

City of Greenfield Budget Summary

FY 2013-14 Budget Summary by Expenditure Category and Department

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
City Council	-	-	-	-	
Administration				3.00	
Finance Services				3.50	
Public Works				17.55	
Parks & Recreation				0.55	
Police				18.50	
Community Development				2.70	
Non-Departmental					
Successor Redevelopment				-	
Total				45.80	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
City Council	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200
Administration	407,105	620,909	289,900	491,300	502,800
Finance Services	450,542	434,330	409,000	427,300	502,900
Public Works	2,639,336	2,861,317	2,824,222	2,634,650	8,838,500
Parks & Recreation	148,257	169,932	163,600	216,650	3,268,800
Police	3,080,853	2,725,590	2,617,800	2,651,100	2,890,600
Community Developpr	280,212	104,654	215,300	122,300	366,400
Non-Departmental	1,583,719	663,926	702,600	736,900	1,267,200
Successor Redevelop	-	2,011,118	2,393,700	2,253,500	3,640,300
Total	\$ 8,650,462	\$ 9,666,122	\$ 9,681,522	\$ 9,589,900	\$ 21,342,700
Expenditures by Category					
Employee Services	\$ 4,117,470	\$ 4,082,572	\$ 3,461,200	\$ 3,633,450	\$ 4,681,700
Maintenance & Operz	4,145,487	3,152,619	3,848,800	3,635,650	3,534,600
Debt Service	387,505	2,374,192	2,270,800	2,275,800	2,423,600
Capital Outlay	-	56,739	100,722	45,000	108,000
Capital Projects	-	-	-	50,000	9,818,600
Total	\$ 8,650,462	\$ 9,666,122	\$ 9,681,522	\$ 9,639,900	\$ 20,566,500
Fleet Allocation					(230,800)
Total	\$ 8,650,462	\$ 9,666,122	\$ 9,681,522	\$ 9,639,900	\$ 20,335,700
Total Operations	8,650,462	9,666,122	9,681,522	9,589,900	10,517,100
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 6,045,374	\$ 6,989,792	\$ 6,935,722	\$ 7,036,550	\$ 5,035,200
SLEF	43,564	63,834	100,000	100,000	100,000
Gas Tax Fund	333,013	328,087	348,000	307,000	753,000
Local Transportation					1,078,000
Sewer Operations Fu	792,483	877,848	939,700	836,800	2,301,100
Water Operations Fur	1,172,455	1,118,542	988,000	1,091,300	1,350,200
LLD #1	67,786	78,863	126,800	56,500	63,600
LLD #2	193,641	204,416	225,100	199,850	201,400
SMD #1	2,146	4,740	18,200	11,900	20,300
Science Workshop					99,000
Sewer Impact Fees					70,000
Water Impact Fees					1,270,000
Traffic Impact Fees					1,387,000
Park Impact Fees					34,300
Proposition 84 Park Grant					2,932,300
Successor Capital Projects					1,392,000
Successor Agency	-	-	-	-	2,248,300
FUND TOTAL	\$ 8,650,462	\$ 9,666,122	\$ 9,681,522	\$ 9,639,900	\$ 20,335,700

City of Greenfield All Departments

Budget Detail FY 2011 - FY 2014

Expenditures		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ 2,483,750	\$ 2,595,102	\$ 2,382,800	\$ 2,384,300	\$ 2,788,400
50110	Part Time	23,461	24,570	23,100	22,700	63,200
50120	Workers' Comp Pay	14,039	8	-	2,000	-
50130	Over Time	337,179	165,780	175,100	183,050	162,900
50200	Health Insurance	397,011	456,913	322,100	389,300	519,800
50300	FICA	200,925	201,221	175,200	178,800	227,400
50400	PERS	511,152	577,717	374,700	466,200	661,600
50500	Workers' Comp Pay	122,148	282	-	2,200	242,200
50600	Unemployment Ins	15,264	47,118	-	-	-
50700	Deferred Comp	6,392	6,167	600	2,500	6,600
50800	Uniform Allowance	6,149	7,695	7,600	2,400	9,600
55650	Total Benefits	1,259,041	1,297,112	880,200	1,041,400	1,667,200
xxxx	Health Allocation					
	Subtotal	4,117,470	4,082,572	3,461,200	3,633,450	4,681,700
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Servic	2,144,185	1,337,861	1,340,200	1,155,500	1,133,400
51150	Office Supplies	49,661	73,461	50,700	44,200	47,000
51110	Special Supplies/Services	147,369	161,603	643,900	665,900	457,900
51115	M & O - Equipment	169,404	109,164	43,600	54,500	50,800
51120	Memberships/Dues & Publication	39,409	37,769	47,300	40,600	45,600
51125	Travel, Meetings & Conferences	9,279	7,020	12,300	5,600	19,600
51130	POST Reimbursable Training	4,791	2,825	6,000	4,000	10,000
51131	Education & Training	2,257	6,525	10,600	8,800	10,600
51135	Equipment Lease	6,766	9,175	6,500	11,000	5,000
51140	Gas & Oil	87,889	87,925	91,400	60,100	178,100
51145	Shop Repair Parts	-	-	-	-	12,800
51150	Outside Labor	-	-	-	-	3,800
51155	M & O - Vehicles	23,545	21,636	30,700	22,400	36,200
51160	Utilities	442,746	466,398	423,300	411,400	433,100
51165	Communications	319,744	115,352	381,300	377,995	377,000
51170	M & O - Buildings/Grounds	55,648	38,555	160,700	125,855	140,100
51175	Community Promotion	21,782	25,079	15,400	15,000	15,400
51180	Property Taxes & Co Collection F	45,068	54,978	119,900	37,800	93,200
51190	Depreciation	575,944	597,293	465,000	595,000	465,000
xxxx	Fleet Allocation					
	Subtotal	4,145,487	3,152,619	3,848,800	3,635,650	3,534,600
Debt Service						
52100	Interest Expense	277,747	1,445,980	1,422,300	1,422,300	1,392,900
52200	Principal Expense	93,195	912,047	848,500	848,500	1,025,700
52300	Paying Agent Fees	16,563	16,165	-	5,000	5,000
	Subtotal	387,505	2,374,192	2,270,800	2,275,800	2,423,600
Capital Outlay						
53000	Operating Capital Outlay	-	56,739	100,722	45,000	108,000
	Subtotal	-	56,739	100,722	45,000	108,000
Capital Projects						
90000	Capital Projects	-	-	-	50,000	9,818,600
	Subtotal	-	-	-	50,000	9,818,600
City Total		\$ 8,650,462	\$ 9,666,122	\$ 9,681,522	\$ 9,639,900	\$ 20,566,500

General Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	1,551,437	2,309,047	683,757	683,757	1,136,407
<u>REVENUES</u>					
Taxes					
Property-CY Secured	276,791	279,707	280,700	283,000	288,700
Property-CY Unsecured	11,170	10,880	11,000	10,500	11,000
Property-PY Secured & Unsecured	14,297	8,883	15,000	5,000	7,000
Suppl. Assessment Roll	15,280	13,708	15,000	11,700	12,000
Vehicle License In-Lieu (property taxes)	1,099,932	1,095,911	1,117,800	1,071,000	1,092,400
Sales & Use Tax	632,898	756,301	738,300	725,400	747,200
Sales & Use Tax - Measure X	0	0	0	450,000	600,000
Sales Tax - Triple Flip (ERAF)	207,813	219,510	223,900	271,500	276,900
Sales Tax - Prop 172	26,600	29,147	30,000	33,000	33,900
Lodging Tax	11,773	11,636	14,000	12,000	12,000
Franchise Tax					
P G & E Utility	63,854	63,183	65,000	65,000	70,000
Solid Waste Utility	155,200	155,212	179,800	148,300	153,300
Tri-City Disposal	343,699		334,000	308,400	315,000
Utility Tax	288,118	253,565	310,000	275,000	280,500
Real Estate Transfer Tax	25,421	17,782	20,000	10,000	25,000
Subtotal	3,172,846	2,915,425	3,354,500	3,679,800	3,924,900
Licenses & Permits					
Building Permits	16,796	72,294	25,000	25,000	40,000
Other Permits	7,824	107,785	5,000	4,000	20,000
Business License	25,144	21,370	22,000	22,000	25,000
Subtotal	49,764	201,449	52,000	51,000	85,000
Fines & Forfeitures					
Vehicle Code Fines	91,127	67,858	65,000	65,000	65,000
City Fines	27,954	9,205	12,000	5,000	12,000
Subtotal	119,081	77,063	77,000	70,000	77,000
Use of Property & Money					
Interest	2,452	2,164	0	1,000	0
Rental Income - Community Center	21,571	18,932	23,000	23,000	23,000
Subtotal	24,023	21,096	23,000	24,000	23,000
Other Agencies					
Motor Vehicle License Fees	80,754	8,855	0	9,200	0
Trailer Park Fees	380	0	0	0	0
HOPTR	1,913	1,951	1,000	1,000	1,000
POST Reimbursement	8,440	1,057	3,000	0	3,000
School Resource Officer Reimbursement	132,000	117,067	132,000	66,000	132,000
Other Grants	69,057	51,886	19,800	4,200	0
Subtotal	292,544	180,816	155,800	80,400	136,000

General Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
REVENUES (Continued)					
Current Services					
Zoning Fees	5,045	16,145	5,000	3,000	5,000
Subdivision Fees	4,375	7,460	5,000	19,500	10,000
Plan Checking	5,493	35,766	10,000	10,000	30,000
Residential Registration	8,471	3,300	0	1,000	0
Encroachment	50	225	100	100	0
Vehicle Abatement	0	0	5,000	100	0
Crossing Guard Reimbursement-Schools					10,000
Police Dept. Reports, etc.	50,151	47,890	60,000	40,000	50,000
Subtotal	73,585	110,786	85,100	73,700	105,000
Other Revenues					
Donations	300	0	500	0	0
Sale Real/Personnel Prop.	1,175,000		0	0	0
Education Fee	1,935	1,954	3,000	500	4,000
Photocopies	320	512	200	200	200
Penalties	98		100	200	100
Returned Check Charge	1,475	1,150	2,500	1,000	1,000
Refunds	616	8,657	5,000	1,000	2,500
State Mandated Costs	6,738	9,505	5,000	5,000	5,000
Other Revenues	13,384	34,487	25,000	25,000	25,000
Loan Proceeds	0	76,422	0	0	0
Subtotal	1,199,866	132,687	41,300	32,900	37,800
Intergovernmental Revenues					
Transfer From Gas Tax	130,600	109,100	92,000	92,000	147,400
Transfer from Redevelopment	119,100	88,600	0	0	0
Transfer from Transit	23,600	0	0	0	0
Transfer From LLMD #1	3,600	27,600	35,700	35,700	18,500
Transfer From LLMD #2	4,100	71,700	63,400	63,400	56,300
Transfer From SMD #1	1,000	0	0	0	0
Transfer From Sewer	104,500	250,400	206,600	206,600	329,500
Transfer From Water	218,100	378,400	243,200	243,200	285,400
Subtotal	604,600	925,800	640,900	640,900	837,100
TOTAL REVENUES	5,536,309	4,565,121	4,429,600	4,652,700	5,225,800
TOTAL RESOURCES	7,087,746	6,874,168	5,113,357	5,336,457	6,362,207

General Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
EXPENDITURES					
City Council	60,439	91,233	65,400	56,200	65,200
City Manager	234,215	375,377	135,000	298,400	325,500
City Attorney	80,412	159,730	70,000	66,000	70,000
City Clerk	92,477	85,804	84,900	126,900	107,300
Finance					
Administrative Services	280,430	255,583	258,900	241,200	353,900
Support Services	253,461	468,870	552,800	308,700	0
Public Works					
Administration	311,505	391,050	306,300	317,400	262,100
Parks & Recreation					
Parks	94,615	113,918	147,000	98,300	62,000
Recreation and Community Center	46,851	19,273	9,600	8,550	134,500
Community Services	6,794	8,266	7,000	5,000	6,700
Community Development	280,212	104,654	215,300	122,300	366,400
Police	3,037,289	2,661,757	2,517,800	2,551,100	2,790,600
Health Insurance - COLA					61,600
Non-Departmental	0	0	0	0	0
Civic Center Complex	119,619	195,057	149,800	428,200	388,300
Information Technology					25,000
Property & Liability					77,700
TOTAL EXPENDITURES	4,778,699	4,735,513	4,370,000	4,200,050	5,096,800
ENDING BALANCE					
Designated/Reserve	54,638	0	0	0	0
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	2,254,409	683,757	743,357	1,136,407	1,265,407

Supplemental Law Enforcement Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	-4,715	11,183	29,027	29,027	0
REVENUES					
Other Grants - SLEF	100,000	100,000	100,000	100,000	100,000
TOTAL REVENUES	100,000	100,000	100,000	100,000	100,000
TOTAL RESOURCES	95,285	111,183	129,027	129,027	100,000
EXPENDITURES					
Police	84,102	63,834	100,000	100,000	100,000
Non-Departmental	0	0	0	0	0
TOTAL EXPENDITURES	84,102	63,834	100,000	100,000	100,000
ENDING BALANCE					
Designated/Reserve	0	0	0	0	0
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	11,183	29,027	0	0	0

Supplemental Law Enforcement Fund: In the February 2009 State Budget Agreement, the Legislature established a new, temporary 0.15% Vehicle License Fee (VLF), a tax in addition to the existing 0.65% base VLF that is allocated to county realignment programs and cities on a per capita basis. The new 0.15% rate is deposited in the Local Safety and Public Protection Account in the State's Transportation Tax Fund. These revenues are used to fund a variety of law enforcement programs previously paid from the state general fund. The Citizens' Option for Public Safety (COPS) program provides grants to every city and county and five special districts that provide law enforcement. Government Code 30061 specifies that, of the funds deposited from the 0.15% VLF rate deposited to the Local Safety and Public Protection Account in the Transportation Tax Fund, 21.3% is to be allocated to county Supplemental Law Enforcement Services Funds (SLESF). COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, except that a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of \$100,000.

Science Workshop	FY 2010-2011	FY 2011-2012	FY 2012-13	FY 2012-13	FY 2013-2014
	Actuals	Actuals	Budget	Estimate	Proposed
BEGINNING BALANCE		0	142,271	142,271	80,016
REVENUES					
Science Workshop Grant		179,000		42,420	13,000
Interest		171		125	
TOTAL REVENUES		179,171	0	42,545	13,000
TOTAL RESOURCES		179,171	142,271	184,816	93,016
EXPENDITURES					
Science Workshop Program		36,900	0	104,800	99,000
Non-Departmental		0	0	0	0
TOTAL EXPENDITURES		36,900	0	104,800	99,000
ENDING BALANCE					
Designated/Reserve		142,271			
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance		0	142,271	80,016	(5,984)
TOTAL ENDING BALANCE		142,271			

Science Workshop Fund: This Fund was established with the receipt of a grant to create a workshop program committed to enriching the educational experience of historically underserved youth by providing them with safe, fun and stimulating environment where they can explore their world through science. Students develop projects around their interests, and learn from observation and direct experience with real-world objects and materials. Greenfield Community Science Workshop (CSW) will provide hands on science programming to local elementary schools and to provide staff with vital professional development training. The program is currently housed in the old City Hall building

Local Transportation Fund	FY 2010-2011	FY 2011-2012	FY 2012-13	FY 2012-13	FY 2013-2014
	Actuals	Actuals	Budget	Estimate	Proposed
BEGINNING BALANCE	423,102	116,562	0	0	(4,836)
REVENUES					
Intergovernmental Revenues	458,058	30,074			971,000
Other Grants		82,019			
Other Revenue		-5,020		9,700	
Transfer From Gas Tax		5,020			
Transfer From SSMD#1					
TOTAL REVENUES	458,058	112,093	0	9,700	971,000
TOTAL RESOURCES	881,160	228,655	0	9,700	966,164
EXPENDITURES					
Public Works - Capital Projects	762,198	116,504		14,536	1,078,000
CIP Projects					
Non-Departmental	2,400				
Transfer to Gas Tax					
TOTAL EXPENDITURES	764,598	116,504	0	14,536	1,078,000
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	116,562	0	0	(4,836)	(111,836)

Local Transportation Fund. The Local Transportation Fund receives its funds from the Transportation Agency for Monterey County (TAMC) based on the proceeds raised from the Transportation Development Act funds and the ¼ cent general sales tax collected by the State and returned to Monterey County. Annual apportionments average around \$12,000,000. Local Transportation Funds can be used for planning, pedestrian and bicycle facilities, rail passenger service, public transit, special group transportation service, local streets and roads, and administration. State Transit Assistance funds are dedicated to the operation and capital expenditure of public transit. In Monterey County, these funds are allocated by the South County cities and the Transportation Agency to Monterey-Salinas Transit

Gas Tax Fund	FY 2010-2011	FY 2011-2012	FY 2012-13	FY 2012-13	FY 2013-2014
	Actuals	Actuals	Budget	Estimate	Proposed
BEGINNING BALANCE	415,181	328,066	396,335	396,335	450,335
REVENUES					
Gas Tax 2106 & 2106.5	42,569	41,536	50,000	57,000	60,000
Gas Tax 2107	122,637	116,889	125,000	118,000	125,000
Gas Tax 2107.5	4,000	4,000	4,000	4,000	4,000
Gas Tax 2105	91,824	81,436	100,000	80,000	85,000
Gas Tax 2103	169,456	240,678	90,000	194,000	199,800
Interest Income	353	1,222			
Loan Proceeds	56,739	76,422			
TOTAL REVENUES	487,577	562,183	369,000	453,000	473,800
TOTAL RESOURCES	902,758	890,248	765,335	849,335	924,135
EXPENDITURES					
Public Works					
Administration					
City Hall					
City Engineer					
Streets	389,752	348,464	331,200	307,000	505,000
Parks					
Recreation and Community Center					
Community Services					
CIP Projects					
Capital Projects					248,000
Non-Departmental		109,100	92,000	92,000	141,700
Transfer to General Fund					
TOTAL EXPENDITURES	389,752	457,564	423,200	399,000	894,700
ENDING BALANCE					
Designated/Reserve	0	0	0	0	0
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	328,066	396,335	342,135	450,335	29,435

Gas Tax Fund: The Fund is established to receive funds from the State of California related to the excise tax on gas. On July 1, 2010, the State excise tax on motor vehicle fuel increased by 17.3 cents (\$0.173) per gallon. Therefore, from July 1, 2010, through June 30, 2011, the State Motor Vehicle fuel excise tax rate is 35.3 cents (\$0.353) per gallon. Beginning July 1, 2011, the State excise tax on motor vehicle fuel increased by .4 cents (\$0.004) per gallon. Therefore from July 1, 2011, to June 30, 2012, the state motor vehicle fuel excise tax is 35.7 cents (\$0.357) per gallon. Revenue received from the State is subject to changed based on the Fuel Tax Swap law which provides for a combination of lowering the sales and use tax rate applicable to sales of motor vehicle fuel, excluding aviation gasoline, and simultaneously raising the state excise motor vehicle fuel tax, effective July 1, 2010. The State's Board of Equalization is required to adjust the excise tax rates for both motor vehicle fuel and diesel fuel annually so that the total amount of tax revenue generated is equal to what would have been generated had the sales and use tax and excise tax rates remained unchanged.

Landscape & Lighting District No. 1	FY 2010-2011	FY 2011-2012	FY 2012-13	FY 2012-13	FY 2013-2014
	Actuals	Actuals	Budget	Estimate	Proposed
BEGINNING BALANCE	204,837	287,537	298,503	347,103	0
REVENUES					
Property Assessments	152,977	162,805	298,503	298,503	483,606
Interest	1,108	1,031		500	
TOTAL REVENUES	154,085	163,836	298,503	299,003	483,606
TOTAL RESOURCES	358,922	451,373	597,006	646,106	483,606
EXPENDITURES					
Public Works					
Administration					
City Hall					
City Engineer					
Parks					
Recreation and Community Center					
Community Services					
Landscape & Lighting District	67,785	78,863	126,800	126,800	63,600
Non-Departmental	3,600	27,600	35,700	35,700	18,500
TOTAL EXPENDITURES	71,385	106,463	162,500	162,500	82,100
ENDING BALANCE					
Designated/Reserve	0	0	0	0	0
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	287,537	298,503	434,506	483,606	401,506

Landscape & Lighting Maintenance Assessment District No 1. Fund: Landscape & Lighting Maintenance Assessment District No 1 was adopted by Resolution No. 2004-18 on March 25, 2004 consisting of the Mariposa Subdivision, Vineyard Green Subdivision, Vista Verde Subdivision and the Cambria Park Subdivision. In accordance with the Landscape and Light Act of 1972, the City must prepare bi-annually an Engineering Report on any changes to the District's improvements, and the proposed budget and assessment for that fiscal year and hold a public hearing prior to approving and ordering the proposed levy assessment. The Net annual cost to provide and maintain the improvements determined to be special benefits is allocated to each property in proportion to the special benefits received.

