



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

599 El Camino Real
Greenfield, CA 93927

**Meeting Agenda
April 24, 2018
4:00 P.M.**

Your courtesy is requested to help our meeting run smoothly.

Please follow the following rules of conduct for public participation in the meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Agency to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

PLEASE TURN OFF CELL PHONES AND PAGERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

This portion of the Agenda allows an individual the opportunity to address the Agency on any items not on closed session, consent calendar, public hearings, and agency business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Agency regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**Meeting Agenda
March 23, 2018**

E. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Agency, unless a request for removal for discussion or explanation is received prior to the time Agency votes on the motion to adopt.

E-1. APPROVAL of the Minutes of the March 27, 2018 Meeting of the Arroyo Seco Groundwater Sustainability Agency – **Page 1**

F. AGENCY BUSINESS

F-1. RECEIVE Arroyo Seco Groundwater Sustainability Agency Advisory Committee Recommendation to Engage Technical Support Services for the Groundwater Sustainability Planning Process and Consider Issuance of a Request for Qualifications from Qualified Organizations – **Page 3**

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

F-2. RECEIVE Arroyo Seco Groundwater Sustainability Agency Advisory Committee Recommendation to Appoint Second Representative to the Salinas Basin Agriculture Water Association Groundwater Sustainability Plan Development Facilitated Progress – **Page 11**

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

F-3. RECEIVE Staff Report of Salinas Valley Basin Groundwater Sustainability Agency and Marina Coast Water District Groundwater Sustainability Agency Groundwater Sustainability Plan Progress

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

G. ADJOURNMENT

In compliance with the American With Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (831) 674-5591. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (CFR 35.102-35.104 ADA Title II).

This agenda is duly posted outside City Hall and on the City of Greenfield web site

**CITY OF GREENFIELD ARROYO SECO
GROUNDWATER SUSTAINABILITY AGENCY
MINUTES**

AGENCY MEETING OF MARCH 27, 2018

ROLL CALL

Present: Chair Thorp, Vice Chair Griva, Board Members Rodriguez and Martinez
Absent: Board Member Fontes
Staff: Interagency Attorney Cochran, Interagency Attorney Silkwood, General Manager Weeks, City Clerk Rathbun

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

No comments were received.

CONSENT CALENDAR

A MOTION by Vice Chair Griva, seconded by Board Member Rodriguez to approve the Minutes of the January 23, 2018 Meeting of the Arroyo Seco Groundwater Sustainability Agency. All in favor. Motion carried.

RECEIVE RESOLUTION AND LETTER OF SUPPORT FROM THE CITY OF GREENFEILD AND CLARK COLONY WATER COMPANY

Staff report was given by Interagency Attorney Cochran.

Steve McIntyre, representing the Salinas Valley GSA, stated that they just had a great meeting and were moving forward and would be working on the coordination letter.

Board received and filed the City resolution and the letter from Clark Colony Water Company.

STATUS OF THE MANAGEMENT AREA PROCESS AND FURTHER DIRECTION FROM ARROYO SECO GROUNDWATER SUSTAINABILITY AGENCY

General Manager Weeks gave a status update of the progress. He explained the two agreements that needed to be completed; the first one would be a framework agreement with timelines and the second one would include all the details to the coordination agreement.

RECEIVE ARROYO SECO GROUNDWATER SUSTAINABILITY AGENCY ADVISORY COMMITTEE RECOMMENDATION TO BEGIN GROUNDWATER SUSTAINABILITY PLANNING PROCESS AND CONSIDER ISSUANCE OF A REQUEST OF QUALIFICATIONS FROM QUALIFIED ORGANIZATIONS

Staff report was given by General Manager Weeks. He stated that the advisory committee recommended that the Arroyo Seco GSA move forward; however, he suggested that the Board defer the decision for next month.

It was the consensus of the Board to table this item until the next meeting.

RECEIVE STAFF REPORT OF SALINAS VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY AND MARINA COAST WATER DISTRICT GROUNDWATER SUSTAINABILITY AGENCY GROUNDWATER SUSTAINABILITY PLAN PROGRESS

Staff report was given by General Manager Weeks.

Board received and filed the report.

RECEIVE ARROYO SECO GROUNDWATER SUSTAINABILITY AGENCY ADVISORY COMMITTEE RECOMMENDATION TO APPOINT TWO MEMBERS TO THE SALINAS BASIN AGRICULTURE WATER ASSOCIATION GROUNDWATER SUSTAINABILITY PLAN DEVELOPMENT FACILITATED PROGRESS

Staff report was given by General Manager Weeks.

