



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

599 El Camino Real
Greenfield, CA 93927

**Meeting Agenda
March 27, 2018
4:00 P.M.**

Your courtesy is requested to help our meeting run smoothly.

Please follow the following rules of conduct for public participation in the meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Agency to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

PLEASE TURN OFF CELL PHONES AND PAGERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

This portion of the Agenda allows an individual the opportunity to address the Agency on any items not on closed session, consent calendar, public hearings, and agency business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Agency regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

E. CONSENT CALENDAR

**Meeting Agenda
March 23, 2018**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the Agency, unless a request for removal for discussion or explanation is received prior to the time Agency votes on the motion to adopt.

- E-1. **APPROVAL** of the Minutes of the January 23, 2018 Meeting of the Arroyo Seco Groundwater Sustainability Agency – **Page 1**

F. AGENCY BUSINESS

- F-1. **RECEIVE** Resolution and Letter of Support from the City of Greenfield and Clark Colony Water Company – **Page 4**

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

- F-2. **STATUS** of the Management Area Process and Further Direction from Arroyo Seco Groundwater Sustainability Agency

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

- F-3. **RECEIVE** Arroyo Seco Groundwater Sustainability Agency Advisory Committee Recommendation to Begin Groundwater Sustainability Planning Process and Consider Issuance of a Request for Qualifications from Qualified Organizations – **Page 11**

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

- F-4. **RECEIVE** Staff Report of Salinas Valley Basin Groundwater Sustainability Agency and Marina Coast Water District Groundwater Sustainability Agency Groundwater Sustainability Plan Progress

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

- F-5. **RECEIVE** Arroyo Seco Groundwater Sustainability Agency Advisory Committee Recommendation to Appoint Two Members to the Salinas Basin Agriculture Water Association Groundwater Sustainability Plan Development Facilitated Progress – **Page 19**

- a. Staff Report
- b. Public Comments
- c. Agency Board - Comments / Review / Action

G. ADJOURNMENT

In compliance with the American With Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (831) 674-5591. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (CFR 35.102-35.104 ADA Title II).

This agenda is duly posted outside City Hall and on the City of Greenfield web site

**ARROYO SECO
GROUNDWATER SUSTAINABILITY AGENCY
MINUTES**

AGENCY MEETING OF JANUARY 23, 2018

CALL TO ORDER

Chair Thorp called the meeting to order at 4:03 p.m.

ROLL CALL

PRESENT: Chair Thorp, Vice Chair Griva, and Board Member Rodriguez

ABSENT: Board Member Fontes and Martinez

STAFF: Interagency Attorney Cochran, General Manager Weeks, City Clerk Rathbun

PLEDGE OF ALLEGIANCE

All recited the Pledge of Allegiance.

PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

No comments received.

CONSENT AGENDA

A MOTION by Vice Chair Griva, seconded by Board Member Rodriguez to approve the Minutes of the October 24, 2017 Meeting of the Arroyo Seco Groundwater Sustainability Agency. All in favor. Motion carried.

AGENCY BUSINESS

CONSIDERATION OF ARROYO SECO GROUNDWATER AGENCY ADVISORY COMMITTEE MEMBERSHIP

Staff report was given by General Manager Weeks.

John Huerta stated that he believed that there were people in the community that were qualified and interested in this committee.

There was discussion among the Board and staff regarding potential members for the committee as well as the actual committee.

A MOTION by Vice Chair Griva, seconded by Board Member Rodriguez to appoint Tammy Massa, Nancy Isakson, Michael Griva, James Thorp, Mary Lerner, Jerry Lohr, Allan Panziera, Roger Moitoso, Tim Frahm to the Arroyo Seco Groundwater Agency Advisory Committee. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION APPROVING AN AGREEMENT FOR ADMISSION OF NEW MEMBER TO THE GOLDEN STATE RISK MANAGEMENT AUTHORITY AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE SAME AGREEMENT AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE AND SUBMIT FOR REVIEW OF THE “NO KNOWN LOSS” LETTER
RESOLUTION GSA #2018-01**

Staff report was given by Interagency Attorney Cochran.

A MOTION by Chair Thorp, seconded by Board Member Rodriguez to adopt **Resolution GSA #2018-01, “A Resolution Approving an Agreement for Admission of New Member to the Golden State Risk Management Authority and Authorize the General Manager to Execute Same Agreement and Authorize the General Manager to Execute and Submit for Review of the “No Known Loss” Letter”**. All in favor. Motion carried.

**ADOPTION OF A RESOLUTION ADOPTING THE AGENCY RECORDS RETENTION POLICY AND SCHEDULE
RESOLUTION GSA #2018-02**

Staff report was given by Interagency Attorney Cochran.

A MOTION by Vice Chair Griva, seconded by Board Member Rodriguez to adopt **Resolution GSA #2018-02, “A Resolution Adopting the Agency Records Retention Policy and Schedule”**. All in favor. Motion carried.