Landscape and Lighting Dist. No 2	FY 2010-2011	FY 2011-2012	FY 2012-13	FY 2012-13	FY 2013-2014
	Actuals	Actuals	Budget	Estimate	Proposed
BEGINNING BALANCE	577,890	584,571	636,188	636,188	522,488
REVENUES					
Taxes					
Property Assessments	201,814	270,207	145,000	150,000	150,000
Interest	2,608				
TOTAL REVENUES	204,422	270,207	145,000	150,000	150,000
TOTAL RESOURCES	782,312	854,778	781,188	786,188	672,488
EXPENDITURES					
Landscape & Lighting District	193,641	204,415	225,100	200,300	201,400
Community Development					
Non-Departmental	4,100	71,700	63,400	63,400	56,300
TOTAL EXPENDITURES	197,741	276,115	288,500	263,700	257,700
ENDING BALANCE					
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	584,571	636,188	492,688	522,488	414,788

Landscape and Lighting Assessment District No. 2 Fund: This District was created by the adoption of Resolution 2004-89 on December 7, 2004 pursuant to the requirements of the Landscape and Lighting Act of 1972. Upon the request of Creek Bridge Homes, the City initiated the annexation of St. Charles Subdivision into this district. The benefiting properties include single family homes (Zone 4a) and multi-family and non-residential properties (Zone 4b). Additionally, in 2005, upon the request of Standard Pacific Homes, also annexed the Las Manzanitas Subdivision (Zone 5) into the District. Improvements maintained and operated by the District include the maintenance and operations of streets, roads and highways and the maintenance and operation drainage and flood control facilities in the zone. The City is in the process of conducting a new assessment study on Landscaping District to ensure that assessments properly captures the cost of providing these public services. Services are provided by a City Contractor based on a contract awarded in 2008. The City will be evaluating the cost effectiveness of continuing to provide these service by private contract or re-bidding the work in FY 2014. accordance with state law

Landscape and Lighting Assessment District No. 2 Fund				
Benefit Areas	Total	FY 11/12	FY 11/13	Zone
	EDU	Ass. Per EDU	Max Tax	Levy Amount
Second Street (Zone 1)	80	471.00	48,846	37,697.00
Terra Verde Subdivision (Zone 2)	96	279.00	34,734	26,807.00
La Vina Subdivision 3A	167	378.00	81,816	63,142.00
La Vina Subdivision 3B	38	159.00	7,847	6,055.00
St Charles: Single Family	150	558.90	108,627	83,835.00
St Charles: Multi-Family & Non-Res.	121	325.28	50,914	39,293.00
Las Manzanitas 5	19	491.00	12,087	9,329.00

Street and Drainage Assessment District No. 2	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	375,059	413,510	436,298	436,298	664,398
REVENUES					
Property Assessments	39,804	26,651	190,000	246,300	180,000
Interest	1,794				
TOTAL REVENUES	41,598	26,651	190,000	246,300	180,000
TOTAL RESOURCES	416,657	440,161	626,298	682,598	844,398
EXPENDITURES					
Public Works					
Administration					
City Hall					
City Engineer					
Parks					
Recreation and Community Center					
Community Services					
Landscape & Lighting District	2,147	5,002	11,100	11,100	20,300
CIP Projects					0
Non-Departmental	1,000		7,100	7,100	0
Transfer to LTF					
TOTAL EXPENDITURES	3,147	5,002	18,200	18,200	20,300
ENDING BALANCE					
Designated/Reserve	0	0	0	0	0
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	413,510	436,298	608,098	664,398	824,098
TOTAL ENDING BALANCE	413,510				

Street and Drainage Maintenance Assessment District No. 1 Fund: This was created by the adoption of Resolution 2004-88 on December 7, 2004 pursuant to the requirements of the Benefit Assessment Act of 1982. Upon the request of Creek Bridge Homes, the City initiated the annexation of St. Charles Subdivision into this district. The benefiting properties include single family homes (Zone 4a) and multi-family and non-residential properties (Zone 4b). Additionally, in 2005, upon the request of Standard Pacific Homes, also annexed the Manzanitas Subdivision (Zone 5) into the District. Improvements maintained and operated by the District include the maintenance and operations of streets, roads and highways and the maintenance and operation drainage and flood control facilities. The City is in the process of conducting a new assessment study on Lighting and Landscaping District to ensure that assessments properly captures the cost of providing these public services. Services are provided by City Contractors based on a contract awarded in 2008. The City will be evaluating the cost effectiveness of continuing to provide these service by private contract or re-bidding the work in FY 2014 in accordance with state law

Street and Drainage Maintenance Assessment District No.1			
Benefit Areas	Total EDU	Rate per Parcel/EDU	Total Assessment
Zone 1a 2nd St Maintenance	80	38.22	3,057.00
Zone 1b 2nd St Drainage	80	34.35	2,748.00
Zone 2a Terra Verde Storm Drainage	32	41.93	1,342.00
Zone 2b Terra Verde Storm Drainage	64	26.25	1,680.00
Zone 3a LaVina Storm Drainage	205	22.97	4,709.00
Zone 4a St. Charles Place Storm & Drainage	150	56.16	8,425.00
Zone 4b St. Charles Place Street and Storm Drainage: Multi-family	146	3.89	686.91
Zone 4b St. Charles Place Street and Storm Drainage: Non-Residential		8.05	1,417.00
Zone 5 Las Manzanitas Storm Drainage	19	57.62	1,095.00

Street and Drainage Assessment District No. 2	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	375,059	413,510	0	436,297	0
REVENUES					
Property Assessments	39,804	26,651	190,000	246,300	180,000
Interest	1,794				
TOTAL REVENUES	41,598	26,651	190,000	246,300	180,000
TOTAL RESOURCES	416,657	440,161	190,000	682,597	180,000
EXPENDITURES					
Public Works					
Administration					
City Hall					
City Engineer					
Parks					
Recreation and Community Center					
Community Services					
Landscape & Lighting District	2,147	5,002	11,100	11,100	20,300
CIP Projects					0
Non-Departmental	1,000		7,100	7,100	0
Transfer to LTF					290,000
TOTAL EXPENDITURES	3,147	5,002	18,200	18,200	20,300
ENDING BALANCE					
Designated/Reserve	0	0	0	0	0
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	413,510	0	0	0	0
TOTAL ENDING BALANCE	413,510				

Street and Drainage Assessment District No. 2 Fund: The purpose of this District is to collect special assessments in order to help provide and maintain the improvements benefiting residents living in these subdivisions. The method of apportionment established for the district utilizes a weighted method of apportionment known as a Equivalent Benefit Unit and all other land uses are converted to a weighted EBU based on an assessment formula that equates the property's specific development status, type of land use and size compared to a single-family home site. The City is in the process of conducting a new assessment study on each Street and Drainage District and Lighting and Landscaping District to ensure that assessments properly captures the cost of providing these public services. Services are provided by City Contractor based on a contract awarded on 2008. The City will be evaluating the cost effectiveness of continuing to provide these service by private contract or re-bidding the work in FY 2014 in accordance with state law.

Street and Drainage Maintenance Assessment District No. 2

	Parcels Levied	Total EBU	Maximum EBU	Levy Per EBU	Balance To Levy
Mariposa Subdivision 1	40	40	438.32	438.32	17,532.00
Vineyard Green Subdivision 2	60	88	374.18	374.18	32,927.00
Vista Verde Subdivision 3	16	16	580.52	580.52	9,288.00
Cambria Park Subdivision 4	40	39	465.20	465.20	18,142.00

Sewer Operations Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE (Net Assets)	5,972,896	5,771,150	634,916	634,916	494,416
REVENUES					
Interest	4,098	1,624	3,000	700	300
Rental Income	1,035	1,728	1,500	1,800	1,800
Utility User Fees	689,892	817,861	911,000	900,400	1,002,100
Other Revenues		5,718			1,500,000
TOTAL REVENUES	695,025	826,930	915,500	902,900	2,504,200
TOTAL RESOURCES	6,667,921	6,598,080	1,550,416	1,537,816	2,998,616
EXPENDITURES					
Finance					
Utility Billing	76,800	85,000	58,700	58,700	58,700
Public Works					
Administration					
City Hall					
City Engineer					
Parks					
Recreation and Community Center					
Community Services					
Landscape & Lighting District					
Sewer Collection & Treatment	715,471	791,473	864,800	778,100	1,165,400
Capital Projects					1,077,000
CIP Projects					
Non-Departmental	104,500	250,400	206,600	206,600	357,600
Transfer to General Fund					30,000
TOTAL EXPENDITURES	896,771	1,126,873	1,130,100	1,043,400	2,688,700
ENDING BALANCE					
Designated/Reserve	5,271,252				
Unexpended Expenditures	0	0	0	0	0
Available Fund Balance/Cash Balance	499,898	634,916	420,316	494,416	\$309,916

Sewer Operations Fund : The City's Wastewater System provides service to Greenfield and the surrounding unincorporated areas. Wastewater services provided include the transmission of wastewater from residential, commercial, and light industry areas to a treatment facility and the disposal of the wastewater and residual waste solids. The City's authority to discharge wastewater is granted under a Waste Discharge Permit issued by the Central Coast Regional Water Quality Control Board. The City's existing permit was issued in May of 2002 and it increased the City's allowable discharge to 1.5 million gallons per day (MGD) from the previous limit of 1.0 MGD. The sewer plant operates at a flow of approximately 930,000 gallons per day (GPD) and has approval to expand the plant to a capacity of 2.0 MGD. The treated water is not stored, but is dispersed using spray fields. The wastewater system includes over 110,000 feet of gravity sewer ranging in diameter from 6 to 24 inches. The City has over 3,200 sewer connections. The overwhelming majority of the City's sewer connections are for single family residential (SFR) accounts. SFR accounts make up 83% of the service connections; multi-family customers (apartments, duplexes and trailer parks) make up approximately 11 %; commercial (businesses, schools, churches and business parks) make up 4%; landscape (parks and medians) make up 1 %; and 1% are fire protection, government, and hydrants uses.

City of Greenfield

FY 2013-16 Sewer Rate Schedule

Monthly Service Charges	Prevailing Rates	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Monthly Sewer Use Fee	\$18.63	\$20.50	\$22.55	\$24.80	\$27.28

The City does not charge for sewer service based on sewer flow or distinguish between the differing wastewater characteristics of different customer types who discharge into the wastewater system. This rate schedule is based on the recommendation of previous rate study that concluded that determining a customer's sewer flow per connection is difficult due to variations in the type of land use, irrigation needs and time of year.

Water Operations Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	6,700,273	6,297,388	2,289,873	2,289,873	2,083,273
REVENUES					
Interest	22,469	7,208	15,000	3,000	5,000
Rental Income	1,207	16,273	0	1,500	1,500
Utility User Fees	871,580	879,996	1,083,700	1,061,400	1,300,400
Connection Fees	815	7,531		3,000	25,000
Other Revenues		371		300	
Loan Proceeds					
Transfer From Sewer	76,800	85,000	58,700	58,700	63,900
TOTAL REVENUES	972,871	996,379	1,157,400	1,127,900	1,395,800
TOTAL RESOURCES	7,673,144	7,293,767	3,447,273	3,417,773	3,479,073
EXPENDITURES					
Finance					
Utility Billing	170,112	176,745	117,700	127,400	90,300
Public Works					
Administration					
City Hall					
City Engineer					
Parks					
Recreation and Community Center					
Community Services					
Landscape & Lighting District					
Water Production, Distribution & Billing	1,079,356	1,024,797	912,800	963,900	989,900
CIP Projects					
Capital Projects					270,000
Non-Departmental	126,288	378,400	243,200	243,200	0
Transfer to General Fund					279,600
TOTAL EXPENDITURES	1,375,756	1,579,941	1,273,700	1,334,500	1,629,800
ENDING BALANCE					
Designated/Reserve	3,870,928				
Unexpended Expenditures					
Available Fund Balance/Cash Balance	2,426,460	2,289,873	2,173,573	2,083,273	1,849,273

Water Operations Fund: The City of Greenfield's water source has historically been from groundwater resources, specifically the Salinas Valley Groundwater Basin. The City does not use surface water as a supply source. The City pumps groundwater from its three existing wells. One of the wells has been converted into an irrigation well for Patriot Park, while the other two wells are used for domestic production. The City monitors the quality of the groundwater that comprises its municipal water supply, and the City's supply meets all regulatory standards. The water system has never violated a maximum contaminant level or any other water quality standard. The City's water system contains two primary water production wells (well #1 and #6), one well converted to irrigation use, one water storage tank, a water booster pump station, and over 17 miles of water distribution pipelines. The combined capacity of the two domestic production wells is 4,760 AFY. Estimated water demand at build out requires three additional wells similar in capacity to the two existing wells. The City is currently in the process of constructing well #7, and it is expected to be operational in the near future. The water system contains a 1.0 MG ground level water storage tank. This provides water for the booster pumping plant that provides the City its required water pressure. The City's 2005-2025 Water CIP forecasted a build out storage need of 3.75 MG. The City is in the process of designing a 1.5 MG storage tank. The City's transmission and distribution pipelines vary from 4 to 16 inches in diameter and total more than 17 miles in length

City of Greenfield

FY 2013-16 Water Rate Schedule

Monthly Service Charges for Water	Prevailing Rates	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
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Rates for Customers Within City Limits:

Monthly Base Service Charge:

5/8 x 3/4" meter	\$9.11	\$10.93	\$13.12	\$14.03	\$15.02
1" meter	\$10.15	\$12.18	\$14.62	\$15.64	\$16.74
1 1/2" meter	\$12.58	\$15.09	\$18.11	\$19.38	\$20.73
2" meter	\$14.95	\$17.94	\$21.53	\$23.04	\$24.65
3" meter	\$32.20	\$38.64	\$46.36	\$49.61	\$53.08
4" meter	\$39.52	\$47.42	\$56.90	\$60.89	\$65.15
6" meter	\$103.26	\$123.91	\$148.69	\$159.10	\$170.25

Variable Consumption Rate per 1,000 gallons:

0 to 5,000	\$0.48	\$0.58	\$0.69	\$0.74	\$0.79
5,001 to 10,000	\$0.78	\$0.94	\$1.12	\$1.20	\$1.29
10,001 to 15,000	\$0.97	\$1.17	\$1.40	\$1.50	\$1.60
15,001 to 20,000	\$1.14	\$1.37	\$1.64	\$1.76	\$1.88
20,001 to 25,000	\$1.20	\$1.44	\$1.73	\$1.85	\$1.98
25,001 and up	\$1.80	\$2.16	\$2.59	\$2.77	\$2.97

Monthly Base Service Charge for Fire Protection Services:

1 1/2" meter	\$9.55	\$11.46	\$13.75	\$14.72	\$15.75
2" meter	\$11.26	\$13.51	\$16.21	\$17.34	\$18.56
3" meter	\$12.96	\$15.55	\$18.66	\$19.97	\$21.37
4" meter	\$14.66	\$17.60	\$21.12	\$22.59	\$24.18
6" meter	\$18.60	\$22.32	\$26.78	\$28.66	\$30.67

Water Usage Rates for 3-inch Fire Hydrant Meter

For first 9,000 gallons	\$58.20	\$69.84	\$83.81	\$89.67	\$95.95
For each 1,000 gallons above 9,000 ga (Deposit is two times the usage fee)	\$1.54	\$1.84	\$2.21	\$2.37	\$2.53

FY 2013-14 Water Fund Rate Schedule: The scheduled Water service rate increase for FY 2013-13 is based on the NBS Government Finance Group's Water Rate Study, dated December 2011 which examined both the infrastructure necessary to increase capacity to serve the level of development proposed under the City's General Plan as well as the operational needs of the sewer system. In accordance with Resolution 2012-30, the approved rates included phased funding for depreciation and cash funding major equipment acquisitions. Depreciation expense requirements beyond what is currently charged is to have a "phased implementation". This depreciation phasing plus eliminating financing costs for major equipment was to have a 'smoothing' impact of the rate adjustments that rate payers who have paid. The smoothed rates is projected to achieves full cost recovery in year 5 and mitigates the rate adjustment required. The rate schedule approved by the City in 2012 was to eliminate structural deficit between operating revenues and expenses, satisfy debt coverage covenant requirements, establish a sixty day (60 day) operating reserve and provide funding for capital replacement, upgrade and maintenance.

City of Greenfield

FY 2013-16 Water Rate Schedule

Monthly Service Charges for Water	Prevailing Rates	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Rates for Customers Outside City Limits:					
Monthly Base Service Charge:					
5/8 x 3/4" meter	\$18.22	\$21.86	\$26.23	\$28.07	\$30.03
1" meter	\$20.30	\$24.36	\$29.24	\$31.28	\$33.48
1 1/2" meter	\$25.15	\$30.18	\$36.22	\$38.75	\$41.47
2" meter	\$29.90	\$35.88	\$43.06	\$46.08	\$49.30
3" meter	\$64.39	\$77.27	\$92.72	\$99.22	\$106.16
4" meter	\$79.03	\$94.84	\$113.81	\$121.77	\$130.30
6" meter	\$206.52	\$247.82	\$297.39	\$318.21	\$340.49
Variable Consumption Rater per 1,000 gallons:					
0 to 5,000	\$0.98	\$1.18	\$1.42	\$1.52	\$1.62
5,001 to 10,000	\$1.56	\$1.87	\$2.25	\$2.40	\$2.57
10,001 to 15,000	\$1.94	\$2.33	\$2.80	\$3.00	\$3.21
15,001 to 20,000	\$2.28	\$2.74	\$3.28	\$3.51	\$3.76
20,001 to 25,000	\$2.40	\$2.88	\$3.46	\$3.70	\$3.96
25,001 and up	\$3.60	\$4.32	\$5.18	\$5.55	\$5.94
Monthly Base Service Charge for Fire Protection Services:					
1 1/2" meter	\$14.66	\$17.60	\$21.12	\$22.59	\$24.18
2" meter	\$18.60	\$22.32	\$26.78	\$28.66	\$30.67
3" meter	\$21.88	\$26.25	\$31.50	\$33.71	\$36.07
4" meter	\$25.92	\$31.10	\$37.32	\$39.94	\$42.73
6" meter	\$33.37	\$40.05	\$48.06	\$51.42	\$55.02
Water Usage Rates for 3-inch Fire Hydrant Meter					
For first 9,000 gallons	\$116.60	\$139.92	\$167.91	\$179.66	\$192.25
For each 1,000 gallons above 9,000 ga	\$3.10	\$3.72	\$4.46	\$4.77	\$5.10

Recognized Property Tax Trust Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE		3,392,864	893,462	893,462	834,920
REVENUES					
Property-CY Secured		1,418,311	2,399,900	1,722,054	1,722,054
Property-CY Unsecured		51,509			
Property-PY Secured & Unsecured		31,408			
Suppl. Assessment Roll		1,156			
Interest		67,939			
HOPTR		1,611			
Other Revenues		7,910			
TOTAL REVENUES		1,579,845	2,399,900	1,722,054	1,722,054
TOTAL RESOURCES		4,972,709	3,293,362	2,615,516	2,556,974
EXPENDITURES					
Successor Redevelopment Agency		2,487,897	2,304,500	1,780,596	2,248,300
Non-Departmental		49,100			
TOTAL EXPENDITURES		2,487,897	2,304,500	1,780,596	2,248,300
ENDING BALANCE					
Designated/Reserve	2,145,109				
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	1,247,755	893,462	988,862	834,920	308,674

Recognized Property Tax Trust Fund: California Health & Safety Code Section 34180 requires that the all Successor agency actions to be reviewed and approved by an appointed Oversight Board. By law, the City of Greenfield must set aside amounts in reserve as required by bond indentures, trust indentures, or similar documents governing the issuance of outstanding redevelopment agency bonds and establish a Recognized Obligation Payment Schedule. Obligations of this fund are set out in an approved Recognized Obligation Payment Schedule. This is a permanent schedule of obligations that replaces the previous Enforceable Obligations Schedules. Annually, the County Auditor-Controller allocates property tax increment to successor agencies to pay debts listed on Recognized Obligation Payment Schedule. In FY 2014, the Greenfield Successor agency will be required to reports to the County Auditor-Controller whether the total amount of property tax available to the agency will be sufficient to fund its Recognized Obligation Payment Schedule obligations over the next six-month fiscal period. Successor agency must send the adopted Recognized Obligation Payment Schedule to the State Controller and the State Department of Finance for approval. The Recognized Obligation Payment Schedule is also subject to approval by the Oversight Board. The County Auditor-Controller transfers property tax to the successor agency in an amount equal to the cost of the obligations specified in the ROPS. This amount is transferred into the successor agency's Redevelopment Obligation Retirement Fund, and payments from this fund are used to satisfy the obligations identified in the ROPS.

Recognized Obligation Payment Schedule	Total Outstanding Obligation	Total Due for FY 2013-14
	\$ 43,744,501	\$ 3,615,021
Bond Debt Service	2,444,705	122,868
Bond Debt Service	36,154,288	1,640,615
Low Income Housing Loan 1/	650,000	390,000
Low Income Housing Loan 1/	675,000	249,231
Arbitrage Calculations	24,000	4,000
Continuing Disclosure Services	100,000	4,000
Bond Trustee Services	125,000	5,000
auditing Services	16,500	2,500
Accounting Services	186,000	6,200
Legal Services	100,000	20,000
Financial Advisor	4,000	2,000
Property Tax Collection Fees	0	0
Bond Redemption Services	0	0
Staff and Oversight Board Costs	500,000	100,000
Property Tax Analysis Services	198,200	1,800
Due Diligence	5,000	5,000
pass through calculation error by County	134,822	134,822
pass through calculation error by County	9,744	9,744
pass through calculation error by County	28,772	28,772
pass through calculation error by County	40,970	40,970
Prepare El Camino Streetscape Plan	142,000	142,000
Prepare Walnut Avenue Specific Plan & EIR	138,000	138,000
Walnut Ave Interchange Study	67,500	67,500
Bond Redemption Services	2,000,000	500,000

Community Park Construction Fund	FY 2010-2011	FY 2011-2012	FY 2012-13	FY 2012-13	FY 2013-2014
	Actuals	Actuals	Budget	Estimate	Proposed
BEGINNING BALANCE	0	0	0	13,517	13,517
REVENUES					
Impact Fees					2,918,783
Interest					
Other Revenues					
TOTAL REVENUES	0	0	0	0	2,918,783
TOTAL RESOURCES	0	0	0	13,517	2,932,300
EXPENDITURES					
Parks & Recreation - Capital Projects				0	2,932,300
Non-Departmental					
TOTAL EXPENDITURES	0	0	0	0	2,932,300
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	0	0	0	13,517	0

General Facilities Impact Fee Fund: This fee was adopted in August 2001 by Ordinance No. 427 based upon a fee calculation report dated January 2001 as prepared by Revenue & Cost Specialists, LLC. It was added to the municipal code as Chapter 19.30. Most of the fund balance is this Fund was obligated towards the construction of a new Civic Center in 2011.