John Huerta recommended that the Board look at this in a cooperative effort and work as a team. He stated that a relationship with State of California and DWR was important the City had a great relationship with them.

A MOTION by Vice Chair Griva, seconded by Board Member Rodriguez to appoint Alan Panziera to the Salinas Basin Agriculture Water Association Groundwater Sustainability Plan Development Facilitated Progress. All in favor. Motion carried.

ADJOURNMENT

Meeting at 4:42 p.m.

Chair of the Board

City Clerk of the City of Greenfield



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

MEMORANDUM: April 19, 2018

AGENDA DATE: April 24, 2018

TO: Board Members

FROM: Curtis Weeks, General Manager

TITLE: **RECEIVE ASGSA ADVISORY COMMITTEE
RECOMMENDATION TO ENGAGE TECHNICAL SUPPORT
SERVICES FOR THE GROUNDWATER SUSTAINABILITY
PLANNING PROCESS AND CONSIDER ISSUANCE OF A
REQUEST FOR QUALIFICATIONS FROM QUALIFIED
ORGANIZATIONS**

BACKGROUND

The Arroyo Seco GSA (ASGSA) has filed with the Department of Water Resources (DWR) for a portion of the Arroyo Seco Cone to be included within its boundaries. The areas include all of the Clark Colony Water District service area, Greenfield, and some surrounding lands adjacent to these areas. The State Water Resources Control Board (SWRCB) letter dated November 2nd 2017 has clarified their position regarding the boundaries of the Arroyo Seco GSA and the Salinas Valley Basin GSA, limiting the ASGSA boundary to the City of Greenfield. However, the SWRCB letter has also made clear that the solution to managing groundwater resources should be determined locally. The ASGA and the SVBGSA are currently engaged in a negotiation to establish the ASGSA Management Area that captures the area originally submitted to the DWR in addition to the City of Greenfield.

As the GSP process has begun for the SVBGSA, outstanding issues including boundary considerations and the Coordination Agreement between the ASGSA and the SVBGSA are being discussed and negotiated. These actions will have several significant technical evaluations and milestones to consider. It is recommended the ASGSA obtain the services of a qualified modeling and hydrogeologic firm to assist with technical evaluations, proposed modeling scenarios, and other support services associated with the GSP process. Recall that SGMA has established a framework for the two adjacent GSA's to execute a Coordination Agreement and establish Management Areas that

allow for local control of groundwater water resources. The technical coordination required to accomplish these tasks requires a robust modeling background and hydrogeologic understanding. While the negotiations are ongoing, the Advisory Committee recommended the Board consider adding technical expertise moving forward with selecting an organization to assist the ASGSA.

DISCUSSION

The proposed action considers the selection of qualified hydrogeologic firms for the purposes of providing technical assistance to the ASGSA. The Advisory Committee acknowledges that the Management Area negotiations have already taken months of time to work through proposed boundaries of the management area and the associated elements of actually managing the area including administrative costs, physical solutions, data sharing, methods and the integration of other GSP considerations. These discussions are ongoing and will likely require significant hydrogeologic evaluation and modeling efforts to complete.

While the Management Area framework needs to work out the issues of creating a management area with SVBGSA, the Advisory Committee recommended the Board consider moving forward with acquiring additional assistance for the GSP planning process. The Advisory Committee also recommended that the ongoing negotiations of the boundaries of the ASGSA Management Area and associated concerns continue in order to protect the interests of the property owners within the management areas and the City of Greenfield.

RECOMMENDATION

The ASGSA General Manager and Counsel have reviewed this report, and recommend that the Board of Directors approve the RFQ as to form, and direct the General Manager to issue the attached RFQ.

PROPOSED MOTION: I APPROVE THE ASGSA ADVISORY COMMITTEE RECOMMENDATION AND DIRECT THE GENERAL MANAGER TO ISSUE A REQUEST FOR QUALIFICATIONS TO OBTAIN TECHNICAL SERVICES TO ASSIST THE ASGSA ENGAGE IN THE GROUNDWATER SUSTAINABILITY PLANNING (GSP) PROCESS.

ATTACHMENTS

Request for Qualifications and Scope of Services from Qualified Organizations to Provide Hydrogeologic and Modeling Services to the Arroyo Seco Groundwater Sustainability Agency.

Request for Qualifications and Scope of Services
From Qualified Organizations to Provide Hydrogeologic and
Modeling Services to the Arroyo Seco Groundwater Sustainability
Agency.



