Greenfield
CALIFORNIA

BUDGET

Proposed Fiscal Year 2014-15

Where Historic El Camino, Meets Monterey Wine Country

Left to Right: Mayor John Huerta Jr., Lance Walker, Vice Mayor Randy Hurley, Raul Rodriguez and Annie Moreno

City of Greenfield

Mayor and Council

John Huerta, Jr., Mayor
G. Randy Hurley, Mayor Pro Tem
Annie G. Moreno
Raul Rodriguez
Lance Walker

CITY MANAGER

Susan A. Stanton, ICMA-CM

Executive Administrative Staff

Nina Aguayo, Executive Assistant to City Manager
Jeri L. Corgill, Accounting Operations Manager
Adele H. Fresé, Chief of Police
Ann F. Rathbun, City Clerk
Mic Steinmann, Interim Public Works Director
Brad Sullivan, City Attorney
Robin Warbey, IT Administrator

City Manager Transmittal Letter

May 23, 2014

Honorable Mayor, Members of the City Council,

In accordance with City Ordinance No. 22 adopted September 22, 1948, expenditures in the proposed FY 2014-15 Annual Operating and Capital Budget for all funds are $15,636,900. Excluding capital and utilities funds, the City's total operating budget, for all services and programs, is $5,233,400. Compared to the proposed amended FY 2013-14 Annual Operating and Capital Budget of $5,441, 000, the proposed budget reduced operating expenditures by $207,600. This reduction in proposed spending is necessitated to ensure that the City's proposed operating expenditures do not exceed annual operating revenues. In order to achieve these substantial reductions in spending, the City will be deleting three high compensation management positions and proposing slight reductions in its health care program and recreation spending. A key focus in preparing this budget was to reduce the budgetary allocation dedicated to executive management, expand resources for production orientated employees and empower existing employees with the necessary authority and tools in order to enhance city staff performance. This organizational realignment has not been without pain as all employees have been asked to work smarter, fast and better in order to meet the service needs of the community.

The City of Greenfield is truly the "Heart of Salinas Valley" and has positioned itself for new growth and development. After many years of discussion and anticipation, the City is excited about the next phase of development planned for the Yanks Airfield and Museum, has begun active discussions with commercial developers for the Walnut Avenue Specific Plan and the annexation and redevelopment of the City's southern boundary to meet the service needs of the traveling public on US 101. These exciting opportunities have been created as a result of the City's visionary investment in the Yanks Development, Walnut Specific Plan and expanded Sphere of Influence to create new economic opportunity. In order to obtain this return on past investment, City staff has been reengineered to become more responsive in using the City's limited financial resources and newly purchased management tools. During the last three months, the City is beginning to experience the benefits from this effort and is excited about a new McDonalds finally investing in our down town, the construction of new O'Reilly Auto Store and the opening of a new Dollar Tree in the Greenfield Village. City staff is also working with multiple developers who are now ready to resume residential constructions of both market based and affordable housing after five years of no new construction in the City.

In spite of economic struggles that every community has confronted since the great economic meltdown in 2007, Greenfield is poised for growth in 2015 and well positioned to capitalize on its investment quietly made and nurtured during the past years. However, in order to seize opportunity, the City must have its own house in order to effectively use its limited resources, apply for and properly manage grants and respond to the needs of developers willing and able to invest in our community. The proposed FY 2014-15 Annual Operating and Capital Budget achieves these critical community needs.

Proposed 2014 Staffing:

As indicated during the year, the City needs production employees who are able to provide direct services to the public and actively direct the limited resources of the community. The proposed spending plan has been reduced by $484,136 with the deletion of an Assistant City Manager, Public Works Director and Public Works Superintendent. In order to meet the administrative needs in these areas, the Sustainability Director will oversee community development, public works and economic development. Existing management positions in the Public Works Department have been redesigned to ensure they have maximum authority over their personnel resources to direct operations without excessive and inefficient executive oversight. In spite of its residential population base, Greenfield has a very small staff to provide critical city services to a very diverse population. Unfortunately, with increased cost of personnel due to pension obligation, health care and other employment related benefits, the City had to reduce the funds allocated for employee services. In FY 2014, the City is projected to spend $2,815,757 on personnel salaries and $1,916,240 for other required benefits and obligations for a total of $4,731,997. Spending limited resources for highly compensation staff was simply not sustainable given the City's limited revenue base. With the adoption of this budget, the General Fund will be able to generate a positive fund balance that can be used to stabilize future budget shortfalls or can be allocated by the City Council in future years.

The proposed FY 2014-15 Annual Operating and Capital Budget has redirected some of the saving created by the deletion of these highly paid positions to fund a Management Analyst devoted to grant and fiscal management. The total cost of this new position is $71,900. The Management Analyst will report directly to the City Manager and also be given responsibility for project management and special projects that arise throughout the year. Additionally, the City has repurposed administrative support staffs from the Police Department to the Finance Department to more effectively manage its financial and organizational resources. This newly reassigned staff has been assigned responsibility to oversee the City's Business License program, coordinate auditing of the Transit Occupancy Tax, review and management cost recovery programs associated with development in the City and assist with grant management for the upcoming year. With the deletion of the Public Works Director, two operational management positions have been reclassified to Utility Manager and Public Works Manager and given direct authority of their respective staff and will report to the Sustainability Manager. The City is also in the process of negotiating a proposed agreement with MNS Engineering to serve as City Engineer at substantial savings compared to employing a full time engineer. Finally, staff has begun discussions with other governmental jurisdictions for obtaining contract building inspection services that will allow for total cost recovery. The FY 2014 employee cost for this

function, if provided internally, is $118,952 which the City is unable to recover based on the projected building permits and past efforts at cost recovery.

During the past year, the City contracted with the Wallace Group to review operations of at the Wastewater Treatment Plant and related operations, assist with positioning the City to obtain compliance with its operating permit and identify necessary staffing to ensure proper management of the treatment and collection process. The management of the Wastewater function is of critical importance to the City's economic redevelopment effort and simply has not been effectively managed in past years. The engineer has recommended, and this proposed spending plan provides, two additional Utility Workers to perform these critical functions as required by law. The cost of these two positions are $115,285 and are intricately related to the continued operation of the plant in compliance with its operating permit and other associated collection and treatment requirements that have not been achieved by the City. The budget also includes $1.3 million dollars of critical capital projects at the Treatment Plant that, hopefully, will be funded by the award of a Community Development Block Grant. If this grant is not obtained, the City will need to consider obtaining these funds of other sources.

The proposed FY 2014-15 Annual Operating and Capital Budget also includes $252,945 for improvements in the City's four Maintenance and Management District and $95,620 funding the employment of three Grounds Workers to perform the work currently done by a private contractor. As will be shown during the review of this proposed spending plan, the City must take a much greater role in providing for the landscaping and infrastructure needs of these new subdivision. Unfortunately, the City has not been able to devote the necessary expertise and staffing to ensure that each district is property administered and managed. The total cost of this program will allocate directly to these management districts with no additional increase in the anticipated levy assessment.

The proposed FY 2014-15 Annual Operating and Capital Budget also provides $76,450 funding for an additional Police Officer and $6,650 for the creation of a Police Officer Reserve program and $76,450 for a School Resource that will be paid by a COPS MOR grant and Greenfield Union School District. To expand patrol coverage in the community and reduce overtime, the Police Department budget also includes $65,000 for contracting two School Security Officers, (with offsetting revenue from the respective school districts), to provide for SRO duties at the high school and at the elementary school until the City is able to hire a qualified SRO as required by the federal grant. Reassigning the two SRO police officers back to patrol at the end of the school year has enabled the City to reduce FY 2015 overtime spending of $275,000 to $140,000. However, depending on the level and nature of criminal activity in the City in FY 2015, the Police Department could still exceed its allocated overtime budget. While Chief Fresé is still evaluating the staff and operations of the Police Department, she and I both agree that the City is seriously understaffed in Police Officers. In order to meet the law enforcement needs of the community, Officers are often required to work extended hours, sacrifice vacations and holidays and regularly deal with criminal matters that typically require a response by multiple Police Officers but are formed by one person due to limited patrol staff. In the next year, Chief Fresé and I will be identifying potential funding options available to the City to address this public safety concern.

With the proposed FY 2015 staffing plan, and offsetting budgetary reductions, the City will be able to reduce total projected employee costs by $280,622 and $322,068 in associated benefits.

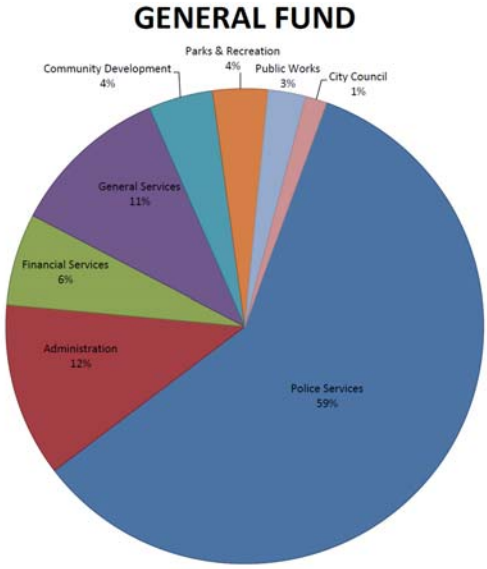
Finally, in order to control cost, the spending plan will require a $25,000 reduction in park maintenance for Patriot Park and $20,000 reduction in recreational programing. Depending on discussion with both the Council and the CCYSO, the FY 2014 funding levels could be restored if the City is willing to reduce projected General Fund undesignated resources.

Meeting Community Expectations

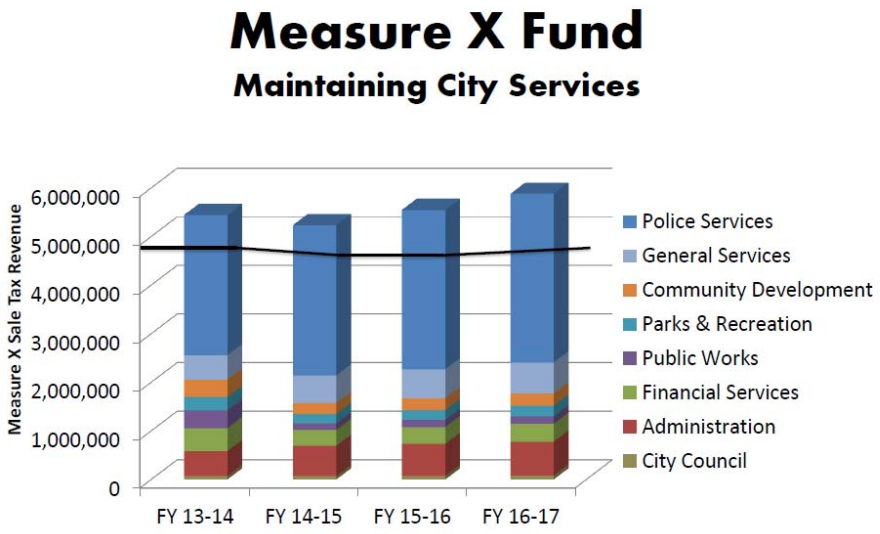
As stated last year, in preparing the proposed FY 2014-15 Annual Operating and Capital Budget, I am very aware of the community expectation that the City would have additional funds for the new spending and programs as a result of the passage of the general sales tax measure that was passed in November 2012 by 65.2% of City voters. The passage of this sale tax, known locally as "Measure X", was intended to do the following:

- Prevent Potential Reduction of Services to the Police Department
- Restore Police Staffing and Services
- Maintain Financial Viability of the City
- Ensure Adequate Park Maintenance
- Restore City Hall Service Hours
- Return Recreation Programs for Youth

As discussed with the City Council in February 2013, prior to the passage of this general sale tax measure in FY 2013, the City funded a number of reoccurring annual expenses with non-reoccurring revenues for the operation of the Civic Center ($95,000), the maintenance of Patriot Park ($75,000) and supplemental health insurance for City employees ($130,000). These expenses continued to be incorporated in the proposed FY 2014-15 Annual Operating and Capital Budget and are being used to pay for continued operations in the City. As shown in the chart below, $3,091,000 of the General Fund, or 59% is allocated for paying for law enforcement and related services.



As the bar chart below shows, without Measure X supplemental funding, the City would not be able to provide basic city services or be able to properly fund law enforcement:



Specifically, this chart shows the impact on City service given existing expenditures and a 6% projected growth in expenditures during the next three years. Clearly, without new growth in Sales Tax revenue in the community in future years, the City will need to adopt a more permanent revenue enhancement to provide for basic needs in the community. Existing, *and projected*, revenues from property tax, user fees and other sources are simply <u>not adequate</u> to pay for the critical law enforcement, public works, and recreational needs of this community. This policy issues will be of absolute importance to the entire community as the City nears the sunset of this special supplemental Sales Tax. Revenue from the Measure X Sales Tax in FY 2015 is estimated at $ 846,800. To date, these funds have allowed the City to maintain and supplement additional police officers in the Police Department, provide recreational programing at the Community Center and Downtown Art Center and the employment of a Code Enforcement Officer.

Addressing Critical Needs in the Community:

As I stated last year, when I first visited the City of Greenfield, I was very impressed with the cleanliness of the community and extensive network of parks and public places that are maintained by a small but mighty and resilient Public Works crew. And, I am still impressed and proud how so few people can perform so many critical tasks in so many areas with so little resources and equipment. Each member of the department wears many hats and regularly multi-tasks in ways not permitted in most other communities. In the coming year, the City will need to continue working with all employees and their respective Unions to address issues of compensation, training and job satisfaction.

Our city staff has continued to serve this City will honor and commitment since the great economic recession of 2007. They have reluctantly agreed to reduction in pay and benefits to maintain their employment with the City and kept a positive attitude at times where other employees would have long left the City. And, unfortunately, 2014 will not provide much economic relief to this situation. The proposed planning plan reduces allocation of medical insurance that needs to be offset with greater employee participation or, preferably, with a different health plan provider. The entire area of health care is in a state of flux as the private market adjusts to the new requirements of the Affordable Health Care Act, often referred to as "Obama-Care". The City's current health care program, and associated rates, will expire in December and may not be renewable regarding of available funding. With the publication of this proposed spending plan, I will be organizing a Labor Management Committee to begin addressing this matter to ensure maximum employee discussion and decision making regarding this important issue.

Meanwhile, the City needs to continue to make the necessary investment in its working environment to ensure employee health and productivity. The proposed FY 2014-15 Annual Operating and Capital Budget contains $75,000 for the addressing the customer service area of City Hall. Since its construction, employees have experienced numerous work related injuries as a result of the poorly planned counter configuration and improperly designed work stations. These worker compensation injuries are extremely expensive to the City and harmful to our customer service representatives that need to be professionally addressed...and resolved in the next four months. The Wastewater Division also includes $75,000 for funding critical facility upgrade needs at the treatment plant that address the working environment at this facility and support the needs of the employees required to conduct extremely important work in very challenging conditions. Our employees are worthy of this investment.

Reinvesting in our Community

The proposed FY 2014-15 Annual Operating and Capital Budget provides for $2,705,000 for the development of the Community Park on Apple Ave, and anticipates community development block grant funding of $232,558 for residential housing rehabilitation, $232,558 for Home ownership Direct Assistance and $93,300 for planning and technical assistance to conduct mastering planning of the City's water and wastewater systems. Additionally, the City also has budgeted $252,945 for capital repair of infrastructure in neighborhoods located in three maintenance districts in the City. As proposed in this spending plan, the City will be assuming direct responsibility for maintaining its neighborhood parks, drainage systems, landscaping and streets to improve the quality of life or our residents.

Moving Forward

Last year, the City Council met during a Saturday afternoon and set forth its Strategic Goals for the FY 2013-16. Critical work product that came out of this session was the creation of a mission an effective City Mission Statement and key goals that were achieved by City staff.

"The City of Greenfield is committed to enhance the quality of life and inspire community pride among all residents, businesses, and visitors through service excellence and stewardship of our valuable resources".

These five Strategic Goals established by the Council centered around five core functions that need to be reevaluated prior to the adoption of this budget:

In summary, after years of quiet preparation by past and current elected and appointed officials, Greenfield is uniquely positioned to expand its economic base and improve the quality of life of its residents. I believe this spending plan is consistent with these efforts and the direction the City Council set forth almost two years ago since my appointment as City Manager. It is a very exciting time to be a part of the Greenfield community.

Acknowledgment

I wish to acknowledge the tremendous amount of hard work City staff put into preparing the FY 2014-15 Annual Operating and Capital Budget. Special recognition is given to Accounting and Finance Manager Jerri Corgill for her tenacious spirit this past year coordinating the implementing of our new Financial Reporting systems used in the preparation of this budget. This was a huge task that was often done on the weekend and during the late evening hours. With these new systems now on line the City will be able to closely monitor its spending and

improve accounting of its resources and cost recovery of service. Executive Assistant Nina Aguayo is also recognized for her long hours of dedication and doing extra duty in our office as I focused so much of my energy on budget preparation. The professional composition of the actual budget document is the work product of Nina and reflective of the pride she devotes to all of her work. Special recognition is also provided to acting Management Analyst Michel Mungia who has worked late into the night developing complex spreadsheets that have been used to prepare this budget and coordinate every phase of the budget. The employee service computer model Michael developed to project personnel and benefit cost and allocates those costs to twenty-five different cost centers in the City was impressive and worked remarkably well. Special recognition also is provided to Mic Steinmann who has assumed strong leadership with the retirement of the Public Works Director and assistance he provided in completing grant applications and promoting economic development while preparing his own budget.

Special recognition is also extended to Carmen Lorenzana for her absolute knowledge of every process and service component in the Public Works Department that was used to prepare this budget; to Isabel Landeros who accepted her reassignment to Finance with a positive professional attitude that was also used to assist with reclassifying expenditures and produce year end estimates for all city staff; to City Clerk Ann Rathbun for her assistance in estimating personnel cost and willingness to coordinate the City's new payroll system and allocation plan; for Utility Manager Arturo Felix and Public Works Manager Humberto Aceves for their willingness to assume greater responsibility for the management of their staffs; to City Fleet Mechanic Jose Garcia for his assistance in calculating the cost of maintaining our fleet of cars and trucks and Police Chief Adele Frese and Records Supervisor Ysela Serrano for preparing the Police Department budget and being so creative in establishing new management systems for the new year.

And finally, I wish to formally express by appreciation for the tremendous support, encouragement and patience extended by the Mayor and City Council members as I focused all of my energy these last few months on reviewing city operations and preparing this budget. Each member of the City Council brings their own unique background to each Council meeting and has always been willing to work as a team in making important decisions to promote and improve Greenfield.

It is an honor and a privilege to call Greenfield my home …and to be your City Manager.

Sincerely,

Susan A. Stanton, ICMA-CM
City Manager

BUDGET PRESENTATION NOTES
WHAT IS A BUDGET?

A budget is a financial and operating plan for a City for a period called a "fiscal year." The City of Greenfield's fiscal year begins on July 1 and ends on June 30. The fiscal year that begins on July 1, 2014, is referred to as "Fiscal Year 2015." Prior Fiscal Year (FY 2014) budget data is also included. All data contained herein for FY 2014 are originally budgeted amounts and will be revised to reflect budget amendments adopted by the City Council. Estimated FY 2014 numbers represent actual expenditure totals for a portion of the fiscal year, supplemented with expenditure assumptions for the remainder of the fiscal year. All appropriations unspent at year-end lapse unless funds are encumbered by issuance of a purchase order. Such purchase orders remain valid until either canceled or final payment is made.

The City cannot spend money unless it is appropriated within the budget. An appropriation is the legal approval given by the City Council to the City staff to spend money for a specific purpose. The budget also contains an estimate of revenues to be received by the City during the same time period. The legal authorization to collect revenues, such as the property tax, utility tax, and user fees, is established by the City Council by resolution. Also included in the budget is the estimated unexpended expenditures left over from the prior fiscal year that can be spent and appropriated in the new year. This money is called available or unassigned fund balance. State law requires that expenditures do not exceed the combination of available fund balance and revenues. The City cannot borrow money to operate. The City can only borrow money for major capital projects, such as the purchase of major equipment or the construction of buildings.

Budgeting Basis

This budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP). Both revenues and expenditures are budgeted on the modified accrual basis of accounting. In Enterprise Fund budgets (Wastewater and Water Production), depreciation is budgeted as an operating expense. However, proposed capital acquisitions and principal payments are listed in the program portion of the budget for planning purposes.

Budget Adjustments / Amendments

In accordance with the California Law, the City Manager has the authority to approve budget adjustments, or the transfer of funds within a department and within a fund. Budgetary control during the year is maintained on a department basis and within a fund and not on a line item or program basis. To increase or decrease a department's appropriation, or to transfer funds from one department to another or from one fund to another, requires the approval of the City Council. The City Council grants such approval by Resolution.

Personnel Position Classifications

The City Manager may change a personnel position to a lower classification than approved in the budget.

Any positions reclassified since the previous year's budget was adopted are reported in this budget in accordance with their new classifications.

BUDGET QUESTION & ANSWER

WHAT IS REVENUE?
Revenue is money that the City receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and licensing fees which are used to pay for the delivery of services and other items to the public.

WHAT IS EXPENDITURE?

An expenditure is the process of spending money. Expenditures include activities such as paying employee salaries, purchasing office supplies, repairing City facilities and making long-term debt service payments.

WHAT IS A FUND?

Public sector entities, such as municipalities and counties, operate on a fund based accounting system. A fund is an accounting entity that receives revenues from a specific source and expends them for specific activities. The City operates several different types of fund, including the general fund, capital improvement fund, and internal service funds.

The **General Fund** is used to account for the general operations of the city and all transactions that are not accounted for in other funds or account groups. Departmental budgets that fall under the General Fund are presented on a modified accrual basis; meaning that expenditures, other than interest on long-term debt are recorded at the time liabilities are incurred and revenues are recognized only when they are received.

The **Capital Improvement Fund** is used to account for all resources used for the acquisition of various major capital improvements excluding some which are funded through enterprise funds.

Enterprise Funds are used to account for operations that are financed and operated similarly to a private business, where the intent of the governing body is that the costs of providing goods or services (such as water and wastewater) to the general public on a continual basis is financed or recovered through user fees, or where the governing body has determined that revenues earned, expenses incurred or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

City of Greenfield

Shared City Values

Shared Vision, Mission and Goals
We share a common purpose and work effectively together to achieve our vision, mission and goals to the benefit of all.

Accountable and Transparency
We are accountable for our actions, honor our commitments and ensure all our decisions are transparent.

Stewardship
We use City resources wisely and carry out our responsibilities in a manner that inspires public confidence.

Effective Communication
We foster open and clear communication with all segments of the community within a framework of respect and understanding.

Volunteerism
We encourage, value and support volunteerism among our citizens.

Strategic Partnerships
We seek strategic partnerships to leverage our collective knowledge, expertise and shared goals.

Pride and Passion
As ambassadors, we represent the City and its citizens with pride and enthusiasm.

Professionalism and Integrity
We are competent and fulfill our responsibilities with excellence and integrity.

Staff Development
We support the growth and development of our staff through effective staff development efforts.

Continuous Improvement
We support suggestions, ideas and creative approaches, leading to continuous improvement in everything we do.

City of Greenfield

Strategic Goals 2014-2015

Prior to the preparation of the FY 2014 Budget the City engaged in strategic goal settings which culminated in the articulation of a vision and mission statement and the establishment of five strategic City goals and objectives.

- **Goal 1: To provide excellent services and outstanding stewardship of financial resources to ensure fiscal solvency and sustainability.**

- **Goal 2: To be a safe place where families, individuals, and businesses thrive.**

- **Goal 3: Attract, create, and retain businesses that contribute to the economic development and prosperity of all its residents.**

- **Goal 4: Create abundant positive development opportunities for youth.**

- **Goal 5: Attract, create, and retain businesses that contribute to the economic development and prosperity of all its residents.**

The articulation of these strategic goals assisted the City to develop long term policies and programs for improving services in Greenfield. The creation of these strategic goals was also used to create detailed departmental objectives for all City Departments.

The following is an update on the achievement of these goals:

Goal: To provide excellent services and outstanding stewardship of financial resources to ensure fiscal solvency and sustainability.

- **Hire a finance manager and integrate all financial management responsibilities into City operations:** *Complete: In June 2013 Jeri Corgill was hired as the City Accounting Operations Manager. A professional profile statement was developed for recruiting this position. By hiring Ms. Corgill, the City is no longer paying a private accounting firm to maintain the City books or contracting with an independent Financial Consultant. Since her appointment, Ms. Corgill has dedicated a lot of her time getting ready to bring the new accounting software on line to improve managing City finances. This project has involved reviewing historical financial data for transfer into the new system, developing new report formats and automating all the financial processes into a more sophisticated accounting system. This system is now fully on line and the City is now able to process its own payroll, accounts receivable, accounts payable and fixed asset systems. These new systems will assist staff to prepare their budget, control and monitor their expenses and provide reports to improve performance.*

- **Develop and implement budget policies to guide effective decision-making:** *Completed: These budget policies were incorporated into the expanded FY 2014 and FT 2015 Annual Budget Document. Adopting these policies will ensure that all ongoing operating costs are fully known prior to approving capital improvement projects and that the City never again projects un-collectable receivable accounts as part of fund balance.*

- **Review all financial reporting systems and <u>identify</u> necessary software and hardware upgrades**. *Completed: The City purchased new Financial Software from Tyler Corporation which is now on line and in service. The upgrade will enhance financial reporting, budget preparation, purchasing, including encumbering, personnel management and provide for project accounting. The software upgrade has provided the City with state of the art municipal software applications at a very reasonable cost and we will not need to re-upgrade the system in future years. This software replaced the current Financial Reporting and Accounting systems and completely replaced the outdated Utility billing System. Converting all financial systems to this new software will improve internal control and improve fiscal management. During this next year, the City will be taking steps to further automate online payments and changing the way billings are mailed to allow utility billing inserts regarding community events and other government purpose notices. Completing this goal has been a total City staff effort that required an extraordinary commitment of time and resources.*

- **Develop a financial budget plan and a 5-year capital and operating budget:** *Completed: The FY 2013-2018 5-year CIP was approved with the adoption of the FY 2014 budget. This $19 million CIP was very basic and will be improved and refined with the establishment of a Master Plan for City utilities and streets. The current CIP took a city wide look of capital needs in the City and specifically evaluated projected revenue, cash balances and estimated expenditures by program and fund. The FY 2014-2018 CIP needs to be enhanced with more detail and site information that will more accurately assess projected cash and debt management in enterprise funds and assist the City in obtaining grant funding in future years.*

- **Clarify Measure X intent and develop and communicate a spending strategy**. *Completed: The City addressed this matter with the creation of a citizen based Finance and Budget Committee. Because these Measure X funds were used to sustain current operations, it was difficult to develop a specific spending strategy for this revenue source. However, in general, two programs that were funded with this revenue was the hiring of a Code Enforcement Officer and the expansion of recreation programing. Since these funds are currently allocated to pay for current operations, in future years, the City will need to reconsider extending this special revenue measure if future revenue growth in fees and services does not happen.*

Goal: To be a safe place where families, individuals, and businesses thrive.