Traffic Impact Fee Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	1,833,541	1,713,097	2,116,881	2,116,881	2,100,353
REVENUES					
Impact Fees	-85,866	331,287			
Interest	8,130	6,549	15,000	3,000	20,000
Other Revenues		67,076			
TOTAL REVENUES	-77,736	404,911	15,000	3,000	20,000
TOTAL RESOURCES	1,755,805	2,118,008	2,131,881	2,119,881	2,120,353
EXPENDITURES					
Public Works - Capital Projects	42,708	14,238		16,528	1,387,000
Non-Departmental CIP Projects					
TOTAL EXPENDITURES	42,708	14,238	0	16,528	1,387,000
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	1,713,097	2,116,881	2,131,881	2,100,353	733,353

Traffic Impact Fee Fund: The traffic mitigation fee was first established in July 1990 by City Council Ordinance No. 352 which established Municipal Code Chapter 19.08. The fee was subsequently increased by City Council Ordinance No. 418 in June 2000. In 2007, Higgins & Associates was engaged to prepare a "fee study" for the purposes of updated the City's traffic impact fees. The fees calculated in this study were adopted by Resolution No. 2007-03 in January 2007. This was followed in February 2007 by Ordinance No. 467 which amended and rescinded certain sections of Chapter 19.10 of the municipal code.

Park Impact Fee Fund: 800	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	2,139,946	649,304	829,465	829,465	832,465
REVENUES					
Impact Fees		222,036			
Interest	14,303	4,701	15,000	3,000	20,000
Other Revenues					
TOTAL REVENUES	14,303	226,737	15,000	3,000	20,000
TOTAL RESOURCES	2,154,249	876,041	844,465	832,465	852,465
EXPENDITURES					
Public Works - Capital Projects	1,504,945	45,935		0	34,300
Non-Departmental CIP Projects					
TOTAL EXPENDITURES	1,504,945	45,935	0	0	34,300
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	649,304	829,465	844,465	832,465	818,165

Park Impact Fee Fund: Impact fees are collected to service the park needs of subdivision inhabitants for the purpose of developing new or rehabilitating existing neighborhood or community park or recreation facilities to serve the subdivision. Law governing the use of park Impact fees require that the City must develop a schedule specifying how, when, and where it will use the land or fees, or both, to develop park or recreational facilities to serve the residents of the subdivision. Any fees collected under the ordinance must be committed within five years after the payment of the fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later. If the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision.

Police Impact Fee Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	1,206	1,206	17,589	17,589	0
REVENUES					
Impact Fees		16,365			
Interest		18			
Other Revenues					
TOTAL REVENUES	0	16,383	0	0	0
TOTAL RESOURCES	1,206	17,589	17,589	17,589	0
EXPENDITURES					
Public Works - Capital Projects				0	
Non-Departmental			17,589	17,589	
TOTAL EXPENDITURES	0	0	17,589	17,589	0
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	1,206	17,589	0	0	0

Police Impact Fee Fund: The Police Facilities fee was adopted in June 1989 by Ordinance No. 342 as Chapter 19.08 of the municipal code. The fee was subsequently increased by City Council Ordinance No. 353 in August 1990. Revenue & Cost Specialists, LLC prepared a fee calculation report dated January 2001 which led to the adoption of Ordinance No. 426 amending the Police Facilities fee. The cash balance in the fund at June 30, 2008 is projected at \$17,589. Most of the assets of the Fund was obligated towards the construction of a new police facility in 2011

Sewer Impact Fee Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	782,886	786,529	958,176	958,176	959,676
REVENUES					
Impact Fees		169,481			25,000
Interest	3,643	3,021		1,500	
Other Revenues					
TOTAL REVENUES	3,643	172,502	0	1,500	25,000
TOTAL RESOURCES	786,529	959,031	958,176	959,676	984,676
EXPENDITURES					
Public Works - Capital Projects				0	70,000
Non-Departmental CIP Projects					
TOTAL EXPENDITURES	0	0	0	0	70,000
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	786,529	958,176	958,176	959,676	914,676

Sewer Impact Fee Fund: The Sewer Impact Fund covers the cost of capital projects that are attributable to development and growth. The impact fee revenue that is paid by new customers connecting to the City's sewer system is meant to generate the revenue to fund these capital projects. However, the Sewer Impact Fund's revenue is not as reliable, consistent or certain as is revenue from the Enterprise Fund. Year-to-year revenue of the Impact Fund varies significantly. In periods of economic stagnation, such as is currently being experienced nationwide, with minimal economic growth or development, impact fee revenue can virtually disappear. While a slowdown in development generally corresponds with a reduction in expansion-related capital projects, this is not always the case given the scope and long-term nature of some development projects

Water Impact Fee Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	2,085,476	2,079,147	2,229,019	2,229,019	2,232,519
REVENUES					
Impact Fees		144,460			25,000
Interest	9,723	7,419	15,000	3,500	20,000
Other Revenues					
TOTAL REVENUES	9,723	151,878	15,000	3,500	45,000
TOTAL RESOURCES	2,095,199	2,231,025	2,244,019	2,232,519	2,277,519
EXPENDITURES					
Public Works - Capital Projects	16,052			0	1,270,000
Non-Departmental CIP Projects					
TOTAL EXPENDITURES	16,052	0	0	0	1,270,000
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	2,079,147	2,229,019	2,244,019	2,232,519	1,007,519

Water Impact Fee Fund : The water connection fee was first established in January 1988 by City Council Ordinance No. 329 which established Municipal Code Chapter 19.06. The fee was subsequently increased by City Council Ordinance No. 419 in June 2000. The City's Engineer, Terra Engineering, prepared a "Water System Capital Improvement Plan Update which was dated December 2004. In June 2005, the Council repealed Municipal Code Chapter 19.06 and added new Chapter 13.60 based upon the Update by adopting Ordinance No. 457. This was followed in July 2005 by the adoption of Resolution No. 2005-66 which established the current fee schedule

Community Center Impact Fee Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	103,984	104,454	108,201	108,201	108,401
REVENUES					
Impact Fees		3,495			
Interest	470	344		200	
Other Revenues					
TOTAL REVENUES	470	3,839	0	200	0
TOTAL RESOURCES	104,454	108,293	108,201	108,401	108,401
EXPENDITURES					
Public Works - Capital Projects				0	
Non-Departmental					
TOTAL EXPENDITURES	0	0	0	0	0
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	104,454	108,201	108,201	108,401	108,401

Community Center Impact Fee Fund: This fee was adopted in August 2001 by Ordinance No. 428 based upon a fee calculation report dated January 2001 as prepared by

General Facilities Impact Fee Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	830	830	13,518	13,518	0
REVENUES					
Impact Fees		12,688			
Interest					
Other Revenues					
TOTAL REVENUES	0	12,688	0	0	0
TOTAL RESOURCES	830	13,518	13,518	13,518	0
EXPENDITURES					
Public Works - Capital Projects				0	
Non-Departmental					
TOTAL EXPENDITURES	0	0	0	13,518	0
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	830	13,518	13,518	0	0

General Facilities Impact Fee Fund: This fee was adopted in August 2001 by Ordinance No. 427 based upon a fee calculation report dated January 2001 as prepared by Revenue & Cost Specialists, LLC. It was added to the municipal code as Chapter 19.30. Most of the fund balance is this Fund was obligated towards the construction of a new Civic Center in 2011.

Successor RDA Capital Projects Fund	FY 2010-2011 Actuals	FY 2011-2012 Actuals	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-2014 Proposed
BEGINNING BALANCE	18,148,261	8,902,972	5,784,046	5,784,046	5,520,947
REVENUES					
Impact Fees					
Interest	57,382	12,415		3,500	
Other Revenues					
TOTAL REVENUES	57,382	12,415	0	3,500	0
TOTAL RESOURCES	18,205,643	8,915,387	5,784,046	5,787,546	5,520,947
EXPENDITURES					
Community Development	4,590,929	3,320,321		115,393	1,392,000
CIP Projects			2,031,700	151,206	
Non-Departmental	4,711,742	1,292,157			
TOTAL EXPENDITURES	9,302,671	4,612,478	2,031,700	266,599	1,392,000
ENDING BALANCE					
Designated/Reserve					
Unexpended Expenditures		0	0	0	0
Available Fund Balance/Cash Balance	8,902,972	5,784,046	3,752,346	5,520,947	4,128,947

The City of Greenfield is committed to enhance the quality of life and inspire community pride among all residents, businesses, and visitors through service excellence and stewardship of our valuable resources

Shared City Values

Shared Vision, Mission and Goals

We share a common purpose and work effectively together to achieve our vision, mission and goals to the benefit of all.

Accountable and Transparency

We are accountable for our actions, honor our commitments, and ensure all our decisions are transparent.

Stewardship

We use City resources wisely and carry out our responsibilities in a manner that inspires public confidence.

Effective Communication

We foster open and clear communication with all segments of the community within a framework of respect and understanding.

Volunteerism

We encourage, value, and support volunteerism among our citizens.

Strategic Partnerships

We seek strategic partnerships to leverage our collective knowledge, expertise and shared goals.

Pride and Passion

As ambassadors, we represent the City and its citizens with pride and enthusiasm.

Professionalism and Integrity

We are competent and fulfill our responsibilities with excellence and integrity.

Staff Development

We support the growth and development of our staff through effective staff development efforts.

Continuous Improvement

We support suggestions, ideas, and creative approaches, leading to continuous improvement in everything we do

Department Summary

The City Council is the legislative and policy making body of the City. The Council consists of the Mayor and four Council members who are elected at-large for staggered four-year terms. The Mayor is the presiding officer at City Council meetings and possesses the same voting powers as a Council members. The City Council is empowered to establish City policy, to provide for the exercise of all duties and obligations imposed upon the State law, and to secure the general health, safety, and welfare of the City and its citizens. The Council discusses and adopts all ordinances and resolutions necessary to execute any of the City's powers. The Council appoints the City Manager and City Attorney.

FY 2014 Department Goals and Objectives

CITY COUNCIL WORK PLANNING GOAL

Goal 1: To provide excellent services and outstanding stewardship of financial resources to ensure fiscal solvency and sustainability.

- Objective 1: Hire a finance manager and integrate all financial management responsibilities into City operations
- Objective 2: Develop and implement budget policies to guide effective decision-making.
- Objective 3: Review all financial reporting systems and identify necessary software and hardware upgrades
- Objective 4: Develop a financial budget plan and a 5-year capital and operating budget. Clarify Measure X intent and develop and communicate a spending strategy

Goal 2: To be a safe place where families, individuals, and businesses thrive.

- Objective 1: Negotiate and finalize the shared service agreement with Soledad
- Objective 2: Expand safety through innovative strategies i.e., safety officers, citizen groups
- Objective 3: Increase effective two-way communication between law enforcement and the community
- Objective 4: Incorporate CALGRIP funding into safety budget deliberations

Goal 3 Attract, create, and retain businesses that contribute to the economic development and prosperity of all its residents

- Objective 1: Continue to bring the Yanks Project to fruition
- Objective 2: Implement the Streetscape Plan
- Objective 3: Finalize the Walnut Specific Plan
- Objective 4: Adjust the City sphere of influence

Goal 4: Ensures effective communication with key stakeholders to promote shared understanding, accountability and transparency

- Objective 1: Consult with the target audiences in defining the strategies, objectives, and format and frequency of communication needs
- Objective 2: Develop and implement a communication plan that includes key strategies, objectives, target audiences, type and frequency of communication, policies and procedures, cost estimates, and success measures

Goal 5 Create abundant positive development opportunities for youth

- Objective 1: Market available facilities to organizations that can provide positive, meaningful youth development and recreational opportunities
- Objective 2: Research the feasibility of creating a partnership with Central Coast Youth Sports to increase sports opportunities throughout the City.
- Objective 3: Develop partnerships with the local school district to increase the number of facilities available for youth development activities.

City Council

Department Initiatives

Under the leadership of Mayor John Huerta and Mayor Pro-Tem Randy Hurley, the City Council began a process of Strategic Goal setting for the community which will assist the City Council in developing effective long term policy for the improvement of Greenfield and in assessing the successes of these policies. The creation of Strategic goals in FY 2013 was used by City staff to create detail Departmental Objectives to accomplish City Council goals and establish time lines that will be incorporated into the FY 2014 Budget and used to evaluate their job performance. In both the Cities of Largo and Lake Worth, I used the SMART goal method when evaluating staff performance based on goals that were specific, measurable, attainable, realistic, and have a time period attached to them

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
City Council	-	-	-	-	
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
City Council	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200
Total	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200
Expenditures by Category					
Employee Services	\$ 26,006	\$ 26,450	\$ 24,900	\$ 24,400	\$ 24,700
Maintenance & Opera	34,432	47,896	40,500	31,800	40,500
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200
DEPARTMENT TOTAL	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200

City Council

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular					
50110 Part Time	23,461	24,570	23,100	22,700	23,100
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					
50300 FICA	1,795	1,880	1,800	1,700	1,600
50400 PERS					
50500 Workers' Comp Pay	750				
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits	<u>2,545</u>	<u>1,880</u>	<u>1,800</u>	<u>1,700</u>	<u>1,600</u>
Subtotal	26,006	26,450	24,900	24,400	24,700
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services				2,500	
51150 Office Supplies	337	124	200	100	200
51110 Special Supplies/Services	507	2,120	1,700	900	1,700
51115 M & O - Equipment					
51120 Memberships/Dues & Publication	14,118	20,043	20,100	12,500	20,100
51125 Travel, Meetings & Conferences	188	530	3,500	800	3,500
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion	19,282	25,079	15,000	15,000	15,000
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	34,432	47,896	40,500	31,800	40,500
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
DEPARTMENT TOTAL	\$ 60,438	\$ 74,346	\$ 65,400	\$ 56,200	\$ 65,200

Administration

Department Initiatives

Prior to FY 2014, the City budgeted the operations of City Manager, City Clerk and City Attorney as individual Departments. Because of the central focus of each function, they have been combined into a single department with individual cost centers for each programmatic area. During FY 2013-14 a major initiative of the Department of Administration will be implementing the Strategic Goals set forth by the City Council and enhancing the information that is provided to the Community. Initiatives will include the publication of a by-weekly electronic newsletter from the Office of City Manager, the creation of a new Facebook page and enhancing the City's web page. Additionally, the Administrative Department will also be devoted resources to improving the quality of televising of City Council meetings and developing partnerships with interested parties in the community who could assist in the production and operation of broadcasting.

Budget Summary

<u>Personnel</u>		Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)					
City Manager		2.00	1.00	1.00	1.00
Execute Assistant to the City Manager					1.00
City Attorney		-	-	-	-
City Clerk		1.00	1.00	1.00	1.00
Total		3.00	2.00	2.00	3.00
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
City Manager	\$ 234,217	\$ 375,376	\$ 135,000	\$ 298,400	\$ 325,500
City Attorney	80,412	159,730	70,000	66,000	70,000
City Clerk	92,476	85,803	84,900	126,900	107,300
Total	\$ 407,105	\$ 620,909	\$ 289,900	\$ 491,300	\$ 502,800
Expenditures by Category					
Employee Services	\$ 249,008	\$ 404,617	\$ 174,700	\$ 333,600	\$ 366,700
Maintenance & Opera	158,097	216,292	115,200	157,700	106,100
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Projects	-	-	-	-	30,000
Total	\$ 407,105	\$ 620,909	\$ 289,900	\$ 491,300	\$ 502,800
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 407,105	\$ 620,909	\$ 289,900	\$ 491,300	\$ 502,800
DEPARTMENT TOTAL	\$ 407,105	\$ 620,909	\$ 289,900	\$ 491,300	\$ 502,800

Administration

Department Summary

The Department of Administration consists of the Office of City Manager, City Clerk and the City Attorney. The City Manager, through the Administration Department, provides the overall administrative direction for city operations. The City Manager is appointed by the City Council and is responsible for appointing and supervising all Department Directors. The City Clerk's Office is responsible for records management, coordination of Council meetings and materials, legal advertising, maintenance of the Code of Ordinances, administration of municipal elections, and recording of legal documents. The City Attorney's Office provides general legal advice to the City Council City Manager, and all City Departments. The City Attorney is under contract with the City and prepares and reviews ordinances, resolutions, contracts, and legal agreements and represents the City in legal proceedings, and coordinates the activities of outside legal counsel.

FY 2014 Department Goals and Objectives

CITY COUNCIL WORK PLANNING GOAL

Goal 1: To provide excellent services and outstanding stewardship of financial resources to ensure fiscal solvency and sustainability.

Objective 1: Hire a finance manager and integrate all financial management responsibilities into City operations

Objective 2: Develop and implement budget policies to guide effective decision-making.

Objective 3: Review all financial reporting systems and identify necessary software and hardware upgrades

Objective 4: Develop a financial budget plan and a 5-year capital and operating budget. Clarify Measure X intent and develop and communicate a spending strategy

Goal 2: To be a safe place where families, individuals, and businesses thrive.

Objective 1: Negotiate and finalize the shared service agreement with Soledad

Objective 2: Expand safety through innovative strategies i.e., safety officers, citizen

Objective 3: Increase effective two-way communication between law enforcement and the community

Objective 4: Incorporate CALGRIP funding into safety budget deliberations

Goal 3 Attract, create, and retain businesses that contribute to the economic development and prosperity of all its residents

Objective 1: Continue to bring the Yanks Project to fruition

Objective 2: Implement the Streetscape Plan

Objective 3: Finalize the Walnut Specific Plan

Objective 4: Adjust the City sphere of influence

Goal 4: Ensures effective communication with key stakeholders to promote shared understanding, accountability and transparency

Objective 1: Consult with the target audiences in defining the strategies, objectives, and

Objective 2: Develop and implement a communication plan that includes key strategies, objectives, target audiences, type and frequency of communication, policies

Goal 5 Create abundant positive development opportunities for youth

Objective 1: Market available facilities to organizations that can provide positive,

Objective 2 Research the feasibility of creating a partnership with Central Coast Youth

Objective 3 Develop partnerships with the local school district to increase the number of

City Manager's Office

Division Summary

The City Manager, through the Administration Department, provides the overall administrative direction for the City government. The City Manager is appointed by the City Council and serves as the chief executive and administrative officer of the City government. The City Manager is responsible for hiring and supervising all Department Directors. The City ordinance provides that the City Manager is to implement City policy as established by the City Council.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
City Manager	1.00	1.00	-	1.00
Executive Assistant	1.00	1.00	-	1.00
Total	2.00	2.00	-	2.00
Expenditures by Category				
Employee Services	\$ 179,115	\$ 331,970	\$ 121,200	\$ 277,300
Maintenance & Operations	55,102	43,406	34,900	18,200
Debt Service				
Capital Outlay				30,000
Capital Projects				
Total	\$ -	\$ 234,217	\$ 375,376	\$ 156,100
			\$ 156,100	\$ 325,500

City Attorney

Division Summary

The City Attorney is appointed by the City Council and is currently employed with the firm Meyers Nave. The City Attorney provides is responsible for providing general legal advice to the City Council City Manager, and all City Departments. The City Attorney is under contract with the City and prepares and reviews ordinances, resolutions, contracts, and legal agreements including annexation agreements, represents the City in legal proceedings, and coordinates the activities of outside legal counsel.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
City Attorney				N/A
Total	-	-	-	-
Expenditures by Category				
Employee Services				
Maintenance & Operations	80,412	159,730	70,000	70,000
Debt Service				
Capital Outlay				
Capital Projects				
Total	\$ -	\$ 80,412	\$ 159,730	\$ 70,000

City Attorney

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time	-	-	-	-	-
50120 Workers' Comp Pay					
50130 Over Time	-	-	-	-	-
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	80,412	159,730	70,000	66,000	70,000
51150 Office Supplies					
51110 Special Supplies/Services					
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	80,412	159,730	70,000	66,000	70,000
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Fund Total	\$ 80,412	\$ 159,730	\$ 70,000	\$ 66,000	\$ 70,000

City Clerk

Division Summary

The City Clerk's Office is responsible for records management, coordination of Council meetings and materials, legal advertising, maintenance of the Code of Ordinances, administration of municipal elections, and recording of legal documents. Other responsibilities of this program include performing property title searches, operating

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Finance Manager	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00
Expenditures by Category				
Employee Services	\$ 69,893	\$ 72,647	\$ 53,500	\$ 89,400
Maintenance & Operations	22,583	13,156	31,400	17,900
Debt Service				
Capital Outlay				
Capital Projects				
Total	\$ -	\$ 92,476	\$ 85,803	\$ 84,900

City Clerk

Office Summary

The City Clerk Department is the Clerk to the City Council, Office records and preserves Council proceedings and provides procedural and technical support where needed. The City Clerk conducts municipal elections, coordinates public hearings and assists the public and other City staff in conducting business. As official record keeper, the City Clerk maintains custody of City records

FY 2013 Department Goals and Objectives

Promote Community Involvement

Goal 1: Establish Semi-Annual Community Meetings

Objective 1: Schedule a Meeting at Caesar Chavez School in order to receive community input regarding City of Greenfield in October/November 2013.

Objective 2: Schedule a meeting at Oak Avenue School in order to receive community input regarding the City of Greenfield in February/March 2014.

Objective 3: In order to receive different perspectives from the entire community; establishing meetings, one at the end of 2013 and one at the beginning of 2014, within the residents community would invite the residents to more opening express their concerns.

Promote Importance of the Governmental and Democratic Process

Goal 2: Establish a Voter Registration Outreach

Objective 1: Schedule an annual visit, during March/April 2014 to all Greenfield High School's government classes and promote voter registration to all students.