Arroyo Seco Groundwater Sustainability Agency

April 24, 2018

Request for Qualifications and Scope of Services From Qualified Organizations to Provide Hydrogeologic and Modeling Services to the Arroyo Seco Groundwater Sustainability Agency.

SECTION 1. NOTICE OF REQUEST FOR QUALIFICATIONS AND SCOPE OF SERVICES.

The Board of Directors for the Arroyo Seco Groundwater Sustainability Agency (“ASGSA”) is requesting Statements of Qualifications and Scope of Services from professional organizations qualified to support the evaluation of Groundwater Sustainability Plans (GSPs) and other technical aspects of the Sustainable Groundwater Management Act (SGMA). The services may include supporting the ASGSA in development and implementation of a Coordination Agreement or Groundwater Sustainability Plans for the Arroyo Seco Groundwater Basin within the Salinas Valley. It is expected that the precise scope of work will be approved by the ASGSA Board in consultation with the successful firm for this RFQ, and will be part of a contract entered into with the ASGSA. Generally, the scope of the project would be to provide hydrogeologic and modeling support services to assist the ASGSA evaluate or prepare a GSP for the Basin. Included in the scope would be communications with other agencies including extensive engagement with the Salinas Valley Basin Groundwater Sustainability Agency, the Monterey County Water Resources Agency (WRA) and other interested parties as required by Section 354.10 of the GSP Regulations.

SECTION 2. BACKGROUND AND SCOPE

Governor Brown’s signing of SGMA in September 2014 put in effect legislation that has resulted in the formation of the ASGSA. The following provides a summary of the Sustainable Groundwater Management Act: 1. Provides for sustainable management of groundwater basins; 2. Enhances local management of groundwater consistent with rights to use or store groundwater; 3. Establishes minimum standards for effective, continuous management of groundwater; 4. Provides local groundwater sustainability agencies (“GSAs”) with the authority, and technical and financial assistance needed to maintain groundwater supplies; 5. Requires the avoidance or minimization of impacts resulting in land subsidence; 6. Improves data collection and understanding of groundwater resources and management; 7. Requires the avoidance or minimization of the depletion of groundwater storage and removes impediments to recharge; and 8. Empowers local agencies to manage groundwater basins, while minimizing state intervention.

SCOPE OF WORK

The statement of qualifications should clearly describe how the responding firm or individual is qualified to address the following scope of work:

1. Generally, the scope of the project would be to assist the ASGSA evaluate all the elements of the SGMA Coordination Agreement framework between two adjacent GSAs. Also the ability to review and evaluate a GSP for the SVBGSA, the ASGSA and the proposed Management Area including all procedural and substantive requirements under DWR's regulations for developing GSPs (23 CCR Title 23, Division 2, Chapter 1.5, Subchapter 2 (commencing at section 350)) (GSP Regulations).
2. Capable of producing the technical evaluation and modeling necessary to complete a GSP while having the ability to assess and communicate technical issues to a wide range of stakeholders.
3. Development of Coordination Agreements and Management Areas with other GSA's.
4. Establish and maintain effective and cooperative working relationships with Board Members, employees, officials and the general public.
5. The precise scope of work will be approved by the ASGSA Board in consultation with the successful firm for this RFQ and will be part of a contract entered into with the GSA. Included in the scope would be communications with other agencies and interested parties as required by Section 354.10 of the GSP Regulations.

SECTION 3. MINIMUM QUALIFICATIONS AND CRITERIA FOR EVALUATION

The organization ultimately selected is expected to hold the following minimum qualifications and will be evaluated by representatives of the Agency on the following criteria:

1. Demonstrated knowledge and recent experience completing similar successful hydrogeologic evaluations, modeling evaluations and technical consultation with other public agencies with similar scope.
2. Creativity in working with diverse stakeholders to arrive at unique decisions.
3. Ability to bring work collaboratively with many disciplines to produce a complete, competent approach that addresses all necessary technical aspects required to successfully produce a Groundwater Sustainability Plan.
4. Strong understanding of the Sustainable Groundwater Management Act related to the requirements of creating Coordination Agreements, Groundwater Sustainability Plans and to provide the services that can determine the technical viability of a groundwater management plan.
5. Solid track record of successful consultations, projects and satisfied clients. Desirable, but not required, is an understanding of the Arroyo Seco River and associated groundwater basin and interactions with the larger Salinas Valley Groundwater Basin, Monterey County Water Resources Agency projects, agricultural community, and municipal and other water interests.