- **Negotiate and finalize the shared service agreement with the City of Soledad**: *Completed: While the approved Shared Service Agreement was ultimately canceled by the City as a result of the Collective Bargaining Agreement with the Union, the City made a good faith effort to approve the agreement and work with the City of Soledad.*

- **Expand safety through innovative strategies i.e., safety officers, citizen groups**: *Incomplete: These goals in the Police Department were not achieved during the year and were placed on hold pending the hiring of a new Police Chief. This goal was incorporated into the profile statement for the new Police Chief and funded in the current FY 2015 Police Department proposed budget.*

- **Increase effective two-way communication between law enforcement and the community**: *Ongoing: Newly hired Police Chief Adele Fresé has extensive communication and interaction with the community since her employment in March. With the reestablishment of a Police Explorer Program and Community Police Academy in FY 2015, this goal will begin to generate new ideas for partnerships with the Police Department.*

- **Incorporate CALGRIP funding into safety budget deliberations**. *Completed: These funds were incorporated into the FY 2015 budget.*

Goal: Attract, create, and retain businesses that contribute to the economic development and prosperity of all its residents.

- **Finalize the Walnut Specific Plan:** *Completed: The City finalized the administrative draft of the plan in September, 2013 and recently completed the Environmental Impact Report which has been reviewed by the various county and state agencies. The City did not receive any objections to the proposed plan and, with a little luck; the entire plan should be ready for final adoption by July 2014. The City has demonstrated its commitment for new development by investing $500,000 in developing a very detailed development plan for this very important strategic property. Staff is in the process of actively marketing this plan and working with property owners to discuss future development.*

  In the next six weeks, the EIR and Specific Plan will be submitted to the Planning Commission for public hearing and review, comment, and recommendation by the Planning Commission. That recommendation will then be submitted to the City Council

for public hearing and to: (1) certify the EIR, (2) adopt the Specific Plan, and (3) first reading of required Zoning Code amendment. The Specific Plan is adopted by the City Council as an ordinance to identify the affected area as a new Specific Plan designation within the Highway-Commercial zone. After the second reading of the Zoning Code amendment, development in accordance with the Walnut Avenue Specific Plan and EIR can commence.

- **Continue to bring the Yanks Project to fruition**: *Completed: After years of discussion and debate, the City was able to submit a completed Annexation Agreement for LAFCO approval this past October. During the adoption process, LAFCO approved the annexation subject to the Developer's ability to obtain Fire protection from the Greenfield Fire District. These negotiations are ongoing and should be finalized in the near future. The City is excited about this project and has met all of its commitments and has encouraged the developer to consolidate its development into a single annexation.*

- **Implement the Streetscape Plan**: *Complete: This project has been extensively discussed by the City Council during the year. In 2009 the Council made a policy decision to construct the project based on an optimal design which exceeded available funding. In order to realize this project, the City has finalized the design and is attempting to secure additional funding by submitting a Community Development grant in 2014. This process is underway.*

- **Adjust the City Sphere of Influence**: *Completed: In March 2013, Mayor John Huerta and City staff met with Supervisor Lou Calcagno and Supervisor Simon Salinas, County Planning Director Mike Novo and Executive Director for LAFCO Kate McKenna to finalize a MOA that outlined the terms of the Sphere of Influence. The agreement that was approved by the City, LAFCO and the County, agreed to by all the property owners successfully balanced the various interests and considerations of all interested parties.*

  The approved SOI addressed the City's Long Term Direction of Growth, established Agricultural Land Mitigation and Agricultural Buffers, set forth a defined Urban Development area, addressed Regional Traffic Needs, provided for Truck Routes and addressed City/County Relations, and Intergovernmental Cooperation.

  As a result of my efforts, the County agreed that development requiring discretionary permits on unincorporated lands within the City's Sphere of Influence will occur only after the annexation of such lands to the City and that the City shall consult with the County in the planning process. The City and County also agreed that development requiring discretionary permits within the area designated as the "Referral Area," shall only occur after consultation with the City in the planning process. The County also agreed that prior to approving any development beyond typical agricultural uses in the Referral Area; it will consider the concerns expressed by the City. The establishment of a viable Sphere of Influence in Greenfield was critical for promoting logical and cost effective annexation and economic redevelopment. The approved MOA will serve as a baseline by which the City, County, and LAFCO can evaluate future annexation proposals for properties included in the March 2007 Sphere of Influence amendment or in future amendments to the Greenfield Sphere of Influence. Several property owners are currently in the process of annexing their property into the City. These potential developments will create new jobs and critical economic opportunity for all residents in Greenfield.

Goal: Ensure effective communication with key stakeholders to promote shared understanding, accountability and transparency.

- **Consult with the target audiences in defining the strategies, objectives, format and frequency of communication needs.** Ongoing*: During the past year, I have not been able to get out of my office due to internal demands and administrative issues documented in this performance report. My primary personal outreach effort was "Say it to Susan" in which I scheduled open sessions in community restaurants but the effort was unsuccessful. After four meetings only a few people showed up. I have attempted to improve communication by formulating numerous Council Advisory Boards and involving community leaders in the recruitment of key staff positions such as Code Enforcement Officer and Police Chief. In the future, the City Clerk will be heading efforts to promote increased community feedback by scheduling City Council work sessions in the community and not in City Hall. Again, all of these efforts will take time…and will need to be balanced with other needs and available staffing.*

- **Develop and implement a communication plan that includes key strategies, objectives, target audiences, type and frequency of communication, policies and procedures, cost estimates, and success measures**. *On Going: During the past year, the City Manager's Office has expended a lot of energy on developing a bi-weekly City Manager's Report that is targeted to the general community. We have been very pleasantly surprised by the number of people who receive, open and read the report and have received a lot of positive comments about the report. In November, I accepted the assistance of a volunteer Community Relations Manager to begin an outreach effort to the schools in an effort to obtain expressions of interest from people who are interested in receiving the digital version of the newsletter or an abridged paper version in the mail. Of particular interest is partnering with the various community groups in Greenfield who do not use email and determining how best to communicate with them and get them involved in city issues and events. This is an ongoing effort that will be further expanded by the efforts of Police Chief Fresé who has the ability to bond with the community and generate public interest is ways I as a City Manager cannot.*

Goal: Create abundant positive development opportunities for youth.

Priority Objectives for 2013-2014

Market available facilities to organizations that can provide positive, meaningful youth development and recreational opportunities. *Completed and On Going: During the past year, the City has successfully begun partnering with First Night of Monterey to establish a Community Center in Downtown that will provide programing space to community groups that have not had a facility to offer services to their members. The program components, for the first year, included:*

- *First Night Monterey coordinating and managing the Center development.*

- *First Night Monterey obtaining a funding commitment from the Hewlett Packard Foundation to finance an Art Center strategic development consultant. This consultant will help create a strategic plan and refine the communications strategy to ensure the*

creation of an award-winning center. I am personally partnering with First Night to attract and obtain funding from numerous Foundations to finance this exciting project.

- *The California Arts Council awarded First Night Monterey with a grant for the initial programing that now includes weekly classes in visual arts, and traditional dance. Additional future partners will include the Alisal Center for the Fine Arts, Hijos Sol, Sol Treasures and the Monterey Bay Aquarium who have all expressed interest in providing free programing for the center.*

- *The Arts Council has also been providing ongoing consulting in resource development, partner development and governance.*

It is envisioned that this Center will expand in its second year to include art-integrated science programs including a Market space. By the end of the third year of operations, the center will be managed by a separately incorporated nonprofit. It is the City's hope that in FY 2016 we will also be in a better position to manage our own Recreation and Parks program and reduce our reliance on third party administrators. This direct involvement by interested and vested staff members is critical to providing meaning to our development opportunities in future years.

During the past year, staff also was able to finalize a new and expended agreement with the Central Coast Youth Sports Organization that will provide meaningful youth development and recreational opportunities to Greenfield. The agreement between Central Coast Youth Sports Organization and the City is of great benefit to the Greenfield community. The approved agreement provided for both park maintenance services and expanded recreational services that included:

a. *Youth sports: Includes soccer clinics, recreation league, baseball, girls' softball and little league. CCYSO will host its first recreational soccer league during spring, 2014.*

b. *First Tee program: The program will be offered 1-2 times per week. This would be a partnership with the new program that was started in King City by First Tee, and would afford youth in Greenfield to be part of the King City program and the golf program that will be offered through this community.*

c. *Zumba class: Offered three times per week and open to any participants at the community center.*

d. *Women & Children Self-defense Karate: Offered three times per week beginning in February.*

e. *Spring, summer and winter camps: Week-long half-day camps filled with a variety of activities and sporting events for kids ages 5-12*

f. *Literacy program: CCYSO will be starting a literacy program after school in the spring and summer to help develop English readers that in turn will help train siblings and family at home on reading skills.*

g. *Family movie nights: Offered twice a month on Friday nights.*

h. *Cooking classes for youth to learn culinary skills and prepare a special dinner for parents on occasion.*

As provided for in the proposed agreement, CCYSO also committed to expanding the role of the current Operations Director to a full time position and designate it as the Parks and Recreation Director. The Parks and Recreation Director will now primarily be committed to recreational programing and implementation on behalf of CCYSO and the City of Greenfield.

As I stated prior to the agreement being approved, based on today's staffing, the City does not possess the professional capability of maintaining the park complex or providing recreational programing that will meet the diverse needs of the community. While the need for this agreement will change in the future, the approved agreement provided a cost effective way of ensuring the park is properly maintained and staffed. In time, the City will slowly begin to develop an active recreational program that might create new organizational opportunities in the future.

CITY OF GREENFIELD

FUND SUMMARIES

FUND SUMMARIES

2013-14 BUDGETED

	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING BALANCE DESIGNATED	ENDING BALANCE AVAILABLE
General Fund	1,067,207	5,127,900	5,194,600	-	1,000,507
SLESF Fund	-	100,000	100,000	-	-
Police Other Grants Fund	-	-	-	-	-
Proposition 84 Park Fund	13,517	2,918,783	2,932,300	-	-
CDBG Fund	-	-	-	-	-
Traffic Impact Fund	2,100,353	20,000	1,429,700	-	690,653
Park Impact Fund	832,465	20,000	34,300	-	818,165
Police Impact Fund	-	-	-	-	-
Water Impact Fund	2,232,520	45,000	1,020,000	-	1,257,520
Community Center Impact Fund	108,400	-	-	-	108,400
General Facilities Impact Fund	-	-	-	-	-
Gas Tax (Streets) Fund	450,335	485,800	879,500	-	56,635
Local Transportation Fund	68,203	1,727,164	1,094,500	-	700,867
Landscape & Lighting District #1 Fund	207,026	82,674	91,600	-	198,100
Landscape & Lighting District #2 Fund	520,580	267,000	263,800	-	523,780
Street & Drainage District #1 Fund	282,232	25,150	15,600	-	291,782
Street & Drainage District #2 Fund	-	79,700	94,300	(14,600)	-
HOME Grant Fund	-	-	-	-	-
Science Workshop Fund	79,716	30,000	107,400	-	2,316
City Hall Debt Service Fund	-	-	-	-	-
Public Works Equipment Debt Service Fund	-	-	-	-	-
Sewer Utility Fund	5,516,708	2,504,200	2,651,700	5,049,192	320,016
Water Utility Fund	5,628,989	1,396,200	1,587,300	3,637,816	1,800,073
TOTALS	19,108,251	14,829,571	17,496,600	8,672,408	7,768,814

FUND SUMMARIES

2013-14 AMENDED

	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING BALANCE DESIGNATED	ENDING BALANCE AVAILABLE
General Fund	3,393,279	5,128,400	5,441,000	2,188,500	892,200
SLESF Fund	97,200	100,000	139,700	-	57,500
Police Other Grants Fund	-	-	-	-	-
Proposition 84 Park Fund	-	373,300	373,300	-	-
CDBG Fund	-	2,000,000	2,000,000	-	-
Traffic Impact Fund	2,111,912	-	-	-	2,111,912
Park Impact Fund	862,742	-	-	-	862,742
Police Impact Fund	20,100	-	-	-	20,100
Water Impact Fund	2,298,308	-	-	-	2,298,308
Community Center Impact Fund	108,900	-	-	-	108,900
General Facilities Impact Fund	(1,985,100)	-	-	(1,985,100)	-
Gas Tax (Streets) Fund	353,400	505,000	665,700	-	192,700
Local Transportation Fund	109,700	52,554	15,100	-	147,154
Landscape & Lighting District #1 Fund	339,700	82,000	94,200	-	327,500
Landscape & Lighting District #2 Fund	605,300	267,000	215,500	-	656,800
Street & Drainage District #1 Fund	453,300	25,200	17,100	-	461,400
Street & Drainage District #2 Fund	76,100	77,600	74,100	-	79,600
HOME Grant Fund	21,100	-	-	-	21,100
Science Workshop Fund	32,200	61,600	107,000	(13,200)	-
City Hall Debt Service Fund	-	-	-	-	-
Public Works Equipment Debt Service Fund	-	-	-	-	-
Sewer Utility Fund	5,610,100	911,000	422,700	4,887,600	1,210,800
Water Utility Fund	5,383,700	1,342,700	1,136,000	3,822,500	1,767,900
TOTALS	19,891,941	10,926,354	10,701,400	8,900,300	11,216,617

FUND SUMMARIES

2014-15 REQUESTED

	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING BALANCE DESIGNATED	ENDING BALANCE AVAILABLE
General Fund	3,080,678	5,408,500	5,233,400	2,214,800	1,041,000
SLESF Fund	57,500	100,000	110,000	-	47,500
Police Other Grants Fund	-	275,900	-	-	275,900
Proposition 84 Park Fund	-	2,705,000	2,705,000	-	-
CDBG Fund	-	2,000,000	2,000,000	-	-
Traffic Impact Fund	2,111,912	-	-	-	2,111,912
Park Impact Fund	862,742	-	403,619	-	459,124
Police Impact Fund	20,100	-	-	-	20,100
Water Impact Fund	2,298,308	-	-	-	2,298,308
Community Center Impact Fund	108,900	-	-	-	108,900
General Facilities Impact Fund	(1,985,100)	-	-	(1,985,100)	-
Gas Tax (Streets) Fund	192,700	438,800	485,700	-	145,800
Local Transportation Fund	147,154	428,267	478,267	-	97,154
Landscape & Lighting District #1 Fund	327,500	84,800	102,400	-	309,900
Landscape & Lighting District #2 Fund	656,800	271,400	423,400	-	504,800
Street & Drainage District #1 Fund	461,400	25,800	80,400	-	406,800
Street & Drainage District #2 Fund	79,600	80,700	60,600	-	99,700
HOME Grant Fund	21,100	-	-	-	21,100
Science Workshop Fund	(13,200)	60,000	46,800	-	-
City Hall Debt Service Fund	-	200,800	200,800	-	-
Public Works Equipment Debt Service Fund	-	67,200	67,200	-	-
Sewer Utility Fund	6,098,400	1,117,100	1,861,218	4,887,600	466,682
Water Utility Fund	5,590,400	1,573,000	1,378,084	3,822,500	1,962,816
TOTALS	20,116,895	14,837,267	15,636,887	8,939,800	10,377,496

EXPENSE SUMMARY

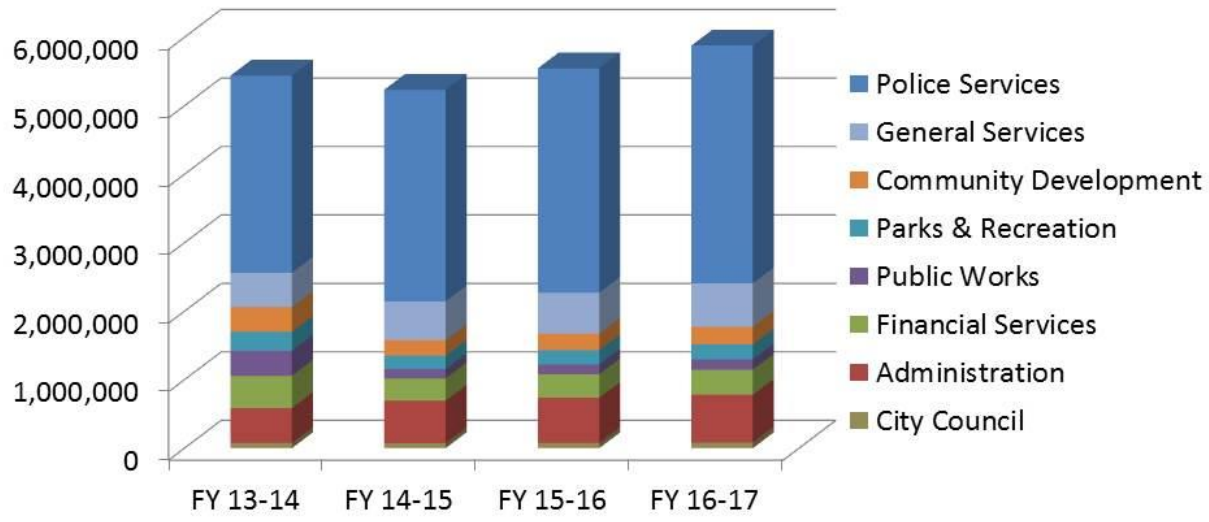
FUND: 100

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
EXPENDITURES					
City Council	91,233	57,081	65,200	78,100	75,000
City Manager	438,463	360,530	352,500	335,800	412,000
City Attorney	159,730	103,273	100,000	45,000	75,000
City Clerk	85,803	116,164	107,300	127,600	132,000
Finance					
Administrative Services	269,946	254,403	353,900	470,900	326,100
Support Services	-	-	-	-	-
Public Works					
Administration	608,614	554,968	262,100	275,200	44,500
Fleet Maintenance	-	-	-	89,100	89,100
Parks & Recreation					
Parks	113,918	164,316	62,000	128,800	87,000
Recreation & Community Center	19,272	16,636	135,300	144,000	108,300
Community Services Facility	8,266	4,833	6,700	4,500	-
Community Development					
Building & Planning	104,654	109,735	302,000	325,400	156,100
Code Enforcement	-	-	64,400	35,600	72,700
Police					
Administration	-	-	503,900	776,200	813,300
Patrol Services	2,661,757	2,724,137	2,296,700	2,036,100	2,201,900
Animal Control	-	-	30,000	66,200	75,800
Health Insurance - COLA	-	-	61,600	-	-
Non-Departmental					
Civic Center	195,057	181,453	388,300	392,000	366,600
Information Technology	-	-	25,000	35,000	95,500
Property & Liability	236,845	338,693	77,700	75,500	102,500
TOTAL EXPENDITURES	4,993,558	4,986,221	5,194,600	5,441,000	5,233,400
Auditor adjustments	(88,061)	435,585	-	-	-
ENDING BALANCE					
Designated	54,638	2,031,110	-	2,031,100	2,031,100
Reserved for Budget Stabilization				157,400	183,700
Available	3,813,608	1,362,169	-	892,200	1,041,000
	3,868,246	3,393,279	1,000,507	3,080,678	3,255,779