Objective 2: Establish voter registration drives annually at different locations in the City of Greenfield and provide hand-outs regarding the importance to vote in every

Provide Access to the City's Official Record and Legislative Documents

Goal 3: Apply technology effectively to provide increased and improved access to materials on-line.

Objective 1: Access to information is a core function of the Office of the City Clerk. Over the next two years, the Department will move toward accomplishing this goal by scanning all minutes, ordinances and minutes of all city council meetings. Minutes for the past several years are on-line; however, minutes from 1947 to current should be available by December 2013. Ordinances will be available on-line by March 2014 and Resolutions will be available on-line by December 2014.

Objective 2: The City Clerk Office will assist all departments on the use of the City's system to increase retrieval efficiency, increase space and reduce the use of paper.

City Clerk

Budget Detail		Account Number				
Expenditures	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014	
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ 49,058	\$ 47,829	\$ 39,900	\$ 46,800	\$ 61,600
50110	Part Time					5000
50120	Workers' Comp Pay					
50130	Over Time		84		800	
50200	Health Insurance	7,580	13,479	6,200	12,500	6,100
50300	FICA	3,502	3,395	3,100	3,100	4,700
50400	PERS	7,998	7,578	4,300	6,900	11,000
50500	Workers' Comp Pay	1,458	282		-	700
50600	Unemployment Ins					
50700	Deferred Comp	297				300
50800	Uniform Allowance					
55650	Total Benefits	20,835	24,734	13,600	22,500	22,800
	Subtotal	69,893	72,647	53,500	70,100	89,400
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Serv	400	425	8,000	-	8,000
51150	Office Supplies	75	902	300	100	300
51110	Special Supplies/Services	9,104	188	12,200	48,000	200
51115	M & O - Equipment	7,848	5,291	7,500	7,500	7,500
51120	Memberships/Dues & Publication:	4,701	5,470	1,900	400	400
51125	Travel, Meetings & Conferences	455	880	1,500	800	1,500
51130	POST Reimbursable Training					
51131	Education & Training					
51135	Equipment Lease					
51140	Gas & Oil					
51145	Shop Repair Parts					
51150	Outside Labor					
51155	M & O - Vehicles					
51160	Utilities					
51165	Communications					
51170	M & O - Buildings/Grounds					
51175	Community Promotion					
51180	Property Taxes & Co Collection Fees					
51190	Depreciation					
	Subtotal	22,583	13,156	31,400	56,800	17,900
Debt Service						
52100	Interest Expense	-	-	-	-	-
52200	Principal Expense	-	-	-	-	-
52300	Paying Agent Fees	-	-	-	-	-
	Subtotal	-	-	-	-	-
Capital Outlay						
53000	Operating Capital Outlay	-	-	-	-	-
	Subtotal	-	-	-	-	-
Capital Projects						
90000	Capital Projects	-	-	-	-	-
	Subtotal	-	-	-	-	-
Fund Total		\$ 92,476	\$ 85,803	\$ 84,900	\$ 126,900	\$ 107,300

Finance Services

Department Summary

The Finance Department consists of three support staff charged with carrying out most financial functions and processing utility payments for 3,000 utility customers. The City just purchased new financial reporting and customer service software from Tyler Technologies. The Finance Department is also responsible for internal and external financial reporting, development and implementation of financial management policies and maintaining internal accounting controls.

FY 2014 Department Goals and Objectives

CITY COUNCIL WORK PLANNING GOAL

Goal 1: Successfully install the City's New Financial Software

Objective 1: Pending the Employment of an Accounting Operations Manager

Objective 2: Pending the Employment of an Accounting Operations Manager

Objective 3: Pending the Employment of an Accounting Operations Manager

Promote Economic Development by Fostering a Business-Friendly Environment

Goal 2: Review Utility Billing and automate the process of one-line payment of utility bills

Objective 1: Pending the Employment of an Accounting Operations Manager

Objective 2: Pending the Employment of an Accounting Operations Manager

Objective 3: Pending the Employment of an Accounting Operations Manager

Maintain and Improve City Infrastructure

Goal 3: Develop a Five Year Financial Plan

Objective 1: Pending the Employment of an Accounting Operations Manager

Objective 2: Pending the Employment of an Accounting Operations Manager

Goal 4: Improve the Preparation Process of the FY 2015 Annual Operating and Capital Budget.

Objective 1: Pending the Employment of an Accounting Operations Manager

Objective 2: Pending the Employment of an Accounting Operations Manager

Finance Services

Department Initiatives

The Finance Department consists of three support staff charged with carrying out most financial functions and processing utility payments for 3,000 utility customers. The FY 2014 Finance Department Budget contains funds for implementing the purchase of upgraded the financial software systems. The current software had been in use for over fourteen years and no longer meets the needs of the City; particularly as it relates budget preparation and financial reporting. The upgrade will enhance financial reporting, budget preparation, purchasing including encumbering, personnel management and provide for project accounting. In order to provide for a more comprehensive solution to the City's financial software needs, the Department will be upgrading Utility Billing, Central Cashiering, Purchasing, Project Accounting and Business Licensing

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Finance Manager	1.00	1.00	1.00	0.00
Accounting Operations Manager	0.00	0.00	1.00	1.00
Officer Special II	1.00	1.00	1.50	1.50
Customer Service Tech	1.00	1.00	1.00	1.00
Total	3.00	3.00	4.50	3.50

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Finance	\$ 280,430	\$ 255,585	\$ 291,300	\$ 241,200	\$ 353,900
Utility Billing	<u>170,112</u>	<u>178,745</u>	<u>117,700</u>	<u>186,100</u>	<u>149,000</u>
Total	\$ 450,542	\$ 434,330	\$ 409,000	\$ 427,300	\$ 502,900

Expenditures by Category					
Employee Services	\$ 228,363	\$ 253,978	\$ 214,100	\$ 260,200	\$ 368,900
Maintenance & Opera	222,179	180,352	146,400	152,100	119,000
Debt Service	-	-	-	-	-
Capital Outlay	-	-	48,500	15,000	15,000
Capital Projects	-	-	-	-	-
Total	\$ 450,542	\$ 434,330	\$ 409,000	\$ 427,300	\$ 502,900

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 280,430	\$ 255,585	\$ 258,900	\$ 241,200	\$ 353,900
Water Operations Fur	93,312	93,745	75,200	127,400	90,300
Sewer Operations Fu	76,800	85,000	74,900	58,700	58,700
Gas Tax	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Division Total	\$ 450,542	\$ 434,330	\$ 409,000	\$ 427,300	\$ 502,900
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Finance & Accounting

Division Summary



Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Finance Officer				1.00
Accounting Operations Manager				0.25
Office Planning Tech				
	<hr/>			
Total	-	-	-	1.25
Expenditures by Category				
Employee Services	\$ 228,363	\$ 253,978	\$ 214,100	\$ 368,900
Maintenance & Operations	222,179	180,352	146,400	119,000
Debt Service				
Capital Outlay			48,500	15,000
Capital Projects				
	<hr/>			
Total	\$ -	\$ 450,542	\$ 434,330	\$ 409,000
				\$ 502,900

Finance & Accounting

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 64,564	\$ 74,368	\$ 81,800	\$ 64,700	\$ 164,000
50110 Part Time					
50120 Workers' Comp Pay	1,504				
50130 Over Time					
50200 Health Insurance	14,335	21,451	15,000	17,500	31,900
50300 FICA	4,656	5,342	6,300	4,700	12,500
50400 PERS	10,304	11,697	8,700	10,500	29,400
50500 Workers' Comp Pay					2,000
50600 Unemployment Ins					
50700 Deferred Comp	854	904	600	1,200	2,100
50800 Uniform Allowance					
55650 Total Benefits	<u>30,149</u>	<u>39,394</u>	<u>30,600</u>	<u>33,900</u>	<u>77,900</u>
Subtotal	96,217	113,762	112,400	98,600	241,900
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	151,322	107,927	105,100	105,100	72,800
51150 Office Supplies	5,522	3,953	5,600	2,500	4,600
51110 Special Supplies/Services	8,829	10,037	3,500	7,000	3,500
51115 M & O - Equipment		-	700	-	700
51120 Memberships/Dues & Publication:	110	265	600	500	500
51125 Travel, Meetings & Conferences	11	1,215	1,500		1,500
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease	1,221	2,430			
51140 Gas & Oil			300		300
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications	936		600		600
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection F	16,262	15,996	12,500	12,500	12,500
51190 Depreciation					
Subtotal	184,213	141,823	130,400	127,600	97,000
Debt Service					
52100 Interest Expense					
52200 Principal Expense					
52300 Paying Agent Fees					
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	48,500	15,000	15,000
Subtotal	-	-	48,500	15,000	15,000
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Fund Total	\$ 280,430	\$ 255,585	\$ 291,300	\$ 241,200	\$ 353,900

Utility Billing

Division Summary

The Utility Billing Division bills for water, sewer, garbage and surcharge. There are approximately 3,600 utility bills and 800 penalty bills that are sent out on a monthly basis. Customers have the option to pay on-line; via telephone and in person. The City accepts cash, checks as well as credit cards for payment. Residents are able to connect or disconnect water service; change their garbage services, etc. at City Hall, Monday through Friday, 8 a.m. to 5 p.m.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Office Specialist II				1.00
Customer Service Tech				1.00
Total	-	-	-	2.00

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Utility Billing	170,112	178,745	117,700	186,100	149,000
Total	\$ 170,112	\$ 178,745	\$ 117,700	\$ 186,100	\$ 149,000

Expenditures by Category					
Employee Services	\$ 132,146	\$ 140,216	\$ 101,700	\$ 161,600	\$ 127,000
Maintenance & Opera	37,966	38,529	16,000	24,500	22,000
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ 170,112	\$ 178,745	\$ 117,700	\$ 186,100	\$ 149,000

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Utility Billing

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 78,582	\$ 92,288	\$ 71,400	\$ 95,800	\$ 76,100
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance	31,585	26,228	17,200	43,000	30,400
50300 FICA	5,654	6,581	5,500	6,900	5,900
50400 PERS	12,704	15,105	7,600	15,900	13,600
50500 Workers' Comp Pay	3,571				1,000
50600 Unemployment Ins					
50700 Deferred Comp	50	14			
50800 Uniform Allowance					
55650 Total Benefits	53,564	47,928	30,300	65,800	50,900
Subtotal	132,146	140,216	101,700	161,600	127,000
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	18,290	11,193		3,000	5,000
51150 Office Supplies	18,451	24,463	14,000	19,500	15,000
51110 Special Supplies/Services	1,225	873			
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease		2,000	2,000	2,000	2,000
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buidlings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	37,966	38,529	16,000	24,500	22,000
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
30000 Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
30000 Subtotal	-	-	-	-	-
Division Total	\$ 170,112	\$ 178,745	\$ 117,700	\$ 186,100	\$ 149,000

Pubic Works

Department Initiatives

Under the direction of the Public Works Director, provides administrative support to all divisions of the PW Department. Maintains the departments operating and projects budget, assist with implementing and managing the CIP Funding. Orders and maintains necessary forms & supplies for the department. Maintains accurate records and files. Maintain water well readings and production. Responds to citizen concerns and inquiries. Maintains budget and expenditures, process connects and disconnects for water services. Maintains all water & sewer sampling records. Process monthly, quarterly and annual reports of water & sewer for California Department of Public Health (CDPH) County of Monterey and the Regional Water Control Board. Maintain all vehicle records. A/P and A/R processing for projects, grant re-imbusement. Manage all purchases for department.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Administration	2.00	2.00	2.00	2.00
Fleet Maintenance	1.00	1.00	1.00	1.00
Wastewater Collections	2.75	2.75	2.75	2.15
Wastewater Treatment	-	-	-	3.25
Water Production & Dist.	3.75	3.75	3.75	3.45
Streets & Storms Drains	2.50	2.50	2.50	3.40
Landscape & Lighting #1				0.10
Science Work				2.00
Landscape & Lighting #2				0.10
Street Maintenance #1				0.10
Total	12.00	12.00	12.00	17.55

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Administration	\$ 247,924	\$ 427,566	\$ 328,522	\$ 317,400	\$ 262,100
Shop Operations					230,800
Wastewater Collectior	715,683	792,848	864,800	778,100	907,500
Wastewater Treatmen	-	-	-	-	1,404,900
Water Production & D	1,079,143	1,024,797	912,800	963,900	2,529,900
Streets & Storms Dra	333,013	328,087	348,000	307,000	3,218,000
Landscape & Lighting	67,786	78,863	126,800	56,500	63,600
Landscape & Lighting	193,641	204,416	225,100	199,850	201,400
SDM Assessment #2	-	-	-	-	-
SDM Assessment #1	2,146	4,740	18,200	11,900	20,300
Total	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,838,500

<u>Expenditures by Category</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Employee Services	\$ 815,801	\$ 912,006	\$ 848,600	\$ 856,650	\$ 1,379,400
Maintenance & Opera	1,636,892	1,688,592	1,617,100	1,441,700	1,634,800
Debt Service	186,643	203,980	336,300	336,300	336,300
Capital Outlay	-	56,739	22,222	-	58,000
Capital Projects	-	-	-	-	5,430,000
Total	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,838,500
Shop Allocation					(230,800)
	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,607,700

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 247,924	\$ 427,566	\$ 328,522	\$ 317,400	\$ 262,100
Sewer Operations Fur	715,683	792,848	864,800	778,100	2,242,400
Water Operations Fun	1,079,143	1,024,797	912,800	963,900	1,259,900
Gas Tax Fund	333,013	328,087	348,000	307,000	753,000
LLD #1	67,786	78,863	126,800	56,500	63,600
LLD #2	193,641	204,416	225,100	199,850	201,400
SMD #1	2,146	4,740	18,200	11,900	20,300
SMD #2					-
LTF					1,078,000
Sewer Impact Fees					70,000
Water Impact Fees					1,270,000
Traffic Impact Fees					1,387,000

DEPARTMENT TOTAL	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,607,700
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Public Works Administration

Division Summary

Under the direction of the Public Works Director, provides administrative support to all sections of the PW Department. Maintains the departments operating and projects budget, assist with implementing and managing the CIP Funding. Orders and maintains necessary forms & supplies for the department. Maintains accurate records and files. Maintain water well readings and production. Responds to citizen concerns and inquiries. Maintains budget and expenditures, process connects and disconnects for water services. Maintains all water & sewer sampling records. Process monthly, quarterly and annual reports of water & sewer for CDPH, County of Monterey and the Regional Water Control Board. Maintain all vehicle records. A/P and A/R processing for projects, grant reimbursement. Manage all purchases for department.

Budget Summary

Personnel	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Public Works Director				1.00	
Public Works Specialist				1.00	
Total	-	-	-	2.00	
Expenditures	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Finance	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,838,500
Utility Billing					
Total	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,838,500
Expenditures by Category					
Employee Services	\$ 815,801	\$ 912,006	\$ 848,600	\$ 856,650	\$ 1,379,400
Maintenance & Opera	1,636,892	1,688,592	1,617,100	1,441,700	1,634,800
Debt Service	186,643	203,980	336,300	336,300	336,300
Capital Outlay		56,739	22,222		58,000
Capital Projects					5,430,000
Total	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,838,500
Funding Sources	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
Department Total	\$ 2,639,336	\$ 2,861,317	\$ 2,824,222	\$ 2,634,650	\$ 8,838,500

Administration

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 147,613	\$ 206,993	\$ 196,000	\$ 196,000	\$ 158,700
50110 Part Time					
50120 Workers' Comp Pay				1,400	
50130 Over Time	418	-	2,300	-	-
50200 Health Insurance	30,176	77,007	34,300	50,200	37,800
50300 FICA	10,917	13,416	11,900	18,900	12,100
50400 PERS	22,221	24,706	27,200	27,200	28,400
50500 Workers' Comp Pay	8,753				5,600
50600 Unemployment Ins		18,485			
50700 Deferred Comp					
50800 Uniform Allowance	1,272	2,061	1,900	600	-
55650 Total Benefits	73,339	135,675	75,300	96,900	83,900
Subtotal	221,370	342,668	273,600	294,300	242,600
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	3,026	8,796	1,100	4,200	1,100
51150 Office Supplies	425	628	400	200	300
51110 Special Supplies/Services	2,276	2,232	4,500	2,300	4,500
51115 M & O - Equipment	687	759	3,000	2,000	3,000
51120 Memberships/Dues & Publication	209	123	600	400	500
51125 Travel, Meetings & Conferences	685	152	400	500	400
51130 POST Reimbursable Training					
51131 Education & Training	319	447	400	300	400
51135 Equipment Lease					
51140 Gas & Oil	6,806	6,609	4,900	9,300	2,000
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles	1,506	969	2,500	1,700	2,500
51160 Utilities	2,087	2,242	1,600	700	1,600
51165 Communications	4,581	4,164	9,500	1,000	2,000
51170 M & O - Buildings/Grounds	3,476	912	3,300	500	700
51175 Community Promotion					
51180 Property Taxes & Co Collection F	471	126	500	-	500
51190 Depreciation					
Subtotal	26,554	28,159	32,700	23,100	19,500
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	56,739	22,222	-	-
Subtotal	-	56,739	22,222	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ 247,924	\$ 427,566	\$ 328,522	\$ 317,400	\$ 262,100

Fleet Maintenance

Division Summary

The Fleet Maintenance division is responsible for maintaining the City's fleet of small passenger vehicles trucks and specialized equipment. While not an Internal Service Fund, the costs of fleet maintenance is charged back to all city operations as a fund transfer. There is only one mechanic in this division.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Mechanic Assistant				1.00
<hr/>				
Total	-	-	-	1.00

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Finance					
Utility Billing					
<hr/>					
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Expenditures by Category					
Employee Services					\$ 85,000
Maintenance & Operations					115,800
Debt Service					
Capital Outlay					
Capital Projects					30,000
<hr/>					
Total	\$ -	\$ -	\$ -	\$ -	\$ 230,800

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
<hr/>					
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Fleet Operations

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ 50,900
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					12,700
50300 FICA					3,900
50400 PERS					9,100
50500 Workers' Comp Pay					6,500
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					1,900
55650 Total Benefits					34,100
Subtotal	-	-	-	-	85,000
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services					
51150 Office Supplies					
51110 Special Supplies/Services					10,000
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					84,700
51145 Shop Repair Parts					12,800
51150 Outside Labor					3,800
51155 Tires & Tubes					4,500
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	115,800
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	30,000
Subtotal	-	-	-	-	30,000
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 230,800

Street and Drainage

Division Summary



Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Maintenance Worker				2.75
Assistant Supervisor				0.55
Building Inspector				0.10
Total	-	-	-	3.40

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 182,604	\$ 163,112	\$ 165,100	\$ 162,100	\$ 322,100
Maintenance & Opera	150,409	148,173	166,100	128,100	166,100
Debt Service		16,802	16,800	16,800	16,800
Capital Outlay					
Capital Projects					2,713,000
Total	\$ 333,013	\$ 328,087	\$ 348,000	\$ 307,000	\$ 3,218,000

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-

Division Total	\$	-	\$	-	\$	-	\$	-	\$	-
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Streets & Drainage

Budget Detail		Account Number				
<u>Expenditures</u>		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ 121,286	\$ 117,926	\$ 119,400	\$ 113,900	\$ 197,600
50110	Part Time					
50120	Workers' Comp Pay	7,199				
50130	Over Time	482	705	800	5,000	800
50200	Health Insurance	24,820	17,611	20,000	18,700	48,700
50300	FICA	8,983	8,725	7,000	8,400	15,300
50400	PERS	18,341	16,456	16,000	15,500	35,200
50500	Workers' Comp Pay					22,600
50600	Unemployment Ins					
50700	Deferred Comp					
50800	Uniform Allowance	1,493	1,689	1,900	600	1,900
55650	Total Benefits	53,637	44,481	44,900	43,200	123,700
Subtotal		182,604	163,112	165,100	162,100	322,100
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Serv	3,080	26,551	25,500	3,500	25,500
51150	Office Supplies	247	217	300	200	300
51110	Special Supplies/Services	11,706	12,391	15,900	15,200	15,900
51115	M & O - Equipment	6,964	7,530	9,800	7,100	9,800
51120	Memberships/Dues & Publication	221	123	100	100	100
51125	Travel, Meetings & Conferences	284	-	400	200	400
51130	POST Reimbursable Training					
51131	Education & Training	176	44	600	400	600
51135	Equipment Lease					
51140	Gas & Oil	9,743	10,868	15,500	7,000	15,500
51145	Shop Repair Parts					
51150	Outside Labor					
51155	M & O - Vehicles	1,878	851	2,500	800	2,500
51160	Utilities	94,249	77,305	73,500	70,000	73,500
51165	Communications	1,118	645	2,600	2,000	2,600
51170	M & O - Buildings/Grounds	16,572	8,220	19,000	15,900	19,000
51175	Community Promotion			400		400
51180	Property Taxes & Co Collection F	4,171	3,428		5,700	
51190	Depreciation					
Subtotal		150,409	148,173	166,100	128,100	166,100
Debt Service						
52100	Interest Expense	-	2,618	2,600	2,600	2,600
52200	Principal Retirement		14,184	14,200	14,200	14,200
52300	Paying Agent Fees					
Subtotal		-	16,802	16,800	16,800	16,800
Capital Outlay						
53000	Operating Capital Outlay	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Projects						
90000	Capital Projects	-	-	-	-	2,713,000
Subtotal		-	-	-	-	2,713,000
Fund Total		\$ 333,013	\$ 328,087	\$ 348,000	\$ 307,000	\$ 3,218,000

<u>Funding Sources</u>		Budget FY 2014
Gas Tax		120,000
LTF		588,000
Traffic Impact		1,387,000
		2,095,000

