



# City of Greenfield

599 El Camino Real  
Greenfield, CA 93927

## City Council Meeting Agenda April 25, 2017 6:00 P.M.

Mayor Jesus OlveraGarcia

Mayor Pro-Tem, Avelina Torres

Councilmembers

Lance Walker

Leah Santibañez

Yanely Martinez

**Your courtesy is requested to help our meeting run smoothly.**

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

**PLEASE TURN OFF CELL PHONES AND PAGERS.**

**A. CALL TO ORDER**

**B. ROLL CALL – CITY COUNCIL**

Mayor OlveraGarcia, Mayor Pro-tem Torres, Councilmembers Walker, Santibañez and Martinez

**City Council Meeting Agenda  
April 25, 2017**

**C. INVOCATION BY FATHER GREG SANDMAN**

**D. PLEDGE OF ALLEGIANCE**

**E. AGENDA REVIEW**

**F. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.**

Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**G. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

**G-1. APPROVE Warrants #301079 through #301153 and Bank Drafts #2326 through #2342 in the amount of \$718,177.28 – *Page 1***

**G-2. APPROVE Minutes of the April 11, 2017 City Council Meeting – *Page 15***

**G-3. SECOND READING AND ADOPTION of an Ordinance of the City Council of the City of Greenfield Adding Chapter 2.38, Sections 2.38.010 through 2.38.020 to Title 2 Limiting the Use of the City of Greenfield Seal and Logo – Ordinance #522 – *Page 20***

**G-4. SECOND READING AND ADOPTION of an Ordinance of the City Council of the City of Greenfield Rescinding City of Greenfield Enforcement Responsibility for the Mobilehome Park Act and the Special Occupancy Parks Act – Ordinance #523 – *Page 24***

**H. MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

**City Council Meeting Agenda  
April 25, 2017**

**I. CITY COUNCIL BUSINESS**

**I-1. ADOPT** a Resolution of the City Council of the City of Greenfield to Amend the Greenfield Community Science Workshop Fund to Allow for the Purchase of (1) One Passenger Van and (1) One Pick-up Truck to Benefit Programs and Operation of the Greenfield Community Science Workshop – **Page 27**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action  
**Staff Recommended Action/Adopt Resolution #2017-23**

**I-2. REVIEW** City Financial Status Update – **Page 37**

- a. Staff Report
- b. Public Comments
- c. City Council Comments / Review / Action  
**Staff Recommended Action/Review and File**

**J. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

- a. City Council Development Committee
- b. City Council Agenda Committee
- c. City Council Parks Committee
- d. League of California Cities Monterey Bay Division
- e. Transportation Agency for Monterey County
- f. Association of Monterey Bay Area Governments
- g. Salinas Valley Solid Waste Authority
- h. Monterey Salinas Transit
- i. Mayor City Selection Committee
- j. Salinas Valley Mayors/Managers Group
- k. Planning Commission

**K. COMMENTS FROM CITY COUNCIL**

**L. CITY ATTORNEY REPORT**

**M. CITY MANAGER REPORT**

**N. ADJOURNMENT**

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This agenda is duly posted outside City Hall and on the City of Greenfield web site



Greenfield, CA

# Check Report

By Check Number

Date Range: 04/07/2017 - 04/20/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
00174	A&G PUMPING	04/13/2017	Regular	0.00	76.74	301079
00179	AK & COMPANY	04/13/2017	Regular	0.00	1,125.00	301082
00180	ALL SAFE INTEGRATED SYSTEMS	04/13/2017	Regular	0.00	75.00	301083
00156	AMERICAN SUPPLY COMPANY	04/13/2017	Regular	0.00	63.95	301084
03963	AMERIPRIDE	04/13/2017	Regular	0.00	352.79	301085
00215	ANTHEM - BLUE CROSS	04/13/2017	Regular	0.00	41,714.22	301086
02064	ARNULFO TREVINO	04/13/2017	Regular	0.00	15.00	301087
00201	BEN-E-LECT	04/13/2017	Regular	0.00	60.50	301088
00320	CAL-WEST	04/13/2017	Regular	0.00	1,419.96	301089
03903	CENTRAL COAST SIGN FACTORY	04/13/2017	Regular	0.00	275.88	301090
00305	CHEVRON, U.S.A.	04/13/2017	Regular	0.00	384.84	301091
04067	CHRISTOPHER WEBB	04/13/2017	Regular	0.00	15.00	301092
00752	CITY OF GREENFIELD	04/13/2017	Regular	0.00	1,534.49	301093
01941	CITY OF SALINAS	04/13/2017	Regular	0.00	3,173.00	301095
04076	CITYGATE ASSOCIATES, LLC	04/13/2017	Regular	0.00	1,356.63	301096
04071	COREY SMITH	04/13/2017	Regular	0.00	15.00	301097
00461	DATAFLOW BUSINESS SYSTEMS	04/13/2017	Regular	0.00	67.65	301098
00413	DELL MARKETING, L.P.	04/13/2017	Regular	0.00	7,987.20	301099
04225	DMC RESIDENTIAL INC.	04/13/2017	Regular	0.00	85,330.92	301100
04094	EAN SERVICES, LLC	04/13/2017	Regular	0.00	226.92	301101
04227	EMCOR SERVICE MESA ENERGY SYSTEMS, INC.	04/13/2017	Regular	0.00	25,000.00	301102
00204	EMPLOYER DRIVEN SOLUTIONS	04/13/2017	Regular	0.00	21,060.33	301103
04042	ENGRACIO BALLENTI	04/13/2017	Regular	0.00	150.00	301104
00631	FERGUSON ENTERPRISES INC. 795	04/13/2017	Regular	0.00	1,083.41	301105
00321	FRANCISCO CEJA	04/13/2017	Regular	0.00	15.00	301106
04132	GARDAWORLD	04/13/2017	Regular	0.00	202.25	301107
00734	GOODYEAR TIRE & RUBBER CO.	04/13/2017	Regular	0.00	757.91	301108
00725	GREEN RUBBER-KENNEDY AG	04/13/2017	Regular	0.00	764.24	301109
00721	GREENFIELD TRUE VALUE	04/13/2017	Regular	0.00	346.15	301110
00820	HOME DEPOT CREDIT SERVICES	04/13/2017	Regular	0.00	61.80	301111
19011	ID CONCEPTS	04/13/2017	Regular	0.00	18.45	301112
01454	INTERWEST CONSULTING GROUP, INC.	04/13/2017	Regular	0.00	2,148.62	301113
03052	ITEDIUM, INC.	04/13/2017	Regular	0.00	41.95	301114
04095	LIFTOFF LLC	04/13/2017	Regular	0.00	84.00	301116
02066	LPS TACTICAL & PERSONAL	04/13/2017	Regular	0.00	8,712.29	301118
13015	MNS ENGINEERS, INC.	04/13/2017	Regular	0.00	73,958.98	301119
01313	MONTEREY BAY AIR RESOURCES DISTRICT	04/13/2017	Regular	0.00	570.00	301120
13004	MONTEREY BAY ANALYTICAL SERVIC	04/13/2017	Regular	0.00	1,575.00	301121
01348	MONTEREY COUNTY INFORMATION TECHNOLOG	04/13/2017	Regular	0.00	5,777.08	301122
01506	OFFICE DEPOT	04/13/2017	Regular	0.00	624.74	301123
01532	O'REILLY AUTO PARTS	04/13/2017	Regular	0.00	98.16	301124
01654	PACIFIC COAST BATTERY SERVICE	04/13/2017	Regular	0.00	276.25	301125
03897	PACIFIC COAST LAND DESIGN, INC.	04/13/2017	Regular	0.00	2,563.39	301126
01601	PACIFIC GAS & ELECTRIC	04/13/2017	Regular	0.00	14,312.16	301127
00328	PANSIT CHARUPOOM	04/13/2017	Regular	0.00	50.00	301128
01629	PARTS & SERVICE CENTER	04/13/2017	Regular	0.00	81.70	301129
01630	PINNACLE HEALTHCARE	04/13/2017	Regular	0.00	115.00	301130
01677	PRAXAIR DISTRIBUTION, INC.	04/13/2017	Regular	0.00	96.32	301131
01687	PRO FORCE LAW ENFORCEMENT	04/13/2017	Regular	0.00	612.91	301132
01837	R G FABRICATION	04/13/2017	Regular	0.00	298.15	301133
01820	RAIN FOR RENT SALINAS	04/13/2017	Regular	0.00	344.68	301134
01853	REDSHIFT	04/13/2017	Regular	0.00	204.89	301135
02367	ROBIN WARBEY CONSULTING	04/13/2017	Regular	0.00	9,496.97	301136
04192	ROBLES CONSTRUCTION	04/13/2017	Regular	0.00	11,709.00	301137

Check Report

Date Range: 04/07/2017 - 04/20/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01978	SAFETY-KLEEN CORP.	04/13/2017	Regular	0.00	422.94	301138
01919	SALINAS VALLEY FORD	04/13/2017	Regular	0.00	26.70	301139
01908	SALINAS VALLEY PRO SQUAD	04/13/2017	Regular	0.00	1,657.19	301140
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	04/13/2017	Regular	0.00	54,373.10	301141
19020	SAN BENITO SUPPLY	04/13/2017	Regular	0.00	310.51	301142
04010	SC FUELS	04/13/2017	Regular	0.00	7,146.13	301143
19026	SONIAN, INC.	04/13/2017	Regular	0.00	198.00	301144
04036	SSA LANDSCAPING ARCHITECTS, INC.	04/13/2017	Regular	0.00	3,131.00	301145
03920	STERICYCLE, INC.	04/13/2017	Regular	0.00	291.36	301146
04155	STOCKBRIDGE GENERAL CONTRACTING INC	04/13/2017	Regular	0.00	180,423.42	301147
01981	SUN BADGE CO.	04/13/2017	Regular	0.00	108.94	301148
02028	TAMC	04/13/2017	Regular	0.00	5,705.00	301149
02037	TRI-CITIES DISPOSAL	04/13/2017	Regular	0.00	87,274.78	301150
00634	TYLER TECHNOLOGIES	04/13/2017	Regular	0.00	1,628.75	301152
02201	VEGETABLE GROWERS SUPPLY	04/13/2017	Regular	0.00	136.36	301153
01916	STATE STREET BANK & TRUST CO.	04/07/2017	Bank Draft	0.00	214.98	DFT0002326
01916	STATE STREET BANK & TRUST CO.	04/07/2017	Bank Draft	0.00	1,000.00	DFT0002327
01916	STATE STREET BANK & TRUST CO.	04/07/2017	Bank Draft	0.00	500.00	DFT0002328
01916	STATE STREET BANK & TRUST CO.	04/07/2017	Bank Draft	0.00	600.00	DFT0002329
01916	STATE STREET BANK & TRUST CO.	04/07/2017	Bank Draft	0.00	150.00	DFT0002330
01916	STATE STREET BANK & TRUST CO.	04/07/2017	Bank Draft	0.00	420.00	DFT0002331
00431	DEPT OF CHILD SUPPORT SERVICES	04/07/2017	Bank Draft	0.00	802.61	DFT0002332
00384	STATE OF CALIFORNIA EDD	04/07/2017	Bank Draft	0.00	1,218.41	DFT0002333
03103	Internal Revenue Service	04/07/2017	Bank Draft	0.00	4,009.76	DFT0002334
03103	Internal Revenue Service	04/07/2017	Bank Draft	0.00	17,144.76	DFT0002335
00384	STATE OF CALIFORNIA EDD	04/07/2017	Bank Draft	0.00	4,731.78	DFT0002336
03103	Internal Revenue Service	04/07/2017	Bank Draft	0.00	15,347.43	DFT0002337
00384	STATE OF CALIFORNIA EDD	04/14/2017	Bank Draft	0.00	21.01	DFT0002338
03103	Internal Revenue Service	04/14/2017	Bank Draft	0.00	67.72	DFT0002339
03103	Internal Revenue Service	04/14/2017	Bank Draft	0.00	289.54	DFT0002340
00384	STATE OF CALIFORNIA EDD	04/14/2017	Bank Draft	0.00	88.55	DFT0002341
03103	Internal Revenue Service	04/14/2017	Bank Draft	0.00	254.08	DFT0002342

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	142	69	0.00	671,316.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	46,860.63
EFT's	0	0	0.00	0.00
	<b>159</b>	<b>86</b>	<b>0.00</b>	<b>718,177.28</b>

### Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	4/2017	718,177.28
			<u>718,177.28</u>



Greenfield, CA

# Expense Approval Report

## By Fund

Payment Dates 04/07/2017 - 04/20/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL FUND</b>					
CITY OF SALINAS	301095	04/13/2017	CITYGATE 911 DISPATCH JPA P...	100-215-63400.000	3,173.00
MONTEREY COUNTY INFORMA...	301122	04/13/2017	MOBILE DATA COMMUNICATI...	100-215-64700.000	5,235.58
MONTEREY COUNTY INFORMA...	301122	04/13/2017	RADIOS MAINTENANCE FY 16-17	100-215-64700.000	541.50
CITY OF GREENFIELD	301093	04/13/2017	UTILITY BILL FEBRUARY 2017 - 3...	100-550-64300.000	13.24
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-111-61400.000	108.96
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-601-61400.000	35.45
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLY	100-111-61400.000	32.63
SALINAS VALLEY PRO SQUAD	301140	04/13/2017	UNIFORM - OFFER DAVID FLOW...	100-215-68100.000	110.76
SC FUELS	301143	04/13/2017	GASOLINE	100-201-66100.000	155.50
SC FUELS	301143	04/13/2017	GASOLINE	100-215-66100.000	1,853.03
SC FUELS	301143	04/13/2017	GASOLINE	100-230-66100.000	147.57
SC FUELS	301143	04/13/2017	GASOLINE	100-311-66100.000	355.88
SC FUELS	301143	04/13/2017	GASOLINE	100-550-66100.000	107.97
GREENFIELD TRUE VALUE	301110	04/13/2017	KEY SET - PAULINO	100-310-65900.000	7.50
GREENFIELD TRUE VALUE	301110	04/13/2017	KEY SET - PAULINO	100-310-65900.000	2.50
PRO FORCE LAW ENFORCEMENT	301132	04/13/2017	POLICE DEPT. TASERS	100-215-65400.000	612.91
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	DOG KENNEL PROJECT	100-230-65900.000	309.74
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES - PD	100-201-61400.000	27.23
GREENFIELD TRUE VALUE	301110	04/13/2017	SUPPLIES FOR PLANNING ROOM	100-111-65900.000	4.36
O'REILLY AUTO PARTS	301124	04/13/2017	2303 - ANTI FREEZE	100-110-66200.000	61.30
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES - PD	100-201-61400.000	33.72
GREENFIELD TRUE VALUE	301110	04/13/2017	SUPPLIES FOR PLANNING ROOM	100-111-65900.000	32.18
GREENFIELD TRUE VALUE	301110	04/13/2017	SUPPLIES FOR PLANNING ROOM	100-111-65900.000	61.21
GREENFIELD TRUE VALUE	301110	04/13/2017	SUPPLIES FOR PLANNING ROOM	100-111-65900.000	8.73
GREENFIELD TRUE VALUE	301110	04/13/2017	SUPPLIES FOR PLANNING ROOM	100-111-65900.000	3.27
PARTS & SERVICE CENTER	301129	04/13/2017	2303 - WIPER BLADE	100-110-66200.000	11.64
PACIFIC GAS & ELECTRIC	301127	04/13/2017	PINOT PARK	100-550-64100.000	9.53
AMERIPRIDE	301085	04/13/2017	CVC CLEANING TOWELS	100-111-65600.000	22.19
AMERIPRIDE	301085	04/13/2017	UNIFORMS	100-310-65200.000	91.80
AMERIPRIDE	301085	04/13/2017	SHOP MOP/MATS	100-310-65600.000	14.45
AMERIPRIDE	301085	04/13/2017	SHOP TOWELS/MATS	100-311-66200.000	5.59
GREENFIELD TRUE VALUE	301110	04/13/2017	BUBBLE WRAP	100-110-65100.000	26.21
GREENFIELD TRUE VALUE	301110	04/13/2017	KITCHEN PLUNGER	100-111-65600.000	12.46
SAFETY-KLEEN CORP.	301138	04/13/2017	OIL ABSORBENT DISPOSAL	100-311-66200.000	422.94
SC FUELS	301143	04/13/2017	GASOLINE/DIESEL	100-215-66100.000	2,738.62
SC FUELS	301143	04/13/2017	GASOLINE/DIESEL	100-311-66100.000	331.65
SC FUELS	301143	04/13/2017	GASOLINE/DIESEL	100-550-66100.000	30.40
PARTS & SERVICE CENTER	301129	04/13/2017	OIL/OIL FILTER	100-215-66100.000	27.50
PARTS & SERVICE CENTER	301129	04/13/2017	OIL/OIL FILTER	100-215-66200.000	5.60
PARTS & SERVICE CENTER	301129	04/13/2017	7321 - BUMPER CLIPS	100-215-66200.000	10.45
SUN BADGE CO.	301148	04/13/2017	INVESTIGATOR BADGE	100-215-65200.000	108.94
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	100-550-64100.000	93.68
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	100-550-64200.000	5.37
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	100-551-64100.211	78.12
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	100-551-64200.211	38.44
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	100-590-64100.000	298.72
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	100-590-64200.000	47.91
GREENFIELD TRUE VALUE	301110	04/13/2017	PLIERS/PAD LOCK FOR COMMU...	100-550-65700.000	24.60
MNS ENGINEERS, INC.	301119	04/13/2017	CITY ENGINEERING SERVICES	100-601-63600.000	675.00
MNS ENGINEERS, INC.	301119	04/13/2017	PRIVATE DEVELOPMENT REVIEW	100-601-63600.000	200.00
MNS ENGINEERS, INC.	301119	04/13/2017	SMALL PERMITS	100-601-63600.000	562.50
MNS ENGINEERS, INC.	301119	04/13/2017	THE VINES AT GREENFIELD	100-24618	4,949.07
MNS ENGINEERS, INC.	301119	04/13/2017	DOLLAR GENERAL	100-24625	4,810.00

