



Code Enforcement Board
Of Appeals Agenda
October 9, 4:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENTS FROM THE AUDIENCE NOT ON THE AGENDA

D. BUSINESS

1. Approval of Minutes of August 14, 2014 Code Enforcement Board Meeting
 - a. Board – Review / Discussion / Action
2. Review Current Parking Regulations:
 - Date of Adoption
 - Review language
 - Discuss changes
 - a. Staff Report
 - b. Public Comments
 - c. Board – Review / Discussion / Action
3. Review of All Code Enforcement Documents:
 - Implementation of New Enforcement Management Software
 - Review of Existing Process
 - Notice of Violation
 - Notice of Citation
 - Any Other Forms
 - a. Staff Report
 - b. Public Comments
 - c. Board – Review / Discussion / Action
4. Proposed Code Enforcement Board of Appeals Powers and Board Process
 - a. Staff Report
 - b. Public Comments
 - c. Board – Review / Discussion / Action

5. Review Updated Code Enforcement Activity Report
 - a. Staff Report
 - b. Public Comments
 - c. Board – Review / Discussion / Action

6. Board Member Appointments:

Evans Resignation
Kilgore Resignation

 - a. Staff Report
 - b. Public Comments
 - c. Board – Review / Discussion / Action

7. Code Enforcement Management:

Transparency between the Code Enforcement Department and the Board

 - a. Staff Report
 - b. Public Comments
 - c. Board – Review / Discussion / Action

E. ADJOURNMENT

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Your courtesy is requested to help our meeting run smoothly. If you will be kind enough to follow the rules of conduct for public participation in City Council meetings, we can make the best possible use of your time and ours. Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering and any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting. **Please turn off cell phones and pagers.**

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City of Greenfield
Code Enforcement Board of Appeals
Minutes
August 14, 2014

CALL TO ORDER

Chair Bautista called the meeting to order at 4:04 pm.

ROLL CALL

Present: Chair Bautista, Board Members Avelina Torres, James Kilgore and Juergen Smith

Absent: Rodney Evans

Staff: City Manager Stanton, City Attorney Sullivan, Code Enforcement Officer Carrera and Deputy City Clerk Gomez

Guest: Jose Gallegos and Terry Sterelli

PUBLIC COMMENTS FROM THE AUDIENCE/STAFF ON ITEMS NOT ON THE AGENDA

Jose Gallegos, 793 Cherry Avenue, requested clarification of a citation and a refund of the citation. Code Enforcer Carrera clarified the citation situation. Chair Bautista informed Mr. Gallegos that he should receive his refund within 7-10 days.

Terry Sterelli, 789 Dart Way, also requested clarification of her notice of violation. Chair Bautista informed Mrs. Sterelli that her case had been closed and she would also be receiving a refund.

REVIEW OF CLOSED CODE ENFORCEMENT CASES

City Manager Stanton gave staff report.

Chair Bautista opened public comment at 4:26 pm.

No comments were received.

Chair Bautista closed public comment at 4:27 pm.

The Code Enforcement Board and staff reviewed and discussed the open and closed case activity report prepared by Code Enforcement Officer Carrera.

REVIEW OF ACTIVE CODE ENFORCEMENT CASES

City Manager Stanton gave staff report.

Chair Bautista opened public comment at 5:13 pm.

No comments were received.

Chair Bautista closed public comment at 5:14 pm.

The Code Enforcement Board along with staff reviewed and discussed the active case activity report prepared by Code Enforcement Officer Carrera.

**DISCUSSION CODE ENFORCEMENT BOARD OF APPEALS HEAIRNG PROCEDURES AND GUIDELINES
COMPLIANCE ORDERS AND ADMINISTRATIVE REMEDIES**

City Attorney Sullivan gave oral report.

Chair Bautista opened public comment at 5:45 pm.

No comments were received.

Chair Bautista closed public comment at 5:46 pm.

This item was reviewed and discussed by the Code Enforcement Board and staff.

ADJOURNMENT

Meeting adjourned at 6:06 pm.

Chair of Code Enforcement Board

Secretary of Code Enforcement Board