



# City of Greenfield

599 El Camino Real  
Greenfield, CA 93927

## City Council Meeting Agenda January 24, 2017 6:00 P.M.

Mayor John Huerta, Jr.

Mayor Pro-Tem, Avelina Torres

Councilmembers

Lance Walker

Leah Santibañez

Yanely Martinez

**Your courtesy is requested to help our meeting run smoothly.**

Please follow the following rules of conduct for public participation in City Council meetings:

- Refraining from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

**PLEASE TURN OFF CELL PHONES AND PAGERS.**

**A. CALL TO ORDER**

**B. ROLL CALL – CITY COUNCIL**

Mayor Huerta, Mayor Pro-tem Torres, Councilmembers Walker, Santibañez and Martinez

**City Council Meeting Agenda  
January 24, 2017**

**C. INVOCATION BY PASTOR ANDREW SALINAS**

**D. PLEDGE OF ALLEGIANCE**

**E. AGENDA REVIEW**

**F. PUBLIC COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

This portion of the Agenda allows an individual the opportunity to address the Council on any items not on closed session, consent calendar, public hearings, and city council business. Under state regulation, **no action can be taken on non-agenda items, including issues raised under this agenda item.** Members of the public should be aware of this when addressing the Council regarding items not specifically referenced on the Agenda. **PLEASE NOTE:** For record keeping purposes and in the event that staff may need to contact you, we request that all speakers step up to the lectern and use the microphone, stating your name and address, which is strictly voluntary. This will then be public information. A three-minute time limit may be imposed on all speakers other than staff members.

**G. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and may be approved by one action of the City Council, unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

**G-1. APPROVE** Warrants #300482 through #300552 and Bank Drafts #2223 through #2235 in the amount of \$431,409.05 – ***Page 1***

**G-2. APPROVE** Minutes of the January 10, 2017 City Council Meeting – ***Page 11***

**G-3. ADOPTION** of A Resolution of the City Council of the City of Greenfield Establishing a City of Greenfield Tree and Sidewalk Maintenance Program and Fee Schedule – Resolution #2017-03 – ***Page 16***

**H. MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

**City Council Meeting Agenda**  
**January 24, 2017**

**I. CITY COUNCIL BUSINESS**

- I-1. ADOPT** A Resolution of the City Council of the City of Greenfield Calling and Giving Notice of the Holding of a Special Municipal Election to Ask the Voters of the City of Greenfield to Approve a Measure that Would Implement a Special Parcel Tax to be Levied on Properties within the City According to Land Use to Fund Fire and Emergency Medical Services to be Provided by the City of Greenfield; Requesting that the Board of Supervisors of the County of Monterey Consolidate the Election with the Established Election to be Held on Tuesday, May 2, 2017 and Requesting that the County of Monterey Conduct Such an Election the City's Behalf; and to Authorize the Election to be Conducted by Mail Ballot – **Page 24**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action
- Staff Recommended Action/Adopt Resolution #2017-04**
- I-2. INTRODUCTION AND FIRST READING** of an Ordinance of the City of Greenfield Adding Chapter 3.32 to Title 3 of the City of Greenfield Municipal Code Pertaining to a Special Parcel Tax for Fire and Emergency Medical Services – **Page 34**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action
- Staff Recommended Action/Introduce and Read by Title Only**
- I-3. ADOPT** A Resolution of the City Council of the City of Greenfield Adopting Written Arguments in Favor of the May 2, 2017 Fire and Emergency Services Special Parcel Tax – **Page 37**
- a. Staff Report
  - b. Public Comments
  - c. City Council Comments / Review / Action
- Staff Recommended Action/Adopt Resolution #2017-02**

**City Council Meeting Agenda  
January 24, 2017**

**J. BRIEF REPORTS ON CONFERENCES, SEMINARS, AND MEETINGS  
ATTENDED BY MAYOR AND CITY COUNCIL**

- a. City Council Development Committee
- b. City Council Agenda Committee
- c. City Council Parks Committee
- d. League of California Cities Monterey Bay Division
- e. Transportation Agency for Monterey County
- f. Association of Monterey Bay Area Governments
- g. Salinas Valley Solid Waste Authority
- h. Monterey Salinas Transit
- i. Mayor City Selection Committee
- j. Salinas Valley Mayors/Managers Group
- k. Planning Commission

**K. COMMENTS FROM CITY COUNCIL**

**L. CITY MANAGER REPORT**

**M. ADJOURNMENT**

\*\*\*\*\*

This agenda is duly posted outside City Hall and on the City of Greenfield web site  
[www.ci.greenfield.ca.us](http://www.ci.greenfield.ca.us)



Greenfield, CA

# Check Report

By Check Number

Date Range: 01/06/2017 - 01/19/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
04197	CALIFORNIA HIGHWAY PATROL - ACADEMY	01/19/2017	Regular	0.00	-314.66	300482
04067	CHRISTOPHER WEBB	01/13/2017	Regular	0.00	-135.00	300485
00180	ALL SAFE INTEGRATED SYSTEMS	01/06/2017	Regular	0.00	7,600.00	300519
00117	ALLIANT INSURANCE SERVICES	01/06/2017	Regular	0.00	1,214.00	300520
03877	CALIFORNIA INFRASTRUCTURE & ECONOMIC DEV	01/06/2017	Regular	0.00	28,962.46	300521
03040	CENTRAL COAST YOUTH SPORTS ORG	01/06/2017	Regular	0.00	27,082.01	300522
04076	CITYGATE ASSOCIATES, LLC	01/06/2017	Regular	0.00	1,784.63	300523
00610	FEDERAL EXPRESS	01/06/2017	Regular	0.00	59.68	300524
04132	GARDAWORLD	01/06/2017	Regular	0.00	200.34	300525
00704	GRANITE CONSTRUCTION COMPANY	01/06/2017	Regular	0.00	1,466.04	300526
00721	GREENFIELD TRUE VALUE	01/06/2017	Regular	0.00	29.29	300527
00845	HINDERLITER DE LLAMAS & ASSOC	01/06/2017	Regular	0.00	27,500.00	300528
03899	INTERNATIONAL COUNCIL OF SHOPPING CENTER	01/06/2017	Regular	0.00	50.00	300529
03052	ITEDIUM, INC.	01/06/2017	Regular	0.00	41.95	300530
03923	Liebert Cassidy Whitmore	01/06/2017	Regular	0.00	895.50	300531
01258	LOZANO SMITH, LLP	01/06/2017	Regular	0.00	11,706.61	300532
04047	MICHAEL BAKER INTERNATIONAL, INC.	01/06/2017	Regular	0.00	5,798.07	300533
03897	PACIFIC COAST LAND DESIGN, INC.	01/06/2017	Regular	0.00	13,038.82	300534
04139	PAPE MATERIAL HANDLING	01/06/2017	Regular	0.00	1,989.92	300535
01630	PINNACLE HEALTHCARE	01/06/2017	Regular	0.00	188.00	300536
04006	RANEY PLANNING AND MANAGEMENT, INC.	01/06/2017	Regular	0.00	2,190.65	300537
02367	ROBIN WARBEY CONSULTING	01/06/2017	Regular	0.00	8,865.42	300538
01999	SALINAS VALLEY SOLID WASTE AUTHORITY	01/06/2017	Regular	0.00	47,905.65	300539
01933	SMITH & ENRIGHT LANDSCAPING	01/06/2017	Regular	0.00	14,750.48	300540
01998	STANDARD INSURANCE COM	01/06/2017	Regular	0.00	968.35	300541
03919	TELEPACIFIC COMMUNICATIONS	01/06/2017	Regular	0.00	927.25	300542
01904	THE SALINAS CALIFORNIAN	01/06/2017	Regular	0.00	814.34	300543
02037	TRI-CITIES DISPOSAL	01/06/2017	Regular	0.00	81,291.42	300544
00634	TYLER TECHNOLOGIES	01/06/2017	Regular	0.00	75.00	300545
02372	WALLACE GROUP	01/06/2017	Regular	0.00	1,192.50	300546
02338	WESTAMERICA BANK	01/06/2017	Regular	0.00	94,938.47	300547
00749	CITY OF GREENFIELD	01/12/2017	Regular	0.00	150.00	300548
00752	CITY OF GREENFIELD	01/12/2017	Regular	0.00	60.00	300549
00713	G P O A	01/12/2017	Regular	0.00	700.00	300550
00795	GREENFIELD POLICE SUPERVISORS	01/12/2017	Regular	0.00	200.00	300551
01911	SEIU 521	01/12/2017	Regular	0.00	363.14	300552
01916	STATE STREET BANK & TRUST CO.	01/13/2017	Bank Draft	0.00	214.98	DFT0002223
01916	STATE STREET BANK & TRUST CO.	01/13/2017	Bank Draft	0.00	950.00	DFT0002224
01916	STATE STREET BANK & TRUST CO.	01/13/2017	Bank Draft	0.00	500.00	DFT0002225
01916	STATE STREET BANK & TRUST CO.	01/13/2017	Bank Draft	0.00	600.00	DFT0002226
01916	STATE STREET BANK & TRUST CO.	01/13/2017	Bank Draft	0.00	150.00	DFT0002227
01916	STATE STREET BANK & TRUST CO.	01/13/2017	Bank Draft	0.00	420.00	DFT0002228
00431	DEPT OF CHILD SUPPORT SERVICES	01/13/2017	Bank Draft	0.00	802.61	DFT0002229
00384	STATE OF CALIFORNIA EDD	01/13/2017	Bank Draft	0.00	1,194.09	DFT0002230
03103	Internal Revenue Service	01/13/2017	Bank Draft	0.00	3,873.44	DFT0002231
03103	Internal Revenue Service	01/13/2017	Bank Draft	0.00	16,562.14	DFT0002232
00384	STATE OF CALIFORNIA EDD	01/13/2017	Bank Draft	0.00	4,992.11	DFT0002233
03103	Internal Revenue Service	01/13/2017	Bank Draft	0.00	15,507.83	DFT0002234

Check Report

Date Range: 01/06/2017 - 01/19/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00107	AMERICAN FAMILY LIFE	01/12/2017	Bank Draft	0.00	1,091.52	DFT0002235