## Expense Approval Report

Payment Dates: 04/07/2017 - 04/20/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
MNS ENGINEERS, INC.	301119	04/13/2017	900 CHERRY AVE	100-24615	15,645.20
INTERWEST CONSULTING GRO...	301113	04/13/2017	PLAN CHECK - WATER TANK CEL...	100-601-63600.000	2,148.62
GOODYEAR TIRE & RUBBER CO.	301108	04/13/2017	7331/7332/7334 - PD TIRES	100-215-66200.000	454.80
AMERIPRIDE	301085	04/13/2017	UNIFORMS	100-310-65200.000	176.53
AMERIPRIDE	301085	04/13/2017	CVC CLEANING TOWELS	100-310-65600.000	22.19
AMERIPRIDE	301085	04/13/2017	SHOP MOP/MATS	100-310-65600.000	14.45
AMERIPRIDE	301085	04/13/2017	SHOP TOWELS/MATS	100-311-66200.000	5.59
AMERICAN SUPPLY COMPANY	301084	04/13/2017	CVC SIMPLE GREEN	100-111-65600.000	63.95
O'REILLY AUTO PARTS	301124	04/13/2017	VEHICLE SUPPLIES	100-311-66200.000	31.34
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-111-61400.000	107.25
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-190-61400.000	14.02
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-601-61400.000	59.07
CITY OF GREENFIELD	301093	04/13/2017	597 EL CAMINO REAL LS	100-111-64300.000	30.62
CITY OF GREENFIELD	301093	04/13/2017	599 EL CAMINO REAL	100-111-64300.000	54.69
CITY OF GREENFIELD	301093	04/13/2017	899 CHERRY AVENUE - CVC BKFL	100-111-64300.000	33.03
TRI-CITIES DISPOSAL	301150	04/13/2017	MARCH 2017	100-191-64400.000	87,274.78
CITY OF GREENFIELD	301093	04/13/2017	100 FIFTH STREET PARK	100-550-64300.000	24.42
CITY OF GREENFIELD	301093	04/13/2017	221 PINOT AVE - CITY PARK	100-550-64300.000	0.04
CITY OF GREENFIELD	301093	04/13/2017	890 TYLER AVE - CITY PARK	100-550-64300.000	0.23
CITY OF GREENFIELD	301093	04/13/2017	801 APRICOT STREET PARK	100-550-64300.000	0.29
CITY OF GREENFIELD	301093	04/13/2017	520 TENTH STREET	100-550-64400.000	115.91
CITY OF GREENFIELD	301093	04/13/2017	1351 OAK AVE FIRE PROTECTION	100-551-64300.000	33.03
CITY OF GREENFIELD	301093	04/13/2017	1351 OAK AVE/COMMUNITY C...	100-551-64300.000	46.15
CITY OF GREENFIELD	301093	04/13/2017	215 EL CAMINO REAL N	100-551-64300.211	28.29
CITY OF GREENFIELD	301093	04/13/2017	213 EL CAMINO REAL N	100-551-64300.211	24.19
CITY OF GREENFIELD	301093	04/13/2017	1351 OAK AVE/COMMUNITY C...	100-551-64400.000	203.60
CITY OF GREENFIELD	301093	04/13/2017	215 EL CAMINO REAL N	100-551-64400.211	41.34
CITY OF GREENFIELD	301093	04/13/2017	131 THIRTEENTH ST DAY CARE	100-590-64300.000	55.82
ROBIN WARBEY CONSULTING	301136	04/13/2017	MARCH 2017	100-125-63200.000	8,750.00
ROBIN WARBEY CONSULTING	301136	04/13/2017	IT EQUIPMENT - MARCH 2017	100-215-65300.000	168.65
DATAFLOW BUSINESS SYSTEMS	301098	04/13/2017	COPY FEES - PW	100-310-61200.000	67.65
CITYGATE ASSOCIATES, LLC	301096	04/13/2017	task#5 implementation plan	100-110-63100.000	1,356.63
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-111-61400.000	100.73
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-190-61400.000	92.41
OFFICE DEPOT	301123	04/13/2017	OFFICE SUPPLIES	100-190-61400.000	13.27
SALINAS VALLEY FORD	301139	04/13/2017	7314 - CLAMP	100-215-66200.000	26.70
GARDAWORLD	301107	04/13/2017	APRIL 2017	100-190-63300.000	202.25
STERICYCLE, INC.	301146	04/13/2017	STERI-SAFE COMPLIANCE SOLUT..	100-215-63400.000	291.36
ITEDIUM, INC.	301114	04/13/2017	APRIL 2017	100-22320	41.95
ALL SAFE INTEGRATED SYSTEMS	301083	04/13/2017	BURGLARY MONITORING - GRE...	100-551-63900.000	75.00
O'REILLY AUTO PARTS	301124	04/13/2017	7331 - TIRE VALVE	100-215-66200.000	5.52
REDSHIFT	301135	04/13/2017	INTERNET SERVICE FY16-17	100-550-64900.000	16.24
SALINAS VALLEY SOLID WASTE ...	301141	04/13/2017	MARCH 2017	100-191-64400.000	54,373.10
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	100-110-52510.000	516.29
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	100-170-52510.000	6,862.06
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	100-190-52510.000	2,747.62
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	100-201-52510.000	5,285.38
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	100-215-52510.000	2,202.23
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	100-601-52510.000	459.55
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MAY 2017	100-22320	1,308.00
GOODYEAR TIRE & RUBBER CO.	301108	04/13/2017	7317 - TIRES	100-215-66200.000	303.11
TAMC	301149	04/13/2017	CONGESTION MNGT. & TRAFFIC...	100-110-68300.000	5,705.00
CENTRAL COAST SIGN FACTORY	301090	04/13/2017	BUSINESS CARDS - OFC J. MATT...	100-215-61200.000	116.72
CENTRAL COAST SIGN FACTORY	301090	04/13/2017	BUSINESS CARDS - OFC J. MATT...	100-230-61200.000	70.71
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	100-110-52510.000	5.50
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	100-170-52510.000	5.50
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	100-190-52510.000	11.00
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	100-215-52510.000	11.00
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	100-310-52510.000	5.50
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	100-601-52510.000	5.50



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AK & COMPANY	301082	04/13/2017	ANNUAL CLAIMS FY 2015-2016	100-190-63300.000	1,125.00
CHEVRON, U.S.A.	301091	04/13/2017	GASOLINE - PD	100-201-66100.000	128.24
CHEVRON, U.S.A.	301091	04/13/2017	GASOLINE - PD	100-215-63400.000	53.04
CHEVRON, U.S.A.	301091	04/13/2017	GASOLINE - PD	100-215-66100.000	203.56
DELL MARKETING, L.P.	301099	04/13/2017	ADOBE SYSTEMS SOFTWARE	100-125-61700.000	6,157.80
DELL MARKETING, L.P.	301099	04/13/2017	MICROSOFT CORPORATION SO...	100-125-61700.000	1,829.40
PANSIT CHARUPOOM	301128	04/13/2017	PER-DIEM - GLOCK ARMOURER'...	100-215-67200.000	50.00
CHRISTOPHER WEBB	301092	04/13/2017	PER-DIEM-LA NUESTRA FAMILIA..	100-215-67200.000	15.00
COREY SMITH	301097	04/13/2017	PER-DIEM-LA NUESTRA FAMILIA..	100-215-67200.000	15.00
FRANCISCO CEJA	301106	04/13/2017	PER-DIEM-LA NUESTRA FAMILIA..	100-215-67200.000	15.00
ARNULFO TREVINO	301087	04/13/2017	PER-DIEM-LA NUESTRA FAMILIA..	100-215-67200.000	15.00
ENGRACIO BALLENTI	301104	04/13/2017	STANDARDIZED FIEL SOBRIETY ...	100-215-67200.000	150.00
PARTS & SERVICE CENTER	301129	04/13/2017	SEAL FOR CM HOUSE	100-110-65900.000	26.51
STATE STREET BANK & TRUST C...	DFT0002326	04/07/2017	Deferred Compensation Loan P...	100-22435	214.98
STATE STREET BANK & TRUST C...	DFT0002327	04/07/2017	Defer Comp-GPOA	100-22430	450.00
STATE STREET BANK & TRUST C...	DFT0002328	04/07/2017	Defer Comp-GPSA	100-22430	500.00
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	100-22430	388.61
STATE STREET BANK & TRUST C...	DFT0002330	04/07/2017	Defer Comp-Mid Management	100-22430	50.00
STATE STREET BANK & TRUST C...	DFT0002331	04/07/2017	Defer Comp-Misc Employees	100-22430	86.50
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	100-22225	602.39
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	100-22215	2,024.94
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	100-22215	8,657.80
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	100-22220	2,539.41
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	100-22210	8,043.13
ANTHEM - BLUE CROSS	301086	04/13/2017	MAY 2017	100-22320	41,714.22
SONIAN, INC.	301144	04/13/2017	APRIL 2017	100-125-63200.000	198.00
LIFTOFF LLC	301116	04/13/2017	WINDOWS POWERSHELL LICEN...	100-125-63200.000	84.00
STATE OF CALIFORNIA EDD	DFT0002338	04/14/2017	SDI	100-22225	4.20
Internal Revenue Service	DFT0002339	04/14/2017	Medicare	100-22215	13.54
Internal Revenue Service	DFT0002340	04/14/2017	Social Security	100-22215	57.90
STATE OF CALIFORNIA EDD	DFT0002341	04/14/2017	State Withholding	100-22220	17.70
Internal Revenue Service	DFT0002342	04/14/2017	Federal Tax Withholding	100-22210	50.81
<b>Fund 100 - GENERAL FUND Total:</b>					<b>302,082.35</b>

**Fund: 213 - PARKS**

STOCKBRIDGE GENERAL CONTR...	301147	04/13/2017	GREENFIELD COMMUNITY PARK..	213-905-87513.000	180,423.42
MNS ENGINEERS, INC.	301119	04/13/2017	PROP 84 PARK CONSTRUCTION	213-905-87513.000	11,010.00
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	213-22430	8.74
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	213-22225	0.88
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	213-22215	2.84
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	213-22215	12.10
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	213-22220	5.49
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	213-22210	15.72
PACIFIC COAST LAND DESIGN, I...	301126	04/13/2017	TASK 10 - CONSTRUCTION ADM...	213-905-87513.000	2,550.00
PACIFIC COAST LAND DESIGN, I...	301126	04/13/2017	REIMBURSABLES	213-905-87513.000	13.39
<b>Fund 213 - PARKS Total:</b>					<b>194,042.58</b>

**Fund: 215 - CDBG Fund**

ROBLES CONSTRUCTION	301137	04/13/2017	CDBG REHAB PROGRAM - 12 7...	215-501-78133.433	11,709.00
MNS ENGINEERS, INC.	301119	04/13/2017	WWTP AERATORS CONSTRUCT...	215-950-85515.432	6,287.50
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	215-22430	39.38
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	215-22225	3.96
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	215-22215	12.76
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	215-22215	54.58
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	215-22220	24.68
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	215-22210	70.74
<b>Fund 215 - CDBG Fund Total:</b>					<b>18,202.60</b>

**Fund: 220 - Supplemental Transactions & Use Tax Fund (V & W)**

CENTRAL COAST SIGN FACTORY	301090	04/13/2017	VINYL GRAPHIC/INSTALLATION ...	220-902-81520.192	88.45
SALINAS VALLEY PRO SQUAD	301140	04/13/2017	UNIFORM - OFFICER ANDREW ...	220-215-68100.000	623.74
LPS TACTICAL & PERSONAL	301118	04/13/2017	VESTS FOR POLICE DEPT.	220-215-71400.000	3,637.14

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LPS TACTICAL & PERSONAL	301118	04/13/2017	VESTS FOR POLICE DEPT.	220-215-71400.000	2,612.02
LPS TACTICAL & PERSONAL	301118	04/13/2017	VESTS FOR POLICE DEPT.	220-215-71400.000	2,463.13
SALINAS VALLEY PRO SQUAD	301140	04/13/2017	UNIFORM - OFFCER J. MATTKE	220-215-68100.000	922.69
EAN SERVICES, LLC	301101	04/13/2017	RENT A CAR SERVICE - DECT. R...	220-215-63400.192	226.92
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	220-215-52510.000	642.13
ID CONCEPTS	301112	04/13/2017	IDENTIFICATION CARD - OFFICE...	220-215-68100.192	18.45
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	220-215-52510.000	11.00
STATE STREET BANK & TRUST C...	DFT0002327	04/07/2017	Defer Comp-GPOA	220-22430	550.00
DEPT OF CHILD SUPPORT SERVI...	DFT0002332	04/07/2017	Misc Withholding	220-22450	802.61
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	220-22225	324.65
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	220-22215	1,046.12
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	220-22215	4,473.02
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	220-22220	1,626.04
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	220-22210	4,773.70
<b>Fund 220 - Supplemental Transactions &amp; Use Tax Fund (V &amp; W) Total:</b>					<b>24,841.81</b>
<b>Fund: 222 - PARK IMPACT FUND</b>					
MNS ENGINEERS, INC.	301119	04/13/2017	P. PARK RESTROOM & CONCESS...	222-905-87610.000	1,600.00
<b>Fund 222 - PARK IMPACT FUND Total:</b>					<b>1,600.00</b>
<b>Fund: 225 - WATER IMPACT FUND</b>					
MNS ENGINEERS, INC.	301119	04/13/2017	APPLE AVENUE WATER EXTENT...	225-950-86710.454	600.00
<b>Fund 225 - WATER IMPACT FUND Total:</b>					<b>600.00</b>
<b>Fund: 230 - GAS TAX FUND</b>					
CAL-WEST	301089	04/13/2017	WALNUT ST. & 3RD ST. TRAFFIC...	230-320-63700.000	1,419.96
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	PW SUPPLIES	230-320-65700.000	87.42
SC FUELS	301143	04/13/2017	GASOLINE	230-320-66100.000	358.21
PACIFIC GAS & ELECTRIC	301127	04/13/2017	STREET LIGHTS HIGH SCHOOL	230-320-64100.000	360.16
SAN BENITO SUPPLY	301142	04/13/2017	PW BASE ROCK	230-320-65700.000	155.25
PACIFIC GAS & ELECTRIC	301127	04/13/2017	STREET LIGHTING	230-320-64100.000	6,001.69
SC FUELS	301143	04/13/2017	GASOLINE/DIESEL	230-320-66100.000	61.76
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	230-320-64100.000	79.63
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	230-320-64200.000	5.37
CITY OF GREENFIELD	301093	04/13/2017	1245 APPLE AVE - PERC POND	230-320-64300.000	0.06
CITY OF GREENFIELD	301093	04/13/2017	520 TENTH STREET	230-320-64400.000	115.91
REDSHIFT	301135	04/13/2017	INTERNET SERVICE FY16-17	230-320-64900.000	16.24
VEGETABLE GROWERS SUPPLY	301153	04/13/2017	BAGS FOR ECR	230-320-65700.000	32.40
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	230-22430	33.78
STATE STREET BANK & TRUST C...	DFT0002331	04/07/2017	Defer Comp-Misc Employees	230-22430	167.50
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	230-22225	56.33
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	230-22215	181.50
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	230-22215	776.08
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	230-22220	99.63
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	230-22210	469.88
STATE OF CALIFORNIA EDD	DFT0002338	04/14/2017	SDI	230-22225	3.79
Internal Revenue Service	DFT0002339	04/14/2017	Medicare	230-22215	12.20
Internal Revenue Service	DFT0002340	04/14/2017	Social Security	230-22215	52.10
STATE OF CALIFORNIA EDD	DFT0002341	04/14/2017	State Withholding	230-22220	15.94
Internal Revenue Service	DFT0002342	04/14/2017	Federal Tax Withholding	230-22210	45.74
<b>Fund 230 - GAS TAX FUND Total:</b>					<b>10,608.53</b>
<b>Fund: 240 - LOCAL TRANSPORTATION FUND</b>					
MNS ENGINEERS, INC.	301119	04/13/2017	PAVEMENT MAINTENANCE 2016	240-903-83510.000	160.00
MNS ENGINEERS, INC.	301119	04/13/2017	ATP SIDEWALKS/BIKELANE PRO...	240-903-89505.491	22,104.71
<b>Fund 240 - LOCAL TRANSPORTATION FUND Total:</b>					<b>22,264.71</b>
<b>Fund: 263 - LLM #1 - LEXINGTON</b>					
CITY OF GREENFIELD	301093	04/13/2017	326 WILSON CIRCLE	263-360-64300.000	47.94
CITY OF GREENFIELD	301093	04/13/2017	0000 GIANOLINI PARKWAY	263-360-64300.000	113.65
CITY OF GREENFIELD	301093	04/13/2017	324 WILSON CIRCLE	263-360-64300.000	9.08
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	263-22430	1.88
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	263-22225	1.07
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	263-22215	3.42

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Internal Revenue Service	DFT0002335	04/07/2017	Social Security	263-22215	14.80
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	263-22220	2.01
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	263-22210	7.29
STATE OF CALIFORNIA EDD	DFT0002338	04/14/2017	SDI	263-22225	0.21
Internal Revenue Service	DFT0002339	04/14/2017	Medicare	263-22215	0.68
Internal Revenue Service	DFT0002340	04/14/2017	Social Security	263-22215	2.88
STATE OF CALIFORNIA EDD	DFT0002341	04/14/2017	State Withholding	263-22220	0.88
Internal Revenue Service	DFT0002342	04/14/2017	Federal Tax Withholding	263-22210	2.55
<b>Fund 263 - LLM #1 - LEXINGTON Total:</b>					<b>208.34</b>
<b>Fund: 264 - LLM #2 - TERRA VERDE, ETC</b>					
PACIFIC GAS & ELECTRIC	301127	04/13/2017	STREET LIGHTING	264-360-64100.000	567.94
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	264-360-64100.000	444.86
CITY OF GREENFIELD	301093	04/13/2017	18 S EL CAMINO REAL - MEDIAN	264-360-64300.000	32.67
CITY OF GREENFIELD	301093	04/13/2017	246 BORZINI CIRCLE	264-360-64300.000	0.01
CITY OF GREENFIELD	301093	04/13/2017	632 VAZQUEZ AVENUE	264-360-64300.000	8.43
CITY OF GREENFIELD	301093	04/13/2017	317 MORENO STREET	264-360-64300.000	8.43
CITY OF GREENFIELD	301093	04/13/2017	235 THORP/WALNUT TREE LINE	264-360-64300.000	5.59
CITY OF GREENFIELD	301093	04/13/2017	385 THORP AVE	264-360-64300.000	3.47
CITY OF GREENFIELD	301093	04/13/2017	200 RAVA PARKWAY PARK	264-360-64300.000	14.40
CITY OF GREENFIELD	301093	04/13/2017	207 TUSCANY AVENUE PARK	264-360-64300.000	0.33
CITY OF GREENFIELD	301093	04/13/2017	98 S EL CAMINO REAL/PARK	264-360-64300.000	0.01
CITY OF GREENFIELD	301093	04/13/2017	300 LAS MANZANITAS DRIVE	264-360-64300.000	60.91
CITY OF GREENFIELD	301093	04/13/2017	355 THORP AVENUE - TREE LINE	264-360-64300.000	0.76
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	264-22430	1.88
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	264-22225	2.07
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	264-22215	6.64
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	264-22215	28.42
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	264-22220	2.74
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	264-22210	10.87
STATE OF CALIFORNIA EDD	DFT0002338	04/14/2017	SDI	264-22225	0.21
Internal Revenue Service	DFT0002339	04/14/2017	Medicare	264-22215	0.68
Internal Revenue Service	DFT0002340	04/14/2017	Social Security	264-22215	2.88
STATE OF CALIFORNIA EDD	DFT0002341	04/14/2017	State Withholding	264-22220	0.88
Internal Revenue Service	DFT0002342	04/14/2017	Federal Tax Withholding	264-22210	2.55
<b>Fund 264 - LLM #2 - TERRA VERDE, ETC Total:</b>					<b>1,207.63</b>
<b>Fund: 265 - SMD #1</b>					
STATE STREET BANK & TRUST C...	DFT0002331	04/07/2017	Defer Comp-Misc Employees	265-22430	10.50
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	265-22225	2.59
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	265-22215	8.34
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	265-22215	35.72
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	265-22220	4.23
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	265-22210	20.56
<b>Fund 265 - SMD #1 Total:</b>					<b>81.94</b>
<b>Fund: 266 - SMD #2</b>					
STATE STREET BANK & TRUST C...	DFT0002331	04/07/2017	Defer Comp-Misc Employees	266-22430	10.50
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	266-22225	2.59
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	266-22215	8.38
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	266-22215	35.74
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	266-22220	4.26
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	266-22210	20.56
<b>Fund 266 - SMD #2 Total:</b>					<b>82.03</b>
<b>Fund: 291 - HOME GRANT</b>					
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	291-22430	13.13
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	291-22225	1.32
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	291-22215	4.26
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	291-22215	18.20
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	291-22220	8.23
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	291-22210	23.58
<b>Fund 291 - HOME GRANT Total:</b>					<b>68.72</b>