DISCUSSION REGARDING AGENCY’S WEBSITE

Oral report was given by General Manager Weeks.

A MOTION by Vice Chair Griva, seconded by Chair Thorp to establish a website for the Arroyo Seco Groundwater Sustainability Agency. All in favor. Motion carried.

RECEIVE UPDATE FROM THE ASGSA GENERAL MANAGER

Oral report was given by General Manager Weeks. He updated the Board regarding a coordination agreement with the Salinas Valley GSA and the meeting he would be having with Gary Peterson.

John Huerta asked if the City of Greenfield was making any financial commitment. Mr. Weeks stated that the City was paying for half of the expenditures for the GSA.

Colby Pereira stated that she wanted to let the Board know that the Monterey County Regional Water Board sent the Board of Supervisors 6 recommendations regarding salt water intrusion. She stated that the recommendations included dismantling abandoned wells to the extreme of a complete moratorium of all wells in the valley. She also stated that the Board of Supervisors did not take immediate action but formed a collaborative group which included members of the Board of Supervisors, Monterey County Regional Water, Salinas Valley GSA and stakeholders to discuss this issue and invited the Arroyo Seco GSA to participate in the discussion.

It was the consensus of the Board to have a special meeting February 20, 2018 and cancel the February 27, 2018 meeting.

ADJOURNMENT

Meeting adjourned at 4:41 p.m.

Chair of the Groundwater Sustainability Agency

City Clerk of the City of Greenfield



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

MEMORANDUM: March 23, 2018

AGENDA DATE: March 27, 2018

TO: Board Members

FROM: Mary F. Lerner, Interagency Attorney

**TITLE: CITY OF GREENFIELD AND CLARK COLONY WATER
COMPANY'S CONTINUED SUPPORT OF THE ARROYO SECO
GROUNDWATER SUSTAINABILITY AGENCY**

BACKGROUND

The relationship between the City and CCWC began over 112 years ago. In April 1905, the City began as Clark City, which was part of Clark Colony's subdivision of 4,000 acres at the Salinas Valley. CCWC, a mutual water company, was formed at around the same time in 1905 to distribute water from the Arroyo Seco River through a gravity fed canal system and was once the largest irrigation and domestic water supply system in the Salinas Valley. The very same canal system developed in 1905 continues to be used today

Throughout this approximate 112-year relationship, the City and CCWC have maintained conjunctive use of this resource to increase water supply and avoid overdraft. Its surface water diversion system in the Salinas Valley utilizes its pre-1914 water rights. CCWC leaves groundwater resources untouched in wet years when surface water is plentiful and conserves underground water for times of seasonal or prolonged drought. During wetter times, the aquifer is left untapped to allow natural recharge through seepage. This 112-year of conjunctive use practice has resulted in improved water quantity and quality of which other unrelated agencies have expressed great interest and expended great efforts in attempting to control. This rich history deserves to continue through the ASGSA.

During its regularly scheduled meeting of the ASGSA Board of Directors on May 1, 2017, the Board directed staff to negotiate cooperation agreement(s) with other GSAs with management areas within the Salinas Valley Groundwater Basin as SGMA

expressly mandates coordination and cooperation among agencies (such as the Salinas Valley Basin Groundwater Sustainability Agency (“SVBGSA”) and the Marina Coast Water District (“Marina Coast”) in developing the groundwater sustainability planning documents.

Rather than discuss the agreement proposed by the ASGSA, the SVBGSA on June 8, 2017 directed its interim General Manager (at the time) to send a letter to the Chief Counsel of the State Water Resources Control Board (“SWRCB”) asking for an opinion to invalidate the ASGSA because the SVBGSA was not happy with CCWC joining efforts with the City to form the ASGSA as groundwater is a valuable and scarce resource in most areas.

DISCUSSION

On February 27, 2018, the Greenfield City Council unanimously approved a Resolution in continued support of the previous action taken by the City and CCWC in the formation of the ASGSA, and on March 12, 2018, the CCWC submitted a letter to the ASGSA Board reaffirming CCWC’s support of the ASGSA.

The City and CCWC are both in support of the ASGSA as it is currently formed, with its management area consisting of the City’s boundaries, CCWC service area, and the lands petitioned to be included in the ASGSA’s management area (collectively referred to as the “Management Area”) as filed with the California Department of Water Resources (“DWR”).

RECOMMENDATION

That the Board receive the City of Greenfield (“City”) Resolution and Clark Colony Water Company (“CCWC”) letter in continued support of the Arroyo Seco Groundwater Sustainability Agency (“ASGSA”).