A selection committee comprised of members of the ASGSA Board of Directors, the ASGSA Advisory Committee and the interim Agency staff will review the Statements of Qualifications submitted in

response to this RFQ and may request interviews with some firms or individuals. The selection committee will rank the top firms and individuals based on Statements of Qualifications and interviews.

SECTION 4. STATEMENT OF QUALIFICATIONS: RESPONSE FORMAT

Statements of Qualifications should include the following information in the following order and format describing the prospective consultant's availability, interests, qualifications, and current relevant experience. Please keep responses to a maximum of thirty (30) Pages, excluding resumes. The response to this RFQ will identify a qualified organization, team or individual that has substantial experience in preparing the requested deliverables. The required response includes the following:

1. Consulting firm or individual's information.
2. Cover letter indicating the RFQ due date and title, the firm or individual's name, address, telephone number, fax number, and email contract address(es).
3. Organization, firm or individual structure, description and teaming profile (if applicable).
4. Identify team members (if appropriate) and provide résumés of the team members. Identify the agents and subcontractors (if any) that the firm or individual anticipates assigning in conjunction with this project. Include a discussion of the expertise of the individuals, in particular the project manager, who will be assigned to the project team, along with a description of their individual roles.
5. Describe why the firm or individual is qualified to perform the scope of services in a timely and responsive manner.
6. A detailed list of the tasks to be performed, to include a proposed schedule for performance, and an analysis of each task to include the personnel assigned and the proposed methodology for completing the task.
7. A schedule showing the various tasks, the time to complete each task, and a total time frame proposed to complete the project.
8. Current billing rate schedule and the proposed total cost for the services to be completed to meet the expectations outlined in this RFQ; The billing rate will be applicable throughout the term of the agreement for the work on this project. The schedule should include the rates for all personnel who would potentially work on the project.
9. Describe those conditions, constraints or problems that are unique to the proposed scope of services that may adversely affect either the cost of the project or the efficient progress and completion of the project.
10. Provide at least three (3) public entity references (with contact name, address, and telephone number) for which the firm and proposed key personnel have performed (or are performing) that represents work of a similar type, scope, and complexity.
11. Identify any legal proceedings, arbitrations, complaints or court actions filed by any person against the firm or individual within the last three (3) years for any project in which the firm or the individual participated.

12. Conflict of Interest: Provide a statement that discloses any past, on-going, or potential conflicts of interest that the firm or individual may have as a result of performing work in response to this RFQ.

SECTION 5. SUBMITTAL REQUIREMENTS.

A complete response to this RFQ must include five (5) copies of a bound written submittal and electronic copies of documents containing a PDF version of the response. Statements of Qualification will be received until 3 pm on Wednesday May 30 , 2018 at the City of Greenfield, City Clerk's Office at 599 El Camino Real, Greenfield 93927. Faxed responses are not acceptable and will not be returned to the sender. Late submittals will not be considered. Statements of Qualification received after the due date and time will not be accepted or considered and will be returned to the sender without review. The bound copies of the written Statement of Qualifications, and one Thumb Drive shall be submitted in one package with the words "ASGSA Consulting Services."

Questions regarding this RFQ may be directed to the ASGSA at (831) 674-5591, attention Curtis Weeks, Interim General Manager. Interested firms or individuals are required to identify any potential or perceived conflict of interest (personal and/or property interest in the subject scope of work). Pre-qualification is not required. All interested firms and individuals responding to this RFQ are required to comply with all applicable provisions of federal, state, and local law. The Agency reserves the right to (1) reject any or all responses, (2) waive informalities in a response, (3) select a firm or individual who has submitted fully responsive Statement of Qualifications and who is determined by the Agency to be a professional, qualified firm or individual, or (4) take whatever action or make whatever decision it determines to be appropriate. The Agency assumes no obligation in this general solicitation of Statements of Qualifications and all costs and expenses of responding to this RFQ shall be borne by the interested firms or individuals.

SECTION 6. RECORDS AND FINANCIAL DATA

All correspondence with the ASGSA, including responses to this RFQ, will become the exclusive property of the ASGSA upon receipt and will become public records under the California Public Records Act. Financial data, rates for services, and cost sheets are not considered confidential or proprietary. All documents submitted in response to this RFQ will be subject to disclosure if requested by a member of the public. There are a very limited number of exceptions to this disclosure requirement. During this selection process, until a firm or an individual is selected, the ASGSA will not disclose submittals (or any parts thereof), except as required under applicable law. This means that, depending on the nature or timing of the request, or future court decisions, that information may not remain private or confidential and may be publicly disclosed.