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Fund: 297 - GREENFIELD SCIENCE WORKSHOP</b>					
SC FUELS	301143	04/13/2017	GASOLINE	297-597-66100.000	47.24
PINNACLE HEALTHCARE	301130	04/13/2017	5250821-40/J. SANCHEZ - EMP...	297-597-68100.000	115.00
GREENFIELD TRUE VALUE	301110	04/13/2017	WOOD FOR CAR RAMP	297-597-65500.000	9.38
GREENFIELD TRUE VALUE	301110	04/13/2017	NUTS/BOLTS FOR WOODEN BOX	297-597-65500.000	5.60
GREENFIELD TRUE VALUE	301110	04/13/2017	NUTS/BOLTS FOR MACHINE TA...	297-597-65500.000	3.54
GREENFIELD TRUE VALUE	301110	04/13/2017	CONCRETE FOR BASKETBALL H...	297-597-65500.000	9.38
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	297-597-64100.000	425.06
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	297-597-64200.000	42.09
HOME DEPOT CREDIT SERVICES	301111	04/13/2017	PVC - MUSIC INSTRUMENTS	297-597-65500.000	28.09
HOME DEPOT CREDIT SERVICES	301111	04/13/2017	BIKE PAINT	297-597-65500.000	33.71
GREENFIELD TRUE VALUE	301110	04/13/2017	HEX NUTS FOR BUBBLE WAND	297-597-65500.000	17.26
CITY OF GREENFIELD	301093	04/13/2017	45 EL CAMINO REAL	297-597-64300.000	37.36
CITY OF GREENFIELD	301093	04/13/2017	45 EL CAMINO REAL	297-597-64400.000	64.52
REDSHIFT	301135	04/13/2017	INTERNET SERVICE FY16-17	297-597-64900.000	99.99
GREENFIELD TRUE VALUE	301110	04/13/2017	SCIENCE WORKSHOP SUPPLIES	297-597-65500.000	28.20
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	297-22225	60.02
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	297-22215	193.34
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	297-22215	826.68
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	297-22220	66.66
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	297-22210	389.29
<b>Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:</b>					<b>2,502.41</b>
<b>Fund: 390 - CAPITAL PROJECTS FUND</b>					
EMCOR SERVICE MESA ENERGY ...	301102	04/13/2017	POLICE COMMUNITY ROOM H...	390-902-89605.000	25,000.00
SSA LANDSCAPING ARCHITECTS,...	301145	04/13/2017	NORTH & SOUTH ENTRANCE SL...	390-901-89615.000	3,131.00
MNS ENGINEERS, INC.	301119	04/13/2017	PD COMMUNITY ROOM IMPRO...	390-902-89605.000	5,355.00
A&G PUMPING	301079	04/13/2017	STATIONARY CLEANING/TOILET...	390-902-89605.000	76.74
DMC RESIDENTIAL INC.	301100	04/13/2017	POLICE DEPT. COMMUNITY RO...	390-902-89605.000	85,330.92
<b>Fund 390 - CAPITAL PROJECTS FUND Total:</b>					<b>118,893.66</b>
<b>Fund: 503 - SEWER FUND</b>					
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	PW SUPPLIES	503-333-65700.000	87.41
SC FUELS	301143	04/13/2017	GASOLINE	503-330-66100.000	405.76
RAIN FOR RENT SALINAS	301134	04/13/2017	LINE VALVE - SPRAY VALVE	503-335-65700.000	344.68
PACIFIC GAS & ELECTRIC	301127	04/13/2017	WASTEWATER TREATMENT PL...	503-335-64100.000	5.84
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	SLIDGE PUMP #1 REPAIR	503-335-66400.000	78.67
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	MUFLIN MUNCHER REPAIR	503-335-66400.000	13.69
MONTEREY BAY ANALYTICAL SE...	301121	04/13/2017	SEWER SAMPLES	503-335-63800.000	30.00
PRAXAIR DISTRIBUTION, INC.	301131	04/13/2017	INDUSTRIAL ACETYLENE	503-330-65700.000	48.16
R G FABRICATION	301133	04/13/2017	REPAIR BASKET SCREENS	503-335-66400.000	179.44
SC FUELS	301143	04/13/2017	GASOLINE/DIESEL	503-330-66100.000	73.39
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	503-333-64100.000	654.24
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	503-335-64100.000	428.27
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	503-335-64200.000	5.38
R G FABRICATION	301133	04/13/2017	AUGER REPAIR	503-335-66400.000	118.71
GREENFIELD TRUE VALUE	301110	04/13/2017	PLIERS/PAD LOCK FOR COMMU...	503-333-65700.000	14.24
TYLER TECHNOLOGIES	301152	04/13/2017	INSITE TRANSACTION FEES - UTI...	503-191-63300.000	776.87
CITY OF GREENFIELD	301093	04/13/2017	520 TENTH STREET	503-330-64300.000	44.50
CITY OF GREENFIELD	301093	04/13/2017	520 TENTH STREET	503-330-64400.000	115.91
ROBIN WARBEY CONSULTING	301136	04/13/2017	IT EQUIPMENT - MARCH 2017	503-950-85505.000	578.32
TYLER TECHNOLOGIES	301152	04/13/2017	UTILITY BILLING ONLINE COMP...	503-191-63300.000	37.50
REDSHIFT	301135	04/13/2017	INTERNET SERVICE FY16-17	503-330-64900.000	36.21
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	503-191-52510.000	69.04
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	503-333-52510.000	269.70
VEGETABLE GROWERS SUPPLY	301153	04/13/2017	BROOMS	503-330-65700.000	51.98
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	503-191-52510.000	2.75
PACIFIC COAST BATTERY SERVI...	301125	04/13/2017	7702 - BULLDOZER BATTERY	503-330-66300.000	276.25
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	LIFT STATION SUPPLIES	503-333-66400.000	1.26
MONTEREY BAY AIR RESOURCES...	301120	04/13/2017	VIOLATION SETTLEMENT FEE F...	503-333-65800.000	570.00
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	503-22430	56.31
STATE STREET BANK & TRUST C...	DFT0002330	04/07/2017	Defer Comp-Mid Management	503-22430	66.00

Expense Approval Report

Payment Dates: 04/07/2017 - 04/20/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
STATE STREET BANK & TRUST C...	DFT0002331	04/07/2017	Defer Comp-Misc Employees	503-22430	90.53
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	503-22225	107.67
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	503-22215	346.88
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	503-22215	1,483.12
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	503-22220	251.99
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	503-22210	1,056.48
STATE OF CALIFORNIA EDD	DFT0002338	04/14/2017	SDI	503-22225	6.31
Internal Revenue Service	DFT0002339	04/14/2017	Medicare	503-22215	20.32
Internal Revenue Service	DFT0002340	04/14/2017	Social Security	503-22215	86.86
STATE OF CALIFORNIA EDD	DFT0002341	04/14/2017	State Withholding	503-22220	26.57
Internal Revenue Service	DFT0002342	04/14/2017	Federal Tax Withholding	503-22210	76.23
<b>Fund 503 - SEWER FUND Total:</b>					<b>8,993.44</b>

Fund: 504 - WATER FUND

GREEN RUBBER-KENNEDY AG	301109	04/13/2017	PW SUPPLIES	504-345-65700.000	87.41
SC FUELS	301143	04/13/2017	GASOLINE	504-340-66100.000	405.76
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	WATER SERVICE SUPPLIES	504-345-65700.000	35.07
SAN BENITO SUPPLY	301142	04/13/2017	PW BASE ROCK	504-345-65700.000	155.26
MONTEREY BAY ANALYTICAL SE...	301121	04/13/2017	WATER/SEWER SAMPLES FY 20...	504-345-63800.000	1,545.00
PRAXAIR DISTRIBUTION, INC.	301131	04/13/2017	INDUSTRIAL ACETYLENE	504-345-65700.000	48.16
GREENFIELD TRUE VALUE	301110	04/13/2017	WATER SERVICE SUPPLY	504-345-65700.000	6.22
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	WATER SERVICE SUPPLIES - 630...	504-345-65700.000	15.68
PACIFIC GAS & ELECTRIC	301127	04/13/2017	13TH/OAK WELL	504-345-64200.000	8.12
SC FUELS	301143	04/13/2017	GASOLINE/DIESEL	504-340-66100.000	73.39
GREENFIELD TRUE VALUE	301110	04/13/2017	METER PATCH	504-345-65700.000	15.08
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	504-345-64100.000	4,706.36
PACIFIC GAS & ELECTRIC	301127	04/13/2017	MONTHLY UTILITIES	504-345-64200.000	5.38
GREENFIELD TRUE VALUE	301110	04/13/2017	PLIERS/PAD LOCK FOR COMMU...	504-345-65700.000	14.24
GREENFIELD TRUE VALUE	301110	04/13/2017	WATER SUPPLIES	504-345-65700.000	39.99
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	WATER SERVICE SUPPLIES - CH...	504-345-65700.000	3.73
TYLER TECHNOLOGIES	301152	04/13/2017	INSITE TRANSACTION FEES - UTI...	504-191-63300.000	776.88
CITY OF GREENFIELD	301093	04/13/2017	520 TENTH STREET	504-340-64400.000	145.66
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	WATER SERVICE SUPPLIES - ELM	504-345-65700.000	37.13
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	WATER SERVICE SUPPLIES - ELM	504-345-65700.000	2.53
GREEN RUBBER-KENNEDY AG	301109	04/13/2017	WELL 7 - PRESSURE GAUGE	504-345-65700.000	4.50
TYLER TECHNOLOGIES	301152	04/13/2017	UTILITY BILLING ONLINE COMP...	504-191-63300.000	37.50
REDSHIFT	301135	04/13/2017	INTERNET SERVICE FY16-17	504-340-64900.000	36.21
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	504-191-52510.000	69.03
EMPLOYER DRIVEN SOLUTIONS	301103	04/13/2017	MARCH 2017 CLAIMS	504-345-52510.000	629.30
VEGETABLE GROWERS SUPPLY	301153	04/13/2017	BROOMS	504-345-65700.000	51.98
FERGUSON ENTERPRISES INC. 7...	301105	04/13/2017	BACKFLOW DEVICE	504-345-65700.000	618.68
FERGUSON ENTERPRISES INC. 7...	301105	04/13/2017	BACKFLOW DEVICE - GASKETS &...	504-345-65700.000	464.73
BEN-E-LECT	301088	04/13/2017	SECTION 125 PLAN - APRIL 2017	504-191-52510.000	2.75
STATE STREET BANK & TRUST C...	DFT0002329	04/07/2017	Defer Comp-Management	504-22430	56.29
STATE STREET BANK & TRUST C...	DFT0002330	04/07/2017	Defer Comp-Mid Management	504-22430	34.00
STATE STREET BANK & TRUST C...	DFT0002331	04/07/2017	Defer Comp-Misc Employees	504-22430	54.47
STATE OF CALIFORNIA EDD	DFT0002333	04/07/2017	SDI	504-22225	52.87
Internal Revenue Service	DFT0002334	04/07/2017	Medicare	504-22215	170.34
Internal Revenue Service	DFT0002335	04/07/2017	Social Security	504-22215	728.50
STATE OF CALIFORNIA EDD	DFT0002336	04/07/2017	State Withholding	504-22220	96.41
Internal Revenue Service	DFT0002337	04/07/2017	Federal Tax Withholding	504-22210	445.63
STATE OF CALIFORNIA EDD	DFT0002338	04/14/2017	SDI	504-22225	6.29
Internal Revenue Service	DFT0002339	04/14/2017	Medicare	504-22215	20.30
Internal Revenue Service	DFT0002340	04/14/2017	Social Security	504-22215	86.92
STATE OF CALIFORNIA EDD	DFT0002341	04/14/2017	State Withholding	504-22220	26.58
Internal Revenue Service	DFT0002342	04/14/2017	Federal Tax Withholding	504-22210	76.20
<b>Fund 504 - WATER FUND Total:</b>					<b>11,896.53</b>

**Grand Total: 718,177.28**

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	302,082.35
213 - PARKS	194,042.58
215 - CDBG Fund	18,202.60
220 - Supplemental Transactions & Use Tax Fund (V & W)	24,841.81
222 - PARK IMPACT FUND	1,600.00
225 - WATER IMPACT FUND	600.00
230 - GAS TAX FUND	10,608.53
240 - LOCAL TRANSPORTATION FUND	22,264.71
263 - LLM #1 - LEXINGTON	208.34
264 - LLM #2 - TERRA VERDE, ETC	1,207.63
265 - SMD #1	81.94
266 - SMD #2	82.03
291 - HOME GRANT	68.72
297 - GREENFIELD SCIENCE WORKSHOP	2,502.41
390 - CAPITAL PROJECTS FUND	118,893.66
503 - SEWER FUND	8,993.44
504 - WATER FUND	11,896.53
<b>Grand Total:</b>	<b>718,177.28</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-110-52510.000	Health Insurance	521.79
100-110-63100.000	Administration Services	1,356.63
100-110-65100.000	General Operating Suppli...	26.21
100-110-65900.000	Building Maintenance Su...	26.51
100-110-66200.000	Vehicle Maintenance	72.94
100-110-68300.000	Memberships	5,705.00
100-111-61400.000	Office Supplies	349.57
100-111-64300.000	Water Utility	118.34
100-111-65600.000	Janitorial Supplies	98.60
100-111-65900.000	Building Maintenance Su...	109.75
100-125-61700.000	Software Maintenance Ch...	7,987.20
100-125-63200.000	Technology Services	9,032.00
100-170-52510.000	Health Insurance	6,867.56
100-190-52510.000	Health Insurance	2,758.62
100-190-61400.000	Office Supplies	119.70
100-190-63300.000	Financial Services	1,327.25
100-191-64400.000	Waste Disposal	141,647.88
100-201-52510.000	Health Insurance	5,285.38
100-201-61400.000	Office Supplies	60.95
100-201-66100.000	Gasoline & Oil	283.74
100-215-52510.000	Health Insurance	2,213.23
100-215-61200.000	Printing and Copying	116.72
100-215-63400.000	Police Services	3,517.40
100-215-64700.000	Radios	5,777.08
100-215-65200.000	Uniforms/Personnel Equi...	108.94
100-215-65300.000	Technology Supplies	168.65
100-215-65400.000	Police Supplies	612.91
100-215-66100.000	Gasoline & Oil	4,822.71
100-215-66200.000	Vehicle Maintenance	806.18
100-215-67200.000	Other Training	260.00
100-215-68100.000	Recruitment	110.76
100-22210	Federal Withholding Tax ...	8,093.94
100-22215	FICA Payable	10,754.18
100-22220	State Withholding Tax Pa...	2,557.11
100-22225	S.D.I. Payable	606.59
100-22320	Medical Benefits Payable	43,064.17

## Account Summary

Account Number	Account Name	Payment Amount
100-22430	Deferred Comp Payable	1,475.11
100-22435	PERS Loan Payable	214.98
100-230-61200.000	Printing and Copying	70.71
100-230-65900.000	Building Maintenance Su...	309.74
100-230-66100.000	Gasoline & Oil	147.57
100-24615	Deposit - Greenfield Orga...	15,645.20
100-24618	Deposit - The Vines	4,949.07
100-24625	Deposit - Dollar General	4,810.00
100-310-52510.000	Health Insurance	5.50
100-310-61200.000	Printing and Copying	67.65
100-310-65200.000	Uniforms/Personnel Equi...	268.33
100-310-65600.000	Janitorial Supplies	51.09
100-310-65900.000	Building Maintenance Su...	10.00
100-311-66100.000	Gasoline & Oil	687.53
100-311-66200.000	Vehicle Maintenance	465.46
100-550-64100.000	Electricity	103.21
100-550-64200.000	Gas Utility	5.37
100-550-64300.000	Water Utility	38.22
100-550-64400.000	Waste Disposal	115.91
100-550-64900.000	Other Utilities	16.24
100-550-65700.000	Public Works Supplies	24.60
100-550-66100.000	Gasoline & Oil	138.37
100-551-63900.000	General Services	75.00
100-551-64100.211	Electricity	78.12
100-551-64200.211	Gas Utility	38.44
100-551-64300.000	Water Utility	79.18
100-551-64300.211	Water Utility	52.48
100-551-64400.000	Waste Disposal	203.60
100-551-64400.211	Waste Disposal	41.34
100-590-64100.000	Electricity	298.72
100-590-64200.000	Gas Utility	47.91
100-590-64300.000	Water Utility	55.82
100-601-52510.000	Health Insurance	465.05
100-601-61400.000	Office Supplies	94.52
100-601-63600.000	Community Development...	3,586.12
213-22210	Federal Withholding Tax ...	15.72
213-22215	FICA Payable	14.94
213-22220	State Withholding Tax Pa...	5.49
213-22225	S.D.I. Payable	0.88
213-22430	Deferred Comp Payable	8.74
213-905-87513.000	Prop 84 Greenfield Comm...	193,996.81
215-22210	Federal Withholding Tax ...	70.74
215-22215	FICA Payable	67.34
215-22220	State Withholding Tax Pa...	24.68
215-22225	S.D.I. Payable	3.96
215-22430	Deferred Comp Payable	39.38
215-501-78133.433	Housing Rehabilitation Pr...	11,709.00
215-950-85515.432	CDBG Wastewater Treat...	6,287.50
220-215-52510.000	Health Insurance	653.13
220-215-63400.192	Police Services	226.92
220-215-68100.000	Recruitment	1,546.43
220-215-68100.192	Recruitment	18.45
220-215-71400.000	Police Equipment	8,712.29
220-22210	Federal Withholding Tax ...	4,773.70
220-22215	FICA Payable	5,519.14
220-22220	State Withholding Tax Pa...	1,626.04
220-22225	S.D.I. Payable	324.65
220-22430	Deferred Comp Payable	550.00

## Account Summary

Account Number	Account Name	Payment Amount
220-22450	Wage Garnishments Paya...	802.61
220-902-81520.192	Vehicles- New	88.45
222-905-87610.000	Patit Park Restroom Upg...	1,600.00
225-950-86710.454	Apple Avenue Water Exte...	600.00
230-22210	Federal Withholding Tax ...	515.62
230-22215	FICA Payable	1,021.88
230-22220	State Withholding Tax Pa...	115.57
230-22225	S.D.I. Payable	60.12
230-22430	Deferred Comp Payable	201.28
230-320-63700.000	Public Works Services	1,419.96
230-320-64100.000	Electricity	6,441.48
230-320-64200.000	Gas Utility	5.37
230-320-64300.000	Water Utility	0.06
230-320-64400.000	Waste Disposal	115.91
230-320-64900.000	Other Utilities	16.24
230-320-65700.000	Public Works Supplies	275.07
230-320-66100.000	Gasoline & Oil	419.97
240-903-83510.000	Street Improvement Proje...	160.00
240-903-89505.491	Safe Routes to School Pro...	22,104.71
263-22210	Federal Withholding Tax ...	9.84
263-22215	FICA Payable	21.78
263-22220	State Withholding Tax Pa...	2.89
263-22225	S.D.I. Payable	1.28
263-22430	Deferred Comp Payable	1.88
263-360-64300.000	Water Utility	170.67
264-22210	Federal Withholding Tax ...	13.42
264-22215	FICA Payable	38.62
264-22220	State Withholding Tax Pa...	3.62
264-22225	S.D.I. Payable	2.28
264-22430	Deferred Comp Payable	1.88
264-360-64100.000	Electricity	1,012.80
264-360-64300.000	Water Utility	135.01
265-22210	Federal Withholding Tax ...	20.56
265-22215	FICA Payable	44.06
265-22220	State Withholding Tax Pa...	4.23
265-22225	S.D.I. Payable	2.59
265-22430	Deferred Comp Payable	10.50
266-22210	Federal Withholding Tax ...	20.56
266-22215	FICA Payable	44.12
266-22220	State Withholding Tax Pa...	4.26
266-22225	S.D.I. Payable	2.59
266-22430	Deferred Comp Payable	10.50
291-22210	Federal Withholding Tax ...	23.58
291-22215	FICA Payable	22.46
291-22220	State Withholding Tax Pa...	8.23
291-22225	S.D.I. Payable	1.32
291-22430	Deferred Comp Payable	13.13
297-22210	Federal Withholding Tax ...	389.29
297-22215	FICA Payable	1,020.02
297-22220	State Withholding Tax Pa...	66.66
297-22225	S.D.I. Payable	60.02
297-597-64100.000	Electricity	425.06
297-597-64200.000	Gas Utility	42.09
297-597-64300.000	Water Utility	37.36
297-597-64400.000	Waste Disposal	64.52
297-597-64900.000	Other Utilities	99.99
297-597-65500.000	Recreation Supplies	135.16
297-597-66100.000	Gasoline & Oil	47.24