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	34	0.00	384,999.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-449.66
Bank Drafts	13	13	0.00	46,858.72
EFT's	0	0	0.00	0.00
	<b>54</b>	<b>49</b>	<b>0.00</b>	<b>431,409.05</b>

### Fund Summary

Fund	Name	Period	Amount
999	CASH CONTROL	1/2017	431,409.05
			<hr/>
			<b>431,409.05</b>



Greenfield, CA

# Expense Approval Report

## By Fund

Payment Dates 01/06/2017 - 01/19/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Fund: 100 - GENERAL FUND</b>					
THE SALINAS CALIFORNIAN	300543	01/06/2017	NOTICE OF ORD #519 #520 CITY...	100-170-61300.000	814.34
HINDERLITER DE LLAMAS & AS...	300528	01/06/2017	OBJECTIVE 2 - PROGRAM OVERS...	100-601-63600.000	7,500.00
HINDERLITER DE LLAMAS & AS...	300528	01/06/2017	OBJECTIVE 1 - SUBJECT MATTER...	100-601-63600.000	10,000.00
HINDERLITER DE LLAMAS & AS...	300528	01/06/2017	OBJECTIVE 3 - APPLICATION DEV...	100-601-63600.000	10,000.00
INTERNATIONAL COUNCIL OF S...	300529	01/06/2017	MEMBERSHIP RENEWAL - AVEL...	100-101-68300.000	50.00
ALL SAFE INTEGRATED SYSTEMS	300519	01/06/2017	CCTC SYSTEMS INSTALLATION	100-310-65100.000	2,533.34
LOZANO SMITH, LLP	300532	01/06/2017	PROFESSIONAL SERVICES - GEN...	100-150-63100.000	7,582.19
LOZANO SMITH, LLP	300532	01/06/2017	LEGAL SERVICES - PITCHESS MO...	100-150-63100.000	3,042.50
LOZANO SMITH, LLP	300532	01/06/2017	LEGAL SERVICES - POLICE	100-150-63100.000	1,081.92
Liebert Cassidy Whitmore	300531	01/06/2017	ERC MEMBERSHIP 01/01/17 - 1...	100-150-63100.000	895.50
TELEPACIFIC COMMUNICATIONS	300542	01/06/2017	INTERNET SERVICE	100-125-64900.000	927.25
STANDARD INSURANCE COM	300541	01/06/2017	JANUARY 2017	100-22340	968.35
ALLIANT INSURANCE SERVICES	300520	01/06/2017	16-17 ACIP CRIME INSURANCE	100-115-62100.000	1,214.00
TRI-CITIES DISPOSAL	300544	01/06/2017	DECEMBER 2016	100-191-64400.000	81,291.42
ROBIN WARBEY CONSULTING	300538	01/06/2017	DECEMBER 2016	100-125-63200.000	8,750.00
ROBIN WARBEY CONSULTING	300538	01/06/2017	IT EQUIPMENT - DECEMBER 20...	100-101-65300.000	21.86
ROBIN WARBEY CONSULTING	300538	01/06/2017	IT EQUIPMENT - DECEMBER 20...	100-215-65300.000	43.73
ROBIN WARBEY CONSULTING	300538	01/06/2017	IT EQUIPMENT - DECEMBER 20...	100-601-65300.000	49.83
CITYGATE ASSOCIATES, LLC	300523	01/06/2017	task#5 implementation plan	100-110-63100.000	1,784.63
CENTRAL COAST YOUTH SPORTS...	300522	01/06/2017	EXTRAS - FIELD SUPPLIES	100-550-65700.000	832.01
CENTRAL COAST YOUTH SPORTS...	300522	01/06/2017	3RD QTR CCYSO FY16-17	100-551-63500.000	26,250.00
GARDAWORLD	300525	01/06/2017	JANUARY 2017	100-190-63300.000	200.34
ITEDIUM, INC.	300530	01/06/2017	JANUARY 2017	100-22320	41.95
SALINAS VALLEY SOLID WASTE ...	300539	01/06/2017	DECEMBER 2016	100-191-64400.000	47,905.65
AMERICAN FAMILY LIFE	DFT0002235	01/12/2017	December 2016 AFLAC	100-22440	1,033.17
SEIU 521	300552	01/12/2017	Union Dues	100-22420	137.76
STATE STREET BANK & TRUST C...	DFT0002223	01/13/2017	Deferred Compensation Loan P...	100-22435	214.98
STATE STREET BANK & TRUST C...	DFT0002224	01/13/2017	Defer Comp-GPOA	100-22430	450.00
STATE STREET BANK & TRUST C...	DFT0002225	01/13/2017	Defer Comp-GPSA	100-22430	500.00
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	100-22430	402.25
STATE STREET BANK & TRUST C...	DFT0002227	01/13/2017	Defer Comp-Mid Management	100-22430	50.00
STATE STREET BANK & TRUST C...	DFT0002228	01/13/2017	Defer Comp-Misc Employees	100-22430	86.49
G P O A	300550	01/12/2017	GPOA DUES	100-22410	200.00
CITY OF GREENFIELD	300549	01/12/2017	Misc Withholding	100-22490	60.00
GREENFIELD POLICE SUPERVIS...	300551	01/12/2017	GPSA DUES	100-22415	150.00
CITY OF GREENFIELD	300548	01/12/2017	Weapon Repay	100-26001	150.00
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	100-22225	560.95
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	100-22215	1,833.32
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	100-22215	7,838.90
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	100-22220	2,432.45
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	100-22210	7,581.93
<b>Fund 100 - GENERAL FUND Total:</b>					<b>237,463.01</b>
<b>Fund: 213 - PARKS</b>					
RANEY PLANNING AND MANAG...	300537	01/06/2017	Prop 84-PW Base Services	213-905-87513.000	2,110.00
RANEY PLANNING AND MANAG...	300537	01/06/2017	Prop 84-PW Reimbursable Expe...	213-905-87513.000	80.65
PACIFIC COAST LAND DESIGN, I...	300534	01/06/2017	TASK 10 - CONSTRUCTION ADM...	213-905-87513.000	13,012.50
PACIFIC COAST LAND DESIGN, I...	300534	01/06/2017	REIMBURSABLES	213-905-87513.000	26.32
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	213-22430	10.93
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	213-22225	1.10
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	213-22215	3.54
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	213-22215	15.16
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	213-22220	6.86



Expense Approval Report

Payment Dates: 01/06/2017 - 01/19/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	213-22210	19.65
<b>Fund 213 - PARKS Total:</b>					<b>15,286.71</b>

**Fund: 215 - CDBG Fund**

WALLACE GROUP	300546	01/06/2017	WASTERWATER & STORMWAT...	215-950-85515.432	1,192.50
MICHAEL BAKER INTERNATION...	300533	01/06/2017	ADMIN SERVICES CDBG	215-501-68500.431	5,798.07
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	215-22430	17.50
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	215-22225	1.76
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	215-22215	5.68
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	215-22215	24.26
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	215-22220	10.97
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	215-22210	31.44
<b>Fund 215 - CDBG Fund Total:</b>					<b>7,082.18</b>

**Fund: 220 - Supplemental Transactions & Use Tax Fund (V & W)**

STATE STREET BANK & TRUST C...	DFT0002224	01/13/2017	Defer Comp-GPOA	220-22430	500.00
DEPT OF CHILD SUPPORT SERVI...	DFT0002229	01/13/2017	Misc Withholding	220-22450	802.61
G P O A	300550	01/12/2017	GPOA DUES	220-22410	500.00
GREENFIELD POLICE SUPERVIS...	300551	01/12/2017	GPSA DUES	220-22415	50.00
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	220-22225	377.64
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	220-22215	1,216.84
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	220-22215	5,202.98
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	220-22220	1,996.50
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	220-22210	5,503.45
<b>Fund 220 - Supplemental Transactions &amp; Use Tax Fund (V &amp; W) Total:</b>					<b>16,150.02</b>

**Fund: 230 - GAS TAX FUND**

PAPE MATERIAL HANDLING	300535	01/06/2017	STICK BOOM LIFT RENTAL	230-320-63900.000	1,989.92
GRANITE CONSTRUCTION COM...	300526	01/06/2017	COLD MIX	230-320-65700.000	733.02
SEIU 521	300552	01/12/2017	Union Dues	230-22420	57.39
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	230-22430	37.11
STATE STREET BANK & TRUST C...	DFT0002228	01/13/2017	Defer Comp-Misc Employees	230-22430	167.51
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	230-22225	51.67
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	230-22215	166.48
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	230-22215	711.80
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	230-22220	88.40
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	230-22210	415.84
<b>Fund 230 - GAS TAX FUND Total:</b>					<b>4,419.14</b>

**Fund: 263 - LLM #1 - LEXINGTON**

SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	MARIPOSA PLACE	263-360-63700.000	636.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	LEXINGTON SQUARE	263-360-63700.000	1,535.00
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	263-22430	2.06
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	263-22225	0.89
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	263-22215	2.88
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	263-22215	12.28
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	263-22220	1.59
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	263-22210	5.21
<b>Fund 263 - LLM #1 - LEXINGTON Total:</b>					<b>2,195.91</b>

**Fund: 264 - LLM #2 - TERRA VERDE, ETC**

SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	BAROLLO PARK	264-360-63700.000	180.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	TRADITIONS	264-360-63700.000	2,875.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	ST CHARLES GAZEBO	264-360-63700.000	1,030.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	ST CHRISTOPHER PARK	264-360-63700.000	999.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	NOVEMBER 2016 EXTRAS	264-360-63700.000	455.48
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	LA VINA	264-360-63700.000	3,160.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	TERRA VERDE	264-360-63700.000	1,550.00
SMITH & ENRIGHT LANDSCAPI...	300540	01/06/2017	ST CHARLES STREETScape AND ...	264-360-63700.000	2,330.00
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	264-22430	2.06
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	264-22225	1.62
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	264-22215	5.18
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	264-22215	22.16
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	264-22220	1.59