Wastewater Collections

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 86,485	\$ 103,818	\$ 113,700	\$ 118,400	\$ 94,700
50110 Part Time	-	-	-		
50120 Workers' Comp Pay	5,135	8		600	
50130 Over Time	17,647	10,224	7,100	10,000	3,600
50200 Health Insurance	17,701	18,989	19,900	22,800	25,700
50300 FICA	7,724	8,434	6,900	9,700	7,200
50400 PERS	12,928	14,993	15,800	19,800	17,000
50500 Workers' Comp Pay	-				11,600
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance	1,521	2,067	1,900	600	1,000
55650 Total Benefits	39,874	44,483	44,500	52,900	62,500
Subtotal	149,141	158,533	165,300	181,900	160,800
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Svcs	64,200	116,548	135,600	50,000	40,000
51150 Office Supplies	581	564	600	400	300
51110 Special Supplies/Services	7,365	6,149	5,600	4,700	2,800
51115 M & O - Equipment	12,673	17,531	13,100	30,000	6,600
51120 Memberships/Dues & Publications	119	683	1,100	700	600
51125 Travel, Meetings & Conferences	247	-	400	200	200
51130 POST Reimbursable Training					
51131 Education & Training	1,381	2,001	3,100	2,600	1,600
51135 Equipment Lease					
51140 Gas & Oil	12,418	9,265	16,000	5,000	5,500
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles	4,928	1,292	6,500	2,500	3,300
51160 Utilities	63,911	71,482	51,600	50,000	15,000
51165 Communications	2,444	1,374	3,300	1,500	1,700
51170 M & O - Buildings/Grounds	1,508	1,964	4,600	4,200	2,300
51175 Community Promotion					
51180 Property Taxes & Collection Fees	4,846	5,935	18,600	5,000	5,900
51190 Depreciation	313,641	322,549	315,000	315,000	315,000
Subtotal	490,262	557,337	575,100	471,800	400,800
Debt Service					
52100 Interest Expense	69,511	70,371	70,200	70,200	70,200
52200 Principal Expense	-	-	54,200	54,200	54,200
52300 Paying Agent Fees	6,769	6,607			
Subtotal	76,280	76,978	124,400	124,400	124,400
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	14,500
Subtotal	-	-	-	-	14,500
Capital Projects					
90000 Capital Projects	-	-	-	-	207,000
Subtotal	-	-	-	-	207,000
Division Total	\$ 715,683	\$ 792,848	\$ 864,800	\$ 778,100	\$ 907,500

Waste Water Treatment

Division Summary

The Public Works Department is responsible for the operation and maintenance of the City's sewer system. This includes the City wide 20.8 mile sewer collection system, the Wastewater Treatment Plant (WWTP) which includes the Oxidation Ponds, Pond Levee, and the effluent spray disposal field. The City's WWTP is presently regulated by the California Regional Water Quality Control Board, Central Coast Region, by Waste Discharge Requirements (WDR) Order No.R3-2002-0062. The Order was adopted May 31, 2002, for operating at 1.0 MGD. Presently, the Plant needs to be expanded to 2.0 MGD to handle present and anticipated future flows. Staff hired the Wallace Group, to prepare a review of the Plant and provide recommendations with respect to staffing, present Plant operation and maintenance and improvements needed to increase the Plant capacity to 2.0 MGD. The report is complete and the proposed 2013-2014 Capital Improvement Projects list those recommended items noted in the Report and are made a part of the Department's Goals and Objectives. The Projects include: Preparation and implementation of a Levee Operation & Maintenance Manual; Repair and refurbish the existing Oxidation Ponds; Prepare and implement a WWTP Operation & Maintenance Manual; Pipe installation for the Effluent Disposal Field; Repair and refurbish the existing Sludge Drying Beds; install Sludge Digester Aeration units to reduce energy costs.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Utility Manager				0.40
Crew Leader				0.65
Maintenance Worker				2.10
Building Inspector				0.10

Total	-	-	-	3.25
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<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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Expenditures by Category

Employee Services					\$ 267,400
Maintenance & Operations					183,000
Debt Service					
Capital Outlay					14,500
Capital Projects					940,000

Total	\$ -	\$ -	\$ -	\$ -	\$ 1,404,900
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<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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FUND NAME

General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-

FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,404,900
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Wastewater Treatment Plant

Budget Detail		Account Number				
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014	
EMPLOYEE SERVICES						
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ 159,800	
50110 Part Time	-	-	-	-	-	
50120 Workers' Comp Pay	-	-	-	-	-	
50130 Over Time	-	-	-	-	3,600	
50200 Health Insurance	-	-	-	-	42,100	
50300 FICA	-	-	-	-	12,100	
50400 PERS	-	-	-	-	28,600	
50500 Workers' Comp Pay	-	-	-	-	20,200	
50600 Unemployment Ins	-	-	-	-	-	
50700 Deferred Comp	-	-	-	-	-	
50800 Uniform Allowance	-	-	-	-	1,000	
55650 Total Benefits	-	-	-	-	104,000	
Subtotal	-	-	-	-	267,400	
MAINTENANCE AND OPERATION						
51100 Professional & Contractual Servic	-	-	-	-	40,000	
51150 Office Supplies	-	-	-	-	300	
51110 Special Supplies/Services	-	-	-	-	2,800	
51115 M & O - Equipment	-	-	-	-	6,500	
51120 Memberships/Dues & Publication	-	-	-	-	500	
51125 Travel, Meetings & Conferences	-	-	-	-	200	
51130 POST Reimbursable Training	-	-	-	-	-	
51131 Education & Training	-	-	-	-	1,500	
51135 Equipment Lease	-	-	-	-	-	
51140 Gas & Oil	-	-	-	-	5,500	
51145 Shop Repair Parts	-	-	-	-	-	
51150 Outside Labor	-	-	-	-	-	
51155 M & O - Vehicles	-	-	-	-	3,200	
51160 Utilities	-	-	-	-	65,000	
51165 Communications	-	-	-	-	1,600	
51170 M & O - Buildings/Grounds	-	-	-	-	50,000	
51175 Community Promotion	-	-	-	-	-	
51180 Property Taxes & Co Collection Fees	-	-	-	-	5,900	
51190 Depreciation	-	-	-	-	-	
Subtotal	-	-	-	-	183,000	
Debt Service						
52100 Interest Expense	-	-	-	-	-	
52200 Principal Expense	-	-	-	-	-	
52300 Paying Agent Fees	-	-	-	-	-	
Subtotal	-	-	-	-	-	
Capital Outlay						
53000 Operating Capital Outlay	-	-	-	-	14,500	
Subtotal	-	-	-	-	14,500	
Capital Projects						
90000 Capital Projects	-	-	-	-	940,000	
Subtotal	-	-	-	-	940,000	
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 1,404,900	

Water Production

Division Summary

In order to provide an adequate ongoing water supply for the 3,200 customers for the City of Greenfield, Staff determined that an additional above ground 1.5 million gallon (MG) water tank was required to supply present and future flow demands. The construction of the tank will be located adjacent to the existing 1.5 MG tank at the Public Works Corporation Yard on 10th Street. The tank is scheduled to be constructed by June 2014 at an estimated cost of \$1,270. An additional water well to supply the existing and proposed tanks is scheduled for FY 2014-2015. To meet the ongoing and future water needs for maintenance, operations, replacement of existing pipelines and installation of new water lines, Staff determined that a revised updated Water Master Plan is required to meet these needs. The existing Water Master Plan was prepared about 9 years ago and does not align with the current and future economic situation experienced for the last 4 years. Besides providing a more accurate projection for the City's water and infrastructure needs, the Plan will include projected cost estimates for future Capital Improvement Projects for the next 20 years. The Report is scheduled to be completed by May 2014 at an estimated cost of \$70,000.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Utility Manager				0.40	
Crew Leader				0.15	
Maintenance Worker				2.55	
Assistant Supervisor				0.25	
Building Inspector				0.10	
Total	-	-	-	3.45	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 250,405	\$ 235,439	\$ 236,900	\$ 200,500	\$ 286,600
Maintenance & Opera	718,375	679,158	480,800	568,300	479,200
Debt Service	110,363	110,200	195,100	195,100	195,100
Capital Outlay					29,000
Capital Projects					1,540,000
Total	\$ 1,079,143	\$ 1,024,797	\$ 912,800	\$ 963,900	\$ 2,529,900
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					1,259,900
Water Impact Fees					1,270,000
Gas Tax	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 2,529,900

Water Production

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 158,561	\$ 156,143	\$ 167,400	\$ 137,000	\$ 171,900
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time	11,996	11,769	4,900	7,200	4,900
50200 Health Insurance	32,436	30,681	29,200	23,900	42,900
50300 FICA	12,604	12,381	10,200	11,100	13,100
50400 PERS	23,878	22,587	23,300	20,700	30,800
50500 Workers' Comp Pay	9,409				21,100
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance	1,521	1,878	1,900	600	1,900
55650 Total Benefits	79,848	67,527	64,600	56,300	109,800
Subtotal	250,405	235,439	236,900	200,500	286,600
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Svcs	59,743	63,039	55,300	57,000	55,300
51150 Office Supplies	513	357	1,800	1,800	1,800
51110 Special Supplies/Services	38,941	25,565	22,700	18,000	22,700
51115 M & O - Equipment	132,800	72,141	2,000	2,300	2,000
51120 Memberships/Dues & Publication	647	760	900	800	900
51125 Travel, Meetings & Conferences	1,942		400	300	400
51130 POST Reimbursable Training					
51131 Education & Training	381	4,033	5,000	4,000	5,000
51135 Equipment Lease					
51140 Gas & Oil	8,039	10,015	12,000	7,500	12,000
51145 Shop Repair Parts			-		
51150 Outside Labor					
51155 M & O - Vehicles	1,661	1,030	4,000	2,600	4,000
51160 Utilities	198,255	219,573	190,000	190,000	190,000
51165 Communications	4,507	2,838	3,300	1,000	1,500
51170 M & O - Buildings/Grounds	7,550	3,746	13,900	500	25,000
51175 Community Promotion					
51180 Property Taxes & Co Collection F	1,093	1,317	19,500	2,500	8,600
51190 Depreciation	262,303	274,744	150,000	280,000	150,000
Subtotal	718,375	679,158	480,800	568,300	479,200
Debt Service					
52100 Interest Expense	100,569	100,642	110,100	110,100	110,100
52200 Principal Retirement			85,000	85,000	85,000
52300 Paying Agent Fees	9,794	9,558			
Subtotal	110,363	110,200	195,100	195,100	195,100
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	29,000
Subtotal	-	-	-	-	29,000
Capital Projects					
90000 Capital Projects	-	-	-	-	1,540,000
Subtotal	-	-	-	-	1,540,000
Division Total	\$ 1,079,143	\$ 1,024,797	\$ 912,800	\$ 963,900	\$ 2,529,900

Landscape & Lighting District #1

Division Summary

The Greenfield Landscape and Lighting District No 1 improvements include maintenance and operation of all public landscaping and irrigation improvements and street lighting of a local nature or landscape strips of land between back and front of walk; the alley planting areas and central parkway including grass berms; appurtenant, irrigation, system; ornamental plantings, including laws, shrubs and trees including necessary repairs and replacements; water for irrigation; spraying; supervision; debris removal; maintenance and pave repairs for alleys; park strip repair and replacement and any other items of work necessary and incidental for the proper maintenance and operation and all additions and electrical current for the operation of streetlights.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Building Inspector				0.10
Total	-	-	-	0.10

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 5,058	\$ 3,770	\$ 1,400	\$ 7,000	\$ 3,700
Maintenance & Opera	62,728	75,093	125,400	49,500	59,900
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ 67,786	\$ 78,863	\$ 126,800	\$ 56,500	\$ 63,600

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
Landscape and Lighting District No 1					\$ 63,600
	-	-	-	-	-

DISTRICT TOTAL	\$	-	\$	-	\$	-	\$	-	\$	63,600
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Landscape & Lighting District #1

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 3,399	\$ 2,718	\$ 1,000	\$ 5,100	\$ 2,900
50110 Part Time					
50120 Workers' Comp Pay	201				
50130 Over Time		35			
50200 Health Insurance	692	443	100	800	-
50300 FICA	251	200	100	400	200
50400 PERS	515	374	200	700	500
50500 Workers' Comp Pay					100
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits	1,458	1,017	400	1,900	800
Subtotal	5,058	3,770	1,400	7,000	3,700
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	53,978	64,409	101,800	40,000	45,000
51150 Office Supplies					
51110 Special Supplies/Services		41	7,800	100	5,400
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities	5,364	6,919	7,000	7,000	7,000
51165 Communications					
51170 M & O - Buildings/Grounds	918	889		1,000	1,000
51175 Community Promotion					
51180 Property Taxes & Co Collection F	2,468	2,835	8,800	1,400	1,500
51190 Depreciation					
Subtotal	62,728	75,093	125,400	49,500	59,900
Debt Service					
52100 Interest Expense					
52200 Principal Retirement					
52300 Paying Agent Fees					
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
DISTRICT TOTAL	\$ 67,786	\$ 78,863	\$ 126,800	\$ 56,500	\$ 63,600

Landscape & Lighting District #2

Division Summary

The Greenfield Landscape and Lighting District No 2 improvements include maintenance and operation of all public landscaping and irrigation improvements and street lighting of a local nature or landscape strips of land between back and front of walk; the alley planting areas and central parkway including grass berms; appurtenant, irrigation, system; ornamental plantings, including laws, shrubs and trees including necessary repairs and replacements; water for irrigation; spraying; supervision; debris removal; maintenance and pave repairs for alleys; park strip repair and replacement and any other items of work necessary and incidental for the proper maintenance and operation and all additions and electrical current for the operation of streetlights.

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Building Inspector				0.10
Total	-	-	-	0.10

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 5,832	\$ 6,263	\$ 4,700	\$ 5,950	\$ 7,500
Maintenance & Opera	187,809	198,153	220,400	193,900	193,900
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ 193,641	\$ 204,416	\$ 225,100	\$ 199,850	\$ 201,400

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
Landscape and Lighting District No 2					\$ 201,400
	-	-	-	-	-

DISTRICT TOTAL	\$	-	\$	-	\$	-	\$	-	\$ 201,400
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Landscape & Lighting District #2

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 3,782	\$ 4,471	\$ 3,400	\$ 4,200	\$ 5,800
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time	195	76		50	
50200 Health Insurance	771	783	400	700	-
50300 FICA	293	327	400	300	400
50400 PERS	567	606	500	700	1,000
50500 Workers' Comp Pay	224				300
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits	1,855	1,716	1,300	1,700	1,700
Subtotal	5,832	6,263	4,700	5,950	7,500
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	138,661	157,099	168,000	160,000	160,000
51150 Office Supplies					
51110 Special Supplies/Services	248	147	500	500	500
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities	38,474	29,635	40,000	25,000	25,000
51165 Communications					
51170 M & O - Buildings/Grounds	3,908	3,000	5,000	3,200	3,200
51175 Community Promotion					
51180 Property Taxes & Co Collection F	6,518	8,272	6,900	5,200	5,200
51190 Depreciation					
Subtotal	187,809	198,153	220,400	193,900	193,900
Debt Service					
52100 Interest Expense					
52200 Principal Retirement					
52300 Paying Agent Fees					
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Fund Total	\$ 193,641	\$ 204,416	\$ 225,100	\$ 199,850	\$ 201,400

Street and Drainage Assessment District No. 1

Division Summary

The Street and Drainage Assessment is responsible for the maintenance and operation of streets, roads, and highways including but not limited to pavement rehabilitation, re-stripping, slurry sealing, street sweeping and other repairs needed to keep the streets in a safe condition and to preserve the street network. Additional, the District is also responsible for the maintenance and operation of drainage and floor control facilities including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Name				
Name				

Total	-	-	-	-
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<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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Expenditures by Category

Employee Services	\$ 1,391	\$ 2,221	\$ 1,600	\$ 4,900	\$ 3,700
Maintenance & Opera	755	2,519	16,600	7,000	16,600
Debt Service					
Capital Outlay					
Capital Projects					-
Total	\$ 2,146	\$ 4,740	\$ 18,200	\$ 11,900	\$ 20,300

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
Street and General Fund					\$ 20,300
	-	-	-	-	-

FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,300
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Street and Drainage Assessment District No. 1

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 926	\$ 1,672	\$ 1,200	\$ 3,800	\$ 2,900
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance	196	194	100	300	-
50300 FICA	68	125	200	300	200
50400 PERS	144	230	100	500	500
50500 Workers' Comp Pay	57				100
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits	465	549	400	1,100	800
Subtotal	1,391	2,221	1,600	4,900	3,700
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services		2,257	4,000	2,400	4,000
51150 Office Supplies					
51110 Special Supplies/Services					
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds	10	262	5,000	4,600	5,000
51175 Community Promotion					
51180 Property Taxes & Co Collection F	745		7,600		7,600
51190 Depreciation					
Subtotal	755	2,519	16,600	7,000	16,600
Debt Service					
52100 Interest Expense					
52200 Principal Retirement					
52300 Paying Agent Fees					
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Fund Total	\$ 2,146	\$ 4,740	\$ 18,200	\$ 11,900	\$ 20,300

Street and Drainage Assessment District No. 2

Division Summary

The Street and Drainage District No. 2 provides services which include street maintenance (curbs, gutters, bridges, driveway approaches, barricades, delineation signage) and other facilities associated with the development of properties in the Mariposa, Vineyard Green, Vista Verde and the Cambria Park Subdivision. The District also provides storm drain and flood control maintenance that may include drainage basins, inlets, catch basins and manholes. Prior to FY 2014, the City was combining the cost of providing these services with Street and Drainage Assessment No. 1 since the work is being provided by the same contractor. However, to ensure that cost are appropriately accounted and recorded, each cost assessed for each District will be recorded in individual funds.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Name					
Name					
Total	-	-	-	-	
 <u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Finance					
Utility Billing					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures by Category					
Employee Services					
Maintenance & Operations					
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
 <u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
		-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Street and Drainage Assessment District No. 2

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100					
50110					
50120					
50130					
50200					
50300					
50400					
50500					
50600					
50700					
50800					
55650					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100					
51150					
51110					
51115					
51120					
51125					
51130					
51131					
51135					
51140					
51145					
51150					
51155					
51160					
51165					
51170					
51175					
51180					
51190					
Subtotal	-	-	-	-	-
Debt Service					
52100					
52200					
52300					
Subtotal	-	-	-	-	-
Capital Outlay					
53000					
Subtotal	-	-	-	-	-
Capital Projects					
90000					
Subtotal	-	-	-	-	-
Fund Total	\$ -	\$ -	\$ -	\$ -	\$ -

Department Summary



FY 2014 Department Goals and Objectives

CITY COUNCIL WORK PLANNING GOAL

Goal 1:

Objective
1:

Objective
2:

Objective
3:

Promote Economic Development by Fostering a Business-Friendly Environment

Goal 2:

Objective

Objective
2:

Objective
3:

Maintain and Improve City Infrastructure

Goal 3:

Objective
1:

Objective
2:

Goal 4:

Objective

Objective
2:

FY 2014 Department Goals and Objectives (Cont.)

Maintain and Improve City Infrastructure (Cont.)