**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
297-597-68100.000	Recruitment	115.00
390-901-89615.000	North and South Entrance...	3,131.00
390-902-89605.000	Police Department Impro...	115,762.66
503-191-52510.000	Health Insurance	71.79
503-191-63300.000	Utility Billing Financial Ser...	814.37
503-22210	Federal Withholding Tax ...	1,132.71
503-22215	FICA Payable	1,937.18
503-22220	State Withholding Tax Pa...	278.56
503-22225	S.D.I. Payable	113.98
503-22430	Deferred Comp Payable	212.84
503-330-64300.000	Water Utility	44.50
503-330-64400.000	Waste Disposal	115.91
503-330-64900.000	Other Utilities	36.21
503-330-65700.000	Public Works Supplies	100.14
503-330-66100.000	Gasoline & Oil	479.15
503-330-66300.000	General Operations Equi...	276.25
503-333-52510.000	Health Insurance	269.70
503-333-64100.000	Electricity	654.24
503-333-65700.000	Public Works Supplies	101.65
503-333-65800.000	Permits & Inspections	570.00
503-333-66400.000	Sewer Operations Equipm...	1.26
503-335-63800.000	Sewer Treatment Services	30.00
503-335-64100.000	Electricity	434.11
503-335-64200.000	Gas Utility	5.38
503-335-65700.000	Public Works Supplies	344.68
503-335-66400.000	Sewer Operations Eqt Ma...	390.51
503-950-85505.000	Install SCADA System	578.32
504-191-52510.000	Health Insurance	71.78
504-191-63300.000	Utility Billing Financial Ser...	814.38
504-22210	Federal Withholding Tax ...	521.83
504-22215	FICA Payable	1,006.06
504-22220	State Withholding Tax Pa...	122.99
504-22225	S.D.I. Payable	59.16
504-22430	Deferred Comp Payable	144.76
504-340-64400.000	Waste Disposal	145.66
504-340-64900.000	Other Utilities	36.21
504-340-66100.000	Gasoline & Oil	479.15
504-345-52510.000	Health Insurance	629.30
504-345-63800.000	Water Production Services	1,545.00
504-345-64100.000	Electricity	4,706.36
504-345-64200.000	Gas Utility	13.50
504-345-65700.000	Water Production Supplies	1,600.39
	<b>Grand Total:</b>	<b>718,177.28</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	718,177.28
	<b>Grand Total:</b>
	<b>718,177.28</b>

## CITY COUNCIL MINUTES

### CITY COUNCIL MEETING OF APRIL 11, 2017

#### CALL TO ORDER

Mayor OlveraGarcia called the meeting to order at 6:00 p.m.

#### ROLL CALL

**PRESENT:** Mayor OlveraGarcia, Mayor Pro-tem Torres, Councilmember Santibañez and Martinez

**ABSENT:** Councilmember Walker

**STAFF:** Administrative Services Director Corgill, Community Services Director Steinmann, City Attorney Lerner, Asst. City Attorney Cochran, City Clerk Rathbun

**GUESTS:** Gine Johnson, Jose Vazquez, Kelsey Albers, Xavier Gonzales, Manuel Perez, Marilu Jimenez, Juan Martinez, Emmanuel Olvera, Miguel Olvera, Florentino Salas, Efrain Aguilera, Beatriz Diaz, Sal Palma, Irene Garcia

**A MOTION** by Mayor Pro-tem Torres, seconded by Councilmember Santibañez to excuse Councilmember Walker. All in favor. Motion carried.

#### INVOCATION

There was a moment of silent prayer.

#### PLEDGE OF ALLEGIANCE

All recited the Pledge of Allegiance.

#### AGENDA REVIEW

Administrative Services Director Corgill asked that Council pull Item I-4.

**A MOTION** Councilmember Santibañez, seconded by Mayor Pro-tem Torres to pull Item I-4. All in favor. Motion carried.

#### PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS THAT ARE NOT ON THE AGENDA

Jose Vazquez stated that he attended the forum and reminded the Council that three or more Councilmembers should not be speaking with each other outside of a meeting because it could be a violation of the Brown Act. He also addressed the Mayor's and Council's salary and stated that there was a water leak on Tehama Way that had not been fixed for months.

Beatriz Diaz thanked everyone for putting on the immigration forum; also, addressed the broken line on Tehama Way and stated that the ballots for Measure C had been mailed.

Sal Palma announced that the Greenfield Community Outreach Coalition and the Medical Cannabis Industry would be holding its first event on April 22, 2017 at 6:30 to 8:30 p.m. at the Greenfield Memorial Hall. He stated that the public was invited to attend and meet the business owners and learn more about the industry.

## **CONSENT CALENDAR**

**A MOTION** by Councilmember Martinez, seconded by Mayor Pro-tem Torres to approve the consent items including Warrants #300863 through #301078 and Bank Drafts #2310 through #2337 in the amount of \$569,424.51 and Minutes of the March 28, 2017 City Council Meeting and Second Reading and Adoption of **Ordinance #521, An Ordinance of the City Council of the City of Greenfield Authorizing Implementation of a Community Choice Aggregation Program**". All in favor. Motion carried.

## **MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

### **PRESENTATION BY BEATRIZ DIAZ REGARDING SOBER GRAD**

Beatriz Diaz gave a presentation regarding Sober Grad.

There was discussion among the City Council and Mrs. Diaz regarding Sober Grad night.

It was the consensus of the City Council to bring this item back to the City Council for consideration at the next meeting.

## **CITY COUNCIL BUSINESS**

**ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AUTHORIZING APPLICATION TO LAFCO FOR THE EXTENSION OF CITY WATER SERVICE TO RESIDENTIAL PROPERTY LOCATED OUTSIDE THE CITY'S JURISDICTIONAL BOUNDARY AT 41766 OAK AVENUE AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE A WATER SERVICE EXTENSION AGREEMENT WITH THE AFFECTED PROPERTY OWNER  
RESOLUTION #2017-21**

Staff report was given by Community Services Director Steinmann.

**A MOTION** by Councilmember Santibañez, seconded by Mayor Pro-tem Torres to adopt **Resolution #2017-21 "A Resolution of the City Council of the City of Greenfield Authorizing Application to LAFCo for the Extension of City Water Service to Residential Property Located Outside the City's Jurisdictional Boundary at 41766 Oak Avenue and Authorizing the City Manager or Designee to Execute a Water Service Extension Agreement with the Affected Property Owner"**. All in favor. Motion carried.

**INTRODUCTION AND FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ADDING CHAPTER 2.38, SECTIONS 2.38.010 THROUGH 2.38.020 TO TITLE 2 LIMITING THE USE OF THE CITY OF GREENFIELD SEAL AND LOGO**

Staff report was given by City Attorney Lerner.

Irene Garcia asked about the seal and its use. City Attorney Lerner explained that there would be limited use of the seal and logo.

**A MOTION** by Mayor Pro-tem Torres, seconded by Councilmember Santibañez to introduce and read by title only, first reading, an Ordinance of the City Council of the City of Greenfield Adding Chapter 2.38, Sections 2.38.010 through 2.38.020 to Title 2 Limiting the Use of the City of Greenfield Seal and Logo. AYES: Mayor OlveraGarcia, Mayor Pro-tem Torres and Councilmember Santibañez. ABSTAIN: Councilmember Martinez. ABSENT: Councilmember Walker. Motion carried.

**INTRODUCTION AND FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENFIELD RESCINDING CITY OF GREENFIELD ENFORCEMENT RESPONSIBILITY FOR THE MOBILEHOME PARKS ACT AND THE SPECIAL OCCUPANCY PARKS ACT**

Staff report was given by Community Services Director Steinmann.

Irene Garcia suggested that the City increase the rates.

**A MOTION** by Councilmember Santibañez, seconded by Mayor Pro-tem Torres to introduce and read by title only, first reading, an Ordinance of the City Council of the City of Greenfield Rescinding City of Greenfield Enforcement Responsibility for the MobileHome Parks Act and the Special Occupancy Parks Act. All in favor. Motion carried.

**ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD APPROVING THE APPOINTMENT OF JERI CORGILL AS INTERIM CITY MANAGER RESOLUTION #2017-22**

Staff report was given by City Attorney Lerner.

Beatriz Diaz thanked Jeri for serving in that capacity.

**A MOTION** by Mayor Pro-tem Torres, seconded by Councilmember Martinez to adopt **Resolution #2017-22, "A Resolution of the City Council of the City of Greenfield Approving the Appointment of Jeri Corgill as Interim City Manager"**. All in favor. Motion carried.

**DISCUSSION REGARDING TRAVEL, CONFERENCES CITY COUNCIL BUDGET**

Staff report was given by Interim City Manager Corgill.

Beatriz Diaz stated that \$3,000 was not enough.

Councilmember Martinez and Mayor Pro-tem Torres recommended that the Council revise the travel policy and increase the amount of the budget.

Councilmember Santibañez stated that it was very important to get involved with the League of California Cities and the policy should be revised and asked that the new policy be detailed. She also suggested that the Councilmember attending the conference or seminar be required to submit a report to the Council.

Mayor OlveraGarcia stated that Council needed to be aware that the money was the taxpayers' money; however, it was also important for the Council to go to events and get involved and educated. He stated that the Council needed to be held accountable and follow guidelines. He also asked that staff provide a detail report of the expenses of the conferences and recommended the budget for the meals before City Council meetings be added to the conference budget.

There was discussion among the City Council regarding a travel policy and it was the consensus of the City Council to direct staff to bring sample policies from other cities.

### **BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

Councilmember Martinez reported on the League of California Cities policy committee meeting and stated that they went over proposed bills as to whether or not to oppose or support the bills. She asked that the council support SB 2 and SB 3, affordable housing. Mayor Pro-tem Torres also reported on the committee meeting that she attended and the main topic was the use of AED being required for all pools as well as affordable housing.

Councilmember Santibañez reported on the TAMC meeting and reported on the distribution of funds from the Measure X and stated that TAMC would be appointing members to an Advisory Committee for Measure X.

Councilmember Martinez reported on the MST meeting and stated that they discussed negotiations with employees, an app for smart phones regarding the MST bus locations and routes and adding two additional buses for the elderly and veterans.

### **COMMENTS FROM CITY COUNCIL**

Councilmember Martinez stated that she attended a forum in Salinas and Supervisor Alejo was in attendance and she met with the California Attorney General. She stated that the information given at the forum was great and the forum was very successful.

Councilmember Santibañez stated that she attended the Greenfield forum and believed that it put people at ease and everyone did a great job. She also stated that she was excited about the new park.

Mayor Pro-tem Torres stated that she had attend the Victim Dedication Ceremony in Salinas and stated that she was disappointed that there was no one from the Greenfield City Council or Police Department in attendance and hoped that someone would be there next year.

Mayor OlveraGarcia stated that the stop signs on the streets were fading and asked that they be repainted. He also thanked everyone that made the forum possible and a success.

**CITY ATTORNEY REPORT**

City Attorney Lerner received clarification regarding adding the sober grad item to the next agenda. Council concurred. She also reminded the Council to be please keep their comments brief under comments from the City Council.

**CITY MANAGER REPORT**

Interim City Manager Corgill thanked that Council for having confidence in her.

**ADJOURNMENT**

Meeting adjourned at 7:57 p.m.

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Mayor of the City of Greenfield

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City Clerk of the City of Greenfield



## ***City Council Memorandum***

599 El Camino Real Greenfield CA 93937 831-6745591  
www.ci.greenfield.ca.us

**MEMORANDUM:** April 21, 2017

**AGENDA DATE:** April 25, 2017

**TO:** Mayor and City Council

**FROM:** Mary Lerner  
City Attorney

**TITLE:** **SECOND READING AND ADOPTION OF ORDINANCE NO. 522  
AN ORDINANCE OF THE CITY OF GREENFIELD ADDING  
CHAPTER 2.38, SECTIONS 2.38.010 THROUGH 2.38.020 TO  
TITLE 2 LIMITING THE USE OF THE CITY OF GREENFIELD  
SEAL AND LOGO**

### **BACKGROUND:**

At the City Council's regularly scheduled meeting on April 11, 2017, an ordinance was introduced adding Chapter 2.38, Sections 2.38.010 through 2.38.020 to Title 2 Limiting the Use of the City of Greenfield Seal and Logo. Government Code Section 36934 specifies that an ordinance shall not be passed within five (5) days of its introduction. Therefore, this second reading of the proposed ordinance is required for its passage and enactment.

### **RECOMMENDATION**

It is recommended the City Council adopt the attached ordinance adding Chapter 2.38, Sections 2.38.010 through 2.38.020 to Title 2 Limiting the Use of the City of Greenfield Seal and Logo. Once the ordinance is adopted and effective, staff will obtain a service mark from the California Secretary of State for the Seal and Logo.

### **PROPOSED MOTION**

**I MOVE TO READ BY TITLE ONLY AND ADOPT ORDINANCE #522, AN  
ORDINANCE OF THE CITY OF GREENFIELD ADDING CHAPTER 2.38, SECTIONS  
2.38.010 THROUGH 2.38.020 TO TITLE 2 LIMITING THE USE OF THE CITY OF  
GREENFIELD SEAL AND LOGO**

**ORDINANCE NO. 522**

**AN ORDINANCE OF THE CITY OF GREENFIELD ADDING CHAPTER 2.38, SECTIONS 2.38.010 THROUGH 2.38.020 TO TITLE 2 LIMITING THE USE OF THE CITY OF GREENFIELD SEAL AND LOGO**

**THE CITY COUNCIL OF THE CITY OF GREENFIELD** does ordain as follows:

**SECTION 1. FINDINGS.**

WHEREAS, the City of Greenfield desires to protect the integrity of its Seal and Logo; and

WHEREAS, there is the potential for unauthorized use of the City of Greenfield’s Seal and Logo; and

WHEREAS, unauthorized use of the City of Greenfield’s Seal and/or Logo may cause confusion, mistake, or deception about the user’s affiliation or connection with the City of Greenfield; and

WHEREAS, the City of Greenfield desires to restrict these uses and allow only for the use of the Seal and/or Logo on all official City of Greenfield correspondence, marketing, and property.

**SECTION 2. ADOPTION OF CHAPTER 2.38 OF TITLE 2.**

Chapter 2.38, Sections 2.38.010 through 2.38.020 of Title 2, of the Greenfield Municipal Code is hereby adopted to read as follows:

**2.38.010 City Seal and City Logo.**

(a) The City Seal is described as follows: Two concentric circles. The outermost circle is broadest with shading inside of it. Between the outermost and second circle the words "Heart of the Valley" and "City of Greenfield" appear in capital letters. In the center of the circle is a golden depiction of mountains, clouds, crops and the El Camino Real Highway. The City Seal is depicted as follows:



(b) The City Logo is described as follows: a colored picture of grapes, grape vines, mountains, row crops, sun, buildings and the mission bell. At the top of the Logo, the word "Greenfield" appears. The City Logo is depicted as follows:





(c) The City Manager is authorized to develop and approve other city logos and any logo so approved by the City Manager shall be retained on file with the City Manager.

### **2.38.020 Use of City Seal and Logos.**

(a) Use of Seal. The City Seal and City logos shall only be used for the official business of the City of Greenfield, its City Council, boards and commissions, officers or departments, except upon approval of the City Council by ordinance or resolution. Except as provided for in this Section, no person, other than the City of Greenfield, shall reproduce, use, give away, sell, or distribute any seal or logo, or facsimile thereof, purporting to be or represented to be the City Seal or City Logo of the City of Greenfield.

(b) Additional City Seals. The City of Greenfield City Council retains the right to create variations of the City Seal and City Logo and to adopt and establish other official seals and logos. Such variations may include, but are not limited to, centennial seals, or other seals which mark anniversaries, events, and/or any other city occasion the City Council wishes to commemorate.

(c) Amendment of City Seal. The City Seal may be altered pursuant to resolution of the City Council.

(d) Custodian of City Seal and other Council-adopted Seals. The City Clerk shall be the official custodian of the City Seal, and any other city seals adopted by the City Council.

(e) Custodian of City Logos. The City Manager shall be the official custodian of City Logos.

(f) Use of City Seal or Logo by Employee Organization. A recognized employee organization may use the City Seal or Logo, or facsimile thereof, on stationery and printed materials used in the scope of its representation of city employees and on articles of clothing intended for use by city employees.

(g) Promotional Use of City Seal or Logo. The City Manager or his/her designee is empowered to authorize the use of the City Seal or Logo on items that are offered for sale by the City of Greenfield for the purpose of promoting the City of Greenfield. Prior to authorizing such use, the City Manager or his/her designee shall procure from the Finance Director a plan describing the items that would bear the City Seal or Logo. Such plan shall include the criteria used in determining the proposed items and an analysis of the marketability of each item. Only those items bearing the City seal or logo that have been authorized by the City Manager or his/her designee pursuant to this provision may be offered for sale by the City of Greenfield.

(h) Penalty. Any person violating this chapter shall be guilty of an infraction. A violation of this chapter may be prosecuted by city authorities in the name of the people of the State of California, or redressed by civil action. Every violation of this chapter is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred

dollars (\$200) for a second violation of the same ordinance within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of the same ordinance within one year. The city reserves the right to take any other legal action it finds appropriate to enforce this chapter.

**SECTION 3. EFFECTIVE DATE AND PUBLICATION.**

This Ordinance shall be in full force and effect commencing thirty (30) days after the date of its final passage, and shall be published once within fifteen (15) days in the Greenfield News, a newspaper of general circulation published and circulated in the City of Greenfield.