## Expense Approval Report

Payment Dates: 01/06/2017 - 01/19/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	264-22210	5.53
<b>Fund 264 - LLM #2 - TERRA VERDE, ETC Total:</b>					<b>12,617.62</b>
<b>Fund: 265 - SMD #1</b>					
SEIU 521	300552	01/12/2017	Union Dues	265-22420	3.30
STATE STREET BANK & TRUST C...	DFT0002228	01/13/2017	Defer Comp-Misc Employees	265-22430	10.50
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	265-22225	2.39
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	265-22215	7.72
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	265-22215	32.96
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	265-22220	3.71
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	265-22210	18.13
<b>Fund 265 - SMD #1 Total:</b>					<b>78.71</b>
<b>Fund: 266 - SMD #2</b>					
SEIU 521	300552	01/12/2017	Union Dues	266-22420	3.33
STATE STREET BANK & TRUST C...	DFT0002228	01/13/2017	Defer Comp-Misc Employees	266-22430	10.50
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	266-22225	2.38
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	266-22215	7.64
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	266-22215	32.84
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	266-22220	3.67
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	266-22210	18.15
<b>Fund 266 - SMD #2 Total:</b>					<b>78.51</b>
<b>Fund: 291 - HOME GRANT</b>					
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	291-22430	4.38
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	291-22225	0.44
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	291-22215	1.42
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	291-22215	6.06
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	291-22220	2.74
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	291-22210	7.86
<b>Fund 291 - HOME GRANT Total:</b>					<b>22.90</b>
<b>Fund: 297 - GREENFIELD SCIENCE WORKSHOP</b>					
GREENFIELD TRUE VALUE	300527	01/06/2017	SCIENCE CENTER SUPPLIES	297-597-65500.000	7.50
GREENFIELD TRUE VALUE	300527	01/06/2017	SCIENCE WORKSHOP - WASHERS	297-597-65500.000	7.43
GREENFIELD TRUE VALUE	300527	01/06/2017	SCIENCE WORKSHOP - PAINT F...	297-597-65500.000	7.81
GREENFIELD TRUE VALUE	300527	01/06/2017	SCIENCE WORKSHOP - PAINT F...	297-597-65500.000	6.55
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	297-22225	37.67
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	297-22215	121.38
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	297-22215	519.04
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	297-22220	61.11
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	297-22210	299.81
<b>Fund 297 - GREENFIELD SCIENCE WORKSHOP Total:</b>					<b>1,068.30</b>
<b>Fund: 406 - Municipal Finance Corporation Debt Service - City</b>					
WESTAMERICA BANK	300547	01/06/2017	LEASE RENTAL PAYMENT	406-709-91310.000	14,966.89
WESTAMERICA BANK	300547	01/06/2017	LEASE RENTAL PAYMENT	406-709-91410.000	79,971.58
<b>Fund 406 - Municipal Finance Corporation Debt Service - City Total:</b>					<b>94,938.47</b>
<b>Fund: 503 - SEWER FUND</b>					
ALL SAFE INTEGRATED SYSTEMS	300519	01/06/2017	CCTC SYSTEMS INSTALLATION	503-330-65100.000	2,533.34
PINNACLE HEALTHCARE	300536	01/06/2017	5109551-7 / E. SAAVEDRA - HEP...	503-330-63900.000	94.00
PINNACLE HEALTHCARE	300536	01/06/2017	5109571-7 / J. GONZALEZ - HEP...	503-330-63900.000	94.00
TYLER TECHNOLOGIES	300545	01/06/2017	UTILITY BILLING ONLINE COMP...	503-191-63300.000	37.50
CALIFORNIA INFRASTRUCTURE ...	300521	01/06/2017	WASTE WATER EXPANSION PRO...	503-705-91310.000	28,962.46
AMERICAN FAMILY LIFE	DFT0002235	01/12/2017	December 2016 AFLAC	503-22440	29.17
SEIU 521	300552	01/12/2017	Union Dues	503-22420	106.02
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	503-22430	61.85
STATE STREET BANK & TRUST C...	DFT0002227	01/13/2017	Defer Comp-Mid Management	503-22430	66.00
STATE STREET BANK & TRUST C...	DFT0002228	01/13/2017	Defer Comp-Misc Employees	503-22430	90.52
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	503-22225	103.10
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	503-22215	332.22
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	503-22215	1,420.22
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	503-22220	286.24

Expense Approval Report

Payment Dates: 01/06/2017 - 01/19/2017

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	503-22210	1,145.37
				<b>Fund 503 - SEWER FUND Total:</b>	<b>35,362.01</b>
<b>Fund: 504 - WATER FUND</b>					
ALL SAFE INTEGRATED SYSTEMS	300519	01/06/2017	CCTC SYSTEMS INSTALLATION	504-340-65100.000	2,533.32
GRANITE CONSTRUCTION COM...	300526	01/06/2017	COLD MIX	504-345-65700.000	733.02
TYLER TECHNOLOGIES	300545	01/06/2017	UTILITY BILLING ONLINE COMP...	504-191-63300.000	37.50
AMERICAN FAMILY LIFE	DFT0002235	01/12/2017	December 2016 AFLAC	504-22440	29.18
SEIU 521	300552	01/12/2017	Union Dues	504-22420	55.34
STATE STREET BANK & TRUST C...	DFT0002226	01/13/2017	Defer Comp-Management	504-22430	61.86
STATE STREET BANK & TRUST C...	DFT0002227	01/13/2017	Defer Comp-Mid Management	504-22430	34.00
STATE STREET BANK & TRUST C...	DFT0002228	01/13/2017	Defer Comp-Misc Employees	504-22430	54.48
STATE OF CALIFORNIA EDD	DFT0002230	01/13/2017	SDI	504-22225	52.48
Internal Revenue Service	DFT0002231	01/13/2017	Medicare	504-22215	169.14
Internal Revenue Service	DFT0002232	01/13/2017	Social Security	504-22215	723.48
STATE OF CALIFORNIA EDD	DFT0002233	01/13/2017	State Withholding	504-22220	96.28
Internal Revenue Service	DFT0002234	01/13/2017	Federal Tax Withholding	504-22210	455.46
				<b>Fund 504 - WATER FUND Total:</b>	<b>5,035.54</b>
<b>Fund: 715 - SUCCESSOR LOW/MOD HOUSING FUND</b>					
FEDERAL EXPRESS	300524	01/06/2017	PACKAGE TO ARBOR ONE ESCR...	715-820-65100.000	59.68
				<b>Fund 715 - SUCCESSOR LOW/MOD HOUSING FUND Total:</b>	<b>59.68</b>
<b>Grand Total:</b>					<b>431,858.71</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	237,463.01
213 - PARKS	15,286.71
215 - CDBG Fund	7,082.18
220 - Supplemental Transactions & Use Tax Fund (V & W)	16,150.02
230 - GAS TAX FUND	4,419.14
263 - LLM #1 - LEXINGTON	2,195.91
264 - LLM #2 - TERRA VERDE, ETC	12,617.62
265 - SMD #1	78.71
266 - SMD #2	78.51
291 - HOME GRANT	22.90
297 - GREENFIELD SCIENCE WORKSHOP	1,068.30
406 - Municipal Finance Corporation Debt Service - City	94,938.47
503 - SEWER FUND	35,362.01
504 - WATER FUND	5,035.54
715 - SUCCESSOR LOW/MOD HOUSING FUND	59.68
<b>Grand Total:</b>	<b>431,858.71</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-101-65300.000	Technology Supplies	21.86
100-101-68300.000	Memberships	50.00
100-110-63100.000	Administration Services	1,784.63
100-115-62100.000	Insurance	1,214.00
100-125-63200.000	Technology Services	8,750.00
100-125-64900.000	Other Utilities	927.25
100-150-63100.000	Administration Services	12,602.11
100-170-61300.000	Advertising	814.34
100-190-63300.000	Financial Services	200.34
100-191-64400.000	Waste Disposal	129,197.07
100-215-65300.000	Technology Supplies	43.73
100-22210	Federal Withholding Tax ...	7,581.93
100-22215	FICA Payable	9,672.22
100-22220	State Withholding Tax Pa...	2,432.45
100-22225	S.D.I. Payable	560.95
100-22320	Medical Benefits Payable	41.95
100-22340	Long-Term Disability Paya...	968.35
100-22410	G.P.O.A. Union Dues Paya...	200.00
100-22415	G.P.S.A. Union Dues Payab..	150.00
100-22420	S.E.I.U. Union Dues Payab...	137.76
100-22430	Deferred Comp Payable	1,488.74
100-22435	PERS Loan Payable	214.98
100-22440	AFLAC Insurance Payable	1,033.17
100-22490	Miscellaneous Withholding	60.00
100-26001	Suspense Account	150.00
100-310-65100.000	General Operating Suppli...	2,533.34
100-550-65700.000	Public Works Supplies	832.01
100-551-63500.000	Recreation Services	26,250.00
100-601-63600.000	Community Development...	27,500.00
100-601-65300.000	Technology Operating Su...	49.83
213-22210	Federal Withholding Tax ...	19.65
213-22215	FICA Payable	18.70
213-22220	State Withholding Tax Pa...	6.86
213-22225	S.D.I. Payable	1.10
213-22430	Deferred Comp Payable	10.93
213-905-87513.000	Prop 84 Greenfield Comm...	15,229.47
215-22210	Federal Withholding Tax ...	31.44
215-22215	FICA Payable	29.94