ATTACHMENTS

1. City of Greenfield Resolution
2. Clark Colony Letter of Support

RESOLUTION NO. 2018-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD
REGARDING CONTINUED SUPPORT OF THE ARROYO SECO GROUNDWATER
SUSTAINABILITY AGENCY, CLARK COLONY AND THE PETITIONED LAND
OWNERS**

WHEREAS, in April 1905, the City of Greenfield (“City”) began as Clark City, which was part of Clark Colony’s subdivision of 4,000 acres at the Salinas Valley. Clark Colony Water Company (“CCWC”), a mutual water company, was formed at around the same time in 1905 to distribute water from the Arroyo Seco River through a gravity fed canal system and was once the largest irrigation and domestic water supply system in the Salinas Valley. The very same canal system developed in 1905 continues to be used today;

WHEREAS, throughout this approximate 112-year relationship, the City and CCWC have maintained conjunctive use of this resource to increase water supply and avoid overdraft. Its surface water diversion system in the Salinas Valley utilizes its pre-1914 water rights. CCWC leaves groundwater resources untouched in wet years when surface water is plentiful and conserves underground water for times of seasonal or prolonged drought. During wetter times, the aquifer is left untapped to allow natural recharge through seepage. This 112-year of conjunctive use practice has resulted in improved water quantity and quality of which other unrelated agencies have expressed great interest and expended great efforts in attempting to control. This rich history deserves to continue through the Arroyo Seco Groundwater Sustainability Agency (“ASGSA”) which was established pursuant to California law;

WHEREAS, on September 16, 2014, the Governor signed into law, three bills (SB 1168, AB 1739, and SB 1319) collectively referred to as the “Sustainable Groundwater Management Act” (“SGMA”), that initially became effective on January 1, 2015, and that has been amended from time-to-time thereafter;

WHEREAS, the stated purpose of SGMA, as set forth in California Water Code section 10720.1, is to provide for sustainable management of groundwater basin at a local level by providing local groundwater agencies with the authority, and technical and financial assistance necessary, to sustainably manage the groundwater;

WHEREAS, California Water Code section 10723 allows a local public agency to elect to become a Groundwater Sustainability Agency (“GSA”). In addition, SGMA was amended through SB 13, which was signed into law on September 3, 2015, to expressly allow mutual water companies, such as CCWC, to participate in GSAs. (Water Code §10723.6(b).) Water Code section 10723.6 permits a local agency (such as the City) and mutual water company (such as CCWC) to combine and be eligible to serve as a GSA through a memorandum of agreement or other legal agreement;

WHEREAS, on February 28, 2017, the City Council adopted Resolution #2017-08 authorizing the City to form a Groundwater Sustainability Agency and to enter into a Memorandum of Understanding (“MOU”) with CCWC. The City and CCWC subsequently executed the MOU, thus creating the ASGSA. Thereafter, contiguous landowners petitioned the ASGSA to become part of the ASGSA. The ASGSA approved these petitions on June 27, 2017.

WHEREAS, during its regularly scheduled meeting of the ASGSA Board of Directors on May 1, 2017, the Board directed staff to negotiate cooperation agreement(s) with other GSAs with management areas within the Salinas Valley Groundwater Basin as SGMA expressly mandates coordination and cooperation among agencies (such as the Salinas Valley Basin Groundwater Sustainability Agency (“SVBGSA”) and the Marina Coast Water District (“Marina Coast”)) in developing the groundwater sustainability planning documents;

WHEREAS, communications with the SVBGSA began prior to the execution of the MOU and subsequent to the formation of the ASGSA in an effort to cooperate on the groundwater sustainability planning.

WHEREAS, rather than discuss the agreement proposed by the ASGSA, the SVBGSA on June 8, 2017 directed its interim General Manager (at the time) to send a letter to the Chief Counsel of the State Water Resources Control Board (“SWRCB”) asking for an opinion to invalidate the ASGSA because the SVBGSA was not happy with CCWC joining efforts with the City to form the ASGSA and despite law to the contrary. The law clearly provides that the City, as a local agency, is qualified to become a GSA because the City manages water, has a water supply, and has land use responsibilities over a certain portion of the Forebay Subbasin [Subbasin Number 3-4.04, DWR Bulletin 118 (update 2016)] of the Salinas River Groundwater Basin. The Forebay Subbasin is a DWR-designated medium-priority basin. CCWC is a mutual water company qualified to participate in a GSA (of its own choosing) because it is mutual water company under California Public Utilities Code section 2725. CCWC is organized for the purposes of delivering irrigation water to its shareholders at cost and is not a public utility. (Public Utilities Code §2705.) CCWC’s service area is also over a portion of the Forebay Subbasin of the Salinas River Groundwater Basin; and

WHEREAS, the City desires to express its continued support of the CCWC, the approved petitioned land owners, and the ASGSA as currently formed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenfield that it remains in full support of the ASGSA as it is currently formed, and remains in support of its relationship with CCWC and the approved petitioned land owners. Further, the City supports the ASGSA’s continued efforts to undertake sustainable groundwater management of the area that includes the City boundary, CCWC service area and petitioned lands as filed with the Department of Water Resources (“Management Area”); to enter into a coordination agreement with the SVBGSA to allow ASGSA authority and autonomy to sustainably manage groundwater within the Management Area; and to begin preparation of the required groundwater sustainability plan for the Management Area.