\*\*\*\*\*

The forgoing Ordinance was introduced by the City Council of the City of Greenfield, California, at a regularly scheduled meeting held on April 11, 2017, and was finally passed and adopted by the City Council at a regular meeting held on \_\_\_\_\_, by the following vote:

**AYES, Councilmembers:**

**NOES, Councilmembers:**

**ABSENT, Councilmembers:**

**ABSTAIN, Councilmembers**

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**Mayor of the City of Greenfield**

**Attest:**

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**City Clerk of the City of Greenfield**



## ***City Council Memorandum***

599 El Camino Real Greenfield CA 93937 831-6745591  
www.ci.greenfield.ca.us

**DATE:** April 12, 2017

**AGENDA DATE:** April 25, 2017

**TO:** Mayor and City Council

**PREPARED BY:** Mic Steinmann, Community Services Director

**TITLE:** **ADOPTION OF AN ORDINANCE RESCINDING CITY OF GREENFIELD ENFORCEMENT RESPONSIBILITY FOR THE MOBILEHOME PARKS ACT AND THE SPECIAL OCCUPANCY PARKS ACT**

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### **BACKGROUND AND ANALYSIS**

At the City Council's regularly scheduled meeting on April 11, 2017, an ordinance was introduced rescinding City enforcement responsibility for the Mobilehome Parks Act and the Special Occupancy Parks Act. Government Code section 36934 specifies that an ordinance shall not be passed within five (5) days of its introduction. Therefore, this second reading of the proposed ordinance is required for its passage and enactment.

### **RECOMMENDATION**

It is recommended the City Council adopt the attached ordinance rescinding City enforcement responsibility for the Mobilehome Parks Act and the Special Occupancy Parks Act., and transferring such responsibility back to the Department of Housing and Community Development.

### **PROPOSED MOTION**

**I MOVE TO READ BY TITLE ONLY AND ADOPT ORDINANCE #523 OF THE CITY COUNCIL OF THE CITY OF GREENFIELD RESCINDING CITY OF GREENFIELD ENFORCEMENT RESPONSIBILITY FOR THE MOBILEHOME PARKS ACT AND THE SPECIAL OCCUPANCY PARKS ACT.**

**ORDINANCE NO. 523**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
GREENFIELD RESCINDING CITY OF GREENFIELD ENFORCEMENT  
RESPONSIBILITY FOR THE MOBILEHOME PARKS ACT AND THE  
SPECIAL OCCUPANCY PARKS ACT**

**WHEREAS**, the State Health and Safety Code, Section 18200 *et seq.* (Mobilehome Parks Act) and Section 18860 *et seq.* (Special Occupancy Parks Act), provide that the Department of Housing and Community Development is responsible for enforcement of said acts; and

**WHEREAS**, Section 18300 of the Health and Safety Code provides that a city may assume responsibility for the enforcement of both the Mobilehome Parks Act and the Special Occupancy Parks Act, and regulations adopted by the Department of Housing and Community Development pursuant thereto; and

**WHEREAS**, on November 20, 1973, the City Council of the City of Greenfield by motion requested the State of California return responsibility for mobile home inspection under the Mobilehome Parks Act to the City; and

**WHEREAS**, Section 18300 of the Health and Safety Code provides that a city may cancel its assumption of responsibility for enforcement of both the Mobilehome Parks Act and the Special Occupancy Parks Act by providing written notice of the cancellation to the Department of Housing and Community Development; and

**WHEREAS**, 25 CCR Section 1005 provides that cancellation of local enforcement responsibility shall be by ordinance; and

**WHEREAS**, it is the desire of the City Council of the City of Greenfield to relinquish to the Department of Housing and Community Development responsibility for enforcement of the Mobilehome Parks Act and the Special Occupancy Parks Act;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENFIELD DOES ORDAIN AS FOLLOWS:**

**Section 1. EVIDENCE**

The City Council has considered all of the evidence submitted into the administrative record, which includes, but is not limited to, public comments, both written and oral, received and/or submitted at, or prior to the City Council's consideration of this ordinance.

**Section 2. ORDINANCE RESCINDING CITY OF GREENFIELD ENFORCEMENT RESPONSIBILITY FOR THE MOBILEHOME PARKS ACT AND THE SPECIAL OCCUPANCY PARKS**

In accordance with Section 18300 of the Health and Safety Code, the City of Greenfield cancels any previous assumption by the City of Greenfield of responsibility for enforcement of both the Mobilehome Parks Act and the Special Occupancy Parks Act and returns responsibility to the Department of Housing and Community Development for enforcement of the Mobilehome Parks Act and the Special Occupancy Parks Act for all properties within the city limits that are subject to said acts.

**Section 3. EXECUTION AND CERTIFICATION**

The City Clerk is directed to do all things necessary to cause the execution of this ordinance immediately upon its adoption and shall thereafter certify to the passage of this ordinance and cause the same to be published and posted according to law.

**Section 4. EFFECTIVE DATE**

Pursuant to California Government Code section 36937, this ordinance shall take effect thirty (30) days after its final passage and adoption by the City Council.

**INTRODUCED** at a regular meeting of the City Council of the City of Greenfield held on the 11<sup>th</sup> day of April, 2017.

**ADOPTED** as an ordinance of the City Council of the City of Greenfield at a regular meeting of the City Council held on the 25<sup>th</sup> day of April, 2017, by the following vote:

AYES, and in favor thereof, Council Members:

NOES, Council Members:

ABSENT, Council Members:

ABSTAIN, Council Members:

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Jesus OlveraGarcia, Mayor

Attest:

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Ann F. Rathbun, City Clerk



## ***City Council Memorandum***

599 El Camino Real Greenfield CA 93937 831-6745591  
www.ci.greenfield.ca.us

**MEMORANDUM:** April 21, 2017

**AGENDA DATE:** April 25, 2017

**TO:** Mayor and City Council

**FROM:** José S. Sánchez, Greenfield Community Science Workshop Coordinator

**SUBJECT:** **AMENDMENT TO THE GREENFIELD COMMUNITY SCIENCE WORKSHOP FUND BUDGET TO ALLOW FOR THE PURCHASE OF ONE (1) USED PASSENGER VAN AND ONE (1) USED PICK-UP TRUCK TO BENEFIT PROGRAMS AND GENERAL OPERATION OF THE GREENFIELD COMMUNITY SCIENCE WORKSHOP**

### **BACKGROUND:**

The Greenfield Community Science Workshop (Greenfield CSW) is requesting approval to purchase two vehicles, one (1) used passenger van and one (1) used pick-up truck.

The passenger van will make it possible for the Greenfield CSW to double the number of students that participate in outdoor education field trips. The passenger van will also be used as a work vehicle when facilitating science sessions at local schools.

The pick-up truck will be used to collect and carry materials and equipment used by all current and future Greenfield CSW programs.



### **DISCUSSION:**

The Greenfield CSW looks to continue to build a solid foundation to better serve Greenfield youth through the purchase of two vehicles, one (1) used passenger van and one (1) used pick-up truck.

The passenger van will double the capacity of the Greenfield CSW to conduct outdoor education field trips. The City of Greenfield currently owns one van used by Greenfield CSW that allows for the participation of ten (10) students per trip, and an additional van will bring this number up to twenty (20). The Greenfield CSW has been working together with the Fresno Community Science Workshop, the Watsonville Environmental Science Workshop, as well as other regional organizations such as the Monterey Bay Aquarium and the Ventana Wilderness Alliance to create opportunities for our local youth to interact and spend time in nature. Every year, the Greenfield CSW conducts around thirty (30) outdoor trips to a variety of destinations, some of which include:

- a. Daylong hiking/nature-exploration trips to the Los Padres National Forest (Big Sur and Arroyo Seco area)
- b. Overnight backpacking trips to the Los Padres National Forest
- c. Overnight summer and winter camping trips to the Sierra National Forest
- d. Trips to Pinnacles National Park
- e. Trips to the Monterey Bay Aquarium
- f. Whale watching trips to the Monterey Bay
- g. Mountain biking trips to the Santa Cruz area
- h. Trips to local and regional universities
- i. Trips to regional museums, such as the Exploratorium in San Francisco

The passenger van will also make it possible for the Greenfield CSW to contract with the Greenfield Union School District (GUSD) to organize camping trips during the summer months as part of their summer school program. GUSD staff have expressed interest in expanding the current partnership between the two organizations to integrate an outdoor education component; purchase of the passenger van will give the Greenfield CSW the transportation it needs to make this a reality.

The passenger van will also be used as a work vehicle for Greenfield CSW staff who facilitate hands-on science programming at local schools. Currently, there are staff who use their personal vehicles to transport materials and equipment to local schools for facilitation of hands-on science lessons. Despite the willingness of Greenfield CSW staff to use their personal resources to benefit the program, their vehicles (mostly sedans) are not a good fit for the work we do; a large passenger van would not only relieve Greenfield CSW employees of the burden of having to use their own vehicle for work, it would reduce the City's liability, and it would also allow the Greenfield CSW to take science on the road much more effectively, to offer students the full science workshop experience.

The pick-up truck will be used by the Greenfield CSW to collect and carry materials needed by all Greenfield CSW programs. All Greenfield CSW programs are about making, fixing, and experimenting with real things and as a result, all of our programs require a constant and steady supply of "raw materials" in order to offer students a diverse menu of activities to choose from and offer local schools activities that align with their overall learning goals. Materials gathered frequently by the Greenfield CSW include scrap wood (from regional lumberyards such as Hayward Lumber and San Lorenzo Lumber in Salinas, local businesses such as Heritage

Cabinets Inc. in King City, and construction sites), scrap metal (from local welding and fabrication shops) recycled bikes, electronics, and other interesting junk (from Salinas Valley Solid Waste Authority), building and construction materials, gardening supplies and materials, pond water, sand and rocks from local beaches and rivers, organic specimens, etc.

All materials--whether they recycled, repurposed, or bought--are gathered by Greenfield CSW staff, often in their personal vehicles. The Greenfield CSW does utilize its current passenger van for transportation of materials when possible, but the passenger van is not a cargo vehicle and often lacks the space needed for the job at hand (e.g. transport plywood sheets, sand or garden soil, recycled bikes, etc.). Purchase of a truck by the Greenfield CSW will give the program and employees the equipment necessary to carry out their work effectively and offer local students the quality hands-on science programming they deserve.

On February 14, 2017, the Greenfield City Council approved the purchase of a used Step-Van by the Greenfield CSW, which is to be transformed into a mobile science vehicle to bring hands-on science to hard-to-reach communities around Greenfield and throughout the South County region. This request is different from, and in addition to, the vehicle purchase approved by the Greenfield City Council on February 14, 2017. An appropriate vehicle for this purpose has not yet been located and purchased.

The purchase of the used Step-Van falls strictly under the category of “expansion” and is part a new adventure funded by Greenfield CSW supporters who wish to see the program serve more kids in the South County region. The current request for purchase of a used passenger van and a used pick-up truck falls under the category of “core infrastructure.” This purchase is about providing the Greenfield CSW staff with the tools and equipment they need to do their work successfully and will be funded by supporters who want to see the Greenfield CSW maintain and improve the quality of its current operations.

#### **BUDGET AND FINANCIAL IMPACT:**

The purchase price for the passenger van will be approximately \$22,000 and the price for the pick-up truck will be approximately \$18,000. Funds to purchase both vehicles will come from four sources: the Community Science Workshop Network; The David and Lucile Packard Foundation; the Monterey Peninsula Foundation; and the Greenfield Community Science Workshop Reserve Fund. All funds have been awarded to the Greenfield Community Science Workshop. The Greenfield CSW, after the purchase of the vehicles, will continue to maintain a healthy fund balance.

#### **REVIEWED AND RECOMMENDED:**

The City Manager and Greenfield Community Science Workshop Coordinator recommend approving the proposed amendment to the Greenfield Community Science Workshop Fund budget to allow for the purchase of two vehicles: one used passenger van and one used pick-up truck.



**POTENTIAL MOTION:**

**I MOVE TO APPROVE/DENY ADOPTING RESOLUTION NO. 2017-23, TO AMEND THE GREENFIELD COMMUNITY SCIENCE WORKSHOP FUND BUDGET TO ALLOW FOR THE PURCHASE OF ONE (1) USED PASSENGER VAN AND ONE (1) USED PICK-UP TRUCK TO BENEFIT PROGRAMS AND GENERAL OPERATION OF THE GREENFIELD COMMUNITY SCIENCE WORKSHOP**

**ATTACHMENT:**

Exhibit "A" – Resolution  
Exhibit "B" – Vehicle Quotes

**RESOLUTION NO. 2017-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
TO AMEND THE GREENFIELD COMMUNITY SCIENCE WORKSHOP FUND  
BUDGET TO ALLOW FOR THE PURCHASE OF ONE (1) USED PASSENGER VAN  
AND ONE (1) USED PICK-UP TRUCK TO BENEFIT PROGRAMS AND GENERAL  
OPERATION OF THE GREENFIELD COMMUNITY SCIENCE WORKSHOP**

**WHEREAS**, the Greenfield Community Science Workshop (Greenfield CSW) Coordinator recommends the purchase of one (1) used passenger van and one (1) used pick-up truck, for their purchase is essential to the infrastructure, the long-term operational sustainability, and potential future expansion of the program; and

**WHEREAS**, the passenger van will effectively double the capacity of the Greenfield CSW to conduct outdoor education field trips; and

**WHEREAS**, the passenger van will also be used as a work vehicle for Greenfield CSW staff who facilitate hands-on science programming at local schools; and

**WHEREAS**, the passenger van will also make it possible for the Greenfield CSW to contract with the Greenfield Union School District (GUSD) to conduct outdoor education field trips; and

**WHEREAS**, the pick-up truck will be used by the Greenfield CSW to gather and transport materials that are necessary for the smooth operation of its programming; and

**WHEREAS**, the Greenfield CSW is requesting approval to purchase the passenger van for the approximate price of \$22,000; and

**WHEREAS**, the Greenfield CSW is requesting approval to purchase a pick-up truck for the approximate price of \$18,000; and

**WHEREAS**, the adequate funding is available to purchase both vehicles.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Greenfield does hereby:

1. Approve an amendment of the Greenfield CSW Fund budget to allow for the purchase of one (1) used passenger van and (1) used pick-up truck
2. Authorize the Greenfield Community Science Workshop Coordinator to execute the purchase agreements on behalf of the City.

**PASSED AND ADOPTED**, by the City Council of the City of Greenfield at a regular meeting duly held on the 25<sup>th</sup> day of April 2017, by the following vote:

**AYES, COUNCILMEMBERS:**

**NOES, COUNCILMEMBERS:**

**ABSENT, COUNCILMEMBERS:**

**ABSTAIN, COUNCILMEMBERS:**

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**Jesus OlveraGarcia, Mayor**

**Attest:**

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**Ann F. Rathbun, City Clerk**

**BILL OF SALE**

**FIDELITY AUTO CREDIT, INC.**  
**8410 E WASHINGTON ST**  
**CHAGRIN FALLS, OH 44023**  
**440-543-3555 Fax: 440-708-0709**

DATE: 4/06/17  
 STOCK #: Z150

**PURCHASER INFORMATION:**

**SALESPERSON:**

Name <b>CITY OF GREENFIELD</b>	Home Phone	D.L./State ID #
Name	Work Phone	State of Issue <b>CA</b>
Street <b>599 EL CAMINO REAL</b>	Cell Phone	Expiration Date
City, State, Zip <b>GREENFIELD, CA 93927</b>	County <b>MONTEREY</b>	Date of Birth

**VEHICLE INFORMATION:**     NEW     USED     DEMO     FACTORY OFFICIAL     RENTAL

Year <b>2014</b>	Make <b>FORD</b>	Model <b>F150</b>	Color 1 <b>WHITE</b>	Color 2	Body Type <b>2DR</b>	Stock # <b>Z150</b>
VIN <b>1FTMF1CM4EKG21676</b>		Odometer Reading <b>28124</b>	<input type="checkbox"/> NOT ACCURATE    The Odometer Reading for the Vehicle is accurate unless the "Not Accurate" box is checked. Refer to the Federal Mileage Statement for full disclosure.			

**TRADE-IN INFORMATION:**

**SETTLEMENT**

Year	Make	Model	Color	<b>VEHICLE PRICE</b>	<b>16,500.00</b>
VIN				<b>SUBTOTAL</b>	<b>16,500.00</b>
Balance Owed To				<b>Sales Tax:</b>	<b>1,567.50</b>
Balance Owed <b>0.00</b>	Trade Allowance <b>0.00</b>		<input type="checkbox"/> NOT ACCURATE	<b>Title Fee:</b>	<b>N/A</b>
Good Through				<b>License and Registration Fees:</b>	<b>320.00</b>
Trade #2				<b>Filing Fee:</b>	<b>N/A</b>
				<b>Payoff on Trade-in:</b>	<b>N/A</b>

**INSURANCE INFORMATION:**

Company	
Agent	
Policy #	Phone

**LIEN HOLDER INFORMATION:**

Name	
Street	
City, State, Zip	

**WARRANTY INFORMATION:**

**Unless Seller provides a written warranty, or enters into a service contract within 90 days from the date of this contract, this vehicle is being sold "AS IS - WITH ALL FAULTS" and Seller makes no warranties, express or implied, on the vehicle, and there will be no implied warranties of merchantability or of fitness for a particular purpose. This disclaimer does not affect any warranties by the vehicle manufacturer. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle and the related products and services.**

**CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY) The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Spanish Translation: Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrario contenida en el contrato de venta.**

<b>CREDIT</b>	<b>TRADE-IN ALLOWANCE</b>	<b>N/A</b>
	<b>DEPOSIT</b>	<b>N/A</b>
	<b>CASH DOWN PAYMENT</b>	<b>18,387.50</b>
	<b>TOTAL CREDIT</b>	<b>18,387.50</b>
<b>BALANCE DUE</b> <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Finance		<b>0.00</b>
<b>If financed, please see your installment sales contract for information about finance charge, insurance, and terms of payment (other than cash).</b>		
<b>Deposit or Partial Payment:</b>	<b>Negative Equity:</b>	
The sum of \$ <u>N/A</u> was received as a Deposit/Partial Payment. It <input type="checkbox"/> IS <input type="checkbox"/> IS NOT refundable, subject to conditions set forth in this agreement. In the case of a Deposit, Seller will refrain from selling vehicle for <u>N/A</u> days.	The Balance Owed on the Trade-In/Lease Turn-In Vehicle exceeds the Trade-In Allowance from Seller. As a result, the Balance Due has been increased by \$ <u>N/A</u> .	
X _____	X _____	

The following documents are integrated herein:

PURCHASER, BY SIGNING THIS AGREEMENT, ACKNOWLEDGES THAT HE/SHE HAS READ BOTH PAGES OF THIS AGREEMENT, AND HAS RECEIVED A TRUE COPY OF THIS AGREEMENT. This Bill of Sale consists of two pages, be sure to read and initial page two as indicated.