## Account Summary

Account Number	Account Name	Payment Amount
215-22220	State Withholding Tax Pa...	10.97
215-22225	S.D.I. Payable	1.76
215-22430	Deferred Comp Payable	17.50
215-501-68500.431	Direct Administration	5,798.07
215-950-85515.432	CDBG Wastewater Treat...	1,192.50
220-22210	Federal Withholding Tax ...	5,503.45
220-22215	FICA Payable	6,419.82
220-22220	State Withholding Tax Pa...	1,996.50
220-22225	S.D.I. Payable	377.64
220-22410	G.P.O.A. Union Dues Paya...	500.00
220-22415	G.P.S.A. Union Dues Payab..	50.00
220-22430	Deferred Comp Payable	500.00
220-22450	Wage Garnishments Paya...	802.61
230-22210	Federal Withholding Tax ...	415.84
230-22215	FICA Payable	878.28
230-22220	State Withholding Tax Pa...	88.40
230-22225	S.D.I. Payable	51.67
230-22420	S.E.I.U. Union Dues Payab...	57.39
230-22430	Deferred Comp Payable	204.62
230-320-63900.000	General Services	1,989.92
230-320-65700.000	Public Works Supplies	733.02
263-22210	Federal Withholding Tax ...	5.21
263-22215	FICA Payable	15.16
263-22220	State Withholding Tax Pa...	1.59
263-22225	S.D.I. Payable	0.89
263-22430	Deferred Comp Payable	2.06
263-360-63700.000	Public Works Services	2,171.00
264-22210	Federal Withholding Tax ...	5.53
264-22215	FICA Payable	27.34
264-22220	State Withholding Tax Pa...	1.59
264-22225	S.D.I. Payable	1.62
264-22430	Deferred Comp Payable	2.06
264-360-63700.000	Public Works Services	12,579.48
265-22210	Federal Withholding Tax ...	18.13
265-22215	FICA Payable	40.68
265-22220	State Withholding Tax Pa...	3.71
265-22225	S.D.I. Payable	2.39
265-22420	S.E.I.U. Union Dues Payab...	3.30
265-22430	Deferred Comp Payable	10.50
266-22210	Federal Withholding Tax ...	18.15
266-22215	FICA Payable	40.48
266-22220	State Withholding Tax Pa...	3.67
266-22225	S.D.I. Payable	2.38
266-22420	S.E.I.U. Union Dues Payab...	3.33
266-22430	Deferred Comp Payable	10.50
291-22210	Federal Withholding Tax ...	7.86
291-22215	FICA Payable	7.48
291-22220	State Withholding Tax Pa...	2.74
291-22225	S.D.I. Payable	0.44
291-22430	Deferred Comp Payable	4.38
297-22210	Federal Withholding Tax ...	299.81
297-22215	FICA Payable	640.42
297-22220	State Withholding Tax Pa...	61.11
297-22225	S.D.I. Payable	37.67
297-597-65500.000	Recreation Supplies	29.29
406-709-91310.000	Interest	14,966.89
406-709-91410.000	Capital Lease Payments	79,971.58
503-191-63300.000	Utility Billing Financial Ser...	37.50

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
503-22210	Federal Withholding Tax ...	1,145.37
503-22215	FICA Payable	1,752.44
503-22220	State Withholding Tax Pa...	286.24
503-22225	S.D.I. Payable	103.10
503-22420	S.E.I.U. Union Dues Payab...	106.02
503-22430	Deferred Comp Payable	218.37
503-22440	AFLAC Insurance Payable	29.17
503-330-63900.000	General Services	188.00
503-330-65100.000	General Operating Suppli...	2,533.34
503-705-91310.000	Interest Expense	28,962.46
504-191-63300.000	Utility Billing Financial Ser...	37.50
504-22210	Federal Withholding Tax ...	455.46
504-22215	FICA Payable	892.62
504-22220	State Withholding Tax Pa...	96.28
504-22225	S.D.I. Payable	52.48
504-22420	S.E.I.U. Union Dues Payab...	55.34
504-22430	Deferred Comp Payable	150.34
504-22440	AFLAC Insurance Payable	29.18
504-340-65100.000	General Operating Suppli...	2,533.32
504-345-65700.000	Water Production Supplies	733.02
715-820-65100.000	General Operating Suppli...	59.68
	<b>Grand Total:</b>	<b>431,858.71</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	431,858.71
<b>Grand Total:</b>	<b>431,858.71</b>

## **CITY COUNCIL MINUTES**

### **CITY COUNCIL MEETING OF JANUARY 10, 2017**

#### **CALL TO ORDER**

Mayor Huerta called the meeting to order at 6:02 p.m.

#### **ROLL CALL**

**PRESENT:** Mayor Huerta, Mayor Pro-tem Torres, Councilmember Walker and Martinez  
Councilmember Santibañez arrived at 6:06 p.m.

**ABSENT:** None

**STAFF:** City Manager Perrault, Community Services Director Steinmann, Administrative Services Director Corgill, Chief of Police Allen, City Attorney Lerner, City Clerk Rathbun

**GUESTS:** Mike McKenzie, Beatriz Diaz, David Kong, Juan Dominguez, Joseph Mejia, Jose Sanchez, Allison Steinmann, Lilia Salinas, Palm Silkwood, Michael Griva, Jim Thorp

#### **INVOCATION**

Invocation by Pastor Andrew Salinas.

#### **PLEDGE OF ALLEGIANCE**

All recited the Pledge of Allegiance.

#### **AGENDA REVIEW**

None

#### **COMMENTS FROM THE AUDIENCE NOT ON THE AGENDA**

Beatriz Diaz spoke regarding Councilmembers Walker's response to her at the last City Council meeting and also addressed the flyer that was being handed out regarding the recall that gave an appearance that the City was in favor of the recall. She stated that the City should send something out to all residents stating that it was not their flyer.

Joseph Mejia stated that he was not in favor of the recall and supported Mayor Huerta.

## **CONSENT CALENDAR**

**A MOTION** by Councilmember Walker, seconded by Mayor Pro-tem Torres to approve Warrants #300327 through #300515 and Bank Drafts #2168 through #2213 in the amount of \$1,137,580.46, approval of Minutes of the December 13, 2016 City Council Meeting and Minutes of the January 4, 2017 Special City Council Meeting and approval of Planning Commissioner Re-appointment of Maria Castillo. All in favor. Motion carried.

## **MAYOR'S PRESENTATIONS, PROCLAMATIONS, COMMUNICATIONS, RESOLUTIONS**

### **PRESENTATION BY THE GREENFIELD COMMUNITY SCIENCE WORKSHOP**

Jose Sanchez, Greenfield Community Science Workshop Coordinator, gave a power point presentation regarding the Community Science Workshop.

Allison Steinmann and Lilia Salinas gave a report regarding the Greenfield Partnership Community events which included Community Thanksgiving Dinner, Christmas in the Park and thanked everyone that helped and donated to these events.

## **CITY COUNCIL BUSINESS**

### **DISCUSSION AND DIRECTION REGARDING FORMATION OF THE GROUNDWATER SUSTAINABILITY AGENCY**

Staff report was given by City Manager Perrault.

Michael McKenzie, California Department of Water Resources, gave a power point presentation.

Joseph Mejia stated that the money from the marijuana could pay for the agency.

Pam Silkwood, representing Clark Colony Water, asked that the City of Greenfield consider partnering with them through a MOU for the formation of the Groundwater Sustainability Agency (GSA).

Michael Griva, board member of Clark Colony Water, suggested that the City join them and form the GSA.

Jim Thorp, board member of Clark Colony Water, stated that the City had an opportunity to keep control of the groundwater locally and suggested that the City join them in forming a GSA.



Mayor Pro-tem Torres stated that she supported having the GSA with Clark Colony and keeping it local. Councilmember Walker stated he agreed with Mayor Pro-tem Torres. Councilmember Santibañez also agreed that the City should work with Clark Colony.

City Manager Perrault asked that the City Council direct him to work with Clark Colony as well as authorize him to ask the other south county cities if they would like to join with them.

Councilmember Walker suggested that Clark Colony make a presentation at a future meeting regarding the history of Clark Colony.

It was the consensus of the Council to direct City Manager Perrault to work with Clark Colony and authorize him to ask the other south county cities if they would be interested in joining in the efforts to keep local control and establish their own GSA.

### **STATUS REPORT REGARDING POLICE DEPARTMENT**

Acting Chief of Police Allen gave a status report regarding the police department.

City Council commended the Police Department for all their hard work and presence.

### **ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD AWARDING PUBLIC WORKS CONSTRUCTION CONTRACTS IN THE AMOUNT OF \$37,534.86 TO THE GODIAN GROUP AND IN THE AMOUNT OF \$212,000 TO DMC, INC., DBA, PROPERTY RESTORATION SERVICES FOR CONSTRUCTION OF THE POLICE DEPARTMENT COMMUNITY ROOM IMPROVEMENT PROJECT AND TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE THESE CONTRACTS RESOLUTION #2017-01**

Staff report was given by Community Services Director Steinmann.

**A MOTION** by Councilmember Santibanez, seconded by Mayor Pro-tem Torres to adopt **Resolution #2017-01, "A Resolution of the City Council of the City of Greenfield Awarding Public Works Construction Contracts in the Amount of \$37,534.86 to the Godian Group and in the Amount of \$212,000 to DMC, Inc., DBA, Property Restoration Services for Construction of the Police Department Community Room Improvement Project and to Authorize the City Manager to Negotiate and Execute These Contracts"**. All in favor. Motion carried.

### **ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD MAKING APPOINTMENTS TO THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC), ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS (AMBAG), SALINAS VALLEY SOLID WASTE AUTHORITY (SVSWA), MONTEREY-SALINAS TRANSIT (MST) DISTRICT BOARD, GREENFIELD PARKS COMMITTEE AND GREENFIELD DEVELOPMENT COMMITTEE RESOLUTION #2017-02**

Staff report was given by City Clerk Rathbun.

After discussion among the City Council the following appointments were made:

Transportation Agency for Monterey County – Mayor Huerta / Mayor Pro-tem Torres  
Association of Monterey Bay Area Governments – Mayor Huerta / Councilmember Walker  
Salinas Valley Solid Waste Authority – Mayor Pro-tem Torres / Councilmember Martinez  
Monterey-Salinas Transit – Councilmember Santibañez / Councilmember Walker  
Greenfield Parks Committee – Councilmember Santibañez / Councilmember Walker  
Greenfield Development Committee – Mayor Huerta / Mayor Pro-tem Torres

Beatriz Diaz asked that the Council report out what happened at the meetings they attend.

**A MOTION** by Mayor Pro-tem Torres, seconded by Councilmember Walker to adopt **Resolution #2017-02, “A Resolution of the City Council of the City of Greenfield Making Appointments to the Transportation Agency for Monterey County (TAMC), Association of Monterey Bay Area Governments (AMBAG), Salinas Valley Solid Waste Authority (SVSWA), Monterey-Salinas (MST) District Board, Greenfield Parks Committee and Greenfield Development Committee”**. All in favor. Motion carried.

