines with FOG problems and record in a Preventative Maintenance Program.

**g. Development and implementation of source control measures for all sources of FOG discharged to the sanitary sewer system for each section identified above.**

See paragraphs (a) & (b) above.

**Supporting information for Element 7 is included in Appendix 5 including the following documents.**

- List of Food Service Establishments
- Sample FOG Inspection Form
- Sample FOG Permit Application
- Sample Cleaning Record Log Sheet
- Sample Public Outreach Materials (Residential and Commercial Customers)

## **Element #8 – System Evaluation and Capacity Assurance Plan**

**WDR Requirements; The enrollee shall prepare and implement a capital improvement plan (CIP) that will provide hydraulic capacity of key sanitary sewer elements for dry weather, peak flow conditions, as well as appropriate design for storm and wet weather events. At a minimum, the plan must include:**

- a. Evaluation: Actions needed to evaluate those portions of the sanitary sewer system that are experiencing or contributing to a SSO discharge caused by hydraulic deficiency. The evaluation must provide estimates of peak flows (including flows from SSOs that escape from the system) associated with conditions similar to those causing overflow events, estimates of the capacity of key system components, hydraulic deficiencies (including components of the system with limited capacity), and the major sources that contribute to the peak flows associated with overflow events.**
- b. Design Criteria: Where design criteria do not exist or are deficient, undertake the evaluation identified in (a) above to establish appropriate design criteria.**
- c. Capacity Enhancement Measures: The steps needed to establish a short and long term CIP to address identified hydraulic deficiencies, including prioritization, alternatives analysis, and schedules. The CIP may include increases in pipe size, I/I reduction programs, increases and redundancy in pumping capacity, and storage facilities, The CIP shall include an implementation schedule and shall identify sources of funding.**
- d. Schedule: The enrollee shall develop a schedule of completion dates for all portions of the capital improvement program developed in (a)-(c) above. This schedule shall be reviewed and updated consistent with the SSMP review and update requirements.**

In 2005 Terra Engineering, Inc. and Freitas+ Freitas, Inc. prepared a study to evaluate the capacity of the City's collection system entitled, "2005-2025 Wastewater System Capital Improvements Plan Update and Capacity Charge Study" see Appendix 6). In June 2005, the City Council adopted the study. This included additional collection pipeline projects based on the 2005 economy growth for projected future pipelines, pump stations, and the WWTP. In 2015, the City will develop an updated wastewater system master plan that will identify required system improvements and system expansions to accommodate projected population growth and new development. When

this wastewater master plan is completed, the City will develop a prioritized listing of capital improvement projects, identify funding sources, and identify a schedule for implementation of each recommended project. Use of the CCTV program the City will also implement in 2015 will provide additional information to identify pipelines requiring immediate or future repairs and will be incorporated into the CIP.

All future land development projects are required to provide sewer capacity calculations to determine possible impacts and needed improvements downstream from the project. This may include upsizing of lift stations and other appurtenances to meet increased capacity needs.

Refer to Appendix 6 for the following data from the "2005-2025 Wastewater System Capital of Improvements Plan Update and Capacity Charge Study":

- Section 5 – Facilities Evaluation
- Section 6 – Recommended Capital Improvement Program
- Table 7 – Recommended Wastewater System Capital Improvement Projects
- City of Greenfield, Sewer Operating and Maintenance Budget

## **Element #9 – Monitoring, Measurement & Program Modifications**

**WDR Requirements:** Each enrollee shall develop a monitoring, measurement and program modification plan that includes the following:

- a. Maintain relevant information that can be used to establish and prioritize appropriate SSMP activities.**
- b. Monitor the implementation and, where appropriate, measure the effectiveness of each element of the SSMP.**
- c. Assess the success of the preventative maintenance program.**
- d. Update program elements, as appropriate, based on monitoring or performance evaluations.**
- e. Identify and illustrate SSO trends, including frequency, location, and volume.**

The City will comply with and implement the above WDR items a through e as part of the Division's maintenance operations in conjunction with Element #4 – Operation and Maintenance Program. This includes quantifying the performance and effectiveness to maintain the City's Sewer Collection System with respect to the following:

- a. Maintain relevant information that can be used to establish and prioritize appropriate SSMP activities.**

### **Performance Measures**

The indicators that the City will use to measure the performance of its wastewater collection system and the effectiveness of its SSMP are:

- SSO Rate (SSOs/100 miles/year);
- Number of SSOs for each cause (roots, grease, debris, pipe failure, capacity, lift station failures, etc.);
- Average SSO volume (gallons);
- Percentage of SSOs greater than 100 gallons;
- Percentage of SSOs reported as Category 1;
- Percentage of sewage contained compared to total volume spilled; and
- Percentage of total spilled sewage discharged to surface water.

