



**City of Greenfield  
599 El Camino Real  
Tuesday – April 1, 2014  
3:00 P.M.**

## **Code Enforcement Appeals Board Agenda**

### **Board Members**

Jessica Bautista  
Avelina Torres  
Juergen Smith  
James Kilgore  
Rodney Evans

**Your courtesy is requested to help our meeting run smoothly.**

Please follow the following rules of conduct for public participation in Code Enforcement Appeals Board meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

**Please turn off cell phones and pagers.**

**A. CALL TO ORDER**

**B. ROLL CALL**

Bautista, Evans, Kilgore, Smith and Torres

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

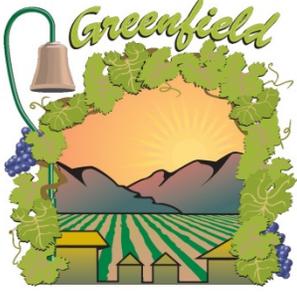
This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**E. BUSINESS**

**1. INFORMATIONAL ITEM - CODE ENFORCEMENT ACTIVITIES – STATUS UPDATE**

- a. Staff Report
- b. Staff Presentation
- c. Public Comment
- d. Board – Comments / Review

**F. ADJOURNMENT – SCHEDULE NEXT MEETING**



## Code Enforcement Board Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**MEMORANDUM:** March 28, 2014

**AGENDA DATE:** April 1, 2014

**FROM:** David Carrera  
Code Enforcement Officer

**TOPIC:** **CODE ENFORCEMENT ACTIVITIES – STATUS UPDATE**

### **BACKGROUND**

The City of Greenfield's FY 2014-2015 budget included a new position for a Code Enforcement Officer. David Carrera was hired for that position and began work in early December. It has now been four months since the City's code enforcement program has been operating on a full-time basis and with a full-time and dedicated code enforcement officer.

Since the code enforcement program has been reactivated on a full-time basis, it is appropriate to update the Code Enforcement Board on the activities that have taken place over the past four months, review with the Board code enforcement procedures, inform the Board of the progress that has been made over the past four months and current enforcement activities, receive feedback from the Board on code enforcement priorities and areas of greatest need, and share with the Board information on the status of a number of code enforcement cases that will be brought before the Board for formal hearing and action in the very near future.

I understand that the Board has yet to be presented any case that requires formal Board action. Although the Board may feel that there has not been a productive use of its time since its inception, I would like to emphasize that the City's new code enforcement program has been very active since it began in earnest only four months ago. In most instances, property owners have been cooperative in correcting the violations I have discussed with them. I am currently working a number of cases that I anticipate will require official Board involvement within the very near future. As the City's code enforcement program continues to mature, it is anticipated that official Board action and hearings on cases will become a regular occurrence.

Your patience has been greatly appreciated. Very soon the Board will become engaged in a number of activities that will have a very beneficial and positive impact on our community. I thank you for your patience and look forward to working closely with the Board in the future.