PASSED AND ADOPTED by the City Council of the City of Greenfield at a regular meeting of the City Council of the City of Greenfield held on the 27th day of February 2018, by the following vote:

AYES, and all in favor, thereof, Councilmembers: Mayor OlveraGarcia, Mayor Pro-tem Torres, Councilmembers Walker, Santibanez and Martinez

NOES, Councilmembers: None

ABSTAIN, Councilmembers: None

ABSENT, Councilmembers: None



Mayor, City of Greenfield

ATTEST:



City Clerk

Clark Colony Water Company

33 El Camino Real

Greenfield, CA 93927

Arroyo Seco Groundwater Sustainability Agency
Board of Directors
Greenfield City Hall
599 El Camino Real
P.O. Box 127
Greenfield, CA 93927

12 March, 2018

Honorable Board:

This letter is submitted to reaffirm the commitment of Clark Colony Water Company (“CCWC”) to fully support the Arroyo Seco Groundwater Sustainability Agency (“ASGSA”) as it is currently formed, with its management area consisting of the City of Greenfield (“City”) boundary, CCWC service area and the lands petitioned to be included in the ASGSA’s management area as filed with the California Department of Water Resources (“DWR”) (collectively, “Management Area”).

The City began as Clark City, which was part of Clark Colony’s subdivision of 4,000 acres in the Salinas Valley. CCWC, a mutual water company, was formed at around the same time in 1905 to distribute water from the Arroyo Seco River through a gravity fed canal system and was once the largest irrigation and domestic water supply system in the Salinas Valley. The very same canal system developed in 1905 continues to be used today.

Throughout this 113-year relationship, the City and CCWC have maintained conjunctive use of this resource to increase water supply and avoid overdraft. Its surface water diversion system in the Salinas Valley utilizes its pre-1914 water rights. CCWC leaves the groundwater resource untouched in wet years when surface water is plentiful and conserves underground water for times of seasonal or prolonged drought. During wetter times, the aquifer is left untapped to allow natural recharge through seepage. This 113-year of conjunctive use practice has resulted in improved water quantity and quality.

Unfortunately, because the City and CCWC were able to maintain this resource in such high quality, other unrelated agencies have expressed great interest and expended great deal of effort in attempting to control this valuable resource. Continued local control of this resource is needed in order to provide sufficient safeguards to protect and promote its sustainability.

The ASGSA is designed to do just that. Through local management of the groundwater resource, sustainability of the resource is, and will continue to be, achieved. Accordingly, CCWC remains in full support of the ASGSA and its mission to undertake sustainable groundwater management of the Management Area. Further, CCWC promotes a coordination agreement between the SVBGSA and the ASGSA to allow ASGSA authority and autonomy to sustainably manage groundwater within the Management Area.

In summary, due to the history, the relationship and the local knowledge, the ASGSA, not the SVBGSA, is the appropriate agency to prepare the required groundwater sustainability plan for the Management Area.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Griva", with a horizontal line underneath.

Michael Griva, President
Clark Colony Water Company



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

MEMORANDUM: March 23, 2018

AGENDA DATE: March 27, 2018

TO: Board Members

FROM: Curtis Weeks, General Manager

**TITLE: RECEIVE ASGSA ADVISORY COMMITTEE
RECOMMENDATION TO BEGIN GROUNDWATER
SUSTAINABILITY PLANNING PROCESS AND CONSIDER
ISSUANCE OF A REQUEST FOR QUALIFICATIONS FROM
QUALIFIED ORGANIZATIONS**

BACKGROUND

The Arroyo Seco GSA (ASGSA) has filed with the Department of Water Resources (DWR) for a portion of the Arroyo Seco Cone, all of the Clark Colony Water District service area, Greenfield, and some surrounding lands adjacent to these areas. The State Water Resources Control Board (SWRCB) letter dated November 2nd 2017 has clarified their position regarding the boundaries of the Arroyo Seco GSA and the Salinas Valley Basin GSA, limiting the ASGSA boundary to the City of Greenfield. However, the SWRCB letter has also made clear that the solution to managing groundwater resources should be determined locally. The ASGA and the SVBGSA are currently engaged in a negotiation to establish the ASGSA Management Area that captures the area originally submitted to the DWR in addition to the City of Greenfield.

The proposed action considers the implementation of a planning process for the ASGSA boundary submitted to the DWR which includes Greenfield, Clark Colony and other parcels that receive groundwater benefit from the Arroyo Seco River. The parcels outside of the City's boundary make-up the proposed Management Area under consideration of the ASGSA and the Salinas Valley Basin GSA. SGMA has established a framework for the two GSA's to develop a Management Area for the ASGSA and a shared interest in the development of the Groundwater Sustainability Plans (GSPs) for the region. While the negotiations are ongoing, the Advisory Committee recommended

the Board consider moving forward with selecting an organization to assist the ASGSA in development of the GSP.