Accepted by Authorized Dealership Representative    4/06/17    Date    Purchaser    4/06/17    Date    Purchaser    \_\_\_\_\_    Date

**This agreement is not valid unless signed and accepted by an authorized representative of the Dealership.**

**TERMS AND CONDITIONS**

1. Purchaser, who is 18 years of age or older, hereby agrees to purchase from FIDELITY AUTO CREDIT, INC. (hereinafter referred to as "Seller"), subject to all terms, conditions and agreements contained herein, the motor vehicle described on page one of this agreement. Provided however that, Purchaser and Seller have executed an installment sale contract which contains additional terms of the sale between Purchaser and Seller which shall remain in full force and effect.
2. Page one and page two of this agreement, together with any installment sale contract and any integrated documents, shall constitute the entire agreement between the parties pertaining to the subject matter hereof and supersede all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties. This agreement cannot be modified except by a written instrument executed by the parties. Purchaser acknowledges that Purchaser is not relying on any representation that is not contained in this Agreement. \_\_\_\_\_ (Initials)
3. In the event that this agreement is for the purchase of a used motor vehicle which is sold "As Is", **PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM THE SELLER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS OR INCOME OR ANY OTHER INCIDENTAL DAMAGES WHATSOEVER.**
4. Purchaser certifies that he or she has read, understood and agreed to all the terms and conditions on page one and page two of this agreement.
5. If Purchaser is buying the motor vehicle for cash (this includes a Purchaser arranging his own financing), Purchaser agrees to pay the Balance Due under this agreement on or before the delivery date. If Purchaser is buying the motor vehicle in a credit sale transaction with Seller, which is evidenced by an executed installment sale contract, and the Seller intends to sell this installment sale contract to a third party finance source, this agreement will not remain binding if a third party finance source does not agree to purchase the installment sale contract based on this agreement.
6. If for any reason, Seller and Purchaser do not complete the motor vehicle sale and purchase, or a third party finance source does not agree to purchase the installment sale contract, Purchaser agrees to return the motor vehicle to Seller within 24 hours of notice or demand by Seller. Purchaser agrees to pay Seller on demand all reasonable charges and expenses for any damage to the motor vehicle. If Purchaser fails to return motor vehicle within 24 hours of notice or demand, Purchaser agrees that Seller may, in its sole discretion, cancel the sale and retake immediate possession of the motor vehicle. In such event, Purchaser agrees to pay Seller all reasonable expenses incurred in connection with retaking the motor vehicle to the extent permitted by applicable law.
7. For used vehicles only, Purchaser acknowledges that the vehicle purchased hereunder has a "Buyer's Guide" label affixed thereto.
8. Purchaser agrees to deliver to Seller the certificate of title to any used motor vehicle traded in as part of the consideration for the motor vehicle purchased or to be purchased hereunder, at the time of delivery of such motor vehicle to Seller. Purchaser warrants that he has good and marketable title to the used motor vehicle traded in, and further, that such used motor vehicle is free and clear of all liens and encumbrances except as otherwise noted herein. In the event that Purchaser's trade-in vehicle is subject to an outstanding lien, Purchaser represents and warrants that the payoff quoted herein is accurate. If there is any difference between the actual lien payoff on the vehicle traded in and the lien balance as stated herein, Purchaser shall be solely responsible for any additional amounts owing to the lienholder. Purchaser agrees to indemnify and hold Seller harmless from any excess amounts paid to the lienholder to secure title to the trade-in vehicle, over and above the balance as stated herein, including, without limitation, all costs incurred by Seller in enforcing its rights hereunder.
9. If the used motor vehicle which has been traded in as a part of the consideration for the motor vehicle purchased hereunder is not to be delivered to Seller immediately, Seller shall be entitled to re-appraise the trade-in vehicle at the time of delivery in order to determine the trade-in allowance. If such re-appraised value is lower than the original allowance shown therefor on page one of this agreement, Purchaser may, if dissatisfied therewith, cancel this agreement with full refund of any Deposit or Partial Payment, provided however, that such right to cancel must be exercised prior to delivery of the motor vehicle purchased hereunder and prior to the surrender to Seller of the used motor vehicle being traded in.
10. If this agreement is not consummated for any reason and Purchaser's trade-in vehicle is sold by the Seller, Seller's maximum liability to Purchaser shall be for the proceeds of said sale less reasonable expenses incurred by the Seller in storing, insuring, repairing and selling said trade-in vehicle.
11. Unless this agreement shall have been canceled by Purchaser in accordance with the provisions of paragraphs 9, 12 or 13 herein, and to the extent not prohibited by law, Seller shall be permitted to retain an amount equal to any actual damages Seller incurs due to Purchaser's default. Seller may keep any portion of the amount Purchaser has paid to Seller as a Deposit or Partial payment to offset against the amount Purchaser owes Seller. If the actual amount Purchaser owes to Seller is greater than the amount of the Deposit or Partial Payment, Purchaser agrees to pay the difference to Seller. If the actual amount Purchaser owes is less than the amount of the Deposit or Partial Payment, Seller will pay the difference to Purchaser. In the event a used motor vehicle has been traded in as part of the consideration for the motor vehicle purchased hereunder, Seller should be entitled to sell such used motor vehicle and reimburse himself out of the proceeds of such sale for the expenses incurred thereby and for such other expenses and losses as Seller may incur or suffer as a result of such failure or refusal by Purchaser.
12. If the Vehicle Price is increased by Seller, Purchaser may, if dissatisfied therewith, cancel this agreement with full refund of any Deposit or Partial Payment, provided that the cancellation occurs prior to Purchaser taking delivery of the motor vehicle. If a used motor vehicle has been traded in as part of the consideration for such motor vehicle, such trade-in vehicle shall be returned to Purchaser upon payment of a reasonable charge for storage and repairs (if any) or, if such trade-in vehicle has been previously sold by Seller, the amount received therefor, less reasonable expenses incurred by Seller in storing, insuring, repairing and selling said trade-in vehicle.
13. Seller shall not be liable for any delay or failure to deliver the motor vehicle subject to this agreement, where such delay or failure is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Seller. This Agreement may be renegotiated or canceled with full refund of any Deposit or Partial Payment if the motor vehicle is not delivered to Purchaser as specified on page one of this agreement.
14. In the event that this agreement is for the purchase of a used motor vehicle which is sold "As Is", Purchaser shall bear the entire risk and expense of repairing or correcting any defects that presently exist or which may hereafter occur.
15. This agreement includes sales taxes but does not include use taxes or occupational taxes, whether federal, state or local, unless expressly stated herein. Purchaser assumes and agrees to pay, unless prohibited by law, any taxes imposed on or applicable to this agreement, regardless of which party may have primary tax liability therefor.
16. Purchaser shall execute such other forms of agreement or documents as may be reasonably required to complete this agreement. Purchaser shall have a continuing duty to cooperate with Seller and execute any such forms, agreements or documents as may be reasonably required to complete this agreement.
17. Purchaser agrees that Seller signed this agreement in the state of Ohio. This agreement shall be interpreted, construed, and enforced according to the laws of the State of Ohio.
18. If any one or more of the provisions of this agreement shall be held invalid, illegal, or unenforceable in any respect, such provision shall not affect any other provision hereof, and this agreement shall be construed as if such provision had never been contained herein.
19. If Purchaser pays Seller with a check or other negotiable instrument, and it is dishonored or unpaid for any reason, Seller may, in its sole discretion, declare this agreement null and void and retake the motor vehicle, or make claims against Purchaser on the check. In addition, to the extent permitted by law, Seller may charge a returned check charge.
20. In the event that any of the terms and conditions of this agreement are inconsistent with the terms and conditions of any installment sale contract between Purchaser and Seller, the terms of the installment sale contract shall apply.

Initials \_\_\_\_\_ / N/A / \_\_\_\_\_  
Buyer CoBuyer Seller

**BILL OF SALE**

**FIDELITY AUTO CREDIT, INC.**  
**8410 E WASHINGTON ST**  
**CHAGRIN FALLS, OH 44023**  
**440-543-3555 Fax: 440-708-0709**

DATE: 4/05/17  
 STOCK #: P330-C

**PURCHASER INFORMATION:**

**SALESPERSON:**

Name <b>CITY OF GREENFIELD</b>	Home Phone	D.L./State ID #
Name	Work Phone	State of Issue <b>CA</b>
Street <b>599 EL CAMINO REAL</b>	Cell Phone	Expiration Date
City, State, Zip <b>GREENFIELD, CA 93927</b>	County <b>MONTEREY</b>	Date of Birth

**VEHICLE INFORMATION:**  NEW  USED  DEMO  FACTORY OFFICIAL  RENTAL

Year <b>2015</b>	Make <b>FORD</b>	Model <b>TRANSIT T350</b>	Color 1 <b>WHITE</b>	Color 2	Body Type <b>3DR</b>	Stock # <b>P330-C</b>
VIN <b>1FBZX2ZM4FKA71997</b>		Odometer Reading <b>39990</b>	<input type="checkbox"/> NOT ACCURATE			

The Odometer Reading for the Vehicle is accurate unless the "Not Accurate" box is checked. Refer to the Federal Mileage Statement for full disclosure.

**TRADE-IN INFORMATION:**

**SETTLEMENT**

Year	Make	Model	Color	<b>VEHICLE PRICE</b>	<b>20,900.00</b>
VIN					<b>N/A</b>
Balance Owed To				<b>SUBTOTAL</b>	<b>20,900.00</b>
Sales Tax:					<b>1,985.50</b>
Balance Owed <b>0.00</b>	Trade Allowance <b>0.00</b>			<b>Title Fee:</b>	<b>N/A</b>
Good Through		Quoted By		<b>License and Registration Fees:</b>	<b>320.00</b>
Trade #2				<b>Filing Fee:</b>	<b>N/A</b>
				<b>Payoff on Trade-in:</b>	<b>N/A</b>

**INSURANCE INFORMATION:**

Company	
Agent	
Policy #	Phone

**LIEN HOLDER INFORMATION:**

Name	
Street	
City, State, Zip	

**WARRANTY INFORMATION:**

Unless Seller provides a written warranty, or enters into a service contract within 90 days from the date of this contract, this vehicle is being sold "AS IS - WITH ALL FAULTS" and Seller makes no warranties, express or implied, on the vehicle, and there will be no implied warranties of merchantability or of fitness for a particular purpose. This disclaimer does not affect any warranties by the vehicle manufacturer. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle and the related products and services.

**CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Spanish Translation: Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrario contenida en el contrato de venta.

<b>CREDIT</b>	TRADE-IN ALLOWANCE	N/A
	DEPOSIT	N/A
	CASH DOWN PAYMENT	23,205.50
	<b>TOTAL CREDIT</b>	<b>23,205.50</b>
<b>BALANCE DUE</b> <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Finance		<b>0.00</b>
If financed, please see your installment sales contract for information about finance charge, insurance, and terms of payment (other than cash).		
Deposit or Partial Payment:	Negative Equity:	
The sum of \$ <u>N/A</u> was received as a Deposit/Partial Payment. It <input type="checkbox"/> IS <input type="checkbox"/> IS NOT refundable, subject to conditions set forth in this agreement. In the case of a Deposit, Seller will refrain from selling vehicle for <u>N/A</u> days.	The Balance Owed on the Trade-In/Lease Turn-In Vehicle exceeds the Trade-In Allowance from Seller. As a result, the Balance Due has been increased by \$ <u>N/A</u> .	
X _____	X _____	

The following documents are integrated herein:

PURCHASER, BY SIGNING THIS AGREEMENT, ACKNOWLEDGES THAT HE/SHE HAS READ BOTH PAGES OF THIS AGREEMENT, AND HAS RECEIVED A TRUE COPY OF THIS AGREEMENT. This Bill of Sale consists of two pages, be sure to read and initial page two as indicated.

Accepted by Authorized Dealership Representative 4/05/17 Date Purchaser 4/05/17 Date Purchaser                      Date

This agreement is not valid unless signed and accepted by an authorized representative of the Dealership.

**TERMS AND CONDITIONS**

1. Purchaser, who is 18 years of age or older, hereby agrees to purchase from FIDELITY AUTO CREDIT, INC. (hereinafter referred to as "Seller"), subject to all terms, conditions and agreements contained herein, the motor vehicle described on page one of this agreement. Provided however that, Purchaser and Seller have executed an installment sale contract which contains additional terms of the sale between Purchaser and Seller which shall remain in full force and effect.
2. Page one and page two of this agreement, together with any installment sale contract and any integrated documents, shall constitute the entire agreement between the parties pertaining to the subject matter hereof and supersede all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties. This agreement cannot be modified except by a written instrument executed by the parties. Purchaser acknowledges that Purchaser is not relying on any representation that is not contained in this Agreement. \_\_\_\_\_ (Initials)
3. In the event that this agreement is for the purchase of a used motor vehicle which is sold "As Is", **PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM THE SELLER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS OR INCOME OR ANY OTHER INCIDENTAL DAMAGES WHATSOEVER.**
4. Purchaser certifies that he or she has read, understood and agreed to all the terms and conditions on page one and page two of this agreement.
5. If Purchaser is buying the motor vehicle for cash (this includes a Purchaser arranging his own financing), Purchaser agrees to pay the Balance Due under this agreement on or before the delivery date. If Purchaser is buying the motor vehicle in a credit sale transaction with Seller, which is evidenced by an executed installment sale contract, and the Seller intends to sell this installment sale contract to a third party finance source, this agreement will not remain binding if a third party finance source does not agree to purchase the installment sale contract based on this agreement.
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7. For used vehicles only, Purchaser acknowledges that the vehicle purchased hereunder has a "Buyer's Guide" label affixed thereto.
8. Purchaser agrees to deliver to Seller the certificate of title to any used motor vehicle traded in as part of the consideration for the motor vehicle purchased or to be purchased hereunder, at the time of delivery of such motor vehicle to Seller. Purchaser warrants that he has good and marketable title to the used motor vehicle traded in, and further, that such used motor vehicle is free and clear of all liens and encumbrances except as otherwise noted herein. In the event that Purchaser's trade-in vehicle is subject to an outstanding lien, Purchaser represents and warrants that the payoff quoted herein is accurate. If there is any difference between the actual lien payoff on the vehicle traded in and the lien balance as stated herein, Purchaser shall be solely responsible for any additional amounts owing to the lienholder. Purchaser agrees to indemnify and hold Seller harmless from any excess amounts paid to the lienholder to secure title to the trade-in vehicle, over and above the balance as stated herein, including, without limitation, all costs incurred by Seller in enforcing its rights hereunder.
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13. Seller shall not be liable for any delay or failure to deliver the motor vehicle subject to this agreement, where such delay or failure is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Seller. This Agreement may be renegotiated or canceled with full refund of any Deposit or Partial Payment if the motor vehicle is not delivered to Purchaser as specified on page one of this agreement.
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15. This agreement includes sales taxes but does not include use taxes or occupational taxes, whether federal, state or local, unless expressly stated herein. Purchaser assumes and agrees to pay, unless prohibited by law, any taxes imposed on or applicable to this agreement, regardless of which party may have primary tax liability therefor.
16. Purchaser shall execute such other forms of agreement or documents as may be reasonably required to complete this agreement. Purchaser shall have a continuing duty to cooperate with Seller and execute any such forms, agreements or documents as may be reasonably required to complete this agreement.
17. Purchaser agrees that Seller signed this agreement in the state of Ohio. This agreement shall be interpreted, construed, and enforced according to the laws of the State of Ohio.
18. If any one or more of the provisions of this agreement shall be held invalid, illegal, or unenforceable in any respect, such provision shall not affect any other provision hereof, and this agreement shall be construed as if such provision had never been contained herein.
19. If Purchaser pays Seller with a check or other negotiable instrument, and it is dishonored or unpaid for any reason, Seller may, in its sole discretion, declare this agreement null and void and retake the motor vehicle, or make claims against Purchaser on the check. In addition, to the extent permitted by law, Seller may charge a returned check charge.
20. In the event that any of the terms and conditions of this agreement are inconsistent with the terms and conditions of any installment sale contract between Purchaser and Seller, the terms of the installment sale contract shall apply.

Initials \_\_\_\_\_ / N/A / \_\_\_\_\_  
Buyer                      CoBuyer                      Seller



## ***City Council Memorandum***

599 El Camino Real Greenfield CA 93937 831-6745591  
www.ci.greenfield.ca.us

**MEMORANDUM:** April 19, 2017  
**AGENDA DATE:** April 25, 2017  
**TO:** Mayor and City Council  
**FROM:** Jeri Corgill, Interim City Manager  
**TITLE:** **CITY FINANCIAL STATUS UPDATE**

### **BACKGROUND**

On February 14, 2017, staff presented the City's audit report for the fiscal year that ended June 30, 2016, to the City Council. And at the March 28 meeting, the Council heard a review of the City's audit report, presented by Adam Guise, CPA, who was the lead auditor for the audit of the City's financial statements for fiscal year ended June 30, 2016. At that time, staff indicated that the next step would be to provide an analysis of the City's revenues and expenditures for the current fiscal year, in preparation for the upcoming budget process.

The analysis that is attached to this staff report provides a brief history of key economic actions that the Council and staff have taken in the recent past; a review of revenues and expenditures, including anticipated opportunities and challenges; and a discussion of long-term costs and reserves. This report is informational only, and no action is requested of the City Council on this item.

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

Council review and file the City Financial Status Update.

### **ATTACHMENTS**

City of Greenfield Financial Status Update





## City of Greenfield

### *Financial Status Update – April 2017*

#### **Recent Economic Actions**

##### ***Supplemental Transactions and Use Tax***

Due to the housing crisis in 2008 and the resulting economic downturn, the City experienced a significant funding crisis in the 2011-12 fiscal year. At a special meeting held on March 6, 2012, the City Council held a public hearing to consider calling for an election to ask the voters to approve a 1% sales tax increase to relieve the fiscal emergency. On June 5, 2012, the election was held, and a majority of Greenfield voters approved the 1% transactions and use tax, designated as “Measure X.” The proceeds received were designated as a general tax, and have been used largely to prevent a reduction of services in the Police Department, reinstate recreation programs for youth, and ensure the continuation of City services. The measure stipulated that the tax would be “subject to review by an Oversight Committee,” and a Finance Advisory Board was appointed. Although the original intent of the City Council was that the revenues, as a general tax, would be deposited into the City General Fund, these tax revenues and resulting expenditures have been segregated into a separate special revenue fund in order to facilitate effective reporting to the Finance Advisory Board. When Measure X was approved by the voters, it had a five-year sunset provision, which would have caused the tax to expire on September 30, 2017.

##### ***Revenue Options Study***

At the December 9, 2014 City Council meeting, staff reported that there had been much discussion between staff and the Finance Advisory Board during the previous months regarding revenues and what options might be available to the City to increase General Fund resources. Even as Measure X revenues began to be realized in full, the Board remained very aware of the measure’s sunset provision. Due to concerns for the future of the City and the limited availability of resources, the City Council approved a contract with Bill Statler, retired financial manager from the cities of San Luis Obispo and Simi Valley, to create a Revenue Options Study for the City of Greenfield.

The Revenue Options Study was completed in February 2015. The document exposed some very revealing truths:

- Sales tax and property tax revenues comprised almost 70% of General Fund revenues
- The City did not have a diversified revenue base that could keep pace with the continually increasing cost of government
- The most substantial revenue-generating options available to the City for operational costs would require voter approval

It was quickly evident that the City needed to diversify its revenue sources, and the most effective way to increase revenues seemed to be through some sort of tax, or a combination of tax increases. While the City Council acknowledged the merits of adopting new revenue sources and revising the

methodology used to calculate other City fees and charges, (i.e. business licenses), the consensus was to proactively seek voter approval for extending the one percent (1%) general transactions and use tax. Additionally, the Council also agreed on the importance of seeking approval for a supplemental 0.75% general transactions and use tax measure to provide supplemental resources for essential public services in Greenfield, such as public safety, code enforcement and recreation.

On July 28, 2015, the City Council approved placing both of these tax measures on the November 3, 2015 ballot. The extension of the Measure X 1% transactions and use tax was placed on the ballot as “Measure V,” and the additional 0.75% tax was placed on the ballot as “Measure W.” The decision to seek voter approval of Measure V and Measure W was consistent with eighty-eight (88) other cities who, in November 2014, had also requested voter approval of special local taxes.

On November 3, 2015, a majority of Greenfield voters approved the indefinite extension of the 1% transactions and use tax that had been due to sunset on September 30, 2017. The Greenfield voters also approved the additional 0.75% transactions and use tax for a period of 5 years.