CHARTS AND GRAPHS

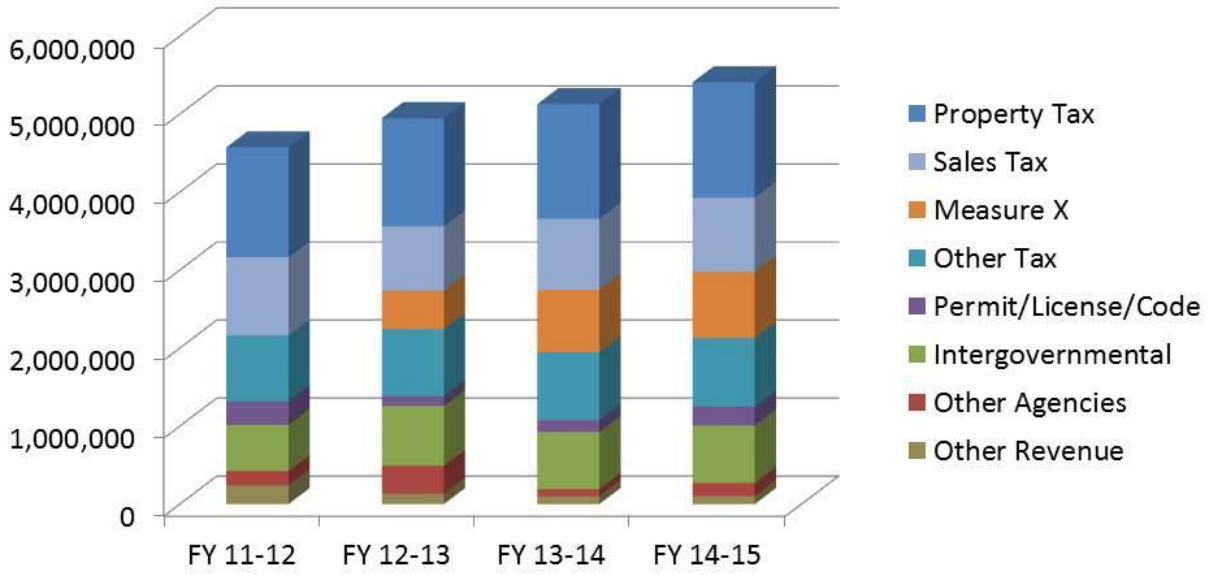
General Fund

Expense Summary



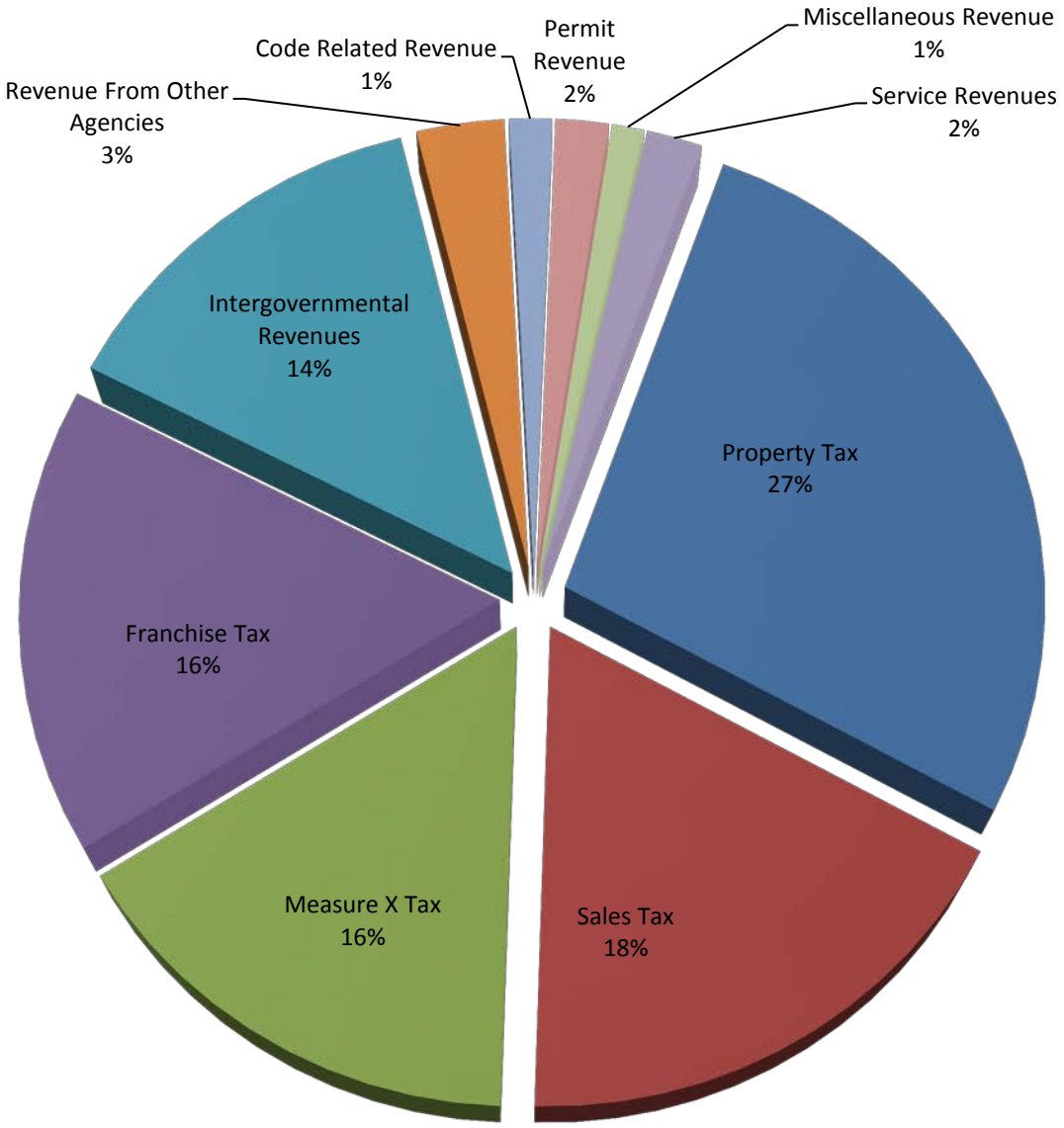
General Fund

Revenue Summary



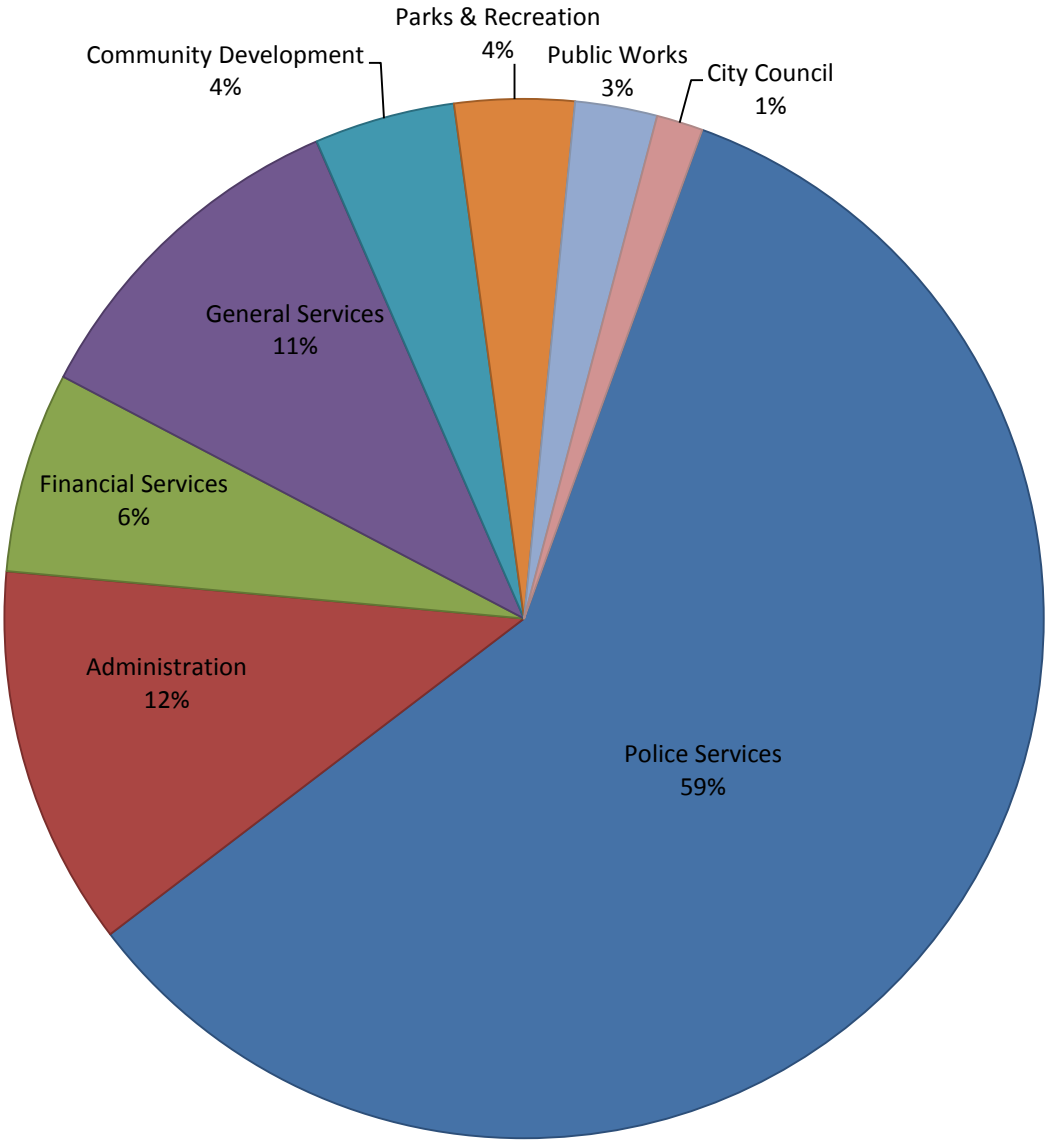
WHERE THE MONEY COMES FROM

GENERAL FUND



FY15 Projected - General Fund By Revenue Source			
Property Tax	$1,477,800	Sales Tax	$953,900
Measure X Tax	$846,800	Franchise Tax	$880,000
Intergovernmental	$739,700	Other Agencies	$268,000
Code Related Revenue	$80,000	Permit Revenue	$100,000
Miscellaneous	$46,800	Other Revenue	$104,900

GENERAL FUND



General Fund By Expenditure Source			
Police Services	$3,091,000	Administration	$619,000
Financial Services	$326,100	General Services	$564,000
Community Development	$228,800	Parks & Recreation	$195,300
Public Works	$133,600	City Council	$75,000

DEPARTMENT OF

CITY COUNCIL

100 GENERAL FUND

CITY COUNCIL

FUND 100

DEPARTMENTAL BUDGET
SUMMARY

CODE 101

DIVISION SUMMARY

Under the leadership of Mayor John Huerta and Mayor Pro-Tem Randy Hurley, the City Council began a process of Strategic Goal setting for the community which will assist the City Council in developing effective long term policy for the improvement of Greenfild and in assessing the sucesses of these policies. The creation of Strategic goals in FY 2013 was used by City staff to create detail Departmental Objectives to accomplish City Council goals and esablish time lines that will be incorporated into FY 2014 Budget and used to evaluated their job performance. In both the Cities of Largo and Lake worth, I used the SMART goal method when evaluating staff performance based on goals that were specific,measurable, attainable, realistic, and have a time period attached to them

BUDGET SUMMARY	**2011-12 ACTUAL**	**2012-13 ACTUAL**	**2013-2014 BUDGETED**	**2013-2014 AMENDED**	**2014-15 REQUESTED**
Personnel					
Authorized Positions (FTEs)					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Members	4.00	4.00	4.00	4.00	4.00
	5.00	5.00	5.00	5.00	5.00

SUMMARY OF EXPENSES	**2011-12 ACTUAL**	**2012-13 ACTUAL**	**2013-2014 BUDGETED**	**2013-2014 AMENDED**	**2014-15 REQUESTED**
Employee Services	26,450	24,479	24,700	24,700	24,700
Operations	22,817	31,009	25,500	28,400	28,750
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	49,267	55,487	50,200	53,100	53,450

CITY COUNCIL

FUND	DEPARTMENTAL BUDGET	CODE
100	**DETAIL**	110

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	24,570	22,739	23,100	23,100	23,100
52100	Social Security	1,880	1,740	1,600	1,600	1,600
	Total Employee Services	26,450	24,479	24,700	24,700	24,700
OPERATIONS						
61300	Advertising	25,079	590	15,000	15,000	15,000
61400	Office Supplies	2,244	2,784	200	500	500
63100	Contract Services	-	3,716	1,700	7,800	8,000
64600	Communications	-	-	-	400	450
66100	Vehicle Operating Costs	-	-	-	200	300
67000	Professional Development	20,573	24,509	23,600	19,500	19,500
	Total Operations	22,817	31,009	25,500	28,400	28,750
ACTIVITY TOTAL		49,267	55,487	50,200	53,100	53,450

DEPARTMENT OF

ADMINISTRATIVE SERVICES

100 GENERAL FUND

CITY MANAGER

CITY CLERK

CITY ATTORNEY

DEPARTMENT OF ADMINISTRATION

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	110, 150, 170

DEPARTMENT SUMMARY

Prior to FY 2014, the City budgeted the operations of City Manager, City Clerk and City Attorney as individual Department. Because of the central focus of each function, they have been combined into a single department with individual coast centers for each programmatic area. During FY 2013-14 a major initiative of the Department of Administration will be implementing the Strategic Goals set forth by the City Council and enhancing the information that is provided to the Community. Initiatives will include the publication of a by-weekly electronic newsletter from the Office of the City Manager, the creation of a new Facebook page and enhancing the City's web page. Additionally, the Administrative Department will also be devoted resources to improving the quality of televising of City Council meetings developing partnerships with interested parties in the community who could assist in the production and operation of broadcasting.

BUDGET SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
PERSONNEL					
Authorized Positions (FTEs)					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	-	-	1.00	1.00	1.00
Management Analyst	-	-	-	-	1.00
City Attorney	-	-	-	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	3.00	3.00	4.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES BY DIVISION					
100 City Manager	438,463	407,945	352,500	335,800	412,000
100 City Clerk	85,803	116,164	107,300	127,600	132,000
100 City Attorney	159,730	150,688	100,000	45,000	75,000
	683,996	674,796	559,800	508,400	619,000

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES BY CATEGORY					
Employee Services	627,433	471,797	466,700	455,200	541,500
Operations	56,563	60,755	63,100	53,200	77,500
Special Projects	-	47,415	-	-	-
Capital Outlay	-	-	30,000	-	-
TOTAL	683,996	579,967	559,800	508,400	619,000

DIVISION OF CITY MANAGER

FUND 100 | DEPARTMENTAL BUDGET | CODE 110

SUMMARY

DIVISION SUMMARY

The City Manager is appointed by the City Council and is the Chief Administrative Officer of the City. The City Manager coordinates the implementation of the City Council policy decisions and the initiation of all departments and providing guidance in the implementation of the mandates of the City Council.

The City Manager also represents the City with outside governmental agencies, presents an annual budget to the City Council, coordinates a variety of public information resources for both internal and public distribution. The City Manager is also the appointed City Treasurer, Redevelopment Agency Executive Director, and Personnel Officer. In addition, the City Manager is responsible for the long-range planning for the organizations and the development of recommendations to the City Council on a

BUDGET SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	-	-	1.00	1.00	1.00
Management Analyst	-	-	-	-	1.00
	1.00	1.00	2.00	2.00	3.00
SUMMARY OF EXPENSES					
Employee Services	395,056	304,853	277,300	285,900	364,900
Operations	43,407	55,677	45,200	49,900	47,100
Special Projects	-	47,415	-	-	-
Capital Outlay	-	-	30,000	-	-
TOTAL	438,463	407,945	352,500	335,800	412,000

DIVISION OF CITY MANAGER

FUND 100

DEPARTMENTAL BUDGET

DETAIL

CODE 110

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	304,955	233,579	193,300	197,200	254,300
5141000	Bilingual Pay	-	-	-	1,600	1,600
5212000	Pension	31,779	40,145	34,600	29,800	33,200
5289000	Deferred Comp	1,843	1,006	1,300	5,200	5,200
5211000	Social Security	17,129	16,461	14,800	14,800	20,400
5212000	Medicare	-	-	-	2,800	4,400
5251000	Health Insurance	38,178	13,662	31,000	17,500	23,200
5253000	Long term Disability	-	-	-	700	1,100
5251500	Dental & Vision	-	-	-	600	1,000
5231000	Workers Comp	1,172	-	2,300	15,700	20,500
	Total Employee Services	395,056	304,853	277,300	285,900	364,900
OPERATIONS						
6050000	Office Expense	782	1,534	6,100	5,100	6,400
6070000	Advertising	-	294	-	1,100	500
6250000	Occupancy	635	1,788	-	800	800
6300000	Utilities	682	307	1,500	-	-
6350000	Communications	2,133	1,169	-	1,700	1,500
6400000	Operating Supplies	16,885	13,494	-	4,000	5,500
6450000	Equipment Operating Costs	641	2,764	600	1,600	8,500
6500000	Contract Services	12,862	4,825	30,000	23,100	11,000
6600000	Professional Development	8,786	29,502	7,000	12,500	7,900
	Total Operations	43,407	55,677	45,200	49,900	47,100
CAPITAL OUTLAY						
	Replacement of Welcome Sign	-	-	30,000	-	-
	Total Capital Outlay	-	-	30,000	-	-
	ACTIVITY TOTAL	**438,463**	**360,530**	**352,500**	**335,800**	**412,000**

DIVISION OF CITY ATTORNEY

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	150

DIVISION SUMMARY

The City Attorney is appointed by the City Council and is currently employed with the firm L + G LLP Attorneys at Law. The City Attorney is responsible for providing general legal advise to the City Council, City Manager, and all other City Departments. The City Attorney is contracted for $5,000 monthly retainer ti provide routine legal advice and guidance to the City Council, the City Manager and staff on general governance laws, government codes, and ethics (e.g. Public Records Act, Political Reform Act, the Brown Act, the Government Claims Act, code compliance or other laws unique to public entities) and performing other routine legal work pertaining to property acquisition, property disposal, public improvements, public rights of way and easements, and matters relating to public entities; advice on labor and employment matters, monitoring new legislative developments and provide updates on relevant new legislation and case law, performing research on and interpret laws, court decisions, and other legal authorities for legal opinions requested by the City Council and city department heads on relevant legal matters and attending City Council meetings, unless excused by the Mayor. Special Services not Included in monthly retainer include all litigation, employment-related hearings, including PERB hearings, arbitrations, grievance hearings, fact-finding hearings, and disciplinary hearings, successor agency matters, eminent domain issues, energy matters, atypical election issues (such as responding to citizen-initiated referenda or initiatives, significant land use projects not subject to cost recovery, complex CEQA and environmental issues not subject to cost recovery, regulatory and administrative hearings before other public agencies and

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
City Attorney	-	-	-	-	-
	-	-	-	-	-

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	-	-	-
Operations	159,730	103,273	100,000	45,000	75,000
Special Projects	-	47,415	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	159,730	150,688	100,000	45,000	75,000

DIVISION OF CITY ATTORNEY

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 150

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	-	-	-
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	-	-	-
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	-	-	-	-	-
5212000	Medicare	-	-	-	-	-
5251000	Health Insurance	-	-	-	-	-
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	-
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	-	-	-	-	-
OPERATIONS						
6050000	Office Expense	-	-	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	159,730	103,273	100,000	45,000	75,000
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	159,730	103,273	100,000	45,000	75,000
SPECIAL PROJECTS						
700000		-	47,415	-	-	-
	Total Special Projects	-	47,415	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		159,730	150,688	100,000	45,000	75,000

DIVISION OF CITY CLERK

FUND 100

DEPARTMENTAL BUDGET

SUMMARY

CODE 170

DIVISION SUMMARY

The City Clerk is the custodian of the City of Greenfield's official records including minutes, resolutions and ordinances of the City Council and Redevelopment Agency meetings. The City Clerk is responsible for managing the legislative history of the City; maintaining, disposing and preserving these documents and records in accordance with State law and for the codification and updating of the City's Municipal Code.

The City Clerk coordinates the preparation and distribution of the City Council and Redevelopment Agency agendas, attends all meetings and certifies actions taken by the City Council and Redevelopment Agency. Legal notices are published, posted and mailed; bids are received and opened; all liability claims filed against the City and all contracts and agreements are

BUDGET SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Authorized Positions (FTEs)					
City Clerk	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	72,647	63,671	89,400	124,300	101,600
Operations	13,156	5,078	17,900	3,300	30,400
Special Projects	-	47,415	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	85,803	116,164	107,300	127,600	132,000

DIVISION OF CITY CLERK

FUND 100

DEPARTMENTAL BUDGET

DETAIL

CODE 170

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	47,913	42,376	66,600	75,100	51,900
51300	Overtime Pay	-	-	-	-	500
51400	Bilingual Pay	-	-	-	1,600	1,600
52400	PERS	7,578	6,373	11,000	13,900	13,900
52800	Deferred Comp	-	304	300	2,600	2,600
52100	Social Security	3,395	2,824	4,700	6,700	6,700
52100	Medicare	-	11,795	-	1,100	1,100
52500	Health Insurance	13,479	-	6,100	16,600	16,600
52500	Long term Disability	-	-	-	400	400
52500	Dental & Vision	-	-	-	300	300
52300	Workers Comp	282	-	700	6,000	6,000
	Total Employee Services	72,647	63,671	89,400	124,300	101,600
OPERATIONS						
61000	Office Expense	1,090	60	500	200	1,800
61300	Advertising	-	-	-	1,500	1,500
63000	Contract Services	425	425	8,000	800	-
65000	Operating Supplies	-	45	-	100	-
66000	Equipment Operating Costs	5,291	229	7,500	-	-
67000	Professional Development	6,350	4,319	1,900	700	3,100
68400	Municipal Election Costs	-	-	-	-	24,000
	Total Operations	13,156	5,078	17,900	3,300	30,400
SPECIAL PROJECTS						
		-	47,415	-	-	-
	Total Special Projects	-	47,415	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
	ACTIVITY TOTAL	85,803	116,164	107,300	127,600	132,000

DEPARTMENT OF

FINANCIAL SERVICES

100 GENERAL FUND

UTILITY & BILLING

FINANCE & ACCOUNTING

DEPARTMENT OF FINANCIAL SERVICES

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	190

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
PERSONNEL					
Authorized Positions (FTEs)					
Finance Manager	1.00	-	-	-	-
Accounting Operations Manager	-	1.00	1.00	1.00	1.00
Office Planning Tech	-	-	0.25	0.25	-
Account Specialist	-	-	-	0.50	1.00
Finance Technician	1.00	1.00	1.00	1.00	1.00
Customer Service Assistant	-	-	1.00	1.00	1.00
Customer Service Assistant	-	-	1.00	1.00	1.00
	-	-	-	-	-
	2.00	2.00	4.25	4.75	5.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF SERVICES BY DIVISION					
Finance & Accounting (General Fund)	269,946	254,403	353,900	470,900	326,100
Utility Billing (Sewer Fund)	-	-	58,700	82,700	126,500
Utility Billing (Water Fund)	176,745	173,107	90,300	119,200	126,500
	446,691	427,510	502,900	672,800	579,100

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	253,978	240,939	368,900	440,900	380,300
Operations	192,713	183,876	119,000	168,700	123,700
Special Projects	-	-	-	-	-
Capital Outlay	-	-	15,000	63,200	75,000
TOTAL	446,691	424,815	502,900	672,800	579,000

FINANCE & ACCOUNTING DIVISION

DEPARTMENT INITIATIVES

The Finance & Accounting division is responsible for internal and external financial reporting, development and implementation of financial management polices, maintaining internal accounting controls, and creating the City Budget. Specific accounting functions include accounts payable, cash management, purchasing, and project accounting. Payroll processing will also be an additional function added during this fiscal year. The City recently implemented the use of new financial reporting and customer service software from Tyler Technologies that will improve financial reporting

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Finance Manager	1.00	-	-	-	-
Accounting Operations Manager	-	1.00	1.00	1.00	-
Director of Administrative Services	-	-	-	-	1.00
Office Planning Tech	-	-	0.25	0.25	-
Account Specialist	-	-	-	0.50	1.00
Finance Technician	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.25	2.75	3.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	113,762	93,511	241,900	275,600	237,900
Operations	156,184	158,197	97,000	132,100	88,200
Special Projects	-	-	-	-	-
Capital Outlay	-	2,695	15,000	63,200	-
TOTAL	269,946	254,403	353,900	470,900	326,100

GENERAL FUND - FINANCE & ACCOUNTING

Financial Services - Finance & Accounting

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	74,368	63,097	164,000	204,300	159,600
51400	Bilingual Pay	-	-	-	2,800	3,100
52100	Social Security	5,342	4,561	12,500	11,400	12,700
52100	Medicare	-	-	-	2,000	1,700
52300	Workers Comp	-	-	2,000	7,700	10,100
52400	Pension	11,697	10,304	29,400	20,500	24,500
52500	Health Insurance	21,451	14,787	31,900	22,800	21,800
52500	Long term Disability	-	-	-	700	800
52500	Dental & Vision	-	-	-	800	1,000
52800	Deferred Comp	904	762	2,100	2,600	2,600
	Total Employee Services	113,762	93,511	241,900	275,600	237,900
OPERATIONS						
61000	Office Expense	16,420	9,469	8,100	6,200	3,300
6250000	Occupancy	15,996	-	-	-	-
63000	Contract Services	107,927	126,355	72,800	122,500	70,600
64000	Communications	-	-	600	-	-
65000	Operating Supplies	14,361	22,109	13,200	100	100
66000	Vehicle & Equipment Operating Costs	-	-	300	-	-
67000	Professional Development	1,480	265	2,000	2,600	2,700
68100	Recruitment	-	-	-	700	-
	Total Operations	156,184	158,197	97,000	132,100	88,200
CAPITAL OUTLAY						
81000	Accounting Software Upgrade	-	2,695	15,000	63,200	-
	Total Capital Outlay	-	2,695	15,000	63,200	-
ACTIVITY TOTAL		269,946	254,403	353,900	470,900	326,100

UTILITY & BILLING DIVISION

DEPARTMENT INITIATIVES

The Utility Billing Division bills for water, sewer, garbage and surcharge. There are approximately 3,600 utility bills and 800 penalty bills that are sent out on a monthly basis. Customers have the option to pay on-line; via telephone and in person. The City accepts cash, checks as well as credit cards for payment. Residents are able to connect or disconnect water service; change their garbage services, etc. at City Hall, Monday through Friday, 8 a.m. to 5 p.m.

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Customer Service Assistant	-	-	1.00	1.00	1.00
Customer Service Assistant	-	-	1.00	1.00	1.00
	-	-	2.00	2.00	2.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF SERVICES BY FUND					
530 Utility Billing (Sewer Fund)	-	-	58,700	82,700	126,500
540 Utility Billing (Water Fund)	176,745	173,107	90,300	119,200	126,500
	176,745	173,107	149,000	201,900	253,000

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	140,216	147,428	127,000	165,300	142,400
Operations	36,529	25,679	22,000	36,600	35,500
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	30,600	75,000
TOTAL	176,745	173,107	149,000	232,500	252,900

GENERAL FUND - UTILITY & BILLING DIVISION

Financial Services - Utility & Billing

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	92,288	94,362	76,100	100,600	77,700
5141000	Bilingual Pay	-	-	-	3,100	3,100
5212000	Pension	15,105	15,561	13,600	14,200	14,200
5289000	Deferred Comp	14	134	1,000	2,600	2,600
5211000	Social Security	6,581	6,752	5,900	7,700	7,700
5212000	Medicare	-	-	-	1,100	1,100
5251000	Health Insurance	26,228	30,618	30,400	30,000	30,000
5253000	Long term Disability	-	-	-	400	400
5251500	Dental & Vision	-	-	-	600	600
5231000	Workers Comp	-	-	-	5,000	5,000
	Total Employee Services	140,216	147,428	127,000	165,300	142,400
OPERATIONS						
6050000	Office Expense	24,463	21,580	17,000	15,000	17,000
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	4,500
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	873	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	11,193	4,099	5,000	21,600	14,000
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	36,529	25,679	22,000	36,600	35,500
CAPITAL OUTLAY						
81000	Customer Service Station Remodel	-	-	-	30,600	75,000
	Total Capital Outlay	-	-	-	30,600	75,000
ACTIVITY TOTAL		176,745	173,107	149,000	201,900	252,900

DEPARTMENT OF

PUBLIC WORKS

100 GENERAL FUND

ADMINISTRATION

FLEET MAINTENANCE

PW ADMINISTRATION DIVISION

GENERAL FUND - ADMINISTRATION DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Director of Public Works	0.30	0.30	0.30	0.15	-
Sustainability Resource Director	-	-	-	0.15	0.03
Office Specialist	0.30	0.30	0.30	0.30	0.17
Building Inspector	0.10	0.10	0.10	0.10	-
	-	-	-	-	-
	0.70	0.70	0.70	0.70	0.20

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	342,668	301,515	242,600	248,100	17,400
Operations	26,161	35,790	19,500	27,100	27,100
Special Projects	-	-	-	-	-
Capital Outlay	22,221	-	-	-	-
Debt Service	217,564	217,664	-	-	-
TOTAL	608,614	554,968	262,100	275,200	44,500

GENERAL FUND - PW ADMINISTRATION DIVISION

Public Works Administration

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 ESTIMATED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	225,478	191,487	158,700	160,000	10,600
5141000	Bilingual Pay	-	-	-	-	300
5111000	Special Pay	2,061	1,787	-	100	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	24,706	26,028	28,400	15,000	1,600
5289000	Deferred Comp	-	-	-	300	-
5211000	Social Security	13,416	13,774	12,100	12,100	1,000
5212000	Medicare	-	-	-	-	200
5251000	Health Insurance	77,007	67,027	37,800	55,000	2,900
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	100
5231000	Workers Comp	-	1,411	5,600	5,600	700
	Total Employee Services	342,668	301,515	242,600	248,100	17,400
OPERATIONS						
6050000	Office Expense	628	353	4,800	6,100	6,100
6070000	Advertising	-	297	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	1,797	765	3,700	3,800	3,800
6300000	Utilities	2,242	2,825	1,600	4,500	4,500
6350000	Communications	4,164	3,156	2,000	2,000	2,000
6400000	Operating Supplies	2,232	6,880	500	500	500
6450000	Vehicle & Equipment Operating Costs	7,578	14,767	4,500	6,500	6,500
6500000	Contract Services	6,801	5,965	1,100	2,000	2,000
6600000	Professional Development	720	781	1,300	1,700	1,700
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	26,161	35,790	19,500	27,100	27,100
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	22,221	-	-	-	-
DEBT SERVICE						
	Principal	112,489	117,785			
	Interest	105,075	99,879	-	-	-
	Total Debt Service	217,564	217,664	-	-	-
ACTIVITY TOTAL		608,614	554,968	262,100	275,200	44,500

FLEET MAINTENANCE DIVISION

GENERAL FUND - PARKS DIVISION

Public Works Administration

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Mechanic Assistant	-	-	1.00	1.00	1.00
	-	-	1.00	1.00	1.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF SERVICE PROGRAMS					
100 Fleet Maintenance (General Fund)	-	-	85,000	89,100	89,100
	-	-	85,000	89,100	89,100

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	85,000	89,100	89,100
Operations	-	-	117,800	-	-
Special Projects	-	-	-	-	-
Capital Outlay	-	-	30,000	-	-
TOTAL	-	-	232,800	89,100	89,100

GENERAL FUND - FLEET MAINTENANCE DIVISION

Public Works - Fleet Maintenance

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	50,900	51,000	51,000
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	1,900	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	9,100	9,300	9,300
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	-	-	3,900	4,600	4,600
5212000	Medicare	-	-	-	700	700
5251000	Health Insurance	-	-	12,700	15,200	15,200
5253000	Long term Disability	-	-	-	200	200
5251500	Dental & Vision	-	-	-	300	300
5231000	Workers Comp	-	-	6,500	7,800	7,800
	Total Employee Services	-	-	85,000	89,100	89,100
OPERATIONS						
6050000	Office Expense	-	-	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	10,000	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	102,000	-	-
6500000	Contract Services	-	-	5,800	-	-
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	-	-	117,800	-	-
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	30,000	-	-
	Total Capital Outlay	-	-	30,000	-	-
ACTIVITY TOTAL		-	-	232,800	89,100	89,100