DISCUSSION

Essentially the proposed action will enable the ASGSA to begin the GSP planning process. The Advisory Committee acknowledge that the Management Area negotiations have already taken months of time to work through to establish the boundary of the management area and the associated elements of actually managing the area including boundaries, administrative costs, physical solutions, data sharing, methods and the integration of other GSP considerations.

While the Management Area framework needs to work out the issues of creating a management area with SVBGSA, the Advisory Committee recommended the Board consider moving forward with acquiring additional assistance for the GSP planning process. The Advisory Committee also recommended that the ongoing negotiations of the boundaries of the ASGSA Management Area and associated concerns continue in order to protect the interests of the property owners within the management areas and the City of Greenfield.

RECOMMENDATION

The ASGSA General Manager and Counsel have reviewed this report, and recommend that the Board of Directors approve the Agreement, and direct the General Manager to issue the attached RFQ.

It is recommended that the Board of Directors approve the ASGSA Advisory Committee Recommendation and direct the General Manager to issue a Request for Qualifications to prepare the ASGSA Groundwater Sustainability Plan.

ATTACHMENTS

Request for Qualifications and Scope of Services From Qualified Organizations to Provide Groundwater Sustainability Planning Services For the Arroyo Seco Groundwater Sustainability Agency.

Request for Qualifications and Scope of Services
From Qualified Organizations to Provide Groundwater Sustainability
Planning Services For the Arroyo Seco Groundwater Sustainability
Agency.



March 27, 2018

Request for Qualifications and Scope of Services From Qualified Organizations to Provide Groundwater Sustainability Planning Services For the Arroyo Seco Groundwater Sustainability Agency.

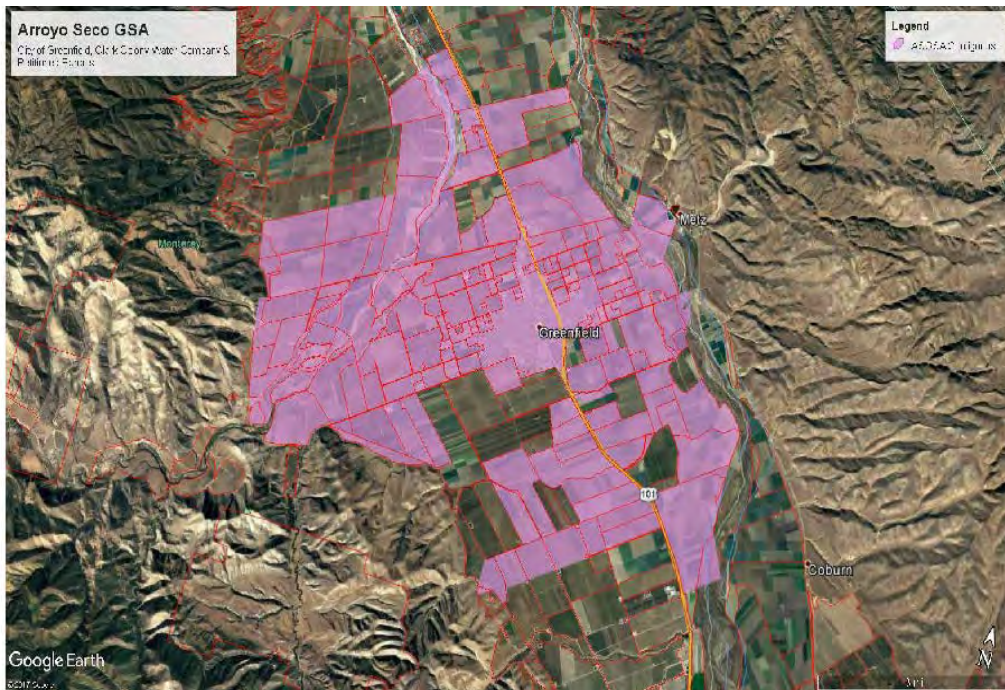
SECTION 1. NOTICE OF REQUEST FOR QUALIFICATIONS AND SCOPE OF SERVICES.

The Board of Directors for the Arroyo Seco Groundwater Sustainability Agency (“ASGSA”) is requesting Statements of Qualifications and Scope of Services from professional organizations qualified to provide Groundwater Sustainability Planning Services to support the ASGSA in development and implementation of a Groundwater Sustainability Plans for the Arroyo Seco Groundwater Basin within the Salinas Valley. It is expected that the precise scope of work will be approved by the ASGSA Board in consultation with the successful firm for this RFQ and will be part of a contract entered into with the ASGSA. Generally, the scope of the project would be to prepare a GSP for the Basin. Included in the scope would be communications with other agencies including extensive engagement with the Salinas Valley Basin Groundwater Sustainability Agency, the Monterey County Water Resources Agency (WRA) and other interested parties as required by Section 354.10 of the GSP Regulations.