#### **BRIEF REPORTS ON CONFERENCES, SEMINAR, AND MEETINGS ATTENDED BY MAYOR AND CITY COUNCIL**

Councilmember Martinez reported on the Newly Elected and Re-Elected Councilmembers event held on January 9<sup>th</sup> in Aptos.

Mayor Pro-tem Torres asked if anyone knew of an event that would be happening soon because she would like to attend the event in order to give out recycled bags from the Salinas Valley Solid Waste Authority.

Councilmember Santibañez reported on the Monterey-Salinas Transit Action Plan for 2017 and reviewed 2016 year. She stated that MST was a leader in transportation in the state and nation. She also stated that they were going to be getting two new electric buses and 15 more buses, new facility in Ryan Ranch was opened in 2016, the maintenance facility in King City should be opening soon and there was a new chair, Tony Barrera, and new vice chair, Michael LeBarre, selected.

#### **COMMENTS FROM CITY COUNCIL**

Councilmember Martinez stated that the groundbreaking at Mary Chapa was great and was happy to attend. She also stated that she would be attending the conference for newly elected officials in Sacramento next week. She reminded everyone to attend the workshops next Thursday regarding the fire department.

Mayor Pro-tem Torres thanked Allison Steinmann and Lilia Salinas for the Christmas in the Park event as well as Building Inspector JJ.

### **CITY MANAGER REPORT**

City Manager Perrault reported on the flyer that was being distributed regarding the recall. He stated that the City would not ever sponsor anything like this. He also reminded everyone of the workshops with the fire department on January 12<sup>th</sup> at 7 pm at the fire house and on the 19<sup>th</sup> at 7 pm in the Council Chambers. He reported that he met with staff regarding the court house and stated that there had been no changes to the budget; however, discussed having local services such as self-help services where a resident could file civil or family matter paperwork as well as the possibility of having traffic court remotely. He also stated that he would like to schedule AB1234 ethnics training for the Council.

### **ADJOURNMENT**

Meeting adjourned at 8:32 p.m.

---

Mayor of the City of Greenfield

---

City Clerk of the City of Greenfield



## City Council Memorandum

599 El Camino Real Greenfield CA 93937 831-674-5591  
www.ci.greenfield.ca.us

**DATE:** January 20, 2017

**AGENDA DATE:** January 24, 2017

**TO:** Mayor and City Council

**PREPARED BY:** Arturo Felix, Utility Manager

**TITLE:** **ESTABLISHMENT OF TREE AND SIDEWALK MAINTENANCE PROGRAM AND FEE SCHEDULE**

---

### **BACKGROUND**

By State law, property owners are responsible for maintaining sidewalks, curbs, gutters and the landscape strip area along the frontage areas of their property that is located in the public right-of-way. Maintenance responsibilities include repair or replacement of damaged or displaced concrete sidewalk, curb, and gutter, abatement of weeds or debris, and trimming of trees and shrubs to keep these areas free of hazards. Property owners are not exempt from liability even though the damage may have been caused by trees in the public right-of-way.

As is the case in most cities, resident compliance with this maintenance responsibility has been less than successful in Greenfield. Many of the property owners with damaged concrete sidewalks, curbs and gutters do not even respond to requests made by the City to perform these repairs, and these problems continue to increase and worsen. In an attempt to address this issue, staff has developed a formal tree and sidewalk maintenance and repair program that also provides for cost sharing between the City and the property owners for required maintenance and repair services. A copy of the program and application form is attached to this report.

The tree and sidewalk maintenance program provides a financial incentive for property owners to participate. A fixed cost to the property owner of \$100 is established. This cost is significantly less than the cost the property owner is otherwise responsible for to perform all sidewalk, curb, gutter, and tree maintenance and repair services. The City, subject to staff availability, will provide all tree and sidewalk maintenance and repair services within the public right-of-way. By having City staff perform all repair and maintenance services within the public right-of-way, the program will ensure repair and maintenance services, and the removal of trip

and fall hazards, is completed in an expeditious and timely manner, and that the quality of work is consistent from one location to another. By having City staff perform all maintenance and repair services, all work will be completed in accordance with City standards.

**BUDGET AND FINANCIAL IMPACT**

The cost of the program for property owners is limited to \$100. This charge will be to partially reimburse the City for the cost of repair and maintenance services. Public Works staff will provide these services within existing workloads and staff availability. There will be no additional staff costs to the City. There will be a small additional cost for materials, primarily concrete, to perform the required repair and maintenance services. This being a street and sidewalk repair and maintenance program, funds from the recently approved Measure X 3/8% sales tax for local transportation projects will be available to pay for any additional costs to the City for this program.

**REVIEWED AND RECOMMENDED**

Establishing a fixed cost to the property owner for tree and sidewalk maintenance repair within the public right-of-way will encourage property owners to participate in this program. By having City staff perform all required repair and maintenance services within the public right-of-way, needed repairs can be made in a timely manner consistent with all City standards. Staff recommends adoption and implementation of a Tree and Sidewalk Maintenance Program and fee schedule.

**POTENTIAL MOTION**

**I MOVE TO APPROVE RESOLUTION #2017-03 ADOPTING A CITY OF GREENFIELD TREE AND SIDEWALK MAINTENANCE PROGRAM AND FEE SCHEDULE.**

**CITY OF GREENFIELD CITY COUNCIL  
RESOLUTION 2017-03**

**A RESOLUTION ESTABLISHING A CITY OF GREENFIELD TREE  
AND SIDEWALK MAINTENANCE PROGRAM AND FEE SCHEDULE**

**WHEREAS**, by State law, property owners are responsible for maintaining sidewalks, curbs, gutters and the landscape strip area along the frontage areas of their property that is located in the public right-of-way; and

**WHEREAS**, as is the case in most cities, resident compliance with this maintenance responsibility has been less than successful in Greenfield, and many of the property owners with damaged concrete sidewalks, curbs and gutters do not even respond to requests made by the City to perform these repairs; and

**WHEREAS**, in an attempt to address this issue, staff has developed a formal tree and sidewalk maintenance and repair program that also provides for cost sharing between the City and the property owners for required maintenance and repair services; and

**WHEREAS**, this program will enable required tree and sidewalk repair and maintenance services within the public right-of-way be performed by City staff in accordance with City standards;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Greenfield that the attached Tree and Sidewalk Maintenance Program and fee schedule is hereby adopted.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield, at a regularly scheduled meeting of the City Council held on the 24<sup>th</sup> day of January, 2017, by the following vote:

**AYES**, and all in favor, therefore, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

\_\_\_\_\_  
John P. Huerta, Jr., Mayor

Attest:

\_\_\_\_\_  
Ann F. Rathbun, City Clerk

# **City of Greenfield Tree and Sidewalk Maintenance Program**



DRAFT

**Prepared by  
Arturo Felix  
Public Works Operations Manager  
January 2017**

## Greenfield Tree and Sidewalk Maintenance Program

Streets are maintained by the City of Greenfield, but the repair and replacement of damaged sidewalk slabs are the responsibility of the homeowner or business whose property is adjacent to the sidewalk. Even though the property owner is responsible for maintaining the sidewalks adjacent to his or her property, the City will provide sidewalk grinding, patching, ramping, and tree and sidewalk maintenance services to the extent funds and staffing are available. Requests from property owners for tree and sidewalk maintenance services will be handled in the order received.

The City offers property owners the opportunity to improve the appearance and safety of their homes and neighborhoods with this Tree and Sidewalk Maintenance Program.

### 1. Goals of this policy are to:

- a. Improve the City's sidewalk system to encourage walking, improve safety by reducing the number of defects in the sidewalks, and improve accessibility for persons with disabilities.
- b. Reduce the City's liability exposure and cost.
- c. Ensure sidewalks are repaired correctly.
- d. Provide procedures that are efficient to administer.

### 2. Sidewalk Maintenance

- a. **TEMPORARY PATCHING** – The City shall grind or place a temporary patch on sidewalks where there is a change of elevation of  $\frac{3}{4}$ " –  $1\frac{1}{2}$ " in vertical offset or minor irregularities as part of its regular maintenance program. This will be at no charge to the property owner (up to three times, after which replacement is required). The property owner is responsible for notifying the City of any change in the condition of the sidewalk or the patched area.
- b. **REPLACEMENT** – When a vertical offset in sidewalk is greater than  $1\frac{1}{2}$ ", the sidewalk shall be subject to removal and replacement. If necessary, these areas will be temporarily patched until replaced. Curb, gutter and driveways shall be replaced as necessitated by adjacent sidewalk work or if offsets are causing extended water holding or present a hazard.

### 3. Tree Maintenance

- a. The City shall be responsible for maintenance, root surgery, and removal of all City-maintained trees. This work will be done in conjunction with the replacement of the sidewalk and/or the curb and gutter.



- b. Maintenance, root surgery, and removal of trees on private property are the responsibility of the property owner.
- c. City will replace street trees removed with a replacement tree from the City's approved street tree list.

4. Responsibility of Property Owner

- a. Main public sidewalks parallel to the street, from adjoining property lines and to the public street where the sidewalk extends to the street corner, are eligible for the program.
- b. Private lead walks extending from the street curb to the main sidewalk and private service walks extending from the main walk to the home or business are the sole responsibility of the property owner.
- c. All sidewalks and trees on private property are the responsibility of the property owner.

5. Property Owner Cost = \$100.00 per Encroachment and Application Fee.

- a. The cost to the property owner for participating in the Tree and Sidewalk Maintenance Program is \$100.00, due at the time a request for tree and maintenance services is made by the property owner. All other costs will be the responsibility of the City.

6. What is the procedure to participate?

- a. Complete attached application and pay the required \$100 fee. Contact Public Works Department at 831-674-2635 for additional information.
- b. City staff will visit the site to determine repair and maintenance requirements and schedule the work. Areas needing temporary patching will be addressed at this time.
- c. City staff will follow-up with the property owner with more details.