DEPARTMENT OF

PARKS & RECREATION

100 GENERAL FUND

Parks

Recreation & Community Center

Community Services Facility

DIVISION OF PARKS

DEPARTMENTAL BUDGET

SUMMARY

FUND 100

CODE 550

DIVISION SUMMARY

The City has 19 parks and two indoor recreation facilities. Neighborhood Parks include the Parkside St. Park, Apricot St Park, Baywood Park, Mariposa Park, Vintage Park, Rotary Centennial Park, Barolo Circle Park, Tyler Park and Hicks Park. Neighborhood Parks total 8.9 acres. The City has four unimpoved open space parks which include Lexington Park, St Charles Place Park, Tradition Park and Second St Park all totals 31.47 acres. The City's one large community park, Patriot Park, is 19.16 aceage. Currently, the City is in the process of master planning the Apple Community Park which will inclde a tennis court, basketball courts, a walking trail and other communirt amenities. Based on the results of Parks and Recreation Facility Assessment in 2009, the City has a total deficient of 17.07 acres in neighborhood parks, 15.47 acres of community parks and 3.51 acres of open spaces. The City has adopted Park Impact fees to identify and implement the recreational goals stated in the

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
Sustanability Director	-	-	-	-	0.03
Public Works Manager	-	-	0.10	0.10	0.10
Building Inspector	-	-	0.10	0.10	-
Office Specialist	-	-	-	0.02	0.03
Maintenance Workers	-	-	-	1.10	0.55
	-	-	0.20	1.32	0.71

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	45,095	34,124	41,300	107,500	65,200
Operations	68,823	130,192	20,700	21,300	21,800
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	113,918	164,316	62,000	128,800	87,000

DIVISION OF PARKS

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 550

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 ESTIMATED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	32,506	23,267	24,000	60,700	37,400
5141000	Bilingual Pay	-	-	-	200	200
5111000	Special Pay	-	-	-	500	300
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	4,282	3,288	4,300	10,200	6,100
5289000	Deferred Comp	-	-	-	1,900	400
5211000	Social Security	2,397	1,723	1,900	5,500	3,400
5212000	Medicare	-	-	-	900	500
5251000	Health Insurance	5,910	5,846	8,200	17,600	11,000
5253000	Long term Disability	-	-	-	300	200
5251500	Dental & Vision	-	-	-	400	200
5231000	Workers Comp	-	-	2,900	9,300	5,500
	Total Employee Services	45,095	34,124	41,300	107,500	65,200
OPERATIONS						
6050000	Office Expense	110	-	100	100	100
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	7,244	108,009	9,800	9,800	9,800
6300000	Utilities	4,904	9,668	5,500	5,500	5,500
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	2,078	726	3,600	4,200	4,700
6450000	Vehicle & Equipment Operating Costs	966	1,919	1,700	1,700	1,700
6500000	Contract Services	53,521	9,869	-	-	-
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	68,823	130,192	20,700	21,300	21,800
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		113,918	164,316	62,000	128,800	87,000

DIVISION OF RECREATION & LEISURE SERVICES

FUND 100

DEPARTMENTAL BUDGET

SUMMARY

CODE 550

DIVISION SUMMARY

The FY 2014-15 Recreation and Leisure Service Budget includes funding to Central Coast Youth Sport and a full time Recreation Director and part-time employees for expanding recreation programming. The Director reports directly to the CCYSO Board works closely with the City to expand recreational programming including supervising the recreational staff, scheduling all facilities and coordinating all recreational and communal programs at the Patriot Park land the Community Center. The FY 2014-15 budget also includes funding for utilities and facility maintenance of the City's new Downtown Art Center. The Center is operated by First Night Monterey and the Arts Council for Monterey County and provide visual arts and dance classes with an emphasize on creative, community, collaboration and team work to benefit student achievement and promote positive social skills, including self-confidence, self-control, conflict resolution, collaboration,

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
Public Works Manager	-	-	0.10	0.10	0.10
Building Inspector	-	-	0.10	0.10	-
Office Specialist	-	-	-	0.02	0.03
Maintenance Workers	-	-	-	1.10	0.55
	-	-	0.20	1.32	0.68

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	648	3,010	-	-	-
Operations	18,624	13,626	135,300	144,000	108,300
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	19,272	16,636	135,300	144,000	108,300

DIVISION OF RECREATION & LEISURE SERVICES

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 550

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 ESTIMATED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	440	2,123	-	-	-
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	52	289	-	-	-
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	32	158	-	-	-
5212000	Medicare	-	-	-	-	-
5251000	Health Insurance	124	440	-	-	-
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	-
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	648	3,010	-	-	-
OPERATIONS						
6050000	Office Expense	-	-	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	1,689	1,810	2,800	6,900	6,900
6300000	Utilities	4,186	7,910	4,000	8,600	12,900
6350000	Communications	2,749	2,023	3,500	3,500	3,500
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	10,000	1,883	125,000	125,000	85,000
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	18,624	13,626	135,300	144,000	108,300
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		19,272	16,636	135,300	144,000	108,300

DIVISION OF COMMUNITY SERVICES FACILITY

FUND 100

DEPARTMENTAL BUDGET

SUMMARY

CODE 111

DIVISION SUMMARY

This cost center will not be used in FY 2014-15.

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
	-	-	-	-	-
	-	-	-	-	-

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	522	249	-	-	-
Operations	7,743	4,584	6,700	4,500	-
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	8,265	4,833	6,700	4,500	-

DIVISION OF COMMUNITY SERVICE FACILITY

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 111

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 ESTIMATED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	382	198	-	-	-
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	59	24	-	-	-
5289000	Deferred Comp	1	-	-	-	-
5211000	Social Security	28	15	-	-	-
5212000	Medicare	-	-	-	-	-
5251000	Health Insurance	52	12	-	-	-
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	-
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	522	249	-	-	-
OPERATIONS						
6050000	Office Expense	-	-	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	4,404	1,611	4,100	1,000	-
6300000	Utilities	3,229	2,956	2,600	3,500	-
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	-	17	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	-	-	-	-	-
6600000	Professional Development	110	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	7,743	4,584	6,700	4,500	-
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
						-
ACTIVITY TOTAL		8,265	4,833	6,700	4,500	-

DEPARTMENT OF

COMMUNITY DEVELOPMENT

100 GENERAL FUND

Building and Planning

Code Enforcement

DEPARTMENT OF COMMUNITY DEVELOPMENT

DIVISION OF BUILDING & PLANNING

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	601

Division Initiatives

Staff allocated to this Department are responsible for implementing General Plan policies, Title 17 Zoning regulations and providing assistance to the community in related matters. Primary staff support is provided to the Planning Commission. A critical initiative begun in FY 2014, and will continue in FY 2015 is to conduct a comprehensive study of the City's business license and permit fees and their administration to make recommendations for improving the effectiveness of this effort and improve cost recovery.

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Assistant City Manager	1.00	1.00	1.00	0.70	-
Sustainability Resource Director	-	-	-	0.35	0.35
Building Inspector	-	-	-	-	1.00
Planning Assisant	0.70	0.70	0.70	0.70	1.00
	1.70	1.70	1.70	1.75	2.35

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	45,403	91,327	203,500	308,900	141,000
Operations	59,251	18,408	98,500	16,500	15,100
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	104,654	109,735	302,000	325,400	156,100

DEPARTMENT OF COMMUNITY DEVELOPMENT

DIVISION OF BUILDING & PLANNING

FUND 100 — DEPARTMENTAL BUDGET — CODE 601

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	29,910	63,464	146,000	202,500	92,500
	Overtime Pay	-	-	-	-	1,200
5141000	Bilingual Pay	-	-	-	1,600	1,600
5111000	Special Pay	-	-	-	3,600	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	4,125	9,951	26,200	31,700	13,200
5289000	Deferred Comp	-	247	400	2,600	-
5211000	Social Security	2,162	4,973	11,200	16,400	7,600
5212000	Medicare	-	-	-	2,900	1,300
5251000	Health Insurance	9,207	12,691	17,400	30,400	14,800
5253000	Long term Disability	-	-	-	800	400
5251500	Dental & Vision	-	-	-	800	500
5231000	Workers Comp	-	-	2,300	15,600	7,900
	Total Employee Services	45,403	91,327	203,500	308,900	141,000
OPERATIONS						
6050000	Office Expense	2,177	530	1,400	2,200	2,600
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	192	134	6,200	500	500
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	423	628	1,500	1,500	1,500
6500000	Contract Services	52,480	14,829	65,000	5,000	5,000
6600000	Professional Development	3,979	2,288	24,400	7,300	5,500
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	59,251	18,408	98,500	16,500	15,100
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		104,654	109,735	302,000	325,400	156,100

DEPARTMENT OF COMMUNITY DEVELOPMENT

DIVISION OF CODE ENFORCEMENT

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	605

Division Initiatives

The proposed FY 2014 contains funding for the employing a Code enforcement Office to begin abating property maintenance violations in the City. With the establishment of a new Code Enforcement Board the City is committed to improving the appearance of the community and addressing the secondary impacts that promote crime and other unlawful activities.

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Code Enforcement	-	-	1.00	1.00	1.00
	-	-	-	-	-
	-	-	-	-	-
	-	-	1.00	1.00	1.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 ESTIMATED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	64,400	35,100	58,600
Operations	-	-	-	500	14,100
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	-	-	64,400	35,600	72,700

DEPARTMENT OF COMMUNITY DEVELOPMENT

DIVISION OF CODE ENFORCEMENT

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 605

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	40,500	28,100	46,800
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	400	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	7,200	900	1,500
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	-	-	3,100	1,000	1,700
5212000	Medicare	-	-	-	200	300
5251000	Health Insurance	-	-	11,400	3,600	6,100
5253000	Long term Disability	-	-	-	100	100
5251500	Dental & Vision	-	-	-	100	200
5231000	Workers Comp	-	-	1,800	1,100	1,900
	Total Employee Services	-	-	64,400	35,100	58,600
OPERATIONS						
6050000	Office Expense	-	-	-	-	1,000
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	1,000
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	-	-	-	-	500
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	3,500
6500000	Contract Services	-	-	-	-	2,000
6600000	Professional Development	-	-	-	500	6,100
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	-	-	-	500	14,100
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		-	-	64,400	35,600	72,700

DEPARTMENT OF

POLICE SERVICES

100 GENERAL FUND

DEPARTMENT OF POLICE SAFETY

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	400

DEPARTMENT SUMMARY

The mission of the Police Department is to protect the public peace, safeguard lives and property, protect the rights of individuals, and the security and freedom of our community. Officers investigate crimes, arrest offenders and provide traffic enforcement and control. Officers serve as first responders and assist with medical calls, code enforcement and animal control issues. Records personnel prepare and collect reports, review and issue assigned permits, maintain the Arson, Narcotics and Sex Offender registration files and provide fingerprinting services to the public. The Police Department is comprised of (16) sworn, and (2) civilian employees and 7 crossing guards dedicated to serving the City of Greenfield. Ten members of the Department are bilingual and speak both English and Spanish. In addition, the Department has two volunteers, both of whom volunteer their time to provide translation and other services to the City. The members of the Department bring diverse life experiences and cultural perspectives to the City which provide excellent foundations for community service and outreach. To augment patrol staffing, the Police Department will be implementing a new Reserve Officer Program begun in FY 2014. Potential candidates will apply, be backgrounded and then be afforded the opportunity to participate in a formal Reserve Field Training Program to enhance and develop their patrol skills.

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Chief of Police	-	1.00	1.00	1.00	1.00
Commander	-	-	-	-	1.00
Sergeants	-	3.00	3.00	3.00	2.00
Police Officers	-	7.00	7.50	7.50	9.00
School Resource Officers	-	2.00	2.00	2.00	1.00
Crossing Guards	-	-	2.00	7.00	7.00
Records Supervisor	-	1.00	1.00	1.00	1.00
Service Worker I	-	1.00	1.00	0.50	-
Service Worker II	-	1.00	1.00	1.00	-
Police Service Technician	-	-	-	-	1.00
Detective	-	1.00	1.00	1.00	1.00
Reserve Officers	-	-	-	-	5.00
Animal Service Worker	-	-	0.50	0.50	0.50
	-	17.00	20.00	24.50	29.50

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF SERVICE PROGRAMS					
Police Administration Division	-	-	503,900	776,188	813,254
Patrol Services Division	2,661,757	2,724,137	2,296,700	2,036,100	2,201,900
Animal Control Service Division	-	-	30,000	66,200	75,800
	-	-	-	-	-
	2,661,757	2,724,137	2,830,600	2,878,488	3,090,954

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	2,661,757	2,098,404	2,092,700	2,301,170	2,387,932
Operations	9,610	625,733	737,900	577,317	703,022
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	2,671,367	2,724,137	2,830,600	2,878,488	3,090,954

DIVISION OF POLICE ADMINISTRATION

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	400

DEPARTMENT SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Chief of Police	-	1.00	1.00	1.00	1.00
Commander	-	-	-	-	0.50
Sergeants	-	0.50	0.50	0.50	-
Records Supervisor	-	1.00	1.00	1.00	1.00
Service Worker I	-	1.00	1.00	0.50	-
Service Worker II	-	1.00	1.00	1.00	-
Police Service Technician	-	-	-	-	1.00
	-	-	-	-	-
	-	4.50	4.50	4.00	3.50

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	343,900	432,970	491,532
Operations	-	-	160,000	343,217	321,722
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	-	-	503,900	776,188	813,254

DIVISION OF POLICE ADMINISTRATION

FUND 100 — DEPARTMENTAL BUDGET — **CODE** 400

DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	232,700	272,290	300,191
5141000	Bilingual Pay	-	-	-	4,830	4,050
5111000	Special Pay	-	-	1,500	3,163	-
5140000	Police Incentive Pay	-	-	-	6,360	6,360
5212000	Pension	-	-	41,900	53,486	79,708
5289000	Deferred Comp	-	-	-	3,250	3,250
5211000	Social Security	-	-	17,800	20,739	21,496
5212000	Medicare	-	-	-	3,764	3,976
5251000	Health Insurance	-	-	42,800	42,151	40,616
5253000	Long term Disability	-	-	-	629	539
5251500	Dental & Vision	-	-	-	1,069	1,134
5231000	Workers Comp	-	-	7,200	21,238	30,211
	Total Employee Services	-	-	343,900	432,970	491,532
OPERATIONS						
6050000	Office Expense	-	-	-	13,675	10,810
6070000	Advertising	-	-	-	-	1,000
6100000	Computer Maintenance & Replacement	-	-	-	19,000	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	6,230	12,480
6300000	Utilities	-	-	-	1,300	1,300
6350000	Communications	-	-	-	253,464	272,400
6400000	Operating Supplies	-	-	-	-	2,600
6450000	Vehicle & Equipment Operating Costs	-	-	-	3,100	7,000
6500000	Contract Services	-	-	160,000	10,000	1,500
6600000	Professional Development	-	-	-	2,377	9,962
6650000	Recruitment	-	-	-	34,072	2,670
6990000	Contingency	-	-	-	-	-
	Total Operations	-	-	160,000	343,217	321,722
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		-	-	503,900	776,188	813,254

DIVISION OF PATROL SERVICES

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	410

DEPARTMENT SUMMARY

The Patrol Division is comprised of (1) a newly established Commander position (replacing an existing Sergeant) (2) Sergeants (9) beat patrol officers, (5) newly established Reserve Officers and (1) Detective. Due to community need, two existing School Resource Officers will be reassigned patrol duties in FY 2015. The City received a COPS MOR grant to hire a dedicated SRO in FY 2015 to be assigned at the Greenfield Elementary School. High School SRO functions will be provided by Security Officers contracted with the City and assigned to the school. Some of the specific patrol duties and responsibilities include responding to all emergency/non-emergency calls for service, respond to animal calls for service; assist the fire department and EMS with medical emergency calls, neighboring jurisdictions and other outside agencies; enforce all local city ordinances, state and federal laws; conduct traffic enforcement (Vehicle Code); conduct enforcement/education of bicycle and helmet safety laws; transport all adult arrestees to the Monterey County Jail and all juvenile in custodies to Juvenile Hall; address gang and narcotic issues at community meetings and at our local schools;

BUDGET SUMMARY	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Authorized Positions (FTEs)					
Commander	-	-	-	-	0.50
Sergeants	-	2.50	2.50	2.50	2.00
Police Officer	-	7.00	7.50	7.50	9.00
Reserve Officer	-	-	-	-	5.00
School Resource Officer	-	2.00	2.00	2.00	1.00
Detective	-	1.00	1.00	1.00	1.00
Crossing Guards	-	-	2.00	7.00	7.00
	-	-	-	-	-
	-	12.50	15.00	20.00	25.50

SUMMARY OF EXPENSES	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Employee Services	2,324,659	2,098,404	1,748,800	1,868,200	1,890,000
Operations	327,195	625,733	547,900	167,900	311,900
Special Projects	9,902	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	2,661,757	2,724,137	2,296,700	2,036,100	2,201,900

DIVISION OF PATROL SERVICES

DEPARTMENTAL BUDGET

DETAIL

FUND	CODE
100	410

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	1,455,197	1,283,929	938,700	852,000	962,700
51300	Overtime	139,533	183,280	140,000	275,000	140,000
5141000	Bilingual Pay	-	-	-	13,700	13,700
5111000	Special Pay	-	-	-	10,600	12,100
5140000	Police Incentive Pay	-	-	-	64,700	64,700
52400	Pension	410,764	345,701	330,400	317,000	335,300
52890	Deferred Comp	3,200	600	2,400	13,000	13,000
52110	Social Security	114,590	101,556	81,700	63,400	72,200
52120	Medicare	-	-	-	11,900	13,000
52510	Health Insurance	191,298	164,449	122,900	128,200	136,000
52530	Long term Disability	-	-	-	3,000	3,400
52515	Dental & Vision	-	-	-	4,000	4,400
52300	Workers Comp	10,077	18,889	132,700	111,700	119,500
	Total Employee Services	2,324,659	2,098,404	1,748,800	1,868,200	1,890,000
OPERATIONS						
6050000	Office Expense	26,882	25,406	10,500	6,900	8,200
6070000	Advertising	-	-	-	100	500
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	11,506	5,588	23,500	2,500	3,000
6300000	Utilities	3,129	1,828	-	1,500	1,500
6350000	Communications	34,838	244,483	319,300	28,400	28,900
6400000	Operating Supplies	18,173	16,904	-	21,200	37,900
6450000	Vehicle & Equipment Operating Costs	66,527	60,233	68,000	64,500	86,700
6500000	Contract Services	151,641	264,279	113,000	35,500	100,700
6600000	Professional Development	4,890	1,706	13,600	6,500	20,500
6650000	Recruitment	9,610	5,307	-	800	24,000
6990000	Contingency	-	-	-	-	-
	Total Operations	327,195	625,733	547,900	167,900	311,900
SPECIAL PROJECTS						
70000	Special Projects	9,902	-	-	-	-
	Total Special Projects	9,902	-	-	-	-
		-	-	-	-	-
8103013	Vehicles- New					

DIVISION OF ANIMAL CONTROL SERVICES

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	420

DEPARTMENT SUMMARY

The Greenfield Police Department does not currently have an Animal Control Officer. Police Officers and a part-time volunteer provide animal control services for the City. Duties include but are not limited to responding to calls for service associated with barking dogs, wildlife calls, welfare checks of possible injured animals, animal bites or vicious animals, transporting stray animals to the kennel in Greenfield for temporary housing, stray and injured animals to the King City Veterinary Hospital and/or to the Monterey County Animal Shelter in Salinas. After an animal has been picked up, the animal is transported to the local City kennel for a maximum of 3 days. If the animal is not claimed within the maximum time allowed by law, the animal is transported to the Monterey County Animal Shelter in Salinas. The County shelter charges the City of Greenfield $160 per stray domestic animal found within the incorporated boundaries of the City

BUDGET SUMMARY	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Authorized Positions (FTEs)					
Animal Service Worker	-	-	0.50	0.50	0.50
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	0.50	0.50	0.50

SUMMARY OF EXPENSES	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Employee Services	-	-	-	-	6,400
Operations	-	-	30,000	66,200	69,400
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	-	-	30,000	66,200	75,800

DIVISION OF ANIMAL CONTROL SERVICES

DEPARTMENTAL BUDGET

DETAIL

FUND: 100

CODE: 420

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	-	-	-	-	5,800
51300	Overtime	-	-	-	-	-
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
52400	Pension	-	-	-	-	-
52890	Deferred Comp	-	-	-	-	-
52110	Social Security	-	-	-	-	300
52120	Medicare	-	-	-	-	300
52510	Health Insurance	-	-	-	-	-
52530	Long term Disability	-	-	-	-	-
52515	Dental & Vision	-	-	-	-	-
52300	Workers Comp	-	-	-	-	-
	Total Employee Services	-	-	-	-	6,400
OPERATIONS						
6050000	Office Expense	-	-	-	-	1,000
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	3,900
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	600
6400000	Operating Supplies	-	-	-	1,900	2,600
6450000	Vehicle & Equipment Operating Costs	-	-	-	2,800	6,000
6500000	Contract Services	-	-	30,000	61,500	52,200
6600000	Professional Development	-	-	-	-	1,100
6650000	Recruitment	-	-	-	-	2,000
6990000	Contingency	-	-	-	-	-
	Total Operations	-	-	30,000	66,200	69,400
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
		-	-	-	-	-
8103013	Vehicles- New					

DEPARTMENT OF

GENERAL SERVICES

100 GENERAL FUND

CIVIC CENER

PROPERTY & LIABILITY

IT SERVICES

DIVISION OF CIVIC CENTER

DEPARTMENTAL BUDGET

SUMMARY

FUND 100

CODE 111

DIVISION SUMMARY

The City of Greenfield Civic Center is the seat of City government. Functioning as a City Hall, the Office of City Manager, Finance, Community Development and Police Department are located in the building. The City Council Chambers is also located in the Civic Center. The complex was constructed in 2011. Total debt service are for the Civic Center is $268,000 annually with debt financing. There are no public performance spaces at this location.

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
Maintenance Workers	-	-	-	-	0.15
	-	-	-	-	0.15

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	19,254	19,758	11,300	2,700	12,400
Operations	175,803	161,695	109,000	121,300	86,200
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	268,000	268,000	268,000
TOTAL	195,057	181,453	388,300	392,000	366,600

DIVISION OF CIVIC CENTER

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 111

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	13,808	14,108	7,500	2,000	7,000
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	100
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	1,818	1,914	1,400	300	1,300
5289000	Deferred Comp	-	-	-	-	100
5211000	Social Security	1,015	1,048	600	100	600
5212000	Medicare	-	-	-	-	100
5251000	Health Insurance	2,613	2,687	800	300	2,100
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	-
5231000	Workers Comp	-	-	1,000	-	1,100
	Total Employee Services	19,254	19,758	11,300	2,700	12,400
OPERATIONS						
6050000	Office Expense	16,047	23,527	9,500	14,000	14,800
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	20,455	18,190	20,500	8,800	-
6300000	Utilities	42,061	49,016	41,000	30,500	31,500
6350000	Communications	68,552	56,753	38,000	46,800	30,500
6400000	Operating Supplies	-	730	-	5,000	5,000
6450000	Vehicle & Equipment Operating Costs	179	19	-	800	-
6500000	Contract Services	28,509	13,460	-	15,400	4,400
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	175,803	161,695	109,000	121,300	86,200
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
DEBT SERVICE						
	Principle/Interest Expense			268,000	268,000	268,000
		-	-	268,000	268,000	268,000
ACTIVITY TOTAL		195,057	181,453	388,300	392,000	366,600

DIVISION OF PROPERTY & LIABILITY

FUND 100

DEPARTMENTAL BUDGET

SUMMARY

CODE 115

DIVISION SUMMARY

The City is a member of the Monterey Bay Area Self Insurance Authority and obtains most of its property insurance from the pool. For FY 2015, the collective decision of participating cities concurred in changing its policy of discounting the Fund's Liability Insurance Budget with a 'credit from surplus' which begun in the FY 2010-11 program year. Because MBASIA no longer has a surplus in this liability program, MBASIA has had to increase member participant funding by $200,000. Member cost of this insurance is based on the member exposure factors, and the budget needs. Program cost is weighted **70%** on exposure(payroll) and 30% on experience (5years of paid losses capped at $1,000,000 per claim), with a cap of 50%. Greenfield's estimated payroll for FY 2015 is 6% of the total insurance pool which will require a $95,534 payment.

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
	-	-	-	-	-
	-	-	-	-	-

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	-	-	-
Operations	236,845	338,693	77,700	75,500	102,500
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	236,845	338,693	77,700	75,500	102,500

DIVISION OF PROPERTY & LIABILITY

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 111

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	-	-	-
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	-	-	-
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	-	-	-	-	-
5212000	Medicare	-	-	-	-	-
5251000	Health Insurance	-	-	-	-	-
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	-
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	-	-	-	-	-
OPERATIONS						
6050000	Office Expense	-	-	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	236,845	338,693	77,700	75,500	102,500
6250000	Occupancy	-	-	-	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	-
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	-	-		-	-
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	236,845	338,693	77,700	75,500	102,500
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		236,845	338,693	77,700	75,500	102,500

DIVISION OF INFORMATION TECHNOLOGY

FUND	DEPARTMENTAL BUDGET	CODE
100	**SUMMARY**	120

DIVISION SUMMARY

The IT Department is responsible for maintaining the availability, integrity and security of the City's data and technology infrastructure. At City Hall this includes the accounting systems, utility billing systems, permit tracking systems, email systems and all of the other miscellaneous documents and files that are relied upon every day. At the Police Department this includes the records management system, case and applicant information, email systems, evidence storage systems, and all of the other documents and files that are relied on every day. The tasks required to keep the systems operational include maintaining servers and workstations with security patches and functionality enhancements from the vendors the City uses, maintaining security software and hardware to keep the network secure, monitoring computer hardware for signs of failure and proactively resolving issues as they become evident, monitoring computer software for potential failure or performance issues and implementing solutions, working with outside entities such as the County Sheriff and water management vendors to insure secure and timely access to needed resources, implementing and verifying system redundancies and backups to ensure continuity of operation, and working with City staff to make sure technology is appropriately addressing their evolving needs. In addition to maintaining existing infrastructure and systems the IT Department is involved in planning and implementing new software and initiatives to improve functionality and offer increased productivity to the City's users and citizens.