Objective
3:

Objective
4:

Parks & Recreation

Department Initiatives

The FY 2013-14 Recreation Budget includes additional funding to Central Coast Youth Sport Organization to upgrade the current part time Recreation Coordinator to a full time Recreation Director and to add a part-time employee for expanding recreation programming. The new Director will continue to report to the Board and will work closely with the City to expand recreational programming and to assume the following duties: Supervise the recreational staff, schedule oversight for all facilities, plan, organize and act as coordinator with regard to a number of recreational and communal programs at the park level, community center or with regard to other recreational facilities; conduct meetings with public organizations and the community at large in order to better explain the objective of certain programs; plan and budget for classes, activities and events, promoting activities in the community, attending activities to ensure proper implementation; oversee staff and maintain attendance logs; coordinate with other City departments, including police and public works, administration. The additional part-time person will be responsible for managing reservations for facility use at all parks and facilities, including applications, insurance processing, scheduling, fee collection and ongoing communications with regard to events; preparing, filing and keeping appropriate records of all transactions and schedules; procurement of supplies, such as copies, sports equipment, reading materials, and the like, for programs offered through the City and CCYSO and answering phones and responding to questions during peak hours

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Parks	0.75	0.75	0.55	0.55	
Recreation & Community Center	-	-	-	-	
Community Services	-	-	-	-	
Science Workshop	-	-	-	-	
Total	0.75	0.75	0.55	0.55	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Parks	\$ 94,614	\$ 113,918	\$ 147,000	\$ 98,300	\$ 96,300
Rec Center Facility	46,850	19,272	9,600	8,550	134,500
Com Center Facility	6,793	140	7,000	5,000	6,700
Recreation	-	-	-	-	-
Community Park	-	-	-	-	2,932,300
Science	-	36,602	-	104,800	99,000
Total	\$ 148,257	\$ 169,932	\$ 163,600	\$ 216,650	\$ 3,268,800
Expenditures by Category					
Employee Services	\$ 94,829	\$ 71,095	\$ 50,000	\$ 105,700	\$ 131,700
Maintenance & Opera	53,428	98,837	113,600	110,950	170,500
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Projects	-	-	-	50,000	2,966,600
Total	\$ 148,257	\$ 169,932	\$ 163,600	\$ 266,650	\$ 3,268,800
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Funds	\$ 148,257	\$ 169,932	\$ 163,600	\$ 266,650	\$ 203,200
Park Impact Fees	-	-	-	-	34,300
Grant Monies	-	-	-	50,000	2,932,300
Science Workshop Fund	-	-	-	-	99,000
DEPARTMENT TOTAL	\$ 148,257	\$ 169,932	\$ 163,600	\$ 316,650	\$ 3,268,800

Parks

Division Summary

The City has 19 parks and two indoor recreation facilities. Neighborhood Parks include the Parkside St Park, Apricot St Park, Baywood Park, Mariposa Park, Vintage Park, Rotary Centennial Park, Tuscany Park, Jim Marrini Memorial Park, Village Green Park, Primavera Park, Fifth St Park, Barolo Circle Park, Tyler Park and Hicks Park. Neighborhood Parks total 8.9 acres. The City has four unimproved open space parks which include the Lexington Park, St. Charles Place Park, Tradition Park and Second St Park all totals 31.47 acres. The City's one large community park, Patriot Park, is 19.16 acreage. Currently, the City is in the process of master planning the Apple Community Park which will include tennis courts, basketball courts, a walking trail and other community amenities. Based on the results of Parks and Recreation Facility Assessment in 2009, the City has a total deficient of 17.07 acres in neighborhood parks, 15.47 acres of community parks and 3.51 acres of open spaces. The City has adopted Park Impact fees to identify and implement the recreational goals stated in the Master Plan.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Assistant Supervisor				0.10
Building Inspector				0.10
Total	-	-	-	0.20

Expenditures by Category

Employee Services	\$ 68,360	\$ 45,095	\$ 49,600	\$ 12,000	\$ 41,300
Maintenance & Opera	26,254	68,823	97,400	86,300	20,700
Debt Service					
Capital Outlay					
Capital Projects					34,300
Total	\$ 94,614	\$ 113,918	\$ 147,000	\$ 98,300	\$ 96,300

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-

Division Total	\$ 94,614	\$ 113,918	\$ 147,000	\$ 98,300	\$ 96,300
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Parks

Budget Detail		Account Number				
Expenditures		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ 45,161	\$ 30,393	\$ 36,100	\$ 12,000	\$ 24,000
50110	Part Time					
50120	Workers' Comp Pay					
50130	Over Time	1,068	2,113			
50200	Health Insurance	9,236	5,910	6,300		8,200
50300	FICA	3,413	2,397	2,200		1,900
50400	PERS	6,803	4,282	5,000		4,300
50500	Workers' Comp	2,679				2,900
50600	Unemployment Ins					
50700	Deferred Comp					
50800	Uniform Allowance					
55650	Total Benefits	22,131	12,589	13,500	-	17,300
Subtotal		68,360	45,095	49,600	12,000	41,300
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Serv	4,049	53,521	1,000		
51150	Office Supplies	42	110	100		100
51110	Special Supplies/Services	758	739	1,800	1,100	1,100
51115	M & O - Equipment	4,404	1,339	2,500	600	2,500
51120	Memberships/Dues & Publications					
51125	Travel, Meetings & Conferences					
51130	POST Reimbursable Training					
51131	Education & Training					
51135	Equipment Lease					
51140	Gas & Oil	1,478	966	1,700	500	1,700
51145	Shop Repair Parts					
51150	Outside Labor					
51155	M & O - Vehicles					
51160	Utilities	5,624	4,904	5,500	6,200	5,500
51165	Communications					
51170	M & O - Buildings/Grounds	6,228	2,856	81,400	75,000	6,400
51175	Community Promotion					
51180	Property Taxes & Co Collection F	3,671	4,388	3,400	2,900	3,400
51190	Depreciation					
Subtotal		26,254	68,823	97,400	86,300	20,700
Debt Service						
52100	Interest Expense	-	-	-	-	-
52200	Principal Expense	-	-	-	-	-
52300	Paying Agent Fees	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Outlay						
53000	Operating Capital Outlay	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Projects						
90000	Capital Projects	-	-	-	-	34,300
Subtotal		-	-	-	-	34,300
Division Total		\$ 94,614	\$ 113,918	\$ 147,000	\$ 98,300	\$ 96,300

MAJOR OPERATING	FUND	Budget FY 2014
Park Impact Fees		34,250

Recreation and Community Center

Division Summary

In partnership with the Central Coast Youth Sports Organization the City contracts for the operation and maintenance of the fields at Patriot Park and the Adjacent Soccer Complex for the purpose of hosting, organizing, or scheduling of the Patriot Park and the Adjacent Soccer Complex for sporting including, but not limited to football, soccer, lacrosse, field hockey, rugby, golf, cheerleading and other special events. Patriot Park and the Adjacent Soccer Complex include, six grass soccer fields, three baseball/softball fields, the Community Center and facilities, and two parking lots adjacent to two parks. The agreement with CCYSO explicitly includes the maintenance of grass fields and baseball fields only. Maintenance of all structures, parking areas, irrigation systems, baseball DG areas, lights, restrooms, and the like is the responsibility of the CITY. During the year CCYSO also has access to and use of the Community Center located in Patriot Park from time to time for after school programs, restroom facilities, league meetings and other community events coordinated through CCYSO. The term of this agreement is six (6) months and commence on April 1, 2012 and will terminate on September 30, 2014. This AGREEMENT may be extended in increments to coincide with the normal fiscal year of the CITY at the agreement of both parties at least thirty (30) days prior to the expiration of this AGREEMENT in effect. Recreation & Community Center

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)	n/a	n/a	n/a	n/a	
Total					
	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 24,938	\$ 648	\$ 100		
Maintenance & Opera	21,912	18,624	9,500	8,550	134,500
Debt Service					
Capital Outlay					
Capital Projects					
Total					
	\$ 46,850	\$ 19,272	\$ 9,600	\$ 8,550	\$ 134,500
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
Division Total					
	\$ 46,850	\$ 19,272	\$ 9,600	\$ 8,550	\$ 134,500

Recreation & Community Center

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 15,609	\$ 364	\$ 100	\$ -	
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time	1,283	76			
50200 Health Insurance	3,187	124	-		
50300 FICA	1,250	32	-		
50400 PERS	2,343	52	-		
50500 Workers' Comp Pay	924				
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance	342				
55650 Total Benefits	8,046	208	-	-	-
Subtotal	24,938	648	100	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services		10,000			125,000
51150 Office Supplies					
51110 Special Supplies/Services	994				
51115 M & O - Equipment	2,013				
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities	7,989	4,186	4,000	4,000	4,000
51165 Communications	3,668	2,749	3,500	2,895	3,500
51170 M & O - Buildings/Grounds	4,748	1,689	2,000	1,655	2,000
51175 Community Promotion	2,500				
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	21,912	18,624	9,500	8,550	134,500
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ 46,850	\$ 19,272	\$ 9,600	\$ 8,550	\$ 134,500

Community Services Facility

Division Summary

the ability to participate in the following programs:

- Youth sports: soccer clinics, recreation league, baseball, girls softball, little league. CCYSO will host its first recreational soccer league during Spring, 2013.
- First Tee program: to be offered 1-2 times weekly, this would be a partnership with the new program being started in King City by First Tee, and would afford youth in Greenfield to be part of the King City program and the golf program that will be offered through this community.
- Zumba class: open to any and all, the Zumba class will be taught three times weekly at the community center.
- Karate: women, children – 3x per week beginning in February, this class will teach self-defense to women and karate to youth

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)	n/a	n/a	n/a	n/a

Total	-	-	-	-
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<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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Expenditures by Category

Employee Services	\$ 1,531	\$ 140	\$ 300		
Maintenance & Opera	5,262	-	6,700	5,000	6,700
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ 6,793	\$ 140	\$ 7,000	\$ 5,000	\$ 6,700

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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FUND NAME

General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-

Division Total	\$ -				
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Community Services

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 1,031	\$ -	\$ 200		
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance	209	52			
50300 FICA	76	28	100		
50400 PERS	154	59			
50500 Workers' Comp Pay	61				
50600 Unemployment Ins					
50700 Deferred Comp		1			
50800 Uniform Allowance					
55650 Total Benefits	500	140	100	-	-
Subtotal	1,531	140	300	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services				1,500	
51150 Office Supplies					
51110 Special Supplies/Services	16				
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities	2,809		2,600	2,500	2,600
51165 Communications					
51170 M & O - Buildings/Grounds	406		1,500	1,000	1,500
51175 Community Promotion					
51180 Property Taxes & Co Collection F	2,031		2,600		2,600
51190 Depreciation					
Subtotal	5,262	-	6,700	5,000	6,700
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ 6,793	\$ 140	\$ 7,000	\$ 5,000	\$ 6,700

Recreation Programming

In Partnership with the Central Coast Youth Sports Organization, residents in the City will have the ability to participate in the following programs:

- Youth sports: soccer clinics, recreation league, baseball, girls softball, little league. CCYSO will host its first recreational soccer league during Spring, 2013.
- First Tee program: to be offered 1-2 times weekly, this would be a partnership with the new program being started in King City by First Tee, and would afford youth in Greenfield to be part of the King City program and the golf program that will be offered through this community.
- Zumba class: open to any and all, the Zumba class will be taught three times weekly at the community center.
- Karate: women, children – 3x per week beginning in February, this class will teach self-defense to women and karate to youth
- Spring, summer and winter camps: week-long half-day camps filled with variety of activities and sporting events for kids ages 5-12
- Literacy program: To be offered after school in the spring and summer to help develop English readers that in turn will help train siblings and family at home on reading skills.
- Family movie nights offered once or twice a month on Friday nights.
- Cooking classes for youth to learn culinary skills and prepare a special dinner for parents on occasion.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Name					
Name					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					
Maintenance & Operations					
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
	-	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Recreation Programming

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits			-	-	-
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services					
51150 Office Supplies					
51110 Special Supplies/Services					
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	-
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
30000 Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ -

Community Parks

On March 26, 2012 the Office of Grants and Local Services awarded the City a \$2,982,281 grant through the Proposition 84 Statewide Park Program. This cost center is being established to account for the development of the Greenfield Community Park, located on land northwesterly of the intersection of Apple and Third Street. Amenities include a walking/jogging trail, open space, tennis courts, Gazebo, and playground. The City is currently negotiating the purchase of the property and finalizing the relocation of a tenant who must be provided replacement housing in accordance with state and federal law. In order to comply with the Grant, the City must meet requirements set out in the California Environmental Quality Action and reach agreement for the acquisition of the property.

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
<hr/>					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					
Maintenance & Operations					
Debt Service					
Capital Outlay					
Capital Projects				50,000	2,932,300
<hr/>					
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,932,300
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
<hr/>					
FUND TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,932,300

Community Park

Budget Detail **Account Number**

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services					
51150 Office Supplies					
51110 Special Supplies/Services					
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	-
Debt Service					
52100 Interest Expense					
52200 Principal Expense					
52300 Paying Agent Fees					
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay					
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects				50,000	2,932,300
Subtotal	-	-	-	50,000	2,932,300
Division Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 2,932,300

<u>MAJOR OPERATING</u>	<u>FUND</u>	<u>Budget FY 2014</u>
Grant Revenue		2,982,281
MAJOR CAPITAL		
Greenfield Community Park:		
Land Acquisition		450,000
Construct walking trail		400,000
Renovate Residence		300,000
Gazebo & Wind Guard		150,000
Playground		250,000
Water Play Area		300,000
Basketball Court		55,000
Tennis Court		75,000
Drainage Garden		50,000
Construct Open Space Area		50,000
Pre-Construction	#REF!	902,281
Total		2,982,281

Science Workshop

The Greenfield Community Science Workshop CSW has been serving local youth and residents since September of 2011. The Greenfield (CSW) a program of the City of Greenfield, is committed to enriching the educational experience of historically underserved youth by providing them with safe, fun and stimulating environment where they can explore their world through science. At the CSW, students are introduced to science concepts through hands-on exhibits and activities and are given the opportunity to explore learning areas of their own choosing in an informal and open-structured environment. Students develop projects around their interests, and learn from observation and direct experience with real-world objects and materials. Greenfield Community Science Workshop (CSW) will provide hands on science programming to local elementary schools and to provide staff with vital professional development training.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Name				
Name				
Total	-	-	-	-

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services		\$ 25,212		\$ 93,700	\$ 90,400
Maintenance & Operations		11,390		11,100	8,600
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ 36,602	\$ -	\$ 104,800	\$ 99,000

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Science Workshop

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ 22,842	\$ -	\$ 66,600	\$ 38,100
50110 Part Time					35,100
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance		506		11,100	4,900
50300 FICA		1,686		5,000	5,500
50400 PERS		178		11,000	6,800
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits		2,370		27,100	17,200
Subtotal	-	25,212	-	93,700	90,400
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services		225			
51150 Office Supplies		3,225		400	
51110 Special Supplies/Services		5,855		7,500	
51115 M & O - Equipment					7,200
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities		2,085		2,900	1,400
51165 Communications					
51170 M & O - Buildings/Grounds				300	
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	11,390	-	11,100	8,600
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Fund Total	\$ -	\$ 36,602	\$ -	\$ 104,800	\$ 99,000

Community Development

Department Summary

The Community Development Department is directed by the Assistant City Manager and provides various services related to the physical and economic development of the City. The Department is responsible for implementation of the citywide Strategic Plan, land use planning, building review, development services, neighborhood services, code enforcement, redevelopment planning, economic development, and engineering activities. The Department also provides staff support to the Planning Board, Code Enforcement Board, Community

FY 2014 Department Goals and Objectives

CITY COUNCIL WORK PLANNING GOAL

GOAL 1 Complete the Local Agency Formation Commission application for annexation of the 135-acre Yanks Air Museum

Objective 1 Obtain City Council approval of application submittal on July 23rd.

Objective 2 Submit annexation application to LAFCO by July 31st, prepare and present at hearing, and implement conditions of

Objective 3 Take an amendment to Chapter 3.28 of the Municipal Code to the City Council to clarify that Recreational Vehicle Park

Objective 4 Process a tentative and final map subdividing the Yanks project site parcel(s) by December 31st.

Increase levels of Departmental cost recovery during the review of planning and building permits

GOAL 2: Conduct a Planning and Building fee study to update the City's development fee schedule, to increase levels of cost

Objective 1: Select consultant for fee study through RFQ process by July 31st.

Objective 2: Conduct study by August 14th.

Objective 3: Provide City Council recommendations for review and approval August 14-27.

Objective 4: City Council adopts Fee Study results on August 27th.

Encourage commercial investments in the City

GOAL 3: Adopt the Walnut Avenue Specific Plan and Final Environmental Impact Report

Objective 1: Complete Public Review draft Specific Plan by August 15th.

Objective 2: Obtain Planning Commission and City Council approval by October 22nd.

Objective 3: Develop and implement marketing initiatives to promote the Walnut Avenue Specific Plan by January 3rd.

GOAL 4: Proposition 84 \$3M Greenfield Community Parks Construction

Objective 1: Conduct City Council Review of conceptual design by June 11th.

Objective 2: Select/award construction contractor to build park through RFP/RFQ process by August 11th.

Objective 3: Produce construction documents by September 15th.

Objective 4: Complete Phase I construction by December 30th.

Community Development

Department Initiatives

In FY 2014, the Community Development will continue to provide staff support to the Planning Commission, the Successor Agency to the City of Greenfield's former Redevelopment Agency and direct the administration of the City's newly established Code Enforcement Program. A critical initiative for FY 2014 will also include conducting a comprehensive study of the City's business license fees and the administration and to make recommendations for improving the effectiveness of this effort. Finally, the Assistant City Manager, will continue to work very closely with the City's Oversight Board and coordinate the liquation of the remaining property and assets of the RDA.

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Assistant City Manager	-	-	-	1.00
Community Development Director	1.00	1.00	1.00	-
Planning Assistant	0.70	0.70	0.70	0.70
Code Enforcement	-	-	-	1.00
Total	1.70	1.70	1.70	2.70

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Planning	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 302,000
Code Enforcement	-	-	-	-	64,400
Total	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 366,400

Expenditures by Category					
Employee Services	\$ 265,150	\$ 45,403	\$ 171,400	\$ 90,200	\$ 267,900
Maintenance & Opera	15,062	59,251	43,900	32,100	98,500
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Projects	-	-	-	-	-

Department Total	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 366,400
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<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 366,400
Department TOTAL	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 366,400

Planning

Staff allocated to this Department are responsible for implementing General Plan policies, Title 17 Zoning regulations and providing assistance to the community in related matters. Primary staff support is provided the Planning Commission.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Assistant City Manager	-	-	-	1.00
Community Development Director	1.00	1.00	1.00	-
Planning Assistant	0.70	0.70	0.70	0.70
Total	1.70	1.70	1.70	1.70

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 265,150	\$ 45,403	\$ 171,400	\$ 90,200	\$ 203,500
Maintenance & Opera	15,062	59,251	43,900	32,100	98,500
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 302,000

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME	-	-	-	-	-
Division Total	\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 302,000

Planning

Budget Detail		Account Number				
Expenditures		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ 182,373	\$ 29,415	\$ 132,400	\$ 60,500	\$ 146,000
50110	Part Time					
50120	Workers' Comp Pay					
50130	Over Time	126	495			
50200	Health Insurance	35,050	9,207	14,700	14,700	17,400
50300	FICA	13,424	2,162	10,100	5,000	11,200
50400	PERS	29,030	4,125	14,200	10,000	26,200
50500	Workers' Comp Pay	4,083				2,300
50600	Unemployment Ins					
50700	Deferred Comp	1,064				400
50800	Uniform Allowance					
55650	Total Benefits	82,651	15,493	39,000	29,700	57,500
Subtotal		265,150	45,403	171,400	90,200	203,500
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Servic	9,711	52,480	18,000	12,000	65,000
51150	Office Supplies	496	1,734	800	500	700
51110	Special Supplies/Services	471	443	700		700
51115	M & O - Equipment					
51120	Memberships/Dues & Publication	1,919	1,567	18,600	16,900	17,900
51125	Travel, Meetings & Conferences	466	2,412	1,500	300	5,000
51130	POST Reimbursable Training					
51131	Education & Training			1,500	1,500	1,500
51135	Equipment Lease					
51140	Gas & Oil	856	378	1,000	300	900
51145	Shop Repair Parts					
51150	Outside Labor					
51155	M & O - Vehicles	19	45	600	300	600
51160	Utilities					
51165	Communications	809	192	1,200	300	6,200
51170	M & O - Buildings/Grounds	315				
51175	Community Promotion					
51180	Property Taxes & Collection Fees					
51190	Depreciation					
Subtotal		15,062	59,251	43,900	32,100	98,500
Debt Service						
52100	Interest Expense	-	-	-	-	-
52200	Principal Expense	-	-	-	-	-
52300	Paying Agent Fees	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Outlay						
53000	Operating Capital Outlay	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Projects						
90000	Capital Projects	-	-	-	-	-
Subtotal		-	-	-	-	-
Division Total		\$ 280,212	\$ 104,654	\$ 215,300	\$ 122,300	\$ 302,000

Planning Program Detail

MAJOR OPERATING	Budget
Enterprise Zone Membership	16,000
Development Fee Study	15,000
Professional Fee Reimbursement	15,000

Code Enforcement

The proposed FY 2014 contains funding for the employing a Code Enforcement Officer to begin abating property maintenance violations in the City. With the establishment of a new Code Enforcement Board the city is committed to improving the appearance of the community and addressing the secondary impacts that promote crime and other unlawful activities.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Code Enforcement	-	-	-	1.00
Total	-	-	-	1.00

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					\$ 64,400
Maintenance & Operations					
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ -	\$ -	\$ -	\$ 64,400

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	-	-	-	-	-
Water Operations Fund					
Sewer Operations Fund					
Gas Tax					
Department Total	\$ -	\$ -	\$ -	\$ -	\$ 64,400

Code Enforcement

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ 40,500
50110 Part Time	-	-	-	-	-
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					11,400
50300 FICA					3,100
50400 PERS					7,200
50500 Workers' Comp Pay					1,800
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					400
55650 Total Benefits	-	-	-	-	23,900
Subtotal	-	-	-	-	64,400
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services					
51150 Office Supplies					
51110 Special Supplies/Services					
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	-
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 64,400

Department Summary

The mission of the Police Department is to protect the public peace, safeguard lives and property, protect the rights of individuals, and the security and freedom of our community. Officers investigate crimes, arrest offenders and provide traffic enforcement and control. Officers serve as first responders and assist with medical calls, code enforcement and animal control issues. Records personnel prepare and collect reports, review and issue assigned permits, maintain the Arson, Narcotics and Sex Offender registration files and provide fingerprinting services to the public. The Police Department is comprised of (14) sworn, and (3) civilian employees dedicated to serving the City of Greenfield. Ten members of the Department are bilingual and speak both English and Spanish. In addition, the Department has two volunteers, both of whom volunteer their time to provide translation and other services to the City. The members of the Department bring diverse life experiences and cultural perspectives to the City which provide excellent foundations for community service and outreach. Due to a reduction in personnel, and in an attempt to augment patrol staffing, the Police Department will also develop and implement a new Reserve Officer Program this fiscal year. Potential candidates will apply, be backgrounded and then be afforded the opportunity to participate in a formal Reserve Field Training Program to enhance and develop their patrol skills.

FY 2014 Department Goals and Objectives

CITY COUNCIL WORK PLANNING GOAL

Goal 1: The Greenfield Police Department will provide excellent services to the community by utilizing the most efficient cost effective means of deployment and staffing of personnel.

Objective 1: By July 1, 2013, the Department will deploy three patrol personnel throughout the City during peak hours of activity (7:00 p.m. - 4:00 a.m. daily.

Objective 2: The Police Department Detective will work a flexible schedule throughout the fiscal year in order to augment patrol services to ensure that daily staffing meets a minimum of three sworn personnel on duty from 7:00 a.m. - 7:00

Objective 3: Two School Resource Officers will work M-F, 7:30 a.m.- 3:30 p.m. to

Objective 4: During the busier summer months, one School Resource Officer will be redeployed to dayshift and the other will be redeployed to night shift patrol to augment the existing patrol force.

Promote Economic Development by Fostering a Business-Friendly Environment

Goal 2: The Greenfield Police Department will develop and implement a Police Reserve Program.

Objective 1: Develop a Police Reserve Program by September 30, 2013.

Objective 2: Implement the Reserve Program and provide on-going field training for all three of the new hires by June 30, 2014.

Police Department

Goal 3: The Greenfield Police Department will strive to provide a safe environment for citizens, families, individuals and businesses to live and operate.