# City of Greenfield

Public Works Department  
599 El Camino Real  
Greenfield, Ca 93927

*(City Use Only)*

Permit No. \_\_\_\_\_  
Deposit Amount: \$ \_\_\_\_\_

## Tree and Sidewalk Maintenance Application

Address/Location: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_

Brief description of reason for tree maintenance and/or removal: \_\_\_\_\_

\_\_\_\_\_

Brief description of reason for sidewalk maintenance and/or replacement: \_\_\_\_\_

\_\_\_\_\_

### Tree inspection liability disclosure

I hereby grant permission for City personnel to inspect my property and to undertake tree and sidewalk repair and maintenance as appropriate as determined by the City Public Works Department.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Contact information line @ (831) 674-2635**

Reference your Permit Number when requesting information

**AREA BELOW FOR CITY USE ONLY**

Start date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**Check all that apply to the project:**

Tree work:

- Tree prune only       Tree removal       Grind tree

Number of Tree(s): \_\_\_\_\_ Size of Tree(s): \_\_\_\_\_

Sidewalk Repair:

- Accessible Ramp       Curb & Gutter       Sidewalk replacement (sq. ft.) \_\_\_\_\_

Area Surface type:

- Natural Dirt       Concrete       Other: \_\_\_\_\_

Initial Public Works Inspection by: \_\_\_\_\_ Date: \_\_\_\_\_

Final Inspection By: \_\_\_\_\_ Date: \_\_\_\_\_

Authority: Each permit is issued in accordance with the City of Greenfield Municipal Code, section 12.10.100 Permit--Owner To Be Notified Prior To Cutting Tree In Front of Land: Before the director consents to the cutting of any tree or any part thereof, the director must be satisfied that the owner of the lot or land on the side of the street immediately in front of which such tree is growing has received notice of the intention to cut such tree. (Ord. 200 §1, 1977).



## ***City Council Memorandum***

599 El Camino Real Greenfield CA 93937 831-6745591  
www.ci.greenfield.ca.us

**MEMORANDUM:** January 20, 2017

**AGENDA DATE** January 24, 2017

**TO:** Mayor and City Council

**FROM:** Robert Perrault,  
Interim City Manager

**TITLE:** **ADOPT A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY A MEASURE THAT WOULD IMPLEMENT A SPECIAL PARCEL TAX TO PAY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES WITHIN THE CITY OF GREENFIELD, FIRST READING OF AN ORDINANCE ADDING CHAPTER 3.32 TO TITLE 3 OF THE MUNICIPAL CODE PERTAINING TO A SPECIAL PARCEL TAX FOR FIRE AND EMERGENCY MEDICAL SERVICES AND ADOPTION OF A RESOLUTION APPROVING THE ARGUMENT IN FAVOR OF THE MEASURE**

### **BACKGROUND:**

As the Council is aware, the Greenfield Fire Protection District is an independent special district serving the City of Greenfield and the surrounding unincorporated rural area. Organized in 1940, the District covers nearly 45 square miles including the City of Greenfield which was incorporated in 1947. Since the 1980's the type and number of services provided by the District have significantly changed and increased. Today, the District is providing fire suppression, Basic Life Support (BLS) emergency medical, rescue, hazardous material response, fire prevention and public education services. Calls for service have also risen from 200 in 2000 to 1200 in 2016. Emergency medical services now make up the majority of the service responses and most of those occur within the City. Along with the increase in types of services delivered and emergency responses provided, costs have risen sharply while revenues have remained static. In recent years the District has struggled to maintain services with the funds available. In this fiscal year, the District is underfunded by approximately \$200,000 with no known prospect for long term financial improvement. In order to correct the problem for this fiscal year the City has agreed to contribute up to \$200,000 using proceeds from Measure V, W. Without significant long-term structural change, the District would be unable to continue to deliver the critical services noted.

Recognizing the urgent need to preserve the delivery of basic emergency services the City and District entered into a Memorandum of Agreement in January of 2016. As a result of the agreement the City retained the services of Citygate Associates to complete a Fire Services Study. The purpose of the study was to review options and develop recommendations for the City and the District. In September Citygate provided its report and reviewed options. In order to provide a long- term plan for financial and operational stability for the delivery of fire and emergency medical services, Citygate recommended the City detach from the District, develop an independent funding source for the delivery of services within the City and enter into a contract with the District to provide services to the unincorporated area. In November, staff provided a report to the Council recommending the placement of a measure on the next regularly scheduled election. If passed by 2/3 of the voters of the City of Greenfield would, implement a special tax that would provide funds for the provision of fire protection and emergency medical response services. Both the Council and the Fire District Board of Directors endorsed the formal reorganization of jurisdictions and moving forward with the ballot measure. The purpose of this report is to update the Council and the public with a status report on the detachment proceedings and to recommend that the Council place a measure on the ballot to be considered by the voters on an election to be held on May 2, 2017.

### **Detachment (Reorganization) Proceedings**

With the assistance of Citygate the City has completed an application for the City's detachment from the Fire District with the Local Agency Formation Commission (LAFCO) of Monterey County. LAFCO is the entity authorized by State law to provide approval for the reorganization of government jurisdictions contemplating changes to boundaries. Once LAFCO approves the detachment of the City from the District the City would be authorized to provide fire protection and emergency services to properties within the jurisdictional boundaries of the City provided any conditions LAFCO places on the detachment are met.

In conjunction with the detachment process the City and Fire District are holding two workshop meetings to provide background to the public as to the reasons for the reorganization and to outline the special tax proposal. The first meeting was held on Thursday January 12, and although lightly attended, the citizens in attendance expressed support for the detachment/ reorganization and the special tax proposal. The second workshop meeting is scheduled for Thursday January 19<sup>th</sup>.

The City's Detachment/ Reorganization Application will be considered by LAFCO during a public hearing to be held by the Commission on Monday January 23, 2017. Staff is anticipating that the Commission will approve the detachment with an effective date of July 1, 2017. The approval will likely be dependent on the City identifying an adequate funding source to fully fund the City Fire Department as well as contract to provide services to the remaining rural area of the Fire District.

### **Special Tax Ballot Measure Proposal**

As indicated in the Citygate report the District is unable to fund its current expenditure level of \$875,000. Even at this level the District is not able to adequately compensate personnel, provide for equipment purchase or replacement, or establish necessary reserves. Without the changes contemplated in this report the public would no longer receive the basic safety services from the District.

Citygate’s fiscal analysis concluded that it will initially require \$1,254,140 to fully fund a City Fire Department, including two person shift staffing and operating, capital and reserve funds. It is important to note that the proposed staffing level is not an increase from the current staffing level provided by the District, but increases compensation to a level closer to the average found in other local fire agencies to resolve recruitment and retention issues.

Salaries & Benefits - \$979,610  
 Operations - \$124,000  
 Maintenance - \$141,530  
 \$1,245,140

As further noted by Citygate and in the September staff report a total of \$279,980 in revenue can be identified to fund the new City Fire Department leaving an identified need to raise an additional \$965,160 to balance the budget for the newly created Department. It should be noted that with the detachment from the Fire District, the current benefit assessment levied by the District would be removed from properties within the City. In the Council’s discussions regarding revenue options the Council indicated its willingness to continue to contribute \$200,000 annually thus reducing the shortfall from \$965,160 to \$765,160.

The City has retained assistance from NBS, a firm specializing in public financing solutions, to develop options for Council consideration to raise the necessary funds. These options were presented along with a recommendation to seek a special tax authorization from the voters. In November the Council reviewed the options and endorsed the recommended special tax rate. NBS representatives will attend this meeting and be available to answer Council questions relative to the recommended tax rate.

**Recommended Special Tax Rate:**

The recommended Special Tax Rate is based on land use as follows:

<b><u>Land Use</u></b>	<b><u>Special Tax Rate</u></b>
Residential	
Single Family	\$200.00 Per Unit
Multi-family	\$150.00 Per Unit
Non- Residential:	
Commercial	\$200.00 Per Parcel Plus \$.07 per building sq. ft.
Office	\$145.00 Per Parcel Plus \$.07 per building sq. ft.
Industrial	\$115.00 Per Parcel Plus \$.07 per building sq. ft.
Institutional	\$100.00 Per Parcel Plus \$.07 per building sq. ft.
Agricultural Vacant	\$85.00 Per Parcel plus \$.07 per building sq. ft.

According to NBS the recommended tax rate is will generate sufficient funding to cover the shortfall. Please keep in mind there is an existing District benefit assessment for fire services amounting to \$88.00 per residential parcel. With the detachment of the City from the District and the formation of the City Fire Department the benefit assessment will be replaced within the City by the new special tax rate if passed by the voters. Consequently, if approved, the increase a

single family home owner will see on their tax bill will be \$112.00, the difference between \$88.00 and \$200.00 or about **\$.31 per day**.

### **Placing a Measure on the Ballot**

Staff is recommending the Council consider placing a measure on a ballot to seek voter authorization to implement the special tax. The next available election date called out in State law is the first Tuesday in May or May 2, 2017. Placement of the measure on the May 2<sup>nd</sup> ballot is necessary to ensure that, assuming 2/3 voter approve funding will be available to complete the transition to the new City Fire Department effective with the new fiscal year or July 1, 2017.

Suggested ballot language for the special tax measure, which is incorporated in the attached resolution is:

To ensure fire and emergency medical services for our community, including the cost of qualified staff, capital replacement and reserves, shall a new parcel tax providing up to \$770,000 initially, be adopted without expiration at up to \$200 per single family unit, \$150 per multi-unit, and \$85- \$200 plus \$.07 per building square foot for non- residential parcels, including an annual increase equal to the inflation index as established each year by the City Council?

Approval of the proposed Resolution also approves a letter of support of the tax measure to be signed by the Council. (Please see attachment #2). In addition, the Resolution also authorizes the City Attorney to prepare and submit an impartial analysis.

### **BUDGET AND FINANCIAL IMPACT:**

According to the Monterey County Elections Department May 2, 2017 is one of the established mail- ballot dates pursuant to Elections Code 1500. The cost for a mail ballot is estimated to be \$37,000 - \$47,000, while a traditional stand - alone election would cost the City \$67,000 - \$97,000. Since these funds are not currently budgeted they would need to be taken from General Fund reserves. Staff recommends the Council authorize the mail-ballot.