SECTION 7. GENERAL PROVISIONS

Each prospective firm or individual submitting a Statement of Qualifications in response to this RFQ agrees that the preparation of all materials for submittal to the ASGSA and all presentations are at the firm or individual's sole cost and expense, and the ASGSA will not, under any circumstance, be responsible for any costs or expenses incurred by a prospective firm or individual. In addition, each prospective firm understands and agrees that all documentation and materials submitted with a Statement of Qualifications will remain the property of the ASGSA and will become a public record; the Agency will assume ownership of all documents and deliverables submitted by prospective firms and

individuals. Release of this RFQ does not commit the ASGSA to the selection of a firm or an individual and does not commit the ASGSA to enter into any agreement with a firm or an individual identified by the Agency through this process and the most qualified to provide the services described in this RFQ. Prospective firms and individuals are responsible for making necessary investigations and examination of records. Failure to do so will not act to relieve any condition of a potential professional services agreement or the requirements set out in this RFQ. It is mutually understood and agreed that the submission of a Statement of Qualifications shall be considered evidence that the prospective firm has made such examinations and investigations. No request for modification of a Statement of Qualifications shall be considered after its submission on the grounds that the prospective firm or individual was not fully informed as to any fact or condition. A prospective firm or individual may withdraw their submittal at any time prior to the date and the time which is set forth herein as the deadline or submittal of Statements of Qualifications. The ASGSA reserves the right to request additional information at any time from any and all prospective firms or individuals as deemed necessary by the ASGSA to evaluate the submittals. This process may not be used, however, as an opportunity to submit missing documentation or to make substantive revisions to the original Statement of Qualifications. If a prospective firm or individual has a question or requests clarification pertaining to this RFQ, such question or request for clarification must be put in writing and submitted to the Agency. All Statements of Qualifications will remain in effect and legally binding for at least one hundred twenty (120) days from the date of submission.



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

MEMORANDUM: April 19, 2018

AGENDA DATE: April 24, 2018

TO: Board Members

FROM: Curtis Weeks, General Manager

TITLE: **RECEIVE ASGSA ADVISORY COMMITTEE
RECOMMENDATION TO APPOINT SECOND
REPRESENTATIVE TO THE SBAWA GROUNDWATER
SUSTAINABILITY PLAN DEVELOPMENT FACILITATED
PROCESS**

BACKGROUND

The ASGSA Advisory Committee was approached by the SBAWA to participate in a group facilitated process to develop potential projects for the SVBGSA Groundwater Sustainability Plan. A brief summary of the committee's purpose is presented below:

The purpose of conducting a facilitated process for agriculture concerning the SGMA plan is to find consensus among leaders in agriculture, the user of 90% of the basin's groundwater. These forums will provide the agricultural representatives on the SGMA Agency Board a forum to discuss issues in depth with peers. They will be led by a facilitator that has an objective interest in finding consensus and providing the group with information and resources. There are currently resources from DWR that can offset or fund this process in its entirety. It is possible that SBAWA might be asked to assist with funds for this purpose. This group would receive feedback by the sub-basin committees, and the consensus found by this group would inform the SGMA agricultural board members. The first meeting of this group, however, would be solely devoted to brainstorming lists of project ideas and fee ideas, supplemented by the brainstorm lists from the earlier industry group meetings.

DISCUSSION

The ASGSA Advisory Committee reviewed and discussed participation in this process at their April 11, 2018 meeting. The Committee had previously recommended Allan

Panziera be one of the ASGSA representatives, and the Board of Directors appointed Mr. Panziera at their March 2018 meeting. The second proposed representative, Jerry Lohr, was not at the April Advisory Committee meeting, but has confirmed his desire to participate. Consequently, the Board will need to consider appointing Mr. Lohr to the SBAWA committee.

RECOMMENDATION

The ASGSA General Manager and Counsel have reviewed this report, and recommend Mr. Jerry Lohr be selected as the second property owner to participate and represent the ASGSA in the facilitated SBAWA process and direct the General Manager to administrate the ASGSA participation.

PROPOSED MOTION: I APPROVE THE ASGSA ADVISORY COMMITTEE RECOMMENDATION AND SELECT THE SECOND OF TWO PROPERTY OWNERS FROM THE ASGSA OR PROPOSED MANAGEMENT AREA TO PARTICIPATE IN THE SBAWA GROUNDWATER SUSTAINABILITY PLAN DEVELOPMENT FACILITATED PROCESS AND DIRECT THE GENERAL MANAGER TO ADMINISTRATE THE ASGSA PARTICIPATION.