SECTION 2. BACKGROUND AND SCOPE

Governor Brown’s signing of SGMA in September 2014 put in effect legislation that has resulted in the formation of the ASGSA. The following provides a summary of the Sustainable Groundwater Management Act: 1. Provides for sustainable management of groundwater basins; 2. Enhances local management of groundwater consistent with rights to use or store groundwater; 3. Establishes minimum standards for effective, continuous management of groundwater; 4. Provides local groundwater sustainability agencies (“GSAs”) with the authority, and technical and financial assistance needed to maintain groundwater supplies; 5. Requires the avoidance or minimization of impacts resulting in land subsidence; 6. Improves data collection and understanding of groundwater resources and management; 7. Requires the avoidance or minimization of the depletion of groundwater storage and removes impediments to recharge; and 8. Empowers local agencies to manage groundwater basins, while minimizing state intervention. ASGSA was formed in summer of 2017 and the Management Area under consideration of the GSP is shown in Figure 1.

Figure 1 ASGSA and Management Area



SCOPE OF WORK

The statement of qualifications should clearly describe how the responding firm or individual is qualified to address the following scope of work:

1. Generally, the scope of the project would be to prepare a GSP for the ASGSA and Management Area including all procedural and substantive requirements under DWR's regulations for developing GSPs (23 CCR Title 23, Division 2, Chapter 1.5, Subchapter 2 (commencing at section 350)) (GSP Regulations).
2. Capable of producing a GSP that satisfies these legislative and regulatory requirements while meeting the needs of a wide range of stakeholders
3. Development of Coordination Agreements and Management Areas with other GSA's adjacent to the ASGSA and Managed Area.
4. Establish and maintain effective and cooperative working relationships with Board Members, employees, officials and the general public. The precise scope of work will be approved by the ASGSA Board in consultation with the successful firm for this RFQ and will be part of a contract entered into with the GSA. Included in the scope would be communications with other agencies and interested parties as required by Section 354.10 of the GSP Regulations.

SECTION 3. MINIMUM QUALIFICATIONS AND CRITERIA FOR EVALUATION

The organization ultimately selected is expected to hold the following minimum qualifications and will be evaluated by representatives of the Agency on the following criteria:

1. Demonstrated knowledge and recent experience designing and completing similar successful public projects within the scope.
2. Creativity in working with diverse stakeholders to arrive at unique decisions.
3. Ability to bring together a complete, competent team to address all necessary disciplines required to successfully produce a Groundwater Sustainability Plan.
4. Strong understanding of the Sustainable Groundwater Management Act related to the requirements of creating a Groundwater Sustainability Plan with the ability to provide services that can produce a viable groundwater management plan.
5. Solid track record of successful projects and satisfied clients. Desirable, but not required, is an understanding of the Arroyo Seco River and associated groundwater basin and interactions with the larger Salinas Valley Groundwater Basin, Monterey County Water Resources Agency projects, agricultural community, and municipal and other water interests.

A selection committee comprised of members of the ASGSA Board of Directors, the ASGSA Advisory Committee and the interim Agency staff will review the Statements of Qualifications submitted in response to this RFQ and may request interviews with some firms or individuals. The selection committee will rank the top firms and individuals based on Statements of Qualifications and interviews.

SECTION 4. STATEMENT OF QUALIFICATIONS: RESPONSE FORMAT

Statements of Qualifications should include the following information in the following order and format describing the prospective consultant's availability, interests, qualifications, and current relevant experience. Please keep responses to a maximum of thirty (30) Pages, excluding resumes. The response to this RFQ will identify a qualified organization, team or individual that has substantial experience in preparing the requested deliverables. The required response includes the following:

1. Consulting firm or individual's information.
2. Cover letter indicating the RFQ due date and title, the firm or individual's name, address, telephone number, fax number, and email contract address(es).
3. Organization, firm or individual structure, description and teaming profile (if applicable).
4. Identify team members (if appropriate) and provide résumés of the team members. Identify the agents and subcontractors (if any) that the firm or individual anticipates assigning in conjunction with this project. Include a discussion of the expertise of the individuals, in particular the project manager, who will be assigned to the project team, along with a description of their individual roles.
5. Describe why the firm or individual is qualified to perform the scope of services in a timely and responsive manner.