### **REVIEWED AND RECOMMENDED:**

For decades the Greenfield Fire Protection District has provided fire protection and emergency medical services to the citizens of the City of Greenfield and the surrounding incorporated area. Over the past several years the services provided by the Fire District have increased and changed significantly. The call volume has risen dramatically over a relatively short time from about 200 to 1200 responses per year with the majority of those responses being medical in nature and over 90 percent of all responses are within the City. Along with the increase in calls and changes in services, costs have grown while revenues for the District have remained static. For the past year the District and the City have been working collaboratively to identify a solution to ensure that critical fire and emergency medical services continue to be provided to the entire Greenfield Community. This report embodies the joint recommendation of both parties to resolve the issue on a long term basis.

**POTENTIAL MOTION:**

**I MOVE TO APPROVE / DENY RESOLUTION #2017-04, A RESOLUTION OF THE CITY OF GREENFIELD CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO ASK THE VOTERS OF THE CITY OF GREENFIELD TO APPROVE A MEASURE THAT WOULD IMPLEMENT A SPECIAL PARCEL TAX TO BE LEVIED ON PROPERTIES WITHIN THE CITY ACCORDING TO LAND USE TO FUND FIRE AND EMERGENCY MEDICAL SERVICES TO BE PROVIDED BY THE CITY OF GREENFIELD; REQUESTING THAT THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTEREY CONSOLIDATE THE ELECTION WITH THE ESTABLISHED ELECTION TO BE HELD ON TUESDAY, MAY 2, 2017 AND REQUESTING THAT THE COUNTY OF MONTEREY CONDUCT SUCH AN ELECTION ON THE CITY'S BEHALF; AND TO AUTHORIZE THE ELECTION BE CONDUCTED BY MAIL BALLOT; FIRST READING OF AN ORDINANCE OF THE CITY OF GREENFIELD ADDING CHAPTER 3.32 TO TITLE 3 OF THE CITY OF GREENFIELD MUNICIPAL CODE PERTAINING TO A SPECIAL PARCEL TAX FOR FIRE AND EMERGENCY MEDICAL SERVICES; AND ADOPT RESOLUTION #2017-05, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD ADOPTING WRITTEN ARGUMENTS IN FAVOR OF THE MAY 2, 2017 FIRE AND EMERGENCY SERVICES PARCEL TAX**



**CITY OF GREENFIELD  
RESOLUTION NO. 2017-04**

**A RESOLUTION OF THE CITY OF GREENFIELD CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO ASK THE VOTERS OF THE CITY OF GREENFIELD TO APPROVE A MEASURE THAT WOULD IMPLEMENT A SPECIAL PARCEL TAX TO BE LEVIED ON PROPERTIES WITHIN THE CITY ACCORDING TO LAND USE TO FUND FIRE AND EMERGENCY MEDICAL SERVICES TO BE PROVIDED BY THE CITY OF GREENFIELD; REQUESTING THAT THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTEREY CONSOLIDATE THE ELECTION WITH THE ESTABLISHED ELECTION TO BE HELD ON TUESDAY, MAY 2, 2017 AND REQUESTING THAT THE COUNTY OF MONTEREY CONDUCT SUCH AN ELECTION ON THE CITY'S BEHALF; AND TO AUTHORIZE THE ELECTION BE CONDUCTED BY MAIL BALLOT**

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of the City of Greenfield may by resolution request the Board of Supervisor of the County of Monterey to permit the Monterey County Election official to render specified services to the City of Greenfield relating to the conduct of an election; and

**WHEREAS**, the resolution of the City Council of the City of Greenfield shall specify the services requested; and

**WHEREAS**, pursuant to Elections Code Section 10002, the City of Greenfield shall reimburse the County of Monterey in full for the services performed upon presentation of a bill to the City of Greenfield; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, same territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers call the elections; and

**WHEREAS**, pursuant to Election Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

**WHEREAS**, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

**WHEREAS**, the City Council desires to adopt Resolution No. 2017-03 to impose a special parcel tax for fire and emergency medical services, subject to a two-thirds majority voter approval, as required by Cal. Const., art. XIID, § 3(2) and as allowed by Government Code Sections 53970, et seq.; and

**WHEREAS**, pursuant to Elections Code Section 4001, the City has the ability to conduct all mailed ballot elections with notification to the Secretary of State of its intent to conduct an all-mailed ballot election at least 88 days before the date of election; and

**WHEREAS**, various districts, county, state or other political subdivision elections may be or have been called to hold on May 2, 2017;

**WHEREAS**, the City Council of the City of Greenfield desires to provide long term plans for financial and operational stability for the delivery of fire and emergency medical services to the City of Greenfield; and

**WHEREAS**, the City Council wishes to ensure that the City has the financial resources necessary to provide these vital community services, in an effort to augment the public health, safety, and welfare of the City; and,

**WHEREAS**, creating voter-approved funding will serve to address continuation of adequate fire and emergency medical services; and,

**WHEREAS**, the City will deposit all revenues it receives from this funding in the special fund dedicated to fire and emergency medical services; and,

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**Incorporation.** The above statements are hereby incorporated by reference.

**Purpose and Intent.** In accordance with Government Code Sections 53724(a) and 50077(a), and Elections Code 9222, the City Council of the City of Greenfield hereby calls an election at which it shall submit to the qualified voters of the City, a parcel tax, which, if approved, would create funding to continue fire and emergency services for the City of Greenfield's residents. This measure shall be designated by letter by the Monterey County Elections Department.

It is the intent of the City Council that revenues received from this parcel tax will ensure funding for fire and emergency medical services.

**Placement of Measure on the Ballot.** Pursuant to California Elections Code Section 9222, the City Council hereby resolves that the ballot for the May 2, 2017, election shall include the measure herein described.

(a) **Ballot Language**

The ballot question for the measure shall be as follows:

To ensure fire and emergency medical services for our community, including the cost of qualified staff, capital replacement and reserves, shall a new parcel tax providing up to \$770,000 initially, be adopted without expiration at up to \$200 per single family unit, \$150 per multi-unit, and \$85 - \$200 plus \$.07 per building square foot for non- residential parcels, including an annual increase equal to the inflation index as established each year by the City Council?	<b>YES</b>	
	<b>NO</b>	

**Proposed Ordinance.** The ordinance authorizing the parcel tax to be approved by the voters pursuant to Section 3 is as set forth in Exhibit 1 hereto. The City Council hereby approves the submission of the ordinance to the voters of the City at the May 2, 2017 election. The City requests that County of Monterey print Exhibit 1 in its entirety with the election materials.

**Publication of Measure.** The City Clerk is hereby directed to cause notice of the measure to be published once in the official newspaper of the City of Greenfield, in accordance with Section 12111 of the Elections Code and Section 6061 of the Government Code.

**Request to Conduct Election and Canvass Returns.**

(a) The Ordinance authorizing the tax to be approved by the voters pursuant to Sections 2 and 3 of this Resolution is as set forth in Attachment 1 hereto. The City Council hereby approves the ordinance, the form thereof, and its submission to the voters of the City at the May 2, 2017 election. The Board of Supervisors of the County of Monterey is requested to order the County Registrar of Voters to set forth in the voter information portion of all sample ballots to be mailed to the qualified electors of the City the full text of the Ordinance and to mail with the sample ballots to the electors printed copies of the full text of the Ordinance, together with the primary arguments and rebuttal arguments (if any) for and against the measure, and to provide absentee voter ballots for the election for use by qualified electors of the City who are entitled thereto in the manner provided by law. The Ordinance specifies that the rate per single family unit, multi-unit and per building square foot for non-residential, including an annual increase equal to the inflation index established each year by the City Council.

(b) The City Clerk is authorized, instructed and directed to work with the Office of the Registrar of Voters as needed in order to properly and lawfully conduct the election. The ballots to be used in the election shall be in form and content as required by law. The Office of the Registrar of Voters is authorized to canvass the returns of the general municipal election. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

(c) The Board of Supervisors is requested to instruct the Office of the Registrar of Voters to provide such services as may be necessary for the holding of the consolidated election. The election shall be held in all respects as if there were only one election. The City of Greenfield recognizes that the County will incur additional costs because of this consolidation and agrees to reimburse the County for those costs. The City Manager is hereby authorized and directed to expend the necessary funds to pay for the City's cost of placing the measure on the election ballot.

(d) The City of Greenfield does hereby resolve and orders that the May 2, 2017 Special Election be all-mailed ballot election.

(e) That the Monterey County Elections office shall be available for voters to drop off voted ballots Monday-Friday, from 8:00 a.m. to 5 p.m. located at 1370-B South Main Street, Salinas, CA.

(f) That the City of Greenfield offices shall be available for voters to drop off voted ballots Monday-Friday, from 8:30 a.m. to 4:30 p.m. located at 599 El Camino Real, Greenfield, CA.

(g) That for the purpose of holding a special all mail ballot election called by this Resolution, there is established the following drop off center on election day in addition to the Office of the Monterey County Elections Official:

Drop Off Center No. 1

City of Greenfield Civic Center  
599 El Camino Real  
Greenfield, CA 93927

Hours: 7:00 a.m. to 8:00 p.m. / May 2, 2017

**Submission of Ballot Arguments and Impartial Analysis.**

(a) The last day for submission of ballot wording to the Board of Supervisors and Registrar of Voters is February 3, 2017.

(b) The last day for submission of direct arguments for or against the measure is February 9, 2017.

(c) The last day for submission of rebuttal arguments for or against the measure is February 16, 2017.

(d) Direct arguments shall not exceed 300 words and shall be signed by not more than five persons.

(e) Rebuttal arguments shall not exceed 250 words and shall be signed by not more than five persons.

(f) An impartial analysis showing the effect of the measure shall be prepared by the City Attorney.

(g) The City Council will prepare a written argument in favor of the proposed measure, not to exceed 300 words, on behalf of the City. In the event that an argument is filed against the measure, the two persons listed above are also authorized to select two members of the City Council to prepare a rebuttal argument on behalf of the City, which may also be signed by up to three other members of the City Council or bona fide associations or by individual voters who are eligible to vote.