BUDGET SUMMARY

	ACTUAL	ACTUAL	BUDGETED	AMENDED	REQUESTED
Personnel					
Authorized Positions (FTEs)					
	-	-	-	-	-
	-	-	-	-	-

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	-	-	-
Operations	-	-	25,000	35,000	95,500
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	-	-	25,000	35,000	95,500

DIVISION OF INFORMATION TECHNOLOGY

DEPARTMENTAL BUDGET

DETAIL

FUND 100

CODE 111

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 ESTIMATED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	-	-	-
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	-	-	-
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	-	-	-	-	-
5212000	Medicare	-	-	-	-	-
5251000	Health Insurance	-	-	-	-	-
5253000	Long term Disability	-	-	-	-	-
5251500	Dental & Vision	-	-	-	-	-
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	-	-	-	-	-
OPERATIONS						
6050000	Office Expense	-	-	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	20,000
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	-
6300000	Utilities	-	-	-	-	-
6350000	Communications	-	-	-	-	16,500
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	-	-	25,000	35,000	59,000
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	-	-	25,000	35,000	95,500
SPECIAL PROJECTS						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		-	-	25,000	35,000	95,500

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	11,183	47,379	-	97,200	57,500
REVENUES					
Other Grants - SLESF	100,000	100,000	100,000	100,000	100,000
Interest Income	30	8	-	-	-
TOTAL REVENUES	100,030	100,008	100,000	100,000	100,000
TOTAL RESOURCES	111,213	147,387	100,000	197,200	157,500
EXPENDITURES					
Police	63,834	20,504	100,000	59,000	20,000
Police - Vehicles	-	29,698	-	80,700	70,000
Other Capital	-	-	-	-	20,000
TOTAL EXPENDITURES	63,834	50,202	100,000	139,700	110,000
ENDING BALANCE					
Designated/Reserve	47,379	97,185	-	57,500	47,500
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	47,379	97,185	-	57,500	47,500

Supplement Law Enforcement Services Fund: In the February 2009 State Budget Agreement, the Legislature stablished a new, temporary 0.15% Vehicle License Fee (VLF), a tax in addition to the existing 0.65% base VLF that is allocated to county realignment programs and cities on a per capita basis. The new 0.15% rate is deposited in the Local Safety and public Protection Account in the State's Transportation Tax Fund. These revenues are used to fund a variety of law enforcement programs previously paid from the state general fund. The Citizens' Opition for Public Safety (COPS) program provides grants to every city and county and five special districts that provide law enforcement. Government Code 30061 specifies that, of the founds deposited from the 0.15% VLF rate deposited to the Local Safety and Public Protection Account in the Transportation Tax Fund, 21.3% is to be allocated to county Supplemental Law Enforcement Services Funds (SLESF). COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, expect that a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of $100,000.

CITY OF GREENFIELD

FUND SUMMARIES

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	11,183	47,379	-	97,200	57,500
REVENUES					
Other Grants - SLESF	100,000	100,000	100,000	100,000	100,000
Interest Income	30	8	-	-	-
TOTAL REVENUES	100,030	100,008	100,000	100,000	100,000
TOTAL RESOURCES	111,213	147,387	100,000	197,200	157,500
EXPENDITURES					
Police	63,834	20,504	100,000	59,000	20,000
Police - Vehicles	-	29,698	-	80,700	70,000
Other Capital	-	-	-	-	20,000
TOTAL EXPENDITURES	63,834	50,202	100,000	139,700	110,000
ENDING BALANCE					
Designated/Reserve	47,379	97,185	-	57,500	47,500
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	47,379	97,185	-	57,500	47,500

Supplement Law Enforcement Services Fund: In the February 2009 State Budget Agreement, the Legislature stablished a new, temporary 0.15% Vehicle License Fee (VLF), a tax in addition to the existing 0.65% base VLF that is allocated to county realignment programs and cities on a per capita basis. The new 0.15% rate is deposited in the Local Safety and public Protection Account in the State's Transportation Tax Fund. These revenues are used to fund a variety of law enforcement programs previously paid from the state general fund. The Citizens' Opition for Public Safety (COPS) program provides grants to every city and county and five special districts that provide law enforcement. Government Code 30061 specifies that, of the founds deposited from the 0.15% VLF rate deposited to the Local Safety and Public Protection Account in the Transportation Tax Fund, 21.3% is to be allocated to county Supplemental Law Enforcement Services Funds (SLESF). COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, expect that a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of $100,000.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	(498,794)	(482,411)	-	20,100	20,100
REVENUES					
Impact Fees	16,365	2,480	-	-	-
Interest	18	4	-	-	-
Other Revenue	-	500,000			
TOTAL REVENUES	16,383	502,484	-	-	-
TOTAL RESOURCES	(482,411)	20,073	-	20,100	20,100
EXPENDITURES					
Public Works - Capital Projects	-	-	-	-	-
Non-Departmental	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
ENDING BALANCE					
Designated/Reserve	(482,411)	20,073	-	20,100	20,100
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	(482,411)	20,073	-	20,100	20,100

Police Impact Fee Fund: The Police Facilities fee was adopted in June 1989 by Ordinance No. 342 as Chapter 19.08 of the municipal code. The fee was subsequently increased by City Council Ordinance No. 353 in August 1990. Revenue & Cost Specialists, LLC prepared a fee calculation report dated January 2001 which led to the adoption of Ordinance No. 426 amending the Police Facilities fee. The cash balance in the fund at June 30, 2008 is projected at $17,589. Most of the assets of the Fund was obligated towards the construction of a new police facility in 2011.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	-	-	13,517	-	-
REVENUES					
Prop84 Grant	-	-	-	373,300	2,705,000
Other Revenue	-	-	2,918,783	-	-
TOTAL REVENUES	-	-	2,918,783	373,300	2,705,000
TOTAL RESOURCES	-	-	2,932,300	373,300	2,705,000
EXPENDITURES					
Parks & Recreation- Capital	-	-	2,932,300	277,300	2,705,000
Administrative Costs	-	-	-	2,400	-
Other	-	-	-	93,600	-
TOTAL EXPENDITURES	-	-	2,932,300	373,300	2,705,000
ENDING BALANCE					
Designated/Reserve	-	-	-	-	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	-	-	-	-	-

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	-	-	-	-	-
REVENUES					
CDBG	-	-	-	-	2,000,000
Other Revenue	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	2,000,000
TOTAL RESOURCES	-	-	-	-	2,000,000
EXPENDITURES					
Waste Water Treatment Plant Improvements	-	-	-	-	1,767,500
Administrative Costs	-	-	-	-	139,500
Planning & Technical	-	-	-	-	93,000
TOTAL EXPENDITURES	-	-	-	-	2,000,000
ENDING BALANCE					
Designated/Reserve	-	-	-	-	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	-	-	-	-	-

Community Development Block Grant: The State of California, Department of Housing and Community Development, has issued a Notice of Funding Availability for the 2014; and the City of Greenfield has a need for a number of capital improvemnt projects and program activities that are eligible program activities for CDBG funding. Under Resolution No. 2014-12, the City Council of the City of Greenfield authorizes the application of said grant, be written for up to $2,000,000. The general use of the grant was indicated:

General Program Administration	$ 139,535
Waste Water Treatment Plant Improvements	$ 1,302,326
Housing Rehabilitation – Single Unit Residential	$ 232,558
Home Ownership Direct Assistance	$ 232,558

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	1,713,097	2,103,770	2,100,353	2,111,912	2,111,912
REVENUES					
Impact Fees	331,287	9,000	-	-	-
Interest	6,549	4,093	20,000	-	-
Other Revenue	-				
TAMC Regional Fee	67,076	28,151			
TOTAL REVENUES	404,911	41,244	20,000	-	-
TOTAL RESOURCES	2,118,008	2,145,014	2,120,353	2,111,912	2,111,912
EXPENDITURES					
Public Works - Capital Projects	-	32,991	1,429,700	-	-
Non-Departmental	-	-	-	-	-
Other	14,238	111	-	-	-
TOTAL EXPENDITURES	14,238	33,102	1,429,700	-	-
ENDING BALANCE					
Designated/Reserve	2,103,770	2,111,912	690,653	2,111,912	2,111,912
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	2,103,770	2,111,912	690,653	2,111,912	2,111,912

Traffic Impact Fee Fund: The traffic mitigation fee was first established in July 1990 by City Council Ordinance No. 352 which established Municipal Code Chapter 19.08. The fee was subsequently increased by City Council Ordinance No. 418 in June 2000. In 2007, Higgins & Associates was engaged to prepare a "fee study" for the purposes of updated the City's traffic impact fees. The fees calculated in this study were adopted by Resolution No. 2007-03 in January 2007. This was followed in February 2007 by Ordinance No. 467 which amended and rescinded certain sections of Chapter19.10 of the municipal code.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	649,304	830,106	832,465	862,742	862,742
REVENUES					
Impact Fees	222,036	54,130	-	-	-
Interest	4,702	3,480	20,000	-	-
Other Revenue	-				
TOTAL REVENUES	226,738	57,610	20,000	-	-
TOTAL RESOURCES	876,042	887,716	852,465	862,742	862,742
EXPENDITURES					
Public Works - Capital Projects	32,599	-	34,300	-	-
Other	13,337	24,974	-	-	-
Playground Enhancement					153,619
Patriot Park Ball Field Improvements					250,000
TOTAL EXPENDITURES	45,936	24,974	34,300	-	403,619
ENDING BALANCE					
Designated/Reserve	830,106	862,742	818,165	862,742	459,124
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	830,106	862,742	818,165	862,742	459,124

Park Impact Fee Fund: Impact fee are collected to service the park needs of subdivision inhabitants for the purpose of developing new or rehabilitating existing neighborhood or community park or recreation facilities to serve the subdivision Law governing the use of park Impact fees require that the City must develop a schedule specifying how, when, and where it will use the land or fees, or both, to develop park or recreational facilities to serve the residents of the subdivision. Any fees collected under the ordinance must be committed within five years after the payment of the fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later. if the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	(498,794)	(482,411)	-	20,100	20,100
REVENUES					
Impact Fees	16,365	2,480	-	-	-
Interest	18	4	-	-	-
Other Revenue	-	500,000			
TOTAL REVENUES	16,383	502,484	-	-	-
TOTAL RESOURCES	(482,411)	20,073	-	20,100	20,100
EXPENDITURES					
Public Works - Capital Projects	-	-	-	-	-
Non-Departmental	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
ENDING BALANCE					
Designated/Reserve	(482,411)	20,073	-	20,100	20,100
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	(482,411)	20,073	-	20,100	20,100

Police Impact Fee Fund: The Police Facilities fee was adopted in June 1989 by Ordinance No. 342 as Chapter 19.08 of the municipal code. The fee was subsequently increased by City Council Ordinance No. 353 in August 1990. Revenue & Cost Specialists, LLC prepared a fee calculation report dated January 2001 which led to the adoption of Ordinance No. 426 amending the Police Facilities fee. The cash balance in the fund at June 30, 2008 is projected at $17,589. Most of the assets of the Fund was obligated towards the construction of a new police facility in 2011.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	2,079,147	2,231,025	2,232,520	2,298,308	2,298,308
REVENUES					
Impact Fees	144,460	62,931	25,000	-	-
Interest	7,418	4,352	20,000	-	-
Other Revenue	-				
TOTAL REVENUES	151,878	67,283	45,000	-	-
TOTAL RESOURCES	2,231,025	2,298,308	2,277,520	2,298,308	2,298,308
EXPENDITURES					
Public Works - Capital Projects	-	-	1,020,000	-	-
Non-Departmental	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	1,020,000	-	-
ENDING BALANCE					
Designated/Reserve	2,231,025	2,298,308	1,257,520	2,298,308	2,298,308
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	2,231,025	2,298,308	1,257,520	2,298,308	2,298,308

Water Impact Fee Fund: The water connection fee was first established in January 1988 by City Council Ordinance No. 329 which established Municipal Code Chapter 19.06. The Fee was subsequent;y increased by City Council Ordinance No. 419 in June 2000. The City's Engineering, prepared a "Water System Capital Improvement Plan Update which was dated December 2004. In June 2005, the Council repealed Municiple Code Chaper 19.06 NS ssws nwq Chaper 13.60 based upon the Update by adopting Ordinance No. 47. This was followed in July 2005 by the adoption of Resolution No. 2005-66 which established the current fee schedule.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	104,454	108,293	108,400	108,900	108,900
REVENUES					
Impact Fees	3,495	443	-	-	-
Interest	379	294	-	-	-
Other Revenue	-				
Market Rate Adjustment	(36)	(101)			
TOTAL REVENUES	3,839	636	-	-	-
TOTAL RESOURCES	108,293	108,929	108,400	108,900	108,900
EXPENDITURES					
Public Works - Capital Projects	-	-	-	-	-
Non-Departmental	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
ENDING BALANCE					
Designated/Reserve	108,293	108,929	108,400	108,900	108,900
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	108,293	108,929	108,400	108,900	108,900

Community Center Impact Fee Fund: This fee was adopted in Agust 2001 by Ordinance No. 428 based upon a fee calculation dated January 2001.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	(2,399,170)	(2,386,482)	-	(1,985,100)	(1,985,100)
REVENUES					
Impact Fees	12,688	1,372	-	-	-
Interest	-	-	-	-	-
Other Revenue	-	400,000	-	-	-
TOTAL REVENUES	12,688	401,372	-	-	-
TOTAL RESOURCES	(2,386,482)	(1,985,110)	-	(1,985,100)	(1,985,100)
EXPENDITURES					
Public Works - Capital Projects	-	-	-	-	-
Non-Departmental	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
ENDING BALANCE					
Designated/Reserve	(2,386,482)	(1,985,110)	-	(1,985,100)	(1,985,100)
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	(2,386,482)	(1,985,110)	-	(1,985,100)	(1,985,100)

General Facilities Impact Fee Fund: This fee was adopted in August 2001 by Ordinance No. 427 based upon a fee calculation report dated January 2001 as prepared by Revenue & Cost Specialist, LLC. It was added to the municipal code as Chapter 19.30. Most of the fund balance is this Fund was obligated towards the construction of a new Civic Center in 2011.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	328,065	467,623	450,335	353,400	192,700
REVENUES					
Gas Tax 2106 & 2106.5	41,536	38,525	60,000	59,200	69,400
Gas Tax 2107	116,889	118,202	125,000	120,600	102,000
Gas Tax 2107.5	4,000	-	4,000	4,000	4,000
Gas Tax 2105	81,436	71,270	85,000	76,000	82,900
Gas Tax 2103	240,678	127,087	199,800	233,200	180,500
Interest	1,222	712	-	-	-
Loan Proceeds	76,422	-	-	-	-
Transfer from Local Transportation Fund			12,000	12,000	-
TOTAL REVENUES	562,183	355,796	485,800	505,000	438,800
TOTAL RESOURCES	890,248	823,419	936,135	858,400	631,500
EXPENDITURES					
Streets	352,905	331,926	505,000	532,700	460,100
Capital Projects	-	-	241,500	-	to be determined
Non-Departmental	69,720	138,100	133,000	-	-
Transfer to General Fund	-	-	-	133,000	25,600
TOTAL EXPENDITURES	422,625	470,026	879,500	665,700	485,700
ENDING BALANCE					
Designated/Reserve	467,623	353,393	56,635	192,700	145,800
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	467,623	353,393	56,635	192,700	145,800

Gas Tax Fund: The Fund is stablished to receive funds from the State of California related to the excise tax on gas. On July 1, 2010, the State excise tax on motor vehicle fuel increased by 17.3 cents ($0.173) per gallon. Therefore, from July 1, 2010 through June 30, 2011, the State Motor Vehicle fuel excise tax rate is 35.3 cents ($0.353) per gallon. Beginning July 1, 2011 the State excise tax on motor vehicle fuel increased by .4 cents ($0.004) per gallon. Therefore from July 1, 2011, to June 30, 2012, the state motor vehicle fuel excise tax is 35.7 cents ($0.357) per gallon. Revenue received from the State is subject to changed based on the Fuel Tax Swap law which provides for a combination of lowering the sales and use tax rate applicable to sales of motor vehicle fuel, excluding aviation gasoline, and simultaneously raising the state excise motor vehicle fuel tax, efective July 1, 2010. The State's Board of Equalization is required to adjust the excise tax rates for both motor vehicle fuel and diesel fuel annually so that the total amount of tax revenue generated is equal to what would have been generated had the sales and use tax excise and tax rates remained unchanged.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	116,564	97,741	68,203	109,700	147,154
REVENUES					
Intergovernmental Revenues	15,662	39,916	971,000	-	-
Other Grants	82,019	-	-	-	-
Other Revenues		37,570	-	-	-
Transfer from Gas Tax Fund			-	-	-
Transfer from SSMD# 1 Fund	-	-	-	-	-
Prop 1B	-	-	110,026	-	-
RSTP		139	206,074	52,554	428,267
LTF	-	-	440,064	-	-
TOTAL REVENUES	97,681	77,625	1,727,164	52,554	428,267
TOTAL RESOURCES	214,245	175,366	1,795,367	162,254	575,421
EXPENDITURES					
Public Works - Capital Projects	116,504	65,638	-	-	-
CIP Projects	-	-	1,082,500	15,100	-
Street Improvement Project	-	-	-	-	428,267
ECR Medium Improvement	-	-	-	-	50,000
Non-Departmental	-	-	-	-	-
Transfer to Gas Tax	-	-	12,000	-	-
TOTAL EXPENDITURES	116,504	65,638	1,094,500	15,100	478,267
	-	-	-	-	-
	-	-	-	-	-
ENDING BALANCE	-	-	-	-	-
Designated/Reserve	-	-	-	-	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	97,741	109,728	700,867	147,154	97,154

Local Transportation Fund: The Local Transportation Fund receives its funds from the transportation Agency for Monterey County (TAMC) based on the proceeds raised from the Transportation Development Acts funds and the 1/4 cent general sales tax collected by the State and returned to Monterey County. Annual apportionments average around $12,000,000. Local Transportation Funds can be used for planning, pedestrian and bicycle facilities, rail passenger service, public transit, special group transportation service, local streets and roads, and administration. State Transit Assistance funds are dedicated to the operation and capital expenditure of public transit. In Monterey County, these funds are allocated by the South County cities and the Transportation Agency to Monterey-Salinas Transit.

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 ACTUAL	2014-15 REQUESTED
BEGINNING BALANCE	287,537	355,998	207,026	339,700	327,500
REVENUES					
Property Assessment	162,805	80,169	82,000	82,000	-
Interest	1,032	570	674	-	-
Zone 1 Lexington Square	-	-	-	-	43,900
Zone 1A Mariposa	-	-	-	-	16,700
Zone 1B Vineyard Green	-	-	-	-	7,300
Zone 1 C Vista Verde	-	-	-	-	3,500
Zone 1D Cambria Park	-	-	-	-	13,400
TOTAL REVENUES	163,837	80,739	82,674	82,000	84,800
TOTAL RESOURCES	451,374	436,737	289,700	421,700	412,300
EXPENDITURES					
Public Works	78,976	67,731	72,000	74,600	64,800
Other Allocated Expenses	-	-	-	-	18,600
Streets	-	-	-	-	-
Capital Improvement Projects	-	-	-	-	19,000
Non-Departmental	16,400	29,300	19,600	19,600	-
TOTAL EXPENDITURES	95,376	97,031	91,600	94,200	102,400
ENDING BALANCE					
Designated/Reserve	355,998	339,706	198,100	327,500	309,900
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	355,998	339,706	198,100	327,500	309,900

Landscape & Lighting Maintenance Assessment District No. 1 Fund: Landscape & Lighting Maintenance Assessment District No. 1 was adopted by Resolution No. 1 was adopted by Resolution No. 2004-18 on March 25, 2004 Consisting of the Mariposa Subdivision, Vineyard Green Subdivision, Vista Verde Subdivision and the Cambria Park Subdivision. In accordance with the landscape and Light Act of 1972, the City must prepare bi-annually an Engineering Report on any changes to the District's improvements, and the proposed budget and assessment for that fiscal year and hold a public hearing prior to approving and ordering the proposed levy assessment. The Net annual cost to provide and maintain the improvements determined to be special benefits is allocated to each property in proportion to the special benefits received.

BENEFIT AREAS	**Total** EBU	**FY 13/14** Ass. Per EBU	**FY 14/15** Ass. Per EBU	**FY 14/15** Max Tax EBU	**Zone** Levt Amount
Zone 1 Lexington Square	49	870	896	940	43,900
Zone 1A Mariposa	40	405	417	438	16,700
Zone 1B Vineyard Green	88	80	83	87	7,300
Zone 1 C Vista Verde	16	210	216	227	3,500
Zone 1D Cambria Park	39	333	360	360	13,400

EXPENSE SUMMARY

LLMD 1 - DEPARTMENT INITIATIVES

The Greenfield Landscape and Lighting District No 1 improvements include maintenance and operations of all public landscaping and irrigation improvements and street lighting of a local nature or landscape strips of land between back and front of walk; the alley planting areas and central parkways including laws, shrubs and trees including necessary repairs and replacements water for irrigation; spraying; supervision; debris removal; maintenance and pave repairs for alleys; park strip repair and replacement and any other items of work necessary and incidental for the proper maintenance and operation and all additions and electrical current for the operation of streetlights.

LLD1 - EXPENSE SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Customer Service Assistant	-	-	-	-	0.01
Building Inspector	-	-	0.10	0.05	-
Public Works Manager	-	-	-	0.01	0.03
LLMD Grounds Worker	-	-	-	-	0.25
LLMD Grounds Worker	-	-	-	0.01	0.25
LLMD Grounds Worker	-	-	-	-	0.25
	-	-	-	-	-
	-	-	0.10	0.07	0.79

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	3,883	5,533	5,300	7,935	28,485
Operations	75,093	62,198	66,700	66,700	36,308
Capital Improvements	-	-	-	-	18,972
Transfer to General Fund	-	-	-	-	18,600
TOTAL	78,976	67,731	72,000	74,635	102,365

LLMD1 FUND

Public Works Administration

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	2,865	4,031	4,500	4,790	17,793
51410	Bilingual Pay	-	-	-	16	62
51425	Special Pay	-	-	-	5	43
51425-65	Police Incentive Pay	-	-	-	-	-
52400	Pension	374	554	500	878	501
52890	Deferred Comp	-	-	-	59	-
52110	Social Security	200	296	200	414	1,484
52120	Medicare	-	-	-	69	258
52510	Health Insurance	444	652	-	962	5,323
52530	Long term Disability	-	-	-	23	112
52515	Dental & Vision	-	-	-	23	186
52310	Workers Comp	-	-	100	698	2,722
	Total Employee Services	3,883	5,533	5,300	7,935	28,485
OPERATIONS						
61400	Office Expense	-	-	-	-	-
61300	Advertising	-	-	-	-	-
61600	Computer Maintenance & Replacement	-	-	-	-	-
62100	Insurance	-	-	-	-	-
63700	Maintenance & Operational Services	3,765	2,260	3,200	3,200	206
64000	Utilities & Communication	6,919	6,688	5,500	5,500	5,500
65700	Operating Supplies	-	-	-	-	826
66000	Vehicle & Equipment Operating Costs	-	-	-	-	12,776
63000	Contract Services	64,409	53,250	58,000	58,000	17,000
67000	Professional Development	-	-	-	-	-
68100	Recruitment	-	-	-	-	-
	Total Operations	75,093	62,198	66,700	66,700	36,308
CAPITAL IMPROVEMENT						
72290	Zone 1 Lexington Square	-	-	-	-	10,037
72290	Zone 1A Mariposa	-	-	-	-	2,500
72290	Zone 1B Vineyard Green	-	-	-	-	3,000
72290	Zone 1C Vista Verde	-	-	-	-	3,300
72290	Zone 1D Cambria Park	-	-	-	-	135
	Total Special Projects	-	-	-	-	18,972
OTHER ALLOCATED EXPENSES						
95100	Allocation from other departments	16,400	-	-	-	34,800
	Total Capital Outlay	16,400	-	-	-	34,800
ACTIVITY TOTAL		95,376	67,731	72,000	74,635	118,565

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	584,571	609,618	520,580	605,300	656,800
REVENUES					
Property Assessment	270,207	277,784	267,000	267,000	-
Interest	2,025	1,012	-	-	-
Zone 1 Second Street	-	-	-	-	38,800
Zone 2 Terra Verde	-	-	-	-	26,800
Zone 3A La Vina Subdivision 1	-	-	-	-	63,100
Zone 3B La Vina Subdivision 2	-	-	-	-	6,200
Zone 4A St. Charles: Single Family	-	-	-	-	86,400
Zone 4B St. Charles: Multi-Family & Non-Res.	-	-	-	-	40,500
Zone 5 Las Manzanitas	-	-	-	-	9,600
TOTAL REVENUES	272,232	278,796	267,000	267,000	271,400
TOTAL RESOURCES	856,803	888,414	787,580	872,300	928,200
EXPENDITURES					
Public Works	204,685	283,159	207,300	215,500	176,400
Other Allocated Expenses	-	-	-	-	20,400
Streets	-	-	-	-	-
Capital Improvement Projects	-	-	-	-	206,200
Non-Departmental	42,500	-	56,500	-	20,400
TOTAL EXPENDITURES	247,185	283,159	263,800	215,500	423,400
ENDING BALANCE					
Designated/Reserve	609,618	605,255	523,780	656,800	504,800
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	609,618	605,255	523,780	656,800	504,800

Landscape and Lighting Assessment District No. 2 Fund: This District was created by the adoption of Resolution 2004-89 on December 7, 2004 pursuant to the requirements of the Landscape and Lighting Act of 1972. Upon the request of Creek Bridge Homes, the City initiated the annexation of St. Charles Subdivision into this district. The benefiting properties include single family homes (Zone 4a) and multi-family and non-residential properties (Zone 4b). Additionally, in 2005, upon the request of Standard Pacific Homes, also annexed the Las Manzanitas Subdivision (Zone 5) into the District. Improvements maintained and operated by the District include the maintenance and operations of streets, roads and highways and the maintance and operation drainage and flood control facilities in the zone. The City is in the process of conducting a new assessment study on Landscaping District to ensure that assessments properly captures the cost of providing these public services. Services are provided by a City Contractor based on a contract awarded in 2008, the City will be evaluating the cost effectiveness of continuing to provide these service by private contract or re-bidding the work in FY 2014 accordance with State Law.