Further, the City has been reporting SSOs through the California Integrated Water Quality System (CIWQS) since 2010. SSO data will be used to evaluate performance of the Division's maintenance operations on a bi-annual basis, e.g., fiscal year 2014 &

2015 SSO data will be evaluated in July 2016. Evaluations will be used to make necessary adjustments to the Division's preventative maintenance program and will be an integral part of the City's FOG program.

- b. Monitor the implementation and, where appropriate, measure the effectiveness of each element of the SSMP; and**
- c. Assess the success of the preventative maintenance program;**

The City will evaluate the performance of its wastewater collection system annually using the performance measures identified above. The City will update the data and analysis in this section at the time of the evaluation. The City may use other performance measures in its evaluation. The City will prioritize its actions and initiate changes to this SSMP and the related programs based on the results of the evaluation.

- d. Update program elements, as appropriate, based on monitoring or performance evaluations.**

The City must update its SSMP every five years. The next update must be completed by August 1, 2019. The City will determine the need to update its SSMP more frequently based on the results of the annual audit and the performance of its sanitary sewer system.

In the event that the City determines that an earlier update is warranted, the process to complete the update will be identified at that time. The City will complete the update within one year following identification of the need for the update.

City Council approval will be required for any significant changes to the SSMP, including the five-year updates. The Utilities Manager has authority to approve minor changes such as employee names, contact information, or minor procedural changes. The City will certify that it has completed the annual audit using the CIWQS on-line system. Copies of the current SSMP document will be available to all interested parties at the City of Greenfield Civic Center, Public Works Utilities Department, 599 El Camino Real, during normal business hours. This SSMP is also available on the City's website at [www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us).

## **Element #10 – Sewer System Management Plan Audit**

**WDR Requirement: The City shall conduct periodic internal audits, appropriate to the size of the system and the number of SSO's. At a minimum, these audits must occur every two years and a report must be prepared and kept on file. This audit shall focus on evaluating the effectiveness of the SSMP and the enrollee's compliance with the SSMP requirements, including identification of any deficiencies in the SSMP and steps to correct them.**

This section outlines the auditing method that the City will follow to evaluate the effectiveness of the SSMP and to identify updates that may be needed for a more effective program.

Beginning in August 2014, and every two years thereafter, the Community Services Director will audit the effectiveness of all elements of this SSMP. The Community Services Director will document audit findings and recommend changes to the SSMP in a written report to the City Manager and City Council. The audit reports will be kept on file and made available to the public upon request. Minor changes to the SSMP, such as changes to the operation and maintenance element, will be made at the staff level. Significant changes, such as changes to legal authority, must be reviewed and approved by the City Council. The latest version of the SSMP is available at the City's web site noted in Element 11, Communications Program.

## **Element #11 – Communication Program**

**WDR Requirements:** The City shall communicate on a regular basis with the public on the development, implementation, and performance of its SSMP. The communication system shall provide the public the opportunity to provide input to the enrollee as the program is developed and implemented. The enrollee shall also create a plan of communication with systems that are tributary and/or satellite to the enrollee’s sanitary sewer system.

The City will communicate on a regular basis with the public on development, implementation, and performance of its SSMP. Communication with the public will be by means of periodic informational updates to the City Council at regularly scheduled City Council meetings. At each of these City Council meetings, the public will have an opportunity to address the Council and provide input on the development and implementation of the SSMP.

The City will also communicate with the public through “Latest News” updates to the informational section of the City’s website. Communication can also occur through inserts included with each City water and sewer customer’s monthly utility billing statement.

The City Manager issues a newsletter several times each month that is posted on the City’s website and emailed to a distribution list. This is another vehicle by which information on the City’s SSMP can be communicated to the public.

The City’s maintains a website ([www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us).) that is used to keep the public informed of its activities. Typical information available on the website includes general information about the City (including its wastewater collection system), City regulations, ordinances and codes, permit forms, community links, and general water education information. The web-site also serves to update the public on the City’s construction projects and as a tool to convey any late-breaking news. Contact information for the City as well as individual staff members is available on the website. Viewers can also contact the City directly via an e-mail web-link on the website.

On the City’s website, the SSMP can be accessed from the home page by highlighting “departments” on the main menu bar, then “Public Works” from the drop-down menu, and then clicking “sewer.”