### ***Biennial Budget***

On June 9, 2015 the City Council approved the FY 2015-16 & FY 2016-17 Biennial Operating and Capital Budget, the first two-year budget in Greenfield’s history. Creating and adopting a budget every two years, rather than every year, can be of significant benefit to planning staff resources for other administrative projects. The extensive work that went into assembling accurate historical information, giving staff and the Council a comprehensive understanding of City finances and the ability to create two-year budget document, was made possible by the implementation of the new financial accounting system the year before. This accounting system also laid the groundwork necessary for more transparent budgeting. Due to several factors, among them the recent transitions in leadership at both the staff and Council levels, and various financial unknowns that are discussed later in this document, staff are preparing a single year budget for 2017-18.

### ***Measure O***

On July 26, 2016, the City Council authorized the placement of a Cannabis Business Tax measure on the November 8, 2016 ballot to ask Greenfield voters for approval of such a tax. This was known as “Measure O,” and would establish a local tax on any medical and non-medical commercial marijuana businesses that are in compliance with State law and have been permitted to operate in the City. This general tax on cultivation, dispensaries, manufacturing, nurseries, testing, and transportation of marijuana was approved by a simple majority of the voters. The cultivation tax will start at \$15.00 per square foot of plant canopy and could escalate over time to no more than \$25.00 per square foot. All other cannabis activities will be taxed at 5% of gross receipts initially, and could escalate over time to no more than 10% of gross receipts. It will be several months before the permitted medical marijuana cultivation and manufacturing are fully operational, and about a year before City staff will have sufficient data to project the trend for revenues that will be collected as a result of Measure O.

### ***Measure C***

The Greenfield Fire Protection District, which has been in operation since 1940, has been a viable operation for several decades. Over time, the types of services and number of responses have significantly changed, although the funding to provide these services has remained virtually static. The District’s current budget leaves the organization with an operational deficit of approximately \$200,000

per year. In other words, the District is no longer viable and will not be capable of providing basic services beyond July 1, 2017.

On January 24, 2017, the City Council authorized the placement of a measure on a special mail-in election ballot, known as “Measure C,” for voter approval on May 2, 2017. This measure, should it be approved by two-thirds of Greenfield’s voters, will create a special parcel tax to pay for fire protection and emergency medical services within the City. Approval of Measure C would create the funding mechanism necessary for the City to detach from the District and create a City Fire Department. Until staff have the results of the election, the fate of fire protection and emergency medical services in Greenfield remains in financial limbo.

## **Significant Revenues**

The General Fund is the City's primary operating fund. It provides resources for much of the City's ongoing activities, including police, parks, community development and general government. The Supplemental Transactions & Use Tax Fund is an additional resource for City services that include public safety and recreation. These are the funds that the Council has the most discretion in directing expenditures and accomplishing Council priorities. Property Tax, Sales Tax, and Transactions and Use Tax maintain the top positions for percentage of resources for general use. This section reviews these and other significant income sources.

### ***Property Tax***

The City of Greenfield currently receives about 27% of its general fund revenues from property tax related revenues.

#### *What are property tax revenues?*

Property tax revenues are taxes imposed on real property (land and permanently attached improvements) and tangible personal property (movable property). The tax is based on the value of the property, rather than on a fixed amount or benefit to the property or person. Proposition 13 (Article XIII A of the State Constitution) limits the real property tax rate to 1% of a property's assessed value, plus special rates approved by the voters. The amount of the tax is based on an annually determined assessed valuation. The property tax is paid to the County Tax Collector and allocated to local taxing agencies pursuant to a statutory allocation formula. Collection of the property tax is guaranteed by placing a lien on the real property.

In order to understand property taxes, it is important to understand assessed value. Proposition 13 calls for a base year assessed value to be established when the property undergoes a change of ownership (typically a sale) or when new construction occurs.

After the base year value is established, the value is factored annually for inflation, which is the lesser of the change in cost of living or 2%. The assessed value may also be adjusted by a Proposition 8 factor. Proposition 8 requires the Assessor to value the property at the lesser of the base year value indexed by inflation or the fair market value. As the housing market recovers, the assessed value is adjusted back up to the lower of the new fair market value or the original base value adjusted annually for inflation. During the last major economic downturn, a significant number of property values in Greenfield were written down to market value. The Assessor has adjusted most of these values back up to the new fair market value or adjusted base value.

The City receives various forms of property tax revenues, each with its own distinct issues and trends:

**Current Year Secured:** Current secured tax revenues are what most people think of when discussing property taxes. Assessed values are established as of January 1 of each year and

taxes are paid to the Assessor in two installments, due by December 10 and April 10. As the Assessor receives the funds, they are then allocated and distributed to the various taxing agencies, including the City.

Property Tax in Lieu of Vehicle License Fees: This revenue source grew out of a state-local budget agreement, as part of the 2004 State budget package. Under this arrangement, the Vehicle License Fee (VLF) was reduced to Californians and the reduction in city and county revenues was replaced with a like amount of property taxes in lieu of the VLF. Subsequent to the fiscal year 2004-05 base year, the property tax in lieu of VLF fluctuates in proportion to the change in gross assessed valuation in the City.

Current Year Unsecured: Unsecured property tax is collected on items such as mobile homes that are not on a permanent foundation, machinery and equipment owned by businesses, and personal property like aircraft and watercraft. Unsecured roll taxes are due by August 31.

Current Year Supplemental: This property tax is an extra assessment that occurs when new construction is completed on real property or when a property changes ownership. The assessed value of the property is then increased to the current market value as of the date of the completion of construction or transfer of title. Supplemental property tax is the amount due on the difference between the pre-event assessed value and the new market value of the property. Because there is a time lag between the change of ownership or completion of construction and the actual change of assessed value to the tax roll, supplemental property taxes are generally collected six months to a year or more after the event.

*What is the current status of property tax revenues?*

Property taxes are a function of assessed value, and assessed value is a function of the base year adjusted for inflation and/or the fair market value. Beginning in 2007-08, the fair market value of many properties in the City of Greenfield had decreased considerably below the base value adjusted for inflation. Each year, the County Assessor examines each home or business property to determine if the market value of the home/business as of January 1<sup>st</sup> was less than the prior year assessed value adjusted for inflation. Because of the fall in market prices and as a result of this examination by the Assessor, the assessed values of many properties within the City were written down per Proposition 8.

According to the City's property tax consultant, HdL Coren & Cone, median home prices in Greenfield have risen steadily over the past 6 years. The median home price is the middle value of all homes sold over a given amount of time, and is therefore a function of both the general value of real estate and the number of high-end versus low-end properties being sold.

Single Family Residential Full Value Sales (01/01/2002 - 02/28/2017)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2002	79	\$213,304	\$215,000	
2003	74	\$251,238	\$260,000	20.93%
2004	70	\$334,803	\$333,500	28.27%
2005	132	\$437,878	\$439,500	31.78%
2006	80	\$457,400	\$452,500	2.96%
2007	103	\$414,258	\$400,000	-11.60%
2008	178	\$198,924	\$185,000	-53.75%
2009	298	\$143,069	\$137,000	-25.95%
2010	215	\$144,879	\$140,000	2.19%
2011	195	\$141,762	\$139,000	-0.71%
2012	116	\$156,034	\$147,500	6.12%
2013	110	\$168,123	\$168,750	14.41%
2014	84	\$198,885	\$205,000	21.48%
2015	77	\$255,009	\$255,000	24.39%
2016	101	\$292,719	\$280,000	9.80%
2017	11	\$285,318	\$284,500	1.61%

While residential assessed values have stabilized, there are still some Proposition 8 write-downs that have not yet made their way through the system. Reporting from HdL Coren & Cone indicate that 291 single family residential parcels represent approximately \$42 million in potential property value recapture.

*Where are property tax revenues expected to be for the next 5 years?*

When projecting out future property tax revenues, it is important to consider the factors that go into assessed value. What will annual inflation factors look like? How much new construction can we expect? What will the real estate market look like?

The Assessor’s inflationary factor for 2017-18 will be 2%. This increase is about a half percentage point more than the inflationary factor in 2016-17. So, as a result, overall property value gains for 2017-18 may be more than the gains experienced for 2016-17. In addition, all properties that have been granted Proposition 8 reductions between 2008 and 2012 are required to be reviewed each year outside of the inflationary adjustment. Any resulting positive adjustment to these property values will likely exceed the 2% factor, if they are granted value restorations.

In its November 2016 publication, *California’s Fiscal Outlook*, the State Legislative Analyst’s Office (LAO) states they are making near-term projections that reflect the view that the current economic expansion is likely to continue in the U.S. over at least the next couple of years. But that is not a certainty. And even economic projections at the State level do not necessarily reflect the economic reality in Greenfield.

However, HdL Coren & Cone are relatively optimistic in their projections of property tax and VLF in lieu revenues. Property tax revenues to the City of Greenfield are estimated to increase

approximately 2.26% for 2017-18, and about 2.8% in the four following fiscal years. The increase in VLF in lieu revenues over the next five fiscal years is projected to range between 3.94% and 4.67%.

<b>Property Tax Revenue Estimates</b>					
	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
Real Property Values	330,861,892	340,189,444	349,753,440	359,570,920	369,657,173
Personal Property Values	412,104	412,104	412,104	412,104	412,104
Estimated Net Taxable Value	<u>331,273,996</u>	<u>340,601,548</u>	<u>350,165,544</u>	<u>359,983,024</u>	<u>370,069,277</u>
<i>Average City Share (0.1037273328%)</i>	343,622	353,297	363,217	373,401	383,863
VLF In Lieu Estimate	1,450,185	1,510,803	1,572,444	1,635,641	1,699,774
	<b>\$ 1,793,807</b>	<b>\$ 1,864,100</b>	<b>\$ 1,935,661</b>	<b>\$ 2,009,042</b>	<b>\$ 2,083,637</b>

### **Sales Tax**

The City of Greenfield currently receives 12% - 15% of its General Fund revenues from sales and use tax based revenue.

#### *What are Sales and Use Taxes?*

Under the California Sales and Use Tax Law, the sale of tangible personal property is subject to sales or use tax, unless exempt or otherwise excluded. Sales tax is imposed on all retailers for the privilege of selling tangible personal property and is measured by the retailer's gross receipts. Use tax is imposed on the purchaser of tangible personal property from any retailer for storage, use or other consumption in California. Effective January 1, 2017, the base sales and use tax rate in California is 7.25%. Below is a breakdown of the total base sales and use tax rate from the California State Board of Equalization:

<b>Rate</b>	<b>Jurisdiction</b>	<b>Purpose</b>	<b>Authority</b>
3.6875%	State	Goes to State's General Fund	Revenue and Taxation Code Sections 6051, 6201
0.25%	State	Goes to State's General Fund	Revenue and Taxation Code Sections 6051.3, 6201.3 (Inoperative 1/1/01 – 12/31/01)
0.50%	State	Goes to Local Public Safety Fund to support local criminal justice activities (1993)	Section 35, Article XIII, State Constitution
0.50%	State	Goes to Local Revenue Fund to support local health and social services programs (1991 Realignment)	Revenue and Taxation Code Sections 6051.2, 6201.2
1.0625%	State	Goes to Local Revenue Fund 2011	Revenue and Taxation Code Sections 6051.15 and 6201.15
1.25%	Local	0.25% Goes to county transportation funds 1.00% Goes to city or county operations	Revenue and Taxation Code Section 7203.1 (Operative 7/1/04)
<b>Total:</b>			
7.25%	State/Local	Total Statewide Base Sales and Use Tax Rate	

Local jurisdictions are permitted by the Revenue and Taxation Code to adopt additional transactions and use taxes. The City of Greenfield has adopted two such supplemental taxes through voter approval of Measures V and W in November 2015. The funds from the added 1.75% go directly to the City and are not shared with the State. (In Greenfield, the total sales tax rate is currently 9.5%, because there also is an additional 0.5% that goes to the County for MST and for Transportation Safety.)

Sales tax is distributed by the State in monthly installments that lag significantly behind the period in which the sales occur. This chart illustrates payments that the City received for the

<b>Sales Tax Distribution Calendar</b>		
<b>April - June 2016 Sales</b>		
Date	Amount	Receipt Description
06/27/2016	\$ 83,700.00	30% of the estimated sales tax for April - June
07/20/2016	83,700.00	30% of the estimated sales tax for April - June
08/17/2016	111,700.00	40% of the estimated sales tax for April - June
09/23/2016	62,377.35	Positive or negative adjustment for the difference between the actual sales tax for April - June and the amounts distributed in June - August
<b>\$ 341,477.35</b>		<b>Total Sales Tax, April - June</b>

second calendar quarter of 2016 (April – June 2016). The monthly payments are beneficial to cash flow, but until the end of the payment period (in this case, late September), the payments are a

reflection of statewide formulas, and are not necessarily a reflection of the actual retail sales in the City.

*How is sales tax handled on internet purchases?*

Until fairly recently, states were not permitted under federal law to require businesses without an in-state physical presence to collect taxes on behalf of consumers. This meant that the State could require only those internet retailers with sales offices, stores or warehouses in California to collect taxes on your internet purchases. The tax from these purchases were then allocated to the jurisdiction where the sales office, store or warehouse is located, not the jurisdiction where the product was purchased or delivered (e.g., your home).

In 2012, AB 155 expanded the types of out-of-state internet retailers that are required to register with the Board of Equalization (BOE) to collect and remit use tax on sales of tangible personal property to California. As a result of the expanded definition of who is engaged in business in California, more online retailers must register with BOE to collect the tax. These businesses are now required to collect use tax; however, when an out-of-state retailers does not collect the tax, California consumers are required to report and pay the equivalent of sales tax, known as "use tax."

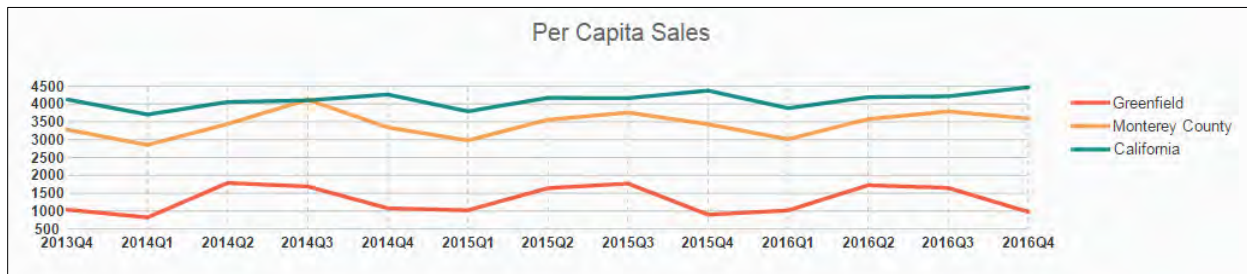
California state law requires that consumers who purchase personal tangible property (anything from shoes to boats) from out of state are liable for use tax on that purchase at a rate



equivalent to the sales tax. So, if you purchased an item online last year and did not pay taxes at the time of purchase, state law requires that you report that purchase on your income tax return and remit the use tax to the State at that time. The use tax is then allocated to the State or County pools as appropriate.

*What is the current status of sales tax revenues?*

At the State level, sales tax receipts for the quarter ended December 31, 2016 increased 1.5%. The largest gain experienced was due to the acceleration of online shopping during that quarter. Restaurant and auto sales also closed the calendar year with strong results, and receipts from general consumer goods were generally flat. On an annual basis, the statewide gain ended 2.1% higher than calendar year 2015. However, Greenfield’s sales tax revenues do not often track with statewide sales tax. In fact, there are often instances when retail sales in Greenfield are down when they are on the rise at the statewide level, and vice versa.



**General Fund:** In general, Greenfield’s sales tax revenues have been in growth mode over the past few years. This trend will continue as new retail businesses continue to open up shop. New businesses at the The Vines of Greenfield have the potential to attract consumers from outside Greenfield, which will bring an additional boost to this revenue source.

**Supplemental Transactions & Use Tax Fund:** Just as General Fund sales tax revenues grow, the transactions and use tax revenues will also grow simultaneously. As the Council plans for the City’s future, it will be important to remember that the “Measure W” 0.75% portion of the transactions and use tax will sunset on March 31, 2021.

**Other Revenues**

**Franchise Fees:** The City receives about \$94,000 a year from franchise fees. These are a tax charged on cable television, electric, natural gas, and recycling. These fees are based on the revenues collected by each of the utility entities charged. The revenues have been fairly flat in recent years, and are expected to remain flat.

**Utility User Tax (UUT):** Greenfield’s UUT is currently set at a rate of 3%, and generates General Fund revenues of just over \$250,000 each year. The tax is collected and remitted to the City by various utilities, including telephone, electrical, natural gas, and cable television companies. These revenues have been flat for several years. In his Revenue Options Study, Bill Statler

recommends increasing the UUT to 5%. This could expand annual UUT revenue to about \$440,000 per year.

Transient Occupancy Tax (TOT): TOT is collected from guests staying at motels within the City. The tax rate is 8% of the nightly room rate. This revenue is severely limited by the small number of motels in Greenfield and by the small number of rooms in each of the motels. There is potential for some growth in this revenue, in two ways. First, it has been several years since the TOT rate has been increased, and Greenfield's TOT rate lags far behind the vast majority of other TOT rates in California, which are at 10% or more. This tax rate, along with the TOT ordinance, could use a much-needed update. Also, there are plans and some optimism that The Vines of Greenfield development may attract a chain hotel in the foreseeable future. These two events would significantly improve this small revenue stream, which is projected to be about \$30,000 for 2016-17.

Building Permit Activity: Due to the economic recovery, Greenfield has seen steady growth in building permit revenues in the past few years. While construction activity is nowhere near prerecession levels, upcoming commercial development is anticipated to create additional revenues in this category over the next few fiscal years. Among the sources of this activity are the medical marijuana cultivation and manufacturing facilities, and phases of development projects at The Vines of Greenfield.

Other Fees for Service: Fees for service are required to be based on a cost recovery model, to cover the City's cost to provide the related service. It has been many years since staff have brought forth fee increases, so fees remain unsustainably low. In the Revenue Options Study created for Greenfield by Bill Statler, he notes:

...While the revenue potential may be modest, the importance of setting user fees at appropriate levels should not be understated. As discussed below, this is one of the few remaining areas where elected officials can still exercise local judgment. And the fact is that if there are areas where user fees should appropriately fund service costs – but they aren't – this means that general-purpose revenues are being used instead. This reduces the resources available for critical services where significant fee options simply don't exist, and must rely upon general-purpose revenues. This includes services such as police and streets, which are among the most important (and most costly) services that cities deliver.

Simply stated, if a city chooses to subsidize services with general-purpose revenues that could reasonably be funded with fees, the result will be reduced capacity to achieve other high-priority goals that can only be funded through general-purpose revenues. This is a straightforward trade-off with straightforward policy impacts. For example, if planning application fees do not fully cover development review costs, then public safety, recreation and street

maintenance are likely to suffer as a result. For any number of reasons, this may be an appropriate policy outcome – but it is one that should be made consciously, and not by default.

Interfund Transfers: Interfund transfers are typically charges to other funds and departments within the City for services provided by the General Fund (such as legal, finance, grant administration, etc.) In many instances, it can be more efficient to allocate these charges out as Administrative Fees, rather than charging a small portion of each support employee’s time or a portion of each invoice to each fund directly. Interfund transfer amounts are calculated each year, using a cost allocation model designed for Greenfield by Bill Statler. General Fund revenues from interfund transfers are \$484,200 for 2016-17, the equivalent of 7.36% of budgeted revenues.