(f) Pursuant to California Elections Code Section 9285, when the City Clerk receives the arguments for and against the measure, which will be printed and distributed to the voters, the City Clerk shall send copies of the argument in favor of the measure to the authors of the argument against, and copies of the argument against to the authors of the argument in favor. Rebuttal arguments shall be printed in the same manner as the direct arguments. Each rebuttal argument shall immediately follow the direct argument, which it seeks to rebut.

**Effective Date.** This Resolution shall become effective immediately upon its passage and adoption, and the City Clerk is directed to send certified copies of this Resolution to the Monterey County Board of Supervisors, to the County Clerk-Recorder, and County of Monterey Elections Department.

**CEQA.** This Resolution is exempt from the California Environmental Quality Act (Public Resources Code §21000, "CEQA") pursuant to CEQA guidelines 15060, "Preliminary Review," subdivision (c)(2) in that it will not result in a direct or reasonably foreseeable indirect physical change in the environment; 15061 subdivision (3) of subdivision (b) in that it can be seen with certainty there is no possibility that the activity in question may have a significant effect on the environment; and 15378, "Project," subdivisions (2) and (4) of subdivision (b), in that this tax does not constitute a project under CEQA and therefore review under CEQA is not required.

**Boundaries.** The jurisdictional boundaries of the City of Greenfield have not changed since the last general municipal election.

**PASSED AND ADOPTED** by the City Council of the City of Greenfield at a regularly meeting held on the 24<sup>th</sup> day of January, 2017 by the following vote:

**AYES, and in favor, Councilmembers:**

**NOES, Councilmembers:**

**ABSENT, Councilmembers:**

**ABSTAIN, Councilmembers:**

---

John P. Huerta, Mayor

**ATTEST:** \_\_\_\_\_  
Ann F. Rathbun, City Clerk

EXHIBIT "A" TO RESOLUTION NO. 2017-04

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF GREENFIELD ADDING  
CHAPTER 3.32 TO TITLE 3 OF THE CITY OF GREENFIELD  
MUNICIPAL CODE PERTAINING TO A SPECIAL PARCEL  
TAX FOR FIRE AND EMERGENCY MEDICAL SERVICES

THE CITY COUNCIL OF THE CITY OF GREENFIELD DOES ORDAIN AS FOLLOWS:

**SECTION 1.** Chapter 3.32 is added to Title 3 of the Greenfield Municipal Code to read as follows:

CHAPTER 3.32  
FIRE SPECIAL PARCEL TAX

3.32.010	Imposition of Special Fire and Emergency Medical Parcel Tax
3.32.020	Maximum Tax Amounts
3.32.030	Accountability Measures
3.32.040	Collection With Property Taxes

**3.32.010 Imposition of Fire and Emergency Medical Parcel Tax.** A special tax to fund fire and emergency medical services is hereby imposed on every parcel of land in the City of Greenfield. The tax shall be imposed each fiscal year in the amounts permitted by this Chapter. The tax imposed by this Chapter shall be a tax upon each parcel of property within the City and the tax shall not be measured by the value of the property.

**3.32.020 Maximum Tax Amounts.** The maximum annual amount of the tax imposed on each parcel pursuant to this Chapter shall be determined as follows:

A. A tax of two hundred twenty dollars (\$200.00) shall be imposed on each single-family residential parcel within the City including an annual increase equal to the inflation index as established each year by the City Council. A "single-family residential parcel" shall mean a parcel zoned to accommodate single-family residences.

B. A tax of one hundred fifty dollars (\$150.00) per residential unit shall be imposed on each multi-family residential parcel within the City including an annual increase equal to the inflation index as established each year by the City Council. A "multi-family residential parcel" shall mean a parcel zoned for a building or those portions thereof that accommodate or is intended to accommodate two or more residential units.

C. A tax of eight-five dollars to two hundred dollars (\$85.00 - \$200.00) plus zero dollars and seven cents (\$.07) per building square foot for non-residential parcels shall

be imposed on each non-residential parcel within the City including an annual increase equal to the inflation index as established each year by the City Council.

**3.32.030 Accountability Measures.**

A. Special Fund; Use of Proceeds. In accordance with Government Code section 53978, the proceeds of the tax imposed by this Chapter shall be placed in a special fund and shall be dedicated and used only for approved fire and emergency protection services as authorized by majority vote of the City Council.

B. Annual Review Report. An Annual Review Report shall be prepared by the City Manager, or his designee, setting forth the amount of revenues received under the Special Tax and the amount and purpose of disbursements. The purpose is to assure accountability and the proper disbursement of the proceeds of the Special Tax. The Annual Review Report shall be presented to the City Council not later than January 31st following each fiscal year in which the tax is collected. The Annual Review Report shall be filed with and maintained in the City Clerk's office.

**3.32.040 Collection With Property Taxes.** The special tax imposed by this Chapter shall be due in the same manner, on the same dates, and subject to the same collection penalties and interest as established by law for other charges and taxes fixed and collected by the County of Monterey on behalf of the City of Greenfield. The special tax imposed by this Chapter, together with all penalties and interest thereon, shall constitute a lien upon the parcel upon which it is levied until it has been paid, and shall constitute a person obligation of the owners of the parcel on the date the tax is due.

**SECTION 2. Severability.** If any section, subsection, sentence, clause phrase, or portion of this ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining sections, subsections, sentences, clauses, phrases or portions of this ordinance shall nonetheless remain in full force and effect. The people of the City of Greenfield hereby declare that they would have adopted each section, subsection, sentence, clause, phrase, or portions of this ordinance be declared invalid or unenforceable.

**SECTION 3. Two-Thirds Approval: Effective Date.** The tax imposed by this ordinance is a special tax. This ordinance shall be effective only if approved by two-thirds of the City's voters voting thereon on May 2, 2017, at the special election and shall go into effect immediately after the result of the vote is declared by the City Council. The City Manager is directed to convey to the County information as necessary to ensure the measure is effective on the next available tax roll.

\*\*\*\*\*

**INTRODUCED** at a general meeting of the Council on the 24th day of January, 2017.

**PASSED AND ADOPTED** as an ordinance of the City of Greenfield at a regular meeting of said Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, subject to a two-thirds vote of the Voters of the City of Greenfield, County of Monterey, at a special election held on May 2, 2017 by the following vote:

**AYES, and in favor, thereof, Councilmembers:**

**NOES, Councilmembers:**

**ABSENT, Councilmembers:**

**PUBLICATION AND CERTIFICATION.** The City Clerk shall publish this ordinance, or a summary thereof, as required by applicable law. Upon approval by the voters, the City Clerk shall certify the passage of this ordinance by the voters, forward a copy of the adopted ordinance to the County of Monterey, and cause the ordinance to be codified in the Monterey Municipal Code.

\_\_\_\_\_  
John P. Huerta, Mayor

**ATTEST:** \_\_\_\_\_  
Ann F. Rathbun, City Clerk

\_\_\_\_\_

\_\_\_\_\_



**CITY OF GREENFIELD  
RESOLUTION NO. 2017-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENFIELD  
ADOPTING WRITTEN ARGUMENTS IN FAVOR OF THE MAY 2, 2017 FIRE AND  
EMERGENCY SERVICES SPECIAL PARCEL TAX**

**WHEREAS**, the City Council held a public hearing on January 24, 2017 to consider calling a municipal election to seek voter approval of a fire and emergency services parcel tax; and,

**WHEREAS**, at the conclusion of that hearing, the City Council concluded that all of the information presented indicated that the Council should call an election to ask the voters of the City to approve a fire and emergency services parcel tax which will used to ensure fire and emergency fire services; and,

**WHEREAS**, the parcel tax would be imposed as follows:

Residential

Single Family	\$200.00 Per Unit
Multi-family	\$150.00 Per Unit

Non- Residential:

Commercial	\$200.00 Per Parcel Plus \$.07 per building sq. ft.
Office	\$145.00 Per Parcel Plus \$.07 per building sq. ft.
Industrial	\$115.00 Per Parcel Plus \$.07 per building sq. ft.
Institutional	\$100.00 Per Parcel Plus \$.07 per building sq. ft.
Agricultural Vacant	\$ 85.00 Per Parcel plus \$.07 per building sq. ft.

**WHEREAS**, the City Council unanimously agreed to sponsor written argument in favor of the measure and,

**WHEREAS**, the City Council wishes to adopt such written arguments by resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Greenfield that the Council submits the following written argument in favor for the Fire and Emergency Services Parcel Tax, to be considered by the voters on May 2, 2017:

Argument in Favor of Measure (to be determined)

The Greenfield Fire District, which provides fire and emergency medical services for the City, is in *dire fiscal crisis*. In addition to lacking sufficient revenue to sustain its current two-person service model, the District's wages are well below the local average, and it has been unable to set aside necessary funds for essential equipment replacement or contingencies.

An independent study commissioned by both agencies found the Fire District underfunded by \$965,160 annually. Since July, the City Council has committed up to \$200,000 of Measure V/W funds to help offset this funding gap, leaving an unfunded balance of \$765,160. Since more than 90 percent of calls for service

are in the City, the study recommends that the City detach from the District, establish a City Fire Department, and provide contractual fire protection services to the remaining rural Fire District as the most cost-effective alternative.

Both the City Council and Fire District Board of Directors endorsed this alternative. The City has applied for detachment from the Fire District with LAFCO. Approval is contingent upon identification of a permanent funding source. The City Council identified a special tax based on property use as the most equitable funding solution. The proposed tax measure includes a provision requiring the City Council set the tax rate each year, thus providing a mechanism for future reduction of the tax if another funding source becomes available.

As your elected representatives, we strongly urge your support for this special tax measure, which equates to about \$0.54 per day for a single-family unit. We have carefully considered ALL possible alternatives, and firmly believe this to be the best and fairest solution to provide the funding necessary to ensure continued long-term fire and emergency medical services for our community.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of January 2017, by the following vote:

**AYES, and all in favor, thereof Councilmembers:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

John P. Huerta, Mayor

**ATTEST:**

---

Ann Rathbun, City Clerk