BENEFIT AREAS	**Total** EDU	**FY 13/14** Ass. Per EBU	**FY 14/15** Ass. Per EBU	**FY 14/15** Max Tax EBU	**Zone** Levt Amount
Second Street (Zone 1)	80	471	485	661	38,800
Terra Verde Subdivision (Zone 2)	96	279	288	392	26,800
La Vina Subdivision 3A	167	378	389	530	63,100
La Vina Subdivision 3B	38	159	164	223	6,200
St. Charles: Single Family	150	559	576	784	86,400
St. Charles: Multi-Family & Non-Res.	121	325	335	456	40,500
Las Manzanitias 5	19	491	506	689	9,600

EXPENSE SUMMARY

LLMD2 - DEPARTMENT INITIATIVES

The Greenfield Landscape and Lighting District No 2 improvements include maintenance and operations of all public landscaping and irrigation improvements and street lighting of a local nature or landscape strips of land between back and front of walk; the alley planting areas and central parkways including laws, shrubs and trees including necessary repairs and replacements water for irrigation; spraying; supervision; debris removal; maintenance and pave repairs for alleys; park strip repair and replacement and any other items of work necessary and incidental for the proper maintenance and operation and all additions and electrical current for the operation of streetlights.

LLMD2 - FUND SUMMARY BY DIVISION	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGETED	2013-14 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Customer Service Assistant	-	-	-	-	0.01
Building Inspector	-	-	0.10	0.05	-
Public Works Manager	-	-	-	-	0.07
LLMD Grounds Worker	-	-	-	0.01	0.65
LLMD Grounds Worker	-	-	-	-	0.65
LLMD Grounds Worker	-	-	-	-	0.65
	-	-	-	-	-
	-	-	0.10	0.06	2.03

SUMMARY OF EXPENSES	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 BUDGETED	2013-14 AMENDED	2014-15 REQUESTED
Employee Services	6,533	6,622	5,700	13,882	68,825
Operations	198,153	276,537	201,600	201,600	107,531
Capital Improvements	-	-	-	-	206,173
Transfer to General Fund	-	-	-	-	20,400
TOTAL	204,686	283,159	207,300	215,482	402,929

LLMD2 FUND

Public Works Administration

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	4,817	4,796	4,200	8,546	43,322
51410	Bilingual Pay	-	-	-	16	109
51425	Special Pay	-	-	-	5	-
51425-65	Police Incentive Pay	-	-	-	-	-
52400	Pension	606	658	500	1,563	755
52890	Deferred Comp	-	-	-	59	-
52110	Social Security	327	349	500	725	3,586
52120	Medicare	-	-	-	123	628
52510	Health Insurance	783	820	500	1,490	12,953
52530	Long term Disability	-	-	-	41	279
52515	Dental & Vision	-	-	-	40	465
52310	Workers Comp	-	-	-	1,276	6,728
	Total Employee Services	6,533	6,622	5,700	13,882	68,825
OPERATIONS						
61400	Office Expense	-	-	-	-	-
61300	Advertising	-	-	-	-	-
61600	Computer Maintenance & Replacement	-	-	-	-	-
62100	Insurance	-	-	-	-	-
63700	Maintenance & Operation Services	11,419	96,169	6,600	6,600	6,165
64000	Utilities & Communication	29,635	31,689	37,000	37,000	36,000
65700	Operating Supplies	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	35,366
63000	Contract Services	157,099	148,679	158,000	158,000	30,000
67000	Professional Development	-	-	-	-	-
68100	Recruitment	-	-	-	-	-
	Total Operations	198,153	276,537	201,600	201,600	107,531
CAPITAL IMPROVEMENT						
72290	Zone 1 Second Street	-	-	-	-	54,445
72290	Zone 2 Terra Verde	-	-	-	-	7,425
72290	Zone 3A La Vina Subdivision 1	-	-	-	-	5,100
72290	Zone 3B La Vina Subdivision 2	-	-	-	-	51,325
72290	Zone 4A St. Charles: Single Family	-	-	-	-	59,696
72290	Zone 4B St. Charles: Multi-Family & Non-R	-	-	-	-	16,682
72290	Zone 5 Las Manzanitas	-	-	-	-	11,500
	Total Special Projects	-	-	-	-	206,173
OTHER ALLOCATED EXPENSES						
95100	Allocation from other departments	-	-	-	-	60,500
	Total Capital Outlay	-	-	-	-	60,500
ACTIVITY TOTAL		204,686	283,159	207,300	215,482	443,029

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	413,510	436,646	282,232	453,300	461,400
REVENUES					
Property Assessment	26,651	25,285	25,150	25,200	-
Interest	1,429	801	-	-	-
Other Revenue	210	-	-	-	-
Zone 1a 2nd Street Maint.	-	-	-	-	3,100
Zone 1b 2nd Street Drainage	-	-	-	-	2,800
Zone 2a Terra Verde Storm Drainage	-	-	-	-	1,400
Zone 2b Terra Verde Storm Drainage	-	-	-	-	1,700
Zone 3a LaVina Storm Drainage	-	-	-	-	4,800
Zone 4a St. Charles PL Storm Drainage (SFR)		-	-	-	8,700
Zone 4b St. Charles PL Street Maint. (Apt/Retail)	-	-	-	-	700
Zone 4b St. Charles PL Storm Drainage (Apt/Retail)	-	-	-	-	1,500
Zone 5 Las Manzanitas Storm Drainage	-	-	-	-	1,100
	28,290	26,085	25,150	25,200	25,800
TOTAL RESOURCES	441,800	462,731	307,382	478,500	487,200
EXPENDITURES					
Public Works	5,154	9,421	12,300	17,100	34,600
Other Allocated Expenses	-	-	-	-	18,000
Capital Improvement Projects	-	-	-	-	27,800
Non-Departmental	-	-	3,300	-	-
TOTAL EXPENDITURES	5,154	9,421	15,600	17,100	80,400
ENDING BALANCE	-	-	-	-	-
Designated/Reserve	436,646	453,310	291,782	461,400	406,800
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	436,646	453,310	291,782	461,400	406,800

Street and Drainage Maintenance Assessment District No. 1 Fund: This was created by the adoption of Resolution 2004-88 on December 7, 2004 pursuant to the requirements of the Benefit Assessment Act of 1982. Upon the request of Creek Bridge Homes, the City initiated the annexation of St. Charles Subdivision into this district. The benefiting properties include single family homes (Zone 4a) and multi-family and non-residential properties (Zone 4b). Additionally, in 2005, upon the request of Standard Pacific Homes, also annexed the Manzanitas Subdivision (Zone 5) into the District. Improvements maintained and operated by the District include the maintenance and operation of streets, roads and highways and the maintance and operation drainage and floor control facilities. The City is in the process of conducting a new assessment study on Lighting and Landscaping District to ensure that assessments properly captures the cost of providing these public services. Services are provided by City Contractors based on a contract awarded in 2008. The City will be evaluating the cost effectiveness of continuing to provide these service by private contract or re-bidding the work in FY

BENEFIT AREAS	**Total** EDU	**FY 13/14** Ass. Per EDU	**FY 14/15** Ass. Per EDU	**Zone** Levy Amount
Zone 1a 2nd Street Maint.	80	38.22	39.35	3,148
Zone 1b 2nd Street Drainage	80	34.55	35.39	2,831
Zone 2a Terra Verde Storm Drainage	32	41.93	43.20	1,382
Zone 2b Terra Verde Storm Drainage	64	26.25	27.03	1,730
Zone 3a LaVina Storm Drainage	205	22.97	23.65	4,848
Zone 4a St. Charles Place Storm Drainage (SFR)	150	56.16	57.82	8,673
Zone 4b St. Charles Place Street Maint. (Apt/Retail)	176	3.89	4.00	705
Zone 4b St. Charles Place Storm Drainage (Apt/Retail)	176	8.05	8.28	1,457
Zone 5 Las Manzanitas Storm Drainage	19	57.62	59.35	1,128

EXPENSE SUMMARY

SMD 1 - DEPARTMENT INITIATIVES

The Street and Drainage Assessment District No.1 is responsible for the maintenance and operation of streets, roads, and highways; including, but not limited to pavement rehabilitation, re-stripping, slurry sealing, street sweeping and other repairs needed to keep the streets in a safe condition and to preserve the street network. Additionally, the District is also responsible for the maintenance and operation of drainage and floor control facilities, including, but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities. District #1 includes the following areas: Zone 4a-St. Charles Place Storm Drain and Street Maintenance; Zone 4b-St. Charles Place Storm Drain and Street Maintenance; Zone 5-Las Manzanitas Maintenance; Zone 1a-Secont Street-Street Maintenance and Zone1b-Second Street-Storm Drain Maintenance; Zone 2a-Terra Verde-Storm Drain Maintenance; Zone 2b-Terra Verde-Storm Drain Maintenance; Zone 3a-La Vina-Storm Drain Maintenance; Zone 4a-St. Charles Place Storm Drain and Street Maintenance; Zone 4b-St. Charles Storm Drain and Street Maintenance; and Zone 5-Las Manzanitas.

SMD1 - FUND SUMMARY BY DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Public Works Manager	-	-	-	-	0.03
Maintenance Worker	-	-	-	0.05	0.05
Maintenance Worker	-	-	-	-	0.08
Park Grounds Worker	-	-	-	-	0.05
Park Grounds Worker	-	-	-	-	0.05
Park Grounds Worker	-	-	-	-	0.05
Building Inspector	-	-	0.03	0.03	-
Office Specialist			0.01	0.01	-
	-	-	0.04	0.09	0.31

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	2,373	5,330	2,700	7,461	14,974
Operations	2,781	4,091	9,600	9,600	19,673
Capital Improvements	-	-	-	-	27,800
Transfer to General Fund	-	-	-	-	18,000
TOTAL	5,154	9,421	12,300	17,061	80,447

SMD1 FUND

Public Works Administration

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	1,824	4,012	2,000	4,670	9,830
51410	Bilingual Pay	-	-	-	16	47
51425	Special Pay	-	-	-	-	66
51425-65	Police Incentive Pay	-	-	-	-	-
52400	Pension	230	538	300	858	928
52890	Deferred Comp	-	-	-	156	-
52110	Social Security	125	298	200	381	766
52120	Medicare	-	-	-	67	143
52510	Health Insurance	194	483	200	581	1,532
52530	Long term Disability	-	-	-	22	51
52515	Dental & Vision	-	-	-	28	84
52310	Workers Comp	-	-	-	682	1,527
	Total Employee Services	2,373	5,330	2,700	7,461	14,974
OPERATIONS						
61400	Office Expense	-	-	-	-	-
61300	Advertising	-	-	-	-	-
61600	Computer Maintenance & Replacement	-	-	-	-	-
62100	Insurance	-	-	-	-	-
63700	Maintenance & Operations Services	524	662	6,600	6,600	563
64000	Utilities & Communication	-	-	-	-	-
65700	Operating Supplies	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	5,110
63000	Contract Services	2,257	3,428	3,000	3,000	14,000
67000	Professional Development	-	-	-	-	-
68100	Recruitment	-	-	-	-	-
	Total Operations	2,781	4,091	9,600	9,600	19,673
CAPITAL IMPROVEMENT						
72290	Zone 1A Second Street	-	-	-	-	600
72290	Zone 1B Second Street SDM	-	-	-	-	11,600
72290	Zone 2A Terra Verde SDM	-	-	-	-	200
72290	Zone 2B Terra Verde SDM	-	-	-	-	200
72290	Zone 3A La Vina SDM	-	-	-	-	7,550
72290	Zone 4B St. Charles Place SMD	-	-	-	-	2,650
72290	Zone 5A La Manzanita SDM	-	-	-	-	5,000
	Total Special Projects	-	-	-	-	27,800
OTHER ALLOCATED EXPENSES						
95100	Allocation from other departments	-	-	-	-	12,900
	Total Capital Outlay	-	-	-	-	12,900
ACTIVITY TOTAL		5,154	9,421	12,300	17,061	75,347

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	-	-	-	76,100	79,600
REVENUES					
Property Assessment	-	76,919	79,700	77,600	-
Interest	-	(32)	-	-	-
Zone 1 Mariposa	-	-	-	-	18,100
Zone 2 Vineyard Green	-	-	-	-	33,900
Zone 3 Vista Verde	-	-	-	-	9,600
Zone 4 Cambria	-	-	-	-	19,100
TOTAL REVENUES	-	76,887	79,700	77,600	80,700
TOTAL RESOURCES	-	76,887	79,700	153,700	160,300
EXPENDITURES					
Public Works	-	740	74,100	74,100	34,700
Other Cost Allocation	-	-	-	-	18,000
Streets	-	-	-	-	-
Capital Projects	-	-	-	-	7,900
Non-Departmental	-	-	20,200	-	-
TOTAL EXPENDITURES	-	740	94,300	74,100	60,600
ENDING BALANCE					
Designated/Reserve	-	76,147	(14,600)	79,600	99,700
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	-	76,147	(14,600)	79,600	99,700

Street and Drainage Assessment District No. 2 Fund: The purpose of this District is to collect special assessments in order to help provide and maitain the improvements benefiting residents living in these subdivisions. The method of apportionment established for the district utilizes a weighted method of apportionment know as a Equivalent Benefit Unit and all other land uses are converted to a weighted EBU based on an assessment formula that equates the property's specific development status, type of land use and size compared to a single-family home site. The City is in the process of conducting a new assessment study on each Street and Drainage District and Lighting and landscaping District to ensure that assessments properly captures the cost of providing these public services. Services are provided by City Contractor based on a contract awarded on 2008. The City will be evaluating the cost effectiveness of continuing to provide these service by private contract or re-bidding the work in FY 2014 in accordance with state law.

BENEFIT AREAS	**Total** EDU	**FY 13/14** Ass. Per EBU	**FY 14/15** Ass. Per EBU	**Total** Levy Amount
Zone 1 Mariposa	40	438.32	451.47	18,059
Zone 2 Vineyard Green	88	374.18	385.41	33,916
Zone 3 Vista Verde	16	580.52	597.94	9,567
Zone 4 Cambria	39	475.46	489.72	19,099

EXPENSE SUMMARY

SMD 2 - DEPARTMENT INITIATIVES

The Street and Drainage District No. 2 provides services which include street maintenance (curbs, gutters, bridges, driveway approaches, barricades, delineation signage) and other facilities associated with the development of properties in the following subdivisions: Mariposa, Zone #1; Vineyard Green, Zone #2; Vista Verde, Zone # 3; and Cambria Park, Zone # 4. The District also provides storm drain and flood control maintenance that may include drainage basins, inlets, catch basins and manholes. Prior to FY 2014, the City was combining the cost of providing these services with Street and Drainage Assessment No. 1 since the work is being provided by the same contractor. However, to ensure that costs are appropriately accounted and recorded, each cost assessed for each District will be recorded in individual funds.

SMD2 - FUND SUMMARY BY DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Public Works Manager	-	-	-	-	0.03
Maintenance Worker	-	-	-	-	0.05
Maintenance Worker	-	-	-	-	0.08
Park Grounds Worker	-	-	-	-	0.05
Park Grounds Worker	-	-	-	-	0.05
Park Grounds Worker	-	-	-	-	0.05
Building Inspector	-	0.05	0.05	0.05	-
Office Specialist			-	-	-
	-	0.05	0.05	0.05	0.31

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	7,000	7,000	7,000	15,014
Operations	-	67,100	67,100	67,100	19,673
Capital Improvements	-	-	-	-	7,900
Transfer to General Fund	-	-	-	-	18,000
TOTAL	-	74,100	74,100	74,100	60,587

SMD2 FUND

Public Works Administration

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
51100	Salaries	-	6,500	6,500	6,500	9,830
51410	Bilingual Pay	-	-	-	-	47
51425	Special Pay	-	-	-	-	66
51425-65	Police Incentive Pay	-	-	-	-	-
52400	Pension	-	-	-	-	928
52890	Deferred Comp	-	-	-	-	-
52110	Social Security	-	-	-	-	766
52120	Medicare	-	-	-	-	143
52510	Health Insurance	-	500	500	500	1,532
52530	Long term Disability	-	-	-	-	92
52515	Dental & Vision	-	-	-	-	84
52310	Workers Comp	-	-	-	-	1,527
	Total Employee Services	-	7,000	7,000	7,000	15,014
OPERATIONS						
61400	Office Expense	-	300	300	300	-
61300	Advertising	-	-	-	-	-
61600	Computer Maintenance & Replacement	-	-	-	-	-
62100	Insurance	-	-	-	-	-
63700	Maintenance & Operations Services	-	62,600	62,600	62,600	563
64000	Utilities & Communication	-	-	-	-	-
65700	Operating Supplies	-	-	-	-	-
66000	Vehicle & Equipment Operating Costs	-	-	-	-	5,110
63000	Contract Services	-	4,200	4,200	4,200	14,000
67000	Professional Development	-	-	-	-	-
68100	Recruitment	-	-	-	-	-
	Total Operations	-	67,100	67,100	67,100	19,673
CAPITAL IMPROVEMENT						
72290	Zone 1 Mariposa	-	-	-	-	1,000
72290	Zone 2 Vineyard Green	-	-	-	-	1,900
72290	Zone 3 Vista Verde	-	-	-	-	5,000
72290	Zone 4 Cambria	-	-	-	-	-
	Total Special Projects	-	-	-	-	7,900
OTHER ALLOCATED EXPENSES						
95100	Allocation from other departments	-	-	-	-	12,900
	Total Capital Outlay	-	-	-	-	12,900
ACTIVITY TOTAL		-	74,100	74,100	74,100	55,487

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	19,935	21,042	-	21,100	21,100
REVENUES					
Home Grant	-	-	-	-	-
Interest Income	48	42	-	-	-
Other Revenue	1,059	-	-	-	-
TOTAL REVENUES	1,107	42	-	-	-
TOTAL RESOURCES	21,042	21,084	-	21,100	21,100
EXPENDITURES					
N/A	-	-	-	-	-
Non-Departmental	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
ENDING BALANCE	-	-	-	-	-
Designated/Reserve	21,042	-	-	-	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	21,042	21,084	-	21,100	21,100

Home Grant Fund: This fund accounts for the loans provided to eligible citizens for housing rehabilitation and down payment assistance.

SCIENCE WORKSHOP FUND

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	-	141,130	79,716	32,200	(13,200)
REVENUES					
Other - Science Workshop Grant	179,900	11,019	30,000	61,600	60,000
Interest	171	255	-	-	-
TOTAL REVENUES	180,071	11,274	30,000	61,600	60,000
TOTAL RESOURCES	180,071	152,404	109,716	93,800	46,800
EXPENDITURES					
Science Workshop Program	38,941	120,231	107,400	107,000	46,800
Non-Departmental	-	-	-	-	-
TOTAL EXPENDITURES	38,941	120,231	107,400	107,000	46,800
ENDING BALANCE					
Designated/Reserve	141,130	32,173	2,316	(13,200)	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	141,130	32,173	2,316	(13,200)	-

Science Workshop Fund: This Fund was established with the receipt of a grant to create a workshop program committed to enriching the educational experience of historically underserved youth by providing them with safe, fun and stimulating environment where they can explore their world through science. Students develop projects around their interests, and learn from observation and direct experience with real-world objects and materials. Greenfield Community Science Workshop (CSW) will provide hands on Science programming to local elementary schools and to provide staff with vital professional development training. The program is currently housed in the old City Hall building.

DEPARTMENT OF SCIENCE WORKSHOP

Department Summary

The Greenfield Community Science Workshop CSW has been serving local youth and residents since September of 2011. The Greenfield (CSW) a program of the City of Greenfield, is committed to enriching the educational experience of historically underserved youth by providing them with safe, fun and stimulating environment where they can explore their world through science. At the CSW, students are introduced to science concepts through hands-on exhibits and activities and are given the opportunity to explore learning areas of their own choosing in an informal and open-structured environment. Students develop projects around their interest, and learn from observation and direct experience with real-world objects and materials. Greenfield Community Science Workshop (CSW) will provide hands on science programming to local elementary schools and to provide staff with vital professional development training.

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 ESTIMATED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Science Workshop Coordinator	-	1.00	1.00	1.00	1.00
Science Workshop Technician	-	0.50	0.50	0.50	0.50
Science Workshop Aide	-	0.50	0.50	0.50	0.50
	-	2.00	2.00	2.00	2.00

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 ESTIMATED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	25,212	85,485	90,400	96,491	96,491
Operations	11,390	34,746	17,000	25,200	25,200
Special Projects	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	36,602	120,231	107,400	121,691	121,691

ACTIVITY SUMMARY

Department: Science Workshop

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 ESTIMATED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	22,842	66,500	73,200	74,495	74,495
5141000	Bilingual Pay	-	-	-	-	-
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	178	10,997	6,800	7,591	7,591
5289000	Deferred Comp	-	-	-	-	-
5211000	Social Security	1,686	4,970	5,500	3,206	3,206
5212000	Medicare	-	-	-	598	598
5251000	Health Insurance	506	3,019	4,900	3,656	3,656
5253000	Long term Disability	-	-	-	218	218
5251500	Dental & Vision	-	-	-	324	324
5231000	Workers Comp	-	-	-	6,402	6,402
	Total Employee Services	25,212	85,485	90,400	96,491	96,491
OPERATIONS						
6050000	Office Expense	3,225	138	-	-	-
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	5,855	12,775	13,500	22,000	22,000
6300000	Utilities	2,085	3,061	3,500	2,700	2,700
6350000	Communications	-	-	-	500	500
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	225	18,773	-	-	-
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
6990000	Contingency	-	-	-	-	-
	Total Operations	11,390	34,746	17,000	25,200	25,200
SPECIAL PROJECTS						
700000		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
		-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		36,602	120,231	107,400	121,691	121,691

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	-	-	-	-	-
REVENUES					
Transfer from General Fund	-	-	-	-	200,800
Other Revenue	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	200,800
TOTAL RESOURCES	-	-	-	-	200,800
EXPENDITURES					
Principal	-	-	-	-	107,100
Interest	-	-	-	-	93,700
TOTAL EXPENDITURES	-	-	-	-	200,800
ENDING BALANCE					
Designated/Reserve	-	-	-	-	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	-	-	-	-	-

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	-	-	-	-	-
REVENUES					
Transfer from General Fund	-	-	-	-	67,200
Other Revenue	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	67,200
TOTAL RESOURCES	-	-	-	-	67,200
EXPENDITURES					
Principal	-	-	-	-	61,900
Interest	-	-	-	-	5,300
TOTAL EXPENDITURES	-	-	-	-	67,200
	-	-	-	-	-
	-	-	-	-	-
ENDING BALANCE	-	-	-	-	-
Designated/Reserve	-	-	-	-	-
Unexpended Expenditures	-	-	-	-	-
AVAILABLE FUND BALANCE	-	-	-	-	-

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	5,771,150	5,653,456	5,516,708	5,610,100	6,098,400
REVENUES					
Interest	1,412	771	300	-	300
Rental Income	1,728	-	1,800	-	1,800
Utility User Fees	817,861	911,302	1,002,100	911,000	1,115,000
Other Revenues	5,718	836	1,500,000	-	-
TOTAL REVENUES	826,718	912,909	2,504,200	911,000	1,117,100
TOTAL RESOURCES	6,597,868	6,566,365	8,020,908	6,521,100	7,215,500
EXPENDITURES					
Finance					
Utility Billing Division	-	-	58,700	82,700	126,500
Public Works					
Wastewater Collection & Treatment	795,912	785,737	1,165,400	-	-
Wastewater Administration Division	-	-	-	-	347,600
Wastewater Treatment Division	-	-	-		800,759
Wastewater Collection Division					388,259
Capital Improvement Projects	-	-	1,087,600		115,000
Transfer to General Fund	148,500	170,500	340,000	340,000	83,100
TOTAL EXPENDITURES	944,412	956,237	2,651,700	422,700	1,861,218
ENDING BALANCE					
Designated/Reserve	5,049,192	4,887,629	5,049,192	4,887,600	4,887,600
Unrestricted	604,264	722,498	320,016	1,210,800	466,682
AVAILABLE FUND BALANCE	5,653,456	5,610,127	5,369,208	6,098,400	5,354,282

Sewer Operations Fund : The City's Wastewater System provides service to Greenfield and the surrounding unincorporated areas. Wastewater services provided include the transmission of wastewater from residential, commercial, and light industry areas to a treatment facility and the disposal of the wastewater and residual waste solids. The City's authority to discharge wastewater is granted under a Waste Discharge Permit issued by the Central Coast Regional Water Quality Control Board. The City's existing permit was issued in May of 2002 and it increased the City's allowable discharge to 1.5 million gallons per day (MGD) from the previous limit of 1.0 MGD. The sewer plant operates at a flow of approximately 930,000 gallons per day (gpd) and has approval to expand the plant to a capacity of 2.0 MGD. The treated water is not stored, but is dispersed using spray fields. The wastewater system includes over 110,000 feet of gravity sewer ranging in diameter from 6 to 24 inches. The City has over 3,200 sewer connections. The overwhelming majority of the City's sewer connections are for single family residential (SFR) accounts. SFR accounts make up 83% of the service connections; multi-family customers (apartments, duplexes and trailer parks) make up approximately 11 %; commercial (businesses, schools, churches and business parks) make up 4%; landscape (parks and medians) make up 1 %; and 1% are fire protection, government and hydrants uses. water and residual waste solids. The City's authority to discharge wasteware.