### **Overall Outlook**

The State Legislative Analyst’s Office (LAO) states that California’s economy has been growing at a good pace in recent years. Among the economic indicators cited by the LAO are:

- Increase of 4% in median household income in 2015
- Official poverty rate decrease from 16.4% in 2014 to 15.3% in 2015
- Job growth outpacing the nation, at a rate of 2.3%
- Nearly all net growth in California jobs has been full time positions
- Jobless claims almost to prerecession levels

These trends are for the state overall, and it is important to remember that Greenfield’s microeconomy is atypical in comparison to the statewide economy. As the economy has recovered over the past few years, staff have anticipated a slow but steady growth in revenues. However, in light of current and near-future commercial development and the inevitable resulting growth in local jobs, the future looks rather bright for Greenfield. No one has yet viewed the crystal ball that will show us exactly what that future will look like, so staff remain cautiously optimistic, and will continue to project revenues using conservative assumptions for the foreseeable future.

There are some unknowns on the revenue side of the equation that will affect revenue projections in the near and not-so-distant future. One of these is the eventual outcome of Measure C, and whether that will result in the formation of a new Fire Department. This will have an effect on the 2017-18 budget, on both sides of the equation.

The most significant unknown, slightly further into the future, is the amount of revenue that will be generated by the Measure O tax on medical marijuana operations, and when those revenues will begin to flow in to City coffers. Until there is more objective data on this topic, staff will hold off on including it in the City budget.

## **Operating Expenses**

A healthy organization needs to review inflows (revenues) and outflows (expenses) on a regular basis to achieve balance over the long run. Operating expenses are typically the bulk of the outflow side of the General Fund equation. Given the City's relative lack of control of the inflow side of the equation, operating costs are an area where the City has comparatively greater control to determine its own fate.

Operating expenses are typically broken into four different categories in the budget document:

- Employee Services
- Operations
- Special Programs & Projects
- Capital Projects

This section will define each of these categories, and will review the assumptions used to project the associated expenses. The effective growth management of these categories is what most helps a city to influence the bottom line. However, in a small city organization like Greenfield's, that growth management can pose significant challenges.

### ***Employee Services***

*What are employee services costs?*

Employee services are the backbone of the community. The City is a service organization, so the largest portion of General Fund expenditures is dedicated to employee services. It is critical that the significance of this component to the budget is well understood, since it plays such a major role.

Employees are grouped into four (4) different categories, or bargaining units. (Greenfield Police Officers Association, Greenfield Police Supervisors Association, Local 521 Service Employee's International Union, Non-Represented Professional and Management Employees, and Non-Represented Part-Time Employees.) Salaries and benefits for each of the three bargaining units are set forth in their respective Memoranda of Understanding (MOUs). Pay and benefits for Non-Represented Professional and Management Employees are governed by a resolution of the Council and by administrative policy, and pay for part-time employees are governed by administrative policy.

Following are the general categories of employee services costs:

- *Salaries* – This is the base pay figure for full time hourly and salaried employees.
- *Wages* – This is the pay for part-time employees
- *Overtime* – This represents the amount paid in overtime to full time hourly employees.
- *Other Pay* – This category includes amounts paid to employees for special items other than base pay. These include such things as bilingual pay; special incentive pay for sworn personnel; holiday pay; uniform allowance; and leave payoff.

- *Benefits, Taxes and Insurance* – This category is made up of the following:
  - *Health Benefits* – Each full time equivalent employee receives health benefits upon employment, as required by the Affordable Care Act. (Full time equivalent is defined as working 30 hours or more per week.) The employees contribute varying amounts toward medical insurance, dental insurance, and life insurance. These amounts vary based on whether coverage is for the employee only or for the employee and dependents. Employees currently contribute \$135 per month toward their own medical insurance premium, plus 25% of the cost of the premium for their covered dependent(s). Employees who are in the SEIU bargaining unit also pay an additional percentage of the most recent medical insurance premium increase, per their MOU.
  - *Retirement* – The City and City employees contribute to social security, in addition to participation in the CalPERS program by full time employees and part time employees who work more than 1,000 per year. Since the passage of the Public Employees’ Pension Reform Act (PEPRA), the City is now on a two-tiered system for both sworn safety personnel and miscellaneous (non-sworn) personnel.
  - *Medicare* – The City and City employees contribute 1.45% of each employee’s pay to Medicare.
  - *Workers Compensation* – The City participates in the Monterey Bay Area Self Insurance Authority (MBASIA) for workers’ compensation coverage. Costs for workers’ compensation coverage is a formula based on payroll, the City’s loss experience and the overall loss experience of the members of MBASIA.
  - *Unemployment* – The City is self-insured for unemployment through the Employment Development Department (EDD). The EDD bills the City quarterly for actual unemployment benefits paid to former employees.
  - *Other Benefits* – There are additional minor benefits afforded to employees, such as matching contributions to a deferred compensation plan, life insurance, and long-term disability insurance.

*What is the current status of employee services?*

Labor is one of the issues that will be of particular interest as the economy continues to turn around, and as new revenues from the medical marijuana industry begin to be realized. There are few organizations that can do more with less than the City staff here in Greenfield. While other cities have been able to ramp up hiring in the wake of the economic recovery, the City of Greenfield lags behind other jurisdictions particularly regarding rates of pay. This presents a challenge to fill open positions with well-qualified personnel.

The City has been on the offense regarding health care costs. Health benefits are important to the well-being of the employee group. As these costs continue to rise, the City persists in the

search for efficient options to meet employees' health care needs. Currently, the City obtains medical insurance through a broker, essentially enrolling each employee and their eligible dependents in a policy with Anthem. As is the case with any individual health insurance policy, the cost of the policy increases as the employees and their covered spouses age. That fact, coupled with the huge increases in medical insurance costs since the enactment of the Affordable Care Act, is prompting staff to look into the possibility of joining a health insurance pool. In theory, joining a large pool could reduce the City's cost for health insurance benefits.

In order to project employee services costs, staff have developed a spreadsheet that details wages/salaries and benefits for each employee. Step increases and other expected pay changes are built into the projections, as are increases in the cost of health insurance and retirement benefit costs. Employer contribution rates for retirement benefits and payment amounts for the unfunded accrued liability change annually, based on actuarial studies performed by CalPERS. In addition, CalPERS recently made a change to the discount rate assumption, which will have a direct impact on the City's cost for retirement benefits beginning in 2018-19.

### ***Operations***

Operations costs are those expenditures related to the regular ongoing operation of City departments, including supplies, tools, utilities, insurance, contract services, and other similar expenditures.

Overall, the City has been able to keep these costs at a manageable level. There is no question that these budgets are tight. City employees work hard at keeping costs down and are always looking for better and more cost-effective ways to get things done.

In general, staff projections for 2017-18 operations costs will assume zero growth to the extent possible; however, small increases may be unavoidable in some cases. One area that will certainly show cost savings in the 2017-18 budget is the line item for electric utility expenditures. Since installing solar panels and energy-efficient lighting fixtures, the City has already realized significant savings throughout its operations. This savings will be partially offset by debt service on the capital financing for this project.

### ***Special Projects and Programs***

Special Projects and Programs are costs that are either atypical expenses or other projects or programs that are not part of the City's regular operations. Included in this category are items such as community funding; equipment costing less than \$5,000; studies; intangible assets; minor equipment and projects; and infrequent repairs or maintenance.

### ***Capital Projects***

Capital Projects Costs are expenditures for new capital equipment that has a life in excess of one year and costs over \$5,000, and for capital improvement projects. Many significant capital projects are currently funded by grants. Over time, assets and equipment reach a point when

their lives can no longer be extended, and these items will need to be replaced. It has been the practice in the past to budget for these capital items as they are needed.

***Conclusions***

Greenfield has seen some tight economic times in the recent past. While the indicators give the impression that better times are yet to come, there are still many unknowns. First among these unknowns is the future outcome of Measure C, and whether the City will be detaching from the Fire District and forming its own Fire Department. The Citygate study has shown that the parcel tax revenues that would be generated if Measure C should pass will need a small infusion of additional City resources to operate a Fire Department at a staffing level equal to the Fire District's current staffing level. In time, however, and as the community grows, it will most certainly be necessary for the City to increase the Fire staffing levels. This would significantly increase the City's employee services costs. And as the vehicles and equipment reach the end of their useful lives, it will be no small feat to fund their replacement.

## **Long-Term Costs**

Long-term costs are those expenditures related to services that are being continually consumed, but are not included in each budget. They are long-term expenses that will eventually come due. For example, the City doesn't put any funding into a storm drain reserve, and yet the storm drains are used constantly and wear out a little more each day. Similarly, there is no reserve set aside for the replacement of park equipment. The many parks in our community are well used and are always exposed to the elements. While it is common practice among cities, counties and other governmental agencies to not set aside reserves for these types of long-term assets, it is nevertheless prudent to analyze, evaluate and prepare for these long-term costs.

### ***Sewer Master Plan Projects***

The sewer system is a significant part of the City's infrastructure. Wastewater collection and treatment involves year-round, 24-hour per day processes that are energy intensive and highly mechanical. Pipes and manholes are constantly exposed to highly corrosive liquids and gasses, and have finite lifespans. Pumps and equipment are particularly susceptible to needing constant repair, reconditioning, and replacement.

The City's immediate challenge is to maintain and operate what we have today, and keep up with the replacement costs of the equipment and facilities described above. Recently, the City underwent an extensive process to create a Cost of Service Rate Study for both the Sewer and Water enterprises. The Cost of Service Rate Study included a Revenue Sufficiency Analysis, a Cost of Service Analysis, and a Rate Structure Analysis. The ultimate goal of this significant effort was to ensure that the revenue collected by the sewer and water utilities would be able to bear the costs of the master plans that have been developed by Wallace Group.

The Wastewater Master Plan indicates that the Sewer Fund will be required to bear over \$5.2 million in costs for capital improvements throughout the sewer system. (This estimated cost is presented in 2016 dollars, and would need to be escalated accordingly, depending on the timing of the capital improvements.) In a recent discussion with City Engineer Doug Pike, current issues at the sewer plant show that it may actually be desirable to explore the cost and benefit of constructing a new sewer plant in the near future.

### ***Water Master Plan Projects***

The City supplies water service and fire suppression to its customers throughout the community. As older infrastructure is replaced and new development projects are constructed, it is the City's goal to construct water improvements to meet the current and ultimate needs of its water customers. To facilitate this goal, The City contracted with Wallace Group to develop a comprehensive Water Master Plan.

The master plan segregates the recommended capital improvements into first priority, second priority, third priority, and future priority projects. First priority projects are a result of



significant health and safety concerns. These projects are recommended to be completed during the first five years, at an approximate cost of \$6,210,000 (in 2016 dollars).

Second priority projects address sections of the City's water system that are experiencing substandard pressure, and are existing deficiencies that are not necessarily driven by future development. These projects are recommended to be completed during the next five years, at a projected cost of \$1,670,000 (in 2016 dollars).

Third priority projects consist mainly of older water mains that eventually require replacement. The master plan estimates the cost of these capital improvements to be \$11,660,000 (in 2016 dollars).

Future priority projects are to be identified as development projects occur throughout the City, and should be completed to address certain deficiencies prior to the proposed development being constructed. Preliminary estimates bring these capital improvements in at \$1,560,000 (in 2016 dollars).

### ***Debt Service***

Over the years, the City has entered into debt on several occasions to fund major capital expenditures. While this is not always the ideal method to operate local government, it is sometimes the most effective way for small organizations to take on large projects.

On January 1, 2006, the City entered into a capital lease agreement with Municipal Finance Corporation. The lease proceeds were used to construct, acquire, and install certain capital improvements, consisting primarily of the new City Hall facility. The amount of the lease was \$2,500,000, with an interest rate of 5.1%, and has been secured by revenues in the general fund. On December 30, 2015, the capital lease was refunded at an interest rate of 1.9%, resulting in an overall debt service savings of \$188,247.

In September 2006, the City entered into two financing agreements with the California Infrastructure and Economic Development Bank (CIEDB). These 30-year agreements provided funding for two projects within the City: the 10th Street Water Expansion Project, at a cost of \$3,700,000, and the Wastewater Treatment Plant Expansion at a cost of \$2,360,000.

On December 10, 2015, the City entered into a capital lease agreement with PNC Equipment Finance, LLC. The lease proceeds were used for the acquisition and installation of an energy conservation project, which included the installation of solar panels and energy-efficient lighting throughout the City. The amount of this financing was \$4,120,377, with an interest rate of 3.139%. The lease is secured by all equipment under the lease, and the moneys and investments held in the escrow fund. Semi-annual lease payments are funded by electricity cost savings to the General Fund, Sewer Fund, and Water Fund.

On September 30, 2016, the City added the water meter project to the energy conservation financing provided by PNC Equipment Finance, LLC. The project replaced nearly all of the water

meters throughout the City with new water meters that can be read remotely. The result is that physical meter reading, which was done mostly manually on a monthly basis over several days, will no longer be done on the vast majority of meters. This will free up Public Works employees to spend that time on other important projects and tasks. The amount added to this financing was \$2,163,836. Payments on this portion of the energy conservation financing will come from the Water Fund, and will begin in June 2017.

### ***Technology Replacement***

The City has a significant investment and dependence on technology equipment throughout the organization. The computers and associated software make up a technology system that is crucial to the day-to-day operations of the City. During each budget cycle, staff consult with IT consultant Robin Warbey to review the existing hardware and software, along with upcoming needs for replacement and upgrades.

Daily City business functions are dependent on the consistent operation of the City's computers, associated technologies, data backup and data integrity. Therefore, it would be desirable for the City to have a designated fund for the replacement of computers and other technology equipment as it becomes obsolete. It is best practice to fund the replacement of technology by creating a designated fund, into which each department pays a portion on an annual basis. As technology continues to evolve at a rapid pace, it can be difficult to know that the future will bring. A technology replacement fund would allow for hardware and software to be replaced when they have reached the end of their useful lives.

### ***Vehicle & Equipment Replacement***

The City owns many vehicles that are operated by the various City departments, from patrol cars to parks vehicles. Eventually, all of this equipment must be replaced as it becomes ineffective. Vehicles and large equipment are critical to the performance of department objectives and to carry out the priorities of the community. Past City policy has been to replace vehicles and equipment as necessary, by anticipating and funding their replacement in each budget cycle. Like a technology replacement fund, it is best practice to fund the replacement of vehicles and large equipment by creating a designated fund, into which each department pays a portion on an annual basis. When done correctly, the replacement fund becomes the funding mechanism for the replacement of the vehicle or equipment, without a one-time impact to the related department budget.

### ***Leave Accruals***

There are several types of paid leave that accrue to full-time employees. These include vacation, holiday, management leave, sick leave, and compensatory time accruals. The amount of leave employees are eligible to accrue is governed by MOUs, personnel contracts, and the Personnel Rules and Regulations.

Each employee is required to record time worked and time off in official attendance records that are processed in payroll. Depending on the specifics of the applicable governing

documents, employees earn paid time off each year. As the employee earns leave, it is accrued in an appropriate leave bank, expressed as leave hours. The employee may take these hours off work during the year (subject to various conditions) and be paid their regular rate of pay for the hours, thus decreasing their leave bank hours. When an employee leaves the City, they are entitled to be paid for certain leave bank hours. What is paid at that time is governed by law, MOUs, personnel contracts, Personnel Rules and Regulations, and past practice. To put a number to it: If, by some freak twist of fate, all City employees had left the City on June 30, 2016, the total value of all leave accruals eligible to be paid off would have been just under \$375,000.

While the City's leave accruals are real liabilities, they have characteristics different from other long-term liabilities. As an employee terminates employment, the City pays out that person's leave liability. If the employee was with the City for many years, the leave payoff might be a large amount. The City could then exercise the option to hold off on hiring a replacement until sufficient salary savings have been achieved, in order to cover the outgoing employee's leave payoff, thus avoiding a budget overrun. While it is often possible during a vacancy for a department to move around shifts or workload to minimize overtime while a replacement is recruited, some level of service reduction during this period could be an unintentional consequence.

The City is service organization, and much of the General Fund is spent on labor. The leave liability is a part of doing business. While not a liability that the City would expect to have to pay out all at once, it is a liability that grows and contracts each year. The balance of the leave liability has always been closely tied to the economy. As the economy booms, leave liability is used or paid off. Employees take vacations as they can afford to travel, and staffing level is less of an issue. Conversely, as the City organization grows with the expanding economy and new commercial development, leave liability will also potentially grow.

### ***Summary***

While the issue of long-term costs discussed in this section may seem daunting, they are not unlike what other cities face across the country. The nature of government, its accounting methods, and citizens' desire for services make the financing of long-term assets very difficult until it becomes critical. Unpalatable as it may be, Greenfield would be ahead of the game by looking at these costs, analyzing them during each budget process, and determining what the horizon looks like for funding necessary reserves. No matter how much the local economy grows, the fundamental funding makeup of the City cannot support its vast infrastructure in perpetuity. The City is currently meeting its short-term needs, but long-term needs should be kept in mind as the City moves forward.

## **Reserves**

The term *reserves* is used quite universally in governmental finance. There are different types of reserves with different purposes and different legal restrictions. Essentially, reserves are the collective amount of revenues in excess of expenses, or similar to what a corporation might call *retained earnings*. Typically, General Fund reserves are the most carefully monitored as these are the most flexible and discretionary of all the funds. The City must continuously guard its General Fund to ensure that there are always adequate resources to provide critical services to the public. For this reason, General Fund reserves are often thought to be one indicator of the fiscal stability of an organization.

The General Fund reserves are broken down into different components, each with separate ramifications and cost. The Governmental Accounting Standards Board directs how fund balances (or reserves) are classified and reported. While the categories are similar, there are some important differences. The designations are as follows:

***Non-spendable*** – includes fund balance amounts that cannot be spent, either because it is not in spendable form or because of legal or contractual constraints.

***Restricted*** – includes fund balance amounts that are constrained for specific purposes that are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation.

***Assigned*** – includes fund balance amounts that are constrained for specific purposes by the City through formal action of the City Council and does not lapse at fiscal year end. These amounts typically include encumbrances or amounts that the Council has formally set aside by resolution or contract.

***Unassigned*** – includes positive fund balance within the General Fund, which has not been otherwise classified within the categories listed above. These are funds that have not been earmarked for any specific purpose and are available for Council discretionary spending.

*What should our reserves be?*

*The Adoption of Reserve Policies in California Cities* by Anita Lawrence asks, “What is the amount of fiscally prudent reserve? How much would be enough to cover certain events and develop a sense of security for the organization and the community? At what level would the constituency begin to question it as too much? What is the risk tolerance of the organization and the community? What criteria should be used to make that decision?” There are no easy answers to these questions. Ms. Lawrence’s research shows that “... if you asked 100 city finance professionals these questions, very few would provide the same mix of answers. The elements that are right for one city are entirely wrong for another.”

The most important question for Greenfield is: If and when the City Council adopts a formal reserve policy, what would be the right amount of reserves for the City of Greenfield, both at

this point in time and for the foreseeable future? In order to formulate a reserve policy, it would be important to analyze the following:

1. State of the Economy
2. Level of diversity of General Fund revenues
3. Stability of the revenue base
4. Potential actions of State and Federal agencies
5. Cash flow needs
6. Costs of potential natural disasters and emergencies
7. Asset replacement requirements
8. Desired consistency of service levels
9. Available opportunities

During the last budget cycle, an effort was made to designate reserve amounts in the General Fund and in the Supplemental Transactions and Use Tax Fund. The amended 2016-17 budget set aside \$750,000 in General Fund reserve, and \$500,000 in Supplemental Transactions and Use Tax Fund reserve. For the future, and especially as future economic conditions in Greenfield begin to show significant improvement, the City Council may wish to build on this beginning to create a formal reserve policy.