Objective 1: By September 30, 2013, the Department will advertise, test and hire five School Crossing Guards to assist with the safe arrival and departure of elementary school children from their schools each day.

Objective 2: By January 31, 2013, the Department will explore the feasibility of developing a bike patrol program.

Goal 4: During the months of July, 2013, and January, 2014, the Police Department will hold two separate town hall meetings and present information related to the creation of Neighborhood Watch groups.,

Objective 1: At both semi-annual town hall meetings, the Neighborhood Watch Coordinator / Patrol Sergeant will present information to attendees in regards to organizing a local Neighborhood Watch group.

Objective 2: During the town hall meetings, the Neighborhood Watch Coordinator / Sergeant will identify two block captains who will be willing to serve as liaisons to their particular neighborhoods.

Objective 3: The Neighborhood Watch Coordinator / Sergeant will work closely with the block captains to organize and hold at least one initial Neighborhood Watch meeting by June 30, 2014.

Police Department

Goal 5: The Police Department will utilize funding of approximately \$26,700 from the CalGRIP State grant to conduct annual gang suppression efforts throughout the City of Greenfield.

Objective 1: Police Administration will expand membership of the Chief's Advisory Committee by seeking Mayor and Council Member appointment to the Committee for one annual term.

Objective 2: Members of the Police Advisory Committee will seek input from the community and bring issues of concern to each monthly meeting.

Goal 6 The City of Greenfield ensures effective communication with key stakeholders to promote shared understanding, accountability and transparency.

Objective 1: Hold monthly meetings with members of the Chief's Advisory Committee to discuss on-going crime trends, existing law enforcement efforts and to seek input from members related to community concerns.

Objective 2: Expand membership of the Chief's Advisory Committee by seeking Mayor and Council Member appointment to the Committee for one annual term.

Goal 7 Create abundant, positive development opportunities for the middle school and high school youth of our community through regional athletic and after school programs.

Objective :1 Through State CalGRIP grant funding, the City of Greenfield will have access to the Boys and Girls Club of Monterey County which will serve 120

Objective 2: Through CalGRIP grant funding and sponsorship by South Monterey County YMCA, 100 youth will have access to after school sports and school programs.

Police

Department Initiatives

The Police Department will restore staffing levels to a minimum of (14) full time sworn officers, (3) non-sworn records personnel and one half time chief of police. In addition, the Department will augment its staffing levels by recruiting, testing and hiring (5) new reserve officers and (5) new school crossing guards.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Chief of Police	1.00	-	-	-
Captain	1.00	-	-	-
Sergeants	3.00	3.00	3.00	3.00
Officers	7.00	7.00	10.00	9.50
School Resource Officers	2.00	2.00	2.00	2.00
Records Supervisor			1.00	1.00
Service Worker I			1.00	1.00
Service Worker II			1.00	1.00
Detective	-	-	1.00	1.00
Total	14.00	12.00	19.00	18.50

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Administration	\$ -	\$ -	\$ -	\$ -	\$ 463,900
Patrol Services	3,037,289	2,661,756	2,517,800	2,551,100	2,296,700
Animal Control					30,000
SLEF	43,564	63,834	100,000	100,000	100,000
Total	\$ 3,080,853	\$ 2,725,590	\$ 2,617,800	\$ 2,651,100	\$ 2,890,600

Expenditures by Category					
Employee Services	\$ 2,409,459	\$ 2,324,659	\$ 1,850,000	\$ 1,900,300	\$ 2,102,700
Maintenance & Opera	671,394	400,931	737,800	720,800	752,900
Debt Service	-	-	-	-	-
Capital Outlay	-	-	30,000	30,000	35,000
Capital Projects	-	-	-	-	-
Total	\$ 3,080,853	\$ 2,725,590	\$ 2,617,800	\$ 2,651,100	\$ 2,890,600

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 3,037,289	\$ 2,661,756	\$ 2,517,800	\$ 2,551,100	\$ 2,790,600
SLEF	43,564	63,834	100,000	100,000	100,000

Department Total	\$ 3,080,853	\$ 2,725,590	\$ 2,617,800	\$ 2,651,100	\$ 2,890,600
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Police Administration

Department Initiatives

Police Administration is the program to record the administrative cost associated with the Police Department. The City of Greenfield contracts with the City of Soledad for the management and operation of its Police Department. The annual cost for this management service is \$120,000 annually set forth in a management contract between the City of Greenfield and City of Soledad for a 12 month and expiring in April 2014. This cost center also reflects the cost of three civil employees dedicated to record management service and part of a Sergeant's salary dedicated to department management and oversight..

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
Authorized Positions (FTEs)				
Record Supervisor	-	-	-	1.00
Sergeant				0.50
Service II				1.00
Service II				1.00
Total	-	-	-	3.50

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Administration	\$ -	\$ -	\$ -	\$ -	\$ 463,900
Total	\$ -	\$ -	\$ -	\$ -	\$ 463,900
Expenditures by Category					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ 343,900
Maintenance & Opera	-	-	-	-	120,000
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 463,900

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 463,900
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 463,900

Administration

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ 232,700
50110 Part Time	-	-	-	-	-
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					42,800
50300 FICA					17,800
50400 PERS					41,900
50500 Workers' Comp Pay					7,200
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					1,500
55650 Total Benefits					111,200
Subtotal	-	-	-	-	343,900
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	-	-	-	-	120,000
51150 Office Supplies	-	-	-	-	
51110 Special Supplies/Services	-	-	-	-	
51115 M & O - Equipment	-	-	-	-	
51120 Memberships/Dues & Publication:	-	-	-	-	
51125 Travel, Meetings & Conferences	-	-	-	-	
51130 POST Reimbursable Training	-	-	-	-	
51131 Education & Training					
51135 Equipment Lease	-	-	-	-	
51140 Gas & Oil	-	-	-	-	
51145 Shop Repair Parts	-	-	-	-	
51150 Outside Labor	-	-	-	-	
51155 M & O - Vehicles	-	-	-	-	
51160 Utilities	-	-	-	-	
51165 Communications	-	-	-	-	
51170 M & O - Buildings/Grounds	-	-	-	-	
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	120,000
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 463,900

Patrol Services

The Patrol Division is comprised of (3) Sergeants (7) beat patrol officers, (2) School Resource Officers and (1) Detective. These officers are responsible for providing safety, protection and service to the citizens of Greenfield 24 hours per day, seven days a week, 365 days per year. The duties of the patrol officers range from conducting proactive free patrol to responding to calls for service and providing assistance to fire and paramedics on medical emergencies. Some of the specific patrol duties and responsibilities include Responding to all emergency/non-emergency calls for service Respond to animal calls for service; assist the fire department and EMS with medical emergency calls, neighboring jurisdictions and other outside agencies; enforce all local city ordinances, state and federal laws; Conduct traffic Enforcement (vehicle Code); Conduct enforcement/education of bicycle and helmet safety laws; Transport all adult arrestees to the Monterey County Jail and all juvenile in custodies to Juvenile Hall; Address gang and narcotic issues at community meetings and at our local schools; and Conduct foot patrol in the downtown area, shopping centers and local parks

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Name					
Name					
<hr/>					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 2,409,459	\$ 2,324,659	\$ 1,850,000	\$ 1,900,300	\$ 1,748,800
Maintenance & Opera	627,830	337,097	667,800	650,800	547,900
Debt Service					
Capital Outlay					
Capital Projects					
<hr/>					
Total	\$ 3,037,289	\$ 2,661,756	\$ 2,517,800	\$ 2,551,100	\$ 2,296,700
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
<hr/>					
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Patrol Services

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ 1,377,888	\$ 1,437,813	\$ 1,198,200	\$ 1,198,200	\$ 938,700
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time	303,863	139,533	160,000	160,000	140,000
50200 Health Insurance	164,370	191,298	150,900	150,900	122,900
50300 FICA	116,239	114,590	101,200	101,200	81,700
50400 PERS	342,273	410,764	239,700	290,000	330,400
50500 Workers' Comp Pay	86,762				132,700
50600 Unemployment Ins	15,264	27,461			
50700 Deferred Comp	2,800	3,200			2,400
50800 Uniform Allowance					
55650 Total Benefits	727,708	747,313	491,800	542,100	670,100
Subtotal	2,409,459	2,324,659	1,850,000	1,900,300	1,748,800
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	205,667	161,250	233,000	231,000	113,000
51150 Office Supplies	15,351	22,136	13,500	11,000	10,000
51110 Special Supplies/Services	50,815	28,360	18,000	18,000	13,000
51115 M & O - Equipment	1,097	76	500	500	500
51120 Memberships/Dues & Publication	2,508	1,507	1,500	1,500	2,100
51125 Travel, Meetings & Conferences	4,119	273	1,000	1,000	1,500
51130 POST Reimbursable Training	4,791	2,825	6,000	4,000	10,000
51131 Education & Training					
51135 Equipment Lease	5,545	4,745	4,500	9,000	3,000
51140 Gas & Oil	48,134	49,329	40,000	30,000	50,000
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles	13,148	17,123	14,000	14,000	15,000
51160 Utilities	12,952	3,129	5,000	3,000	-
51165 Communications	255,382	34,838	319,300	319,300	319,300
51170 M & O - Buildings/Grounds	7,045		11,000	8,000	10,000
51175 Community Promotion					
51180 Property Taxes & Co Collection F	1,276	11,506	500	500	500
51190 Depreciation					
Subtotal	627,830	337,097	667,800	650,800	547,900
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ 3,037,289	\$ 2,661,756	\$ 2,517,800	\$ 2,551,100	\$ 2,296,700

Animal Control

Officers and a part-time volunteer provide animal control services for the City. Duties include but are not limited to the following:

- Respond to calls for service associated with barking dogs, wildlife calls, welfare checks of possible injured animals, animal bites or vicious animals
- Transport of stray animals to the kennel in Greenfield for temporary housing
- Transport of stray and injured animals to the King City Veterinary Hospital
- Transport of stray animals to the Monterey County Animal Shelter in Salinas

After an animal has been picked up, the animal is transported to the local City kennel for a maximum of 3 days. If the animal is not claimed within the maximum time allowed by law, the animal is transported to the Monterey County Animal Shelter in Salinas. The County shelter charges the City of Greenfield \$160 per stray domestic animal found within the incorporated boundaries of the City. The fee also applies to animals that are delivered to the County shelter by citizens who are also verified to live within the city limits of Greenfield. In Fiscal Year 11-12, the Department transported a total of 465 animals to the shelter and paid a total of \$74,400 .All injured animals and stray cats are taken to the King City Veterinary Hospital. If the owners can be identified and contacted, they become responsible for the treatment of the animal's injuries. If no responsible party is found, the animals will be euthanized and the City of Greenfield will be responsible for the costs of the process.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					
Maintenance & Operations					30,000
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014

Animal Control Services

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services					30,000
51150 Office Supplies					
51110 Special Supplies/Services					
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Bldgs/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	30,000
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Supplemental Law Enforcement Grant

In 1996, the State established the Citizen's Option for Public Safety (COPS) Program to provide funds to local jurisdictions for "front end" police services. The program has become known as the State Supplemental Law Enforcement Services Fund (SLESF). The SLESF funds are allocated in accordance with the proportionate share of the state's total population that resides in each county and city. The SLESF funds are administered by the County of Monterey and the City of Greenfield receives four quarterly allocations of \$25,000. The total allocation for the City is \$100,000 each year and the money is spent to pay for capital outlays (such as the purchase of new patrol vehicles), employee services (such as for dedicated overtime for gang suppression patrol) and maintenance and operations (such as for the yearly payment for the New Generation Radios, firearms and other equipment needs).

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
<hr/>					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					\$ 10,000
Maintenance & Opera	43,564	63,834	70,000	70,000	55,000
Debt Service					
Capital Outlay			30,000	30,000	35,000
Capital Projects					
<hr/>					
Total	\$ 43,564	\$ 63,834	\$ 100,000	\$ 100,000	\$ 100,000
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
<hr/>					
FUND TOTAL	\$ 43,564	\$ 63,834	\$ 100,000	\$ 100,000	\$ 100,000

Supplemental Law Enforcement Grant

Budget Detail		Account Number				
Expenditures		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110	Part Time					
50120	Workers' Comp Pay					
50130	Over Time					10,000
50200	Health Insurance					
50300	FICA					
50400	PERS					
50500	Workers' Comp Pay					
50600	Unemployment Ins					
50700	Deferred Comp					
50800	Uniform Allowance					
55650	Total Benefits					
Subtotal		-	-	-	-	10,000
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Servic	35,751	31,288	34,000	20,000	19,000
51150	Office Supplies					
51110	Special Supplies/Services	7,813	32,546	36,000	50,000	36,000
51115	M & O - Equipment					
51120	Memberships/Dues & Publications					
51125	Travel, Meetings & Conferences					
51130	POST Reimbursable Training					
51131	Education & Training					
51135	Equipment Lease					
51140	Gas & Oil					
51145	Shop Repair Parts					
51150	Outside Labor					
51155	M & O - Vehicles					
51160	Utilities					
51165	Communications					
51170	M & O - Buildings/Grounds					
51175	Community Promotion					
51180	Property Taxes & Co Collection Fees					
51190	Depreciation					
Subtotal		43,564	63,834	70,000	70,000	55,000
Debt Service						
52100	Interest Expense	-	-	-	-	-
52200	Principal Expense	-	-	-	-	-
52300	Paying Agent Fees	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Outlay						
53000	Operating Capital Outlay	-	-	30,000	30,000	35,000
Subtotal		-	-	30,000	30,000	35,000
Capital Projects						
90000	Capital Projects	-	-	-	-	-
Subtotal		-	-	-	-	-
Division Total		\$ 43,564	\$ 63,834	\$ 100,000	\$ 100,000	\$ 100,000

SLEF Program Detail (Cont.)

MAJOR OPERATING	FUND	Budget FY 2014
Gang Suppression Overtime	200-400-50130	10,000
Police Radios	200-400-51110	30,000
IBM Maintenance	200-400-60100	3,000
TracNet Maintenance	200-400-60100	11,000
Coplink Annual Payment	200-400-60100	5,000
Miscellaneous	200-400-51110	6,000
MAJOR CAPITAL		
Police vehicle purchase/lease	200-400-90100	35,000

Non-Departmental

Department Summary

The Non-Departmental cost center has been established to centralize the cost of city health insurance, work compensation coverage, property and liability insurance and the cost of operating the Civic Center. Allocating these expenses directly to all city departments has made it difficult to track and manage these large expense items. Based on the same allocation model in past years, the cost of these functions are now reflected directly as transfers from the numerous city funds and operations. This department will ensure that these programs expenses will be properly managed.

FY 2014 Department Goals and Objectives

Non-Departmental

Department Initiatives

Because the City does not have a Human Resource Department or Facility Maintenance Division, the City has not had a strong focus on controlling the cost of health care, promoting employee safety and reducing the cost of energy used in the Civic Center. During FY 2014, the City will begin working more closely with its Health Insurance Broker and Self Insurance Fund to improve the administration of both of these programs. Additionally, the City will also adopt an energy reduction program to reduce the consumption of electric power at the Civic Center

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Support Services	-	-	-	-	
Facility Maintenance	0.25	0.25	0.25	-	
Information Technology	-	-	-	-	
Health Insurance & WC	-	-	-	-	
Property & Liability	-	-	-	-	
Total	0.25	0.25	0.25	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program					
Support Services	\$ 1,263,239	\$ 251,206	\$ 284,800	\$ 308,700	\$ -
Facility Maintenance	320,480	412,720	417,800	428,200	388,300
Information Technology	-	-	-	-	25,000
Health Insurance & W	-	-	-	-	776,200
Property & Liability	-	-	-	-	77,700
Total	\$ 1,583,719	\$ 663,926	\$ 702,600	\$ 736,900	\$ 1,267,200
Expenditures by Category					
Employee Services	\$ 28,854	\$ 19,254	\$ 16,800	\$ 16,000	\$ 787,500
Maintenance & Opera	1,354,003	427,008	417,800	452,900	211,700
Debt Service	200,862	217,664	268,000	268,000	268,000
Capital Outlay	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total	\$ 1,583,719	\$ 663,926	\$ 702,600	\$ 736,900	\$ 1,267,200
Payroll Allocation					(776,200)
	\$ 1,583,719	\$ 663,926	\$ 702,600	\$ 736,900	\$ 491,000
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund	\$ 1,583,719	\$ 663,926	\$ 702,600	\$ 736,900	\$ 491,000
DEPARTMENT TOTAL	\$ 1,583,719	\$ 663,926	\$ 702,600	\$ 736,900	\$ 491,000

Civic Center Support

The City of Greenfield Civic Center is the seat of City government. Functioning as a City Hall, the Office of City Manager, Finance, Community Development and Police Department are located in the building. The City Council Chambers is also located in the Civic Center. The complex was constructed in 2011. Total debt service on for the Civic Center is \$268,000 annually with debt financing. There are no public performance spaces at this location.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 28,854	\$ 19,254	\$ 16,800	\$ 16,000	\$ 11,300
Maintenance & Opera	90,764	175,802	133,000	144,200	109,000
Debt Service	200,862	217,664	268,000	268,000	268,000
Capital Outlay					
Capital Projects					-
Total	\$ 320,480	\$ 412,720	\$ 417,800	\$ 428,200	\$ 388,300
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Division Total	\$ -	\$ -	\$ -	\$ -	\$ -

Civic Center Support

Budget Detail

						Account Number
<u>Expenditures</u>		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ 19,318	\$ 13,138	\$ 12,200	\$ 11,300	\$ 7,500
50110	Part Time					
50120	Workers' Comp Pay					
50130	Over Time	101	670			
50200	Health Insurance	3,958	2,613	2,200	2,200	800
50300	FICA	1,431	1,015	700	700	600
50400	PERS	2,898	1,818	1,700	1,800	1,400
50500	Workers' Comp Pay	1,148				1,000
50600	Unemployment Ins					
50700	Deferred Comp					
50800	Uniform Allowance					
55650	Total Benefits	9,435	5,446	4,600	4,700	3,800
Subtotal		28,854	19,254	16,800	16,000	11,300
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Servic	21,018	28,509	24,000	25,600	-
51150	Office Supplies	4,011	13,776	9,500	4,000	9,500
51110	Special Supplies/Services	5,442	2,271		200	
51115	M & O - Equipment	918	4,497	4,500	4,500	4,500
51120	Memberships/Dues & Publications					
51125	Travel, Meetings & Conferences					
51130	POST Reimbursable Training					
51131	Education & Training					
51135	Equipment Lease					
51140	Gas & Oil					
51145	Shop Repair Parts					
51150	Outside Labor					
51155	M & O - Vehicles		179			
51160	Utilities	8,831	42,061	41,000	48,200	41,000
51165	Communications	46,299	68,552	38,000	50,000	38,000
51170	M & O - Buildings/Grounds	2,964	15,017	14,000	10,000	14,000
51175	Community Promotion					
51180	Property Taxes & Co Collection F	1,281	940	2,000	1,700	2,000
51190	Depreciation					
Subtotal		90,764	175,802	133,000	144,200	109,000
Debt Service						
52100	Interest Expense	107,667	105,175	112,900	112,900	105,700
52200	Principal Expense	93,195	112,489	155,100	155,100	162,300
52300	Paying Agent Fees	-	-	-	-	-
Subtotal		200,862	217,664	268,000	268,000	268,000
Capital Outlay						
53000	Operating Capital Outlay	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Projects						
90000	Capital Projects	-	-	-	-	-
Subtotal		-	-	-	-	-
Division Total		\$ 320,480	\$ 412,720	\$ 417,800	\$ 428,200	\$ 388,300

Information Technology

The IT Department is responsible for maintaining the availability, integrity and security of the City's data and technology infrastructure. At City Hall this includes the accounting systems, utility billing systems, permit tracking systems, email systems and all of the other miscellaneous documents and files that are relied upon every day. At the Police Department this includes the records management system, case and applicant information, email systems, evidence storage systems, and all of the other documents and files that are relied on every day. The tasks required to keep the systems operational include maintaining servers and workstations with security patches and functionality enhancements from the vendors the City uses, maintaining security software and hardware to keep the network secure, monitoring computer hardware for signs of failure and proactively resolving issues as they become evident, monitoring computer software for potential failure or performance issues and implementing solutions, working with outside entities such as the County Sheriff and water management vendors to insure secure and timely access to needed resources, implementing and verifying system redundancies and backups to ensure continuity of operation, and working with City staff to make technology is appropriately addressing their evolving needs. In addition to maintaining existing infrastructure and systems the IT Department is involved in planning and implementing new software and initiatives to improve functionality and offer increased productivity to the City's users and citizens.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
IT Tech				-	
<hr/>					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					
Maintenance & Operations					25,000
Debt Service					
Capital Outlay					
Capital Projects					
<hr/>					
Total	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
<hr/>					
DIVISION TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Information Technology

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time	-	-	-	-	-
50120 Workers' Comp Pay					
50130 Over Time	-	-	-	-	-
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	-	-	-	-	25,000
51150 Office Supplies	-	-			
51110 Special Supplies/Services	-	-			
51115 M & O - Equipment	-	-			
51120 Memberships/Dues & Publication	-	-			
51125 Travel, Meetings & Conferences	-	-			
51130 POST Reimbursable Training	-	-			
51131 Education & Training					
51135 Equipment Lease	-	-			
51140 Gas & Oil	-	-			
51145 Shop Repair Parts	-	-			
51150 Outside Labor	-	-			
51155 M & O - Vehicles	-	-			
51160 Utilities	-	-			
51165 Communications	-	-			
51170 M & O - Buildings/Grounds	-	-			
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	-	-	25,000
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Fund Total	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Health Insurance & Worker's Compensation

The City offers a very extensive medical and health benefit to its employees. Health Insurance is provided by Anthem Blue Cross. Employees have the option of two health programs with a \$250/%500 single family deductible or a \$550/\$1,100 single family deductible. During July of 2012-December 2012, the City paid \$187,158 in carrier premiums, \$4535 in administrative fees, \$18,663 in medical claims and is estimating total claims of \$20,530. The FY 2014 budget contains a 15% increase in the projected health insurance program. The City also offers a medical insurance program that reimburses city employees up to a maximum of \$1,000 per individual and up to \$2,000 for any out of pocket expense not covered by the Anthem Blue Cross benefit. The cost of the program for FY 2014 is \$525,000. The City is a member of the Monterey Bay Area Self Insurance Authority and obtains all of its workers compensation from the pool. Worker Compensation insurance is based on Member's Payroll (exposure) and Claims (experience). There is also a charge for a Loan Repayment, which remains constant with the original allocation of debt amongst members based incurred claimant estimated payroll.