6. A detailed list of the tasks to be performed, to include a proposed schedule for performance, and an analysis of each task to include the personnel assigned and the proposed methodology for completing the task.
7. A schedule showing the various tasks, the time to complete each task, and a total time frame proposed to complete the project.
8. Current billing rate schedule and the proposed total cost for the services to be completed to meet the expectations outlined in this RFQ; The billing rate will be applicable throughout the term of the agreement for the work on this project. The schedule should include the rates for all personnel who would potentially work on the project.
9. Describe those conditions, constraints or problems that are unique to the proposed scope of services that may adversely affect either the cost of the project or the efficient progress and completion of the project.
10. Provide at least three (3) public entity references (with contact name, address, and telephone number) for which the firm and proposed key personnel have performed (or are performing) that represents work of a similar type, scope, and complexity.
11. Identify any legal proceedings, arbitrations, complaints or court actions files by any person against the firm or individual within the last three (3) years for any project in which the firm or the individual participated.
12. Conflict of Interest: Provide a statement that discloses any past, on-going, or potential conflicts of interest that the firm or individual may have as a result of performing work in response to this RFQ.

SECTION 5. SUBMITTAL REQUIREMENTS.

A complete response to this RFQ must include five (10) copies of a bound written submittals and electronic copies of documents containing a PDF version of the response. Statements of Qualification will be received until 3 pm on Monday April 30 12, 2018 at the City of Greenfield, City Clerk's Office at 599 El Camino Real, Greenfield 93927. Faxed responses are not acceptable and will not be returned to the sender. Late submittals will not be considered. Statements of Qualification received after the due date and time will not be accepted or considered and will be returned to the sender without review. The bound copies of the written Statement of Qualifications, and one Thumb Drive shall be submitted in one package with the words "GSA GSP Planning".

Questions regarding this RFQ may be directed to the ASGSA at (831) 674-5591. Interested firms or individuals are required to identify any potential or perceived conflict of interest (personal and/or property interest in the subject scope of work). Pre-qualification is not required. All interested firms and individuals responding to this RFQ are required to comply with all applicable provisions of federal, state, and local law. 8 The Agency reserves the right to (1) reject any or all responses, (2) waive informalities in a response, (3) select a firm or individual who has submitted fully responsive Statement of Qualifications and who is determined by the Agency to be a professional, qualified firm or individual, or (4) take whatever action or make whatever decision it determines to be appropriate including allowing the selected consultant to continue on to final design and construction without re-advertising the project.

The Agency assumes no obligation in this general solicitation of Statements of Qualifications and all costs and expenses of responding to this RFQ shall be borne by the interested firms or individuals.

SECTION 6. RECORDS AND FINANCIAL DATA

All correspondence with the ASGSA, including responses to this RFQ, will become the exclusive property of the ASGSA upon receipt and will become public records under the California Public Records Act. Financial data, rates for services, and cost sheets are not considered confidential or proprietary. All documents submitted in response to this RFQ will be subject to disclosure if requested by a member of the public. There are a very limited number of exceptions to this disclosure requirement. During this selection process, until a firm or an individual is selected, the ASGSA will not disclose submittals (or any parts thereof), except as required under applicable law. This means that, depending on the nature or timing of the request, or future court decisions, that information may not remain private or confidential and may be publicly disclosed.

SECTION 7. GENERAL PROVISIONS

Each prospective firm or individual submitting a Statement of Qualifications in response to this RFQ agrees that the preparation of all materials for submittal to the ASGSA and all presentations are at the firm or individual's sole cost and expense, and the ASGSA will not, under any circumstance, be responsible for any costs or expenses incurred by a prospective firm or individual. In addition, each prospective firm understands and agrees that all documentation and materials submitted with a Statement of Qualifications will remain the property of the ASGSA and will become a public record; the Agency will assume ownership of all documents and deliverables submitted by prospective firms and individuals. Release of this RFQ does not commit the ASGSA to the selection of a firm or an individual and does not commit the ASGSA to enter into any agreement with a firm or an individual identified by the Agency through this process and the most qualified to provide the services described in this RFQ. Prospective firms and individuals are responsible for making necessary investigations and examination of records. Failure to do so will not act to relieve any condition of a potential professional services agreement or the requirements set out in this RFQ. It is mutually understood and agreed that the submission of a Statement of Qualifications shall be considered evidence that the prospective firm has made such examinations and investigations. No request for modification of a Statement of Qualifications shall be considered after its submission on the grounds that the prospective firm or individual was not fully informed as to any fact or condition. A prospective firm or individual may withdraw their submittal at any time prior to the date and the time which is set forth herein as the deadline or submittal of Statements of Qualifications. The ASGSA reserves the right to request additional information at any time from any and all prospective firms or individuals as deemed necessary by the ASGSA to evaluate the submittals. This process may not be used, however, as an opportunity to submit missing documentation or to make substantive revisions to the original Statement of Qualifications. If a prospective firm or individual has a question or requests clarification pertaining to this RFQ, such question or request for clarification must be put in writing and submitted to the Agency in the manner identified below. The ASGSA will provide all prospective firms or individuals who have provided their contact information with a list of all questions and requests for clarification, as well as the answers to the questions and responses to the requests for clarification. All Statements of Qualifications will remain in effect and legally binding for at least one hundred twenty (120) days from the date of submission.