Monthly Service Charges	**Prevailing Rates**	**FY 13/14**	**FY 14/15**	**FY 14/15**	**FY 16/17**
Zone 1A Mariposa	$18.63	$20.50	$22.55	$24.80	$27.28

The City does not charge for sewer service based on sewer flow or distinguish between the differing wastewater characteristics of different customer types who discharge into the wastewater system. This rate schedule is based on the recommendation of a previous rate study that concluded that determining a customer's sewer flow per connection is difficult due to variations in the type of land use, irrigation needs and

WASTEWATER: ADMINISTRATION DIVISION

DEPARTMENT INITIATIVES

The City's Secondary Wastewater Treatment Plant (WWTP) is part of the Wastewater Division and is presently regulated by the California Regional Water Quality Control Board, Central Coast Region, and Waste Discharge Requirements (WDR) Order No. R3-2002-0062. The Order was adopted May 31, 2002, for operating at 1.0 Million Gallons Per Day (MGD). Presently, Staff is moving forward to expand the plant to 2.0 MGD capacity in order to handle present and anticipated future flows .Basically, there are two components for treating the City's raw wastewater at the Plant. The first is collecting, sterilizing and disposal of the bio-solids better known as sludge; the second is cleaning the liquid portion known as effluent, and dispersing the effluent through a gravity flow irrigation system onto a 24 acre field for ground percolation. The process to clean effluent is known as Secondary treatment. Additionally, operation and maintenance includes daily testing and monitoring of influent and effluent including sludge processing and disposal to comply with strict State regulations at the Plant.

SEWER FUND WASTEWATER: ADMINISTRATION DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Sustainability Resource Director	-	-	-	-	0.26
Office Specialist	-	-	-	-	0.30
Mechanic	-	-	-	-	-
	-	-	-	-	0.56

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	-	-	127,500
Operations	-	-	-	-	220,100
Capital Improvement	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	-	-	-	-	347,600

SEWER FUND WASTEWATER: ADMINISTRATION DIVISION

Public Works Wastewater

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	-	-	76,400
	Overtime	-	-	-	-	
5141000	Bilingual Pay	-	-	-	-	3,900
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	-	-	10,900
5289000	Deferred Comp	-	-	-	-	6,900
5211000	Social Security	-	-	-	-	1,100
5212000	Medicare	-	-	-	-	22,100
5251000	Health Insurance	-	-	-	-	300
5253000	Long term Disability	-	-	-	-	500
5251500	Dental & Vision	-	-	-	-	5,400
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	-	-	-	-	127,500
OPERATIONS						
6050000	Office Expense	-	-	-	-	700
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	-
6300000	Utilities & Communication	-	-	-	-	139,400
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	-
6500000	Contract Services	-	-	-	-	80,000
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
	Total Operations	-	-	-	-	220,100
CAPITAL IMPROVEMENT						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	347,600

WASTEWATER: TREATEMENT DIVISION

DEPARTMENT INITIATIVES

The City's Secondary Wastewater Treatment Plant (WWTP) is part of the Wastewater Division and is presently regulated by the California Regional Water Quality Control Board, Central Coast Region, and Waste Discharge Requirements (WDR) Order No. R3-2002-0062. The Order was adopted May 31, 2002, for operating at 1.0 Million Gallons Per Day (MGD). Presently, Staff is moving forward to expand the plant to 2.0 MGD capacity in order to handle present and anticipated future flows .Basically, there are two components for treating the City's raw wastewater at the Plant. The first is collecting, sterilizing and disposal of the bio-solids better known as sludge; the second is cleaning the liquid portion known as effluent, and dispersing the effluent through a gravity flow irrigation system onto a 24 acre field for ground percolation. The process to clean effluent is known as Secondary treatment. Additionally, operation and maintenance includes daily testing and monitoring of influent and effluent including sludge processing and disposal to comply with strict State regulations at the Plant.

SEWER FUND WASTEWATER: TREATEMENT DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Director of Public Works	-	-	0.05	0.05	-
Building Inspector	-	-	-	0.05	-
Utility Manager	-	-	0.40	-	0.33
Crew Leader	-	-	0.65	0.65	-
Maintenance Worker	-	-	2.10	2.10	0.40
Utility Worker	-	-	-	-	1.00
	-	-	3.20	2.85	1.73

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	267,400	253,850	143,459
Operations	-	-	841,100	202,400	657,300
Capital Improvement	-	-	298,000	-	115,000
Capital Outlay	-	-	14,500	-	-
TOTAL	-	-	1,421,000	456,250	915,759

SEWER FUND WASTEWATER: TREATEMENT DIVISION

Public Works Wastewater

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	159,800	159,800	92,981
	Overtime	-	-	3,600		
5141000	Bilingual Pay	-	-	-	-	520
5111000	Special Pay	-	-	1,000	1,000	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	28,600	28,600	9,495
5289000	Deferred Comp	-	-	-	250	1,733
5211000	Social Security	-	-	12,100	12,100	6,390
5212000	Medicare	-	-	-	-	813
5251000	Health Insurance	-	-	42,100	42,100	19,080
5253000	Long term Disability	-	-	-	-	328
5251500	Dental & Vision	-	-	-	-	562
5231000	Workers Comp	-	-	20,200	10,000	11,558
	Total Employee Services	-	-	267,400	253,850	143,459
OPERATIONS						
6050000	Office Expense	-	-	5,900	6,300	4,300
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	62,400	59,100	59,200
6300000	Utilities & Communication	-	-	66,600	66,600	66,600
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	8,700	8,700	15,700
6500000	Contract Services	-	-	692,600	55,000	505,000
6600000	Professional Development	-	-	4,900	6,700	6,500
6650000	Recruitment	-	-	-	-	-
	Total Operations	-	-	841,100	202,400	657,300
CAPITAL IMPROVEMENT						
700000		-	-	298,000	-	115,000
	Total Special Projects	-	-	298,000	-	115,000
CAPITAL OUTLAY						
	Total Capital Outlay	-	-	14,500	-	-
ACTIVITY TOTAL		-	-	1,421,000	456,250	915,759

WASTEWATER: COLLECTION DIVISION

DEPARTMENT INITIATIVES

The Sewer Collection System is part of the City's Wastewater Division and is responsible for performing the operation and maintenance of the City's 21 mile of gravity sewer collection pipelines, force mains, and 6 lift stations. The Division adheres to the City adopted Sewer System Management Plan (SSMP) for operation and maintenance and includes preparing and implementing an Overflow Emergency Response Plan; a Fats, Oils & Grease Control Program (FOG); a System Evaluation and Capacity Assurance Modifications Program; and a Monitoring and Measuring Program. The SSMP is required by the State Water Resources Control Board in compliance with adopted Water Quality Order No. 2006-0003 established by the Statewide General Waste Discharge Requirements. Additionally, the Division will be logging pertinent maintenance and operations information the City's new Geographical Information System (GIS) Program.

SEWER FUND WASTEWATER: COLLECTION DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Director of Public Works	-	-	0.05	0.05	-
Building Inspector	-	-	0.10	0.10	-
Utility Manager	-	-	0.20	0.20	0.33
Crew Leader	-	-	0.20	0.20	-
Maintenance Worker	-	-	0.55	0.55	0.30
Uitlity Worker	-	-	-	-	0.80
	-	-	1.10	1.10	1.43

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	160,800	160,800	183,259
Operations	-	-	400,800	72,300	80,600
Debt Service	-	-	124,400	124,400	124,400
Capital Improvement	-	-	207,000	-	-
Capital Outlay	-	-	14,500	-	-
TOTAL	-	-	907,500	357,500	388,259

SEWER FUND WASTEWATER COLLECTION DIVISION

Public Works Wastewater

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	94,700	94,700	114,788
5141000	Overtime	-	-	3,600	3,600	520
5111000	Special Pay	-	-	1,000	1,000	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	17,000	17,000	13,338
5289000	Deferred Comp	-	-	-	-	1,980
5211000	Social Security	-	-	7,200	7,200	8,771
5212000	Medicare	-	-	-	-	1,235
5251000	Health Insurance	-	-	25,700	25,700	25,956
5253000	Long term Disability	-	-	-	-	432
5251500	Dental & Vision	-	-	-	-	724
5231000	Workers Comp	-	-	11,600	11,600	15,515
	Total Employee Services	-	-	160,800	160,800	183,259
OPERATIONS						
6050000	Office Expense	-	-	3,100	3,100	3,100
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	329,800	14,800	14,800
6300000	Utilities & Communications	-	-	16,700	3,200	1,500
6400000	Operating Supplies	-	-	-	-	5,000
6450000	Vehicle & Equipment Operating Costs	-	-	8,800	8,800	13,800
6500000	Contract Services	-	-	40,000	40,000	40,000
6600000	Professional Development	-	-	2,400	2,400	2,400
6650000	Recruitment	-	-	-	-	-
	Total Operations	-	-	400,800	72,300	80,600
CAPITAL IMPROVEMENT						
700000		-	-	207,000	-	-
	Total Special Projects	-	-	207,000	-	-
DEBT SERVICES						
		-	-	124,400	124,400	124,400
		-	-	124,400	124,400	124,400
CAPITAL OUTLAY						
	Total Capital Outlay	-	-	14,500	-	-
ACTIVITY TOTAL		-	-	907,500	357,500	388,259

FUND SUMMARY

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
BEGINNING BALANCE	6,220,588	5,764,941	5,628,989	5,383,700	5,590,400
REVENUES					
Interest	7,208	18,302	5,000	700	700
Rental Income	16,488		1,500	1,800	1,800
Utility User Fees	879,996	1,069,482	1,300,400	1,315,200	1,570,200
Connection Fees	7,531	11,686	25,000	25,000	300
Other Revenues	371	240	-	-	-
Transfer From Sewer	86,600	85,500	64,300	-	-
TOTAL REVENUES	998,194	1,185,210	1,396,200	1,342,700	1,573,000
TOTAL RESOURCES	7,218,782	6,950,151	7,025,189	6,726,400	7,163,400
EXPENDITURES					
Finance					
Utility Billing Division	176,745	173,107	90,300	119,200	126,500
Public Works					
Water: Administration Division	-	-	-	-	256,200
Water: Production Division	1,214,797	1,025,027	989,900	779,700	494,584
Capital Improvement Projects	-	26,913	270,000	-	420,000
Transfer to General Fund	62,300	341,400	237,100	237,100	80,800
TOTAL EXPENDITURES	1,453,841	1,566,447	1,587,300	1,136,000	1,378,084
ENDING BALANCE					
Designated/Reserved	3,637,816	3,822,454	3,637,816	3,822,500	3,822,500
Unrestricted	2,127,124	1,561,973	1,800,073	1,767,900	1,962,816
AVAILABLE FUND BALANCE	5,764,941	5,383,704	5,437,889	5,590,400	5,785,316

Water Operations Fund: The City of Greenfield's water source has historically been from groundwater resources, specifically the Salinas Valley Groundwater Basin. The City does not use surface water as a supply source. The City pumps groundwater from its three existing wells. One of the wells has been converted into an irrigation well for Patriot Park, while the other two wells are used for domestic production. The City monitors the quality of the groundwater that comprises its municipal water supply, and the City's supply meets all regulatory standards. The water system has never violated a maximum contaminant level or any other water quality standard. The City's water system contains two primary water production wells (well #1 and #6), one well converted to irrigation use, one water storage tank, a water booster pump station, and over 17 miles of water distribution pipelines. The combined capacity of the two domestic production wells is 4,760 AFY. Estimated water demand at build out requires three additional wells similar in capacity to the two existing wells. The City is currently in the process of constructing well #7, and it is expected to be operational in the near future. The water system contains a 1.0 MG ground level water storage tank. This provides water for the booster pumping plant that provides the City its required water pressure. The City's 2005-2025 Water CIP forecasted a build out storage need of 3.75 MG. The City is in the process of designing a 1.5 MG storage tank. The City's transmission and distribution pipelines vary from 4 to 16 inches in diameter and total more than 17 miles in length

Monthly Service Charges	**Prevailing Rates**	**FY 13/14**	**FY 14/15**	**FY 14/15**	**FY 16/17**
	$18.63	$20.50	$22.55	$24.80	$27.28

The City does not charge for sewer service based on sewer flow or distinguish between the differing wastewater characteristics of different customer types who discharge into the wastewater system. This rate schedule is based on the recommendation of a previous rate study that concluded that determining a customer's sewer flow per connection is difficult due to variations in the type of land use, irrigation needs and

WATER ADMINISTRATION DIVISION

DEPARTMENT INITIATIVES

The Water Administration Division is a newly created cost center to tract the administrative expense assoicated with the production and distribution of water. The City of Greenfield's water source has historically been from groundwater resources, specifically the Salinas Valley Groundwater Basin. The City does not use surface water as a supply source. The City pumps groundwater from its three existing wells. One of the wells was converted into an irrigation well for Patriot Park but recently was placed out of service while the other two wells are used for domestic production. The City monitors the quality of the groundwater that comprises its municipal water supply, and the City's supply meets all regulatory standards. The water system has never violated a maximum contaminant level or any other water quality standard. The City's water finances are comprised of two funds: the Water Enterprise Fund and the Water Impact Fund. This Enterprise Fund revenue covers the O&M expenses of the City's water system as well as transfers out to the City's General Fund, capital expenditures related to rehab/repair/replacement, and debt service on the City's $3.7 million California Infrastructure and Economic Development Bank (CIEDB) Water Loan.

WATER FUND: WATER ADMINISTRATION DIVISION

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
Personnel					
Authorized Positions (FTEs)					
Sustainability Resource Director	-	-	-	-	0.26
Office Specialist	-	-	-	-	0.30
Mechanic	-	-	-	-	-
	-	-	-	-	0.56

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-2014 AMENDED	2014-15 REQUESTED
SUMMARY OF EXPENSES					
Employee Services	-	-	-	-	111,600
Operations	-	-	-	-	271,100
Capital Improvement	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	-	-	-	-	382,700

WATER FUND: ADMINISTRATION DIVISION

Public Works Wastewater

OBJECT NUMBER	EXPENSE CLASSIFICATION	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 BUDGETED	2013-14 AMENDED	2014-15 PROPOSED
EMPLOYEE SERVICES						
5100000	Salaries	-	-	-	-	64,200
	Overtime	-	-	-	-	
5141000	Bilingual Pay	-	-	-	-	3,500
5111000	Special Pay	-	-	-	-	-
5140000	Police Incentive Pay	-	-	-	-	-
5212000	Pension	-	-	-	-	10,900
5289000	Deferred Comp	-	-	-	-	6,000
5211000	Social Security	-	-	-	-	900
5212000	Medicare	-	-	-	-	20,900
5251000	Health Insurance	-	-	-	-	300
5253000	Long term Disability	-	-	-	-	500
5251500	Dental & Vision	-	-	-	-	4,400
5231000	Workers Comp	-	-	-	-	-
	Total Employee Services	-	-	-	-	111,600
OPERATIONS						
6050000	Office Expense	-	-	-	-	23,600
6070000	Advertising	-	-	-	-	-
6100000	Computer Maintenance & Replacement	-	-	-	-	-
6200000	Insurance	-	-	-	-	-
6250000	Occupancy	-	-	-	-	33,600
6300000	Utilities & Communication	-	-	-	-	197,900
6400000	Operating Supplies	-	-	-	-	-
6450000	Vehicle & Equipment Operating Costs	-	-	-	-	16,000
6500000	Contract Services	-	-	-	-	-
6600000	Professional Development	-	-	-	-	-
6650000	Recruitment	-	-	-	-	-
	Total Operations	-	-	-	-	271,100
CAPITAL IMPROVEMENT						
700000		-	-	-	-	-
	Total Special Projects	-	-	-	-	-
CAPITAL OUTLAY						
	Total Capital Outlay	-	-	-	-	-
ACTIVITY TOTAL		-	-	-	-	382,700

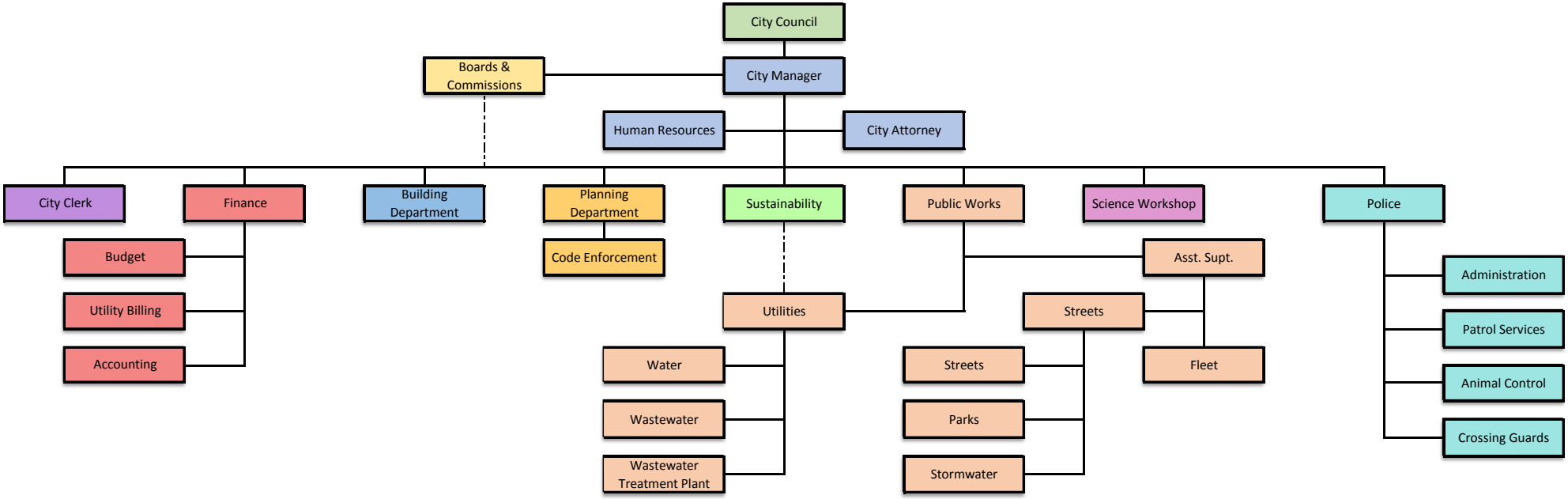
PERSONNEL STAFFING

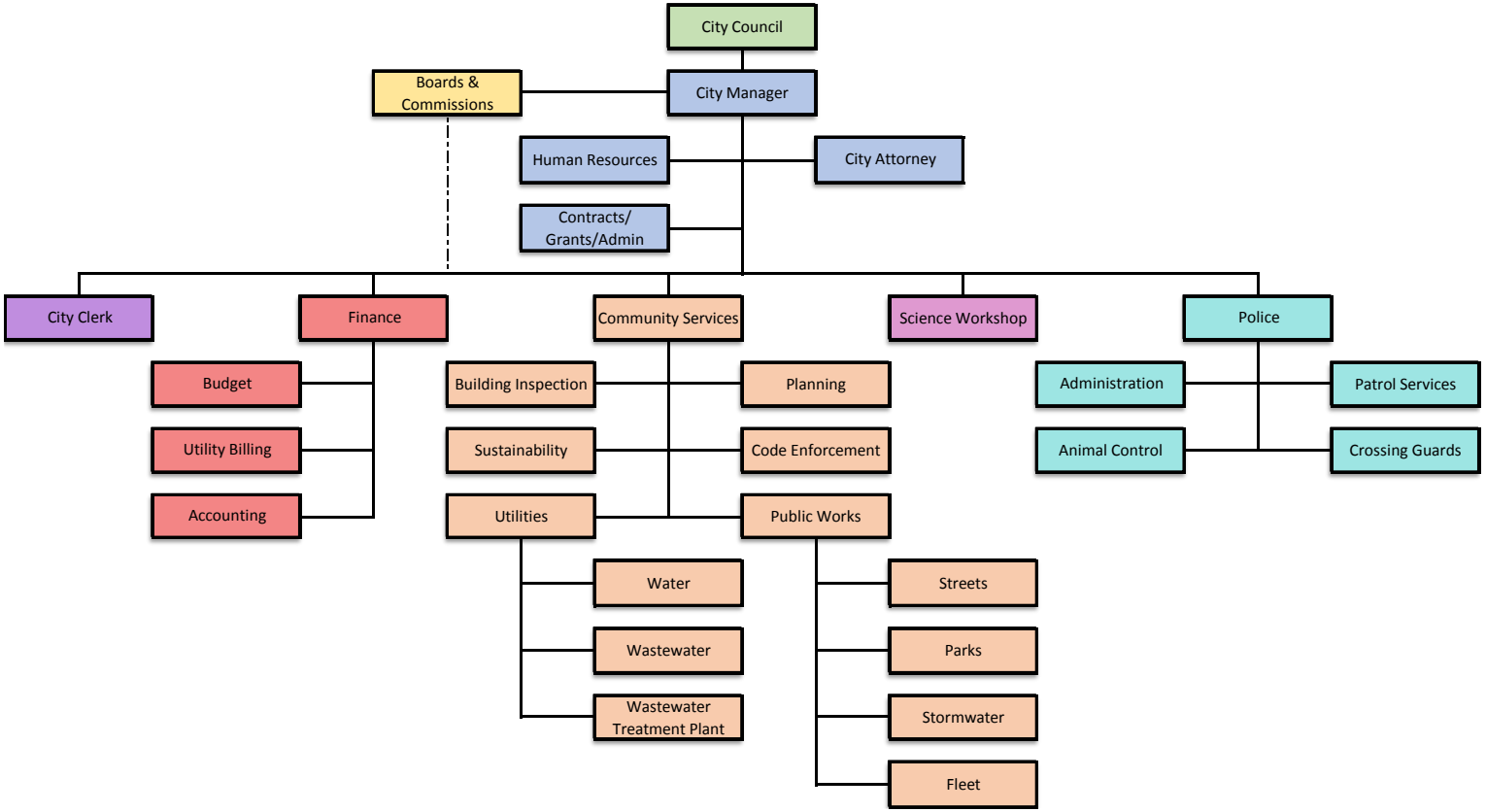
EXISTING FY 2014 ORGANIZATIONAL CHART BY FUNCTION

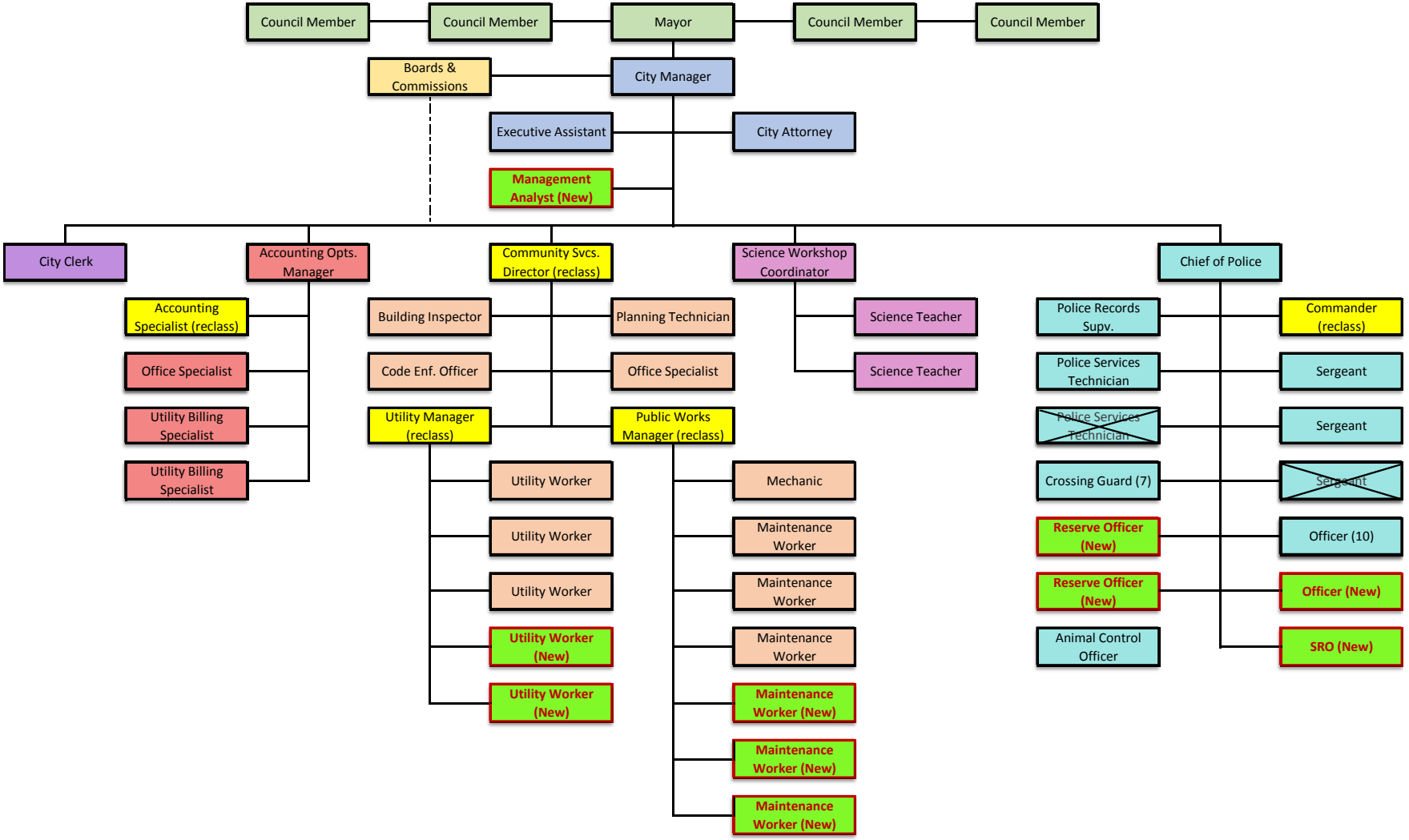
PROPOSED FY 2015 OGANIZATIONAL CHART BY FUNCTION

PROPOSED FY 2015 STAFFING ALLOCATION CHART

PERSONNEL ALLOCATION TABLE


City Council
Boards & Commissions
City Manager
Human Resources
City Attorney
City Clerk
Finance
Building Department
Planning Department
Sustainability
Public Works
Science Workshop
Police
Budget
Utility Billing
Accounting
Code Enforcement
Utilities
Water
Wastewater
Wastewater Treatment Plant
Asst. Supt.
Streets
Fleet
Streets
Parks
Stormwater
Administration
Patrol Services
Animal Control
Crossing Guards