Based upon this assessment process, the City of Greenfield's FY 2014 payroll exposure is 6% of the pool or \$54,107. Based on the City's workers compensation experience for the 4 years ending July 1, 2012 (\$616,400), the City is assessed 7% of Fund budget or \$184,760 in FY 2014. The City of Greenfield portion of the Fund's debt service and loan repayment is \$7,907 for a total assessment of \$251,908. This contribution represents a 36% increase over FY 2013, or \$67,222.

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					\$ 776,200
Maintenance & Operations					
Debt Service					
Capital Outlay					
Capital Projects					
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 776,200

Health Insurance & Workers Compensation

Budget Detail		Account Number				
Expenditures		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES						
50100	Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110	Part Time	-	-	-	-	-
50120	Workers' Comp Pay					
50130	Over Time	-	-	-	-	-
50200	Health Insurance					524,300
50300	FICA					
50400	PERS					
50500	Workers' Comp Pay					251,900
50600	Unemployment Ins					
50700	Deferred Comp					
50800	Uniform Allowance					
55650	Total Benefits					776,200
Subtotal		-	-	-	-	776,200
MAINTENANCE AND OPERATION						
51100	Professional & Contractual Servic	-	-	-	-	-
51150	Office Supplies	-	-	-	-	-
51110	Special Supplies/Services	-	-	-	-	-
51115	M & O - Equipment	-	-	-	-	-
51120	Memberships/Dues & Publication:	-	-	-	-	-
51125	Travel, Meetings & Conferences	-	-	-	-	-
51130	POST Reimbursable Training	-	-	-	-	-
51131	Education & Training					
51135	Equipment Lease	-	-	-	-	-
51140	Gas & Oil	-	-	-	-	-
51145	Shop Repair Parts	-	-	-	-	-
51150	Outside Labor	-	-	-	-	-
51155	M & O - Vehicles	-	-	-	-	-
51160	Utilities	-	-	-	-	-
51165	Communications	-	-	-	-	-
51170	M & O - Buildings/Grounds	-	-	-	-	-
51175	Community Promotion					
51180	Property Taxes & Co Collection Fees					
51190	Depreciation					
Subtotal		-	-	-	-	-
Debt Service						
52100	Interest Expense	-	-	-	-	-
52200	Principal Expense	-	-	-	-	-
52300	Paying Agent Fees	-	-	-	-	-
Subtotal		-	-	-	-	-
Capital Outlay						
53000	Operating Capital Outlay	-	-	-	-	-
Capital Projects						
90000	Capital Projects	-	-	-	-	-
Subtotal		-	-	-	-	-
Fund Total		\$ -	\$ -	\$ -	\$ -	\$ 776,200

MAJOR OPERATING	FUND	Budget FY 2014
Workers' Compensation Insurance Program Deposit w/MBASIA	100	251,900
Employee Health Insurance Coverage	100	407,400
Employee Health Insurance Reimbursement	100	116,900

Property & Liability

The City is a member of the Monterey Bay Area Self Insurance Authority and obtains most of its property insurance from the pool. For FY 2014, the collective decision of participating cities concurred in changing its policy of discounting the Fund's Liability Insurance Budget with a 'credit from surplus' which begun in the FY 2010-11 program year. Because MBASIA no longer has a surplus in this liability program, MBASIA has had to increase member participant funding by \$200,000. Member cost of this insurance is based on the member exposure factors, and the budget needs. Program cost is weighted **70%** on exposure(payroll) and 30% on experience (5years of paid losses capped at \$1,000,000 per claim), with a cap of 50%. Greenfield's estimated payroll for FY 2014 is 6.18% of the total insurance pool which will require a \$54,554 payment. The City also has a vehicle insurance plan that covers just property damage to City cars and trucks at an annual cost of \$23,200

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					
Maintenance & Operations					77,700
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ -	\$ -	\$ -	\$ 77,700
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 77,700

Property & Liability

Budget Detail		Account Number				
Expenditures	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014	
EMPLOYEE SERVICES						
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -	
50110 Part Time	-	-	-	-	-	
50120 Workers' Comp Pay						
50130 Over Time	-	-	-	-	-	
50200 Health Insurance						
50300 FICA						
50400 PERS						
50500 Workers' Comp Pay						
50600 Unemployment Ins						
50700 Deferred Comp						
50800 Uniform Allowance						
55650 Total Benefits						
Subtotal	-	-	-	-	-	
MAINTENANCE AND OPERATION						
51100 Professional & Contractual Servic	-	-	-	-	77,700	
51150 Office Supplies	-	-	-	-	-	
51110 Special Supplies/Services	-	-	-	-	-	
51115 M & O - Equipment	-	-	-	-	-	
51120 Memberships/Dues & Publication	-	-	-	-	-	
51125 Travel, Meetings & Conferences	-	-	-	-	-	
51130 POST Reimbursable Training	-	-	-	-	-	
51131 Education & Training						
51135 Equipment Lease	-	-	-	-	-	
51140 Gas & Oil	-	-	-	-	-	
51145 Shop Repair Parts	-	-	-	-	-	
51150 Outside Labor	-	-	-	-	-	
51155 M & O - Vehicles	-	-	-	-	-	
51160 Utilities	-	-	-	-	-	
51165 Communications	-	-	-	-	-	
51170 M & O - Buildings/Grounds	-	-	-	-	-	
51175 Community Promotion						
51180 Property Taxes & Co Collection Fees						
51190 Depreciation						
Subtotal	-	-	-	-	77,700	
Debt Service						
52100 Interest Expense	-	-	-	-	-	
52200 Principal Expense	-	-	-	-	-	
52300 Paying Agent Fees	-	-	-	-	-	
Subtotal	-	-	-	-	-	
Capital Outlay						
53000 Operating Capital Outlay	-	-	-	-	-	
Subtotal	-	-	-	-	-	
Capital Projects						
90000 Capital Projects	-	-	-	-	-	
Subtotal	-	-	-	-	-	
Division Total	\$ -	\$ -	\$ -	\$ -	\$ 77,700	

Property & Liability Program Detail (Cont.)

MAJOR OPERATING	FUND	Budget FY 2014
Liability Insurance Program Deposit w/MBASIA	100	54,000
Property Insurance	100	23,000

MAJOR CAPITAL

Support Services

This program center will no longer be used in FY 2013-14.

Budget Summary

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014
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Authorized Positions (FTEs)

Total	-	-	-	-
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<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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Expenditures by Category

Employee Services					
Maintenance & Opera	1,263,239	251,206	284,800	308,700	-
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ 1,263,239	\$ 251,206	\$ 284,800	\$ 308,700	\$ -

<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
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FUND NAME

General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-

Division Total	\$ 1,263,239	\$ 251,206	\$ 284,800	\$ 308,700	\$ -
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Support Services

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Servic	1,262,621	236,845	284,800	305,700	-
51150 Office Supplies	618			3,000	
51110 Special Supplies/Services		14,361			
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	1,263,239	251,206	284,800	308,700	-
Debt Service					
52100 Interest Expense					-
52200 Principal Retirement					-
52300 Paying Agent Fees					
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ 1,263,239	\$ 251,206	\$ 284,800	\$ 308,700	\$ -

Successor Redevelopment

Department Summary

In accordance to the California Health & Safety Code Section 34179, the "City is required to establish an Oversight Board to the Successor Agency of the City's former Redevelopment Agency. Prior to 012, the City of Greenfield's Redevelopment Agency had an active downtown redevelopment, economic development and affordable housing program. When the Agency was suspended on February 1, 2012, the City of Greenfield elected to assume the Redevelopment Agency's redevelopment, economic development and low-moderate housing obligations.

ABx-26 provides for an administrative allowance to allow a successor agency to wind down the former redevelopment agency and administer an oversight board. The allowance covers staff time, attorney and consultant time, rent, supplies, audit fees, record-keeping cost, etc. The law allows 5% of the amount listed on the fiscal year 2011-2012 ROPS for administrative costs, and then 3% of ROPS for the following fiscal years.

The Successor Agency is now charged with liquidating the assets of the former RDA, paying off the former RDA's debts, and generally winding down the affairs of the former RDA.

FY 2014 Department Goals and Objectives

Goal 1: Wind down the affairs of the Successor Agency Redevelopment Agency.

Objective 1: Continue satisfying all information and/or data demands made by the State Controller's Office and/or Department of Finance

Objective 2: Meet all contractual payment obligations identified on the Recognized Obligation Payment Schedule.

Successor Redevelopment Agency

Department Initiatives

In FY 2014, the Greenfield Successor Redevelopment Agency will begin disposing of the remain assets of the Greenfield Redevelopment Agency. California law requires the Successor Redevelopment Agency dispose of all assets and properties of the former redevelopment agency that were funded by tax increment revenues of the dissolved redevelopment agency. The two remaining assets include the old City Hall and Police Department Building. However, the oversight board may also direct the successor agency to transfer ownership of those assets that were constructed and used for a governmental purpose, such as roads, school buildings, parks, and fire stations, to the appropriate public jurisdiction pursuant to any existing agreements relating to the construction or use of such an asset. Any compensation to be provided to the successor agency for the transfer of the asset shall be governed by the agreements relating to the construction or use of that asset. Disposal shall be done expeditiously and in a manner aimed at maximizing value.

Budget Summary

<u>Personnel</u>		Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Program Centers						
Administrative Cost Allowance		0.00	0.75	0.33	0.00	
Recognized Obligation Payments		0.00	0.00	0.00	0.00	
Total		0.00	0.75	0.33	0.00	
<u>Expenditures</u>		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Program						
Administrative Cost Allowance	\$	-	\$ 58,570	\$ 216,700	\$ 98,600	\$ 105,400
Recognized Property Tax Trust	-	-	1,952,548	2,177,000	2,154,900	2,142,900
Capital Projects	-	-	-	-	-	1,392,000
Total	\$	-	\$ 2,011,118	\$ 2,393,700	\$ 2,253,500	\$ 3,640,300
Expenditures by Category						
Employee Services	\$	-	\$ 25,110	\$ 110,700	\$ 46,400	\$ 28,400
Maintenance & Operations	-	-	33,460	616,500	535,600	400,600
Debt Service	-	-	1,952,548	1,666,500	1,671,500	1,819,300
Capital Outlay	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	1,392,000
Total	\$	-	\$ 2,011,118	\$ 2,393,700	\$ 2,253,500	\$ 3,640,300
<u>Funding Sources</u>		Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME						
Property Tax Increment	\$	-	\$ 2,011,118	\$ 2,393,700	\$ 2,253,500	\$ 2,248,300
Tax Allocation Bond Proceeds	-	-	-	-	-	1,392,000
FUND TOTAL	\$	-	\$ 2,011,118	\$ 2,393,700	\$ 2,253,500	\$ 3,640,300

Administrative Cost

All administrative cost associated with the dissolution of the City of Greenfield Redevelopment are changed to this program.

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services	\$ 25,110	\$ 110,700	\$ 46,400	\$ 28,400	\$ 28,400
Maintenance & Operations	33,460	106,000	52,200	77,000	77,000
Debt Service					
Capital Outlay					
Capital Projects					
Total	\$ -	\$ 58,570	\$ 216,700	\$ 98,600	\$ 105,400
<u>Funding Sources</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
FUND NAME					
General Fund					
Water Operations Fund					
Sewer Operations Fund					
Gas Tax	-	-	-	-	-
Division Total	\$ -	\$ 58,570	\$ 216,700	\$ 98,600	\$ 105,400

Successor Redevelopment Agency - Administrative Cost Allowance

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ 18,300	\$ 110,700	\$ 46,400	\$ 20,700
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance		2,159			2,100
50300 FICA		1,376			1,600
50400 PERS		3,070			3,700
50500 Workers' Comp Pay					200
50600 Unemployment Ins					
50700 Deferred Comp		205			100
50800 Uniform Allowance					
55650 Total Benefits		<u>6,810</u>	<u>-</u>	<u>-</u>	<u>7,700</u>
Subtotal	-	25,110	110,700	46,400	28,400
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services		32,907	59,000	52,000	25,000
51150 Office Supplies		491			
51110 Special Supplies/Services			10,000		15,000
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities		62			
51165 Communications					
51170 M & O - Buildings/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees			37,000	200	37,000
51190 Depreciation					
Subtotal	-	33,460	106,000	52,200	77,000
Debt Service					
52100 Interest Expense	-	-	-	-	-
52200 Principal Expense	-	-	-	-	-
52300 Paying Agent Fees	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	-
Subtotal	-	-	-	-	-
Division Total	\$ -	\$ 58,570	\$ 216,700	\$ 98,600	\$ 105,400

Successor Redevelopment Agency - Recognized Obligation Payments

By law, the City of Greenfield must set aside amounts in reserve as required by bond indentures, trust indentures, or similar documents governing the issuance of outstanding redevelopment agency bonds and establish a Recognized Obligation Payment Schedule. Obligations of this fund are set out in an approved Recognized Obligation Payment Schedule. This is a permanent schedule of obligations that replaces the previous Enforceable Obligations Schedules.

<u>Personnel</u>	Budget FY 2011	Budget FY 2012	Budget FY 2013	Budget FY 2014	
Authorized Positions (FTEs)					
Total	-	-	-	-	
<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
Expenditures by Category					
Employee Services					
Maintenance & Operations				510,500	323,600
Debt Service		1,952,548	1,666,500		1,819,300
Capital Outlay					
Capital Projects					1,392,000
Division	\$ -	\$ 1,952,548	\$ 1,666,500	\$ 510,500	\$ 3,534,900

Successor Redevelopment Agency - Recognized Obligation Payments

Budget Detail

Account Number

<u>Expenditures</u>	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated FY 2013	Budget FY 2014
EMPLOYEE SERVICES					
50100 Full Time Regular	\$ -	\$ -	\$ -	\$ -	\$ -
50110 Part Time					
50120 Workers' Comp Pay					
50130 Over Time					
50200 Health Insurance					
50300 FICA					
50400 PERS					
50500 Workers' Comp Pay					
50600 Unemployment Ins					
50700 Deferred Comp					
50800 Uniform Allowance					
55650 Total Benefits					
Subtotal	-	-	-	-	-
MAINTENANCE AND OPERATION					
51100 Professional & Contractual Services			9,000	4,000	4,000
51150 Office Supplies					
51110 Special Supplies/Services			501,500	479,400	319,600
51115 M & O - Equipment					
51120 Memberships/Dues & Publications					
51125 Travel, Meetings & Conferences					
51130 POST Reimbursable Training					
51131 Education & Training					
51135 Equipment Lease					
51140 Gas & Oil					
51145 Shop Repair Parts					
51150 Outside Labor					
51155 M & O - Vehicles					
51160 Utilities					
51165 Communications					
51170 M & O - Bldgs/Grounds					
51175 Community Promotion					
51180 Property Taxes & Co Collection Fees					
51190 Depreciation					
Subtotal	-	-	510,500	483,400	323,600
Debt Service					
52100 Interest Expense	-	1,167,174	1,126,500	1,126,500	1,104,300
52200 Principal Expense		785,374	540,000	540,000	710,000
52300 Paying Agent Fees	-			5,000	5,000
Subtotal	-	1,952,548	1,666,500	1,671,500	1,819,300
Capital Outlay					
53000 Operating Capital Outlay	-	-	-	-	-
Subtotal	-	-	-	-	-
Capital Projects					
90000 Capital Projects	-	-	-	-	1,392,000
Subtotal	-	-	-	-	1,392,000
Division Total	\$ -	\$ 1,952,548	\$ 2,177,000	\$ 2,154,900	\$ 3,534,900

Capital Project Summary FY 2014- 2017

Account Number

<u>Project Description:</u>	Proposed FY 2014	Proposed FY 2015	Proposed FY 2016	Proposed FY 2017
<u>General Fund</u>				
Central Coast Youth CIP Request	34,300	25,500	10,000	-
Playground Equipment Repairs @ 13 Parks	-	30,000	20,000	20,000
Remodel Shop Break room/Shower/Locker	30,000		-	-
Install Civic Center Generator Upgrade	-	225,000	-	-
Construct Shop Garage Addition	-	40,000	-	-
Construct Heavy Equipment Parking Structure	-		40,000	-
Plant Trees at Civic Center	-	40,000	-	-
Refurbish Welcome to Greenfield Signs	30,000	3,000	3,000	3,000
Subtotal	94,300	363,500	73,000	23,000
<u>Gas Tax Fund (PW)</u>				
Prepare Pavement Mapping Study		30,000	30,000	
School Route Study		30,000		
Municipal Separate storm sewer system (MS4)	20,000			
Annual Tree Trimming Program	30,000	30,000	30,000	30,000
Landscape ECR Medians	10,000			
Replace Street Name Signs	20,000	20,000	20,000	
Replace Caution & Stop Signs	20,000	20,000	20,000	
Sidewalk Repair	20,000	20,000	20,000	
Maple Ave Street Improvement (10th & 11th)	74,000			
Maple Ave Street Improvement (5th Street)	54,000			
ECR Solar Lighting Project – Thorn to Walnut		300,000		
Cross Gutter Improvement Program		186,000	140,000	
Storm Drain Improvement Program		50,000	50,000	
Handicap Ramp Improvement Program		40,000	40,000	40,000
Subtotal	248,000	726,000	350,000	70,000
<u>Local Transportation Fund</u>				
Prepare Storm Water Mgmt. Plan	22,000			
LTF Citywide Street Sealing Program	694,000			
Construct 12 Handicap Ramps on Oak	49,000			
Oak Ave @ 4th Intersection Improvements	53,000			
Street Improvements 12th from Elm to Oak	60,000	1,500,000		
PW Corporate Yard Paving Project	200,000			
Construct Curb, Gutter & Sidewalks			150,000	80,000
Annual Alley Paving Program		30,000	30,000	30,000
Annual Street Overlay Program		300,000	300,000	300,000
Subtotal	1,078,000	1,830,000	480,000	410,000
<u>Traffic Impact Fund</u>				
Walnut Ave Interim Improvements	1,387,000			
<u>Sewer Impact Fund</u>				
Sewer master plan	70,000			
<u>Water Impact Fund</u>				
Water Master Plan	70,000			
Construct storage Tank 1.5 mg	1,200,000			
Subtotal	1,270,000	-	-	-

Capital Project Summary FY 2014- 2017

RDA Capital Project Fund

Rehab Dog Kennel	100,000			
Construct Tom Rogers Museum		300,000		
Walnut Ave Specific Plan & EIR				
ECR Streetscape Implementation Phase 1	1,292,000			
Subtotal	1,392,000	300,000	-	-

Sewer Operations Fund: Treatment

Install SCADA System: Treatment	18,000	-	-	-
Install Headwork's/Screening System	-	95,000	-	-
Construct Sludge/Belt Press & Bldg.	-	500,000	140,000	-
Chief Plant Operator Contract	10,000	-	-	-
WWTP Evaluation	-	-	-	-
Install Pond Aeration System	280,000	-	-	-
Bio Solids Removal – Ponds 1, 2 & 3	300,000	150,000	150,000	150,000
Sludge Bed Improvements	250,000	-	-	-
Levee Repairs	82,000	10,000	10,000	10,000
Deepen Ponds 1, 2 & 3	-	-	30,000	30,000
Line Ponds 1, 2, 3	-	-	120,000	120,000
Subtotal	940,000	755,000	450,000	310,000

Sewer Operations Fund: Collection

Soledad Sewer Trunk Line Study	-	35,000	-	-
Router/Video Equipment Trailer	70,000	-	-	-
Install SCADA System: Collection	7,000	-	-	-
Install 7 Lift Station Generators	60,000	60,000	60,000	60,000
Collection Total	137,000	95,000	60,000	60,000

Total Sewer Fund:	1,077,000	850,000	510,000	370,000
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Water Operations Fund

Install Water Well #8	-	905,000	-	-
Extend Walnut Ave Water Main to Tank #2	-	-	1,100,000	-
Paint Water Tank Exterior	150,000	-	-	-
Replace 150 Water Meters Annually	90,000	90,000	90,000	90,000
Replace 10 Fire Hydrants Annually	30,000	30,000	30,000	30,000
Subtotal	270,000	1,025,000	1,220,000	120,000

Proposition 84 Park Grant Fund

Greenfield Community Park	2,932,300			
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Total Capital Improvement Projects	9,818,600	5,094,500	2,633,000	993,000
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Capital Project Summary FY 2014- 2017

Capital Projects Program Detail (Cont.)

FUND SUMMARY				FUND	Budget FY 2014
General Fund				100	94,300
- includes \$12,500 transfer from each the Gas Tax Fund; Sewer & Water Operations Funds					
Gas Tax Fund				230	248,000
Local Transportation Fund				240	1,078,000
- includes \$290,000 transfer from SMD Fund					
Traffic Impact Fees				300	1,387,000
Sewer Impact Fund				330	70,000
Water Impact Fund				340	1,270,000
RDA Capital Project Fund				420	1,392,000
Sewer Operations Fund				730	1,077,000
Water Operations Fund				740	270,000
Proposition 84 Park Grant Fund				Grant	2,932,300
					9,818,600

MAJOR CAPITAL

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