**City of Greenfield
Arroyo Seco
Groundwater Sustainability Agency**

MEMORANDUM: March 23, 2018

AGENDA DATE: March 27, 2018

TO: Board Members

FROM: Curtis Weeks, General Manager

TITLE: **RECEIVE ASGSA ADVISORY COMMITTEE
RECOMMENDATION TO APPOINT TWO MEMBERS TO THE
SBAWA GROUNDWATER SUSTAINABILITY PLAN
DEVELOPMENT FACILITATED PROCESS**

BACKGROUND

The ASGSA Advisory Committee was approached by the SBAWA to participate in a group facilitated process to develop potential projects for the SVBGSA Groundwater Sustainability Plan. A brief summary of the committee's purpose is presented below:

The purpose of conducting a facilitated process for agriculture concerning the SGMA plan is to find consensus among leaders in agriculture, the user of 90% of the basin's groundwater. These forums will provide the agricultural representatives on the SGMA Agency Board a forum to discuss issues in depth with peers. They will be led by a facilitator that has an objective interest in finding consensus and providing the group with information and resources. There are currently resources from DWR that can offset or fund this process in its entirety. It is possible that SBAWA might be asked to assist with funds for this purpose. This group would receive feedback by the sub-basin committees, and the consensus found by this group would inform the SGMA agricultural board members. The first meeting of this group, however, would be solely devoted to brainstorming lists of project ideas and fee ideas, supplemented by the brainstorm lists from the earlier industry group meetings.

DISCUSSION

The ASGSA Advisory Committee reviewed and discussed participation in this process at their March 14, 2018 meeting. The Committee agreed that participation would benefit

the ASGSA and recommended Jim Thorp and Allan Panziera be the ASGSA representatives. However, both individuals indicated they would consider the appointment but, neither outright accepted the appointment. Consequently, the Board will need to consider additional public members to participate. The General Manager will continue to seek additional participants prior to the ASGSA Board Meeting on March 27, 2018

RECOMMENDATION

The ASGSA General Manager and Counsel have reviewed this report, and select two property owners for the facilitated process and direct the General Manager to administrate the ASGSA participation.

It is recommended that the Board of Directors approve the ASGSA Advisory Committee recommendation and select two property owners from the ASGSA or Management Area to participate in the SBAWA Groundwater Sustainability Plan Development Facilitated Process and direct the General Manager to administrate the ASGSA participation.

ATTACHMENTS

SBAWA Groundwater Sustainability Plan Development Facilitated Process

Groundwater Sustainability Plan Development Facilitated Process

The purpose of conducting a facilitated process for agriculture concerning the SGMA plan is to find consensus among leaders in agriculture, the user of 90% of the basin's groundwater. These forums will provide the agricultural representatives on the SGMA Agency Board a forum to discuss issues in depth with peers. They will be led by a facilitator that has an objective interest in finding consensus and providing the group with information and resources. There are currently resources from DWR that can offset or fund this process in its entirety. It is possible that SBAWA might be asked to assist with funds for this purpose. This group would receive feedback by the sub-basin committees, and the consensus found by this group would inform the SGMA agricultural board members. The first meeting of this group, however, would be solely devoted to brainstorming lists of project ideas and fee ideas, supplemented by the brainstorm lists from the earlier industry group meetings.

Participants

Total of 24

Directors and Alternates to the Salinas Valley Basin GSA (8 total):

- Eastside – Colby Pereira, Kevin Healy
- Forebay – Steve McIntyre, Tim Borel
- Pressure – Adam Secondo, Dennis Lebow
- Upper Valley – Bill Lipe, Lawrence Hinkle

SBAWA Sub-Basin Committee Chairs (4 total):

- Eastside – Dirk Giannini
- Forebay – Jason Smith
- Pressure – Christopher Bunn, Jr.
- Upper Valley – Grant Cremers

Appointees from the SBAWA member org's and the Arroyo Seco GSA (2 from each, 12 total):

- Monterey County Farm Bureau – John Bramers, Benny Jefferson
- Grower-Shipper Association of Central California – Tony Alameda, Melissa Duflock
- Monterey County Vintners & Growers Association – Scott Quilty, Herb Rowland
- California Strawberry Commission – TBD
- Sustainable Water Group – Steve DeLormier, Dale Huss
- Arroyo Seco GSA - TBD

The participants will be growers/landowners only. In addition, one participant from each of the SBAWA member organizations and Arroyo Seco GSA will be invited to participate as an administrative participant. These participants will hold a role similar to those held by public persons in the Collaborative Working Group process, in that they would have an opportunity to provide comment at a designated time in the meeting, sit in and listen to the meeting, but otherwise not participate in the discussion during the meeting.

FIRST MEETING SCHEDULED FOR APRIL 20th at 10am. Location: MCFB Office, Salinas.