City Council
Boards & Commissions
City Manager
Human Resources
City Attorney
Contracts/ Grants/Admin
City Clerk
Finance
Community Services
Science Workshop
Police
Budget
Utility Billing
Accounting
Building Inspection
Planning
Sustainability
Code Enforcement
Utilities
Public Works
Water
Wastewater
Wastewater Treatment Plant
Streets
Parks
Stormwater
Fleet
Administration
Patrol Services
Animal Control
Crossing Guards


Council Member
Council Member
Mayor
Council Member
Council Member
Boards & Commissions
City Manager
Executive Assistant
City Attorney
Management Analyst (New)
City Clerk
Accounting Opts. Manager
Community Svcs. Director (reclass)
Science Workshop Coordinator
Chief of Police
Accounting Specialist (reclass)
Office Specialist
Utility Billing Specialist
Utility Billing Specialist
Building Inspector
Code Enf. Officer
Utility Manager (reclass)
Planning Technician
Office Specialist
Public Works Manager (reclass)
Utility Worker
Utility Worker
Utility Worker
Utility Worker (New)
Utility Worker (New)
Mechanic
Maintenance Worker
Maintenance Worker
Maintenance Worker
Maintenance Worker (New)
Maintenance Worker (New)
Maintenance Worker (New)
Science Teacher
Science Teacher
Police Records Supv.
Police Services Technician
Police Services Technician
Crossing Guard (7)
Reserve Officer (New)
Reserve Officer (New)
Animal Control Officer
Commander (reclass)
Sergeant
Sergeant
Sergeant
Officer (10)
Officer (New)
SRO (New)

FY 2014-15 Personnel Cost Allocation by Cost Center and Fund

	FTE	GENERAL 100	SEWER T 335	SEWER C 330	WATER 225	LLD1 263	LLD2 264	SMD1 265	SMD2 265	COPS GRANT 201	SCIENCE 297	PARK 100	PROP 84 213	GAS/STREET 230	Total
Department of City Council															
Huerta, John		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
101 - City Council - Salary Allocation	1.0	$ 5,772.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,772.00
Hurley, Randy		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
101 - City Council - Salary Allocation	1.0	$ 4,332.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,332.00
Moreno, Annie		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
101 - City Council - Salary Allocation	1.0	$ 4,332.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,332.00
Rodriguez, Raul		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
101 - City Council - Salary Allocation	1.0	$ 4,332.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,332.00
Walker, Lance		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
101 - City Council - Salary Allocation	1.0	$ 4,332.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,332.00
CITY COUNCIL'S OFFICE SUBTOTAL	5.0	$ 23,100.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,100.00
Department of Administration															
Stanton, Susan		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
110 - City Manager - Salary Allocation	1.0	$ 210,889.32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,889.32
Aguayo, Nina		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
110 - City Manager - Salary Allocation	1.0	$ 71,832.72	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 71,832.72
Vacant		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
110 - City Manager - Salary Allocation	0.5	$ 81,465.84	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 81,465.84
CITY MANAGER'S OFFICE SUBTOTAL	2.5	$ 364,187.88	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 364,187.88
Rathbun, Ann		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
170 - City Clerk - Salary Allocation	1.0	$ 130,248.42	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,248.42
CITY CLERK'S OFFICE SUBTOTAL	1.0	$ 130,248.42	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,248.42
Department of Finance Services															
Landeros, Isabel		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
190 - Finance & Accounting - Salary Allocation	1.0	$ 70,875.50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,875.50
Villanueva, Viridiana		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
190 - Finance & Accounting - Salary Allocation	1.0	$ 51,262.45	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,262.45
Corgill, Jeri		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
190 - Finance & Accounting - Salary Allocation	1.0	$ 115,699.36	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 115,699.36
FINANCE & ACCOUNTING SUBTOTAL	3.0	$ 237,837.32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 237,837.32
Rocha, Rosio		0%	0%	50%	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
191 - Utility Billing - Salary Allocation	1.0	$ -	$ -	$ 34,198.32	$ 34,198.32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 68,396.64
Navarro, Maria		0%	0%	50%	50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
191 - Utility Billing - Salary Allocation	1.0	$ -	$ -	$ 36,960.32	$ 36,960.32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 73,920.63
UTILITY BILLING SUBTOTAL	2.0	$ -	$ -	$ 71,158.64	$ 71,158.64	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 142,317.28
Finance Service Dept. Subtotal	5.0	$ 237,837.32	$ -	$ 71,158.64	$ 71,158.64	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 380,154.59
Department of Public Works															
Steinmann, Mic		5%	0%	40%	20%	0%	0%	0%	0%	0%	0%	5%	0%	30%	100%
110 - Administration - Salary Allocation	0.7	$ 4,078.09	$ -	$ 32,624.72	$ 16,312.36	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,078.09	$ -	$ 24,468.54	$ 81,561.80
Lorenzana, Carmen		17%	0%	30%	30%	1%	1%	0%	0%	0%	0%	3%	0%	18%	100%
210 - Administration - Salary Allocation	1.0	$ 13,354.60	$ -	$ 23,566.95	$ 23,566.95	$ 785.56	$ 785.56	$ -	$ -	$ -	$ -	$ 2,356.69	$ -	$ 14,140.17	$ 78,556.49
PW ADMINISTRATION SUBTOTAL	1.7	$ 17,432.69	$ -	$ 127,350.30	$ 111,037.94	$ 785.56	$ 785.56	$ -	$ -	$ -	$ -	$ 6,434.78	$ -	$ 38,608.71	$ 160,118.29
Garcia, Jose		20%	0%	0%	25%	1%	1%	1%	1%	0%	0%	5%	0%	25%	79%
210 - Fleet Maintenance - Salary Allocation	1.0	$ 17,837.05	$ -	$ -	$ 22,296.31	$ 891.85	$ 891.85	$ 891.85	$ 891.85	$ -	$ -	$ 4,459.26	$ -	$ 22,296.31	$ 89,185.23
PW FLEET MAINTENANCESUBTOTAL	1.0	$ 17,837.05	$ -	$ -	$ 22,296.31	$ 891.85	$ 891.85	$ 891.85	$ 891.85	$ -	$ -	$ 4,459.26	$ -	$ 22,296.31	$ 89,185.23
Felix, Art		0%	33%	33%	33%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
210 - Waste Water Division - Salary Allocation	1.0	$ -	$ 36,646.48	$ 36,646.48	$ 36,646.48	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 109,940.53
Leo Trujillo		0%	0%	30%	70%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
210 - Water Production - Salary Allocation	1.0	$ -	$ -	$ 25,407.83	$ 59,284.93	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,692.75
Art Carrillo		10%	0%	0%	0%	0%	0%	0%	0%	0%	0%	40%	0%	50%	100%
210 - Street and Drainage - Salary Allocation	1.0	$ 9,178.63	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 36,714.52	$ -	$ 45,893.15	$ 91,786.31

FY 2014-15 Personnel Cost Allocation by Cost Center and Fund

	FTE	GENERAL 100	SEWER T 335	SEWER C 330	WATER 225	LLD1 263	LLD2 264	SMD1 265	SMD2 265	COPS GRANT 201	SCIENCE 297	PARK 100	PROP 84 213	GAS/STREET 230	Total
Tamayo, Octavio		0%	0%	0%	0%	0%	0%	8%	8%	0%	0%	10%	0%	75%	100%
210 - Parks - Salary Allocation	1.0	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,750.36	$ 3,750.36	$ -	$ -	$ 5,000.48	$ -	$ 37,503.61	$ 50,004.81
Barron, Ivan		0%	40%	50%	10%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
210 - Parks - Salary Allocation	1.0	$ -	$ 34,008.07	$ 42,510.08	$ 8,502.02	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 85,020.17
Aceves, B		0%	0%	0%	0%	3%	7%	3%	3%	0%	0%	10%	0%	74%	100%
210 - Parks - Salary Allocation	1.0	$ -	$ -	$ -	$ -	$ 2,902.66	$ 6,772.87	$ 2,902.66	$ 2,902.66	$ -	$ -	$ 9,675.53	$ -	$ 71,598.92	$ 96,755.29
Alvarez, A		0%	0%	30%	70%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
210 - Water Production- Salary Allocation	1.0	$ -	$ -	$ 24,953.10	$ 58,223.89	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 83,176.99
Tamayo, S		5%	0%	0%	0%	0%	0%	5%	5%	0%	0%	5%	0%	80%	100%
210 - Sewage- Salary Allocation	1.0	$ 3,539.52	$ -	$ -	$ -	$ -	$ -	$ 3,539.52	$ 3,539.52	$ -	$ -	$ 3,539.52	$ -	$ 56,632.31	$ 70,790.39
LLMD Grounds Worker #1		0%	0%	0%	0%	25%	65%	5%	5%	0%	0%	0%	0%	0%	100%
210 - Sewage- Salary Allocation	0.7	$ -	$ -	$ -	$ -	$ 7,968.29	$ 20,717.56	$ 1,593.66	$ 1,593.66	$ -	$ -	$ -	$ -	$ -	$ 31,873.17
LLMD Grounds Worker #2		0%	0%	0%	0%	25%	65%	5%	5%	0%	0%	0%	0%	0%	100%
210 - Sewage- Salary Allocation	0.7	$ -	$ -	$ -	$ -	$ 7,968.29	$ 20,717.56	$ 1,593.66	$ 1,593.66	$ -	$ -	$ -	$ -	$ -	$ 31,873.17
LLMD Grounds Worker #3		0%	0%	0%	0%	25%	65%	5%	5%	0%	0%	0%	0%	0%	100%
210 - Sewage- Salary Allocation	0.7	$ -	$ -	$ -	$ -	$ 7,968.29	$ 20,717.56	$ 1,593.66	$ 1,593.66	$ -	$ -	$ -	$ -	$ -	$ 31,873.17
Utility Worker D1		0%	50%	40%	10%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
210 - Sewage- Salary Allocation	1.0	$ -	$ 28,555.22	$ 22,844.18	$ 5,711.04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,110.45
Utility Worker D2		0%	50%	40%	10%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
210 - Sewage- Salary Allocation	1.0	$ -	$ 28,821.69	$ 23,057.35	$ 5,764.34	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,643.37
Subtotal	10.1	$ 12,718.15	$ 128,031.45	$ 175,419.01	$ 174,132.70	$ 26,807.53	$ 68,925.55	$ 14,973.51	$ 14,973.51	$ -	$ -	$ 54,930.05	$ -	$ 211,627.99	$ 882,540.57
Subtotal	-	$ 47,987.89	$ 128,031.45	$ 302,769.32	$ 307,466.95	$ 28,484.95	$ 70,602.97	$ 15,865.37	$ 15,865.37	$ -	$ -	$ 65,824.10	$ -	$ 272,533.01	$ 1,131,844.09
Department of Science Workshop															
Siguenza, S		0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
198 - Science Workshop - Salary Allocation	1.0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,800.00	$ -	$ -	$ -	$ 20,800.00
Herrera, B		0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
198 - Science Workshop - Salary Allocation	1.0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,469.60	$ -	$ -	$ -	$ 12,469.60
Sanchez, Jose		0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	0%	0%	0%	100%
198 - Science Workshop - Salary Allocation	1.0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 63,206.47	$ -	$ -	$ -	$ 63,206.47
Subtotal	3.0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 96,476.07	$ -	$ -	$ -	$ 96,476.07
Community Development															
Steinmann, Mic		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
220 - Planning - Salary Allocation	0.4	$ 43,405.31	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,405.31
Snowden, Mike		20%	20%	20%	0%	0%	0%	0%	0%	0%	0%	0%	0%	40%	100%
220 - Planning - Salary Allocation	1.0	$ 24,334.40	$ 24,334.40	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 48,668.80	$ 121,672.00
Gomez, Desiree		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
220 - Planning - Salary Allocation	1.0	$ 75,507.75	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,507.75
PLANNING DEPARTMENT SUBTOTAL	1.0	$ 143,247.46	$ 24,334.40	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 48,668.80	$ 240,585.06
Carrera, David		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
110 - Code Enforcement - Salary Allocation	1.0	$ 59,418.09	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 59,418.09
CODE ENFORCEMENT DEPARTMENT SUBTOTAL	2.0	$ 59,418.09	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 59,418.09
Department of Police Services															
Ramirez, M		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Administration - Salary Allocation	1.0	$ 79,441.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 79,441.00
Serrano, Ysela		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Administration - Salary Allocation	1.0	$ 100,548.76	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,548.76
Fresé, Adele		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Administration- Salary Allocation	1.0	$ 205,896.16	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 205,896.16
Perez, Fred		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Administration - Salary Allocation	0.5	$ 98,413.13	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 98,413.13
POLICE ADMINISTRATION SUBTOTAL	4.5	$ 484,299.05	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 484,299.05

FY 2014-15 Personnel Cost Allocation by Cost Center and Fund

	FTE	GENERAL 100	SEWER T 335	SEWER C 330	WATER 225	LLD1 263	LLD2 264	SMD1 265	SMD2 265	COPS GRANT 201	SCIENCE 297	PARK 100	PROP 84 213	GAS/STREET 230	Total
Perez, Fred		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	0.5	$ 96,830.79	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 96,830.79
Ceja, Frank		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 171,828.69	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 171,828.69
Rice, Michael		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 172,634.84	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 172,634.84
Alvarez, J		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 137,314.76	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 137,314.76
Alvarez, Ruby		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 129,473.81	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 129,473.81
Ballenti, E		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 133,169.75	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 133,169.75
Charupoom, P		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 138,386.55	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 138,386.55
Garcia, R		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 141,140.19	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 141,140.19
Medeles, R		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 138,425.82	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 138,425.82
Mendoza, A		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 134,559.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 134,559.00
Smith, Cory		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 129,820.19	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 129,820.19
Trevino		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 127,987.21	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 127,987.21
Yasin, M		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 115,843.47	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 115,843.47
New Officer		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	0.8	$ 76,453.34	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 76,453.34
New Officer		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	0.8	$ 75,562.75	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,562.75
Reserve Officer		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 3,320.05	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,320.05
Reserve Officer		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Patrol Services - Salary Allocation	1.0	$ 3,320.05	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,320.05
Najar, Ray		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Animal Control- Salary Allocation	1.0	$ 5,824.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,824.00
Montoya, Irma		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 2,912.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,912.00
Gutierrez, E		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 2,912.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,912.00
Mendoza, M		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 2,912.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,912.00
Martinez, M		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 2,912.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,912.00
Lopez, R		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 2,912.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,912.00
Fonseca, Luis		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 2,912.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,912.00
Najar, Rhiannon		100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%
400 - Crossing Guard- Salary Allocation	1.0	$ 5,824.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,824.00
Dept. 400 - Subtotal	23.1	$ 1,949,367.25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,949,367.25
Total	50.7	$ 2,776,877.10	$ 128,031.45	$ 246,577.65	$ 245,291.33	$ 26,807.53	$ 68,925.55	$ 14,973.51	$ 14,973.51	$ -	$ 96,476.07	$ 54,930.05	$ -	$ 211,627.99	$ 4,488,847.02

GLOSSARY OF TERMS

AB 939. An assembly bill that mandates waste reduction. This Bill requires that by the year 2000, 50% of the waste generated be diverted; e.g., incinerated or recycled.

Abatement. A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accountability. The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry -- to justify the raising of public resources and the purposes for which they are used.

Account Number. A system of numbering used to categorize or "group" accounting transactions into common areas, such as salaries, rent, and utilities expense. Account numbers are the numerical equivalent of descriptive terms, eg., the number 50100 represents the account number for regular salaries.

Accounting Procedures. All processes which identify, record, classify and summarize financial information to produce financial records.

Accounting System. The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government

Activity. A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., patrol is an activity within the public safety function).

Ad Valorem Tax. A tax based on value (e.g., a property tax).

Allocation. Most often refers to the division of tax proceeds among local agencies.

Allotment. A part of an appropriation that may be encumbered or expended during a given period.

Appropriated Budget. The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation. Amount of money budgeted for a given program. Does not mean it will be fully expended. Appropriations are the means by which legal authority is given to expend public monies.

Assessed Valuation. A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Basis of Accounting. A term used to refer to *when* revenues, expenditures, expenses, and transfers -- and the related assets and liabilities -- are recognized in the accounts and reported in the financial statements.

Biennial Budget. A budget applicable to a two-year fiscal period.

Bill. A term used to denote a law or statute passed by certain legislative bodies. A bill has greater legal formality and standing than a resolution.

Bond. A City may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

Budget. A plan of financial and program operation which lists appropriations and the means of financing them for a given time period.

Budgetary Control. The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvements. Physical improvements which typically cost over $5,000 and will have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street resurfacing, storm drain construction, recreation, facility construction, etc.

Capital Outlay. A budget category which accounts for all furniture and equipment having a unit cost of $1,000 or more and a useful life of more than one year.

City Charter. Legal authority approved by the voters of the City establishing the Council-Manager form of government.

Continuing Appropriation. An appropriation that, once established, is automatically renewed without further legislative action, period after period, until altered or revoked.

Debt. An obligation resulting from the borrowing of money or purchase of goods and services. Debts of governments include bonds, time warrants and notes.

Debt Service Requirements. The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

Department. An organizational unit comprised of programs and sub-programs. Each department is managed by a single director.

Division. A unit within a Department that contains the necessary administrative services to function as a self-contained program or service.

Eminent Domain. The power of a government to acquire private property for public purposes. It is used frequently to obtain real property that cannot be purchased from owners in a voluntary transaction. When the power of eminent domain is exercised, owners normally are compensated by the government in an amount determined by the courts.

Encumbrances. Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Endowment. Funds or property that are donated with either a temporary or permanent restriction as to the use of principal.

Enterprise Fund. A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to a private business.

Entitlement. The amount of payment to which a state or local government is entitled pursuant to an allocation formula contained in applicable statutes.

Executive Budget. The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive and the budget office.

Expenditures. Expenditures include current operating expenses which require the current or future use of net current assets, service and capital outlays.

Expenses. Decreases in net total assets. Expenses represent total cost of operations during a period regardless of the timing of related expenditures.

Fiscal Year. A twelve-month period of time used for budgeting, accounting or tax collection purposes which may differ from a calendar year. California municipal entities operate on a July 1 to June 30 fiscal basis.

Fixed Budget. A budget setting forth dollar amounts that are not subject to change based on the volume of goods or services to be provided.

Forfeiture. The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it cannot be said to be confiscated until the government claims it.

Formal Budgetary Integration. The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund. An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance. The fund equity of governmental funds and trust funds.

Governmental Fund Types. Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources.

Grant. Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Impact Fees. Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Infrastructure. Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and so forth.

In-Lieu Tax. Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

Interfund Transfers. Transfers are classified into residual equity transfers and operating transfers. Residual equity transfers are non-recurring or non-routine transfers of equity between funds. Operating transfers reflect ongoing operating subsidies between funds. An example of operating transfer is when the General Fund would report its annual subsidy to fund capital improvements in the Capital Projects Fund.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to the other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Lapse. As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations, an appropriation is made for a certain period of time. At the end of this period, any unexpended or unencumbered balance thereof lapses, unless otherwise provided by law.

Levy. To impose taxes, special assessments or service charges for the support of governmental activities.

Maintenance and Operations. A budget category which accounts for all the supplies, goods, and services required to support a program or activity.

Measurement Focus. The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Mortgage Bonds. Bonds secured by a mortgage against specified properties of a government, usually its public utilities or other enterprises. If primarily payable from enterprise revenues, they also are classed as revenue bonds.

Municipal. In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Municipal Corporation. A political and corporate body established pursuant to state statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents. It usually has a seal and may sue and be sued.

Objectives. Departmental statements describing significant activities to be accomplished during the fiscal year.

Objects of Expense. The individual expenditure accounts used to record each type of expenditure are categorized into groups of similar types of expenditure City operations may incur. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- **Personnel Services.** Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement contributions, educational and other benefits.
- **Maintenance and Operations.** Supplies and other materials/services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts, vehicle use charges, advertising, travel and utilities.
- **Capital Outlay.** A budget category which budgets all equipment having a unit cost of more than $1,000 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other types of fixed assets.

Obligations. Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget. A financial, programmatic, and organization plan, for furthering the goals of the City Council through the City departments, which does not include one-time capital improvement projects.

Ordinance. A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State Statute or constitutional provision. An Ordinance has a higher legal standing than a Resolution.

Performance Budget. A budget that bases expenditures primarily upon measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

Personnel. Budget category used to denote salaries and all personnel associated benefits.

Principal. In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Program. A division of a department which specifies a particular group of activities.

Proposition 4. Initiative constitutional amendment approved in the November 1979 ballot which imposes limits on allowable appropriations of state and local governments. Article XIIIB of the California Constitution. Also commonly known as the Gann Limit.

Proposition 13. Enacted as Article XIIIA of the California Constitution. Initiative constitutional amendment approved in the June 1978 ballot which imposes a 1% limit on property taxes, various assessment restrictions and limitations on the levy of new taxes.

Proposition 111 Limit. On June 5, 1990, California voters approved Proposition 111, to amend Article XIIIB, of the California Constitution, relating to the Gann Appropriations Limit Initiative.

Proprietary Fund Types. Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal revenue funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

Reappropriation. The amount of money budgeted for a project in a prior year, but not spent, or encumbered, and which needs to be appropriated again in the current year.

Reimbursements. Payments remitted on behalf of another party, department, or fund. These amounts are recorded as expenditures, or expenses, in the reimbursing fund, and as reductions of the expenditure, or expense, in the fund that is reimbursed.

Reserve. An account used to earmark a portion of the fund balance as legally segregated, for a specific use.

Resolution. A special order of the City Council, which requires less legal formality than an Ordinance, in terms of public notice, and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance.

Revenues. Amount received for taxes, fees, permits, licenses, interest, use of property, and intergovernmental sources during the fiscal year.

Special Assessment. A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds. This fund is separately administered because revenues are restricted by the City Council, the State of California, the Federal Government, or other governmental agencies as to how the City may spend them.

Statute. A written law enacted by a duly organized and constituted legislative body.

Sub-Program. A division of the program unit. Sub-programs are used to further define a program to assist management and citizenry in better assessing the costs of providing an identifiable service.

Subventions. Revenue collected by the State (or other level of government), which are allocated to the City on a formula basis. The major subventions received by the City, from the State of California, include Motor Vehicle In-Lieu, gasoline taxes, and homeowner's property tax exemptions.

Taxes. Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Workplan. A schedule which identifies major action steps, time frames, and person(s) responsible for accomplishment of a department, or division objective.

Acronyms: Below are definitions for various acronyms commonly used in local government.

AB:	Assembly Bill
ADA:	American Disabilities Act
CAD:	Computer Aided Dispatch
CATIC:	California Anti Terrorism Information Center
CDBG:	Community Development Block Grant
CIP:	Capital Improvement Project
CAFR:	Comprehensive Annual Financial Report
CEQA:	California Environmental Quality Act
CERT:	Community Emergency Response Team
CMT:	Constant Maturity Treasury
CNG:	Compressed Natural Gas
CSI:	Crime Scene Investigator
CSMFO:	California Society of Municipal Finance Officers
CSO:	Community Services Officer
DARE:	Drug Awareness Resistance Education
DDA:	Disposition and Development Agreement
DOJ:	Department of Justice
DUI:	Driving under the Influence
EMS:	Emergency Medical Services
EPMC:	Employer-Paid Member Contribution
ERAF:	Educational Revenue Augmentation Fund
FCC:	Federal Communications Commission
FEMA:	Federal Emergency Management Agency
FTO:	Field Training Officer
FY:	Fiscal Year
GAAP:	General Accepted Accounting Principles
GASB:	Governmental Accounting Standards Board
GET:	Gang Enforcement
GFOA:	Government Finance Officers Association
GREAT:	Gang Resistance Education & Training
HHW:	Household Hazardous Waste
HS:	Health & Safety Code
HUD:	Housing & Urban Development
HVAC:	Heating/Ventilation & Air-Conditioning
ICMA:	International City/County Management Association
ICRMA:	Independent Cities Risk Management Authority
ISTEA:	Intermodal Surface Transportation Efficiency Act
IMS:	Information Management System

IT:	Information Technology
JTTF:	Joint Terrorism Task Force
LA:	Los Angeles
LAIF:	Local Agency Investment Fund
LLD:	Landscaping & Lighting District
MOU:	Memorandum of Understanding
M&O:	Maintenance & Operations
MTA:	Metropolitan Transit Authority
US&C:	Municipal Treasurers' Association of the United States & Canada
MVIL:	Motor Vehicle in-Lieu
NPDES:	National Pollutant Discharge Elimination System
OCJP:	Office of Criminal Justice Planning
OES:	Office of Emergency Services
OPA:	Owner Participant Agreement
PC:	Penal Code
PERS:	Public Employees' Retirement System
PIC:	Public Improvement Commission
PIO:	Public Information Officer
PFA:	Public Financing Authority
POST:	Peace Officers Standard Training
PSAF:	Public Safety Augmentation Fund
PSS:	Police Services Specialist
PSU:	Professional Standards Unit
PVEA:	Petroleum Violation Escrow Account
RDA:	Redevelopment Agency
SAPP:	Spousal Abuser Prosecution Program
SB:	Senate Bill
SCADA:	Supervisory Control and Data Acquisition
SIU:	Special Investigations Unit
SRO:	School Resource Officers
SWAT:	Special Weapons and Tactics
TDA:	Transportation Development Act
TEW:	Terrorism Early Warning Group
TOT:	Transient Occupancy Tax
TRAN:	Tax & Revenue Anticipation Note
UCR:	Uniform Crime Report
UUT:	Utility Users' Tax
VC:	Vehicle Code
VIP:	Volunteer in Policing
VLF:	Vehicle License Fee
WIA:	Workforce Investment Act
WIC:	Welfare & Institutions Code